



**ATTACHMENT BOOKLET FOR
ORDINARY COUNCIL MEETING**

19 February 2020 at 4:30pm

ATTACHMENT: 7.1

Minutes of the 20 November 2019 Special Council Meeting



MINUTES FOR THE SPECIAL COUNCIL MEETING

20 NOVEMBER 2019

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**AGENDA FOR THE SPECIAL MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON
20 NOVEMBER 2019 COMMENCING AT 3.15PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer, in the absence of an elected Presiding Member, declared the meeting open at 4:30pm and welcomed all in attendance.

**2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
COUNCILLORS**

GJ Cosgrove	President	Town Ward
RW Newton	Deputy President	Rural Ward
JD Bagley	Councillor	Rural Ward
CV Farr	Councillor	Town Ward
HR McTaggart	Councillor	Rural Ward
HM Newton	Councillor	Town Ward
AR Smyth	Councillor	Town Ward

APOLOGIES

Nil.

STAFF

N Hay	Chief Executive Officer
J Clapham	Finance Manager
E Greaves	Governance Officer

3.0 ELECTION OF SHIRE PRESIDENT

The CEO called for nominations for the position of Shire President. Two nominations were received in writing at the meeting (no nominations were received prior to the meeting): from Cr Helen Newton and Cr Gary Cosgrove.

Ballot papers were prepared and issued for a vote to be conducted by secret ballot by the CEO, as Returning Officer. The results were as follows:

Candidate	Number of Votes
Cr Helen Newton	3
Cr Gary Cosgrove	4

The CEO declared Cr Gary Cosgrove elected as Shire President with the term expiring 16 October 2021.

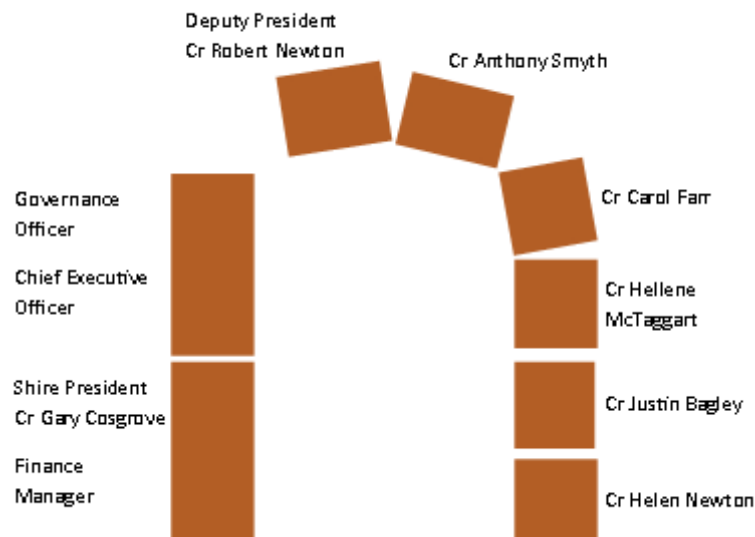
4.0 ELECTION OF THE DEPUTY SHIRE PRESIDENT

The CEO called for nominations for the position of Deputy President. One nomination was received in writing at the meeting (no nominations were received prior to the meeting) from Cr Robert Newton.

No further nominations were received. Therefore, Cr Robert Newton was elected unopposed as Deputy President.

5.0 COUNCILLOR SEATING ALLOCATION

Councillor seating allocations were allotted by random draw in accordance with the figure below, with the Shire President and Deputy President seats fixed.



Cr Gary Cosgrove took up the seat of Shire President and presided over the remainder of the meeting.

6.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME

Nil.

7.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8.0 DECLARATIONS OF INTEREST

Nil.

9.0 REPORTS BY THE CHIEF EXECUTIVE OFFICER

9.1 APPOINTMENTS FOR SHIRE OF MINGENEW AUDIT & RISK COMMITTEE

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	ADM0303
Disclosure of Interest:	Nil
Date:	4 November 2019
Author:	Erin Greaves
Authorising Officer:	Nils Hay, Chief Executive Officer
Voting Requirements:	Absolute Majority

Summary

Following the recent ordinary local government elections, Council are required to review and appoint Council representatives to the various Council, industry and community Committees. Whilst it is proposed that these appointments will be put to Council at the November Ordinary meeting, the appointments to the Audit & Risk Committee are required in order for a meeting of the Committee to be convened prior to the Ordinary meeting.

Key Points

- Appointments of Elected Members expire after each ordinary election or as per s5.11 of the Local Government Act 1995
- The Shire of Mingenew Audit & Risk Committee Terms of Reference require that the Committee consists of at least four members (three elected members and one external person)
- The CEO and employees are not to be members but may attend to provide information/advice/guidance to the Committee
- A quorum shall consist of at least 50% of the number of offices of committee members, unless a reduction is approved by Council under s5.15 of the *Local Government Act 1995*
- External persons appointed to the Committee will have business or financial management/reporting knowledge and experience and be conversant with financial and other reporting requirements.
- Appointments of external independent persons will be made following a public advertisement and be for a maximum term of two years. The evaluation of potential members will be reviewed by the CEO and appointments will be approved by Council.
- This Committee does not have delegated authority to make decisions on behalf of Council but it may make recommendations to Council.
- A presiding member for the Committee may be elected by members of the Committee at a Committee meeting

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 9.1 - Resolution S20111901

Moved: Cr AR Smyth

Seconded: Cr HM Newton

That Council appoints the following members to the Shire of Mingenew Audit & Risk Committee: Cr HR McTaggart, Cr AR Smyth, Cr RW Newton and confirms Mr M Battilana's appointment as an independent member (appointed by Council 20 March 2019 Resolution 20031910).

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Attachments

6.1.1 Audit & Risk Committee Terms of Reference

Background

Traditionally, Committee appointments are made at the first ordinary meeting of Council following a Local Government Ordinary Election. However, this year the next meeting is not scheduled until a month after the elections.

Comment

In order to consider the Shire's Annual Report, Annual Financial Report and results of the Regulation 17 Audit, the Audit & Risk Committee is meeting just prior to the 20 November 2019 Ordinary Council meeting, at which it may make recommendations to Council for consideration at that meeting later in the day. Therefore, the appointment of elected members must be made before holding this meeting.

Statutory Environment

Local Government Act 1995

5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

5.9. Committees, types of

- (1) *In this section —*
other person means a person who is not a council member or an employee.
- (2) *A committee is to comprise —*
- (a) *council members only; or*
 - (b) *council members and employees; or*
 - (c) *council members, employees and other persons; or*
 - (d) *council members and other persons; or*
 - (e) *employees and other persons; or*
 - (f) *other persons only.*

5.10. Committee members, appointment of

- (1) *A committee is to have as its members —*
- (a) *persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
 - (b) *persons who are appointed to be members of the committee under subsection (4) or (5).*
- * Absolute majority required.*
- (2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*
- (3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.*
- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*
- (a) *to be a member of the committee; or*
 - (b) *that a representative of the CEO be a member of the committee, the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

5.12. Presiding members and deputies, election of

- (1) *The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —*
- (a) *to "office" were references to "office of presiding member"; and*
 - (b) *to "council" were references to "committee"; and*
 - (c) *to "councillors" were references to "committee members".*
- (2) *The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —*
- (a) *to "office" were references to "office of deputy presiding member"; and*
 - (b) *to "council" were references to "committee"; and*
 - (c) *to "councillors" were references to "committee members"; and*
 - (d) *to "mayor or president" were references to "presiding member".*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan:

Strategy 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders

10.0 CLOSURE

The meeting was declared closed at 3.31pm.

These minutes were confirmed at an Ordinary Council meeting on 19 February 2020.

Signed _____
Presiding Officer

Date: _____

ATTACHMENT: 7.2

Minutes of the 20 November 2019 Ordinary Council Meeting



MINUTES FOR THE ORDINARY COUNCIL MEETING

20 NOVEMBER 2019

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**MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON
20 NOVEMBER 2019 COMMENCING AT 5.00PM**

Prior to commencement of the meeting, Cr Gary Cosgrove and Cr Robert Newton read aloud and signed the Declaration by Elected Member of Council (Form 7), *Local Government (Constitution) Regulations 1998*, section 13(1)(c) witnessed by Nils Hay, Chief Executive Officer.

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President GJ Cosgrove declared the meeting open at 5:00pm and welcomed all in attendance.

**2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
COUNCILLORS**

GJ Cosgrove	President	Town Ward
RW Newton	Deputy President	Rural Ward
JD Bagley	Councillor	Rural Ward
CV Farr	Councillor	Town Ward
HR McTaggart	Councillor	Rural Ward
HM Newton	Councillor	Town Ward
AR Smyth	Councillor	Town Ward

APOLOGIES

Nil.

STAFF

N Hay	Chief Executive Officer
J Clapham	Finance Manager
E Greaves	Governance Officer

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 ORDINARY COUNCIL MEETING HELD 16 OCTOBER 2019

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 7.1 - Resolution 20111901

Moved: Cr Bagley

Seconded: Cr Smyth

That the Minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 16 October 2019 be confirmed as a true and accurate record of proceedings.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

9.0 DECLARATIONS OF INTEREST

Nil.

10.0 RECOMMENDATIONS OF COMMITTEES

10.1 AUDIT & RISK COMMITTEE MEETING HELD 20 NOVEMBER 2019

COMMITTEE RECOMMENDATION AND COUNCIL DECISION - ITEM 10.1.1 - Resolution 20111902

Moved: Cr McTaggart

Seconded: Cr Smyth

That Council on recommendation from the Audit Committee:

1. Receives for inclusion into the Shire's 2018/19 Annual Report, the Annual Financial Report and Auditors Independent Audit Report for the financial year ended 30 June 2019 as attached; and
2. Accepts the content of the Annual Report of the Shire of Mingenew for the 2018/19 financial year, as presented in the attachment to this report.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

COMMITTEE RECOMMENDATION AND COUNCIL DECISION - ITEM 10.1.2 - Resolution 20111903

Moved: Cr R Newton

Seconded: Cr C Farr

That Council:

1. Endorses the Customer Service Charter content as attached, and
2. Authorises the Chief Executive Officer to make minor amendments as required, from time to time, including formatting for promotional purposes.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

11.0 REPORTS BY THE CHIEF EXECUTIVE OFFICER

11.1 APPOINTMENT OF COMMITTEE DELEGATES

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	ADM0303
Disclosure of Interest:	Nil
Date:	6 November 2019
Author:	Erin Greaves
Authorising Officer:	Nils Hay, Chief Executive Officer
Voting Requirements:	Absolute Majority / Simple Majority

Summary

Council are asked to nominate and appoint members to Council's Committees and the various organisations that have Council representation.

Key Points

- The Shire President and Chief Executive Officer reserve the right to attend any meeting
- The Shire of Mingenew Executive Management Committee is the only committee of Council with delegated authority.

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.1 - Resolution 20111904

Moved: Cr RW Newton

Seconded: Cr JD Bagley

That Council:

1. **By Absolute Majority, appoints the following members to the Shire of Mingenew's Committees of Council:**

SHIRE OF MINGENEW BUSH FIRE ADVISORY COMMITTEE MANAGEMENT COMMITTEE

Cr JD Bagley and Cr AR Smyth as proxy delegate.

SHIRE OF MINGENEW EXECUTIVE MANAGEMENT COMMITTEE

Cr RW Newton, Cr GJ Cosgrove and Cr JD Bagley, and Cr HR McTaggart as proxy delegate.

SHIRE OF MINGENEW LOCAL EMERGENCY MANAGEMENT COMMITTEE

Cr AR Smyth and the Chief Executive Officer (or his/her nominee), and Cr RW Newton as proxy delegate.

2. **Delegates the following members to represent Council on community-run committees:**

MINGENEW COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE

Cr HR McTaggart and the Community Development Officer, and Cr HM Newton as proxy delegate.

MINGENEW SILVER CHAIN BRANCH COMMITTEE

Cr HR McTaggart and the Community Development Officer, and Cr C Farr as proxy delegate.

MINGENEW TOURIST AND PROMOTIONS COMMITTEE

Cr CV Farr and the Community Development Officer, and Cr AR Smyth as proxy delegate.

3. Delegates the following members to represent the Shire of Mingenew on external committees and groups:

JOINT DEVELOPMENT ASSESSMENT PANEL

Cr GJ Cosgrove and Cr CV Farr, and Cr JD Bagley and Cr HM Newton as proxy delegates.

NORTH MIDLANDS REGIONAL ROAD GROUP

Cr GJ Cosgrove and Cr JD Bagley, and Cr AR Smyth as proxy delegate.

NORTHERN COUNTRY ZONE OF WALGA

Cr GJ Cosgrove and Cr JD Bagley, and Cr CV Farr as proxy delegate.

WILDFLOWER COUNTRY INC.

Cr CV Farr and the Community Development Officer, and the Chief Executive Officer as proxy delegate.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

NOTE: At the Special Meeting of Council held at 3:30pm today (20 November 2019) Cr R Newton, Cr H McTaggart, Cr AR Smyth and Mr M Battilana were appointed delegates of the Audit & Risk Committee.

Attachments

- 11.1.1 Local Emergency Management Committee Terms of Reference
- 11.1.2 Development Assessment Panels information booklet
- 11.1.3 Reference information for Elected Members on a Regional Road Group
- 11.1.4 Becoming a Zone Delegate or State Councillor

Background

Council appointed a majority of delegates following the 2017 local government ordinary election, and reviewed some appointments following a Councillor resignation in March 2019.

Comment

A summary of the purpose of each Committee is provided below:

Executive Management Committee (EMC)

The Executive Management Committee is purposed with coordinating and undertaking the CEO Performance Review each year. This Committee has delegated powers in accordance with s5.16 and s5.38 of the *Local Government Act* and R18D of the *Local Government (Administration) Regulations 1996* to "Review the performance of the Chief Executive Officer at least once in relation to every year of employment.". This authority is conditional on the following:

1. Authority is subject to the Local Government Act 1995 and its associated Regulations.
2. The review and report are to be presented to Council for acceptance [of the review], with or without modification, or to reject the review.

Council have authorised the Committee, in consultation with the CEO, to:

- Set the date of the Performance Review; and
- determine if an external facilitator is to be engaged to assist with future performance reviews and be involved in the selection of that third party.

Local Emergency Management Committee

The Local Emergency Management Committee (LEMC) has been established in accordance with s38(1) of the *Emergency Management Act 2005* for the purpose of making the Shire of Mingenew a safe community by managing the risk of emergencies through the delivery and implementation of emergency prevention, preparedness, response and recovery strategies.

The Terms of Reference set out the specific objectives of the Committee and other management details.

Voting membership consists of one Councillor representative endorsed by Council.

Mingenew Community Resource Centre Management Committee (CRCMC)

The Mingenew Community Resource Centre (CRC) Management Committee oversees the management of the Mingenew CRC and is not a Committee of Council.

Council have previously provided formal representation on this Committee to coordinate any projects and initiatives that require Council support or involvement.

Council representatives do not have voting power but can report back to the local government on any matters of interest or matters that are likely to require Council consideration. Council representatives may also update the Committee members on any matters that may impact them or require feedback on.

Mingenew Silver Chain Branch Committee (MSCBC)

The Mingenew Silver Chain Branch Committee supports the local Silver Chain through in-kind and financial assistance to improve and renew equipment and services of the local branch.

Council have provided formal representation on this Committee to coordinate any projects and initiatives that require Council support or involvement.

Council representatives do not have voting power but can report back to the local government on any matters of interest or matters that are likely to require Council consideration. Council representatives may also update the Committee members on any matters that may impact them or require feedback on.

Mingenew Tourist and Promotions Committee

The Mingenew Tourist and Promotions (T&P) Committee are a *“not-for-profit organisation comprised of community-minded volunteers who take pride in the appearance of our town and work to ensure that it is an appealing place to live, work and visit.”*

This Committee has outlined a desire to work with the Shire to meet its strategic objectives and achieve its aim: *“to put our Shire on the map by giving visitors a memorable experience while here and showcasing Mingenew as an appealing place to live. First impressions are the most lasting impressions, so the town’s appearance has to be a top priority. We aim to promote our natural and manmade environment to attract visitors all year round not just during the wildflower season”*. The Committee have requested that a Councillor representative be appointed to the Committee to facilitate discussion at a Council level on projects and ideas.

Council representatives do not have voting power but can report back to the local government on any matters of interest or matters that are likely to require Council consideration. Council representatives may also update the Committee members on any matters that may impact them or require feedback on.

Joint Development Assessment Panel (JDAP)

A Joint Development Assessment Panel (JDAP) is made up of specialist and local government members and are established to determine development applications that meet set type and value thresholds as if it were

the responsible authority under the relevant planning instrument, such as the local planning scheme or region planning scheme. The DAP regulations state that DAP applications cannot be determined by local government or the Western Australian Planning Commission (WAPC).

There are 8 JDAPs in Western Australia with the Shire of Mingenew being members of the Mid-west/Wheatbelt region. Local members are members of a local government council who are nominated by that local government to sit on a DAP. Local governments are required to nominate two councillors as local members, and two deputy local members to be called on if an issue of quorum arises. The Minister will appoint the local government representatives in accordance with the local government's nomination.

Should the local government fail to nominate four representatives, the Minister has the power to appoint two alternative community representatives to ensure local representation is always present on a panel. The regulations require that these alternate representatives are residents of the local area and have relevant knowledge or experience that, in the opinion of the Minister, will enable them to represent the interests of their local community.

An information booklet has been provided as an attachment should Councillors and members of the community wish to learn more about Development Assessment panels and their role.

Mid-West Regional Road Group

There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to SAC in relation to the Annual Local Government Roads Program for their Region and any other relevant issues.

The RRGs are comprised of elected representatives from each Local Government within the road group. Most groups are supported by a technical committee comprised of Local Government staff. Administrative support is provided by Main Roads WA. RRGs are important in providing Local Government with a voice in how the State Government's contribution to local roads is spent. Regional Road Group members serve a vital and valuable role in ensuring that road funding decisions maximise community benefits and preserve and improve the road system across Western Australia. The RRG is also responsible for reviewing the Restricted Access Vehicle (RAV) network.

Most decisions of this Committee are made by consensus and only one Council representative has voting rights. Council representatives are expected to keep Council informed of the business and decisions made by the Regional Road Group.

Northern Country Zone of WALGA

State Councillors are elected to State Council from one of 17 Zones, which are groupings of Local Governments convened together on the basis of population, commonalities of interest and geographical alignment. Zones have an integral role in shaping the political and strategic direction of WALGA. Not only are Zones responsible for bringing relevant local and regional issues to the State decision making table, they are a key player in developing policy and legislative initiatives for Local Government.

Zone delegates are elected or appointed to represent their Council on the Zone and make decisions on their Council's behalf at the regional level. In fulfilling their role as Council's delegate, the Zone delegate should give regard to their Council's positions on policy issues. There is also an expectation that Zone delegates will report back to their Council about decisions made by the Zone.

Wildflower Country Inc.

Western Australia's Wildflower Country is the collective group of nine local government areas located just north of Perth in Western Australia; Carnamah, Coorow, Dalwallinu, Greater Geraldton – including Mullewa, Moora, Morawa, Mingenew, Perenjori and Three Springs.

The purpose of Wildflower Country Incorporated is to promote this beautiful region as a unique and captivating tourism destination, for the collective mutual benefit of the entire Wildflower Country region. Wildflower Country assists with collaborative destination marketing, and in producing memorable and positive visitor experiences, as well as assisting to develop the tourism industry within the area.

Each local government is entitled to one voting representative.

Statutory Environment

Local Government Act 1995

Local Government (Administration) Regulations 1996

Emergency Management Act 2005

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan:

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

Strategy 1.3.2 Provide services and processes to enhance public safety

12.0 FINANCE

12.1 FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2019

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0304
Date: 11 November 2019
Author: Jeremy Clapham – Finance Manager

Summary

This report recommends that the Monthly Financial Report for the period ending 31 October 2019 as presented to the Council be received.

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.1 - Resolution 20111905

Moved: Cr RW Newton

Seconded: Cr AR Smyth

That the Monthly Financial Report for the period 1 July 2019 to 31 October 2019 be received.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Attachment

Monthly Financial Report for period ending 31 October 2019

Background

The Monthly Financial Report to 31 October 2019 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity Information
- Cash and Financial Assets
- Receivables
- Other Current Assets
- Payables
- Rating Revenue
- Disposal of Assets
- Capital Acquisitions
- Borrowings
- Cash Reserves
- Other Current Liabilities
- Grants and Contributions
- Trust Fund
- Explanation of Material Variances

Comment

Summary of Funds – Shire of Mingenew as at 31 October 2019	
Municipal Fund	\$2,264,099
Cash on Hand	\$100
Restricted Funds – 3 Month Term Deposit @ 2.50%	\$147,814
Trust Fund	\$1
Reserve fund (3 Month Term Deposit) @ 2.50%	\$310,035

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2019/20 financial year.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

No financial implications are indicated in this report.

Strategic Implications

Nil

12.2 LIST OF PAYMENTS FOR THE PERIOD ENDING 31 OCTOBER 2019

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Attachment/s: List of Payments – October 2019
Disclosure of Interest: Nil
Date: 11 November 2019
Authorising Officer: Jeremy Clapham, Finance Manager
Voting Requirement: Simple Majority

Summary

This report recommends that Council receive the list of payments for period ending 31 October 2019 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.2 - Resolution 20111906

Moved: Cr HM Newton

Seconded: Cr JD Bagley

That Council receive the attached list of payments for the month of October 2019 as follows:

\$6,551.60	Municipal Cheques;
\$224,243.23	Municipal EFT's;
\$74,236.75	Municipal Direct Debit Department of Transport (Licencing) Payments;
\$66,245.70	Municipal Direct Debit Other;
\$1,426.61	Municipal Other Charges.

Totalling \$372,703.89 as per attached list of payments.

Net Salaries not included in the attached list of payments - \$102,494.50

Total of all payments - \$475,198.39.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

12.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN/FOR CONSIDERATION AT FOLLOWING MEETING

Nil.

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

14.0 CONFIDENTIAL ITEMS

Nil.

15.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 18 December 2019 commencing at 4.30pm.

16.0 CLOSURE

The meeting was declared closed at 5.32pm.

These minutes were confirmed at an Ordinary Council meeting on 19 February 2020.

Signed _____
Presiding Officer

Date: _____

ATTACHMENT: 7.3

Minutes of the 18 December 2019 Ordinary Council Meeting



MINUTES FOR THE ORDINARY COUNCIL MEETING

18 DECEMBER 2019

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**MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON
18 DECEMBER 2019 COMMENCING AT 4.30PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President GJ Cosgrove declared the meeting open at 4:30pm and welcomed all in attendance.

**2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
COUNCILLORS**

GJ Cosgrove	President	Town Ward
RW Newton	Deputy President	Rural Ward
JD Bagley	Councillor	Rural Ward
CV Farr	Councillor	Town Ward
HR McTaggart	Councillor	Rural Ward
HM Newton	Councillor	Town Ward
AR Smyth	Councillor	Town Ward

APOLOGIES

J Clapham	Finance Manager
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STAFF

N Hay	Chief Executive Officer
E Greaves	Governance Officer

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 SPECIAL COUNCIL MEETING HELD 20 NOVEMBER 2019

Council agreed to hold over Items 7.1. and 7.2 until the next Council Meeting however the motion was not put at the time of consideration. This was corrected in a motion at Item 11.6. A copy of the motion is provided below:

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEMS 11.6, 7.1 AND 7.2 - Resolution 20111906

Moved: Cr HM Newton

Seconded: Cr HR McTaggart

That Council:

1. lays over Item 11.6 Freedom of Information 1992 – Information Statement to the next Council Meeting to give consideration for feedback provided by Councillors; and
2. lays over the confirmation of the Minutes of the Special Meeting and Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 20 November 2019 until the next Council Meeting to correct the swearing in of Councillors at the Ordinary meeting.

NOTE: It was realised that a motion was not given or voted on at Item 7.1 and 7.2 to lay over the confirmation of minutes earlier in the meeting and therefore, rectified with this motion.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

OFFICER RECOMMENDATION - ITEM 7.1

That the Minutes of the Special Meeting of the Shire of Mingenew held in the Council Chambers on 20 November 2019 be confirmed as a true and accurate record of proceedings.

7.2 ORDINARY COUNCIL MEETING HELD 20 NOVEMBER 2019

OFFICER RECOMMENDATION - ITEM 7.2

That the Minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 20 November 2019 be confirmed as a true and accurate record of proceedings.

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

9.0 DECLARATIONS OF INTEREST

Cr RW Newton disclosed a Proximity Interest and Cr HM Newton disclosed an Impartiality Interest in Item 11.4 Purchase of Land - Rear Portion of 32 (Lot 91) William Street, Mingenew and 25 (Lot 85) Victoria Road, Mingenew.

10.0 RECOMMENDATIONS OF COMMITTEES

Nil.

11.0 REPORTS BY THE CHIEF EXECUTIVE OFFICER

11.1 COUNCIL MEETING DATES 2020

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0504
Disclosure of Interest: Nil
Date: 25 November 2019
Author: Erin Greaves, Governance Officer
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

Council are asked to set the schedule for meeting times and dates for the Ordinary Council meetings to be held in 2020.

Key Points

- In 2019, the meetings have been held on the third Wednesday of each month (excluding January) and it is proposed that this continue
- Council meetings have not, historically, been held in January due to the low service demand and availability of Councillors and staff
- Council is required to set and give local public notice of the date, time and place of its ordinary council meetings at least once every calendar year

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.1 - Resolution 20111901

Moved: Cr HM Newton

Seconded: Cr AR Smyth

That Council sets the 2020 Ordinary Council meeting dates to commence at 4:30pm in accordance with the below schedule:

Month	Ordinary Council Meeting
January	Nil
February	19
March	18
April	15
May	20
June	17
July	15
August	19
September	16
October	21
November	18
December	16

Meetings will be held in the Shire of Mingenew Council Chambers at 21 Victoria Street, Mingenew.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Background

Council have historically set and advertised its meeting dates for the third Wednesday of each month, excluding January. It is common practice of local governments within Western Australia to not hold a meeting in January due to the reduced service demand, minimal work's programming and decreased staff levels resulting from staff utilising their annual leave entitlements.

Comment

It is open to Council to consider changing the date and time of meetings, although the current date schedule considers a number of factors:

- Accessibility of meetings to the public
- Availability of Council members
- Length of meetings
- Start times
- Ability to prepare accurate financial reports for the preceding report period
- Public holidays
- Mingenew Midwest Expo / other community events
- Local Government Elections (applicable every second year)

Concept Forums are also scheduled to be held on the same day as Council meetings but are generally not open to the public. The purpose of these meetings are for Elected Members and staff to interact regarding new concepts or matters that are not yet ready or appropriate for general public consumption. No decisions are made at the meeting.

Statutory Environment

Local Government Act 1995

5.25 Regulations about council and committee meetings and committees

*(1) Without limiting the generality of section 9.59, regulations may make provision in relation to –
(g) the giving of public notice of the date and agenda for council or committee meetings.*

Local Government (Administration) Regulations 1996

Regulation 12 Meetings, public notice of (Act s. 5.25(1)(g))

- 1) At least once a year a local government is to give local public notice of the dates on which and the time and place at which –
 - a) the Ordinary Council Meetings; and*
 - b) the Committee Meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*are to be held in the next 12 months.*
- 2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*
- 3) Subject to subregulation (4), if a Special Meeting of a Council is to be open to members of the public the local government is to give local public notice of the date, time and place and purpose of the meeting.*
- 4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.*

Policy Implications

Nil

Financial Implications

The Statements of Financial Activity must be presented to Council within 2 months after the end of month to which the statement relates. Meaning that the December and January statements must be presented at the February 2020 meeting.

The approval of accounts for payment and financial statements normally provided in January would be scheduled for consideration at the February meeting. In regard to the presentation of statements of financial activity to Council, the Local Government (Financial Management) Regulations 1996 Section 6.4, states the following;

- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

Strategic Implications

Community Strategic Plan:

- Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner
- Strategy 1.3.2 Provide services and processes to enhance public safety

11.2 2018/19 ANNUAL REPORT

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0244
Disclosure of Interest: Nil
Date: 26 November 2019
Author: Erin Greaves
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

To consider the Shire of Mingenew 2018/19 Annual Report for the year ending 30 June 2019.

Key Points

- Council received the audited Annual Financial Report for inclusion in and general content of the 2018/19 Annual Report at the November Ordinary Council meeting;
- Council is required to prepare and accept its Annual Report before 31 December each year;
- Section 5.34 of the Local Government Act 1995 outlines what an Annual Report must contain;
- Sections 7.12 and 7.2 outline the local government's responsibilities regarding auditing of its accounts and financial report, and reporting in the Annual Report;

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.2 - Resolution 20111902

Moved: Cr HM Newton

Seconded: Cr JD Bagley

That Council:

- 1) **accepts the 2018/19 Annual Report, as presented in Attachment Booklet – December 2019, for the year ended 30 June 2019 (noting that aesthetic changes may be made, as approved by the Chief Executive Officer, to produce a final public document);**
- 2) **holds the Annual Electors Meeting at 6:00pm on Monday, 10 February 2020 in the Council Chambers, 21 Victoria Street, Mingenew; and**
- 3) **gives local public notice of the availability of the 2018/19 Annual Report.**

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Attachment

2018/19 Annual Report

Background

The *Local Government Act 1995* requires Councils to prepare and accept an Annual Report for each financial year by 31 December after that financial year.

The Annual Report highlights the Shire of Mingenew's achievements from the Strategic Community Plan in the 2018/19 Financial Year and reports on a number of compliance matters, as legislated.

The *Local Government Act 1995* requires Council to hold a general meeting of electors once every financial year and not more than 56 days after accepting the annual report from the previous financial year. The last Electors Meeting was held in December 2018. Due to the timing and availability of Council's Auditors this

year, and the timing and low attendance of last year's meeting, it is proposed that the Electors' meeting be held in February 2020, after the holiday period.

Comment

The 2018/19 Annual Report, prepared in accordance with the requirements of the *Local Government Act 1995*, is enclosed with the agenda papers for Councillors' perusal, consideration and acceptance.

Council's Auditors, Butler Settineri, have completed an audit of Council's financial records and have forwarded an audit report to the Shire President as well as a management letter.

The audit report is included in the annual report with no matters, in the opinion of the auditors, to indicate significant adverse trends in the financial management practices of the Shire and no other matters indicating non-compliance with Part 6 of the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* or applicable financial controls of any other written law.

The 2018/19 Annual Report reports against the previously adopted Strategic Community Plan 2012-2012. However, from this point on the newly adopted Strategic Community Plan 2019-2029 will be used.

Consultation

Office of the Auditor General
Butler Settineri

Statutory Environment

The *Local Government Act 1995* Section 5.53 provides that the Annual Report is to contain the following:

- A report from the Shire President;
- A report from the Chief Executive Officer;
- An overview of the plan for the future of the district made in accordance with Section 5.56, including major initiatives that are proposed to commence or continue in the next financial year,
- The financial report for the financial year;
- Such information as may be prescribed in relation to the payments made to employees;
- The auditor's report for the financial year;
- a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - the number of complaints recorded in the register of complaints; and
 - how the recorded complaints were dealt with; and
 - any other details that the regulations may require; and
 - Such other information as may be prescribed.

The *Local Government Act 1995* Section 7.2 outlines that the accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by each local government.

The *Local Government Act 1995* Section 7.12A provides:

- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
 - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —

- (a) *prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and*
- (b) *forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.*

The Local Government (Audit) Regulations Section 10 provides:

- (1) *An auditor's report is to be forwarded to the persons specified (Mayor or President, CEO and Minister) within 30 days of completing the audit.*
- (2) *The report is to give the auditor's opinion on —*
 - (a) *the financial position of the local government; and*
 - (b) *the results of the operations of the local government*
- (3) *The report is to include —*
 - (a) *any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government;*
 - (b) *any matters indicating non-compliance with Part 6 of the Act, the Local Government (Financial Management) Regulations 1996 or applicable financial controls in any other written law;*
 - (c) *details of whether information and explanations were obtained by the auditor; and*
 - (d) *a report on the conduct of the audit;*
 - (e) *the opinion of the auditor as to whether or not the following financial ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —*
 - (i) *the asset consumption ratio; and*
 - (ii) *the asset renewal funding ratio.*
- (4) *Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified (Mayor or President, CEO and Minister) with the auditor's report.*

The Local Government Act 1995 Section 5.27 and 5.29 provides:

5.27 Electors' general meetings

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*

5.29. Convening electors' meetings

- (1) *The CEO is to convene an electors' meeting by giving —*
 - (a) *at least 14 days' local public notice; and*
 - (b) *each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.*
- (2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

Policy Implications

Nil

Financial Implications

The Annual Auditor's Report outlines there are no material matters, in the Auditor's opinion, that is considered to suggest a significant adverse trend in the financial position or management practices.

The Shire will be liable for advertising fees associated with the statutory notice required. Budget provision has been made for such advertising.

Strategic Implications

Community Strategic Plan:

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

11.3 ELECTED MEMBER POLICIES REVIEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0489
Disclosure of Interest: Nil
Date: 10 December 2019
Author: Erin Greaves, Governance Officer
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

Council are requested to review the Elected Member Policies within the Council Policy Manual, in accordance with its adopted policy review schedule.

Key Points

- Council adopted a policy review schedule at its October 2019 Ordinary Council meeting which has the Elected Member policies scheduled for review biennially, following each ordinary local government Election;
- The Elected Member policies have been developed to consider the recent changes proposed under the Local Government Legislation Amendment Act 2019;
- A table under Officer's Comment summarises the proposed changes;

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.3 - Resolution 20111903

Moved: Cr JD Bagley

Seconded: Cr HR McTaggart

That Council adopts the following Elected Member policies:

- 1.1.1 Elected Members Entitlements (*as amended*)
- 1.1.2 Elected Member Communications (*as amended*)
- 1.1.3 Communication between Elected Members and Staff (*as amended*)
- 1.1.4 Code of Conduct (Councillors and Committee Members) (*no changes currently proposed*)
- 1.1.5 Elected Member Training and Professional Development (*NEW*)
- 1.1.6 Elected Member and CEO Attendance at Events (*NEW*)

As provided in Attachment Booklet – December 2019, for incorporation into the Council Policy Manual.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Attachment

Attachment 11.3.1 Elected Member Policies

Background

The *Local Government Legislation Amendment Act 2019* has resulted in a number of significant changes to the Local Government Act 1995, including the requirement to adopt policies relating to training and development for Elected Members, and attendance at events by the CEO and/or Elected Members. In response to these changes, two new policies have been developed for Council consideration. The legislation requires that the policy relating to training and development needs to be adopted and reviewed within three months of each ordinary local government election and ties in with the new mandatory training requirements.

This has coincided with the Elected Member policy reviews scheduled to commence in November 2019, as per Council's resolution at the September 2019 Ordinary Council Meeting.

Comment

The review of Council's current Elected Member policies identified minimal changes required.

The table below summarises the propose changes or main inclusions for each policy to be reviewed:

Policy Name	Changes Proposed	Justification / Explanation
1.1.1 Elected Member Entitlements	Minor grammatical changes / additions	A majority of Section 2 has been removed, which relates to Conference and Training Expenses, and is now included in the proposed NEW Elected Member Training and Professional Development Policy. The reimbursement entitlements have remained in this policy.
1.1.2 Elected Member Communications	Minor grammatical changes / additions	Additions made based on WALGA model policies regarding communication and social media to cater to trending needs
1.1.3 Communication between Elected Members and Staff	Minor grammatical changes and additions.	No major changes proposed.
1.1.4 Code of Conduct (Councillors and Committee Members)	No change	As a result of the proposed amendments to the Local Government Act regarding the adoption of a Model Code of Conduct, and associated consultation currently underway, no change is proposed for now.
1.1.5 Elected Member Training and Professional Development	NEW	This is a new statutory requirement under the Local Government Act 1995 (sections 5.126 – 5.128) which requires Elected Members to complete the prescribed training course and outlines that the local government must develop a policy for training and professional development.
1.1.6 Elected Member and CEO Attendance at Events	NEW	The proposed new policy has been developed to meet the new requirements under s5.90A of the Local Government Act 2019 which requires that a policy is to be prepared and adopted that deals with the attendance of Elected Members and the CEO at events, and must address: <ul style="list-style-type: none"> • The provision of tickets to events; and • Payments in respect of attendance; and • Approval of attendance by the local government and criteria for approval; and • Any prescribed matter

Consultation

Elected Members

Review of other local government adopted policies

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There are no financial implications.

Strategic Implications

Community Strategic Plan:

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

Prior to discussion of Item 11.4 Cr RW Newton disclosed a Proximity Interest as an adjacent landowner to 32 (Lot 91) William Street, Mingenew and therefore left the meeting at 4:39pm and did not participate in discussion or voting. Cr HM Newton disclosed an Impartiality Interest as a parishioner of the Catholic Church but remained in the meeting.

11.4 PURCHASE OF LAND - REAR PORTION OF 32 (LOT 91) WILLIAM STREET, MINGENEW AND 25 (LOT 85) VICTORIA ROAD, MINGENEW

Location/Address: 350m² rear portion of 32 (Lot 91) William Street, Mingenew
1012m² allotment, 25 (Lot 85) Victoria Street, Mingenew
Name of Applicant: R.C. Bishop of Geraldton-Mingenew (Catholic Church)
Uniting Church in Australia, Property Trust
File Reference: A397 and A539
Disclosure of Interest: Nil
Date: 9 December 2019
Author: Erin Greaves, Governance Officer
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Absolute Majority

Summary

Council are presented with two proposals to purchase land.

Key Points

- The rear portion of 32 (Lot 91) William Street, Mingenew is proposed to remedy a legacy issue relating to the leach drain for the property at 34 (Lot 12) William Street, Mingenew (Shire-owned) being constructed on the former.
- The purchase of 25 (Lot 85) Victoria Street, Mingenew, would allow the Shire ownership and control over the property on which the Fire Shed currently sits.
- The Fire Shed is currently leased to the Shire from the Uniting Church of Australia and the Church have requested we purchase the lot prior to any further additions/works on the property

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.4 - Resolution 20111904

Moved: Cr HM Newton

Seconded: Cr AR Smyth

That Council:

- 1) Delegates authority to the CEO to negotiate and make an offer to authorised representatives of the R.C. Bishop of Geraldton-Mingenew to purchase the rear portion of 32 (Lot 91) William Street, Mingenew, as shown in Attachment 11.5, based on the independent valuation conducted by LMW Perth; and
- 2) Delegates authority to the CEO to negotiate and make an offer to Uniting Church in Australia Property Trust to purchase 25 (Lot 85) Victoria Street, Mingenew for based the independent valuation conducted by LMW Perth; and
- 3) Subject to an offer and acceptance:
 - a. Agrees to pay the settlement fees associated with the purchased properties; and
 - b. Authorises the transfer of funds from the Lands Transfer Reserve to the Municipal Account for the purchase.

VOTING DETAILS:

CARRIED BY ABSOLUTE MAJORITY: 6/0

Attachment

Attachment 11.4.1 Property Valuation Report from LMW Perth – 25 Victoria Road, Mingenew

Attachment 11.4.2 Property Valuation Report from LMW Perth – 32 William Street, Mingenew

Background

32 (Lot 91) William Street, Mingenew - Leach Drain

The leach drain and associated infrastructure for the property situated on 35 (Lot 12) William Street, Mingenew was constructed at the rear of 32 (Lot 91) William Street.



The Catholic Church currently own 28, 30 and 32 William Street, Mingenew.

Fire Shed

The Shire currently leases 25 Victoria Street, Mingenew from the Uniting Church of Australia Property Trust (UCAPT) for the purpose of a Fire Shed. The Shire is currently liable for all costs associated with the property including Rates. An extension to the shed is being considered, which will require purchasing the block from the Church (as they have indicated that their approval of such extensions is contingent upon this)

The UCAPT have indicated an openness to selling 25 (Lot 85) Victoria Street, Mingenew at an independently valued price.



Comment

Fire Shed

The Shire and Bushfire Management Committee have been in discussions about ensuring the Fire Shed is suitably equipped to meet current and future needs but is limited under the current lease terms. It is therefore, considered in Council's interest to acquire the land to meet its strategic objective "1.1.2 Provide buildings, facilities and services to meet community needs".

Land with Leach Drain

The proposal to purchase the rear portion of 32 (Lot 91) William Street, Mingenew, will combine the leach drain with corresponding residence at 35 (Lot 12) William Street, Mingenew. Lot 12 is currently 1,566m², if the Shire acquires the 350m² from the adjoining Lot 91 it will be 1,916m² in area, and Lot 91 would be reduced in area from 1,164m² to 814m².

Town Planning advice has been sought from the Shire's consultant, Simon Lancaster at the Shire of Chapman Valley regarding future subdivision:

"This area is zoned Residential 12.5 for which the Residential Design Codes of WA sets an average lot size of 800m² (with a minimum lot size of 700m² in any subdivision).

So, an application could normally be lodged with reasonable expectation of approval that sought to excise the land from Lot 91 into Lot 12, and also an application that went further than this and sought to subdivide Lot 12 into 2 lots.

However, the complication is that the area is not serviced by sewer and the Government Sewerage Policy (copy attached) generally requires that the average lot size be 1,000m² with a minimum individual lot size of 950m² in townsites without reticulated sewer..."

"...Therefore either subdivision proposal isn't going to be fully compliant with the Government Sewerage Policy as creating 2 lots would produce a lot of 814m² and 1,916m² (which meets the average but not the minimum lot size under the policy), and creating 3 lots would result in lots of 814m², and around 1,000m² and 916m² (which doesn't meet the average or minimum policy requirements)."

Consultation

Simon Lancaster, Shire of Chapman Valley (planning advice)

Catholic Church
Uniting Church of Australia

Statutory Environment

Local Government Act 1995

major land transaction means a land transaction other than an exempt land transaction if the total value of

—
(a) the consideration under the transaction; and
(b) anything done by the local government for achieving the purpose of the transaction,
is more, or is worth more, than the amount prescribed for the purposes of this definition;

Local Government (Functions and General) Regulations 1996

8A. Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)

- (1) The amount prescribed for the purposes of the definition of major land transaction in section 3.59(1) of the Act is —
- (a) — does not apply to us (metro or large regional lg)
 - (b) if the land transaction is entered into by any other local government, the amount that is the lesser of —
 - (i) \$2 000 000; or
 - (ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.
- (2) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if —
- (a) the total value of —
 - (i) the consideration under the transaction; and
 - (ii) anything done by the local government for achieving the purpose of the transaction, is more, or is worth more, than the amount prescribed under subregulation (1); and
 - (b) the Minister has, in writing, declared the transaction to be an exempt transaction because the Minister is satisfied that the amount by which the total value exceeds the amount prescribed under subregulation (1) is not significant taking into account —
 - (i) the total value of the transaction; or
 - (ii) variations throughout the State in the value of land.

8. Exempt land transactions prescribed (Act s. 3.59)

- (1) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if the local government enters into it —
- (a) without intending to produce profit to itself; and
 - (b) without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.

Policy Implications

Nil

Financial Implications

Council authorised a transfer of Municipal funds of \$10,000 to the Land Transfers Reserve earlier this year. Further authorisation was provided to transfer back, up to \$10,000 for any land purchases. The Land Transfers Reserve currently holds \$72,000 (including the \$10,000 transfer to the Reserve in early 2019/20. Should Council wish to purchase the land, it will need to give consideration to the purchase of land earlier in this meeting and make appropriate provision.

The anticipated costs (based on the average valuation price) for these two purchases are:

Land purchase price	Rear portion 32 (Lot 91) William Street, Mingenew	\$2,000
Land purchase price	25 (Lot 85) Victoria Street, Mingenew	\$5,000
Settlement Fees		unknown
	TOTAL	\$7,000 plus settlement fees

Strategic Implications

Community Strategic Plan:

Strategy 1.1.2 Provide buildings, facilities and services to meet community needs

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

11.5 PROPOSAL TO PURCHASE LAND – 4 (LOT 93) WATTLE STREET, MINGENEW

Location/Address: 4 (Lot 93) Wattle Street, Mingenew
Name of Applicant: Andrew Merc Property on behalf of JW Chapman and ME Fawcett
File Reference: A283
Disclosure of Interest: Nil
Date: 9 December 2019
Author: Erin Greaves, Governance Officer
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Absolute Majority

Summary

Council are presented with a proposal to purchase the vacant land at 4 (Lot 93) Wattle Street, Mingenew.

Key Points

- Correspondence has been received from Andrew Merc Property, seeking interest from Council in purchasing the property.
- 4 (Lot 93) Wattle Street, Mingenew is a vacant 903m² block located on the corner of Wattle Street and View Street currently zoned residential (under Local Planning Scheme No.3 and No. 4)
- The approximate market value for similar properties is between \$8,000 and \$10,000

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.5 - Resolution 20111905

Moved: Cr RW Newton

Seconded: Cr JD Bagley

That Council declines the offer to purchase 4 (Lot 93) Wattle Street, Mingenew and authorises the Chief Executive Officer to formalise the advice to Andrew Merc Property as representatives acting on behalf of the property owners.

VOTING DETAILS:

CARRIED BY ABSOLUTE MAJORITY: 7/0

Attachment

11.5.1 Provided under separate, confidential in accordance with s5.23(2)(c) and (e)(ii) of the Local Government Act 1995 – Correspondence from Andrew Merc Property

Background

The CEO received correspondence from Andrew Merc Property on 14 November 2019, enquiring of Council's potential interest in purchasing 4 (Lot 93) Wattle Street, Mingenew and gave an indicative price range.

Comment

Although, no formal valuation of this specific property has been conducted similar properties of the same size are selling for between \$8,000 - \$10,000 with sealed road access (his property does not have sealed road access). The indicative offer suggested by Andrew Merc Property is considered higher than current market value.

No strategic or operational purpose has been identified for the land therefore the recommendation has been made to reject the offer.

The land transaction is under the value, as prescribed, to be considered a major land transaction.

