



# SHIRE OF MINGENEW

## CROSSOVER APPLICATION

**To be completed before the construction of a residential crossover**

Applicant: \_\_\_\_\_ Contact No: \_\_\_\_\_

Email: \_\_\_\_\_

Property Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
(If different from property address)

**CROSSOVER:** A crossover is that section of driveway that extends from the road kerb to the front or side property boundary line, across the verge.

**PROPOSED CROSSOVER DETAILS:**

TYPE	✓
New Crossover	<input type="checkbox"/>
Upgrade Existing Crossover	<input type="checkbox"/>
Widening Existing Crossover	<input type="checkbox"/>
Relocating Existing Crossover	<input type="checkbox"/>
Additional Crossover	<input type="checkbox"/>

MEASUREMENTS	
Width (m):	Length (m):
<i>Note: The maximum width of a crossover at the front boundary is six (6) metres, unless written approval has been obtained from the Shire.</i>	

**CONSTRUCTION DETAILS:**

✓	CONTRACTOR		
<input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Name:</td> <td style="width: 50%; border: none;">Contact Details:</td> </tr> </table>	Name:	Contact Details:
Name:	Contact Details:		
<input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Name:</td> <td style="width: 50%; border: none;">Contact Details:</td> </tr> </table>	Name:	Contact Details:
Name:	Contact Details:		

MATERIAL	✓
Brick Paved <i>Note: 1m wide concrete apron at the entrance to the crossover</i>	<input type="checkbox"/>
Concrete <i>Note: Minimum depth 100mm</i>	<input type="checkbox"/>
Bitumen (Industrial Only)	<input type="checkbox"/>

Concrete colour: \_\_\_\_\_

**DRAINAGE:** Where the house finished floor is considerably lower than the road level, grated drains are to be installed at the property boundary connected to a soakwell. The soakwell shall be placed inside the property boundary and not on the verge.

DRAINAGE	✓
Trafficable Drainage Grate	<input type="checkbox"/>
Soakwell in Property Boundary	<input type="checkbox"/>
Other	

**SITE PLAN:** A site plan is to be completed for the proposed crossover and attached to the application. Please note applications will not be processed without a site plan.

# Important Crossover Notes

➤ **Approval**

Under the provisions of Schedule 9.1, Clause 7 of the Local Government Act 1995 and Regulation 12, 13 and 15 of the Local Government (Uniform Local Provisions) Regulations 1996, all landowners within the Shire of Mingenew must make application to the Shire to construct a vehicle crossover. Written approval by the Shire of Mingenew **must** be obtained prior to construction of a new/additional crossover.

➤ **Council Contribution**

If it is the first vehicle crossing constructed to the premises, the Shire of Mingenew may contribute 50% towards the construction cost of a crossover after construction is complete. The contribution is calculated on a **standard 3.0 metre wide crossover**.

To claim a Council contribution all receipts for the labour and materials **must** be itemised and submitted to the Shire within six (6) months from the date that the crossover was constructed.

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## HAVE YOU READ THE IMPORTANT NOTES?

YES  NO  (Please Tick)

## HAVE YOU READ THE SHIRE'S STANDARD VEHICLE CROSSOVER SPECIFICATIONS?

YES  NO  (Please Tick)

## HAVE YOU ATTACHED A SITE PLAN OF THE PROPOSED CROSSOVER?

YES  NO  (Please Tick)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Office Use Only

APPLICATION: APPROVED  NOT APPROVED

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
\_\_\_\_\_