APPLICATION FOR PRIVATE WORKS AUTHORISATION

Applicant: _____

Address: _____

Postal Address: _____

Phone Number: _____ Email: _____

Hereby agree to pay all costs and charges imposed by the Shire of Mingenew (Shire) in undertaking the private works listed below, and to be responsible for the payment of any account rendered by it. It is acknowledged that I/We shall not hold the Shire responsible for any loss or damage of any nature caused by the Shire or its workmen, agents or equipment in the carrying out of the works set herein, and shall hold the Shire indemnified against any action claim suit or proceedings by any person arising from the works herein.

REQUEST FOR WORKS

Sand type	**Small – (4m)**	**Large – (7m)**	**No of Loads**
Yellow Sand			
River Sand			
Gravel			
Aggregate			
Other			

Plant Item	**Works Required**
Grader	
Front End Loader	
Truck	
Dozer	
Other	

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Please Note: In order not to disrupt Council's Works Program, it is preferred that Private Works jobs which are likely to take some time, be performed outside of normal working hours. Where you authorise such works then the appropriate penalty overtime rates will be charged.

Would you please advise whether you would be willing to have your works done this way? Y/N

The applicant is responsible for the location of all service lines (eg. Telephone, electricity, water, etc) and the Shire will not accept any liability for damage to such lines. Dial before you Dig phone 1100.

By signing this form the applicant exempts the Mingenew Shire Council of any liability for damage to such service lines, and agrees to the terms outlined in this form.

I hereby certify that I am fully aware of the conditions as shown above.

Name: _____ Sign: _____ Date: _____

OFFICE USE ONLY

Works Referred to Works Supervisor: ☐ YES ☐ NO

Works Completed: ☐ YES ☐ NO

Name: _____ Position: _____ Date: _____

Invoice Sent: Date: _____

Payment Received: Date:_____ Receipt Number: _____

Comments: _____

_____

_____

_____