Statutory Environment

Local Government Act 1995

major land transaction means a land transaction other than an exempt land transaction if the total value of —

- (a) the consideration under the transaction; and
 - (b) anything done by the local government for achieving the purpose of the transaction,
- is more, or is worth more, than the amount prescribed for the purposes of this definition;

Local Government (Functions and General) Regulations 1996

8A. Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)

- (1) The amount prescribed for the purposes of the definition of major land transaction in section 3.59(1) of the Act is —
 - (a) — does not apply to us (metro or large regional lg)
 - (b) if the land transaction is entered into by any other local government, the amount that is the lesser of —
 - (i) \$2 000 000; or
 - (ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.
- (2) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if —
 - (a) the total value of —
 - (i) the consideration under the transaction; and
 - (ii) anything done by the local government for achieving the purpose of the transaction, is more, or is worth more, than the amount prescribed under subregulation (1); and
 - (b) the Minister has, in writing, declared the transaction to be an exempt transaction because the Minister is satisfied that the amount by which the total value exceeds the amount prescribed under subregulation (1) is not significant taking into account —
 - (i) the total value of the transaction; or
 - (ii) variations throughout the State in the value of land.

8. Exempt land transactions prescribed (Act s. 3.59)

- (1) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if the local government enters into it —
 - (a) without intending to produce profit to itself; and
 - (b) without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.

Policy Implications

Nil

Financial Implications

Council authorised a transfer of Municipal funds of \$10,000 to the Land Transfers Reserve earlier this year. Further authorisation was provided to transfer back, up to \$10,000 for any land purchases. The Land Transfers Reserve currently holds \$72,000 (including the \$10,000 transfer to the Reserve in early 2019/20. Should Council wish to purchase the land, it will need to give consideration to the purchase of land earlier in this meeting and make appropriate provision.

Strategic Implications

Community Strategic Plan:

Strategy 3.1.1 Ensure pipeline of land available for development.

Strategy 2.4.1 Support community volunteers to maximise impact of their contributions

11.6 FREEDOM OF INFORMATION ACT 1992 – INFORMATION STATEMENT

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0076
Disclosure of Interest: Nil
Date: 12 December 2019
Author: Erin Greaves, Governance Officer
Authorising Officer: Nils Hay, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

This report includes a copy of the revised Shire of Mingenew Information Statement (IS) and recommends that Council review and endorse the Information Statement as amended.

Key Points

- The Shire is required to annually publish an Information Statement under the *Freedom of Information Act 1992*
- The proposed Information Statement 2020 has only been changed minimally to reflect the current workforce and Council structure

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEMS 11.6, 7.1 AND 7.2 - Resolution 20111906

Moved: Cr HM Newton

Seconded: Cr HR McTaggart

That Council:

1. lays over Item 11.6 Freedom of Information 1992 – Information Statement to the next Council Meeting to give consideration for feedback provided by Councillors; and
2. lays over the confirmation of the Minutes of the Special Meeting and Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 20 November 2019 until the next Council Meeting to correct the swearing in of Councillors at the Ordinary meeting.

NOTE: It was realised that a motion was not given or voted on at Item 7.1 and 7.2 to lay over the confirmation of minutes earlier in the meeting and therefore, rectified with this motion.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

OFFICER RECOMMENDATION - ITEM 11.6

That Council endorses and publishes the Information Statement 2020, as presented in Attachment Booklet – December 2019, in accordance with the *Freedom of Information Act 1992*.

Attachment

Attachment 11.6.1 Information Statement 2020

Background

Part 5 of the *Freedom of Information Act 1992* (WA) (the FOI Act) requires each agency to prepare and publish an information statement within 12 months after the commencement of the FOI Act, and to update the statement at intervals of not more than 12 months (sections 96 and 97 of the FOI Act).

Further, the Act requires that all Local Governments have an information statement made available for inspection and/or purchase by members of the public.

The Information Statement can be published electronically on Council's website, as a stand-alone hard copy or incorporated into Council's Annual Report or a combination of all the options. A copy of the Information Statement must also be provided to the Information Commissioner when first produced and when any amendments are made.

Comment

Information Statements are an important part of FOI legislation. They assist members of the public to exercise their rights under the FOI Act, by describing the information and records available, together with a summary of the responsibilities and functions carried out by each agency.

It has been 12 months since the Information Statement's last review, however, there are only minimal changes proposed relating to workforce changes and Council structure. All the other sections remain relevant. Once adopted, the updated version will be sent to the Information Commissioner as per the *Freedom of Information Act 1992* and displayed on the website for public access.

Statutory Environment

Freedom of Information Act, 1992

s.94 Publication of information about agencies

A reference in this Act to an information statement, in relation to an agency, is a reference to a statement that contains —

- (a) a statement of the structure and functions of the agency;*
- (b) a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;*
- (c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;*
- (d) a description of the kinds of documents that are usually held by the agency including —*
 - (i) which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge); and*
 - (ii) which kinds of documents can be purchased; and*
 - (iii) which kinds of documents can be obtained free of charge;*
- (e) a description of the agency's arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;*
- (f) a description of the agency's procedures for giving members of the public access to the documents of the agency under Part 2 including —*
 - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and*
 - (ii) the address or addresses at which access applications can be lodged;*

(g) a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —

(i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and

(ii) the address or addresses at which applications for amendment of personal information can be lodged.

s.96 Information statement, each agency to publish annually

1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act —

(a) within 12 months after the commencement of this Act; and

(b) at subsequent intervals of not more than 12 months.

s.97 Information statement and internal manual, each agency to make available etc.

(2) An agency has to provide a copy of its information statement to the Commissioner as soon as is practicable after the statement is published under section 96.

Policy Implications

Nil

Financial Implications

There are costs associated with producing copies of the Information Statement, however the FOI Act allows Council to charge members of the public for a copy of the Information Statement and other documents that may be requested.

Fees and Charges relating to information requests are in accordance with the Freedom of Information Act 1992 or set annually as part of Council's Fees and Charges.

Strategic Implications

Community Strategic Plan:

Strategy 1.2.3 Provide sound corporate governance of Shire and create an attractive work environment

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

12.0 REPORTS BY THE FINANCE AND ADMINISTRATION MANAGER

12.1 FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2019

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0304
Date: 5 December 2019
Author: Jeremy Clapham – Finance Manager

Summary

This report recommends that the Monthly Financial Report for the period ending 30 November 2019 as presented to the Council be received.

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.6 - Resolution 20111907

Moved: Cr HR McTaggart

Seconded: Cr AR Smyth

That the Monthly Financial Report for the period 1 July 2019 to 30 November 2019 be received.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Attachment

Monthly Financial Report for period ending 30 November 2019

Background

The Monthly Financial Report to 31 October 2019 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity Information
- Cash and Financial Assets
- Receivables
- Other Current Assets
- Payables
- Rating Revenue
- Disposal of Assets
- Capital Acquisitions
- Borrowings
- Cash Reserves
- Other Current Liabilities
- Grants and Contributions
- Trust Fund
- Explanation of Material Variances

Comment

Summary of Funds as per bank statements – Shire of Mingenew as at 30 November 2019	
Municipal Funds	\$2,062,186
Cash on Hand	\$100
Restricted Funds – 3 Month Term Deposit @ 2.50%	\$147,814
Trust Fund	\$1
Reserve fund (3 Month Term Deposit) @ 2.50%	\$310,035

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2019/20 financial year.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

No financial implications are indicated in this report.

Strategic Implications

Nil

12.2 LIST OF PAYMENTS FOR THE PERIOD ENDING 30 NOVEMBER 2019

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Attachment/s: List of Payments – November 2019
Disclosure of Interest: Nil
Date: 5 December 2019
Authorising Officer: Jeremy Clapham, Finance Manager
Voting Requirement: Simple Majority

Summary

This report recommends that Council receive the list of payments for period ending 30 November 2019 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.6 - Resolution 20111908

Moved: Cr HM Newton

Seconded: Cr CV Farr

That Council receive the attached list of payments for the month of November 2019 as follows:

\$8,788.01	Municipal Cheques;
\$226,592.47	Municipal EFT's;
\$27,983.95	Municipal Direct Debit Department of Transport (Licencing) Payments;
\$21,009.05	Municipal Direct Debit Other;
\$1,541.95	Municipal Other Charges.

Totalling \$285,915.43 as per attached list of payments.

Net Salaries not included in the attached list of payments - \$71,723.62

Total of all payments - \$357,639.05.

VOTING DETAILS:

CARRIED BY SIMPLE MAJORITY: 7/0

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN/FOR CONSIDERATION AT FOLLOWING MEETING

Nil.

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15.0 CONFIDENTIAL ITEMS

Nil.

15.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 19 February 2020 commencing at 4.30pm.

16.0 CLOSURE

The meeting was declared closed at 4:51pm.

These minutes were confirmed at an Ordinary Council meeting on 19 February 2020.

Signed _____
Presiding Officer

Date: _____

ATTACHMENT: 11.1
Annual General Meeting of Electors



**AGENDA FOR THE
ANNUAL GENERAL MEETING
OF ELECTORS TO BE
HELD ON
10 February 2020**

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Mingenew expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

ANNUAL GENERAL MEETING OF ELECTORS NOTICE PAPER

10 February 2020

Madam President and Councillors,

An Annual General Meeting of Electors is called for Monday, 10 February 2020 in the Council Chambers, Victoria Street, Mingenew, commencing at 6.00 pm.

Jeremy Clapham
Acting Chief Executive Officer

3 February 2020

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SHIRE OF MINGENEW

AGENDA FOR THE ANNUAL ELECTORS MEETING TO BE HELD IN COUNCIL CHAMBERS ON 10 FEBRUARY 2020 COMMENCING AT 6.00pm

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2.0 RECORD OF ATTENDANCE/APOLOGIES

3.0 DECLARATIONS OF INTEREST

4.0 2018/19 ANNUAL REPORT AND AUDITOR'S REPORT

The Annual Report summarises the achievements of the Shire during the 2018-19 financial year and includes a report from the President and the Chief Executive Officer, the financial report and the Auditor's report for the period, and all matters prescribed by the Local Government Act 1995 (the Act). Copies of the Annual Report are available from the Shire's website www.mingenew.wa.gov.au and will be available in hard copy form at the meeting.

The Act requires Local Government Authorities to hold an Annual Electors Meeting once a year, no later than 56 days after the Council adopts the Annual Report. As required under section 5.29 of the Act, local public notice was given via advertisement in the Geraldton Guardian- 10 January 2020 edition, Mingenew Matters 12 February 2020 edition, displayed on the Shire's website from the 20 December 2019, the Shire's Facebook page from 8 January 2020 and on library notice boards.

- Questions submitted on the Annual Report by Electors prior to the Meeting
- Other Questions on the Annual Report

OFFICER RECOMMENDATION- ITEM 4.0

That the Electors of the Shire of Mingenew receive the Annual Report, as adopted by Council at the Ordinary Meeting held 18 December 2019, incorporating the Shire Presidents Report, the CEO report, the Annual Financial Report and the Auditor's Report.

VOTING DETAILS:

5.0 RESPONSE TO QUESTIONS SUBMITTED BY ELECTORS

5.1 QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING

5.2 QUESTIONS AT THE MEETING

Consistent with s5.27(3) of the Local Government Act 1995 and r15 of the Local Government (Administration) Regulations 1996, electors in attendance of the Annual General Meeting of Electors are invited to raise any matters concerning any other general business.

6.0 GENERAL BUSINESS

7.0 CLOSURE

ATTACHMENT: 11.2

Freedom of Information Act 1992 – Information Statement



Freedom of Information Act 1992

Information Statement

21 Victoria St Mingenew WA 6522 | PO Box 120, Mingenew WA 6522

Tel: (08) 9928 1102 | Email: ceo@mingenew.wa.gov.au | Website: mingenew.wa.gov.au



Document Control			
Document Name:	Freedom of Information Statement		
Document Owner:	Governance Officer		
File Number:	ADM0357		
Record Number:	NCR191233		
Status of Document:	Internal Review		
Location:	M:\Governance\Freedom of Information\Freedom of Information Statement 201920.docx		
Distribution:	Public Document once approved		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Governance Officer	Original Statement	14/11/2017
1.1	CEO and Governance Officer	Minor Amendments	14 December 2017
1.2	CEO	Approved by CEO	15 December 2017
1.3	Council	Adopted by Council	20 December 2017
1.4	Council	Adopted by Council (Amended)	21 November 2018
1.5	Councillors and Senior Staff	Minor Amendments – Review (held over by Council)	18 December 2019
1.6	Council	Presented to Council for Adoption	19 February 2020

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Introduction

The Freedom of Information Act 1992 ('the Act') has, as its objectives, to:

-  enable the public to participate more effectively in governing the state; and
-  make the persons and bodies that are responsible for the State and Local Government more accountable to the public.

In furthering these objectives, the Act requires that respondent agencies publish an annual information statement.

This document serves as an orientation guide to Council's purpose and responsibilities and information is prepared in accordance with Part 5, Section 94 of the Act.

Section 94 of the Act requires each agency to prepare an Information Statement which conveys the maximum possible detail to the public about the agency's operations. Agencies are required to make this publication available ensuring that the public has access to the information it needs to effectively use Freedom of Information.

Copies of this document can be obtained from the Mingenew Shire Administration Office, 22 Victoria St, Mingenew or from the Shire's website mingenew.wa.gov.au

Enquiries may be made to the Shire's Freedom of Information Coordinator on (08) 99281102 during business hours. We look forward to helping you find the information you need.

1. Profile of Mingenew

Mingenew is a progressive rural community situated approximately 370km north east of Perth and 105km south east of Geraldton. Home to a vibrant innovative community of 500 strong, Mingenew is renowned as being the largest grain facilitator in the Southern Hemisphere with broad acre cereal and legume cropping the main export commodities. 60% of the Mingenew Shire residents reside on farms with the agriculture sector accounting for 57% of the districts employment. Transport and Mining Industries in addition to small business and primary services complete its economic profile. The Shire of Mingenew possesses a rich history, being home to WWII training fields, Western Australia's first coal discovery and mining site and more recently home to a six-antenna satellite tracking station which detects and locates emergency distress beacon activations for Australia and the wider Asia-Pacific region. It also possesses heritage buildings that date back to the 1850's, breath-taking breakaway country, carpets of wildflowers and endless paddocks of crops all within 40 minutes' drive of the coast. Mingenew offers its residents the best of both coastal and rural living.

2. The Shire of Mingenew Council

The Shire of Mingenew is constituted as a Local Authority under section 2.5 of the Local Government Act (1995). Its general function is to provide for the good government of people living and working within its district and it is responsible for the provision of key services and functions as required under legislation determined by the Parliament of the State of Western Australia. The Local Government Act (1995) enables local government to make local laws and bestows the responsibility for the administration and enforcement of legislative acts onto the municipal. Subsidiary legislation enacted by the Shire of Mingenew is available for download from the website mingenew.wa.gov.au. Delegated legislative frameworks that the Shire of Mingenew operates within are also available at the Shire of Mingenew Office at the rate of photocopying.

3. Structure of the Shire of Mingenew

The Shire of Mingenew consists of two (2) wards, town and rural, and are governed by seven (7) democratically elected Councillors including the Shire President, whom is adopted via Councillor vote.





The administrative team is lead by the Chief Executive Officer (CEO) whom is appointed by Council. The CEO is directly accountable to the Shire of Mingenew Council whilst the administrative team is directly accountable to the CEO.

The structure of the Shire of Mingenew administrative team is displayed in Attachment 1. The contact details for staff members are listed in section 5.2.

4. Mission, Vision and Values of the Shire of Mingenew

The Shire of Mingenew's mission is to provide strong leadership, quality community services and competent financial management to ensure Mingenew has sustained prosperity

Its vision for its community is that it benefits from-

-  a sustainable environment, both natural and built, that meets both current and future community needs
-  a diverse and innovative economy,
-  collaboration and innovation with strong and vibrant leadership,
-  a safe and welcoming environment where everyone has the opportunity to contribute and belong.

Shire of Mingenew Freedom of Information Statement

It values encompass




-  Respect
-  Innovation
-  Transparency
-  Independence
-  Leadership

5. Roles within the Shire of Mingenew and Associated Contact Details

5.1 Role of a Councillor

The Shire of Mingenew Councillors are democratically elected by its community to represent the interests of electors, ratepayers and residents at a local government level. Pursuant to the Local Government Act 1995, Ordinary Elections are held every 2 years in October, when the term of half of the Councillors expires. The contact details for Elected Members are detailed below. The next Ordinary Election will be held in October 2021.

Additional roles of the Councillors as specified in the Act include:

-  to facilitate communication between the community and the Council,
-  to provide leadership and guidance to the community; and
-  perform functions given to a Councillor by the Act or other laws.

5.2 Name & Contact Details of Elected Members







Please find below the contact details for the Shire of Mingenew Councillors.

Ward	Councillor	Contact Number	Term Expiry
Rural	Cr Justin Bagley	0428 726 023	21 October 2023
Town	Cr Gary Cosgrove	0428 281 240	21 October 2023
Town	Cr Carol Farr	0427 989 749	21 October 2023
Rural	Cr Hellene McTaggart	0409 083 898	21 October 2023
Town	Cr Helen Newton	0429 688 707	16 October 2021
Rural	Cr Robert Newton	0427 281 371	16 October 2021
Town	Cr Anthony Smyth	0428 448 031	16 October 2021

5.3 Role of the President

Pursuant to the Local Government Act 1995, the Shire President Election is held every 2 years following the Ordinary Elections. Councillor Gary Cosgrove was appointed as Shire President on 20 November 2019, voted in by a ballot of Council. President Cosgrove's contact details can be found in the table.

Under the Act the President has the role of:

-  presiding at council meetings,
-  providing leadership and guidance to the community,
-  carrying out civic and ceremonial duties on behalf of the Local Government,
-  speaking on behalf of the Local Government,
-  performing such functions as specified in the Act or other written laws; and
-  liaising with the CEO on the Local Government's affairs and the performance of its function.

5.4 Role of Chief Executive Officer and Council Administration Staff

The CEO heads the Local Government Administration team and is responsible to the Council for the implementation of council policies, decisions and budgeted works, the provision of accurate and timely advice to Council and the efficient administration of the Council. Mr Nils Hay commenced as Chief Executive Officer in July 2018.

The administrative team assists with the implementation of Council decisions and the day to day running of the Shire of Mingenew. The CEO and administrative staff can be contacted on 9928 1102.

5.5 Shire of Mingenew Administration Staff Members

Position	Name
Chief Executive Officer	Nils Hay
Finance and Administration Manager	Jeremy Clapham
Works Supervisor	Rocky Brennan
Governance Officer	Erin Greaves
Community Development Officer	Margaret Rowe
Finance Officer	Helen Sternick
Rates Finance Officer	Cassandra Eva
Administration Trainee	Jasmine Simpson

6. Services and Functions of the Shire of Mingenew

The Shire of Mingenew provides a wide range of services and functions. Broadly these may be grouped into 5 categories (see table 6.1).

Table 6.1 Shire of Mingenew Functions



6.1 Providing and Maintaining Infrastructure

Providing an appropriate and affordable level of infrastructure is one important contribution a council makes to its community. The Mingenew Shire Council provides and maintains local roads, bridges, public car parks, footpaths, sporting fields, parks, buildings, residential properties and public gardens. Council consults via surveys and community feedback about the provision and maintenance of these public assets.

6.2 Planning for Sustainable Development

The Strategic Community Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan are all developed and implemented by the Shire of Mingenew in consultation with its community to ensure sustainable economical and community development. The community is encouraged to engage in the development process of these plans to ensure that they are appropriate and reflective of the community's needs and desires.

6.3 Protecting the Environment

Mingenew Shire Council has a role in helping to protect the environment. The Shire regularly assesses the state of the local environment, provides environmental programs and is able to use regulatory powers to prevent pollution or restore degraded environments. Services provided include waste management, street cleaning, controlling of domestic animals, controlling of noxious weeds, regulating pollution, building control and public health programs in accordance with relevant legislation.





6.4 Supporting Community Development

Council regularly consults with and assesses the needs of the community with a view of supporting community development. At present Council provides a range of services including the library which is run in partnership with the State Library of Western Australia, aged persons units, playground facilities, and the engagement of a Community Development Officer whom provides assistance to community groups with grants submissions, organises public well being and engagement campaigns and develops programs for community use.

6.5 Safeguarding Public Health

Council helps maintain high standards of public health and aims to reduce the risk of exposure to a wide range of diseases through activities such as waste disposal, pest and vermin control, hazardous material containment and the setting of local laws.

The Shire of Mingenew shares or outsources the following services:

-  Environment Health Officer
-  Community Emergency Services Officer (including Ranger Services)
-  Building
-  Planning

7. Public Engagement and Decision-Making Processes

One of the challenges for all levels of government is how to ensure that different and often competing interests within its district are recognised, addressed and responded to. This is particularly relevant for local government, being the 'frontline' government service for the community. The Elected Members of the Shire of Mingenew aim to gain a broad understanding of its community's attitudes, beliefs and ideas through various avenues of community engagement to ensure that all view points are recognised. Currently, the Shire of Mingenew achieves this through targeted community group meetings, committee appointments, through the public consultation process associated with strategic planning and through public question time at council meetings.

Members of the community are encouraged to utilize these avenues for putting forward ideas, requests, deputations, petitions and complaints to inform Councillors of the community's interests and concerns. Community members can also contact the Elected Members direct (contact details listed in section 5) or also contact the CEO to discuss issues prior to submitting to Council.

Shire of Mingenew Freedom of Information Statement

Ordinary meetings of Council are generally held on the third Wednesday of every month (except the month of January when Council is in recess), and commence at 4.30pm with public question time (of up to 15 minutes) being held at the beginning of the meeting. If you wish to present or submit correspondence to Council, please contact the Shire of Mingenew Administration on 9928 1102 to attain a public question time form. Questions can be taken on the day however; Council may be limited in its response without prior time to consider the matter.

On the Shire of Mingenew website mingenew.wa.gov.au is a list of current committees and community groups within the district. Contact numbers are included for members of the community who wish to join and be apart of local decision making processes.

Community members are also invited to attend the annual general meeting of electors to discuss any specific issues. All residents may attend but only electors on the Council Electoral Roll are eligible to vote. Electorates are requested to submit questions in advance of the meeting to allow any questions where research is required to be answered on the night.

Community engagement is but one facet used by Council to inform their decision-making. CEO and third party recommendations, financial considerations, legislative requirements and powers and so on are all considered by Council during council meetings to ensure measured and calculated outcomes and natural justice. Council decisions are made by the votes of the majority of councilors present at a meeting, with the requirements for council meetings being set out in the *Local Government Act 1995* and in the *Shire of Mingenew Standing Orders Local Law 2017*. Neither the President nor individual Councillors have the legal authority to act or make decisions on behalf of the Council.

The Shire of Mingenew Council also delegates many lower-level and operational decisions to the CEO. The Chief Executive Officer sub- delegates some duties on to an appropriate employee (where legislation provides). Such delegations are documented within the delegations register and are usually subject to the policies, procedures and conditions.

Notification of decision making by the Shire of Mingenew is conveyed to its community through the:

- ✚ publication of community notices in the local newsletter 'Mingenew Matters';
- ✚ displayed on the Mingenew local government website www.mingenew.wa.gov.au;
- ✚ Shire's official social media page: <https://www.facebook.com/ShireofMingenew/> ;
- ✚ displayed on the Shire of Mingenew noticeboard found in the administration building foyer; and
- ✚ advertised in the West Australian, Geraldton Guardian or Midwest Times newspapers.

Copies of the Council Agenda and Council Minutes can also be obtained via the aforementioned website.

Further information can be gained via contacting the Shire of Mingenew Administration Office. Often a fee is associated with the copying and release of certain documents (see section 8 for further information on what documentation is accessible).

8. Documents Held by the Shire of Mingenew

The Shire of Mingenew is committed to being an open and transparent organisation. It is the aim of the Shire to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the Freedom of Information process (which is discussed in more detail

Shire of Mingenew Freedom of Information Statement

below).

The following documents are available for public inspection at the Council Administration building free of charge and members of the public may purchase hard copies of the documents for a nominated charge. The charges are detailed below.

Document	Charge
Council Agenda (hard copy)	\$10 per copy
Council Minutes (hard copy)	\$10 per copy
Policy Manual	At the price of photocopying + binding if requested (Council's Fees & Charges)
Annual Budget	
Council Laws & Proposed Laws	
Annual Budget	
Strategic Community Plan	
Corporate Business Plan	
Asset Management Plan	
Workforce Plan	
Long Term Financial Plan	
Registers - Delegation/Gift/Financial/Interest	
Building Plans	
Town Planning Scheme	
Freedom of Information Statement	
Electoral Rolls (hard copy)	\$32/ward \$65/district

**or as amended, in accordance with Council's annual Fees & Charges*

The Shire's latest Fees & Charges are available directly from the website at <https://mingenew.wa.gov.au/fees-and-charges/>.

All documents may be made available in alternative formats upon request, including electronically – please contact the Shire for further information or to make a request.






9. Documents Available under the Freedom of Information Act 1992

In instances where access is sought to documents outside those listed as being accessible, a Freedom of Information (FOI) application must be submitted. Requests made under the FOI Act should be made in writing. The application form is available at the Shire's administration centre or downloadable from mingenew.wa.gov.au.

Whilst the Act provides general right of access to documents, some documents require a level of protection, specifically those documents that meet the exemption criteria in Schedule 1 of the Act and as such may not be approved for access.

10. Freedom of Information Application Process:

Access applications have to:

-  be in writing (electronic applications accepted),
-  provide sufficient information so that the documentation requested can be identified,
-  if you are seeking access to information in behalf of another person, The Shire of Mingenew will require authorisation, usually in writing.
-  provide an Australian address to which notices can be sent; and
-  be lodged at the Shire of Mingenew with any application fee payable (see section 11).

Shire of Mingenew Freedom of Information Statement
Applications and enquiries should be addressed to the Freedom of Information Coordinator and submitted via:

Post - Freedom of Information Officer, PO Box 120, Mingenew WA 6522

In Person - Shire of Mingenew 21 Victoria St, Mingenew WA 6522

Email – governance@mingenew.wa.gov.au

The application will be acknowledged in writing and the applicant will be notified of a decision within 45 (calendar) days (see section 13).

11. Freedom of Information Fees & Charges

A scale of fees and charges are set under the Freedom of Information Act & Regulations and vary depending upon the information required. See table below

Fee or Charge Description	Fee/Charge*
Application Fee (personal information about the applicant)	Free
Application Fee (for non-personal information)	\$30.00
Processing, Supervising, Transcribing, Photocopying (staff time)	\$30.00/hr
Delivery, Packaging & Postage	Actual Cost
Per Photocopy	20c/page

**or as amended, in accordance with the Freedom of Information Act 1992*

12. Access Arrangements

Access to documents can be granted by way of inspection of a document or an electronic copy may be provided.

13. Notice of Decision

As soon as possible, but in any case within 45 days, the applicant will be provided with a notice of decision which will include the details such as:

- ✚ the date the decision was made,
- ✚ the name and designation of the officer who made the decision,
- ✚ if the document is an exempt document, the reasons for classifying the matter exempt or the fact that access is
given to an edited document,
- ✚ information on the right to review and the procedures to be followed to exercise those rights.

14. Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the agency. Applications should be made in writing within 30 days of receiving the notice of decision. Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the information Commissioner for an external review, and details would be advised to applicants when the external review is issued.

15. Amendment of Personal Records

If the Shire holds records about your personal affairs which you believe are incomplete, inaccurate, out of date or misleading, an application can be made to have them amended. Applications should be made in writing and submitted to the FOI Coordinator. For further information, contact the Freedom of Information

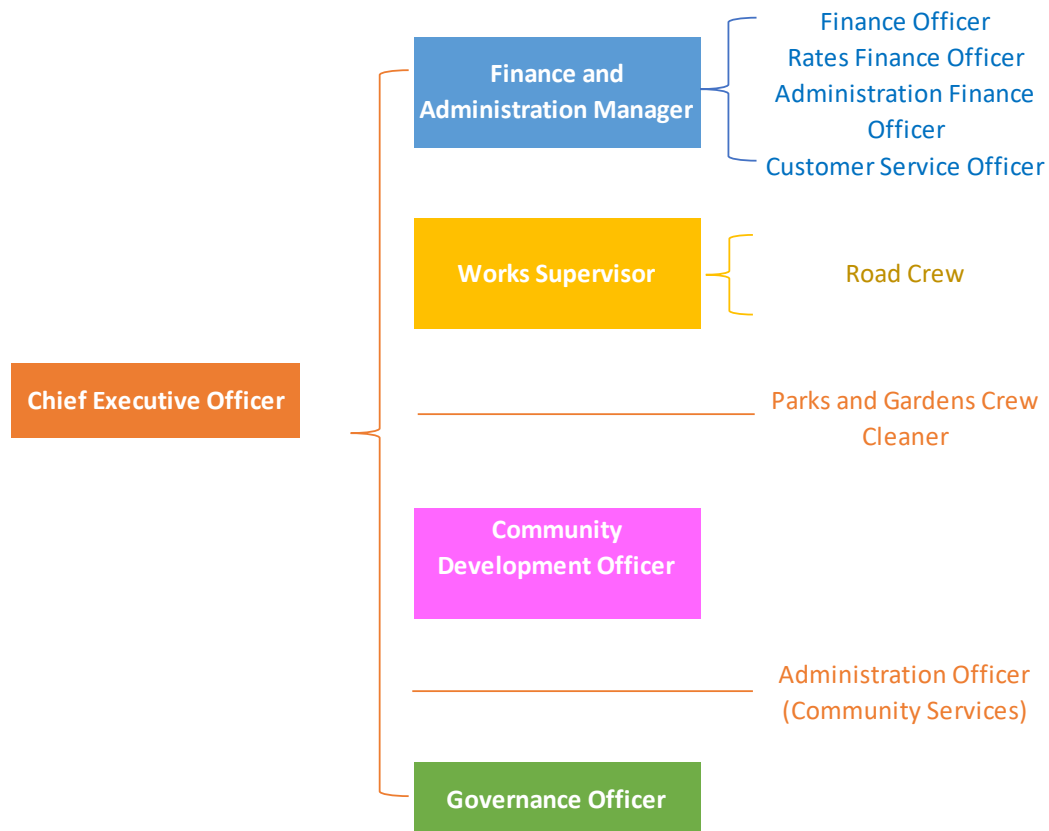
Shire of Mingenew Freedom of Information Statement
Officer via phone or post via the aforementioned details.

16. Attachments

16.1 Shire of Mingenew Administration Structure

16.2 Application Form- Access to Documents

We look forward to helping you find the information you need.



SHIRE OF MINGENEW
APPLICATION FOR ACCESS TO DOCUMENTS
(Under the Freedom of Information Act 1992, Section 12)

DETAILS OF APPLICANT:

Surname:..... Given Names

..... Australian Postal Address:

..... PostCode:.....

Telephone Number(s):..... *If the application is
on behalf of an organisation:*

Name of Organisation/Business:

DETAILS OF REQUEST: (please tick) Personal Documents ☐ Non-Personal Documents ☐

I am applying for access to document(s) concerning

..... (If space provided is not sufficient, please
attach details on a separate sheet).

FORM OF ACCESS: (Please tick appropriate box)

I wish to inspect the document(s) YES ☐ NO ☐

I require a copy of the document(s) YES ☐ NO ☐

I require access in another form YES ☐ NO ☐

(Specify)

FEES AND CHARGES:

Enclosed is payment of \$..... to cover the application fee.

☐ Cash ☐ Cheque ☐ Credit Card (please complete the below section)

Credit Card Number: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Expiry Date: _ _ / _ _

Name on Card: _____ Contact Number: _____

Signature: _____ Date: _____

I understand that before I obtain access to documents, I may be required to pay processing charges in respect of this application, and that I will be supplied with a statement of charges if appropriate.

A reduction in fees and charges may apply to those experiencing financial hardship or are the holder of a valid pensioner concession card. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges: YES ☐ NO ☐ (Please tick appropriate box)

APPLICANTS SIGNATURE:.....**Date:**.....

(OFFICE USE ONLY)

FOI Reference Number:

Received on:/...../..... Deadline for response:/...../.....

Acknowledgments sent on:/...../.....

Proof of Identity (If applicable)

Type: Sighted: Number:

PLEASE NOTE

FREEDOM OF INFORMATION APPLICATION

- Applicants are required to provide sufficient information to enable the correct document(s) to be identified.
- The Shire of Mingenew may request proof of your identity.
- If you are seeking access to document(s) on behalf of another person, written authorisation is required.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received.
- Further information can be obtained from the Office of the Information Commissioner WA at <https://www.oic.wa.gov.au/en-au/> .

FEES AND CHARGES

Fee or Charge Description	Fee/Charge*
Application Fee (personal information about the applicant)	Free
Application Fee (for non-personal information)	\$30.00
Processing, Supervising, Transcribing, Photocopying (staff time)	\$30.00/hr
Delivery, Packaging & Postage	Actual Cost
Per Photocopy	20c/page

**or as amended, in accordance with the Freedom of Information Act 1992*

Eligibility for Reduction may be considered upon presentation of a:

- Pensioner Concession Card issued by Centrelink or Veterans' Affairs and in receipt of the Age Pension (The pension age for a veteran who has qualifying service is five years earlier than pension age for a non-veteran); or
- WA Seniors Card and a Commonwealth Seniors Health Card issued by Centrelink or Veterans' Affairs (both cards must be presented); or
- Veteran Affairs Veteran Card (Gold) printed with TPI or EDA or a letter confirming you are in receipt of or eligible for the Special Rate of Disability Pension either under the Military Rehabilitation and Compensation Act 2004 or the Veterans' Entitlement Act 1986; or
- Any valid forms of documentation that indicate financial hardship, for example, final eviction notice, income statements, medical bills, notices of repossession etc. (please contact the Shire for further information in these circumstances).

ATTACHMENT: 11.4

**Authorisation to enter into Negotiations for the Purchase of Land to become Road
Reserve**

YANDANOOKA NE Rd REALIGNMENT - Proposed Land Acquisition

Land Acquisition
Lot 64 = 0.18Ha

LOT 64

590m

MINGENW-MORAWA ROAD

15m

555m

175m

Land Acquisition
Lot 64 = 8.64Ha

LOT 64

Proposed NEW cadastral boundary

EXISTING cadastral boundary



66

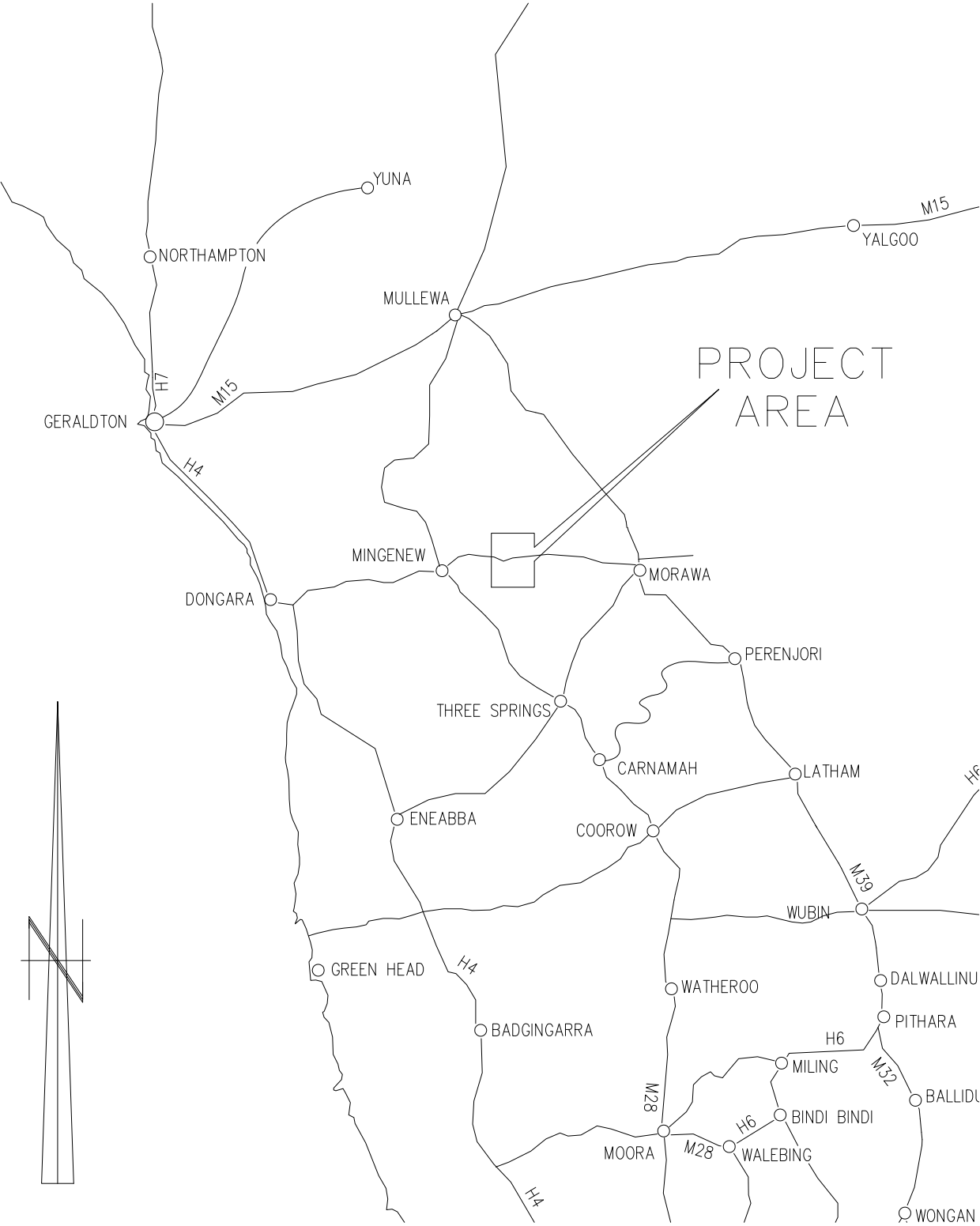
355m

105m

YANDANOOKA NORTHEAST ROAD

SHIRE OF MINGENEW

YANDANOOKA NORTH EAST RD REALIGNMENT




LOCALITY PLAN

DRAWING No.	DESCRIPTION
MING-YNER-000	LOCALITY PLAN AND INDEX
MING-YNER-100	PLAN / PROFILE : Ch 0A - 600A
MING-YNER-101	PLAN/ / PROFILE : Ch 600A - 1200A
MING-YNER-102	PLAN LAYOUT : Ch 22673B - 23233B
MING-YNER-200	CROSS SECTIONS : Ch 0A - 300A
MING-YNER-201	CROSS SECTIONS : Ch 320A - 540A
MING-YNER-202	CROSS SECTIONS : Ch 560A - 860A
MING-YNER-203	CROSS SECTIONS : Ch 880A - 1120A
MING-YNER-204	CROSS SECTIONS : Ch 22680B - 23060B
MING-YNER-205	CROSS SECTIONS : Ch 23080B - 23220B
MING-YNER-300	SIGNS and LINEMARKING PLAN : Sheet 1 of 2
MING-YNER-301	SIGNS and LINEMARKING PLAN : Sheet 2 of 2

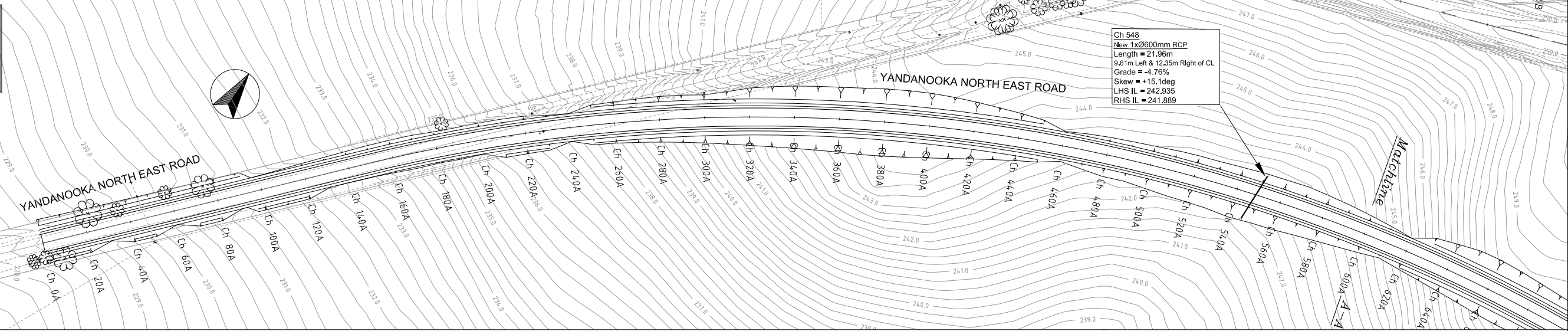
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A	Draft design for review	17-06-19									

METADATA			
GROUND SURVEY STANDARD:			
DATE OF CAPTURE: FEB_2019			
MAPPING SURVEY STANDARD:			
DATE OF CAPTURE:			
MAIN ROADS PROJECT ZONE:MGA94z50			
HEIGHT DATUM: AHD			

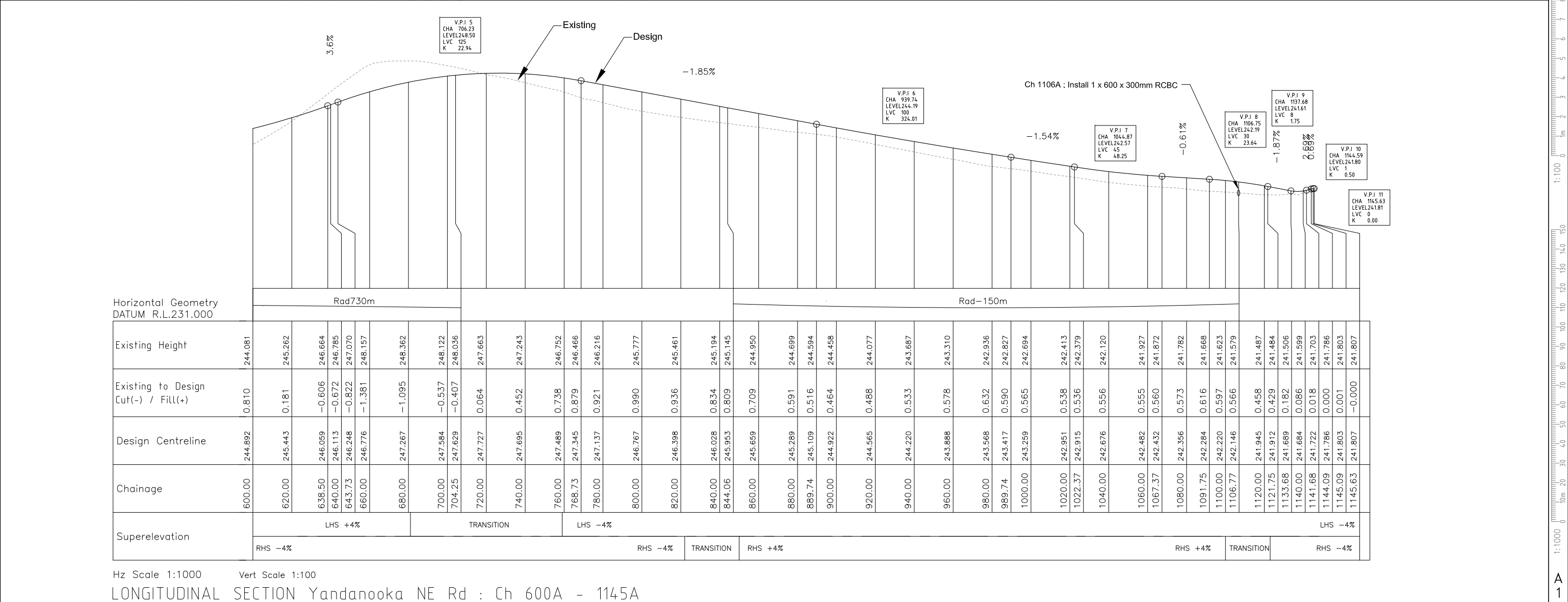
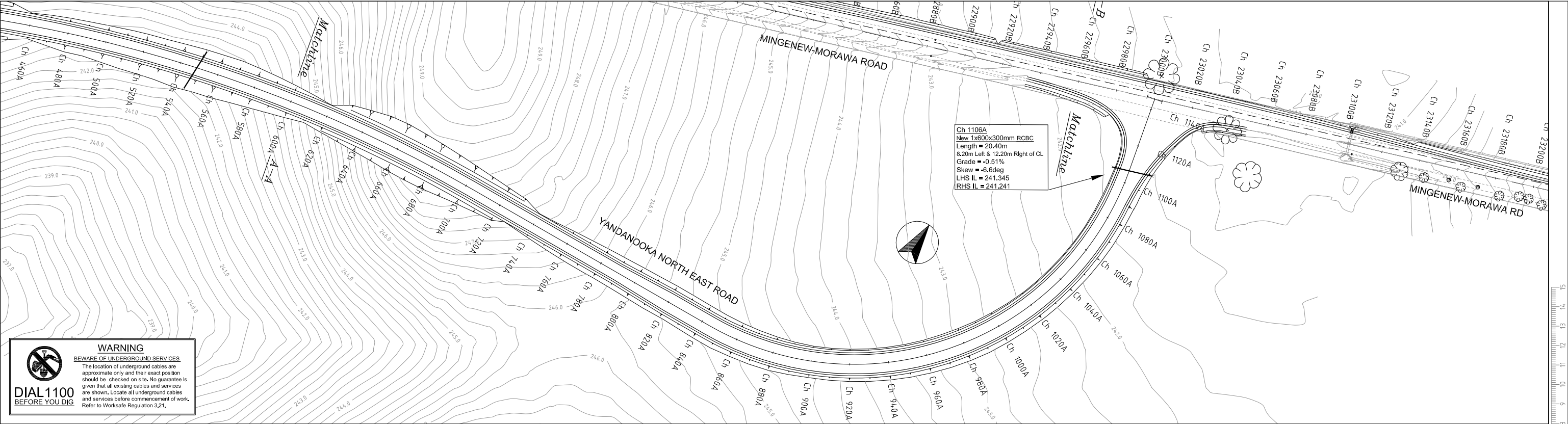
			
GERALDTON : 8/81 Forrest St PERTH : 3 Shakespeare Ave		SHIRE OF MINGENEW 21 VICTORIA ST PO BOX 120 MINGENEW WA 6522	
DESIGNED / DRAWN M.BARNES		DATE 17/06/19	
VERIFIED		DIRECTOR	

YANDANOOKA NE RD REALIGNMENT		APPROVED	
Locality Plan and Index		FILE NUMBER FILE_NUMBER	
LOCAL AUTHORITY SHIRE OF MINGENEW		DRAWING NUMBER MING-YNER-000	

AMENDMENT		A	
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				METADATA		 8/81 Forrest St GERALDTON : Geraldton WA 6530 PERTH : 3 Shakespeare Ave Ph - 9921 5547 Mob - 0498 999 484		 SHIRE OF MINGENEW 21 VICTORIA ST PO BOX 120 MINGENEW WA 6522 Ph (08) 9928 1102 Fax (08) 9928 1128		YANDANOOKA NE RD REALIGNMENT Yandanooka NE Rd PLAN / PROFILE : Ch 0A-600A		FILE NUMBER FILE_NUMBER	
A	Issued for review	18-06-19											
No.	DESCRIPTION	APPROVED & DATE	No.	DESCRIPTION	APPROVED & DATE	GROUND SURVEY STANDARD: DATE OF CAPTURE: VARIOUS MAPPING SURVEY STANDARD: DATE OF CAPTURE: MAIN ROADS PROJECT ZONE: MGA_Z50 HEIGHT DATUM: AHD		DESIGNED M. BARNES / DRAWN S. SOUNDARARAJAN VERIFIED DATE 18/06/19 DIRECTOR		LOCAL AUTHORITY SHIRE OF MINGENEW		DRAWING NUMBER AMENDMENT	
AMENDMENTS			AMENDMENTS							MING-YNER-100		A	



Horizontal Geometry
DATUM R.L.231.000

Superelevation	Rad730m																								Rad-150m																																																																																																																																																												
	LHS +4%												TRANSITION						LHS -4%						RHS -4%												TRANSITION						RHS +4%						TRANSITION						RHS -4%																																																																																																																														
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Existing Height	600.00	244.892	0.810	244.081	Existing to Design Cut(-) / Fill(+)	620.00	245.443	0.181	245.262	638.50	246.059	-0.606	246.664	640.00	246.113	-0.672	246.785	643.73	246.248	-0.822	247.070	660.00	246.776	-1.381	248.157	680.00	247.267	-1.095	248.362	700.00	247.584	-0.537	248.122	704.25	247.629	-0.407	248.036	720.00	247.727	0.064	247.663	740.00	247.695	0.452	247.243	760.00	247.489	0.738	246.752	768.73	247.345	0.879	246.466	780.00	247.137	0.921	246.216	800.00	246.767	0.990	245.777	820.00	246.398	0.936	245.461	840.00	246.028	0.834	245.194	844.06	245.953	0.809	245.145	860.00	245.659	0.709	244.950	880.00	245.289	0.591	244.699	889.74	245.109	0.516	244.594	900.00	244.922	0.464	244.458	920.00	244.565	0.488	244.077	940.00	244.220	0.533	243.887	960.00	243.888	0.578	243.310	980.00	243.568	0.632	242.936	989.74	243.417	0.590	242.827	1000.00	243.259	0.565	242.694	1020.00	242.951	0.538	242.413	1022.37	242.915	0.536	242.379	1040.00	242.676	0.556	242.120	1060.00	242.482	0.555	241.927	1067.37	242.432	0.560	241.872	1080.00	242.356	0.573	241.782	1091.75	242.284	0.616	241.668	1100.00	242.220	0.597	241.623	1106.77	242.146	0.566	241.579	1120.00	241.945	0.458	241.487	1121.75	241.912	0.429	241.484	1133.68	241.689	0.182	241.506	1140.00	241.684	0.086	241.599	1141.68	241.722	0.018	241.703	1144.09	241.786	0.000	241.786	1145.09	241.803	0.001	241.803	1145.63	241.807	-0.000	241.807

Hz Scale 1:1000 Vert Scale 1:100

LONGITUDINAL SECTION Yandanooka NE Rd : Ch 600A - 1145A

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Issued for review

18-06-19

No.

DESCRIPTION

APPROVED & DATE

No.

DESCRIPTION

APPROVED & DATE

AMENDMENTS

AMENDMENTS

Metadata

GROUND SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE:
HEIGHT DATUM:

VARIOUS

MGA_Z50
AHD

GREENFIELD
TECHNICAL SERVICES

8/81 Forrest St
GERALDTON : Gerakton WA 6530
Ph - 9921 5547

3 Shakespeare Ave
PERTH : Yokine WA 6060
Mob - 0498 999 484

DESIGNED
/ DRAWN
VERIFIED

M.BARNES/
S.SOUNDARARAJAN

DATE
18/06/19

DIRECTOR

SHIRE
OF MINGENEW

SHIRE OF MINGENEW
21 VICTORIA ST
PO BOX 120
MINGENEW
WA 6522
Ph (08) 9928 1102
Fax (08) 9928 1128

YANDANOOKA NE RD
REALIGNMENT

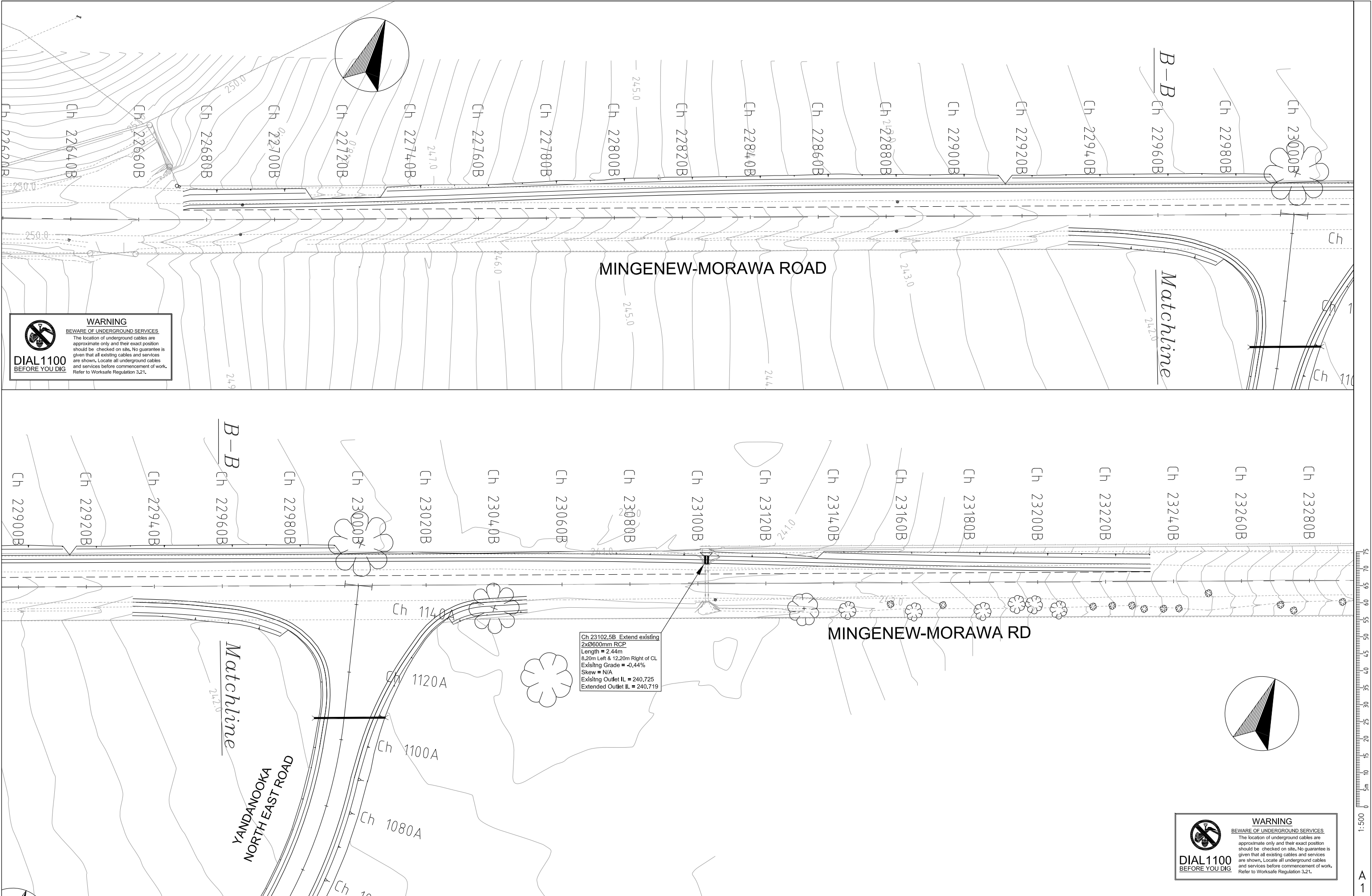
Yandanooka NE Rd
PLAN / PROFILE : Ch 600-1145



LOCAL AUTHORITY SHIRE OF MINGENEW

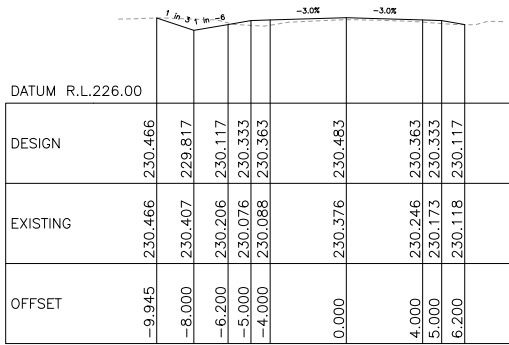
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DRAWING NUMBER
MING-YNER-101

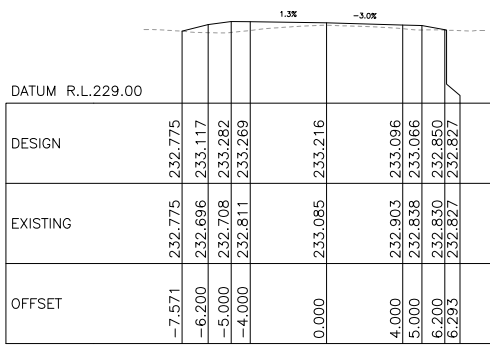
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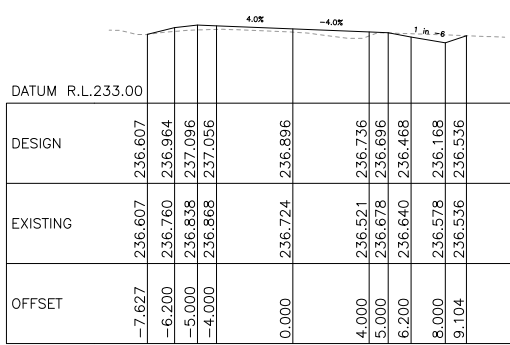
				METADATA				 8/81 Forrest St GERALDTON : Gerakton WA 6530 Ph - 9921 3547 3 Shakespeare Ave PERTH : Yokine WA 6060 Mob - 0498 999 484				 SHIRE OF MINGENEW 21 VICTORIA ST PO BOX 120 MINGENEW WA 6522 Ph (08) 9928 1102 Fax (08) 9928 1128				YANDANOOKA NE RD REALIGNMENT Mingenew-Morawa Rd Widening PLAN LAYOUT : Ch 22673B-23233B				FILE NUMBER FILE_NUMBER			
A Issued for review 17-06-19																DRAWING NUMBER MING-YNER-102				AMENDMENT A			
No. DESCRIPTION APPROVED & DATE				No. DESCRIPTION APPROVED & DATE				DESIGNED / DRAWN M.BARNES VERIFIED				DATE 17/06/19 DIRECTOR											
AMENDMENTS				AMENDMENTS				GROUND SURVEY STANDARD: DATE OF CAPTURE: VARIOUS MAPPING SURVEY STANDARD: DATE OF CAPTURE: MAIN ROADS PROJECT ZONE: MGA_Z50 HEIGHT DATUM: AHD															



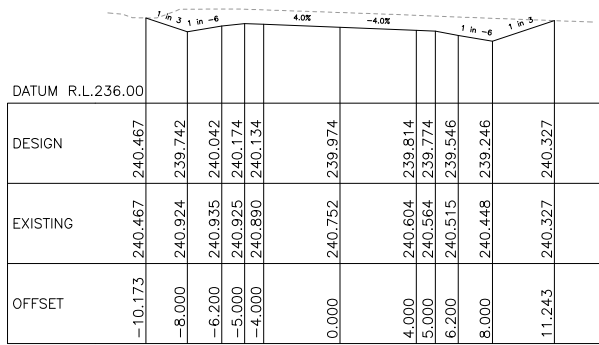
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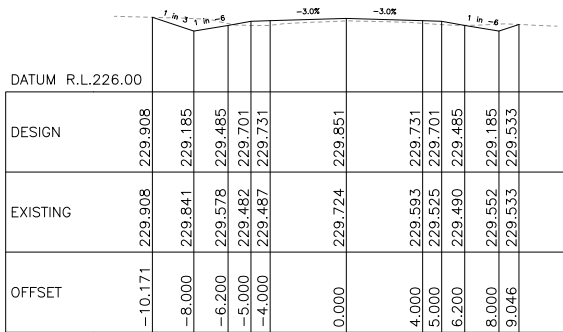
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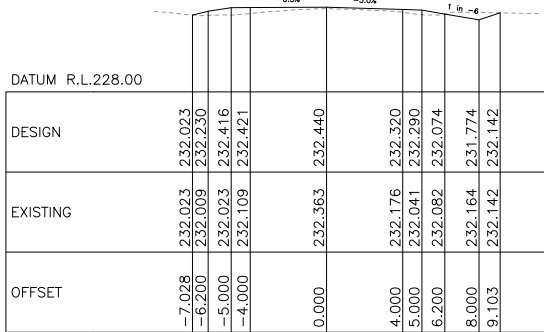
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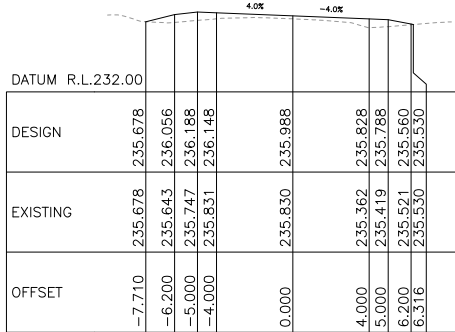
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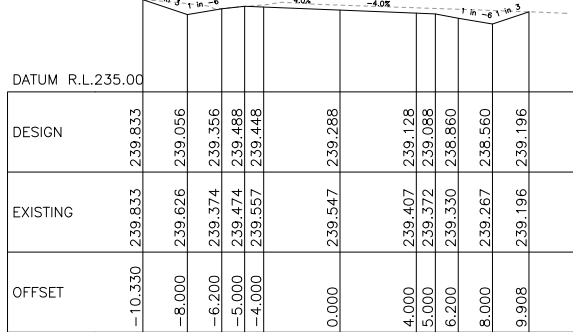
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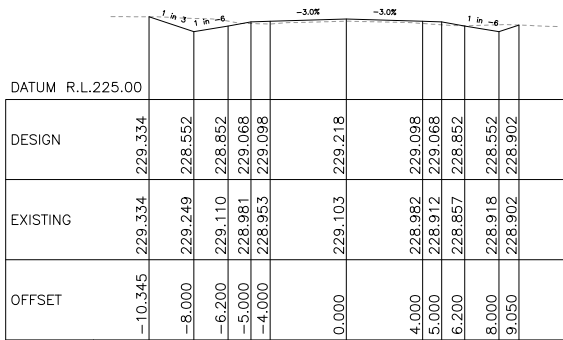
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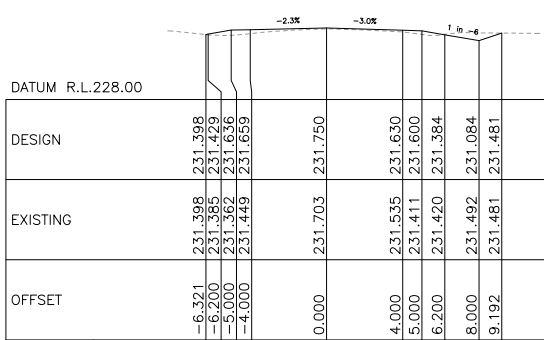
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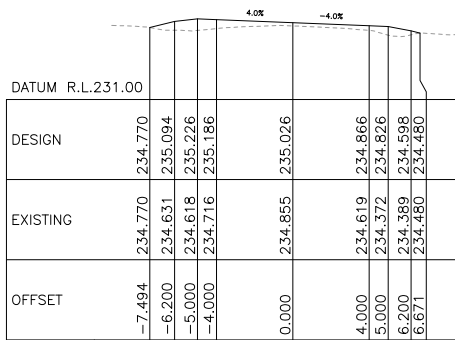
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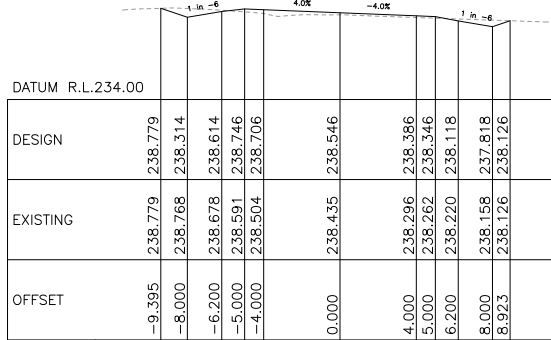
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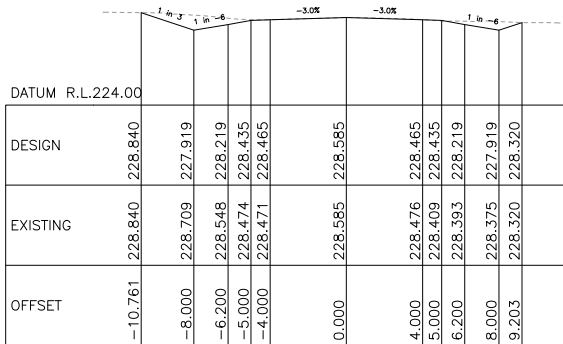
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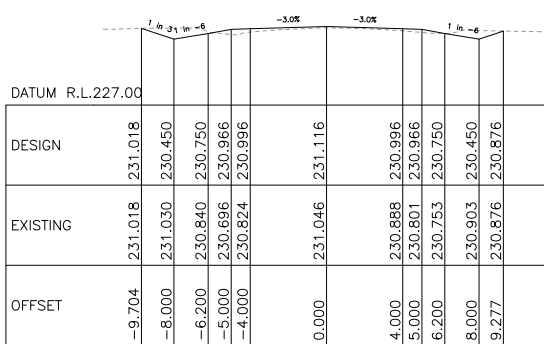
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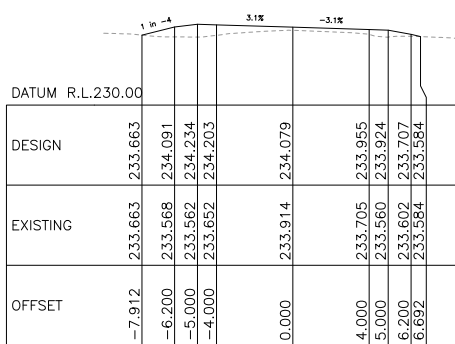
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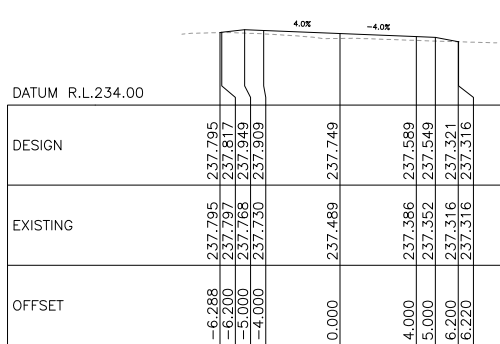
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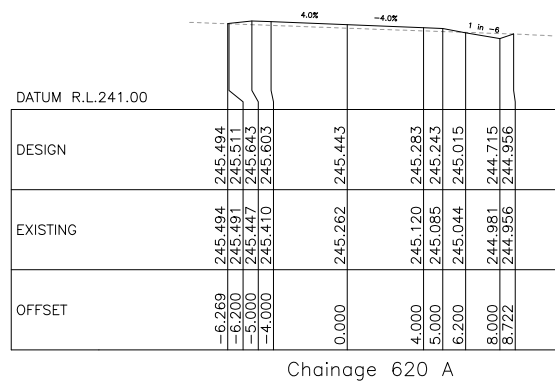
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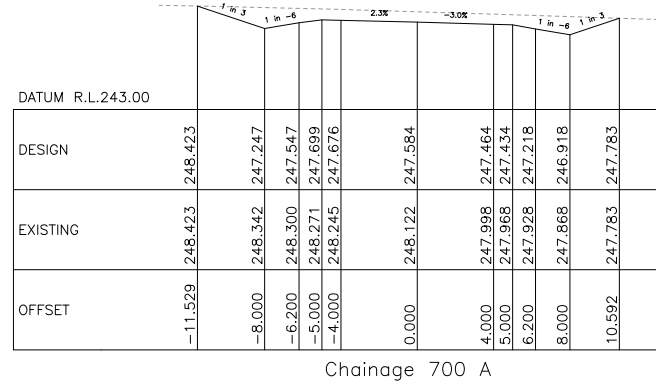
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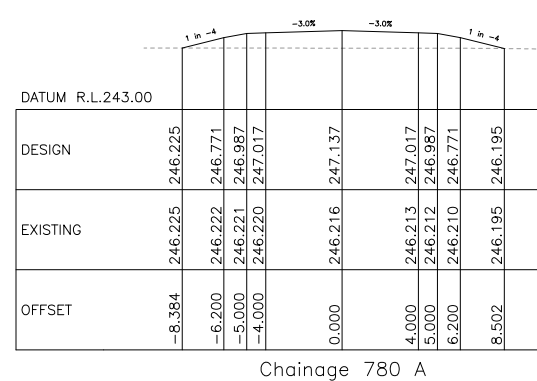
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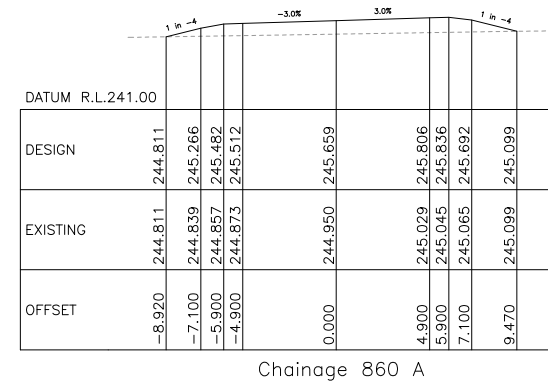
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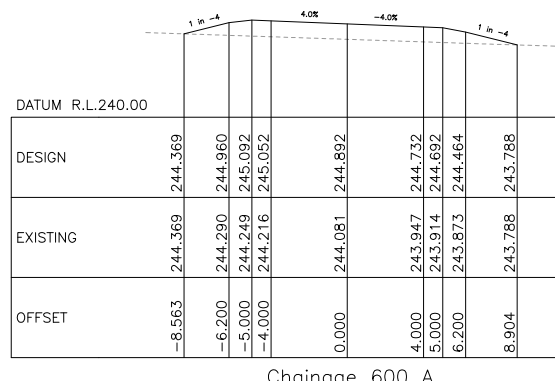
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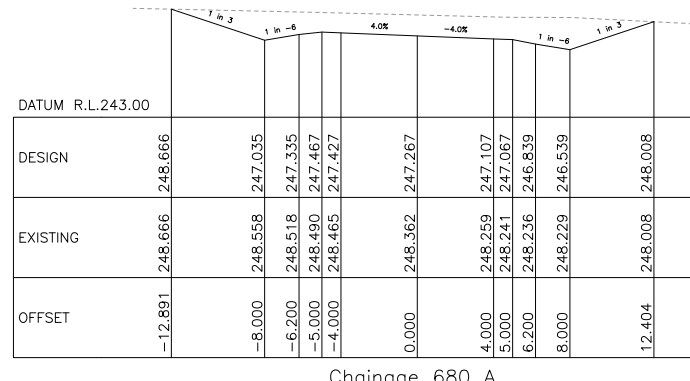
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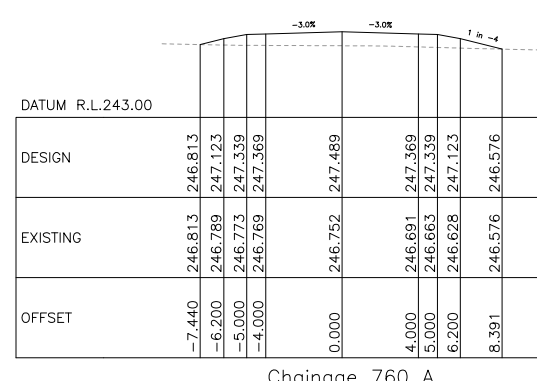
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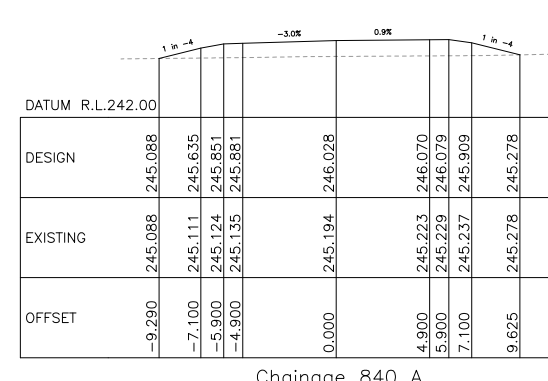
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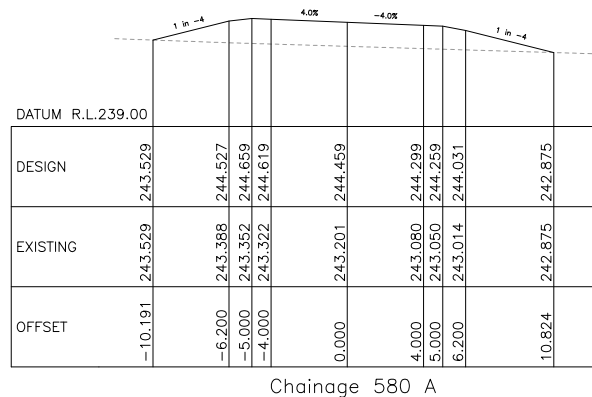
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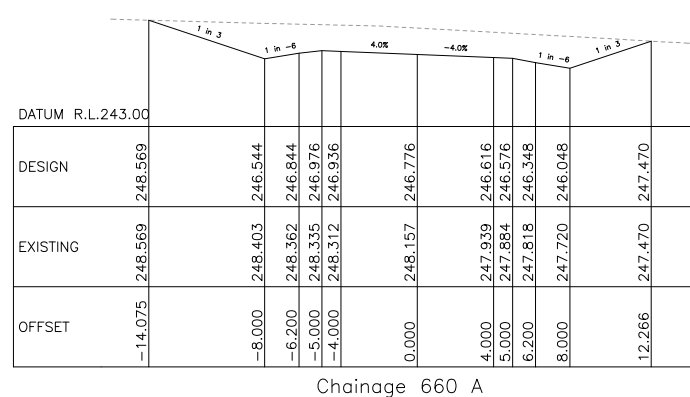
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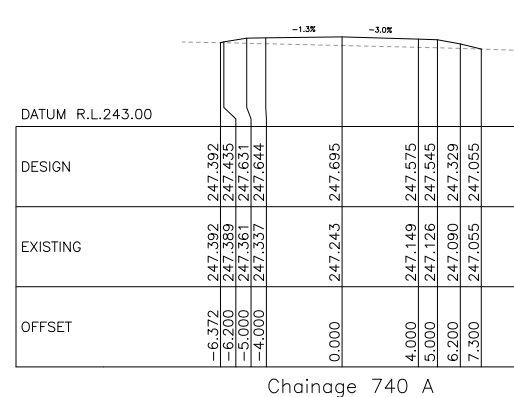
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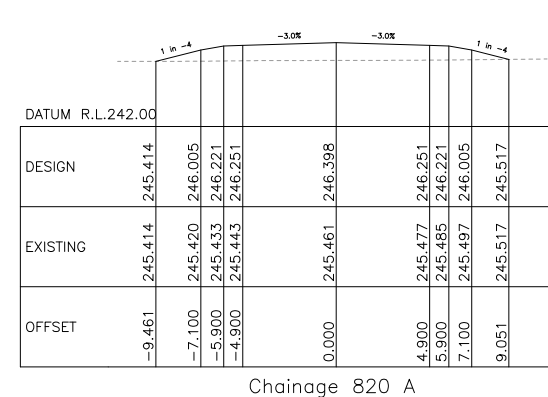
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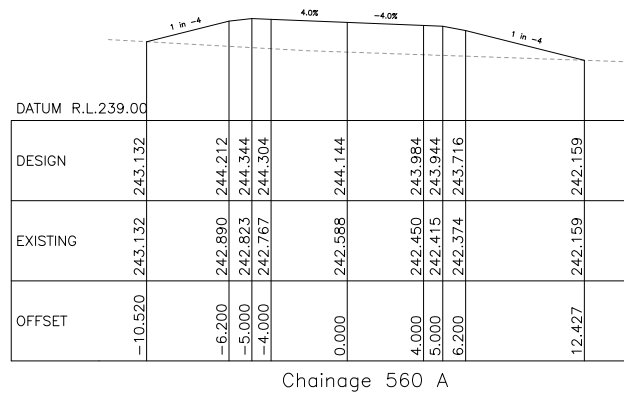
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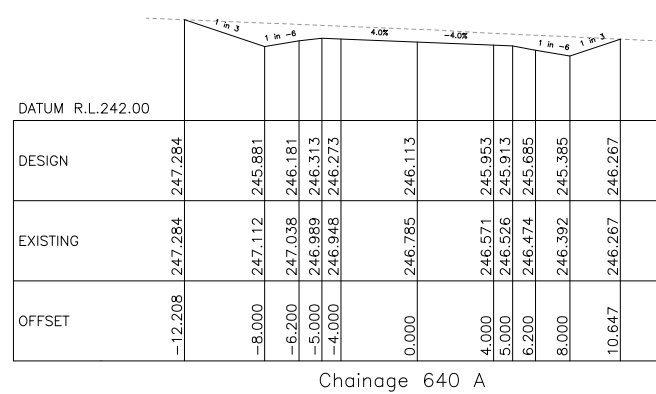
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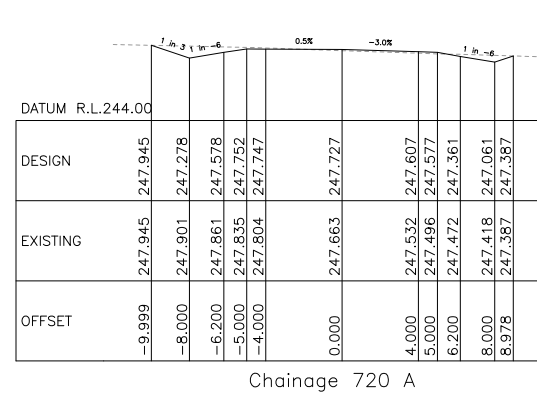
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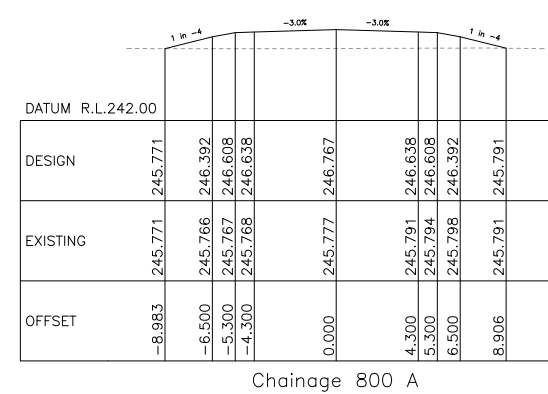
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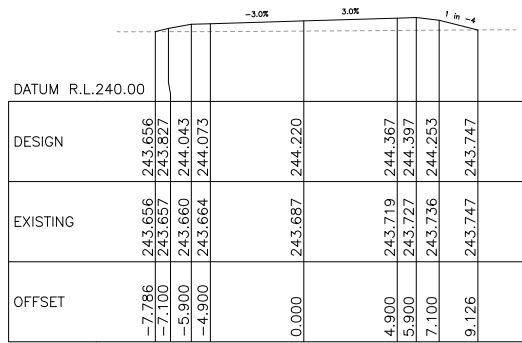


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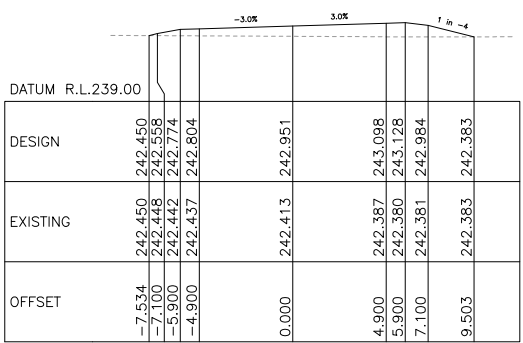


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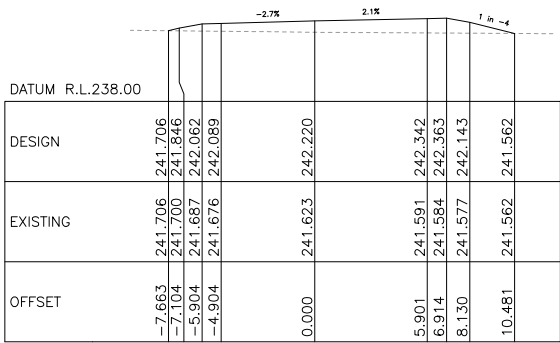
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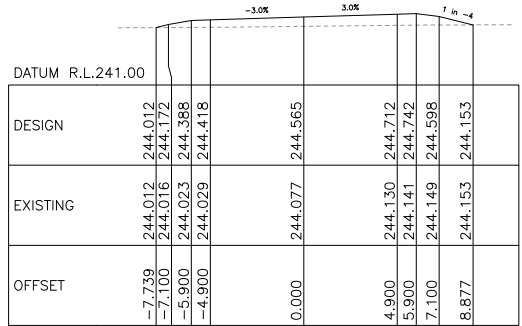
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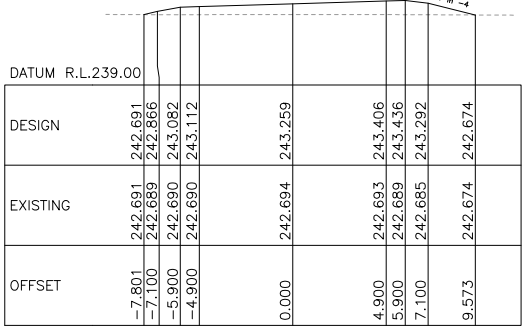
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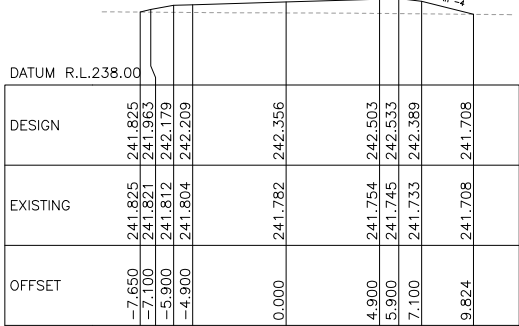
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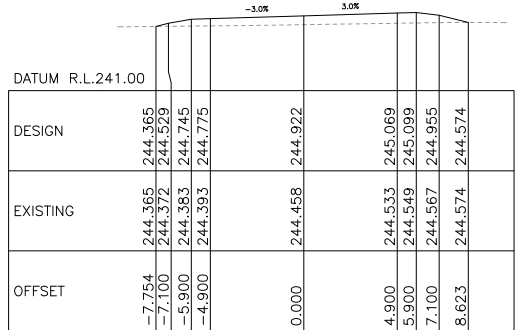
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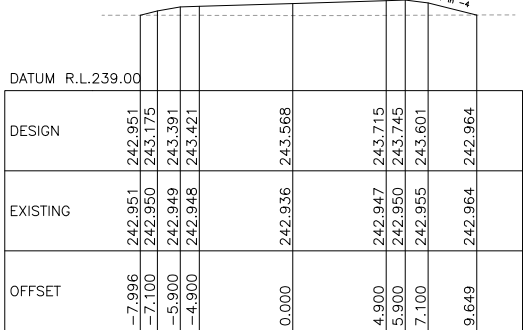
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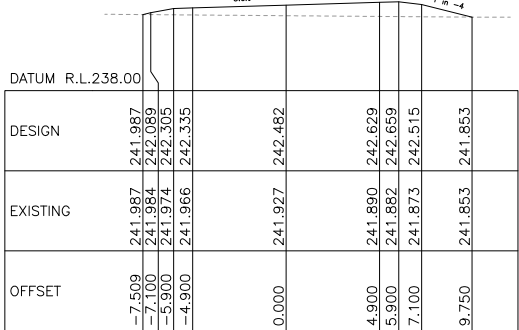
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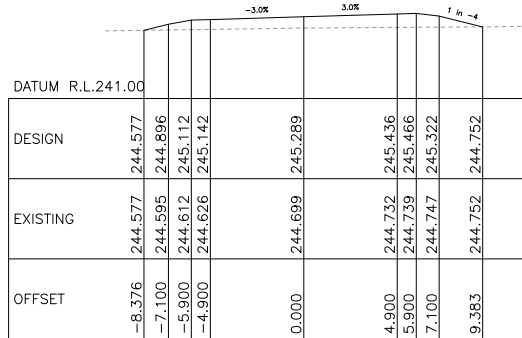
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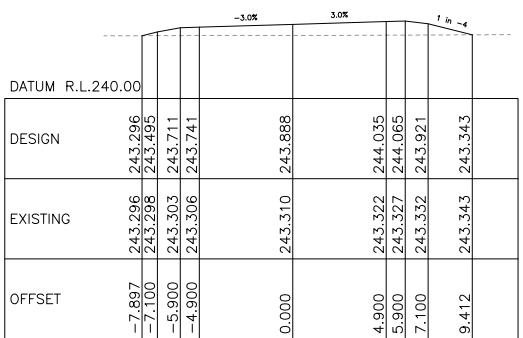
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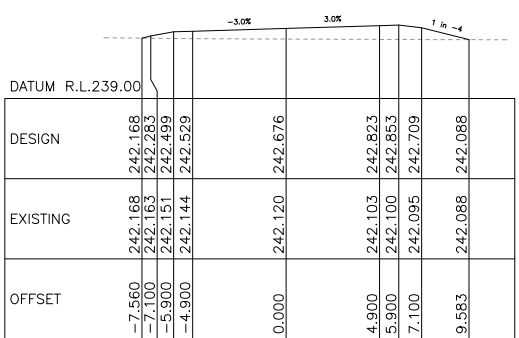
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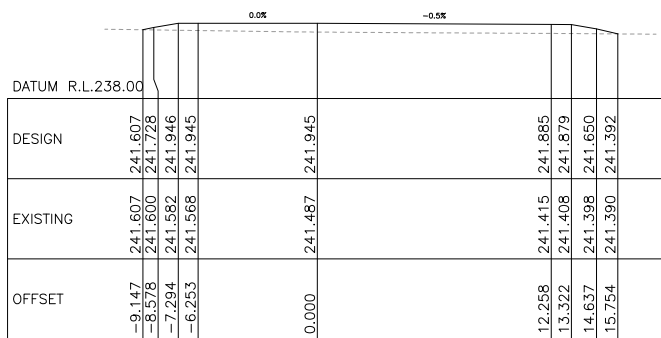
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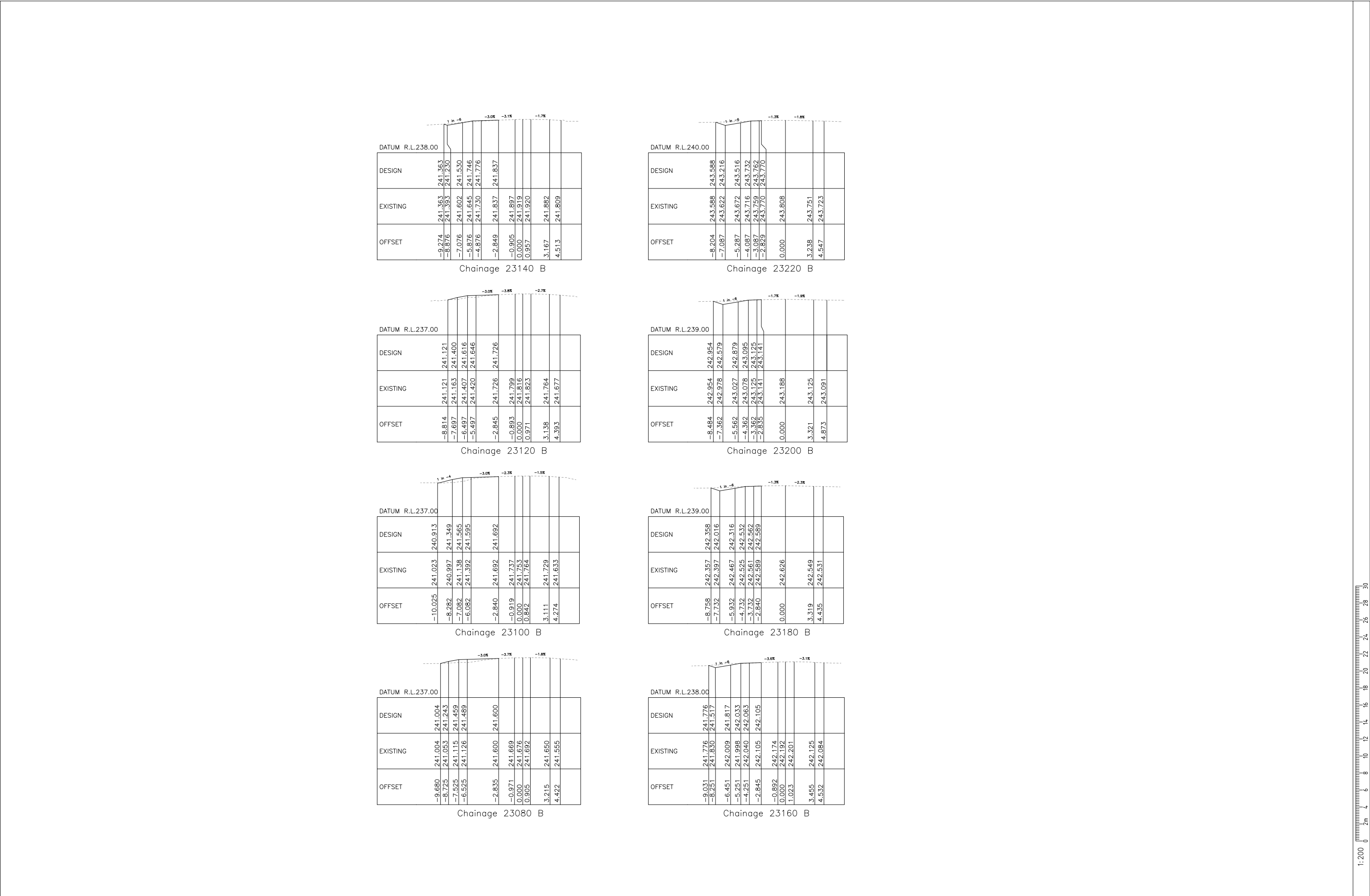
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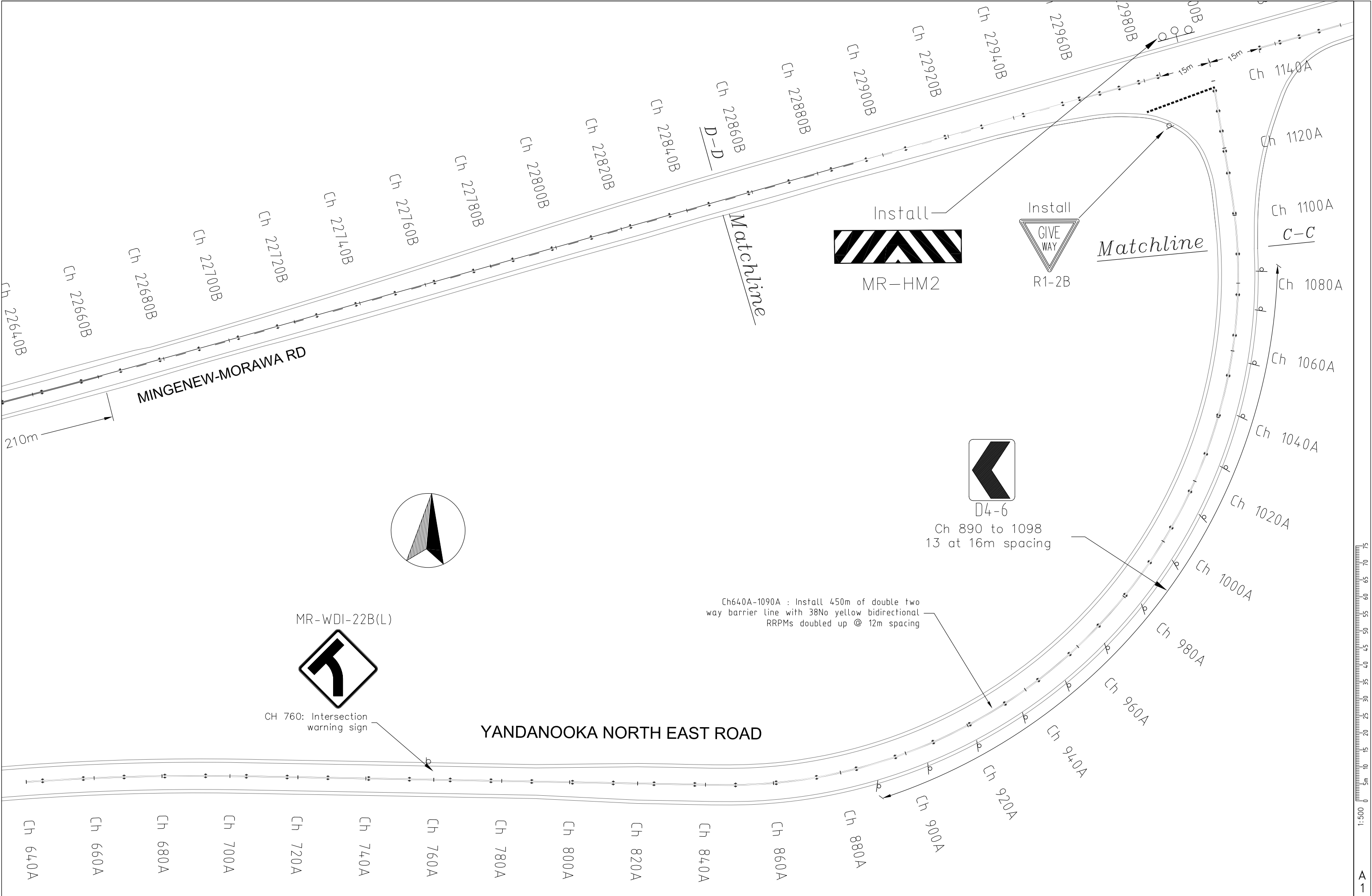
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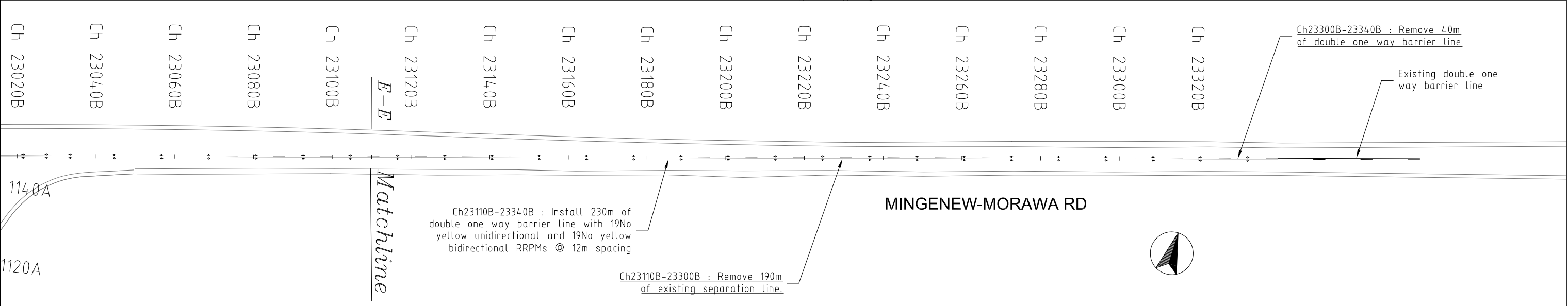
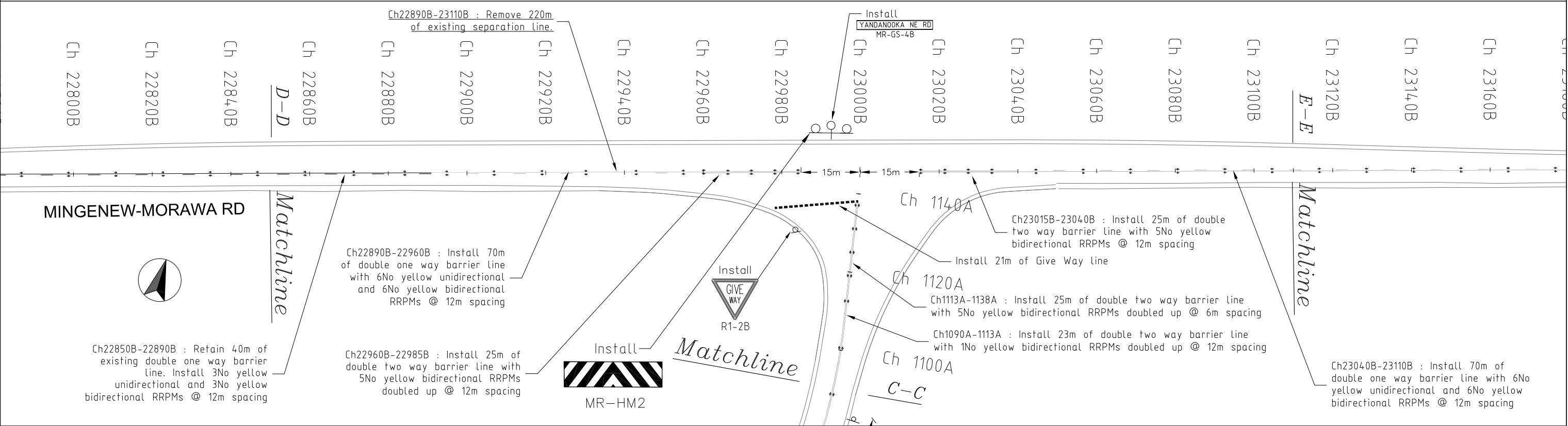
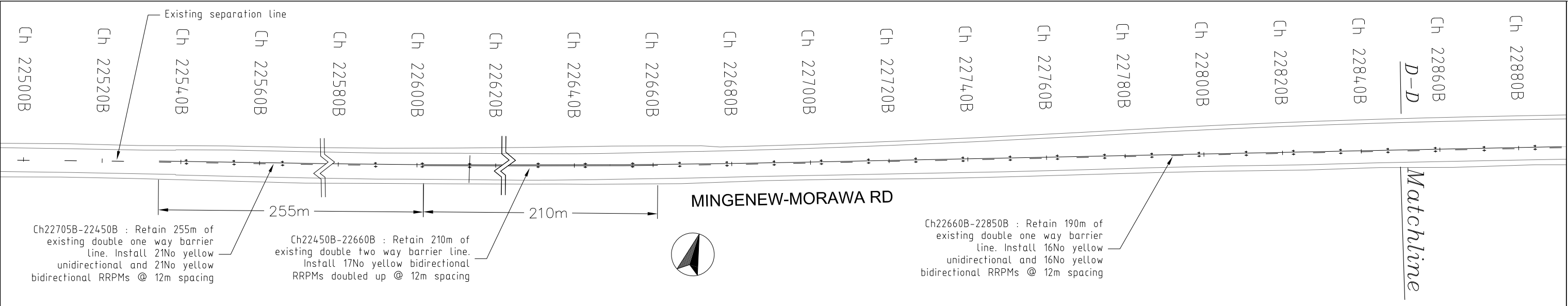
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						DESIGNED / DRAWN		M.BARNES		DATE		17/06/19			
						VERIFIED				DIRECTOR					

ATTACHMENT: 11.5
WALGA State Council Agenda

State Council Agenda

4 March 2020

NOTICE OF MEETING

Meeting No 1 of 2020 of the Western Australian Local Government Association State Council to be held at WALGA on Wednesday 4 March 2020 commencing at 4pm.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

Members	President of WALGA Chair Deputy President of WALGA, Avon-Midland Country Zone Central Country Zone Central Metropolitan Zone Central Metropolitan Zone East Metropolitan Zone East Metropolitan Zone Goldfields Esperance Country Zone Gascoyne Country Zone Great Eastern Country Zone Great Southern Country Zone Kimberley Country Zone Murchison Country Zone North Metropolitan Zone North Metropolitan Zone Northern Country Zone Peel Country Zone Pilbara Country Zone South East Metropolitan Zone South East Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South West Country Zone	President Cr Lynne Craigie OAM Mayor Tracey Roberts JP, North Metropolitan Zone President Cr Ken Seymour President Cr Phillip Blight Cr Jenna Ledgerwood Cr Paul Kelly Cr Catherine Ehrhardt Cr Cate McCullough President Cr Malcolm Cullen President Cr Cheryl Cowell President Cr Stephen Strange Cr Ronnie Fleay Cr Chris Mitchell JP Cr Les Price Mayor Mark Irwin Cr Russ Fishwick JP President Cr Karen Chappel JP President Cr Michelle Rich Mayor Peter Long Cr Julie Brown Mayor Ruth Butterfield Cr Doug Thompson Mayor Carol Adams OAM Mayor Logan Howlett JP President Cr Tony Dean
Ex Officio	Local Government Professionals WA	Mr Jamie Parry
Secretariat	Chief Executive Officer EM Environment & Waste EM Governance & Organisational Services EM Finance & Marketing EM People and Place EM Infrastructure EM Business Solutions Manager Strategy & Association Governance Manager Governance Executive Officer Governance	Mr Nick Sloan Mr Mark Batty Mr Tony Brown Mr Zac Donovan Ms Joanne Burges Mr Ian Duncan Mr John Filippone Mr Tim Lane Mr James McGovern Ms Margaret Degebrodt

1.2 Apologies

Chair Commissioner, City of Perth	Mr Andrew Hammond
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1.3 Announcements

- 1.3.1** WALGA acknowledges the Whadjuk Nyoongar people who are the Traditional Custodians of this land we meet on today and pays respects to their Elders past, present and future.

1.4 2020 WALGA Election of President and Deputy President – Returning Officer Nick Sloan

In accordance with Clauses 16, 17 and 18 of the Association's Constitution, an election for the position of President and Deputy President of the WALGA will be held.

The election process will be conducted by the Returning Officer, Mr Nick Sloan, WALGA Chief Executive Officer.

Nominations for both positions will close at 4.00pm Friday, 21 February 2020.

The term of office of both the President and Deputy President is for a two (2) year period from 4 March 2020 and expires at the first ordinary meeting of State Council in 2022.

2. MINUTES

2.1 Minutes of Meeting Held 4 December 2019

Recommendation

That the Minutes of the Western Australian Local Government Association (WALGA) [State Council Meeting](#) held on Friday 4 December 2019 be confirmed as a true and correct record of proceedings.

2.2 Flying Minute – 12 December 2019 – Managing Housing Health Risks in WA

Recommendation

That the Flying Minute of the [WALGA comments on Managing Housing Health Risks in WA](#) dated 12 December 2019, be confirmed as a true and correct record of proceedings.

2.3 Flying Minute – 9 January 2020 - Interview Report Independent Member LGIS - Confidential

Recommendation

That the Flying Minute of the Interview Report Independent Member LGIS, be confirmed as a true and correct record of proceedings.

2.4 Flying Minute – 17 January 2020 – Draft Position Statement: Residential Aged Care

Recommendation

That the Flying Minute of the [WALGA comments on Draft Position Statement: Residential Aged Care](#) dated 17 January 2020, be confirmed as a true and correct record of proceedings.

2.5 Flying Minute – 28 January 2020 – National Transport Regulatory Reform

Recommendation

That the Flying Minute of the [WALGA comments on National Transport Regulatory Reform](#), be confirmed as a true and correct record of proceedings.

2.6 Flying Minute – 28 January 2020 – Submission to Joint Select Committee on Road Safety

Recommendation

That the Flying Minute of the [WALGA comments on Submission to Joint Select Committee on Road Safety](#), be confirmed as a true and correct record of proceedings.

2.7 Flying Minute – 24 January 2020 - WALGA Submission on Modernising the Environmental Protection Act (1986)

Recommendation

That the Flying Minute of the [WALGA comments on Submission on Modernising the Environmental Protection Act \(1986\)](#), be confirmed as a true and correct record of proceedings.

2.8 Flying Minute – 31 January 2020 - WALGA Submission on Native Vegetation in Western Australia Issues Paper

Recommendation

That the Flying Minute of the [WALGA Submission on Native Vegetation in Western Australia Issues Paper](#), be confirmed as a true and correct record of proceedings.

2.9 Flying Minute – 5 February 2020 - WALGA Submission on Proposed Amendments to the Planning and Development (Local Planning Schemes) Regulations 2015 for Container Deposit Scheme Infrastructure

Recommendation

That the Flying Minute of the [WALGA Submission on Proposed Amendments to the Planning and Development \(Local Planning Schemes\) Regulations 2015 for Container Deposit Scheme Infrastructure](#), dated 5 February 2020, be confirmed as a true and correct record of proceedings.

3. DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

4. EMERGING ISSUES

Notification of emerging issues must be provided to the Chair no later than 24 hours prior to the meeting.

5. MATTERS FOR DECISION

- As per matters listed
- Items Under Separate Cover to State Council only

6. MATTERS FOR NOTING / INFORMATION

- As per matters listed.

7. ORGANISATIONAL REPORTS

7.1 Key Activity Report

- 7.1.1 Environment and Waste
- 7.1.2 Governance and Organisational Services
- 7.1.3 Infrastructure
- 7.1.4 People and Place

7.2 Policy Forum Reports

- 7.2.1 Policy Forum Reports

7.3 President's Report

Recommendation

That the President's Report for December 2019 be received.

7.4 CEO's Report

Recommendation

That the CEO's Report for December 2019 be received.

7.5 LG Professionals Report

LG Professional President, Jamie Parry, to provide LG Professionals Report to the meeting.

8. ADDITIONAL ZONE RESOLUTIONS

To be advised following Zone meetings.

9. MEETING ASSESSMENT

Cr Doug Thompson, South Metropolitan Zone, will be requested to provide feedback as to the effectiveness of the meeting.

10. DATE OF NEXT MEETING

Recommendation

That the next meeting of the WALGA State Council to be held on Wednesday 6 May, hosted by the South Metropolitan Zone and held at the City of Cockburn at a time to be advised.

11. CLOSURE

Agenda Items

5.	MATTERS FOR DECISION	6
5.1	National Redress Scheme – Future Participation of WA Local Governments (05-086-03-0004 KD)	6
5.2	Submission on Aboriginal Empowerment Strategy (05-032-03-0011 SM)	9
5.3	WALGA Submission on Independent Review of the Commonwealth <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC Act)	18
6.	MATTERS FOR NOTING / INFORMATION	30
6.1	Draft Position Statement: Residential Aged Care – Submission (05-036-03-0053 AR)	30
6.2	Managing Housing Health Risks in WA (05-031-01-0001 BW)	32
6.3	Submission on Modernising the <i>Environmental Protection Act (1986)</i>	34
6.4	Submission to the Productivity Commission on the National Transport Regulatory Reform (05-006-03-0013 ID)	36
6.5	Submission to Joint Select Committee on Road Safety (05-009-03-0050 MS)	38
6.6	WALGA Submission on Native Vegetation in Western Australia Issues Paper	40
6.7	Proposed Amendments to the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> for Container Deposit Scheme Infrastructure (05-036-03-0064 VJ)	42
6.8	Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)	44
6.9	2019 Annual General Meeting Status Update (01-003-02-0003 TL)	47
7.1	Key Activity Reports	52
7.1.1	Report on Key Activities, Environment Policy Unit (01-006-03-0017 MJB)	52
7.1.2	Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)	55
7.1.3	Report on Key Activities, Infrastructure (05-001-02-0003 ID)	58
7.1.4	Report on Key Activities, People and Place (01-006-03-0014 JB)	60
7.2	Policy Forum Reports	62
7.2	Policy Forum Reports (01-006-03-0007 TB)	62
	State Council Status Report	63

5. MATTERS FOR DECISION

5.1 National Redress Scheme – Future Participation of WA Local Governments (05-086-03-0004 KD)

By Kirstie Davis, Policy Manager Community

Recommendation

That State Council:

1. **Acknowledge the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;**
2. **Endorse the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and**
3. **Endorse by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.**

Executive Summary

- The National Redress Scheme (the Scheme) commenced on 1 July 2018.
- The Department of Local Government, Sport and Cultural Industries has led an information and consultation process with the WA Local Government sector about the Scheme since January 2019.
- In July 2019 State Council endorsed, in principle, to participation by WA Local Government in the State's National Redress Scheme declaration emphasising the need for full financial coverage by the State Government.
- A significant advocacy outcome has been achieved with the State Government considering the sector's position and reaching a final position in December 2019 to endorse State Council's position, including the commitment to cover costs relating to redress payments to survivors.
- State Government agencies will again engage with Local Governments in early 2020, to inform of the:
 1. State Government's decision and the implications for the sector
 2. support to Local Government (financial and administrative) to be provided by the State, and
 3. considerations and actions needed to prepare for participation in the Scheme.
- State Government agencies will work with WALGA and all Local Governments over upcoming months to ensure that the necessary agreements, decisions, delegations, actions and preparations are in place to commence participation in the Scheme from 1 July 2020.

Attachments

[Timeline / Critical Actions \(WA Local Government Participation in the National Redress Scheme\).](#)
[Information Paper: 3 February 2020.](#)

Policy Implications

State Council endorsed in July 2019 that:

1. *WA Local Government participation in the State's National Redress Scheme declaration with full financial coverage by the State, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that Local Governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

RESOLUTION 66.5./2019 CARRIED

Background

WALGA acknowledges the substantial contribution of the Local Government sector to discuss and hold fast to a unified position on the National Redress Scheme. Furthermore the Association is thankful for the transparent and respectful negotiations with State Government and recognises the significant agreement that has been reached between State and Local Government that will benefit survivors in community.

Further, building on this successful outcome and to ensure a smooth transition Local Governments are requested to be mindful of the timelines and critical actions to prepare for participation in the National Redress Scheme.

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) Commission *Redress and Civil Litigation (September 2015) Report* recommended the establishment of a single national redress scheme to recognise the harm suffered by survivors of institutional child sexual abuse.

The State Government commenced participation in the Scheme on 1 January 2019. A decision was made at the time of joining the Scheme to exclude Local Governments from the State Government's declaration. This was to allow consultation to occur with the Local Government sector about the Scheme, and for fuller consideration to be given to the mechanisms by which the sector could best participate in the Scheme.

A Cabinet Sub-Committee of the State met in December 2019 and resolved to:

1. note the consultations undertaken to date with the Local Government sector about the National Redress Scheme
2. note the options for Local Government participation in the Scheme;
3. agree to Local Governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor, and
4. agree to the DLGSC leading further negotiations with the Local Government sector regarding Local Government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

Comment

An information paper was distributed to all Local Governments on 3 February 2020 in advance of WALGA Zone meetings to:

1. outline the State Government's decision
2. detail actions that that need to be undertaken by individual Local Governments to prepare for participation in the Scheme, and
3. detail considerations, requirements and obligations for individual Local Governments to comply with when participating in the Scheme.

The State Government will work with WALGA to draft a:

1. Memorandum of Understanding (MOU) - The MOU will capture the overall principles of Western Australian Local Governments participating in the Scheme as State Government institutions and being part of the State's declaration as a necessary document to capture the Local Government sector's best interests.
2. Template Service Agreement – that will be executed on an 'as needed' basis between State Government and an individual Local Government, if a redress application is received.

The Department of Local Government, Sport and Cultural Industries (DLGSC) and the Department of Justice will work with WALGA / Local Government Professionals and all Local Governments to prepare for participation in the Scheme including:

1. identifying appropriate staff to process requests for information
2. ensuring Local Governments have delegated authority to an officer to execute a service agreement with State Government if needed
3. ensuring Local Government have established appropriate processes and can fulfil Scheme obligations (particularly in terms of confidentiality, record keeping etc.), and

4. gathering the necessary information from all individual Local Governments to commence participation in the Scheme.

This is a significant outcome for the Local Government sector and together with the State Government we will work together to ensure a consistent response for WA survivors accessing the Scheme.

5.2 Submission on Aboriginal Empowerment Strategy (05-032-03-0011 SM)

By Susie Moir, Policy Officer Community

Recommendation

That the submission to the Department of Premier and Cabinet in response to the Aboriginal Empowerment Strategy be endorsed.

Executive Summary

- WALGA has prepared a submission to the Department of Premier and Cabinet in response to the Discussion Paper '*A Path Forward: Developing the Western Australian Government's Aboriginal Empowerment Strategy*'.
- The Submission supports the development of an Aboriginal Empowerment Strategy to deliver a strategic foundation that enables the State Government to work more coherently as a whole, to work better with Aboriginal people, communities and organisations, Commonwealth and Local Governments, the private and philanthropic sectors and broader society, and which ensures transparency and accountability to the Western Australian community.
- The Submission advocates for:
 1. The inclusion of principles that specifically recognise the central importance of:
 - Acknowledging the impact of intergenerational trauma and shame and supporting Aboriginal peoples healing and wellbeing.
 - Fostering young Aboriginal peoples' positive aspirations for their future.
 - Education about Aboriginal culture for Aboriginal and non-Aboriginal people.
 - Truth telling.
 2. Involving Local Government in the design, development and implementation of State, regional and local action and implementation plans under the Strategy, recognising that the capacity, resources, staff levels and strategic priorities of all Local Governments are different.
 3. The clear articulation of the roles and responsibilities of all stakeholders, including Local Government, in the State, regional and local action and implementation plans.
 4. Alignment of the measurement and evaluation of the outcomes of the Strategy to a recognised outcomes measurement framework.
 5. Alignment of the Strategy with the Reconciliation Action Planning framework to support Local Governments to deliver outcomes that empower Aboriginal people.

Attachments

1. Submission in Response to A Path Forward: Developing the Western Australian Government's Aboriginal Empowerment Strategy.
2. Letter – City of Subiaco [here](#)
3. City of Wanneroo Submission Aboriginal Empowerment Strategy discussion paper [here](#)

Policy Implications

The Item and Recommendation are complementary to existing WALGA policy, for example supporting Local Government Reconciliation Action Planning, conservation and protection of Aboriginal heritage, and improving living conditions and governance in remote communities. Local Government supports *Aboriginal people, families and communities being empowered to live good lives and choose their own futures from a secure foundation*.

Background

In December 2019 the State Government released the Discussion Paper '*A Path Forward: Developing the Western Australian Government's Aboriginal Empowerment Strategy*'. Aboriginal people, Local Government and a range of other stakeholders were invited to provide feedback on the Discussion Paper.

On 21 January 2020 the Department of Premier and Cabinet and WALGA conducted an information and feedback session for Local Government. A total of 40 representatives from 22 metropolitan, regional and remote Local Governments attended, in person or via webinar. This provided an opportunity for a diverse group of Local Government staff, CEO's and Elected Members from across Western Australia to provide feedback on the Discussion Paper and Strategy, and more broadly on the State Government's Aboriginal Affairs policies. This included a number of Aboriginal Local Government staff.

Additionally, three Local Governments (Shire of Gingin, City of Subiaco and City of Wanneroo) provided written feedback to WALGA for inclusion in the Submission.

WALGA has developed a Submission (attached) on behalf of the Local Government sector.

Comment

The Submission supports the development of an Aboriginal Empowerment Strategy as a tool to facilitate coordination across State Government as a whole, to assist it to work better with Aboriginal people, communities and organisations, Commonwealth and Local Governments, the private and philanthropic sectors and broader society, and which ensures transparency and accountability to the Western Australian community.

Supporting the State Government's proposal to develop an Aboriginal Empowerment Strategy aligns with the principles of the 2017 State – Local Government Partnership Agreement which recognises the commitment of the sectors to work together to improve communication, consultation and good governance, and improve outcomes for all Western Australians. The overall goal for the Strategy is '*Aboriginal people, families and communities being empowered to live good lives and choose their own futures from a secure foundation*'.

Supporting the development of an Aboriginal Empowerment Strategy by the State Government will benefit Local Government through the improvement of State Government processes; increased coordination between State Government, Local Government, Aboriginal people and community; local and regional place-based design and delivery of services and programs; enhanced local decision making; and, on a broader community level, improved health and wellbeing outcomes for Aboriginal people which benefits all Western Australians.

Submission in response to **A Path Forward: Developing the Western Australian Government's Aboriginal Empowerment Strategy**

4 March 2020

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Introduction

The Western Australian Local Government Association (WALGA) is the united voice of Local Government in Western Australia. The Association is an independent, membership-based group representing and supporting the work and interests of 138 Local Governments in Western Australia.

The Association provides an essential voice for 1,222 Elected Members and approximately 15,000 Local Government employees as well as over two million constituents of Local Governments in Western Australia. The Association also provides professional advice and offers services that provide financial benefits to the Local Governments and the communities they serve.

The Association acknowledges the place of Aboriginal people as valued staff members, community members, residents and ratepayers of Local Government in Western Australia.

WALGA is committed to advancing the vision for Local Government in Western Australia where:

- a. Local Governments will be built on good governance, autonomy, local leadership, democracy, community engagement and diversity;
- b. Local Governments will have the capacity to provide economically, socially and environmentally sustainable services and infrastructure that meets the needs of their communities.

The 2017 State – Local Government Partnership Agreement seeks to strengthen the partnership between the State and Local Government sectors for the benefit of local communities, and recognises the commitment of the sectors to work together to improve communication, consultation and good governance.

General Comments

The Association appreciates the opportunity to respond to the Discussion Paper '*A Path Forward: Developing the Western Australian Government's Aboriginal Empowerment Strategy*', and further has valued the opportunity for our members to engage in discussion with, and provide feedback directly to, the Department of Premier and Cabinet at an Info-session held on 21 January 2020 at WALGA.

The Aboriginal Empowerment Strategy aims to deliver a strategic foundation that enables the State Government to work more coherently as a whole, and allow it to work better with Aboriginal people, communities and organisations, Commonwealth and Local Governments, the private and

philanthropic sectors and broader society. The whole-of-government strategy also aims to ensure transparency and accountability to the Western Australian community.

This Submission is informed by the Associations' Policy Positions on relevant matters, feedback garnered from our members at the Info-session on 21 January 2020, and written feedback received from three Local Governments.

The Association and its Local Government members are generally supportive of the content and direction of the Discussion Paper and the proposed Aboriginal Empowerment Strategy.

WALGA's Policy Positions

Many of the goals, elements and principles outlined in the Discussion Paper align with Association Policy Positions. These include:

1. The Association supports the efforts of the Local Government sector to recognise and respect Aboriginal cultural practices and places of meaning, through the development of Reconciliation Action Plans. The Association recognises that many Aboriginal places and objects remain significant in the lives of Aboriginal people today and contribute to an understanding by the whole community of our place and history. Reconciliation is about building better relationships between Aboriginal and Torres Strait Islander peoples and the wider Australian community for the benefit of all Australians (Position Statement 3.1.2 Reconciliation).
2. The Association is supportive of conserving and protecting the State's Aboriginal heritage. The Association supports the conservation and protection of Aboriginal cultural heritage in Western Australia and acknowledges the importance to Aboriginal people of their cultural heritage and the central role that cultural heritage and access to country plays in their health and wellbeing. As land managers and land use planning decision-makers, Local Government plays an important role in many activities that have the potential to protect and impact Aboriginal cultural heritage (Position Statement 3.1.3 Aboriginal Heritage Act 1972 and South West Native Title Settlement).
3. The Association is supportive of efforts to improve the living conditions and governance in remote Aboriginal communities that currently receive municipal and essential services such as power and water, to a level that is similar to other Australians, living in towns and cities. There are approximately 280 discrete Aboriginal Communities in Western Australia accommodating approximately 17,000 Indigenous people across 26 Local Governments (Position Statement 3.1.1 Service Delivery to Aboriginal Communities).
4. The Association acknowledges Noongar people as the traditional owners of the South West Region (Position Statement 3.1.3 Aboriginal Heritage Act 1972 and South West Native Title Settlement).
5. The Association supports improving health outcomes for all Western Australians through the investment in and provision of infrastructure and delivery of services in partnership with health professionals, and through public health planning in accordance with the Public Health Act (2016). Local Governments make a significant contribution to improving, promoting and protecting the health of communities. Through evidence based policy development and planning Local Government can create supportive environments that can help prevent a range of chronic diseases and influence the health and wellbeing of communities (Policy Position 3.2 Health).

6. Local Government supports Aboriginal people, families and communities being empowered to live good lives and choose their own futures from a secure foundation.

Member Feedback at Info-session on 21 January 2020

On 21 January 2020, WALGA held an Info-session and webinar which was attended by 40 representatives from 22 metropolitan, regional and remote Local Governments. This provided an opportunity for a diverse group of Local Government staff, CEO's and Elected Members from across Western Australia to provide feedback on the Discussion Paper and Strategy, and more broadly on the State Government's Aboriginal Affairs policies. This included a number of Aboriginal Local Government staff.

Key themes that emerged during the Info-session were:

- The importance of improving education, employment, health and housing outcomes for Aboriginal people as a matter of urgency. The important role that Local Government plays in supporting and facilitating improved outcomes in these areas, was highlighted.
- Key principles that should underpin the Strategy are: addressing and responding to the intergenerational trauma and shame that Aboriginal people have experienced as a result of historical governmental policies and dispossession of land, supporting young Aboriginal people to have positive aspirations for their future, and acknowledging the need for healing.
- The Strategy should explicitly recognise the central role of truth telling as a means of both educating broader society and assisting with the healing of past hurts and trauma.
- Actions that encourage the sharing of cultural understanding and respect, for example engaging Aboriginal Advisory Groups, cultural awareness training, and opportunities for Aboriginal and non-Aboriginal people to interact, play a key role in building positive relationships between communities. Positive change often happens at a local level but is not adequately recognised or supported by State, and sometimes Local, Government, due to funding and administrative constraints. The implementation plans that are developed pursuant to the Strategy need to be innovative and responsive to the local context. The State Government needs to commit to support the initiatives put in place by local communities.
- The Strategy should recognise the important role that reconciliation champions and allies play in supporting Aboriginal people through partnerships and advocacy, which is something that many Local Governments excel at.
- Increased resourcing and improvements to grant and funding processes that provide stronger support to community organisations would result in better outcomes for Aboriginal and wider communities.
- Through education at primary, secondary and tertiary level much can be done by the State and Commonwealth Governments to ensure that students are educated about Aboriginal culture and history. Teachers need additional support to become culturally sensitive and aware and to improve their skills in teaching Aboriginal children.
- The Strategy needs to include a mechanism to ensure that Aboriginal people and culture are at the centre of decision making, because often Aboriginal people's own ideas and solutions have been overlooked.

- Local Government were interested to understand more about how the Strategy will be implemented, funded and resourced at the regional and local level, what role District Leadership Groups may play, and how they can be involved in the discussions around that implementation framework.
- Many Local Governments have partnerships with many Aboriginal communities, and some Local Governments (for example, the Shire of Halls Creek) are akin to Aboriginal Community Controlled Organisations as they have primarily Aboriginal populations including decision makers (Elected Members) and residents.

Recommendations

1. **The Association supports the inclusion of principles that specifically recognise the central importance of:**
 - **Acknowledging the impact of intergenerational trauma and shame and supporting Aboriginal peoples healing and wellbeing.**
 - **Fostering young Aboriginal peoples' positive aspirations for their future.**
 - **Education about Aboriginal culture for Aboriginal and non-Aboriginal people.**
 - **Truth telling.**
2. **Local Government should be involved in the design, development and implementation of State, regional and local action and implementation plans under the Strategy, recognising that the capacity, resources, staff levels and strategic priorities of all Local Governments are different.**
3. **The roles and responsibilities of all stakeholders, including Local Government, should be clearly articulated in the State, regional and local action and implementation plans.**
4. **The State Government consider aligning the measurement and evaluation of the outcomes of the Strategy to a recognised outcomes measurement framework**
5. **Aligning the Strategy with the developing State Reconciliation Action Planning Framework that will support Local Governments to deliver outcomes that empower Aboriginal people.**

Response to Specific Questions

The Discussion Paper requested feedback to a set of specific questions. The Association provides the following in response.

1. **Are the main ideas right? Do you agree with the description of the overall goal, principles, strategic elements and framework? Would you change or add anything?**

The Association agrees that the main ideas are right and with the description of the overall goal, principles, strategic elements and framework.

The Association supports the inclusion of **principles** that specifically recognise the central importance of the following in empowering Aboriginal people:

- Acknowledging the impact of intergenerational trauma and shame and supporting Aboriginal peoples healing and wellbeing;

- Fostering young Aboriginal peoples' positive aspirations for their future;
- Education about Aboriginal culture for Aboriginal and non-Aboriginal people; and
- Truth telling.

Responses from the Local Government sector further provided:

- Consider including under 'Principles – Culture and Country' that the role of the Government is also to recognise and acknowledge the dynamics, geographical sensitivities and conflicts between Aboriginal peoples and groups and with non-Aboriginal people, to support effective communication and assist stakeholders to work together to create good lives.
- Examining the framework of the strategy through a gender lens would be a meaningful addition given the additional hardship and disadvantage that Aboriginal women and girls face. Questions in relation to gender that the Strategy could address include 'How will the identified disadvantages be addressed at a gender level within the Strategy?', 'How are Aboriginal women and girls going to be empowered in engagement and decision-making to ensure disadvantage is not a barrier to inclusion in the Strategy and its implementation?' and 'How will the separation of women's and men's business within Aboriginal culture be considered and/or acknowledged within the Strategy and its implementation?'

2. Are we using the right words?

The Association is supportive of the Strategy using specific words and language that are supported by the Aboriginal community.

Responses from the Local Government sector further provided:

- 'Key elements' and 'Key Ideas' are ambiguous, 'Recommendations' may be preferable.
- Additional terms that may enhance the 'Empowerment: Foundations and Futures' tree diagram include Justice and Equity, collaboration and partnerships, civic participation and a sense of place and belonging.

3. What else should we be thinking about?

Many Local Governments have Reconciliation Action Plans (RAPs) which provide a framework for promoting and facilitating respect, trust and positive relationships between the community and Aboriginal people. Ensuring that the Strategy aligns with the principles of RAPs will support and facilitate Local Government to seek outcomes that align with both. Involving Reconciliation Australia and Reconciliation WA in the development of the Strategy would assist in this process.

City Deals and Regional Deals provide a powerful mechanism to deliver place based initiatives through partnership between Commonwealth, State and Local Government. The [Barkly Regional Deal](#), entered into in the Northern Territory in 2019, is the first regional deal in Australia and aims to improve the productivity and liveability of the Barkly region by stimulating economic growth and improving social outcomes. Key components include 28 economic, social and cultural initiatives to be implemented in the region, a 10 year time frame and community governance framework.

[OCHRE: NSW Government Plan for Aboriginal affairs: education, employment and accountability](#), is developed around a core belief in fostering aspirations, identifying opportunities and promoting responsibilities, emphasises a number of key factors including partnerships over paternalism, local solutions over 'one size fits all', and recognises the importance of healing. The major initiatives under

OCHRE address linking education and employment, teaching of Aboriginal culture and language, local decision making (including working together through partnerships and networks), and accountability. The 2018 Five Year Review of OCHRE found that to deliver what the Aboriginal community wants, better resourcing and ongoing community engagement and control were necessary in the mid to long term. The OCHRE framework and approach provides a useful case study in a methodology for developing and delivering partnerships between Government and Aboriginal peoples.

Responses from the Local Government sector provided:

- Early and continuous engagement with Local Government about the development of the Strategy will provide tangible benefits to Aboriginal people because Local Governments work directly with community at the grassroots level, driving change and implementing actions that align with State Government priorities.
- Reference in the Strategy to the Uluru Statement from the Heart would articulate the State Government's commitment to empowering Aboriginal people.
- With respect to *Key Element 3 – Enabling Aboriginal led solutions through improved service commissioning and grant-making*, and discussion on page 24 about the Framework, consideration should be given to aligning the approach to the WA Council of Social Services (WACOSS) [Outcomes Measurement Framework](#). This provides a hierarchy of outcomes and indicators which provide the architecture for a whole-of-government and a whole-of-sector approach to service delivery, with a focus on outcomes and people rather than outputs and programs.
- With respect to *Key Element 3 – Enabling Aboriginal led solutions through improved service commissioning and grant-making*, and discussion on page 24 about the Framework, consideration should be given to aligning the approach with the [State Public Health Plan](#) Objective 3 'Improving Aboriginal Health and Wellbeing', which underpins relevant Local Government public health planning.
- Developing supporting tools and resources under the Strategy for Local Government will assist them to pursue opportunities to empower Aboriginal people that align with the Strategy.

Conclusion

The Association has valued being consulted about the development of the Aboriginal Empowerment Strategy and welcomes opportunities for further engagement and collaboration.

The Association supports Aboriginal people, families and communities being empowered to live good lives and aspire to futures of their own choosing from a secure foundation. Local Government is in a unique position, as the level of government closest to the community, to support the empowerment of Aboriginal people.

Appendix

City of Subiaco Consultation Submission, 20 January 2020
City of Wanneroo Submission, 22 January 2020

5.3 WALGA Submission on Independent Review of the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act)

By Nicole Matthews, Environment Policy Manager

Recommendation

That the submission on the Independent Review of the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC) be endorsed.

Executive Summary

- The EPBC Act is Australia's central piece of national environmental law, focusing on matters of national environmental significance (MNES).
- The EPBC Act must be independently reviewed every 10 years. Professor Graeme Samuel AC, has been appointed to undertake the second review of the Act which will report in October 2020.
- A Discussion Paper seeking comment on the operation of the EPBC Act was released in November 2019, closing on 17 April 2020. It is intended that responses to the discussion paper will help inform the next steps in the review.
- The WALGA submission recognises the significant interaction that WA Local Governments have with environmental legislation at both the State and Commonwealth level and highlights and makes recommendations on matters of concern to the sector.
- The submission notes that many Local Governments find the Commonwealth assessment process both confusing and cumbersome, strongly supports the need for a bilateral agreement between the State and Commonwealth to facilitate a single environmental assessment and approval process and recommends an increased emphasis on strategic assessments and bioregional planning rather than assessments of individual actions, better engagement with Local Government and other improvements to the EPBC Act.

Attachment

Draft WALGA submission on the Discussion Paper for the Independent review of the EPBC Act.

Background

The EPBC Act has a requirement that it be reviewed every 10 years. This is the second review, with the first one, the Hawke review, completed in 2009. Amendments to the EPBC Act needed to give effect to recommendations in the Hawke Review were never considered by the Australian Parliament, and there has been little in the way of EPBC Act reform since then.

The Commonwealth Government appointed Professor Graeme Samuel AC as the independent reviewer, who is supported by a panel of four experts. A [Discussion Paper](#) was released by Professor Samuel in November 2019, with public submissions closing on 17 April 2020. Responses to the discussion paper will inform the draft review report due in June 2020, which will propose specific changes to the EPBC Act and its operation.

To facilitate sector engagement on the Issues Paper, WALGA:

- alerted the sector of its release in November 2019 via an article and InfoPage in WALGA newsletters, by direct email to key contacts and on the WALGA website, and
- provided a draft submission to the sector and directly to CEOs via email correspondence from the WALGA CEO on 16 December 2019, for feedback by 13 January 2020.

Officer comments on the draft WALGA submission were received from 3 Local Governments: The Cities of Joondalup and Rockingham and the Shire of Augusta Margaret River. All comments received were broadly supportive of WALGA's draft submission.

Comment

The draft WALGA submission notes that Local Governments have significant interactions with environmental legislation at both the State and Commonwealth level in relation to their land use planning responsibilities and in their role as land owners and managers, but that many Local Governments find the Commonwealth assessment process both confusing and cumbersome.

The key areas of concern and recommendations made in the submission, are:

- ongoing environmental decline and loss of biodiversity suggest that the Key Objects of the EPBC Act related to ecologically sustainable development and conservation of biodiversity are not being met, partly due to a continued emphasis on assessment of individual actions rather than strategic assessment and bioregional planning
- options to overcome the barriers to the use of strategic assessments should be investigated, including amendments to the EPBC Act to compel strategic assessment of impacts on MNES in particular circumstances
- there should be greater use of bioregional planning, and involvement of Local Governments in the development of these plans
- greater cooperation between Local Government and the Commonwealth on environmental matters, including for strategic assessment and bioregional planning, should be included within the Objects of the EPBC Act
- continued reporting on progress towards ecologically sustainable development and the State of the Environment is supported but it is noted that there is a significant lack of data to facilitate these reports. WALGA recommends greater involvement by Local Government in any expanded data collection efforts and any necessary changes to the EPBC Act and its operation to support this
- support for the implementation of a bilateral agreement between the Commonwealth and Western Australia for both environmental assessment and approvals
- the Department should increase its regional presence, including through the placement of officers in WA or establishing dedicated service units for each State and Territory within the Department in Canberra
- that the EPBC Act be amended to provide for an independent agency/board to carry out assessments, oversee the implementation of the Act and to provide independent advice to the Minister as required, as is the case in WA
 - this would improve the transparency of assessments under the EPBC Act, and environmental protection in general, and would improve trust in the system.
- the operations of the EPBC Act could be streamlined by:
 - moving to a single national list of threatened species, and ecological communities,
 - having a single national offsetting policy and process
 - strengthening the processes by both the Department and proponents for early engagement with stakeholders, and
 - developing key performance indicators for the assessment process and the publication of performance against these indicators.
- that a trigger for large scale emissions of greenhouse gas emissions be considered for inclusion in the EPBC Act, and

notwithstanding the challenges of regulating land clearing at a national level and the difficulties in operationalising a land clearing trigger as an MNES under the EPBC Act, the review should consider options to address this issue.

Independent review of the EPBC Act

Submission

January 2020

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About us

The Western Australian Local Government Association (WALGA) is the peak industry body for Local Government in Western Australia. WALGA is an independent, membership-based organisation representing and supporting the work and interests of 138 Local Governments in Western Australia.

WALGA provides an essential voice for approximately 1,222 Elected Members and approximately 22,000 Local Government employees as well as over 2.5 million constituents of Local Governments in Western Australia. WALGA also provides professional advice and offers services that provide financial benefits to the Local Governments and the communities they serve.

WALGA's governance structure is comprised of WALGA State Council, the decision making representative body of all Member Councils, responsible for sector-wide policy making and strategic planning on behalf of Local Government, and Zones, (5 metropolitan and 12 country), groups of geographically aligned Member Councils responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.

WALGA's overall comments

WALGA welcomes the opportunity to comment on the Independent Review of the EPBC Act Discussion Paper. [Local Governments have been consulted in the development of this submission and it has been endorsed by WALGA State Council].

Local Governments have significant environmental management responsibilities, as recognised in the 1997 *Heads of Agreement on Commonwealth and State Roles and Responsibilities for the Environment*, of which the Australian Local Government Association was a signatory along with the Commonwealth and all States and Territories and which provided the basis for the EPBC Act.

The specific responsibility of Western Australian Local Governments in this area is spelt out in the *Local Government Act 1995*, which requires that:

In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity. (S 1.3 (3))

Local Governments in Western Australia have significant interaction with environmental legislation at both the State and Commonwealth level in relation to their land use planning responsibilities and in their role as land owners and managers.

WALGA notes that the discussion paper is intended as the first step in the review process where the review panel is seeking to “identify those areas where reform will deliver the greatest benefit for the environment, business, and the community, while maintaining strong environmental standards.” (p3). This submission will, therefore, address high level matters of concern to Local Governments in WA.

WALGA would welcome the opportunity to meet with Professor Samuel AC and the Expert Panel as the review progresses.

Specific comments

a. Addressing environmental decline and the effectiveness of the EPBC Act

The Discussion Paper refers to the overall decline in the natural environment in Australia, notably,

The 2016 State of the Environment Report identifies changing land use, habitat fragmentation and degradation, climate change and invasive species as key pressures on Australia’s environment. Many Australian species and habitats are in decline and the rate of this decline does not appear to be slowing. There have been permanent changes for some species and habitats as a result of past activities and ongoing impacts from invasive and feral animals and plants. While some ecosystems — such as oceans — are considered to be in good condition, further declines in habitat and biodiversity are expected. (p13)

Since the beginning of the Act, there have been some clear improvements in some areas, including substantial expansion to the network of parks and protected areas. However, many parts of Australia’s environment and heritage continue to decline. (p16)

It is acknowledged that there are many factors that have led to this on-going decline in our natural environment, including policies and actions of all levels of government, including Local Government, and the actions of business and individuals. However, decisions made under the EPBC Act, including the different priorities given to different parts of the Act, have had a role to play.

Considerable effort and departmental resources have gone into the environmental assessment and approvals of actions, with relatively little effort going into strategic assessments and bioregional planning, both of which are provided for under the EPBC Act. However, it is generally accepted in the literature on impact assessment that assessment at the level of individual actions can rarely address the broader issues of cumulative impacts, regional losses of biodiversity and overall threatening processes. WALGA recommends that regional planning and strategic assessments be utilised to address these broader issues. This is discussed further later in this submission.

WALGA considers that the EPBC Act is flawed in this regard because actions that could have impacts on Matters of National Environmental Significance (MNES) are required to be referred to the Minister, whereas strategic assessments and bioregional planning can only be carried out with the agreement and cooperation of the relevant authorities. Whilst it is acknowledged that effective strategic assessment and bioregional planning requires the cooperation of the key agencies and stakeholders, WALGA recommends that the EPBC Act should be strengthened to allow the Commonwealth Minister and the Department to give more attention to these parts of the Act.

It is noted that Section 522A of the EPBC Act requires that the statutory review examine “the extent to which the Objects of the Act have been achieved.” Two of the existing Objects of the Act are:

- b) *to promote ecologically sustainable development through the conservation and ecologically sustainable use of natural resources, and*
- c) *to promote the conservation of biodiversity*

Given the ongoing decline in the natural environment and loss of biodiversity, it is difficult to conclude that these Objects are being met, and that a continued emphasis on assessment of actions will not address the ongoing decline. As noted above, WALGA recommends that the EPBC Act be strengthened to better facilitate strategic assessment and bioregional planning.

More detailed discussion of both strategic assessment and bioregional planning is provided below.

It is also important to recognise that the implementation of the EPBC Act has never been properly funded. WALGA recommends that a long term plan for funding important mechanisms under the EPBC Act be established, such as bioregional plans and for gathering data needed to inform decision making.

b. The 2009 Hawke Review and the role of Local Government

The first statutory review of the EPBC Act completed in 2009 and carried out by Alan Hawke (the Hawke Review) made 71 recommendations. The Australian Government's 2011 response to the Review was framed around four key themes:

- a shift from individual project approvals to strategic approaches including new regional environment plans
- streamlined assessment and approval processes
- better identification of national environmental assets, including through provision to list 'ecosystems of national significance' as a matter of national environmental significance under the EPBC Act, and
- cooperative national standards and guidelines to harmonise approaches between jurisdictions and foster cooperation with all stakeholders.

It is regrettable that the amendments to the EPBC Act needed to implement the Government's response were never considered by the Australian Parliament and there has been little in the way of EPBC Act reform (despite a subsequent Australian Government commitment to create a 'one-stop-shop' for environmental approvals).

Most of the recommendations of the Hawke Review and the Government's response are still relevant in 2019. WALGA recommends that a priority for this current review should be to re-examine these recommendations and assess their applicability in 2019.

A number of these are relevant to Local Government.

First, the Hawke Review recommended that the Objects of the Act be re-cast taking into account several factors, including that the Minister should "promote co-operation with State, Territory and Local Government in environmental protection and management" (*Recommendation 3, p17*). WALGA supports greater cooperation between Local Government and the Commonwealth on environmental matters and recommends that the Objects of the EPBC Act be revised to give effect to this recommendation.

Second, the Review examined Section 516 of the Act, which requires Commonwealth agencies to report on progress towards ecologically sustainable development (ESD), and the Department to prepare State of the Environment (SoE) reports every 5 years. Whilst the Hawke Review endorsed the value of both these reporting requirements and called for a set of National Environmental Accounts to be developed, it noted deficiencies in implementation largely related to a significant lack of data. The Review concluded that Local Governments should be involved in any upgraded data collection process which would also have a secondary benefit of "strengthening the capacity of Local Government land-use planning decision-making." (*Recommendation 67, p320*). WALGA supports

greater involvement in any expanded data collection in support of national environmental auditing and SoE reporting, and supports changes to the EPBC Act and its operation to give effect to this recommendation.

c. Bioregional planning

WALGA supports the greater use of bioregional planning and the involvement of Local Governments in the development of these plans. Bioregional planning is the most appropriate mechanism to address cumulative impacts and key threatening processes, and to begin the process of reversing environmental decline in key areas. Whilst such plans have no legislative status, it is noted that Section 176 (5) of the EPBC Act requires the Minister to have regard to a bioregional plan in making any decision under this Act to which the plan is relevant.

The Act does not constrain the scope of a bioregional plan to only MNES, and allows broader issues of biodiversity to be considered. This is a key strength of these plans and would allow the broad issue of biodiversity loss to be addressed at a strategic level and in a cooperative manner.

The Hawke Review recommended an expanded role and use of bioregional plans:

Recommendation 6

1. *The Review recommends that the Australian Government:*
 - a. *expand the role of strategic assessments and bio-regional plans so that they are used more often, and*
 - b. *strengthen the process for creating these plans and undertaking these assessments, so they are more substantial and robust.*
2. *The Review further recommends that the Act be amended to provide:*
 - a. *for bio-regional plans to –*
 1. *change the terminology from ‘bio-regional plans’ to ‘regional plans’*
 2. *allow the Commonwealth to unilaterally develop regional plans, and*
 3. *ensure that the process for delineating a region for the purpose of the Act is flexible.*

Section 176 (2) allows the Minister, with the cooperation of the relevant stakeholders, to prepare a bioregional plan for any region, whether it covers a Commonwealth area or not. Section 176 (3) allows the Minister to provide funds for the preparation of a bioregional plan, but the Act does not currently allow the Minister to provide funds for the implementation of an approved plan. Implementation will likely require cooperation between all levels of government and all relevant stakeholders, and providing adequate funding will be a critical factor in ensuring the success of a plan. WALGA recommends that a clause be added to this part of the Act that allows the Minister to provide funds for the implementation of an approved plan.

The WA Government recently released an Issues Paper on native vegetation, and it proposed to adopt a bioregional approach to the management of and decision making about native vegetation. Bioregional planning by the Commonwealth could readily be complementary with the WA approach. Local Government would be a key contributor in any bioregional planning.

d. Strategic assessments

A key concern for Local Governments' statutory land use planning responsibilities is that many environmental impact assessments by the Commonwealth happen late in the planning process, mostly at subdivision stage (at the time when an 'action' as defined under the EPBC Act is about to occur), when all of the major upstream decisions on land allocation have already been made. Some outcomes of these assessments have required broad land use planning decisions to be revisited to accommodate those changes, which is both costly and time consuming. To this end, WALGA recommends the greater use of strategic assessments to avoid these problems. It is noted that the

Hawke Review also recommended the greater use of strategic assessments, in part, to provide for a more streamlined approvals process as it would avoid assessments at later stages of the planning process and provide greater certainty for developers and planners:

Recommendation 4

The Review recommends that the Commonwealth work with the States and Territories as appropriate to improve the efficiency of the Environmental Impact Assessment (EIA) regime under the Act, including, through:

- 1. greater use of strategic assessments.*

Recommendation 6

- 1. The Review recommends that the Australian Government:*
 - a. expand the role of strategic assessments and bio-regional plans so that they are used more often, and*
 - b. strengthen the process for creating these plans and undertaking these assessments, so they are more substantial and robust.*
- 2. The Review further recommends that the Act be amended to provide:*
 - a. for bio-regional plans to –*
 - 1. change the terminology from ‘bio-regional plans’ to ‘regional plans’*
 - 2. allow the Commonwealth to unilaterally develop regional plans, and*
 - 3. ensure that the process for delineating a region for the purpose of the Act is flexible.*
 - b. for strategic assessments to –*
 - i. specify mandatory required information for strategic assessments*
 - ii. insert an ‘improve or maintain’ test for the approval of a class of actions in accordance with an endorsed plan, policy or program*
 - iii. enhance provision for public engagement, and*
 - iv. create a ‘call in’ power for plans, policies and programs likely to have a significant impact on matters of National Environmental Significance, and amending the term ‘action’ to incorporate these plans, policies or programs.*

Local Governments would welcome the greater use of strategic planning and would support changes to legislation that would facilitate this. However, given the current cost recovery model used by the Commonwealth for assessments, WALGA supports the finding of the Hawke Review that applying cost recovery for strategic assessments would act as a disincentive to the greater use of strategic assessments.

It is also worth highlighting that the 2018 Review of the interactions between the EPBC Act and the agriculture sector also noted the need for strategic approaches rather than case by case assessments. The 2018 Review noted that:

The need for a more proactive approach to protecting MNES in regions where agricultural development does or will impact upon MNES health was a recurring theme in consultations undertaken for this Review. Reactive assessment and approval of multiple individual actions in a single area is unlikely to be an appropriate strategy to ensure the long-term viability of agriculture in that region, nor will it necessarily result in the conservation outcomes sought through the EPBC Act (p 63-64)

Of particular concern is that the Act itself, and hence the approach to its implementation, cannot adequately account for the cumulative impacts of multiple individual projects, and so is driving isolated decision making rather than landscape-scale decision making (p64)

Notwithstanding these recommendations, the uptake of strategic assessments has remained relatively low. WALGA recommends that the review should, therefore, investigate barriers to the use of strategic assessments and make recommendations as to how these can be addressed. This could include consideration of amendments to Section 146 of the EPBC Act relating to strategic assessments to allow the Minister to compel assessment of impacts on MNES via a strategic assessment in particular circumstances, projects or areas.

e. Assessment of actions, involving MNES

Local Governments can be proponents for assessments under the EPBC Act mostly for actions involving clearing of native vegetation for its infrastructure needs, notably roads, and for certain proposals within World Heritage areas or areas subject to International Treaties (for example Ramsar wetlands). As well, Local Governments have a significant role to play in land use planning, which can be impacted by decisions related to assessments of MNES on subdivisions or developments.

With respect to Local Governments as proponents of action impacting on MNES, many Local Governments, especially the smaller regional ones, find the Commonwealth assessment process both confusing and cumbersome. In most of these assessments, the action would also be subject to an assessment under the *WA Environmental Protection Act (1986)* (WA EP Act). Joint assessments under a bilateral agreement with the State Government can reduce this complexity for Local Governments. WALGA supports recent calls by the WA State Government for the implementation of bilateral agreements for both assessment and approvals, which would be facilitated by proposed changes to the WA EP Act.

Irrespective of whether an approval bilateral is agreed to or not, policies related to MNES will have a strong influence on the outcomes of any assessment of MNES, and WALGA recommends that the provisions of these policies and their implications are communicated to all stakeholders in WA, including Local Governments. In addition, WALGA recommends these policies be developed with a clear understanding of the local context in WA.

In this regard WALGA recommends that options be considered to improve communication with and access to Commonwealth Environment Departmental officers. This could include increasing the regional presence of the Department, including through the placement of officers in WA or establishing dedicated service units for each State and Territory within the Department in Canberra. Such arrangements would help to ensure that assessments are both effective and efficient in protecting MNES, more likely take into account local knowledge, and help in addressing any local concerns in a timely and comprehensive manner. A local presence could also assist with compliance and enforcement.

f. Improving transparency to ensure better use of information, accountability and trust in the system (Review guiding principle d)

A key way to improve the transparency of assessments under the EPBC Act, and environmental protection in general, and to improve trust in the system, is to introduce a greater level of independence in the administration of the Act. One of the strengths of the WA EP Act is having an independent agency carrying out the key purposes of the Act, WALGA recommends that the EPBC Act be amended to provide for an independent agency/board to carry out assessments, oversee the implementation of the Act and to provide independent advice to the Minister as required. The Hawke Review made a similar recommendation (71):

The Review recommends that an independent National Environmental Commissioner and National Environment Commission be established under the Act and supported by DEWHA.

Transparency would also be improved with the publication of a greater range of information, in particular:

- advice and reports provided to the Minister in support of decisions made
- clear statement of reasons for all decision making made under the EPBC Act, and
- compliance audit reports.

The Hawke Review also made several other recommendations specifically about transparency of process and public participation which are still relevant in 2019 (44-46).

g. Streamlining and integrating planning to support ecologically sustainable development (Review guiding principle e)

In addition to the matters raised above about developing bilateral agreements, the Commonwealth Environment Department increasing its regional presence and local knowledge and the greater use of strategic assessments and bioregional planning, there are several other changes that could be made to streamline the assessment process, notably, WALGA recommends that:

- the Australian, State and Territory Governments move to a single national list of threatened species, and ecological communities
- the development of a single national offsetting policy and process, or that any bilateral agreement between a State Government and the Commonwealth facilitates a single offsets approach
- strengthening the processes by both the Department and proponents for early engagement with stakeholders, including with indigenous groups and Local Governments, and
- the development of key performance indicators for the assessment process and the publication of performance against these indicators.

h. Additional matters

Climate Change

Climate change is a key issue for Local Governments that has implications across almost all aspects of their operations and responsibilities. In Western Australia, Local Governments have been the most proactive level of government on climate change, actively pursuing a range of emissions reduction and adaptation actions, including ambitious corporate and community-wide energy efficiency, renewable energy and emissions reductions strategies, along with programs and policies to encourage residents to reduce their carbon footprint.

The importance with which the Local Government sector regards the threat posed by climate change and need for strong action is recognised in the *WALGA Climate Change Policy Statement* (the Climate Change Statement), endorsed by State Council in July 2018. The Climate Change Statement was the result of extensive consultation across the Local Government Sector, and represents the consolidated position of Western Australian Local Governments:

Local Government acknowledges:

- I. The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.
- II. Climate change threatens human societies and the Earth's ecosystems.
- III. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.
- IV. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.

Local Government is committed to addressing climate change.

Local Government is calling for:

- I. Strong climate change action, leadership and coordination at all levels of government.
- II. Effective and adequately funded Commonwealth and State Government climate change policies and programs.

WALGA Climate Change Policy Statement (2018), p3.

WALGA generally supports the recommendations of the Hawke Review in relation to the introduction of a 'greenhouse trigger' and the Government's response, which was premised on having a price on carbon. WALGA recommends that a broad based market mechanism to reduce Australia's greenhouse gas emissions be introduced as this is the most efficient and effective means of reducing Australia's greenhouse gas emissions and meeting our international obligations at least cost. However in the absence of such a mechanism, WALGA recommends that a trigger for large scale emissions of greenhouse gas emissions be considered for inclusion in the EPBC Act.

Land Clearing

Land clearing is only regulated under the EPBC Act where it impacts a directly protected entity such as a World Heritage area, Ramsar wetland, threatened species, threatened ecological community, or migratory species. However it is clear that excessive land clearing is a key threat to biodiversity and increases greenhouse gas emissions.

WALGA recognises the challenges of regulating land clearing at a national level and the difficulties in operationalising a land clearing trigger as an MNES under the EPBC Act. Nonetheless, WALGA recommends that options to address this issue be considered as part of the review.

Conclusion

WALGA considers the review of the EPBC Act an important opportunity to examine both the effectiveness of the Act in protecting Australia's environment and its efficiency in doing so.

A key concern for Local Governments with the current operation of, and interaction between, the EPBC Act and the WA EP Act, is confusion over different requirements, policies, standards and processes of assessments. WALGA supports changes to legislation and associated processes, for example through the greater use of bilateral agreements that would facilitate a single assessment and approvals process, and the development of a single set of standards, triggers and policies for the assessment process.

It has been argued here that the existing administration of the EPBC Act, with an emphasis on assessment of actions, has not adequately addressed the ongoing decline in the natural environment and loss of biodiversity. WALGA recommends that Amendments be made to the Act which would facilitate the greater use of bioregional planning and strategic assessments, which would better

address this decline and loss. Such changes would lead to a more efficient and streamlined assessment process for proponents and better environmental outcomes.

WALGA appreciates the opportunity to comment on the Discussion Paper and looks forward to later opportunities to provide input into the review.

6. MATTERS FOR NOTING / INFORMATION

6.1 Draft Position Statement: Residential Aged Care – Submission (05-036-03-0053 AR)

By Ashley Robb, Project Officer, Planning and Improvement

Recommendation

That the submission to the *Draft Position Statement: Residential Aged Care* be noted.

Executive Summary

- In October 2019 the Western Australian Planning Commission released the *Draft Position Statement: Residential Aged Care* for consultation.
- The purpose of the position statement is to remove planning process barriers and encourage the provision of an appropriate supply and diversity of residential aged care options.
- Submissions were due by 19 January 2020, prior to the next WALGA State Council meeting. Consequently, the submission was processed through WALGA's interim submission process, endorsed by State Council by Flying Minute on 17 January 2020 and submitted.

Attachment

Draft Position Statement: Residential Aged Care – Submission, available [here](#)

Background

In October 2019 the Western Australian Planning Commission (WAPC) released the [Draft Position Statement: Residential Aged Care](#) for consultation.

The purpose of the position statement is to “remove planning process barriers and encourage the provision of an appropriate supply and diversity of residential aged care options” (p.1).

To achieve this purpose, the position statement outlines local planning strategy requirements, standard land use definitions and proposed permissibility for residential aged care development.

In an acknowledgement of the recent Council elections and public holidays falling within the consultation period, the WAPC extended the closing date for Council endorsed submissions to 28 February 2020, subject to draft submissions being submitted to the WAPC by 19 January 2020.

WALGA prepared a draft submission and released this to members for comment in November. Limited input was received from members, possibly due to the timing of the consultation being close to the end of year and the concurrent release of other important planning related consultations by the State Government.

Comment

The purpose of the Draft Position Statement is generally supported with a number of recommendations made within the submission relating to:

- Application of the Position Statement
- Scope of the Position Statement
- Local Planning Strategy Requirements
- Local Planning Scheme Definitions and Permissibility
- Local Development Plans

In particular, the position statement has missed the opportunity to create a strong connection to structure planning requirements, the precinct planning policy, R Codes and Liveable Neighbourhoods.

Overall, the position statement provides Local Government with some additional information on planning for residential aged care facilities but would benefit from modifications which strengthen linkages and interactions with the existing planning framework.

The People and Place Policy Team reviewed the Submission and State Council endorsed it via Flying Minute on 19 January 2020 (Resolution No.188.FM/2020).

6.2 Managing Housing Health Risks in WA (05-031-01-0001 BW)

By Bec Waddington, Policy Officer Community

Recommendation

That the submission to the Department of Health in response to the Managing Housing Health Risks in WA discussion paper be noted.

Executive Summary

- The *Public Health Act 2016* is progressing through a five-stage process of implementation and is currently at Stage 4. All regulations from the previous *Health Act 1911* will be repealed and replaced with new regulations at the commencement of Stage 5, which is anticipated to commence in 2021.
- The Department of Health released the 'Managing Housing Health Risks in WA' discussion paper for public comment with three options for consideration.
- WALGA's Submission discusses the Local Governments preference for Option C to develop new, updated regulations to manage public health housing risks.
- The People and Place Policy team reviewed the submission and State Council endorsed it via Flying Minute on 19 December 2019.

Attachment

[WALGA Submission to Department of Health: Managing Housing Health Risks in WA](#)

Background

Local Government is an enforcement agency under the *Public Health Act 2016* (the Public Health Act), with Local Government Environmental Health Officers (EHOs) playing a key role in administering the Public Health Act and Regulations.

The Department of Health (DoH) released the 'Managing Housing Health Risks in WA' discussion paper for public comment. The discussion paper outlines three options for consideration for Western Australia. These options include:

- **Option A:** Retain status quo. This option would involve attempting to replicate the current regulatory system as far as practicable under the new Public Health Act
- **Option B:** Repeal without replacement and use the general public health duty. Without action, Part V of the Health (MP) Act, the laundries and bathrooms regulations and Sewerage (LVC) Regulations would be repealed without replacement as part of the implementation of the Public Health Act 2016, or
- **Option C:** Develop new, updated regulations to manage housing public health risks.

Comment

WALGA received two responses from the Shire of Merredin and the City of Joondalup, and a submission from the Metropolitan Environmental Health Management Group (MEHMG) which represents approximately 30 Local Governments in the Perth Metropolitan area. All three submissions supported Option C; the DoH preferred approach, because the introduction of new, updated regulations will reflect the new expectations and requirements of the Public Health Act which is a risk based framework.

The report contains technical advice in response to the 12 survey questions. Additionally, the key concerns raised from the submissions but not directly dealt with in the discussion paper, relate to:

- needing support in dealing with the complex nature of hoarding and squalor, and

- uncertainty of how State housing will be managed under new regulations and the implications this will have for Local Governments.

WALGA has requested that Local Government Officers are directly involved in the process of drafting any new regulations to ensure that they adequately address Local Government issues. WALGA also requests that the DoH consider forming a special working group with Local Government Officers with representation from the Mental Health Commission, Department of Communities and Mental Health Service Providers to explore effective partnerships to deal with complex issues around hoarding and squalor.

The People and Place Policy team reviewed the submission and State Council endorsed it via Flying Minute on 19 December 2019. (Resolution No.186.FM/2020).

6.3 Submission on Modernising the *Environmental Protection Act (1986)*

By Nicole Matthews, Environment Policy Manager

Recommendation

That WALGA's submission on Modernising the *Environmental Protection Act (1986)* (EP Act) to the Department of Water and Environmental Regulation be noted.

Executive Summary

- The State Government is seeking to make amendments to the EP Act, and have released an Exposure Draft Bill and Discussion Paper explaining the reasons for the proposed changes
- Officers prepared a draft submission, which was sent out to the sector for comment, with some changes made to the draft
- The Environment Policy Team met on Wednesday, 16th January and endorsed the revised draft submission subject to minor changes
- The revised draft was sent out to State Council members as a Flying Minute for endorsement, and was endorsed on Friday, 24 January (*Resolution 189.FM/2020*).
- State Council is to note the final WALGA submission as submitted to the Department as the consolidated position of the sector on the EP Act review.

Attachment

WALGA's submission on Modernising the *Environmental Protection Act 1986* [here](#)

Background

The Discussion Paper and Exposure draft Bill, which were released for public comment on 28 October 2019 for a three month period, closing on 28 January 2020 can be found [here](#).

To facilitate sector engagement, WALGA:

- alerted the sector to the release of the Discussion Paper and Draft Bill in November 2019 via an article and InfoPage in WALGA newsletters and by direct email to key contacts
- promoted a Department of Water and Environmental Regulation (DWER) briefing session for stakeholders held 9 December 2020, and
- provided a draft submission to the sector on 6 December 2019, for feedback by 6 January 2020.

Officer comments have been received from 15 Local Governments: The Cities of Albany, Bayswater, Belmont, Cockburn, Greater Geraldton, Joondalup, Perth, Rockingham, South Perth and Swan, the Towns of Cambridge and Port Hedland, the Shires of Augusta Margaret River, Mundaring, and Serpentine Jarrahdale. Some changes were made to the draft in response to this feedback. All comments received were broadly supportive of WALGA's draft submission.

A number of Local Governments have also indicated that they will be making submissions directly to DWER.

The Environment Policy Team met on Wednesday 16 January to discuss the revised draft submission and endorsed the revised draft subject to some minor changes.

The revised draft was sent out to State Council as a Flying Minute for endorsement on Friday, 17th January as the submission date was prior to the next State Council meeting. State Council endorsed the draft submission on Friday, 24 January via Flying Minute (*Resolution 189.FM/2020*). The final

WALGA submission was sent to DWER on Tuesday, 28th January which has been included in Attachment 1.

Comment

The proposed changes to the EP Act are intended to modernise and streamline processes for environmental impact assessments, clearing permits, works approvals and licences, improve regulatory effectiveness, update the EP Act to reflect and accommodate technological developments, facilitate the implementation of bilateral assessment and approval agreements under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) and address errors and inconsistencies.

The submission provides comment on proposed amendments to the EP Act as well as additional matters that WALGA considers should also be included in the Bill, or be considered to improve the effectiveness of the EP Act.

It expresses support for proposed amendments to the EP Act to improve its regulatory efficiency and effectiveness (including updating to account for technological developments, clarification of language and process, reflecting changes to related legislation, removal of anomalies and unnecessary process/requirements and removing unreasonable barriers to effective compliance and enforcement) on the proviso that environmental outcomes are not negatively affected.

Key points of the submission are:

- strongly opposes the imposition of further cost recovery for environmental assessments on Local Governments
- supports the introduction of a referral process for clearing for which an exemption does not apply but may not have a significant effect on the environment
- advocates for the State Government to develop a strategic, comprehensive and sustainably funded approach to the protection of native vegetation in Western Australia
- supports changes to the licencing system (a move to licence activities rather than premises and for the occupier of a premise being required to hold a licence if undertaking an activity which falls under Schedule 1 of the EP Act), and
- proposes further changes to the EP Act, including:
 - a requirement for a State of the Environment Report at least every 5 years
 - the development of a needs based approach to the approval of new landfills and other waste infrastructure
 - removing the need to refer all basic scheme amendments to the EPA and a streamlined approach for 'standard' and 'complex' scheme amendments that have no likelihood of materially impacting on the environment, and
 - imposing statutory timeframes for the resolution of appeals.

The submission acknowledges that a number of the proposed changes to the EP Act have the potential to improve environmental regulation in WA, but that the narrow scope of the proposed amendments misses the opportunity to look holistically at the EP Act (and related legislation) to ensure they are fit-for-purpose in protecting Western Australia's unique environment into the future. A thorough independent review of the EP Act is therefore also recommended.

6.4 Submission to the Productivity Commission on the National Transport Regulatory Reform (05-006-03-0013 ID)

By Sebastian Davies-Slate, Policy Officer Transport and Roads

Recommendation

That the submission to the Productivity Commission be noted.

Executive Summary

- WALGA has prepared a submission to the Productivity Commission on the National Transport Regulatory Reform.
- The Infrastructure Policy Team endorsed WALGA's submission, which contains the following recommendations:
 1. the Rail Safety National Law be amended to remove the requirement for Interface Agreements for rail crossings on disused rail lines, to allow limited resources to be focussed on those crossings where there is a material risk.
 2. transport regulation requirements be considered within the framework of the Safe System principles set out in the National and various State Road Safety Strategies.
 3. the authority responsible for management of the roads (specifically Local Governments) being considered for heavy vehicle access must remain central to the decision-making process.
 4. performance criteria be established and monitored in relation to the accuracy of access decisions.
 5. to encourage the use of pre-approved networks, mechanisms should be in place to ensure road managers are notified of significant changes to the volume of heavy movements on relevant parts of the network, particularly access roads which would be expected to carry relatively low volumes of heavy vehicle traffic.
 6. mechanisms to rapidly review access provision and / or respond with a suitable funding arrangements are required to be put in place to address damage caused by extraordinary freight loads.
 7. regulations ensure certainty around the powers of Local Governments, as road managers, to provide clarity in negotiations with freight generators.
 8. the Australian Government support the road development and maintenance costs associated with the movement of heavy vehicles on Local Government roads.
 9. an independent data hub be established to collate data on heavy vehicle movements for use by road managers, and a requirement for telematics and reporting be progressively implemented.
 10. the presence of modal competition be introduced as a criterion that can be used by Local Government road managers to make heavy vehicle access decisions.
- Submissions were due to close on 13 January 2020, but the Productivity Commission granted a two-week extension for WALGA's submission. The submission was submitted on 28 January 2020.
- The WALGA State Council endorsed the submission by Flying Minute as per resolution number 190.FM/2020.

Attachment

Submission to the Productivity Commission on the National Transport Regulatory Reform:
<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Urban-and-Regional-Transport/Productivity-Commission-Inquiry-into-National-Transport-Regulatory-Reform-Rev-5.pdf?lang=en-AU>

Background

In 2008, the Council of Australian Governments (COAG) endorsed a broad reform agenda with the goals of boosting productivity, increasing workforce participation and geographic mobility, and delivering better services for the community. One element of this agenda targeted overlapping and inconsistent national, State and Territory regulations — with the aim of fostering a seamless national economy. In this context, transport was identified as one sector for action. Consequently, in 2009 COAG agreed to create national regulatory regimes for maritime safety, rail safety and heavy vehicle safety and productivity. COAG's intention was to improve safety while reducing costs and regulatory burden for transport companies and, as a result, lowering costs of exports and trade. State-specific laws, regulations and regulators were to be replaced with national laws and regulators in each transport mode. Estimates of the likely benefits of this reform agenda were substantial for the changes to heavy vehicle regulation.

The terms of reference require the Productivity Commission to:

- investigate the long-run benefits of COAG's transport regulatory reform agenda;
- examine the implementation and development of the national regulators and the extent to which the objectives of the agenda have been achieved; and
- identify opportunities to further integrate and harmonise the national freight market and the current focus and remit of the three national regulators.

A draft report was published in late November 2019 with an invitation to provide submissions by 15 January 2020. WALGA received a two week extension.

Western Australia signed the Intergovernmental Agreements relating to rail and maritime safety and adopted the national laws. However, Western Australia (and the Northern Territory) have remained outside of the heavy vehicle national law and regulator.

Comment

WALGA's recommendations address several of the recommendations in the Productivity Commission report which were considered to be of relevance to Local Government in Western Australia.

6.5 Submission to Joint Select Committee on Road Safety (05-009-03-0050 MS)

By Mal Shervill, Policy Officer Road Safety

Recommendation

That the submission to the Joint Select Committee on Road Safety be noted.

Executive Summary

- In August 2019, Federal Parliament appointed a Joint Select Committee on Road Safety *to inquire and report on steps that can be taken to reduce Australia's road accident rates, trauma and deaths on our roads.*
- Submissions close on 31 January 2020.
- The Infrastructure Policy Team endorsed WALGA's submission, which contains the following recommendations:
 1. Develop authentic partnership arrangements built on a common vision and goals, with appropriate resources (knowledge, funding, skills, data, etc.) that enables Local Governments to participate fully and effectively in their role to reduce road trauma.
 2. Consider introducing Government policies to encourage and support the accelerated renewal of the vehicle fleet in Australia.
 3. Provide national leadership and political support to plan and design an inherently safe road transport system suited to the progressive introduction of increasing levels of autonomous vehicles in Australia.
 4. Identify and quantify the differences and gaps in road standards to understand the extent of the task required to bring the network up to safe system standard.
 5. Develop a program that supports innovation through funding of demonstration projects and encourages others by showcasing effective projects (e.g. national safe infrastructure awards).
 6. Develop and fund a program to assess and apply a star rating to the local road network
 7. Support and encourage targeted speed limit reductions planned in consultation with Local Governments and where possible involve community road safety partnerships.
 8. Review current standards including maintenance standards of road lining and signing to ensure these methods adequately inform road users of appropriate behaviours and travel speed.
 9. Develop a means of monitoring the level and extent of implementation (process evaluation) to understand what effort achieves certain results and to identify the gaps in implementation.
 10. Provide Local Governments with access to consistent accurate and timely road trauma and crash incident data to guide decision-making.
 11. Explore opportunities to develop and apply a systems-based methodology to road crash investigations, similar to aviation industry investigations.
 12. With the States and Territories, develop a method of collating data so that "serious injury" information is reportable for Australia.
 13. Align the next National Road Safety Strategy with the United Nations Sustainable Development Goals to link with global objectives.
 14. Consider a road safety framework allowing for the mix of personal, social, economic and environmental factors that contribute to road trauma.
 15. Define/identify who can/should contribute to road safety then measure and monitor the capacity of the identified parties.
 16. Introduce a formal structure, instrument and processes to enable regular and meaningful consultation and engagement with the Local Government sector.
 17. Initiate research to identify and develop a more sophisticated safe-system aligned approach as an evolutionary step for the Australian Government Black Spot program.
 18. Increase the percentage of funding allocated on the basis of road safety audits to proactively drive safe system transformation of the road network.

The WALGA State Council endorsed the submission by Flying Minute as per resolution number 191.FM/2020.

Attachment

Submission to the Joint Select Committee on Road Safety:

<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Road-Safety/Submission-Joint-Select-Committee-on-Road-Safety-Jan-2020.pdf?lang=en-AU>

Background

In August 2019, Federal Parliament appointed a Joint Select Committee on Road Safety *to inquire and report on steps that can be taken to reduce Australia's road accident rates, trauma and deaths on our roads*. The Committee invited comment on all or some of its terms of reference by 31 January 2020.

Comment

WALGA's recommendations are in accord with previous submissions:

- Inquiry into progress under the National Road Safety Strategy 2011-2020 (Department of Infrastructure, Regional Development and Cities).
- Imagine Zero – Consultation for a road safety strategy beyond 2020 for Western Australia (Road Safety Council).

6.6 WALGA Submission on Native Vegetation in Western Australia Issues Paper

Garry Middle, Environment Policy Advisor

Recommendation

That the WALGA submission on the Native Vegetation in Western Australia Issues Paper be noted.

Executive Summary

- The Native Vegetation in Western Australia Issues Paper was released for public comment in November 2019 for a three month period, closing on 10 February 2020
- Officers prepared a draft submission, which was sent out to the sector for comment, with some changes made to the draft
- The Environment Policy Team met on 22 January and endorsed the revised draft submission subject to minor changes
- The revised draft was sent out to State Council members as a Flying Minute for endorsement, and was endorsed on 31 January (RESOLUTION 192.FM/2020)
- The submission highlights key areas of concern and makes a number of recommendations for improvement, including that implementation be supported by a collaborative governance framework and that WALGA and Local Governments have the opportunity to participate in this process, and
- The WALGA submission was sent to the Department of Water and Environmental Regulation (DWER) on 6 February 2020.

Attachment

WALGA submission on Native Vegetation in Western Australia Issues Paper

<https://walga.asn.au/getattachment/Documents/Submission-Native-Vegetation-in-WA-issues-paper-State-Council-endorsed.pdf?lang=en-AU>

Background

The Issues Paper, which was released for public comment in November 2019 for a three month period, closing on 10 February 2020 can be found on the Department of Water and Environmental Regulation (DWER) website [here](#).

The Issues Paper proposes four initiatives to improve the management of WA's native vegetation:

1. A State native vegetation policy to promote consistency and transparency in the objectives that apply to consideration of native vegetation across all Government processes
2. Improved data and mapping systems to track native vegetation extent, condition and approvals
3. Better regulation to improve efficiency and effectiveness of regulatory processes, as well as supporting compliance and enforcement activities
4. A Bioregional approach to setting regionally tailored objectives for native vegetation management

To facilitate sector engagement on the Issues Paper, WALGA:

- alerted the sector of its release in November 2019 via an article and InfoPage in WALGA newsletters, by direct email to key contacts and on the WALGA website

- promoted and attended DWER briefing sessions held throughout late 2019 and January 2020 in metropolitan and regional locations across the State, and
- provided a draft submission to the sector and directly to CEOs via email correspondence from the WALGA CEO on 16 December 2019, for feedback by 13 January 2020.

Officer comments were received from 13 Local Governments: The Cities of Armadale, Belmont, Canning, Gosnells, Greater Geraldton, Joondalup, Perth, Rockingham, the Shires of Augusta Margaret River, Dardanup, Gingin, Serpentine Jarrahdale and the Town of Mosman Park. All comments were broadly supportive of WALGA's draft submission.

The Environment Policy Team endorsed the revised draft submission subject to minor changes on 22 January. The revised draft was sent out to State Council as a Flying Minute for endorsement on 24 January as the submission date was prior to the next State Council meeting. State Council endorsed the draft submission on 31 January via Flying Minute (RESOLUTION 192.FM/2020). The final WALGA submission, sent to DWER on 6 February, is included at Attachment 1.

Comment

The WALGA submission notes that Local Government has local planning responsibilities and is both a manager of native vegetation and also requires clearing permits from time to time to facilitate infrastructure works, for example road widening and maintenance activities.

The four initiatives are generally supported but some key areas of concern and recommendations are made in the submission reflecting the priorities of the Local Government sector, including:

- changes to the decision making processes that provide clear guidance on regulatory requirements, more consistent advice from DWER and improved timeliness of decisions, especially where time limited grants are tied to works requiring clearing are supported
- that a dedicated resource is established within DWER to deal with Local Government permit applications to provide both a timely service and a consistent application of policy
- that the Issues Paper and the initiatives, especially the proposed policy, are only about improved process and not about achieving better outcomes for native vegetation
- that without clear, outcomes based objectives, including addressing the issues of ecological thresholds for the amount of clearing, these initiatives cannot deal with the challenges and threats facing native vegetation
- in this context it is recommended that an overall objective of net gain in vegetation cover and net improvement in vegetation condition be set
- that a wide ranging, strategic and comprehensive review of, and inquiry into, the clearing permit process and the planning and management of native vegetation in the State is required
- that the current list of clearing exemptions and their application in and outside of environmentally sensitive areas are both confusing and inconsistent
- that more and better information is needed to support good decision making, and making this data publicly available as an on-line resource should be prioritised
- a bioregional approach is supported but some key details need to be clarified including the setting of objectives, and that Local Governments need to be consulted as the approach is developed
- concerns regarding the current application of environmental offsets, specifically, that they can be a significant financial burden for smaller Local Governments in the agricultural region, and the submission proposes a more strategic approach which could aid smaller Local Governments in agricultural regions and help address the decline in native vegetation
- that the development and implementation of these initiatives be supported by a collaborative governance framework and be adequately resourced by the State Government, and
- that WALGA and Local Governments would be willing participants in this process.

6.7 Proposed Amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* for Container Deposit Scheme Infrastructure (05-036-03-0064 VJ)

By Vanessa Jackson, Policy Manager, Planning and Improvement

Recommendation

That the submission on the proposed amendments to the *Planning and Development (Local Planning Scheme) Regulations 2015*, to exempt certain types of Container Deposit Infrastructure, be noted.

Executive Summary

- Minister for Planning sought public comment on proposed amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* that would help to facilitate the implementation of the Container Deposit Scheme.
- The proposed amendments are not supported as justification for the adoption of additional legislative provisions has not been provided, Local Government will be required to undertake compliance action if any CDS applicant incorrectly applies the proposed exemption clauses, and inappropriate site selection could undermine the intent and objectives of a particular zone within the Local Planning Scheme.
- The submission was due by 7 February 2020, prior to the next WALGA State Council meeting. Consequently, the submission was processed through WALGA's interim submission process, endorsed by State Council by Flying Minute on 5 February 2020 and submitted.

Attachments

WALGA Submission Local Planning Scheme regulations – Container Deposit Scheme
<https://walga.asn.au/getattachment/Documents/WALGA-Submission-on-LPS-regs-CDS-FINAL.PDF?lang=en-AU>

Letter from Department of Planning Lands and Heritage.
<https://walga.asn.au/getattachment/Documents/Letter-WALGA-CDS.PDF?lang=en-AU>

Background

The State and Local Government have been working collaboratively on the establishment and delivery of a container deposit scheme (CDS) for WA. Since the inception of this project, WALGA and Local Governments have welcomed the introduction of such a scheme. The following actions have been undertaken by WALGA to ensure that the community and local government are fully cognizant of the upcoming Scheme:-

- With funding from the Minister of Environment, WALGA and Local Governments have been running numerous CDS education and returns at community events around WA.
- Information sessions with local government practitioners (waste, environment, planning and administration) to ensure the sector is able to assist the operators and the end users of the Scheme.
- Preparation of information sheets and information packs for the local government sector.
- Comprehensive contribution to Department of Planning Lands and Heritage's preparation of the Planning Position Statement on CDS infrastructure, as endorsed at the March 2019 State Council (Resolution 10.3/2019). The sector is now preparing local planning policies ready for the submission of planning applications for the facilities (or they have advised that they will just be referring to the Position statement).

On the 13 December 2019, the Department of Planning, Lands and Heritage advised that the Minister for Planning is seeking public comment on proposed amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* that would help to facilitate the implementation of the Scheme. The intent is to amend Clause 61 of the Regulations to provide Development Approval exemptions for specific CDS infrastructure. Exemptions will be for container deposit recycling centers proposed within existing buildings outside of residential areas, and for all reverse vending machines and collection cages proposed outside of residential areas.

Comment

WALGA is concerned that the State has now drafted exemption regulations under the Planning Regulations for all of the CDS infrastructure, despite the fact that much of the CDS infrastructure is already exempt from planning approval, or the type of applications that are being expected are in the 'minor application' type, which will be dealt with efficiently and effectively by local governments. There seems to be a perception that the Local Government sector will be unable to deal with these applications, and that the experience of QLD and NSW will be repeated in WA. A direct comparison cannot be made as the States have different legislation, WA has clear statutory timeframes for approvals, and the timeframe for the roll out of the CDS infrastructure is different.

The Industry's push to prepare these planning exemptions:-

- is counter intuitive to the State's objective for streamlining the planning system, red tape reduction projects or 'light touch' regulatory controls
- is creating an overly complicated set of drafting instructions
- could have unintended consequences within the planning system (including creating an unwarranted precedent), due to the rush to create this exemption
- has the potential to affect the good working relationship between the State and Local Government should the regulations be released for the required 8 week advertising period
- is neither efficient or effective in the resourcing required at DWER, DLPH, WALGA and Local Government levels

These concerns have also been raised at the State and Local Government Partnership Agreement meeting in October 2019, in front of the Premier and the Minister for Local Government, Minister for Planning and Minister for Environment.

The submission therefore has the main recommendation that:

- 1) The Local Government sector does not support the enactment of the proposed amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* for Container Deposit Scheme Infrastructure, for the following reasons: -
 - (i) justification for the adoption of additional legislative provisions has not been provided, in accordance with COAG's Principles of Best Practice Regulation;
 - (ii) Local Government will be required to undertake compliance action if any CDS applicant incorrectly applies the proposed exemption clauses; and
 - (iii) inappropriate site selection could undermine the intent and objectives of a particular zone within the Local Planning Scheme.

Feedback received from the sector:

- City of Subiaco officers have verbally provided support of the submission, particularly as they are in the process of endorsing their Local Planning Policy for CDS infrastructure.
- Shire of York officers have provided specific feedback on the impact of the infrastructure, which has been incorporated as an example at the end of the submission.

The submission was processed through WALGA's interim submission process and submitted on Friday 7 February 2020 (**RESOLUTION 193.FM/2020**).

6.8 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

By Rebecca Brown, Manager Waste and Recycling

Recommendation

That State Council note the resolutions of the Municipal Waste Advisory Council at its 11 December 2019 meeting.

Executive Summary

- This item relates to the MWAC meeting held on 11 December 2019, key outcomes of this meeting included:
 1. Agreement to send correspondence to the Environment Minister seeking clarification regarding the trajectory of the Waste Levy for 2020/21.
 2. Formalisation of the Consistent Communications Collective, a group which brings together Local and State Government and the waste industry to agree consistent approaches to waste management messages.
 3. Consideration of key issues relating to the introduction of Food Organic Garden Organic collection systems, including funding programs and representation on a State Government Reference Group.
 4. Agreement to send correspondence to the Premier regarding opportunities to encourage battery recycling in WA.
 5. Endorsement of Submissions on two Senate Inquires and the proposed Export Bans for glass, plastic, paper/cardboard and tyres.

Background

The Municipal Waste Advisory Council is seeking State Council noting of the resolutions from the **11 December 2019** meeting, consistent with the delegated authority granted to the Municipal Waste Advisory Council to deal with waste management issues.

Copies of Agendas and Minutes are available from WALGA staff, on request.

Comment

The key issues considered at the meetings held on **11 December 2019** included:

Levy Trajectory – Letter to Environment Minister

The Waste Avoidance and Resource Recovery (WARR) Levy Regulations do not include any further increases in the Levy. The Department of Water and Environmental Regulation were aiming to release a consultation document on the Levy in late 2019. Local Governments will need clarification early 2020 regarding any expected increase in the Levy to ensure that budget processes can include this information. The proposed correspondence requested clarification on any proposed increase for the 2020/21 financial year.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the correspondence to the Environment Minister on the Waste Avoidance and Resource Recovery Levy.

Moved: Cr Hall Seconded: Cr Stroud

Formalise Consistent Communications Collective

The Consistent Communication Collective commenced as an informal group, led by WALGA, of Local Governments, Regional Councils, State Government and Material Recovery Facility operators in the following the China Sword announcement. The group has continued to meet and provides a forum for discussion of key communication issues. While the group is functioning well currently, it is important to ensure a formal underpinning, therefore the proposal is the group be constituted as a working group under MWAC.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the:

1. Consistent Communications Collective as a Working Group of MWAC
2. Terms of Reference for the Consistent Communications Collective.

Moved: Mayor Howlett Seconded: Cr Abetz

FOGO – funding, implementation and consultation

The DWER, on behalf of the Waste Authority, has developed the next phase of the Better Bins Program, Better Bins Plus: Go FOGO and provided MWAC with an opportunity to comment. WALGA has received responses from 29 of the 32 Perth/ Peel Local Governments regarding FOGO implementation. The Waste Authority has formed a FOGO Reference Group and invited MWAC and WALGA to nominate members.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council:

1. Endorse the Submission on the Better Bins Mk II Program.
2. Note the responses from Local Governments regarding FOGO.
3. Endorse Local Government Members to the Waste Authority FOGO Reference Group
 - a. Scott Cairns – City of Wanneroo
 - b. Andrew Murphy – City of Vincent
 - c. Brice Campbell – Town of Bassendean
 - d. Paul Molony – City of Melville
 - e. Nuno Dionisio – City of Rockingham

Moved: Cr Hall Seconded: Cr Johnson

Battery Recycling – Letter to Premier

The State Government announced an online register to help future battery industry proponents to access State or Commonwealth funding. WALGA is writing to the Premier to clarify if battery recycling has been considered for funding, or inclusion in this register, as it is unclear whether it has been included.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the correspondence to the Premier on Battery Recycling.

Moved: Cr Hall Seconded: Cr Stroud

Senate Inquiry Product Stewardship Amendment (Packaging and Plastics) Bill 2019

A Senate Inquiry has been launched into a private members Bill put forward by Senator Whish-Wilson focusing on Product Stewardship, specifically packaging and plastics. The Bill strongly aligns with many of MWAC's Submissions and Policy Statements. If adopted, the Bill would assist in reducing costs to Local Government of recycling and litter clean up by ensuring greater producer responsibility.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Submission to the Senate Inquiry on Product Stewardship Amendment (Packaging and Plastics) Bill 2019.

Moved: Mayor Howlett Seconded: Cr Abetz

Senate Inquiry into Australia's waste management and recycling industries

The Senate Committee on Industry, Innovation, Science and Resources announced an inquiry into innovative solutions in Australia's waste management and recycling industries. The very broad terms of reference for the inquiry provide the opportunity to raise a number of issues relating to waste avoidance and the necessary conditions for innovation.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the draft Submission to the Senate Inquiry into Australia's waste management and recycling industries.

Moved: Mayor Howlett Seconded: Cr Abetz

Discussion Paper on Export Bans

The Meeting of Environment Ministers (MEM) agreed a timeline to ban exports of glass, mixed plastics, tyres and mixed paper and cardboard. Currently, except for glass, WA exports the majority of these materials. WALGA raised issues relating to the ban with the Environment Minister prior to the MEM meeting and anticipates there will be a need for ongoing advocacy on this issue.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Submission on the Discussion Paper on Export Bans.

Moved: Cr Hall Seconded: Cr Stroud

6.9 2019 Annual General Meeting Status Update (01-003-02-0003 TL)

By Tim Lane, Manager Strategy and Association Governance

Recommendation

That the update relating to actions taken on 2019 Annual General Meeting resolutions be noted.

Executive Summary

- Nine motions were adopted at the 2019 WALGA Annual General Meeting held on 7 August 2019.
- The motions were forwarded to the relevant Policy Teams of State Council for action.
- State Council resolved that a report be prepared for the March 2020 State Council agenda detailing action taken on each of the motions.

Attachment

[Minutes of the 2019 Annual General Meeting.](#)

Background

Nine motions were adopted by the meeting at the 2019 WALGA Annual General Meeting held on 7 August 2019. The motions were forwarded to the relevant State Council Policy Team for action and State Council resolved that a progress report be prepared for this agenda outlining action taken in relation to the motions. Updates in relation to the nine motions follows below.

Comment

The status updates below are structured as follows: first, the motion endorsed by the meeting is presented, and then an update on action taken since August 2019 is articulated.

3.1 Coastal Erosion

Motion:

That WALGA advocate to the Federal and State Governments with respect to the importance of responding to the increasing challenges faced by Coastal Councils, and develop policy initiatives to include:

- 1. Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.*
- 2. Allocation of State Funding Grants to properly investigate the causes of coastal erosion and to provide options to address the negative impacts and assist in funding the required works to stabilise the coastal areas and communities against coastal hazards where appropriate*
- 3. Development of an intergovernmental agreement on the Coastal Zone that will provide a coordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.*
- 4. Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.*

5. *An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for CoastAdapt. This is essential to ensure that appropriate guidance in responding to coastal hazards is accessible by Australia's coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts.*

Update:

In July 2019, the WALGA President publically raised the issue of coastal erosion and its impacts on Local Governments and their communities on the ABC TV news.

In August 2019, the State Government released the Coastal Erosion Hotspots in Western Australia report, commissioned to gain a better understanding of where coastal erosion is expected to have a significant impact on public and private property or infrastructure over the next 25 years. It identifies 55 locations across Western Australia – 15 metropolitan and 40 regional – that have varying levels of risk that will need collaborative solutions. An additional 31 locations have been placed on a watch-list for future monitoring. The estimated cost for managing the 55 locations could be up to \$110 million over the next five years, with additional funding required in the long term.

In October 2019, the President raised the issue of coastal erosion and inundation with the Premier, Treasurer and Ministers for the Environment and Local Government at the State Local Government Partnership Agreement Leaders Meeting, and also placed it firmly on the ALGA agenda. The issue was subsequently addressed at the national level through the Meeting of Environment Ministers in Adelaide on 8 November 2019, where coastal erosion and inundation was acknowledged as a risk that requires a collaborative approach from all levels of government. With ALGA in attendance, Ministers agreed to establish an intergovernmental working group to collate existing information on coastal erosion and inundation hazard risk management, and propose a collaborative approach to coastal erosion for consideration through a future meeting of Environment Ministers.

Western Australia is the lead jurisdiction on the intergovernmental working group, which is currently being developed. ALGA has representation on this through WALGA (Dr Garry Middle). Concurrently, WALGA continues to advocate to the State Government through its State Pre-Budget Submission, seeking \$55m over four years to support the sector in managing the impacts of coastal erosion, and via the WALGA submission to the State Climate Change Issues Paper, with a strong focus on related legal liability, land use planning and risk management issues.

3.2 Department of Housing Leasing Residential Property to Charitable Organisations

Motion:

That WALGA advocate to the Minister for Housing to include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.

Update:

The WALGA President, Cr Lynne Craigie OAM, wrote to the Minister for Housing, Hon Peter Tinley AM MLA in September 2019 in relation to the issue addressed by the motion. The Minister's reply noted the Local Government sector's concerns but did not provide any undertaking to reform the system to require community housing providers to pay Local Government rates.

WALGA has also actively advocated on this issue (and broader related issues of rate exemptions) during the current review of the *Local Government Act 1995*. Advocacy will continue through the review of the *Local Government Act 1995* and other avenues.

3.3 Motorist Taxation Revenue and Spending in WA

Motion:

To support the independent position of the RAC, that WALGA call on the State and Federal Government to:

- 1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and*
- 2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.*

Update:

In September 2019 WALGA State Council resolved to forward these motions to the Infrastructure Policy Team for action. The Policy Team has held two video conferences to address specific matters, but has not met in person since September 2019.

In preparation for the Policy Team consideration of these motions, background research concerning fuel excise collections from WA has been undertaken and is on-going.

3.4 Biosecurity Groups (RBGs)

Motion:

That WALGA revokes its current policy position of not supporting the establishment and operations of Recognised Biosecurity Groups (RBGs) and that the decision on whether to support RBGs is to rest with individual Local Governments.

Update:

On 22 August, at the WALGA Forum on Pest Animal Biosecurity Management, the Minister for Agriculture committed to a review of the *Biosecurity and Agriculture Management Act 2007* in this term of government. The Terms of Reference for the review have yet to be released. In the interim, WALGA has been invited to participate on the Biosecurity Senior Officers Group, and seeks to ensure that the terms of reference for the review of the Act enable full consultation. The item is being considered at the March meeting of the Environment Policy Team.

3.5 WALGA Members Support for Waste to Energy

Motion:

That WALGA seek firm commitments from the State Government about how the waste avoidance, resource recovery and diversion from landfill targets will be achieved, including local options for reprocessing, recycling and waste to energy.

In particular these commitments should clearly indicate how the State Government will cease the proliferation of landfills in the non-metropolitan areas which are predominantly taking metropolitan waste or waste generated elsewhere in the state including mining and construction camps. These commitments should encourage alternative options and outline what incentives the Government will

put in place to reduce, and eventually eliminate, our reliance on landfill.

Update:

WALGA supports the intent of the Motion and will continue to advocate for action from the State Government regarding the implementation of the Waste Avoidance and Resource Recovery Strategy 2030. WALGA commends the motion and its identification of key issues such as the need to control the development of new landfills, to support the Strategy Targets, and to develop local solutions to divert material from landfill for material and energy recovery.

MWAC will continue to advocate for funding from the State Government regarding the implementation of the Waste Avoidance and Resource Recovery Strategy 2030. WALGA included in the Submission on the Environmental Protection Act review a specific recommendation in relation to reducing the proliferation of landfills, and will continue to advocate for this outcome.

3.6 Membership of Development Assessment Panels

Motion:

That WALGA advocate increasing Local Government membership in Development Assessment Panels.

Update:

A report on the change to membership of Development Assessment Panels was presented to the December 2019 State Council Meeting, where it was resolved:

That WALGA advocate to the Minister for Planning, that the composition of Development Assessment Panels (DAPs) be modified to provide equal representation of Specialist Members and Local Government Members, in accordance with the original objectives of the DAP system to enhance the decision making process by improving the balance of experts.

Correspondence has been sent to the Minister for Planning in accordance with the resolution above the following response has been received:

“As you are aware the recently released Action Plan for Planning Reform proposes several reforms and improvements to DAP systems and processes. These will provide a consistent robust DAP process reducing potential conflicts of interest and promote consistency of decision making, thereby addressing many of the perceived issues with the current system.

As you have noted, the composition of Local Government representation is not being considered as part of the current planning reform process, however, a number of other significant reforms are proposed. The most notable being a reduced number of DAPs to no more than three and the engagement of specialist members on a full time basis. This will be supported by the establishment of a pool of non-voting subject matter experts to provide DAPs with independent, expert advice as required.

It is my intention that these reforms will enhance the decision making process by providing greater consistency and transparency. The reduced number of DAPs and the engagement of full time specialist members will also allow specialist members to gain a greater level of local expertise therefore further enhancing the process.

Thank you for raising this with me and I encourage WALGA and the local government industry to remain an active participant in the planning reform process.”

These proposed changes to the DAPs composition, will require amendment to the DAP Regulations, therefore, the matter of Local Government equal representation will be raised again as part of the public comment period.

3.7 Review of the Mining Act 1978

Motion:

That:

1. *WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the Mining Act 1978 with a view to maximising the benefits to local communities and its impact on local communities; and*
2. *The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.*

Update:

This item was referred to the Mining Communities Policy Forum for action in December 2019. Following the Forum's deliberations, an item for State Council's consideration will be included in the May 2020 State Council agenda.

3.8 Financial Assistance Grants

Motion:

That WALGA requests the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.

Update:

This item will be considered by the Governance and Organisational Services Policy Team at their 4 March 2020 meeting, where the most appropriate policy position for FAGs funding moving forward will be discussed.

3.9 Third Party Appeal Rights

Motion:

1. *That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.*
2. *That there be an amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.*

Update:

A letter relating to this issue was sent to every Local Government Chief Executive Officer in WA on 9 November. The letter requested CEOs to advise whether their Council supports or does not support the motion to amend the Preferred Model. As several WALGA members have requested an extension to the original January deadline, the new closing date for feedback is 28 February 2020. An item will be presented to the May 2020 State Council meeting for State Council's consideration.

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment Policy Unit (01-006-03-0017 MJB)

By Mark Batty, Executive Manager Environment & Waste

Recommendation

That the report from the Environment Unit to the March 2020 State Council meeting be noted.

The following report outlines key activities for the Environment and Waste Policy Unit since the December 2019 State Council meeting:

Policy and Advocacy

Climate Change

Following State Council's endorsement, WALGA's submission in response to the [Climate Change in Western Australia Issues Paper](#) was submitted to the State Government in December 2019. WALGA is continuing its advocacy as the State Climate Change Policy, due by mid-2020, is developed.

Local Government Urban Forest Working Group

The WALGA Environment and Planning teams hosted an Urban Forest Working Group meeting on Wednesday, 4 March at the City of Canning with 35 officers in attendance. The purpose of the meeting was to explore the various data mapping approaches used by Local Governments and facilitate a discussion on the synergies between Council approaches to try to have better consistency within the State. The Department of Planning, Lands and Heritage (DLP) gave a presentation on the Urban Monitor data and a sampler of a new data dashboard the Department is looking to launch. WALGA also gave a presentation on LGMap and how the urban forest layer can be used to assist Local Governments. WALGA then facilitated a workshop discussion exploring the various approaches used by the sector to map their urban forest to try to achieve better consistencies and collaboration across the State, which is a key priority of the group.

Local Government Urban Forest Conference 2020

WALGA, in conjunction with the 24 Local Governments that form the Urban Forest Working Group, is hosting the inaugural Urban Forest Conference on Friday, 17 April to be held at the University of Western Australia. The conference will seek to showcase the achievements of the various stakeholders involved in growing Perth's urban canopy, as well as incorporating best practice examples, highlighting new research and providing networking opportunities. The broad themes for the conference will cover best practice urban design and planning to better accommodate canopy, planting for biodiversity, improved data outcomes, behaviour change and community perceptions and two technical workshops that will look at developing a tree planting matrix for Perth to develop better tree planting outcomes, and bushfire mitigation in a changing climate and what it means for urban greening.

It is hoped that the Urban Forest Conference will act as an incubator of best practice, with the lessons learnt by participants able to be put to practical use in their proposals and policy settings. For more information on the conference please contact [WALGA](#).

Environmental Planning Tool (EPT) – now LGmap

The Environmental Planning Tool is now LGmap. The change of name and branding reflects the tool's wide range of functionality beyond environmental planning. LGmap can be used to inform many other

Local Government operations including infrastructure design and planning, asset management, land use planning or bush fire risk assessment. In addition, five new datasets have been added to LGMap and updates completed for 30 existing datasets. WALGA is also working with the Department of Planning, Lands and Heritage to present finer scale vegetation height analysis tool within LGmap which will help to inform Urban Forest Strategies.

Demonstrations of LGMap have been held at the Town of Claremont and the Department of Water and Regulation and two in-house training sessions were held at WALGA, one in November and one in February.

Roadside Native Vegetation

The Local Government Roadside Clearing Regulation Working Group, formed as a result of the concerns of the sector with the operation of the regulatory process for the clearing of native vegetation, particularly on roadsides, met on 21 January. The Group comprises representatives from DWER, DBCA, WALGA, two regional and one metropolitan Local Government officers. The Working Group aims to:

- identify and communicate methods to assist with the management of roadside native vegetation,
- investigate opportunities to build capacity, through the provision of high quality guidance as well as other initiatives, within Local Governments in relation to the provisions of the *Environmental Protection Act 1986* (EP Act), *Biodiversity Conservation Act 2016* and *Environment Protection and Biodiversity Conservation Act 1999*, and how these apply to roadside clearing,
- identify difficulties and constraints experienced by Local Governments in complying with the clearing provisions of the EP Act in the context of roadside clearing, and explore options for addressing these;
- explore opportunities and mechanisms for the development and implementation of strategic offsets within highly cleared landscapes of the Wheatbelt and Swan Coastal Plain;
- develop a strategic and risk-based approach to managing clearing permit applications for roadside clearing by Local Governments.

Events and Newsletters

Wetland Algal Bloom Management Field Tour

WALGA held a field tour to discuss lake algal bloom management on 5 December 2019, with over 20 attendees from State and Local Government, tertiary institutions and natural resource management organisations participating. The City of Rockingham led a tour of four of the City's lakes to discuss trials of enzyme products and barley straw bales to manage algal blooms. The tour ended with a presentation on the treatment application schedule, as well as the results of photo monitoring. The tour facilitated the sharing of information between Local Government on effective algal bloom treatments as part of an integrated approach to wetland management.

WA Wetland Management Conference 2020

WALGA was on the Steering Committee for the 2020 WA Wetland Management Conference, held annually in celebration of World Wetlands Day. This year's theme followed the Ramsar theme for 2020 of 'Wetlands and Biodiversity'. Topics covered included the challenges of climate change and urbanisation, the impact of fire on wetlands, rehabilitation of degraded wetlands, the value of farm dams and urban wetlands as wildlife refuges, and aquatic weed management. The WALGA Executive Manager Environment and Waste, was one of four panellists that discussed policies and planning for wetland conservation in a facilitated session. The conference attracted over 180 attendees from Local and State Government, community groups, landowners, educators, and the private sector.

SONG Meeting on Single Use Plastics and Sustainable Events Policies

WALGA organised a Sustainability Officers Network Group (SONG) meeting on Single Use Plastics and Sustainable Events Policies on Thursday, 27 February. Many Local Governments are pursuing initiatives to minimise the adverse impacts of single use plastics on the environment. The WALGA



Waste team provided an overview of WALGA's internal sustainability policy for events and training, and gave feedback on the key single use plastic reduction initiatives that Local Governments are progressing across the State. A Local Government case study was presented to discuss the development and implementation of a Single Use Plastics and Balloons Policy. It also highlighted ways to involve the broader community in reducing single use plastic.

EnviroNews

The December, January and February editions of EnviroNews can be accessed electronically on the WALGA website [here](#). The March edition is scheduled for release on 25 March.

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

By Tony Brown, Executive Manager Governance & Organisational Services

Recommendation

That the Key Activity Report from the Governance and Organisational Services Unit to the March 2020 State Council meeting be noted.

Governance and Organisational Services comprises of the following WALGA work units:

- Governance Support for Members
- Employee Relations
- Training
- Regional Capacity Building
- Recruitment
- Strategy & Association Governance

The following provides an outline of the key activities of Governance and Organisational Services since the last State Council meeting.

Sector Governance Support

Local Government Financial Ratios

An agenda item was prepared for the November/December 2019 round of Zone and State Council meetings in respect to Local Government Financial Ratios.

Currently, there are seven financial performance indicators which are required to be included in the annual financial report of a Local Government under section 6.4(2) of the *Local Government Act 1995* and Regulation 50 of the *Local Government (Financial Management) Regulations 1996*. Over a number of years there has been mounting concern as to the appropriateness of these indicators in providing a reasonable benchmark and measure of the financial performance of all Local Governments in WA.

WALGA has contracted a Local Government Financial consultant to provide recommendations on meaningful ratios and what the recommended indicators are for each ratio.

Following Zone input, the WALGA State Council resolved as follows;

That the item on Financial Ratios be deferred and that WALGA form a Sector Reference Group to further review the ratios including all Zone feedback and provide recommendations to the May 2020 State Council meeting.

Expressions of interest are being sought from Local Government professionals to participate in the reference group and it is anticipated that meetings to review the current ratios and recommend new ratios will be held over the next two months.

Local Government Act Review – Phase 1 Update

The Local Government Legislation Amendment Act 2019 introduced a range of amendments to the Local Government Act including requirements for Elected Member training, reviewed gift provisions for Elected Members and CEO's and increased access to public information. A number of provisions from the Amendment Act have yet to commence and in December 2019, State Council adopted resolutions in relation to the draft Mandatory Code of Conduct and draft Chief Executive

Officer Standards for Recruitment, Performance Review and Termination released for consultation by the Department of Local Government, Sport and Cultural Industries. The Department has yet to comment on the timeframe for completion of the drafts and further consultation with the sector is highly anticipated.

Additionally, a number of other Amendment Act provisions have yet to commence including the requirement for a Council Member training and development policy; changes to the authorisations process; policy for temporary employment of CEO; and publishing information such as primary and annual returns online. The Department has commenced instructing Parliamentary Counsel on these tasks and anticipate regulatory drafts to be available for sector consultation in April or May 2020.

Local Government Act Review – Phase 2

The Minister for Local Government has announced in November 2019, the formation of an expert panel to progress the next stage of the Act review process, which will include carrying out work to prepare for a Draft Local Government Act (Green Bill) to be developed in 2020/21.

WALGA's position is that the State Government need to identify the key principles for the Act in the first instance and then develop supporting policies. The detail of the Act then follows after the principles and policies are established.

The Panel has held a number of meetings and when information is available on their progress, WALGA will keep the sector informed.

Employee Relations

Ministerial Review of State Industrial Relations System

The State Government tabled the report into the review of the State Industrial Relations (IR) system in April 2019. The report recommends that Local Governments be regulated by the State IR system rather than the national IR system. If endorsed at State and federal levels there will be transitional arrangements to assist the 93% of Local Governments currently operating in the Federal system transition to the State system.

WALGA is part of the Taskforce coordinated by the State government. To date there have been two meetings to provide feedback on the transitional arrangements. At these meetings and in other interactions with the State government there has been little acknowledgement of the amount of work, time, cost and resources involved in transition from one IR system to another.

On this basis WALGA surveyed the sector in late 2019 to gauge the level of opposition to the recommendation and the expectations that it is the sector's problem how this transition will occur, if the recommendation is endorsed by the WA Parliament and the Federal Minister for Industrial Relations. In total 85 Local Governments responded to the survey and of those 87% oppose the State Government's recommendation, 8.2% are neutral and 4.8% support the State Government's recommendation.

WALGA has launched a political campaign and contacted federal and State Ministers and parliamentarians to lobby against the enabling of this recommendation. Meetings will be held in the second half of February 2020.

Local Government Industry Award

WALGA ER has continued to advocate for WA Local Governments with regard to the casual and overtime provisions in the Local Government Industry Award 2010 (**Award**). WALGA ER has filed a number of submissions and advocated on behalf of the Australian Local Government Associations to propose clearer wording to the casual employee provisions to clarify that casual loading is not payable to a casual employee when they are working overtime or on public holidays.

Since the previous update to State Council, WALGA ER has:

- (a) liaised with Australian Business Lawyers and Advisors regarding the proposed amendments; and

(b) filed a further submission on behalf of the Local Government Associations to confirm the proposed amendments sought.

In addition to the casual and overtime issue, on 14 October 2019 the Fair Work Commission (**FWC**) published a new Exposure Draft of the Award. In the new Exposure Draft, the FWC accepted the amendments proposed by WALGA in April 2019 to retain the current higher duties clause in the Award, among other things.

WALGA ER again appeared before the Full Bench of the FWC in December 2019 to ensure any further amendments to the Award are in the best interests of our member Local Governments.

Training

Local Government Training Package

The Local Government Industry Reference Committee (of which WALGA is a Committee representative for both WA and NT Local Government) met on 23 January 2020 to discuss moving forward with the Draft 2 rework of the Local Government Training Package.

An adjusted project timeline was discussed, primarily to allow ALGA stakeholders and those Local Governments in bushfire affected regions to be able to participate in the Draft 2 development and public validation. This project plan will now be forwarded to the Australian Industry Skills Committee for consideration at their February meeting.

It is anticipated that technical specialisation consultations, to inform the units of competence within the Package, will be scheduled across Australia to ensure comprehensive industry input into Draft 2 of the Training Package. WALGA will ensure that all LG's within WA and NT are aware of these sessions and encourage participation by the sector.

Recruitment

WALGA Recruitment work

Currently WALGA Recruitment are assisting a number of Local Governments with the following positions:

- Chief Executive Officer – Shire of Perenjori
- Chief Executive Officer – Shire of Merredin
- Deputy Chief Executive Officer – Shire of Perenjori
- Planning Officer – Shire of Irwin

National Local Government Careers and Jobs website

All State Local Government Associations as part of the Local Government Workforce Development Group have been working to establish a national jobs and careers website to attract people to applying for Local Government careers across the nation.

The website www.careersatcouncil.com.au has been launched as a content hub, telling the story of what's it is like to work in Local Governments. In November 2019 the website began publishing jobs supplied by Local Governments.

WALGA circulated Electronic Direct Mail (EDM) to the sector in the week of 4 to 8 November 2019, there were a number of enquiries hence a follow up EDM is being sent on 29 to 30 January 2020, and queries please contact Recruitment Manager Lydia Highfield.

7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)

By Ian Duncan, Executive Manager Infrastructure

Recommendation

That the Key Activity Report from the Infrastructure Unit to the March 2020 State Council meeting be noted.

The following provides an outline of the key activities of the Infrastructure unit since the last State Council meeting.

Roads

Condition Assessment of Roads of Regional Significance

A project scope has been written and a request for quotation provided to qualified organisations to undertake a condition survey of roads of regional significance in the Mid West region. It is anticipated that the survey will be completed in the current quarter and will complement the condition surveys undertaken by Local Governments. This will provide a consistent dataset for the Regional Road Group to consider in funding decisions.

Road Safety Management System

Main Roads WA has been liaising with WALGA in the development of a sample system framework for assessment. This is expected to be completed in February 2020.

State Road Funds to Local Government Procedures

WALGA completed an internal review of the procedures associated with the *State Road Funds to Local Government Agreement 2018/19 to 2022/23*. The revised procedures are currently with Main Roads WA for consideration. Regional Road Groups will be invited to review and comment on the updated draft procedures following input from Main Roads WA.

Proposed Removal of the CA07 RAV operating condition

On advice from the State Solicitors Office, Main Roads WA is intending to remove the CA07 condition that requires a transport operator to obtain a letter of approval from the relevant Local Government. Main Roads WA is proposing to replace the condition with a notification process (CA88). After consultation with Regional Road Groups and a Stakeholder Working Group, the overwhelming majority of participants are of the view that the proposed arrangement is not an acceptable alternative. WALGA has written to Main Roads WA stating that WALGA does not support the alternative and will uphold the position adopted by State Council in December 2018.

Funding

State Road Funds to Local Government Agreement 2018/19 to 2022/23

A review of the level of funding (\$196 million for 2019/20) under the State Road Funds to Local Government Agreement was completed. This identified the rationale for increased funding and proposed application of additional funding across a range of Local Government priorities. A proposal has been developed that provides an increase of \$83 million per year by 2022/23, which restores the funding to 27% of vehicle licence fee revenue in that year. This is a 35% increase on the amount currently included in State Budget forecasts. The proposal has been discussed with the Main Roads WA Managing Director and feedback incorporated. Work has been undertaken to estimate the economic and jobs impact of the proposed additional road funding in each region. The Association is seeking a meeting with the Minister for Transport and her advisers during the current quarter.

Wheatbelt Secondary Freight Network

Pre-construction activities were completed for the first two sections of road to be improved under the Wheatbelt Secondary Freight Network Program. A project manager has been appointed and hosting arrangements completed. Video and photographs of these road sections were recorded. Construction work is expected to commence in February 2020.

Shared Path Guidelines

WALGA is jointly developing guidelines for delivering shared paths with the Department of Transport (DOT). Draft guidelines have been put out for public comment by the DOT, and WALGA is in the process of collating feedback on the draft guidelines from Local Government.

Parking review

WALGA is developing a guideline parking policy, in collaboration with the DOT and a Local Government working group. A discussion paper has been drafted and put out for consultation, and further research is being undertaken to inform the final guidelines. This will include detailed case studies, drawn from the experience of Local Governments in Western Australia.

Road Safety

Road Safety Council Update

The recent meetings of the Road Safety Council have been focused on the next road safety strategy and on the Road Trauma Trust Account (RTTA) budget for 2020-21.

A new road safety strategy has been drafted, based on: research, statistical modelling, community consultation feedback, stakeholder input and international best practice evidence. The draft strategy is due to be presented to the Minister responsible for road safety in the first half of 2020.

Funding submissions for RTTA funding in 2020-21 were once again oversubscribed. One submission, from Main Roads WA, was for a new program to provide funding for low cost solutions at metropolitan intersections. Safety improvements at intersections has been identified as one of five priorities and as such this new program was well received by the Road Safety Council. It is anticipated, that if approved, Local Government managed roads will be included.

RoadWise Activity

To find out more about RoadWise activities, view the monthly newsletter at <https://www.roadwise.asn.au/roadwise-road-safety-newsletter.aspx> and visit the RoadWise Facebook page at <https://www.facebook.com/WALGARoadWise/>.

7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)

By Jo Burges, Executive Manager People and Place

Recommendation

That the Key Activity Report from the People and Place Team to the March 2020 State Council meeting be noted.

The following provides an outline of the key activities of the People and Place Team since the last State Council meeting.

EMERGENCY MANAGEMENT

Operational season

From December 2019 to January 2020 WALGA have been maintaining situational awareness of the bushfire and cyclone seasons, participating in All Hazard Liaison Groups and two State Emergency Coordination Group Meetings. These were for the Wanneroo/Gingin fire, Norseman Complex, Tropical Cyclone Blake. The WALGA CEO represents the sector alongside heads of departments and agency heads to ensure the State can assist local communities when an emergency occurs. WALGA commends all Local Governments who have been operational so far this season.

State Emergency Management Committee

The State Emergency Management Committee (SEMC) met on Friday 13th December 2019. WALGA addressed the SEMC and Telstra representatives to advocate on behalf of members regarding telecommunications failures during emergencies. This led to a follow up meeting with State Telstra representatives, WALGA and State Councillor Cr Stephen Strange. This was a successful meeting, with Telstra preparing fact sheets which have been disseminated to rural and regional councils on business continuity arrangements and considerations for the sector.

WALGA also tabled a paper to initiate a review of the Local Emergency Management Arrangements. This was endorsed by SEMC and WALGA will be consulting with the sector in the coming months.

COMMUNITY

Public Health Regulatory Review

The Department of Health has prepared a discussion paper entitled [Managing lodging house risks in WA](#). WALGA will be coordinating the consultation process for Local Government in time for endorsement at the May State Council. There will be three more regulations to review over the remainder of the year before commencement of the Stage 5 review of the *Public Health Act 2016*.

Government Regional Officer Housing (GROH)

After consultation and advocacy between WALGA, Local Government and relevant State Government agencies and key industry bodies, the McGowan Government deferred a planned increase to GROH rents in 2019-20 in a media statement released in May 2019 <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx>

WALGA was advised by the Department of Communities (DoC) that the:

- rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework
- that the DoC modelling and draft ERC proposal has been elevated within the Department
- the service area responsible for GROH is undergoing a restructure within the wider DoC

- the Director General is establishing a working group to progress and complete.

Further work continues in strengthening the partnerships between key public services and Local Governments in specified areas of concerns through one on one meetings to discuss challenges and develop opportunities for change.

WALGA notes and continues to include all Zones Recommendations and advice received from Local Governments in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic.

Public Libraries

The State Government's midyear economic review of existing funds provided via the State Library of WA (SLWA) capital budget allocation to Local Governments for purchase of public library materials, will be made available as recurrent funding from 1 July 2020. The repurposing of funding and transfer of ownership of stock is part of the implementation of the WA Public Libraries Strategy and follows extensive consultation with Local Governments in an effort to improve and tailor public library services that better cater for diverse community needs. If you would like further information please contact Sue North, SLWA's Project Manager, Public Library Strategy on 9427 3219, or sue.north@slwa.wa.gov.au.

PLANNING

Refresh of Planning Essentials and Planning Advanced Training

The existing training resources for the Planning Essentials and Planning Advanced courses have been refreshed, with the PowerPoint presentations for both of the one-day courses being significantly streamlined and refocused, as well as being updated with new Prezi PowerPoints.

Three new trainers have also been appointed to deliver the courses, providing a wealth of experience and knowledge of the WA planning system: -

- Ross Povey, Managing Director of MAKE Planning. Ross has over 20 years senior executive leadership experience in leading planning services in Local Government, including 5 years at the City of South Perth and for the past 15 years the City of Stirling.
- Andrew Trosic, Director Development Services at Shire of Serpentine Jarrahdale. Andrew has 20 years senior planning experience in Local Government, at several country, Perth Metropolitan and urban fringe councils, and is also a Curtin University Lecturer for the Urban and Regional Planning course.
- Chris Hossen, Senior Planner at WALGA. Chris has over 10 years' experience at both Perth Metropolitan and country Local Governments, has taught English in South Korea, and is currently working in WALGA's Planning team.

Submissions being finalised

- Proposed amendments to the Planning and Development (Local Planning Schemes) Regulations 2015 for Container Deposit Scheme Infrastructure, will be submitted by 7 February 2020.
- Draft Position Statement: Special Entertainment Precincts and the accompanying Options Paper for proposed amendments to the *Environmental Protection (Noise) Regulations 1997*, will be submitted by 14 February 2020.
- Consultation Regulatory Impact Statement titled 'Reforms to the approvals process for commercial buildings in Western Australia', will be submitted by 3 April 2020.

7.2 Policy Forum Reports

7.2 Policy Forum Reports (01-006-03-0007 TB)

The following provides an outline of the key activities of the Association's Policy Forums that have met since the last State Council meeting.

Recommendation

That the report on the key activities of the Association's Policy Forums to the March State Council Meeting be noted.

Mining Community Policy Forum

Nebojsha Franich, Policy Manager Economics

The Mining Communities Policy Forum has been tasked with addressing the following key issues;

- i. Monitor and assess the continuing impacts of State Agreement Acts on Local Government revenue raising capacity and service delivery;*
- ii. Monitor and assess the impacts of State Government legislation, regulation and policies on the capacity of Local Governments to appropriately rate mining operations.*
- iii. Develop and recommend relevant advocacy strategies in relation to i & ii;*
- iv. Consider and recommend relevant strategies in respect to "Fly-in, Fly-out (FIFO) and "Drive-in Drive-out" (DIDO) workforce practices with specific reference to;*
 - a. The effect of a non-resident, FIFO/DIDI workforce on established communities, including community wellbeing, services and infrastructure;*
 - b. The impact on communities sending large numbers of FIFO/DIDO workers to mine sites.*

Comment

A meeting of the Mining Communities Policy Forum was held on 4 December 2019. The following issues were considered at this meeting:

- Review of the *Mining Act 1978*
- Rating of mining infrastructure and tenements
- WALGA's response to the Productivity Commission's Draft Report on Remote Area Tax Concessions and Payments

Other Policy Forums

The following Policy Forums have not held meeting since the last State Council meeting:

- Mayors / Presidents Policy Forum
- Container Deposit Legislation Policy Forum
- Economic Development Policy Forum

State Council Status Report

COMPLETE STATUS REPORT ON STATE COUNCIL RESOLUTIONS To the March 2020 State Council Meeting

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 4.1 Bushfire Fighting Vehicles	<p>That WALGA State Council:</p> <ol style="list-style-type: none"> Note this issue and support the concerns raised. Commit to working collectively with Local Governments to resolve this issue with the State Government and Department of Fire and Emergency Services (DFES) as a matter of urgency. <p><u>RESOLUTION 141.7/2019</u></p>	<ol style="list-style-type: none"> WALGA noted the concerns and has raised these with the Commissioner of DFES. WALGA facilitated attendance by DFES at a meeting with the Shire of Esperance to discuss concerns raised and options for improvements to their fleet. It has been reported to WALGA that the actions were to trial large tyres and central tyre inflation systems (2 x Tankers), work is progressing on both. Furthermore, a Bushfire Fleet Mobility Working Group is scheduled to meet 17 February 2020. 	Ongoing	Joanne Burges Executive Manager People and Place
2019 Dec 4 Item 5.1 2020-21 State Budget Submission	<p>That WALGA's submission to the State Government in advance of the 2020-21 Budget be endorsed, with the following amendments:</p> <ol style="list-style-type: none"> The last sentence of the 'Recommendation' paragraph for Initiative 19 changed to say 'Initiatives that encourage behavior change and increase the implementation of better practice approaches to waste management should be the primary area of focus.' The last sentence of the 'Why' paragraph for Initiative 19 changed to say 'Both behaviour change initiatives and the adoption of better practice approaches to waste management increase resource recovery and reduce contamination. In implementing better practice approaches it is important the Government is cognisant of existing contractual arrangements.' <p><u>RESOLUTION 142.7/2019</u></p>	<p>Following State Council's endorsement of the composite recommendation, the finalised State Budget Submission was provided to the Minister for Local Government in December 2019 and to all Local Government CEOs and Elected Members in January 2020. Over the coming months, WALGA will continue to advocate for the initiatives outlined in the Budget Submission.</p>	January 2020	Nebojsa Franich Economics Policy Manager

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 5.2 Interim Submission – Remote Area Tax Concessions	That WALGA's interim submission to the Productivity Commission's Draft Report into Remote Area Tax Concessions and Payments be endorsed. RESOLUTION 143.7/2019	WALGA will update members once the Productivity Commission's Final Report on Remote Area Tax Concessions and Payments has been publicly released, which is expected to be in February 2020.	February 2020	Nebojsa Franich Economics Policy Manager
2019 Dec 4 Item 5.3 Mandatory Code of Conduct for Council Member, Committee Members and Candidates – Sector Feedback	That WALGA: 1. Request the Mandatory Code of Conduct Working Group be reconvened by the Department of Local Government, Sport and Cultural Industries; 2. Refer the following matters to the Working Group for further consideration: (a) <u>Part A – Principles - Supported</u> (b) Part B – Behaviours i. ensuring principles of natural justice can be adequately upheld in all circumstances; ii. training opportunities that will assist Council Members determine complaint outcomes under Part B; iii. development of a template Complaints Management Policy; iv. reconsider the purpose of allowing 'any person' to make a complaint; v. ensuring Committee Members and Candidates are included in Part B; and vi. re-naming 'Rules' to an appropriate term throughout Part B. vii <u>Develop a complaint process that is carried out by DLGSC or another party (which must be external of the local government). For any breach of the Code (being part b or part c) and where the Council, Mayor/President or CEO are not the decision makers in determining whether the breach has or has not occurred and/or whether any action is required.</u>	Correspondence has been sent to the Director General of the Department of Local Government, Sport & Cultural Industries advising of the Council resolution on this issue. Awaiting a response	Ongoing	Tony Brown Exec Manager Governance & Association Services

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>(c) Part C – Rules of Conduct</p> <ul style="list-style-type: none"> i. review the rationale for creating a new Rule of Conduct breach where three or more breaches of Part B – Behaviours are found and the Local Government resolves to refer the matter to the Local Government Standards Panel; and ii. review the proposal to amend the definition of an ‘interest’ relating to Impartiality Interests from the present definition in Regulation 11 of the Local Government (Rules of Conduct) Regulations. iii. <u>Develop a complaint process that is carried out by DLGSC or another party (which must be external of the local government). For any breach of the Code (being part b or part c) and where the Council, Mayor/President or CEO are not the decision makers in determining whether the breach has or has not occurred and/or whether any action is required.</u> iv <u>Review the appropriateness of the elements of the rule of conduct to only apply to a person who is a Council Member or Candidate both at the time of the conduct and at the time of the panel decision.</u> <p>3. Recommend the Working Group develop an endorsed Mandatory Code of Conduct for further consultation with the Local Government sector.</p> <p><u>RESOLUTION 144.7/2019</u></p>			

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 5.4 Standards & Guidelines for CEO Recruitment & Selection Performance Review & Termination – Sector Feedback	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Request the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened by the Department of Local Government, Sport and Cultural Industries; and 2. Refer the following matters to the Working Group for consideration: <ol style="list-style-type: none"> (a) Removal from the Model Standards the requirement to readvertise CEO positions after 10 years of continuous service; (b) Encouraging, rather than mandating, the involvement of an independent person in the CEO Recruitment and Selection Process; (c) Reconsideration of the proposal for independent review of the recruitment process; (d) Support the role of the Department of Local Government, Sport and Cultural Industries as the regulator for monitoring and compliance; and (e) Further investigate a role for a Local Government Commissioner. 3. Recommend the Working Group develop endorsed Model Standards for further consultation with the Local Government sector. <p><u>RESOLUTION 145.7/2019</u></p>	<p>Correspondence has been sent to the Director General of the Department of Local Government, Sport & Cultural Industries advising of the Council resolution on this issue.</p> <p>Awaiting a response</p>	Ongoing	Tony Brown Exec Manager Governance & Association Services
2019 Dec 4 Item 5.5 Local Government Financial Ratios	<p>That the item on Financial Ratios be deferred and that WALGA form a Sector Reference Group to further review the ratios including all Zone feedback and provide recommendations to the May 2020 State Council meeting.</p> <p><u>RESOLUTION 146.7/2019</u></p>	<p>Expressions of interest are being sought from Local Government professionals to participate in a Sector Reference Group and it is anticipated that meetings to review the current ratios and recommend new ratios will be held over the next two months.</p> <p>A State Council item will be prepared for the May 2020 meeting</p>	May 2020	Tony Brown Exec Manager Governance & Association Services

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 5.6 Local Government Audits	That WALGA: 1. Write to the Office of the Auditor General (OAG) advising of the cost increases to the Local Government sector in respect to financial audits over the first 2 years of the OAG audits and request: a) Constraint on the audit cost increases in the future b) Information in relation to the additional scope, testing and review requirements under the OAG in order for local governments to understand the increase in costs. 2. Write to the Office of the Auditor General seeking a formal commitment that audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures and scope of audits are consistently applied. 3. Write to the Office of the Auditor General seeking to include in the "Audit Results Report" for each financial year, a report on the effectiveness and additional value to Local Governments that the responsibility of Financial Audits being assigned to the Office of the Auditor General has provided. 4. Write to the Minister for Local Government seeking formal commitment that Performance Audits carried out by the Office of the Auditor General are the financial responsibility of the State Government. <u>RESOLUTION 147.7/2019</u>	Correspondence has been sent to the Office of the Auditor General (OAG) in respect to items 1,2 and 3 Correspondence has been sent to the minister for Local Government in respect to item 4	Ongoing	Tony Brown Exec Manager Governance & Association Services
2019 Dec 4 Item 5.7 Review of State Council & Zone Structure &	That: 1. The Working Group's Final Report, and State Council's prior endorsement of Recommendations 5, 6, 7, and 8 from the	The recommendations on the Review of State Council & Zone Structure & Processes – Working Group have been implemented	Completed	Tony Brown Exec Manager Governance & Association Services

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
Processes – Working Group Report & Recommendations	Working Group's Final Report, be noted; and, 2. Recommendations 1, 2, 3, 4, 9, and 10, from the Working Group's Final Report be endorsed. <u>RESOLUTION 148.7/2019</u>			
2019 Dec 4 Item 5.8 Membership of Development Assessment Panels	That WALGA advocate to the Minister for Planning, that the composition of Development Assessment Panels (DAPs) be modified to provide equal representation of Specialist Members and Local Government Members, in accordance with the original objectives of the DAP system to enhance the decision making process by improving the balance of experts. <u>RESOLUTION 149.7/2019</u>	Correspondence has been sent to the Minister for Planning, seeking the change in the composition of Development Assessment Panels. The following response has been received: <i>"As you are aware the recently released Action Plan for Planning Reform proposes several reforms and improvements to DAP systems and processes. These will provide a consistent robust DAP process reducing potential conflicts of interest and promote consistency of decision making, thereby addressing many of the perceived issues with the current system.</i> <i>As you have noted, the composition of local government representation is not being considered as part of the current planning reform process, however, a number of other significant reforms are proposed. The most notable being a reduced number of DAPs to no more than three and the engagement of specialist members on a full time basis. This will be supported by the establishment of a pool of non-voting subject matter experts to provide DAPs with independent, expert advice as required.</i> <i>It is my intention that these reforms will enhance the decision making process by providing greater consistency and transparency. The reduced number of DAPs and the engagement of full time specialist members will also allow specialist members to gain a greater level of local expertise therefore further enhancing the process.</i> <i>Thank you for raising this with me and I encourage WALGA and the local government industry to remain an active participant in the planning reform process."</i> These proposed changes to the DAPs composition, will require amendment to the DAP Regulations, therefore, the matter of Local Government equal representation will be raised again as part of the public comment period.	Ongoing	Joanne Burges Executive Manager People and Place
2019 Dec 4 Item 5.9 Interim Submission – Draft State Planning Policy 3.6 – Infrastructure Contributions	1. That the interim submission to the WA Planning Commission on draft State Planning Policy 3.6 – Infrastructure Contributions, be endorsed. 2. That the West Australian Planning Commission (WAPC) be advised that the proposed cap on community infrastructure contributions is strongly opposed and without the removal of this proposed cap, WALGA does not support draft State Planning Policy 3.6 – Infrastructure Contributions. <u>RESOLUTION 150.7/2019</u>	The WAPC has been advised of the State Council resolution, advised that the Department of Planning Lands and Heritage are currently reviewing all of the submissions received.	December 2019	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 5.10 Local Government as Collection Agency for Construction Training Fund	<p>1. That WALGA advise the Construction Training Fund (CTF):</p> <p>1.1 That due to the operational improvements and establishment of an on-line portal for payments of the Building and Construction Industry Training Fund, Local Government will not continue to be a collection agency for these payments</p> <p>1.2 That the online receipt issued upon payment of the <i>Building and Construction Industry Training Fund</i>, must clearly show the property address and estimated building value to ensure it complies with section 20 of the <i>Building Act 2011</i></p> <p>1.3 That the Department of Mines, Industry Regulation and Safety (DMIRS) must provide access to the data collated in the Building Permit Database Project to assist CTF in their acquittal process, and</p> <p>1.4 That a review of the apprenticeship pathways should be undertaken, as the Local Government sector can provide many potential apprentice pathways directly connected to the construction and development industry.</p> <p>2. That WALGA advise the Minister for Local Government, Minister for Education & Training and Minister for Commerce that the current CTF collection process is unnecessary administrative red tape for the Local Government sector, and seek their support for Local Government to not continue to be a collection agency for these payments.</p> <p><u>RESOLUTION 151.7/2019</u></p>	<p>Correspondence has been sent to the CTF Board advising them of the State Council Resolution. Separate letters have also been sent to the Ministers for Commerce, Education and Training and Local Government to seek their support.</p> <p>The CTF Executive Director has responded, advising the following:</p> <p><i>"While 37 of the State's 140 LGAs responded to the WALGA's recent survey about collection of the BCITF, CTF is concerned that stakeholders in the building and construction industry – who would be affected by the changes to current permit allocation procedure – have not to date been consulted. As such, CTF has approached HIA an MBA for feedback from their members..."</i></p> <p>CTF advised that they will meet with WALGA once feedback from the building and construction industry has been received before establishing a way forward to address the issues arising from the State Council's recommendation.</p> <p>The Minister for Commerce has also provided a response, indicating that they will be working with the CTF to enable access to the data already being captured by the Building Permit Database project. If a local government isn't providing this data, the CTF may still require information direct from those Local Governments.</p> <p>Awaiting a response from the Minister for Education & Training and the Minister for Local Government.</p>	Ongoing	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2019 Dec 4 Item 5.12 Reforms to the Building Approval Process for Single Residential Buildings in Western Australia	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Advise the Department of Mines Industry Regulation and Safety (DMIRS) that Option 3 of the Consultation Regulatory Impact Statement, improvements to the single residential building approvals process, is supported in principle, subject to the following matters being addressed in consultation with the Local Government sector: <ol style="list-style-type: none"> a) Prior to any regulatory changes, a review of the building fees and charges is essential, to ensure that any costs associated with the approval of building work, implementation of mandatory inspections, compliance and enforcement actions, and record keeping requirements for the Local Government sector, will result in full cost recovery b) The Independent Building Surveyor who signed the Certificate of Design Compliance should be responsible for undertaking the inspections, therefore, Local Government would not be solely responsible for mandatory inspections c) The State Government's registration process for the Builder should be strengthened to ensure that the builder fulfils their obligations for compliance with the National Construction Code d) Implementation of mandatory inspections should be undertaken by properly qualified and independent personnel, at the following stages (at a minimum) of the construction process <ol style="list-style-type: none"> 1. Foundations and footings 2. Slab/reinforcement of bearers/joists 3. Waterproofing 4. Roof, and 	<p>The Department of Mines Industry Regulation and Safety have been advised of the State Council resolution.</p> <p>All of the submissions will be reviewed and Decision Regulatory Impact Statement (DRIS) will be prepared in early 2020 for public comment.</p>	December 2019	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>5. Occupancy or final completion</p> <p>e) The occupancy or final completion inspection must ensure that the bushfire construction and energy efficiency requirements have been complied with, and</p> <p>f) The removal of the proposed 'fast track approval' concept, as is not warranted nor properly justified as an improvement option.</p> <p>2. Advocate for the Building Commissioner to provide an appropriate level training for Local Government building inspection officers; and</p> <p>3. Endorse the submission of this State Council report to the DMIRS, as the Association's submission on the Consultation Regulatory Impact Statement.</p> <p><u>RESOLUTION 153.7/2019</u></p>			
2019 Dec 4 Item 5.13 Wheatbelt Regional Health Services	<p>That WALGA:</p> <p>1. Re-establishes a working group to progress a Memorandum of Understanding with Local Governments in the Wheatbelt region and the WA Country Health Service, based on the previous work by the former Wheatbelt Health MOU Group, which outlines communication, responsibilities and strategic priorities unique to the region; and</p> <p>2. Work with key service providers and stakeholders to engage with Local Government to further discuss the issues and develop solutions in the aged care services sector.</p> <p><u>RESOLUTION 154.7/2019</u></p>	<p>WALGA has written to the Central Country Zone, Avon-Midland Zone and the Great Eastern Country Zone to advise them of the December 2019 State Council resolution to re-establish the Wheatbelt Health MOU and requested nominations for a working group. WALGA has also advised the WA Country Health Service, WA Primary Health Alliance and the Wheatbelt Development Commission. WALGA will convene a working group of relevant representatives to progress the Wheatbelt Health MOU.</p>	In Progress	Joanne Burges Executive Manager People and Place
2019 Dec 4 Item 5.14 Interim Submission to the	<p>That the WALGA interim submission to the Climate Health WA Inquiry be endorsed.</p> <p><u>RESOLUTION 155.7/2019</u></p>	<p>WALGA has advised the Department of Health that the submission has been endorsed by WALGA State Council.</p>	Completed	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
Climate Health WA Inquiry				
2019 Dec 4 Item 5.15 Submission on the Climate Change in Western Australia Issues Paper	<p>That the WALGA submission on the Climate Change in Western Australia Issues Paper be endorsed, with the following amendments to be included:</p> <ol style="list-style-type: none"> 1 Greater emphasis on transitioning affected workers in the Collie region and support the diversification of the Collie and South West economies; 2 Increase the investment of funding for the restoration and management of the Swan River foreshore; 3 Use money collected from the landfill levy to assist local governments in investigating and remediating former landfill sites which were operated in accordance with best industry best practice at the time; 4 The inclusion of an additional bullet point under the heading 'protecting biodiversity' providing 'recognise the significant role that native forests have as carbon stores and valuing these assets accordingly'. <p><u>RESOLUTION 156.7/2019</u></p>	The aforementioned changes were made to the draft submission. The submission was sent to the Department of Water and Environmental Regulation on 6 December 2019.		Mark Batty Exec Manager Environment & Waste
2019 Dec 4 Item 5.17 Interim Submission – Response to the Select Committee on Northern Australia	<p>That WALGA's interim submission to the Select Committee on the effectiveness of the Australian Government's Northern Australia agenda be endorsed.</p> <p><u>RESOLUTION 158.7/2109</u></p>	The Interim Submission was endorsed by State Council. No further update required.	December 2019	Nebojsa Franich Economics Policy Manager
2019 Dec 4 Item 5.22 Corporate Governance Charter Amendments	<p>That the Corporate Governance Charter, as amended, be endorsed subject to the following further amendments:</p> <ol style="list-style-type: none"> i. Replace reference to the Executive Committee where mentioned; and ii. Provide in 17(vi) for Policy Team Chairs to be appointed by State Council. 	The Corporate Governance Charter has been updated	Completed	Tony Brown Exec Manager Governance & Association Services

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<u>RESOLUTION 163.7/2019</u>			
2019 Sept 6 Item 4.1 Proposed Elected Member 'Welfare/Counselling' Program(s)	That WALGA requests LGIS to investigate the design and development of a tailored support service for Elected Members including the provision of a short term counselling service. <u>RESOLUTION 92.6/2019</u>	Request has been forwarded to LGIS CEO for advice and action. This item will be considered by the LGIS Board at their next meeting.	March 2020	Zac Donovan Executive Manager Finance and Marketing
2019 Sept 6 Item 5.16 WALGA LGIS Review Actions (Confidential)	That State Council endorse the following actions in regard to the review of LGIS: 1. Option 1 – Develop Business Continuity Plan a) NOT SUPPORT pursuing an open tender process for scheme components and therefore not require a business continuity plan to support such. b) SUPPORT requiring JLT (Marsh) to develop a schedule of transitioning additional covers currently provided by the Broking Service into the mutual Scheme. 2. Option 2 - Require JLT (Marsh) to Develop Comparative Test Template NOT SUPPORT requiring JLT (Marsh) to develop template to provide Local Governments necessary information to compare with alternative provider submissions. 3. Option 3 – Undertake Review of Risk Mitigation Services SUPPORT allocate WALGA budget 2020/21 for an independent review of the appropriateness of the scope; alternative delivery models; and effectiveness of the risk mitigation services. 4. Option 4 - Establish Aligned Scheme Benchmarks	All Options being implemented as per timing detailed within resolution.	Ongoing	Zac Donovan Executive Manager Finance and Marketing

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>SUPPORT WALGA staff continue to develop appropriate Scheme performance benchmarks in concert with other State Associations to ensure LGIS is competitive within the wider sector.</p> <p>5. Option 5 - Rebrand LGIS to Recognise as WALGA Service SUPPORT requiring allocation from LGIS marketing expenditure for 2019/20 to be provided to WALGA to engage an advertising agency to develop a rebrand of LGIS to be more readily identified as a WALGA service and for LGIS collateral to align with the WALGA Style Guide.</p> <p>6. Option 6 – Encompass Marketing Function into WALGA Operations SUPPORT WALGA Finance and Marketing unit conduct a review of the allocated LGIS marketing expenditure and provide a report by the second ordinary meeting of State Council in 2020 into operational efficiencies or advantages in transitioning the function to WALGA.</p> <p>7. Option 7 - Update WALGA/JLT (Marsh) Agreement SUPPORT interim WALGA/JLT (Marsh) Agreement returning to State Council by the second ordinary meeting of State Council in 2020 pending implementation of the review outcomes.</p> <p>8. Option 8 - Update LGIS Corporate Governance Charter SUPPORT LGIS Board update its Corporate Governance Charter as per the review report recommendations and in alignment with the interim WALGA/JLT (Marsh) Agreement.</p> <p>9. Option 9 - State Council Review Delegations to LGIS Board SUPPORT State Council be provided a copy of delegations to the LGIS Board via an item to the November 2019</p>			

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>ordinary meeting of State Council to facilitate ongoing approval or otherwise.</p> <p>10. Option 10 - Return Board Governance to WALGA</p> <p>a) NOT SUPPORT LGIS board governance function returning to WALGA administration.</p> <p>b) SUPPORT transition of Board Member induction process to be undertaken by WALGA</p> <p><u>RESOLUTION 108.6/2019</u></p>			
2019 Sept 6 Item 5.17 2019 Annual General Meeting	<p>That:</p> <ol style="list-style-type: none"> The Motions passed by the 2019 Annual General Meeting be noted; and, All items be forwarded to the relevant State Council Policy Team/Forum/Committee for action. A report on the progress and action taken in respect to the AGM items be presented to State Council no later than the March 2020 State Council Meeting. 	<p>Annual General Meeting motions have been referred to Policy Team/Forum/Committees for action. An update on the progress of the items are included as an Agenda Item for the March 2020 agenda</p>	March 2020	Tony Brown Exec Manager Governance and Organisational Services
2019 Sept 6 Item 9.1 Action to Reduce Run-off Road Crashes in Rural WA	<p>That WALGA actively supports Federal and State Government investing in \$100m per year to seal shoulders and install edge lines to 17,000kms of State Highways over the next 10 years.</p> <p><u>RESOLUTION 128.6/2019</u></p>	<p>Opportunities for further advocacy continue to be sought.</p>	May 2020	Ian Duncan Executive Manager Infrastructure
2019 July 3 Item 4.1 Regional Road Group Project – Finalisation Payments	<p>That:</p> <ol style="list-style-type: none"> WALGA write to MRWA seeking an urgent meeting to call for procedure 	<p>WALGA continues to monitor the situation with Regional Road Groups and Main Roads WA.</p>	Feb 2020	Ian Duncan Exec Manager Infrastructure

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>changes to ensure timely delivery and invoicing of line marking.</p> <p>2. Where a request for line marking was submitted on or before 30 April 2019 the outstanding claim amount (final 20%) is accrued at 30 June, the project recorded as being complete in 2018/19 and no penalties on future grants be applied.</p> <p>3. Through the State Road Funds to Local Government Advisory Committee, WALGA seek a change to the Procedures so that invoices are always provided within four weeks of line marking work being completed and Main Roads WA to invoice on the basis of an estimate where this is not achieved.</p>			
2018 December 5 Item 4.1 State / Local Government Partnership Agreement on Waste Management and Resource Recovery	<p>1. That State Council endorse investigating a State / Local Government Partnership Agreement on Waste Management and Resource Recovery.</p> <p>2. That the item be referred to MWAC for is development and negotiation with the State Government.</p> <p>3. A report regarding a proposed "State / Local Government Partnership Agreement on Waste Management and Resource Recovery" be brought back to the next meeting of State Council.</p> <p><u>RESOLUTION 131.7/2018</u></p>	<p>The Officers Advisory Group is undertaking analysis of the State Waste Strategy to consider and recommend to MWAC and State Council the elements to be included in a draft Partnership Agreement. WALGA is also liaising with the Waste Authority and the Department of Local Government and Communities on the issue.</p>	Ongoing	Mark Batty Exec Manager Environment & Waste
2018 December 5 Item 5.1 Proposed Removal by Main Roads WA of the "Letter of Approval" Restricted Access	<p>That WALGA:</p> <p>1. Opposes withdrawal of the "Letter of Approval" Restricted Access Vehicle Operating Condition until an acceptable alternative to Local Government is developed;</p> <p>2. Supports the position that Local Governments not use provision of the</p>	<p>On advice from the State Solicitors Office, Main Roads WA is intending to remove the CA07 condition that requires a transport operator to obtain a letter of approval from the relevant Local Government. Main Roads is proposing to replace the condition with a notification process (CA88). After consultation with Regional Road Groups and a Stakeholder Working Group, the overwhelming majority of participants are of the view that the proposed arrangement is not an acceptable alternative. WALGA has written to Main Roads WA stating that WALGA does not support the alternative and that the position adopted by Sate Council in December 2018 has not changed.</p>	Ongoing	Ian Duncan Exec Manager Infrastructure

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
Vehicle Operating Condition	<p>Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;</p> <p>3. Supports the development of standard administrative procedures including fees and letter formats; and</p> <p>4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/generators in cases where the operations are predicted to cause extraordinary road damage as determined by the Local Government.</p> <p>5. Advocates to Main Roads to establish a stakeholder working group to develop an appropriate mechanism through which the increased infrastructure costs from the use of heavy vehicles and those loaded in excess of limits (concessional loading) can be recovered from those benefiting, and redirected into the cost of road maintenance.</p> <p><u>RESOLUTION 132.7/2018</u></p>			
2018 December 5 Item 5.9 Aboriginal Advocacy and Accountability Office Interim Submission	<p>That the interim submission to an Office for Advocacy and Accountability in Aboriginal Affairs in Western Australia: Discussion paper be endorsed.</p> <p><u>RESOLUTION 140.7/2018</u></p>	<p>It is expected that this matter will progress in the second quarter of 2019.</p> <p>The Association has been advised that the Department of the Premier and Cabinet (DPC) will be leading a whole-of-government Aboriginal Affairs Strategy that aims to be finalised for consideration by Cabinet by the end of 2019. Although the scope of the Strategy extends only to State Government agencies DPC are seeking to keep the Association engaged and to provide input if applicable. This Strategy is seen as complimentary to the Aboriginal Advocacy and Accountability Office concept explored at the end of 2018.</p> <p>No further update available at this time</p>	Ongoing	Joanne Burges Executive Manager People and Place
2018 December 5 Item 5.10 Royal Commission into Institutional Responses to Child Sexual Abuse	<p>That the interim submission: Royal Commission into Institutional Responses to Child Sexual Abuse: A Local Government Response to the Western Australian State Government Child Safety Implementation Plan be endorsed.</p>	<p>The Interim Submission was provided to the DLGSC.</p> <p>The Association continues to have a positive relationship with the Department ensuring any updates are provided in a timely manner.</p> <p>The Association will keep State Council and the sector informed of any changes to the current status of this matter.</p> <p>An Item for Decision has been provided for the July State Council together with ongoing consultation between Local and State Government throughout 2019</p>	Ongoing	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<u>RESOLUTION 141.7.2018</u>	<p>Local Government are encouraged to continue Working With Children due diligence checks and to make use of resources provided for community and sporting facilities from the Department of Local Government Sport and Cultural Industries. Direction from the State Government on the Implementation Plan should be available from the State Implementation Unit toward the end of the year</p> <p>WALGA continues to maintain an awareness of developments to the National Redress Scheme and the role and function of Local Government within it through regular contact with the relevant State Government agency.</p> <p>This matter is listed as a Matter for Decision is included with this State Council Agenda for consideration.</p>		
2018 September 7 Item 5.2 Stop Puppy Farming – Local Government Consultation	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Welcomes a cost modelling review of the financial impact on Local Governments to ensure that Local Government is able to fully recover costs and not be disadvantaged in ensuring compliance of any new legislation to Stop Puppy Farming; 2. Acknowledges the benefit of mandatory de-sexing of dogs not used for approved breeding purposes, and request further information on the complexities associated with de-sexing of dogs prior to considering supporting the proposal; 3. Supports a centralised dog registration system that is developed, operated and maintained by State Government; 4. Supports appropriate legislative exemptions for livestock working dogs in recognition of their special breeding requirements; and 5. Do not support the transition of pet shops to adoption centres, and 6. Requests there be a Local Government-specific consultation process in relation to the proposed amendments to the Animal Welfare Act to introduce Standards and 	<p>The Ministerial Stop Puppy Farming Working Group has been informed of WALGA's advocacy position.</p> <p>The Working Group has now completed their role following the submission period.</p> <p>The State Government will now develop its policy position on the initiative.</p>	Ongoing	Tony Brown Exec Manager Governance and Organisational Services

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>Guidelines for the Health and Welfare of Animals including dogs; and</p> <p>7. Supports a State Government-led education initiative whereby the community is encouraged to purchase puppies from professional registered breeders; and</p> <p>8. Requests the State Government discontinue the use of the term 'Farming' due to the negative connotation that may be associated with other regulated industries, and consider re-naming the initiative 'Stop Puppy Mills'.</p> <p><u>RESOLUTION 103.6/2018</u></p>			
2018 September 7 Item 5.8 Interim Submission to the Independent Review of the Strategic Assessment of the Perth and Peel Regions	<p>That the Interim Submission to the Independent Review of the Strategic Assessment of the Perth and Peel Regions be endorsed <u>subject to the inclusion of:</u></p> <ol style="list-style-type: none"> 1. Further guidance regarding the form of a assurance and adaptive management framework; and 2. Reference to the costs to Local Government of the ongoing management of conservation areas and how decisions the impacts of land use within urban areas will impact on peri-urban areas. <p><u>RESOLUTION 109.6/2018</u></p>	<p>Following the SAPPR Review Panel's report to Government, which identified unresolved 'gateway issues' – legal risk, flexibility and funding - in February 2019 it was announced that the review would be extended so that these issues could be progressed and options developed.</p> <p>WALGA met with the Panel on 31 May 2019 to discuss funding options. The Review Panel also briefed the Growth Area Alliance Perth and Peel at its 13 June meeting.</p> <p>The Review Panel provided its report to the Deputy Premier in August 2019.</p> <p>WALGA met the Review Panel again in on 3 September and subsequently wrote to the Review Chair on 27 September to reiterate WALGA's in-principle support for the SAPPR, contingent on the issues raised in earlier submissions and feedback to the Review Panel being addressed satisfactorily and the establishment of a consultative and transparent process is established going forward.</p> <p>No decision from the State Government on the future of the SAPPR has been announced.</p>	Ongoing	Mark Batty Exec Manager Environment & Waste
2018 July 4 6.8 Alternative Approaches to Volunteer Based Health Services in the Regions Survey	<p>That State Council note WALGA's engagement with regional WA Local Governments to determine the level of coverage of health services in each region.</p> <p><u>RESOLUTION 89. 5/2018</u></p>	<p>WALGA hosted a Regional Health Services Event on Tuesday, 19 February 2019. The event featured presentations from WA Country Health Services, WA Primary Health Alliance, St John WA, Aboriginal Health Council of WA and Rural Health West. Participants were able to contribute via a workshop and speed dating. WALGA then met with St John Ambulance and the Australian Nursing Federation to continue discussions.</p> <p>A Wheatbelt regional health workshop, in association with NEWROC, was carried out in Trayning on Friday 20 September with presentations from WA Country Health Services, WA Primary Health Alliance, St John WA, and the Royal Flying Doctor Service. There were more than 50 attendees. The workshop was solutions focused and some of the key themes included working collaboratively and information sharing.</p>	Ongoing	Joanne Burges Executive Manager People and Place

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
2018 July 4 5.7 Interim Submission – Review of the State Industrial Relations System	<p>That the interim supplementary submission in response to the Interim Report of the Review of the State Industrial Relations System be endorsed.</p> <p><u>RESOLUTION 78. 5/2018</u></p>	<p>The Final Report (Report) of the review into the WA State Industrial Relations System was tabled in State Parliament on 11 April 2019. This report makes the recommendation to amend the <i>Industrial Relations Act 1979</i> (IR Act) to enable a declaration to be made that WA Local Government authorities are not “national system employers” for the purposes of the <i>Fair Work Act 2009</i> (FW Act).</p> <p>If endorsed at State and Federal levels there will be transitional arrangements to assist the 93% of Local Government currently operating in the Federal system transition to the State system.</p> <p>A taskforce comprising of key stakeholders, including WALGA, has been formed in June 2019 to discuss and scope out the proposed two year transition process.</p> <p>WALGA’s position does not support the States recommendation and advocacy on this issue will continue.</p> <p>Advocacy has increased in opposing the State Governments proposal. Support for WALGA’s position has been requested from all Local Governments and meetings are being scheduled with all State political parties as well as with the Federal Minister for Industrial Relations, Christian Porter.</p>	Ongoing	Tony Brown, Executive Manager Governance and Organisational Services
2017 December 6 6.3 Control of off-road vehicles (05-053-03-008 NH)	<p>That State Council note WALGA’s further initiatives to address Local Government feedback concerning the control of off-road vehicles.</p>	<p>WALGA’s Off-Road Vehicles and Local Government paper and seven recommendations were endorsed by State Council at the December 2018 meeting. WALGA wrote to Ministers Dawson, Murray, Templeman and Roberts to provide them with a copy of the paper and the recommendations.</p> <p>WALGA has worked with the Department of Local Government Sport and Cultural Industries to finalise the Local Government Off-Road Vehicle guides and online mapping tool which are both now available on the Department’s website.</p>	Completed	Joanne Burges Executive Manager People and Place
2017 July 5 5.5 Corella Project (05-046-02-0003 MH)	<p>That State Council</p> <ol style="list-style-type: none"> Note the outcomes of the Coordinated Corella Control pilot program. Endorse WALGA’s proposed approach to the continuation and expansion of the Program in 2017/18. Seek to have the program expanded to the whole of the State, including the provision of adequate resources. 	<p>The Minister for Agriculture has agreed to the review of the Biosecurity and Agricultural Management Act (2007), and WALGA will raise the need to address significant incursions of this pest in town-sites and the peri urban areas across the south-west land division. The Preferred Supplier Program provides for contractors to manage this species, and WALGA continues to maintain the pest bird portal for interested members.</p>	Ongoing	Mark Batty Executive Manager Environment and Waste
2017 March 1 5.11 Urban Forest (05-038-04-2211 LS)	<p>That WALGA:</p> <ol style="list-style-type: none"> Advocate and work with the State Government to further prevent the loss of urban tree canopy, which is a significant 	<p>WALGA has established a Local Government Urban Forest Working Group (comprising representatives from 22 Local Governments) which is focusing on building Local Government capacity, identifying gaps and delivering practical planning outcomes and tools. It is intended that the group will operate as a community of practice for Local</p>	Ongoing	Mark Batty Executive Manager Environment and Waste

MEETING DATE	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>environmental and social issue for communities across the State; and</p> <p>2. Work with member Councils to develop a system of appropriate market based and regulatory instruments to promote the increase in the urban tree canopy on private property.</p>	<p>Governments to share their experiences and take collective action and responsibility for progressing agreed priority issues.</p> <p>WALGA has developed a proposal as part of the WALGA draft pre-budget submission for the development of a State Urban Forest Strategy which would include:</p> <ul style="list-style-type: none"> a. A comprehensive planning policy framework and mechanisms for the retention and planting of trees in relation to greenfield and infill development. b. A community education program to raise awareness of the many benefits of urban tree canopy for the community and provide information about suitable trees to plant; c. A competitive grant program matching Local Governments investments in delivering their urban forest strategies (and similar initiatives); d. Continued investment in urban tree canopy data and measurement. <p>WALGA is also advocating on this issue directly with the Department of Planning, Lands and Heritage and the Department of Water and Environmental Regulation, in the context of the development of the State Climate Change Policy.</p> <p>WALGA in conjunction with the 24 Local Governments that form the Local Government Urban Forest Working Group are hosting the inaugural Urban Forest Conference on 17 April 2020 at the University of Western Australia in Perth. The conference will seek to showcase the achievements of the various stakeholders involved in growing Perth's urban canopy, as well as incorporating best practice examples from the private sector, highlight new research and provide networking opportunities. The broad themes of the conference will cover best practice urban design and planning to better accommodate canopy, planting for biodiversity, improved data outcomes, behaviour change and community perceptions and two technical workshops that will explore bushfire mitigation in a changing climate and how this impacts urban canopy and a tree planting matrix to assist with better planting outcomes for the swan coastal plain.</p>		

ATTACHMENT: 12.1

Financial Report for the Period Ended 31 January 2020

SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 December 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2019

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2019

Prepared by: Helen Sternick

Reviewed by: Jeremy Clapham

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

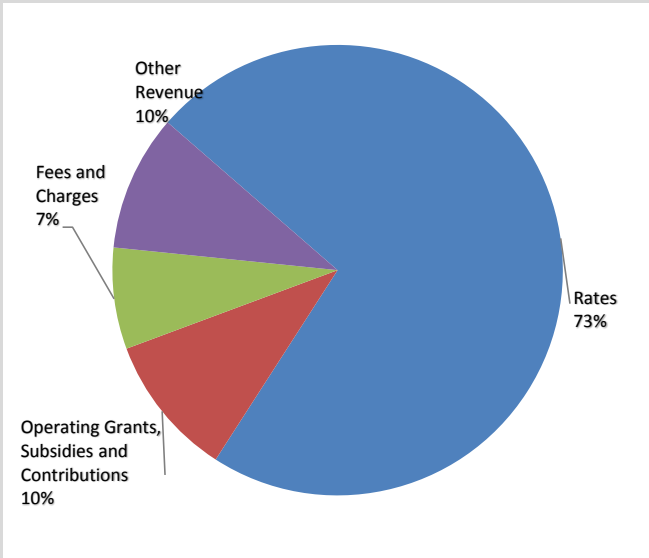
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

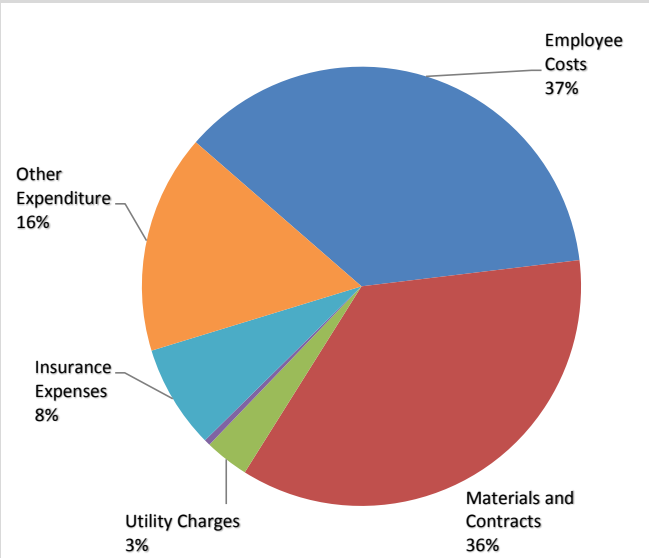
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

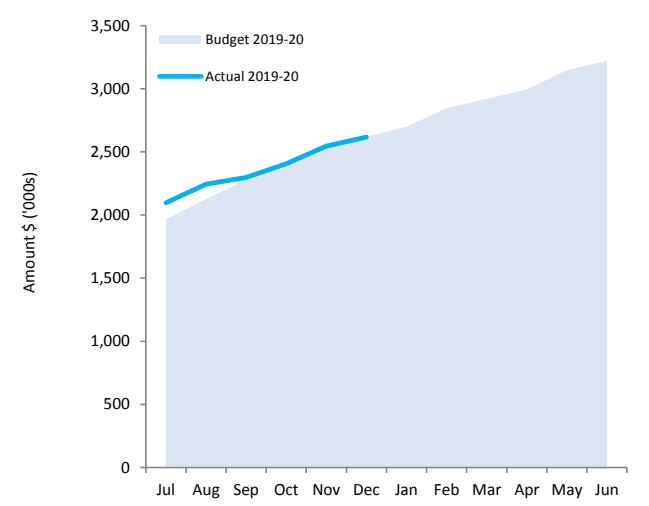
OPERATING REVENUE



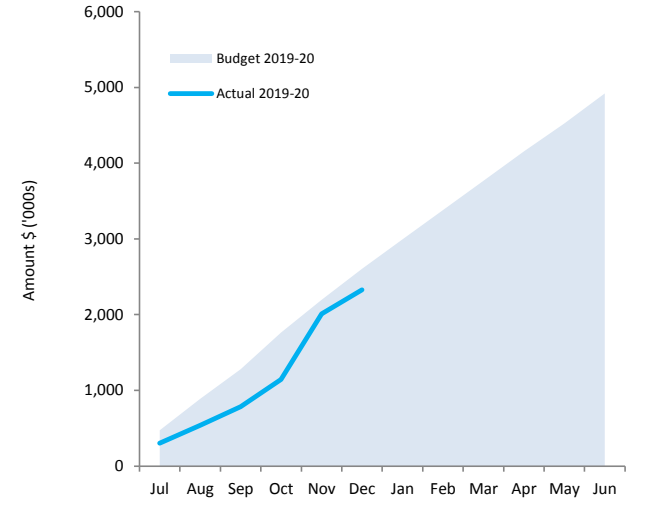
OPERATING EXPENSES



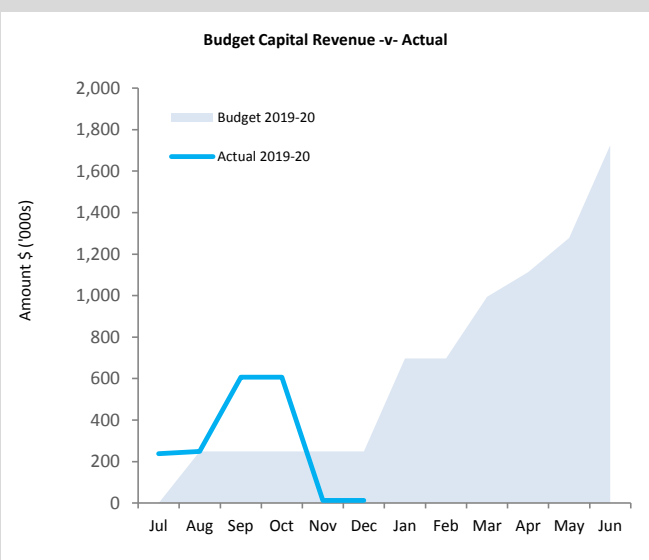
Budget Operating Revenues -v- Actual



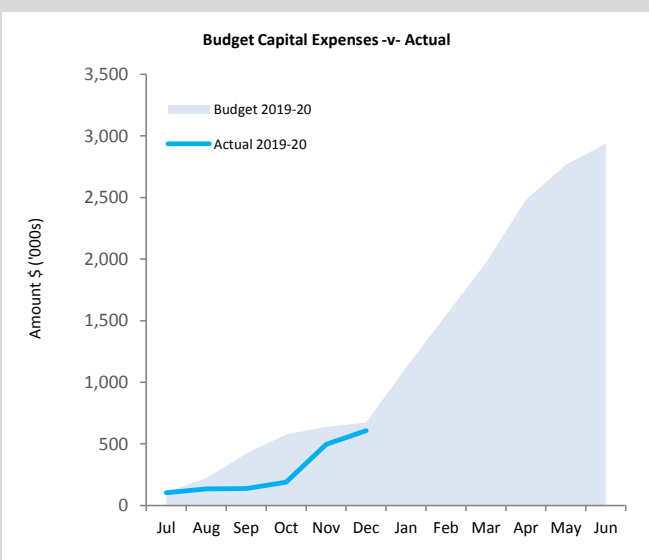
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 DECEMBER 2019

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer community.	Fire prevention, animal control and safety.
HEALTH	
To provide services to help ensure a safer community.	Food quality, pest control and inspections.
EDUCATION AND WELFARE	
To meet the needs of the community in these areas.	Includes education programs, youth based activities, care of families, the aged and disabled.
HOUSING	
Provide housing services required by the community and for staff.	Maintenance of staff, aged and rental housing.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish collection services, landfill maintenance, townsite storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.
RECREATION AND CULTURE	
To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.	Maintenance of halls, recreation centres and various reserves, operation of library, support of community events and matters relating to heritage.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.
ECONOMIC SERVICES	
To help promote the Shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control and noxious weeds.
OTHER PROPERTY AND SERVICES	
To provide effective and efficient administration, works operations and plant and fleet services.	Private works operations, plant repairs and operational costs. Administration overheads.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	1,206,732	1,206,732	1,196,056	(10,676)	(0.88%)	
Revenue from operating activities							
Governance		17,449	14,654	38,112	23,458	160.08%	▲
General Purpose Funding - Rates	6	1,884,633	1,884,633	1,886,308	1,675	0.09%	
General Purpose Funding - Other		344,050	173,499	176,410	2,911	1.68%	
Law, Order and Public Safety		23,618	11,431	7,076	(4,355)	(38.10%)	
Health		371	186	65	(121)	(65.05%)	
Education and Welfare		1,755	1,605	428	(1,177)	(73.33%)	
Housing		103,035	51,518	60,933	9,415	18.28%	
Community Amenities		78,337	39,169	71,491	32,322	82.52%	▲
Recreation and Culture		38,335	37,655	34,079	(3,576)	(9.50%)	
Transport		656,375	368,438	293,444	(74,994)	(20.35%)	▼
Economic Services		9,945	4,973	2,368	(2,605)	(52.38%)	
Other Property and Services		63,326	31,660	45,855	14,195	44.84%	▲
		3,221,229	2,619,421	2,616,569	(2,852)		
Expenditure from operating activities							
Governance		(256,852)	(208,563)	(197,160)	11,403	5.47%	
General Purpose Funding		(90,742)	(44,521)	(39,220)	5,301	11.91%	▲
Law, Order and Public Safety		(155,559)	(82,600)	(79,633)	2,967	3.59%	
Health		(113,300)	(56,897)	(70,549)	(13,652)	(23.99%)	▼
Education and Welfare		(69,532)	(37,443)	(33,294)	4,149	11.08%	▲
Housing		(184,228)	(102,572)	(105,947)	(3,375)	(3.29%)	
Community Amenities		(272,077)	(136,597)	(100,597)	36,000	26.35%	▲
Recreation and Culture		(1,167,970)	(606,025)	(541,587)	64,438	10.63%	▲
Transport		(2,181,553)	(1,091,946)	(864,411)	227,535	20.84%	▲
Economic Services		(369,934)	(187,222)	(176,893)	10,329	5.52%	
Other Property and Services		(59,649)	(50,886)	(119,031)	(68,145)	(133.92%)	▼
		(4,921,396)	(2,605,272)	(2,328,322)	276,950		
Non-cash amounts excluded from operating activities	1(a)	1,838,261	918,131	765,250	(152,881)	(16.65%)	▼
Amount attributable to operating activities		138,094	932,280	1,053,497	121,217		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12(b)	1,725,016	249,314	11,714	(237,600)	(95.30%)	▼
Proceeds from disposal of assets	7	43,000	33,000	21,818	(11,182)	(33.88%)	▼
Purchase of property, plant and equipment	8	(2,937,405)	(672,453)	(607,358)	65,095	9.68%	
Amount attributable to investing activities		(1,169,389)	(390,139)	(573,826)	(183,687)		
Financing Activities							
Transfer from Reserves	10	35,000	35,000	0	(35,000)	(100.00%)	▼
Repayment of Debentures	9	(158,164)	(79,082)	(78,609)	473	(0.60%)	
Transfer to Reserves	10	(52,273)	(14,930)	(1,545)	13,385	(89.65%)	
Amount attributable to financing activities		(175,437)	(59,012)	(80,154)	(21,142)		
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,689,861	1,595,574	(94,288)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 DECEMBER 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus / (Deficit)	1(c)	1,206,732	1,206,732	1,196,056	(10,676)	(0.88%)	
Revenue from operating activities							
Rates	6	1,884,633	1,884,633	1,886,308	1,675	0.09%	
Operating grants, subsidies and contributions	12(a)	416,677	255,589	265,342	9,753	3.82%	
Fees and charges		249,008	142,744	188,755	46,011	32.23%	▲
Interest earnings		55,110	27,555	22,204	(5,351)	(19.42%)	
Other revenue		603,800	301,900	253,655	(48,245)	(15.98%)	
Profit on disposal of assets	7	12,000	7,000	305	(6,695)	(95.64%)	
		3,221,228	2,619,421	2,616,569	(2,852)		
Expenditure from operating activities							
Employee costs		(1,116,088)	(563,657)	(576,999)	(13,342)	(2.37%)	
Materials and contracts		(1,055,756)	(600,438)	(563,065)	37,373	6.22%	▲
Utility charges		(124,697)	(62,337)	(51,288)	11,049	17.72%	▲
Depreciation on non-current assets		(1,850,261)	(925,131)	(756,397)	168,734	18.24%	▲
Interest expenses		(15,819)	(7,910)	(7,071)	839	10.61%	▲
Insurance expenses		(121,123)	(120,223)	(120,087)	136	0.11%	▲
Other expenditure		(637,651)	(325,576)	(253,415)	72,161	22.16%	▲
		(4,921,395)	(2,605,272)	(2,328,322)	276,950		▲
Non-cash amounts excluded from operating activities	1(a)	1,838,261	918,131	765,250	(152,881)	(16.65%)	
Amount attributable to operating activities		138,094	932,280	1,053,497	121,217		▲
Investing activities							
Non-operating grants, subsidies and contributions	12(b)	1,725,016	249,314	11,714	(237,600)	(95.30%)	
Proceeds from disposal of assets	7	43,000	33,000	21,818	(11,182)	(33.88%)	
Payments for property, plant and equipment	8	(2,937,405)	(672,453)	(607,358)	65,095	(9.68%)	▲
Amount attributable to investing activities		(1,169,389)	(390,139)	(573,826)	(183,687)		
Financing Activities							
Transfer from reserves	10	35,000	35,000	0	(35,000)	(100.00%)	
Repayment of debentures	9	(158,164)	(79,082)	(78,609)	473	(0.60%)	▲
Transfer to reserves	10	(52,273)	(14,930)	(1,545)	13,385	(89.65%)	▲
Amount attributable to financing activities		(175,437)	(59,012)	(80,154)	(21,142)		
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,689,861	1,595,574	(94,288)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Non-cash items excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(12,000)	(7,000)	(305)
Movement in inventory (non-current)			(35,000)
Movement in revaluation reserve			35,000
Movement in employee benefit provisions (non-current)	0	0	(10,797)
Movement in lease liabilities (non-current)	0	0	19,955
Add: Depreciation on assets	1,850,261	925,131	756,397
Total non-cash items excluded from operating activities	1,838,261	918,131	765,250

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Year Opening 01 Jul 2019	This Time Last Year 31 Dec 2018	Year to Date 31 Dec 2019
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(308,491)	(308,491)	(408,823)	(310,036)
Less: Cost of acquisition		(40,394)	(40,394)	(40,394)	0
Add: Borrowings	9	158,165	158,166	38,723	79,557
Add: Provisions - employee	11	135,960	135,961	214,319	125,163
Add: Change in accounting policies - AASB 16 Leases		0	0	0	29,060
Total adjustments to net current assets		(54,760)	(54,758)	(196,176)	(76,256)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	1,488,357	1,508,858	1,457,510	2,172,925
Rates receivables	3	30,715	22,809	408,981	312,792
Receivables	3	291,996	286,725	135,162	91,395
Inventories		0	0	3,065	0
Other current assets	4	59,331	59,331	40,394	0
Less: Current liabilities					
Payables	5	(314,781)	(332,783)	(35,635)	(40,602)
Borrowings	9	(158,166)	(158,166)	(38,723)	(79,557)
Lease liabilities	11	0	0	0	(5,050)
Contract liabilities	11	0	0	0	(654,910)
Provisions	11	(135,960)	(135,960)	(214,319)	(125,163)
Less: Total adjustments to net current assets	1(c)	(54,760)	(54,758)	(196,176)	(76,256)
Closing Funding Surplus / (Deficit)		1,206,732	1,196,056	1,560,260	1,595,574

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash on Hand	Cash and cash equivalents	100	0	0	100		Nil	On Hand
At call deposits								
Municipal Funds	Cash and cash equivalents	88,622	18,099	0	106,721	NAB	0.75%	Cheque A/C
Municipal Funds	Cash and cash equivalents	303,856	0	0	303,856	NAB	0.90%	On Call
Municipal Funds	Cash and cash equivalents	1,002,956	0	0	1,002,956	Bendigo Bank	1.40%	On Call
Trust Bank Account	Cash and cash equivalents	0	0	0	0	NAB	1.00%	Cheque A/C
Term Deposits								
Municipal Funds	Cash and cash equivalents	0	147,814	0	147,814	NAB	1.70%	25/03/2020
Municipal Funds	Cash and cash equivalents	301,442	0	0	301,442	NAB	1.60%	8/04/2020
Reserve Funds	Cash and cash equivalents	0	310,035	0	310,035	NAB	1.70%	25/03/2020
Total		1,696,977	475,948	0	2,172,925			
Comprising								
Cash and cash equivalents		1,696,977	475,948	0	2,172,925			
Financial assets at amortised cost		0	0	0	0			
		1,696,977	475,948	0	2,172,925			

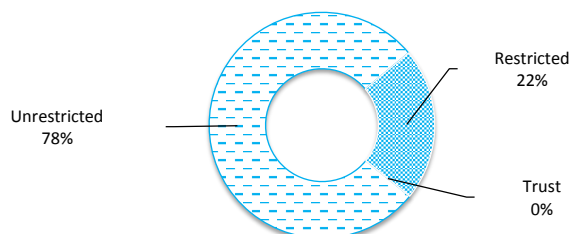
KEY INFORMATION

with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash

\$2.17 M

Unrestricted

\$1.7 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019

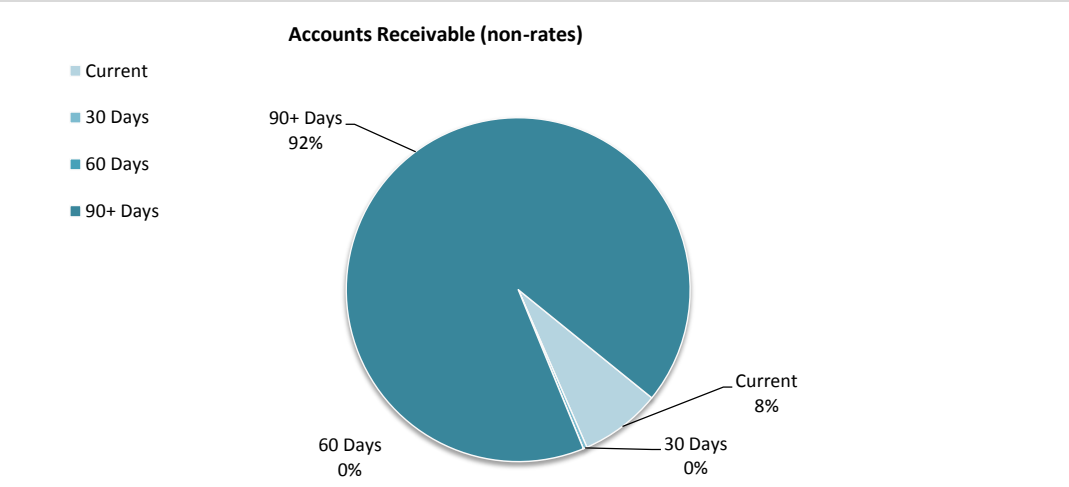
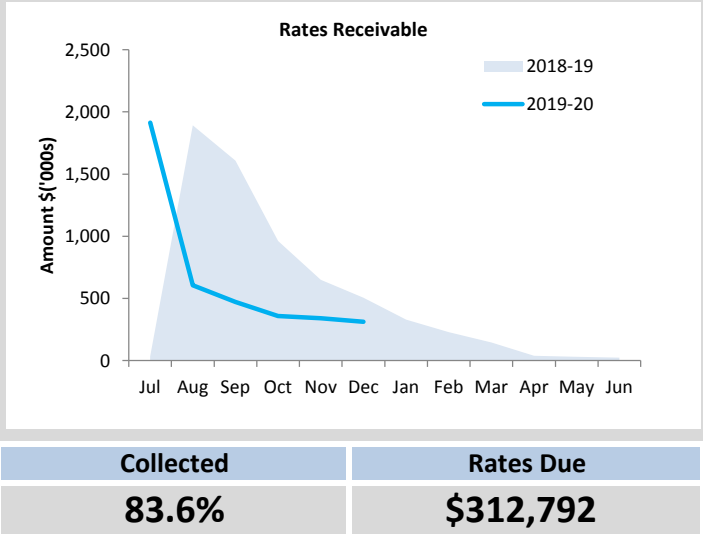
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 Jun 2019	31 Dec 19
	\$	\$
Opening Arrears Previous Years	44,775	22,809
Levied this year	1,857,448	1,886,308
Less - Collections to date	(1,879,414)	(1,596,325)
Equals Current Outstanding	22,809	312,792
Net Rates Collectable	22,809	312,792
% Collected	98.8%	83.6%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(125)	6,231	292	0	75,209	81,607
Percentage	-0.2%	7.6%	0.4%	0%	92.2%	
Balance per Trial Balance						
Sundry receivable						81,607
GST receivable						14,909
Allowance for impairment of receivables						(5,121)
Total Receivables General Outstanding						91,395
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$91,395
Over 30 Days
93%
Over 90 Days
92.2%

Other Current Assets	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 December 2019
	\$	\$	\$	\$
Inventory				
Land held for resale	40,394	0	40,394	0
Prepayments				
Prepayments	18,937	0	18,937	0
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

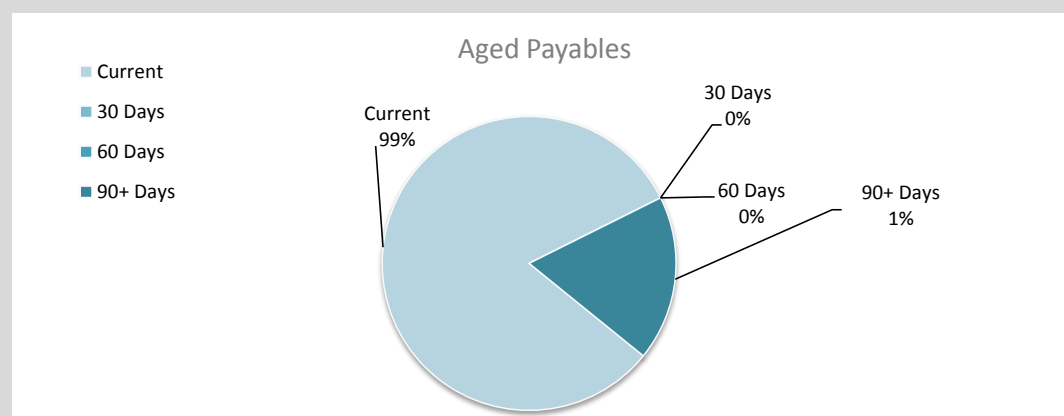
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

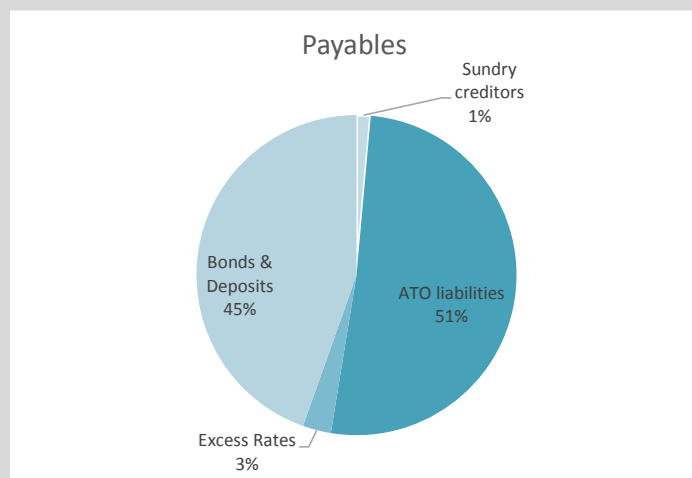
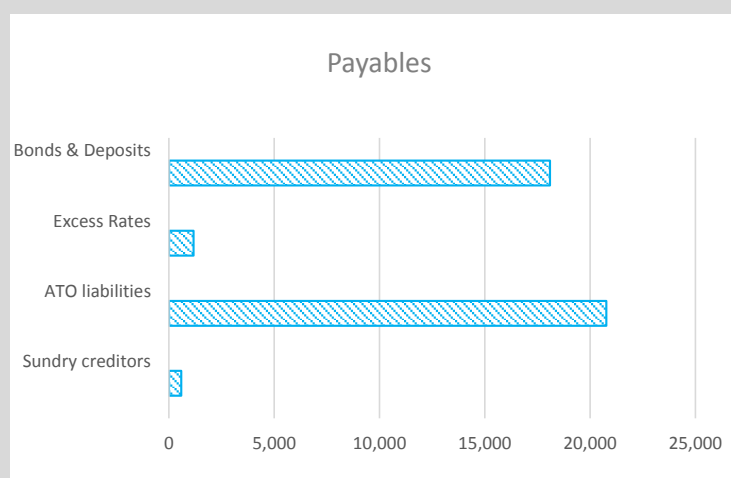
Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	742	0	0	(165)	577
Percentage	0%	128.6%	0%	0%	-28.6%	
Balance per Trial Balance						
Sundry creditors						579
ATO liabilities						20,766
Excess Rates						1,162
Bonds & Deposits						18,099
Total Payables General Outstanding						40,606
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

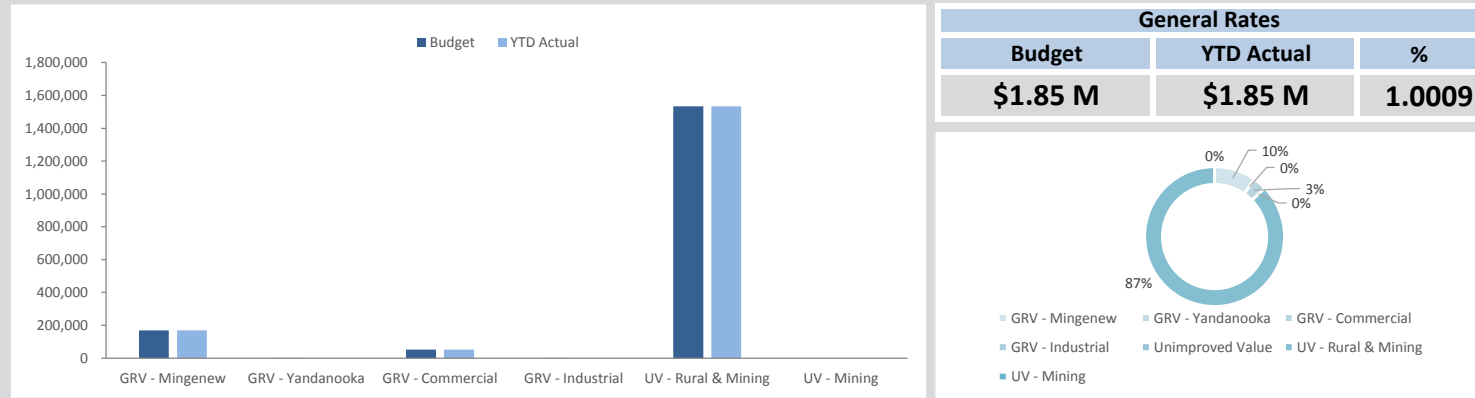


Creditors Due
\$40,606
Over 30 Days
0%
Over 90 Days
0%



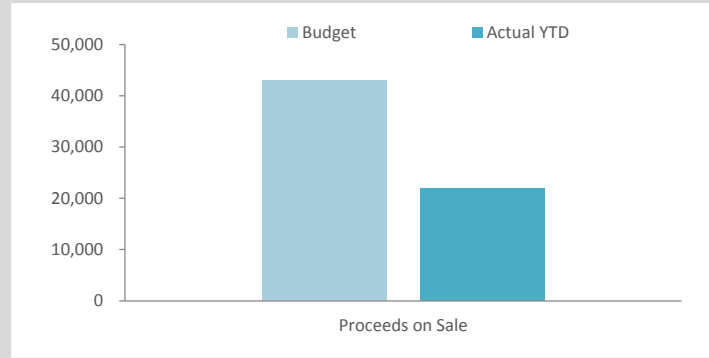
General Rate Revenue				Budget				YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE											
Differential General Rate											
Gross Rental Value											
GRV - Mingenew	0.150280	127	1,120,756	168,423	0	0	168,423	168,424	998	0	169,421
GRV - Yandanooka	0.150280	2	13,884	2,086	0	0	2,086	2,086	0	0	2,086
GRV - Commercial	0.150280	14	346,632	52,090	0	0	52,090	52,090	0	0	52,090
GRV - Industrial	0.150280	1	12,480	1,875	0	0	1,875	1,875	0	0	1,875
Unimproved Value											
UV - Rural & Mining	0.012920	114	118,792,000	1,534,199	0	0	1,534,199	1,534,199	0	0	1,534,199
UV - Mining	0.012920	0	0	0	0	0	0	687	0	0	687
Sub-Total		258	120,285,752	1,758,673	0	0	1,758,673	1,759,361	998	0	1,760,358
Minimum Payment											
Minimum \$											
Gross Rental Value											
GRV - Mingenew	707	67	27,780	47,369	0	0	47,369	47,369	0	0	47,369
GRV - Yandanooka	707	0	0	0	0	0	0	0	0	0	0
GRV - Commercial	707	9	6,200	6,363	0	0	6,363	6,363	0	0	6,363
GRV - Industrial	707	3	2,786	2,121	0	0	2,121	2,121	0	0	2,121
Unimproved Value											
UV - Rural & Mining	1,061	22	674,600	23,331	0	0	23,331	23,331	0	0	23,331
UV - Mining	1,061	9	27,548	9,545	0	0	9,545	9,545	0	0	9,545
Sub-Total		110	738,914	88,729	0	0	88,729	88,729	0	0	88,729
Concession							(1,035)				(1,043)
Amount from General Rates							1,846,367				1,848,044
Ex-Gratia Rates							38,266				38,264
Total General Rates							1,884,633				1,886,308

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
909	Finance Manager Vehicle	21,000	23,000	2,000	0	21,513	21,818	305	0
	Recreation and culture								
0560	Ride on Mower	10,000	20,000	10,000	0		0	0	0
		31,000	43,000	12,000	0	21,513	21,818	305	0

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$43,000	\$21,818	51%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019**

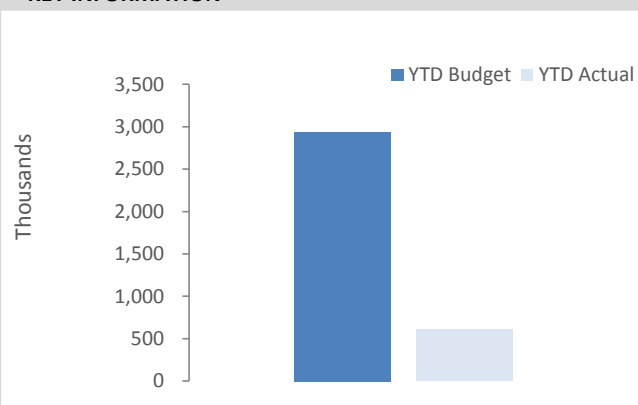
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	20,000	20,000	0	(20,000)
Plant and equipment	134,000	134,000	53,034	(80,966)
Infrastructure - Roads	2,588,605	490,653	553,147	62,495
Infrastructure - Bridges	147,000	0	0	0
Infrastructure - Recreation Areas	7,800	7,800	0	(7,800)
Infrastructure - Other	40,000	20,000	1,176	(18,824)
Capital Expenditure Totals	2,937,405	672,453	607,358	(65,095)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,725,016	249,314	11,714	(237,600)
Other (Disposals & C/Fwd)	43,000	33,000	21,818	(11,182)
Cash Backed Reserves				
Land and Building Reserve	5,000	(5,000)	0	5,000
Environment Reserve	10,000	(10,000)	0	10,000
RTC/PO/NAB Building Reserve	10,000	(10,000)	0	10,000
Economic Development & Marketing Reserve	10,000	(10,000)	0	10,000
Contribution - operations	1,134,389	425,139	573,826	148,687
Capital Funding Total	2,937,405	672,453	607,358	(65,095)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.94 M	\$0.61 M	21%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.73 M	\$0.01 M	1%

Capital Expenditure Total
Level of Completion Indicators



0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.		Adopted			
	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	Capital Expenditure				
	Buildings - specialised				
	0070 Old Railway Station	20,000	20,000	0	(20,000)
	Buildings - specialised Total	20,000	20,000	0	(20,000)
	Plant and equipment				
97%	A102 Finance Manager Vehicle	38,000	38,000	37,009	(991)
	PE002 Water Tanker	60,000	60,000	0	(60,000)
100%	PE001 Traffic Counters	16,000	16,000	16,025	25
	0176 Ride on Mower	20,000	20,000	0	(20,000)
40%	Plant and equipment Total	134,000	134,000	53,034	(80,966)
	Infrastructure - Roads				
	0001 Roadworks Construction - Own Resources (Gravel Sheeting)	295,301	147,651	0	(147,651)
	1221 R2R - Yandanooka NE Reconstruct	164,870	0	4,250	4,250
	CS001 Coalseam Road Upgrade - LGCFRFund	894,432	0	399,075	399,075
	RR65 RRG - Mingenew Mullewa Road	0	0	0	0
26%	RR66 RRG - Mingenew Mullewa Road - PN21115505	343,002	343,002	90,714	(252,288)
	1213 RRG - Coalseam Road - Widen & Realign	450,000	0	0	0
113%	C001 RRG - Coalseam Road - Stage 2	441,000	0	59,109	59,109
	Infrastructure - Roads Total	2,588,605	490,653	553,147	62,495
	Infrastructure - Bridges				
	1227 Yarragadee Bridge	47,000	0	0	0
	1229 Lockier River Bridge	100,000	0	0	0
	Infrastructure - Bridges Total	147,000	0	0	0
	Infrastructure - Recreation Areas				
	I001 Hockey Goals	7,800	7,800	0	(7,800)
	Infrastructure - Recreation Areas Total	7,800	7,800	0	(7,800)
	Infrastructure - Other				
	T1126 Waste Transfer Station	10,000	10,000	0	(10,000)
	I002 Public WIFI	10,000	10,000	0	(10,000)
	0142 Mingenew Hill Walk Trail (Installation)	20,000	0	1,176	1,176
6%	Infrastructure - Other Total	40,000	20,000	1,176	(18,824)
90%	Grand Total	2,937,405	672,453	607,358	(65,095)

Repayments - Borrowings

Information on Borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	1 July 2019	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare									
Loan 137 - Senior Citizens Building	66,645	0	0	10,777	21,685	55,868	44,960	767	2,500
Housing									
Loan 133 - Triplex	42,464	0	0	6,867	13,817	35,597	28,647	489	1,157
Loan 134 - Phillip Street	32,348	0	0	5,231	10,525	27,117	21,823	373	1,100
Loan 136 - Moore Street	80,671	0	0	13,046	26,248	67,625	54,423	929	2,198
Loan 142 - Field Street	37,228	0	0	6,024	12,121	31,204	25,107	429	1,014
Recreation and culture									
Loan 138 - Pavilion Fitout	63,980	0	0	10,346	20,817	53,634	43,163	737	2,300
Transport									
Loan 139 - Roller	15,683	0	0	2,536	5,103	13,147	10,580	181	550
Loan 141 - Grader	54,457	0	0	8,806	17,719	45,650	36,738	627	1,800
Loan 144 - Side Tipper	37,253	0	0	6,024	12,121	31,229	25,132	429	1,200
Loan 145 - Drum Roller	55,346	0	0	8,950	18,008	46,396	37,338	637	2,000
	486,077	0	0	78,609	158,164	407,468	327,913	5,598	15,819
Total	486,077	0	0	78,609	158,164	407,468	327,913	5,598	15,819
Current borrowings	158,164					79,557			
Non-current borrowings	327,913					327,911			
	486,077					407,468			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings

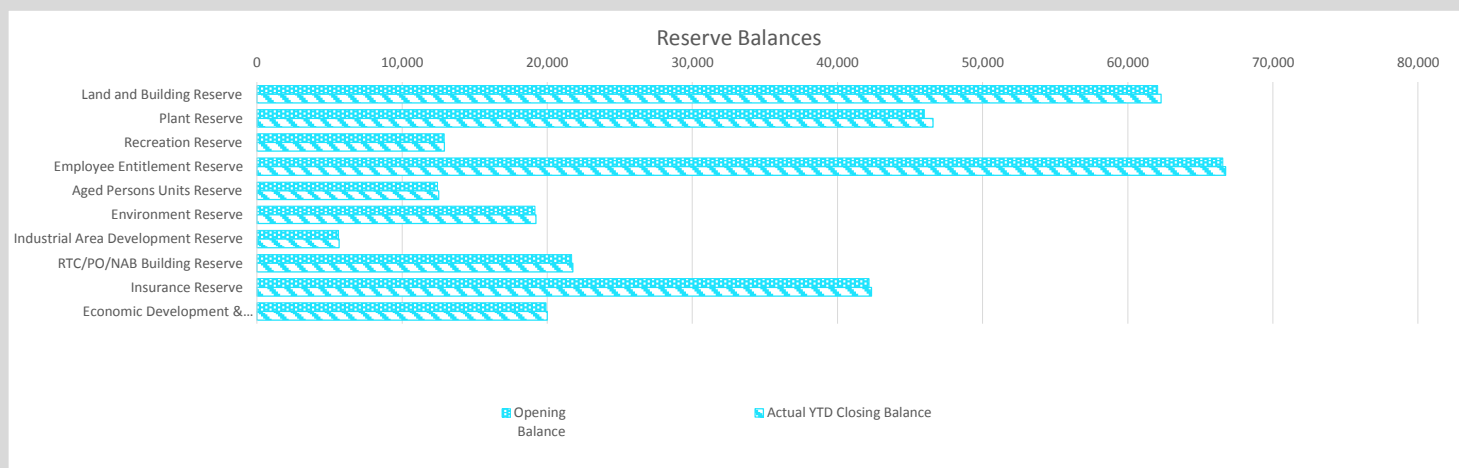
Actual	Budget
80,000	160,000

Principal Repayments	
\$78,609	
Interest Earned	Interest Expense
\$22,204	\$5,598
Reserves Bal	Loans Due
\$.31 M	\$.41 M

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land and Building Reserve	62,066	1,500	232	10,000	0	(5,000)	0	68,566	62,298
Plant Reserve	45,978	3,875	603	32,413	0	0	0	82,266	46,581
Recreation Reserve	12,900	60	15	0	0	0	0	12,960	12,915
Employee Entitlement Reserve	66,544	1,250	201	0	0	0	0	67,794	66,745
Aged Persons Units Reserve	12,444	500	77	0	0	0	0	12,944	12,521
Environment Reserve	19,155	450	62	0	0	(10,000)	0	9,605	19,217
Industrial Area Development Reserve	5,626	125	31	0	0	0	0	5,751	5,657
RTC/PO/NAB Building Reserve	21,688	500	77	0	0	(10,000)	0	12,188	21,765
Insurance Reserve	42,171	1,100	170	0	0	0	0	43,271	42,341
Economic Development & Marketing Reserv	19,919	500	77	0	0	(10,000)	0	10,419	19,996
	308,491	9,860	1,545	42,413	0	(35,000)	0	325,764	310,036

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 December 2019
		\$	\$	\$	\$
Provisions					
Annual leave		74,656	0	0	74,656
Long service leave		61,304	0	(10,797)	50,507
Contract Liabilities					
Unspent grants, contributions and reimbursements		0	654,910		654,910
Lease liability		0	5,050	0	5,050
Total Other Current assets					785,123

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019

NOTE 12(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies											
Governance											
Traineeship and other Admin Grants	0	0	0	0	0	0	0	0	0	0	5,000
General purpose funding											
Grants Commission - General	0	0	0	0	0	149,189	74,594	149,189	0	149,189	74,978
Grants Commission - Roads	0	0	0	0	0	146,361	73,180	146,361	0	146,361	77,943
Law, order, public safety											
DFES - LGGS Operating Grant	0	0	0	0	0	15,468	5,156	15,468	0	15,468	1,696
DFES - LGGS Administration Grant	0	0	0	0	0	4,400	4,400	4,400	0	4,400	4,000
Education and welfare											
Seniors Week Community Grant	0	0	0	0	0	1,000	1,000	1,000	0	1,000	0
Community amenities											
Department of Communities - Thank a Volunteer	0	0	0	0	0	2,000	1,000	2,000	0	2,000	0
Transport											
MRWA - Direct Grant	0	0	0	0	0	78,000	78,000	78,000	0	78,000	78,427
Street Lighting	0	0	0	0	0	2,500	2,500	2,500	0	2,500	0
	0	0	0	0	0	398,918	239,830	398,918	0	398,918	242,043
Operating Contributions											
Governance											
Reimbursements	0	0	0	0	0	3,000	1,500	3,000	0	3,000	0
Sundry Income	0	0	0	0	0	9,859	9,859	9,859	0	9,859	4,930
Education and welfare											
Contributions	0	0	0	0	0	0	0	0	0	0	100
Housing											
Reimbursements	0	0	0	0	0	0	0	0	0	0	8,507
Reimbursements	0	0	0	0	0	0	0	0	0	0	209
Recreation and culture											
Contributions	0	0	0	0	0	3,900	3,900	3,900	0	3,900	0
Reimbursements	0	0	0	0	0	0	0	0	0	0	407
Economic services											
DrumMuster	0	0	0	0	0	1,000	500	1,000	0	1,000	0
Other property and services											
Reimbursements	0	0	0	0	0	0	0	0	0	0	3,733
Reimbursements	0	0	0	0	0	0	0	0	0	0	2,915
Expenses Recovered (Income)	0	0	0	0	0	0	0	0	0	0	972
Reimbursements	0	0	0	0	0	0	0	0	0	0	1,526
	0	0	0	0	0	17,759	15,759	17,759	0	17,759	23,299
TOTALS	0	0	0	0	0	416,677	255,589	416,677	0	416,677	265,342

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019

NOTE 12(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies											
General purpose funding											
Grants Commission - Special Purpose Grant	46,666	0	0	46,666	46,666	0	0	0	0	0	0
Grants Commission - Special Purpose Grant	100,000	0	0	100,000	100,000	0	0	0	0	0	0
Transport											
WANDRRA - Flood Damage	0	0	0	0	0	11,714	11,714	11,714	0	11,714	11,714
MRWA - Regional Road Group	168,169	0	(60,476)	107,693	107,693	654,000	237,600	654,000	0	654,000	0
Roads to Recovery	0	0	0	0	0	164,870	0	164,870	0	164,870	0
LG Commodity Freight Roads Funds	0	0	0	0	0	894,432	0	894,432	0	894,432	0
Economic services											
Department Local Government, Sport & Cultural Industries - North Midlands Trails Master Plan	2,889	0	0	2,889	2,889	0	0	0	0	0	0
	317,724	0	(60,476)	257,248	257,248	1,725,016	249,314	1,725,016	0	1,725,016	11,714
Total Non-operating grants, subsidies and contributions	317,724	0	(60,476)	257,248	257,248	1,725,016	249,314	1,725,016	0	1,725,016	11,714

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 13
BONDS & DEPOSITS**

In previous years, bonds and deposits were held as trust monies, they are now included in Restricted cash and shown as a current liability in Note 5. Below provides allocation of bonds and deposits:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 31 Dec 2019
	\$	\$	\$	\$
Councillor Nomination Fees	160	240	(80)	320
BCITF Levy	1,249	90	0	1,339
BRB Levy	636	227	(692)	170
Autumn Committee	974	0	0	974
Community Bus	3,045	0	(1,685)	1,360
ANZAC Day Breakfast Donation	501	0	0	501
Building Relocation Bond	1,000	0	0	1,000
Mingenew Cemetery Group	4,314	0	0	4,314
Cool Room Bond	530	0	(390)	140
Outdoor Camera Bond	350	0	(350)	0
Other Bonds	200	0	0	200
Rates Incentive Prizes	100	0	(100)	0
Tree Planter - LCDC	88	0	(88)	0
Weary Dunlop Memorial	87	0	0	87
Joan Trust	6	0	0	6
Youth Advisory Council	746	0	0	746
Centenary Committee	897	0	0	897
Community Christmas Tree	432	0	0	432
Seniors Donations	50	0	(50)	0
NBN Rental	0	1,240	0	1,240
Railway Station Project	0	4,372	0	4,372
	15,365	6,169	(3,435)	18,099

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				(0)
117050	Transfer from Reserve for the purpose of land transfer costs	19101605	Capital Revenue		5,000		5,000
105720	Land transfer costs	19101605	Operating Expenses			(5,000)	(0)
140020	Roads to Recovery (Yandanooka NE Recontruction)	19101612	Capital Expenses			(41,227)	(41,227)
142030	Roads to Recovery	19101612	Capital Revenue		41,227		(0)
				0	46,227	(46,227)	

KEY INFORMATION

These adjustments will be processed as part of the Budget Review in 2020.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %		Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	23,458	160.08%	▲	Permanent	Paid Parental Leave scheme; Chart of Accounts development assistance grant
Community Amenities	32,322	82.52%	▲	Timing	Annual refuse charges invoiced with rate notices in July
Transport	(74,994)	(20.35%)	▼	Timing	Less Department of Transport transactions than anticipated
Other Property and Services	14,195	44.84%	▲		Additional diesel rebates claimed; Back rated lease fees within the industrial area; Reimbursement for Velpic charges
Expenditure from operating activities					
General Purpose Funding	5,301	11.91%	▲	Timing	Administration costs allocated less than anticipated
Health	(13,652)	(23.99%)	▼	Permanent	Additional building maintenance required at the childcare building; Administration costs allocated less than anticipated
Education and Welfare	4,149	11.08%	▲	Permanent	Less costs than anticipated for the community christmas tree; Less maintenance on Autumn Centre building than anticipated
Community Amenities	36,000	26.35%	▲	Timing	Timing of processing contract services for refuse collection; Timing of employee costs, contracts and materials at public conveniences, refuse site and cemetery
Recreation and Culture	64,438	10.63%	▲	Timing	Timing of employee costs, contracts and materials at Parks, Gardens and Sporting complex; Administration costs allocated less than anticipated;
Transport	227,535	20.84%	▲	Timing	Timing of maintenance road works; Less Department of Transport transaction than anticipated;
Other Property and Services	(68,145)	(133.92%)	▼	Timing	Timing of employee costs at depot; Timing of contract services for tree pruning; Less depreciation than anticipated Timing of annual RAMM subscription; Various plant services completed in November; Timing of quarterly FBT payment; Long Service Leave taken; Additional staff training; Allocation of employee costs to repair wages; Timing of budget allocation on insurance; Administration costs allocated less than anticipated
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(237,600)	(95.30%)	▼	Timing	LG Commodity Freight Roads Fund Grant received 40% - not shown in income until work done, as per new accounting regulations.
Proceeds from Disposal of Assets	(11,182)	(33.88%)	▼	Timing	Anticipated disposal of assets
Financing Activities					
Transfer from Reserves	(35,000)	(100.00%)	▼	Timing	Anticipated transfer from reserves to be completed

SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 January 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 JANUARY 2020

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2019

Prepared by: Helen Sternick

Reviewed by: Jeremy Clapham

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

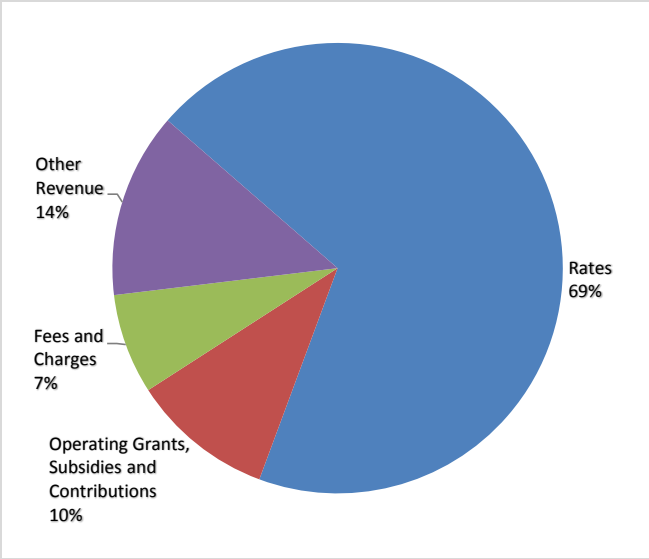
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

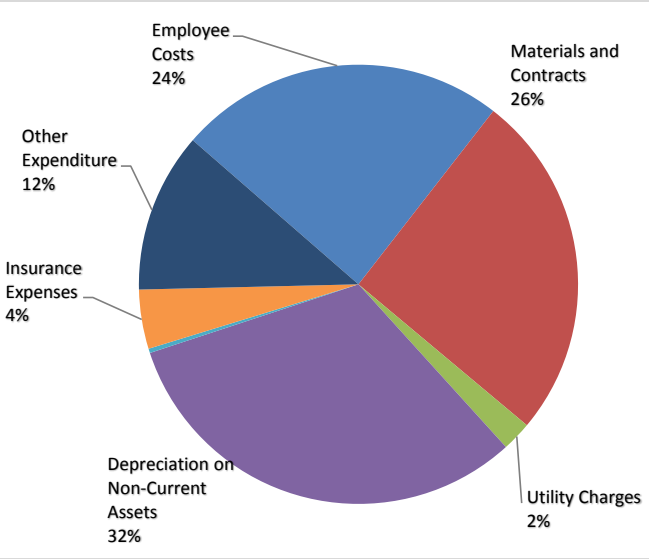
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

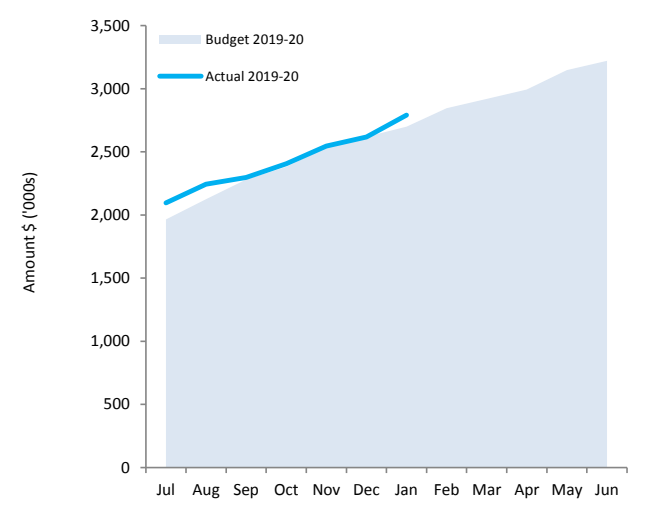
OPERATING REVENUE



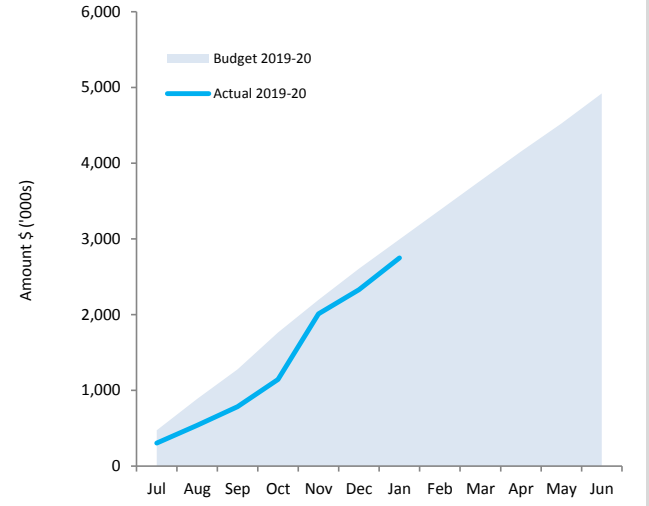
OPERATING EXPENSES



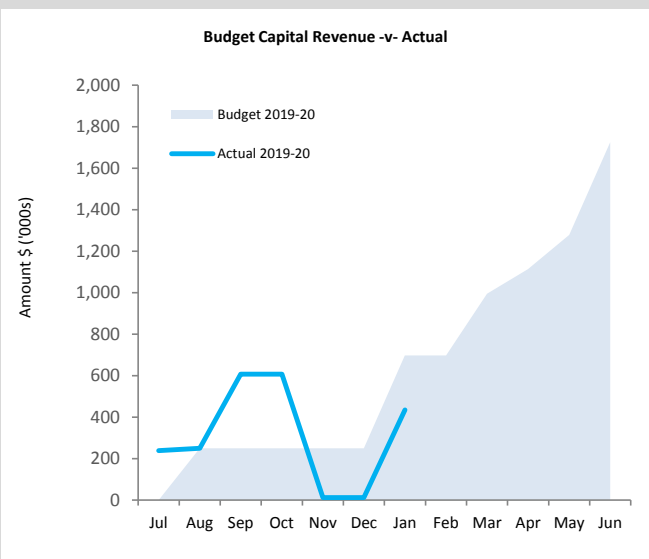
Budget Operating Revenues -v- Actual



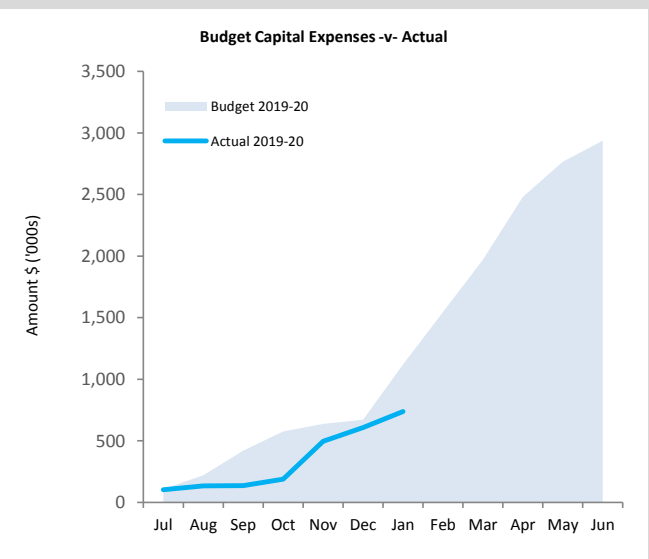
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JANUARY 2020

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer community.	Fire prevention, animal control and safety.
HEALTH	
To provide services to help ensure a safer community.	Food quality, pest control and inspections.
EDUCATION AND WELFARE	
To meet the needs of the community in these areas.	Includes education programs, youth based activities, care of families, the aged and disabled.
HOUSING	
Provide housing services required by the community and for staff.	Maintenance of staff, aged and rental housing.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish collection services, landfill maintenance, townsite storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.
RECREATION AND CULTURE	
To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.	Maintenance of halls, recreation centres and various reserves, operation of library, support of community events and matters relating to heritage.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.
ECONOMIC SERVICES	
To help promote the Shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control and noxious weeds.
OTHER PROPERTY AND SERVICES	
To provide effective and efficient administration, works operations and plant and fleet services.	Private works operations, plant repairs and operational costs. Administration overheads.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	1,206,732	1,206,732	1,196,056	(10,676)	(0.88%)	
Revenue from operating activities							
Governance		17,449	15,120	41,075	25,955	171.66%	▲
General Purpose Funding - Rates	6	1,884,633	1,884,633	1,885,264	631	0.03%	
General Purpose Funding - Other		344,050	177,294	180,915	3,621	2.04%	
Law, Order and Public Safety		23,618	16,900	13,978	(2,922)	(17.29%)	
Health		371	217	65	(152)	(70.05%)	
Education and Welfare		1,755	1,630	428	(1,202)	(73.74%)	
Housing		103,035	60,104	67,919	7,815	13.00%	
Community Amenities		78,337	45,697	71,929	26,232	57.40%	▲
Recreation and Culture		38,335	37,768	34,079	(3,689)	(9.77%)	
Transport		656,375	416,427	393,917	(22,510)	(5.41%)	
Economic Services		9,945	5,801	4,447	(1,354)	(23.34%)	
Other Property and Services		63,326	36,937	54,558	17,621	47.71%	▲
		3,221,229	2,698,528	2,748,574	50,046		
Expenditure from operating activities							
Governance		(256,852)	(216,125)	(218,554)	(2,429)	(1.12%)	
General Purpose Funding		(90,742)	(52,141)	(46,814)	5,327	10.22%	▲
Law, Order and Public Safety		(155,559)	(93,745)	(93,885)	(140)	(0.15%)	
Health		(113,300)	(66,297)	(77,103)	(10,806)	(16.30%)	▼
Education and Welfare		(69,532)	(42,583)	(41,239)	1,344	3.16%	
Housing		(184,228)	(115,726)	(119,667)	(3,941)	(3.41%)	
Community Amenities		(272,077)	(159,177)	(144,391)	14,786	9.29%	
Recreation and Culture		(1,167,970)	(704,933)	(622,974)	81,959	11.63%	▲
Transport		(2,181,553)	(1,273,085)	(1,024,534)	248,551	19.52%	▲
Economic Services		(369,934)	(217,674)	(197,594)	20,080	9.22%	
Other Property and Services		(59,649)	(52,346)	(204,426)	(152,080)	(290.53%)	▼
		(4,921,396)	(2,993,832)	(2,791,181)	202,651		
Non-cash amounts excluded from operating activities	1(a)	1,838,261	1,071,486	892,517	(178,969)	(16.70%)	▼
Amount attributable to operating activities		138,094	776,182	849,910	73,728		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12(b)	1,725,016	696,530	434,931	(261,599)	(37.56%)	▼
Proceeds from disposal of assets	7	43,000	34,667	21,818	(12,849)	(37.06%)	▼
Purchase of property, plant and equipment	8	(2,937,405)	(1,118,697)	(737,786)	380,911	34.05%	▲
Amount attributable to investing activities		(1,169,389)	(387,501)	(281,037)	106,464		
Financing Activities							
Transfer from Reserves	10	35,000	35,000	0	(35,000)	(100.00%)	▼
Repayment of Debentures	9	(158,164)	(79,082)	(78,609)	473	(0.60%)	
Transfer to Reserves	10	(52,273)	(15,752)	(1,545)	14,207	(90.19%)	
Amount attributable to financing activities		(175,437)	(59,834)	(80,154)	(20,320)		
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,535,580	1,684,775	149,196		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JANUARY 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus / (Deficit)	1(c)	1,206,732	1,206,732	1,196,056	(10,676)	(0.88%)	
Revenue from operating activities							
Rates	6	1,884,633	1,884,633	1,885,264	631	0.03%	
Operating grants, subsidies and contributions	12(a)	416,677	261,245	278,888	17,643	6.75%	▲
Fees and charges		249,008	160,454	195,840	35,386	22.05%	▲
Interest earnings		55,110	32,148	26,271	(5,877)	(18.28%)	
Other revenue		603,800	352,217	362,006	9,789	2.78%	
Profit on disposal of assets	7	12,000	7,833	305	(7,528)	(96.11%)	
		3,221,228	2,698,530	2,748,574	50,044		▲
Expenditure from operating activities							
Employee costs		(1,116,088)	(655,729)	(673,740)	(18,011)	(2.75%)	
Materials and contracts		(1,055,756)	(677,344)	(713,466)	(36,122)	(5.33%)	
Utility charges		(124,697)	(72,722)	(61,165)	11,557	15.89%	▲
Depreciation on non-current assets		(1,850,261)	(1,079,319)	(883,664)	195,655	18.13%	▲
Interest expenses		(15,819)	(8,101)	(8,938)	(837)	(10.33%)	▲
Insurance expenses		(121,123)	(120,372)	(121,694)	(1,322)	(1.10%)	▲
Other expenditure		(637,651)	(380,247)	(328,514)	51,733	13.61%	▲
		(4,921,395)	(2,993,834)	(2,791,181)	202,653		▲
Non-cash amounts excluded from operating activities	1(a)	1,838,261	1,071,486	892,517	(178,969)	(16.70%)	
Amount attributable to operating activities		138,094	776,182	849,910	73,728		▲
Investing activities							
Non-operating grants, subsidies and contributions	12(b)	1,725,016	696,530	434,931	(261,599)	(37.56%)	
Proceeds from disposal of assets	7	43,000	34,667	21,818	(12,849)	(37.06%)	
Payments for property, plant and equipment	8	(2,937,405)	(1,118,697)	(737,786)	380,911	(34.05%)	▲
Amount attributable to investing activities		(1,169,389)	(387,501)	(281,037)	106,464		▲
Financing Activities							
Transfer from reserves	10	35,000	35,000	0	(35,000)	(100.00%)	
Repayment of debentures	9	(158,164)	(79,082)	(78,609)	473	(0.60%)	▲
Transfer to reserves	10	(52,273)	(15,752)	(1,545)	14,207	(90.19%)	▲
Amount attributable to financing activities		(175,437)	(59,834)	(80,154)	(20,320)		
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,535,580	1,684,775	149,196		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Non-cash items excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(12,000)	(7,833)	(305)
Movement in inventory (non-current)			(35,000)
Movement in revaluation reserve			35,000
Movement in employee benefit provisions (non-current)	0	0	(10,797)
Movement in lease liabilities (non-current)	0	0	19,955
Add: Depreciation on assets	1,850,261	1,079,319	883,664
Total non-cash items excluded from operating activities	1,838,261	1,071,486	892,517

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Year Opening 01 Jul 2019	This Time Last Year 31 Jan 2019	Year to Date 31 Jan 2020
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(308,491)	(308,491)	(411,269)	(310,036)
Less: Cost of acquisition		(40,394)	(40,394)	(40,394)	0
Add: Borrowings	9	158,165	158,166	38,723	79,557
Add: Provisions - employee	11	135,960	135,961	214,319	125,163
Add: Change in accounting policies - AASB 16 Leases		0	0	0	29,060
Total adjustments to net current assets		(54,760)	(54,758)	(198,622)	(76,256)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	1,488,357	1,508,858	1,327,715	1,971,863
Rates receivables	3	30,715	22,809	330,070	204,470
Receivables	3	291,996	286,725	109,751	65,591
Inventories		0	0	3,065	0
Other current assets	4	59,331	59,331	40,394	0
Less: Current liabilities					
Payables	5	(314,781)	(332,783)	(44,318)	(82,450)
Borrowings	9	(158,166)	(158,166)	(38,723)	(79,557)
Lease liabilities	11	0	0	0	(4,352)
Contract liabilities	11	0	0	0	(189,371)
Provisions	11	(135,960)	(135,960)	(214,319)	(125,163)
Less: Total adjustments to net current assets	1(c)	(54,760)	(54,758)	(198,622)	(76,256)
Closing Funding Surplus / (Deficit)		1,206,732	1,196,056	1,315,013	1,684,775

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash on Hand	Cash and cash equivalents	100	0	0	100		Nil	On Hand
At call deposits								
Municipal Funds	Cash and cash equivalents	87,705	17,779	0	105,484	NAB	0.75%	Cheque A/C
Municipal Funds	Cash and cash equivalents	104,031	0	0	104,031	NAB	0.90%	On Call
Municipal Funds	Cash and cash equivalents	1,002,956	0	0	1,002,956	Bendigo Bank	1.40%	On Call
Trust Bank Account	Cash and cash equivalents	0	0	0	0	NAB	1.00%	Cheque A/C
Term Deposits								
Municipal Funds	Cash and cash equivalents	0	147,814	0	147,814	NAB	1.70%	25/03/2020
Municipal Funds	Cash and cash equivalents	301,442	0	0	301,442	NAB	1.60%	8/04/2020
Reserve Funds	Cash and cash equivalents	0	310,035	0	310,035	NAB	1.70%	25/03/2020
Total		1,496,235	475,628	0	1,971,863			
Comprising								
Cash and cash equivalents		1,496,235	475,628	0	1,971,863			
Financial assets at amortised cost		0	0	0	0			
		1,496,235	475,628	0	1,971,863			

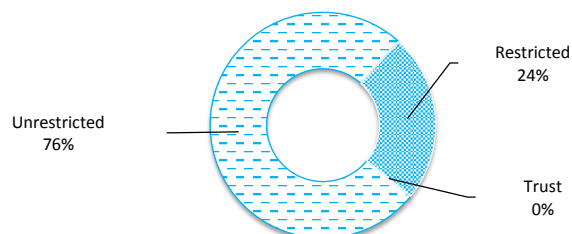
KEY INFORMATION

with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash

\$1.97 M

Unrestricted

\$1.5 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

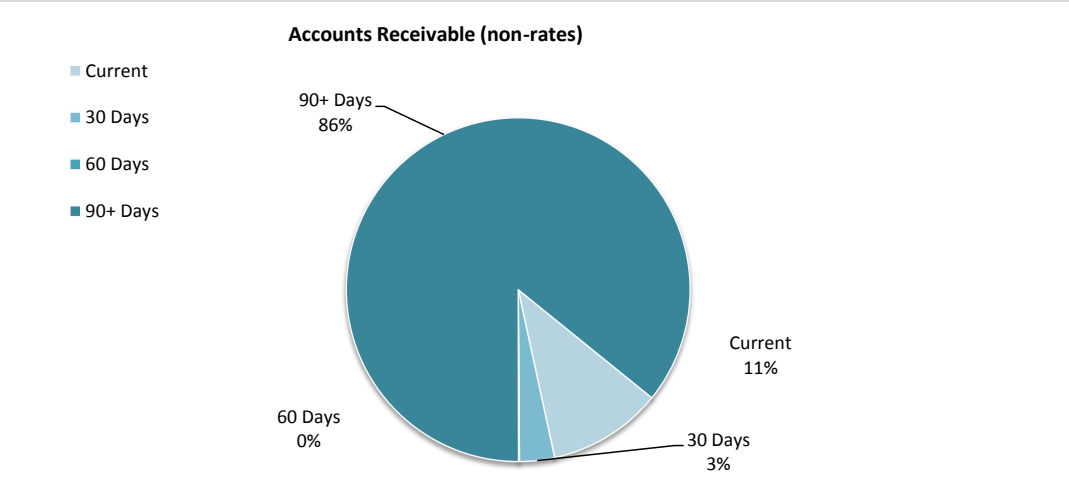
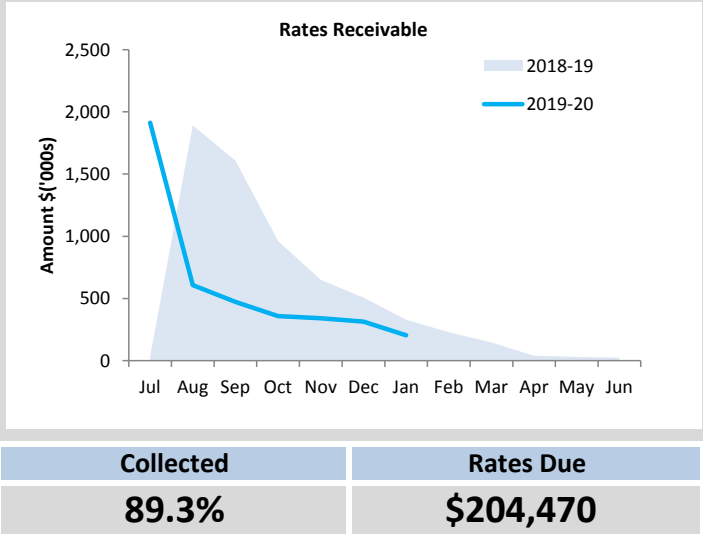
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2019	31 Jan 20
	\$	\$
Opening Arrears Previous Years	44,775	22,809
Levied this year	1,857,448	1,885,264
Less - Collections to date	(1,879,414)	(1,703,603)
Equals Current Outstanding	22,809	204,470
Net Rates Collectable	22,809	204,470
% Collected	98.8%	89.3%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(2,244)	9,425	2,884	72	75,209	85,346
Percentage	-2.6%	11%	3.4%	0.1%	88.1%	
Balance per Trial Balance						
Sundry receivable						85,346
GST receivable						(14,634)
Allowance for impairment of receivables						(5,121)
Total Receivables General Outstanding						65,591
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$65,591
Over 30 Days
92%
Over 90 Days
88.1%

Other Current Assets	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 January 2020
	\$	\$	\$	\$
Inventory				
Land held for resale	40,394	0	40,394	0
Prepayments				
Prepayments	18,937	0	18,937	0
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

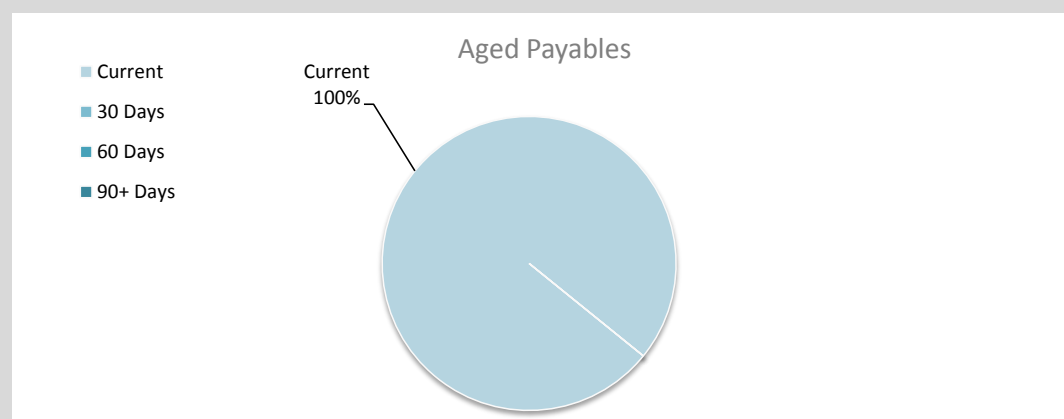
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

**OPERATING ACTIVITIES
NOTE 5
Payables**

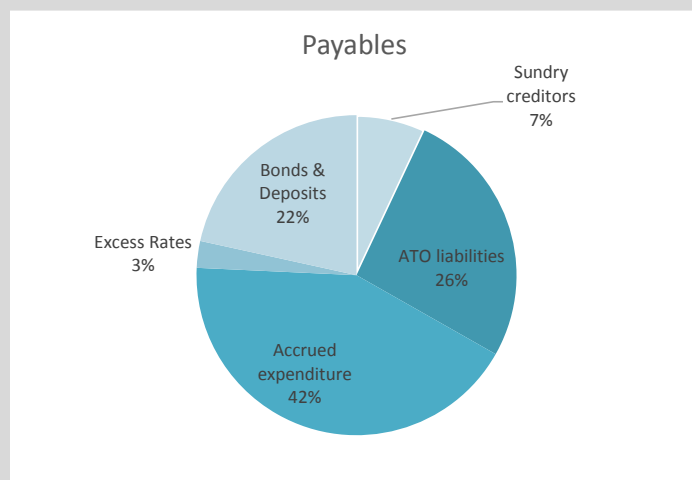
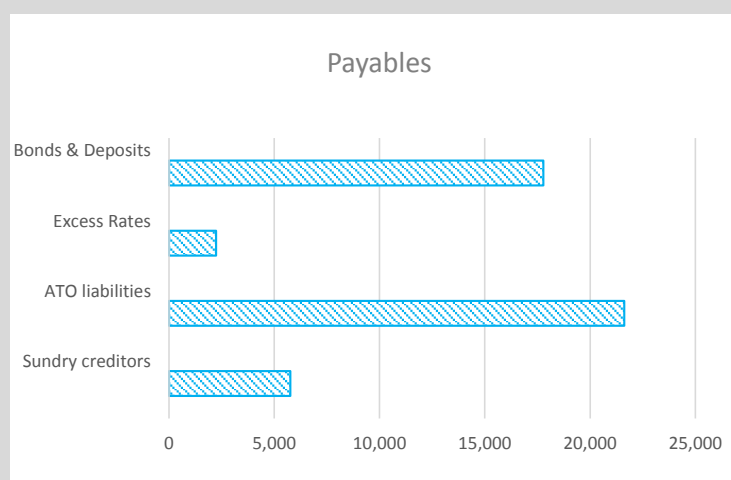
Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	5,766	0	0	0	5,766
Percentage	0%	100%	0%	0%	0%	
Balance per Trial Balance						
Sundry creditors						5,766
ATO liabilities						21,617
Accrued expenditure						35,059
Excess Rates						2,231
Bonds & Deposits						17,779
Total Payables General Outstanding						82,452
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

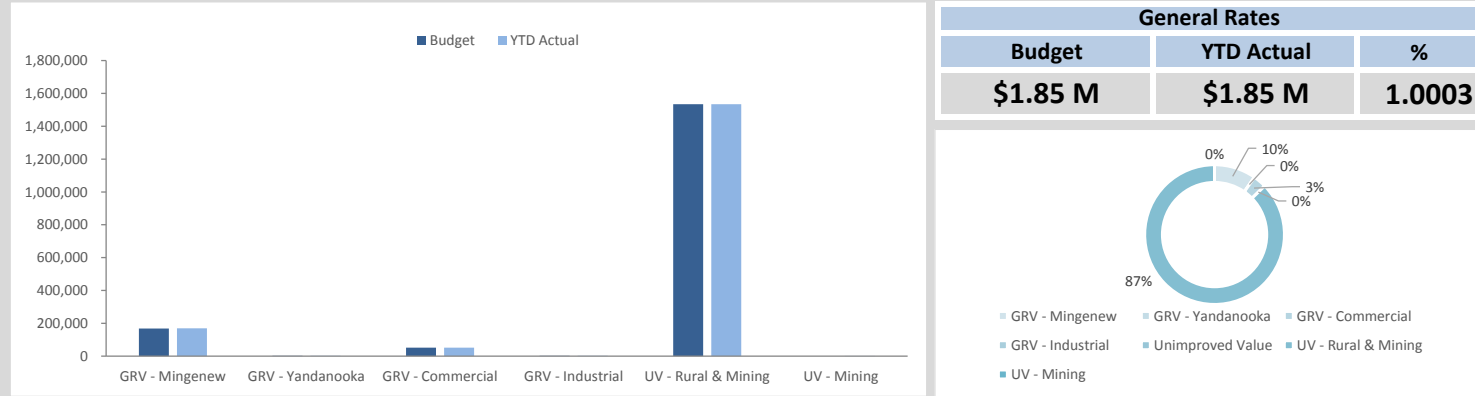


Creditors Due
\$82,452
Over 30 Days
0%
Over 90 Days
0%



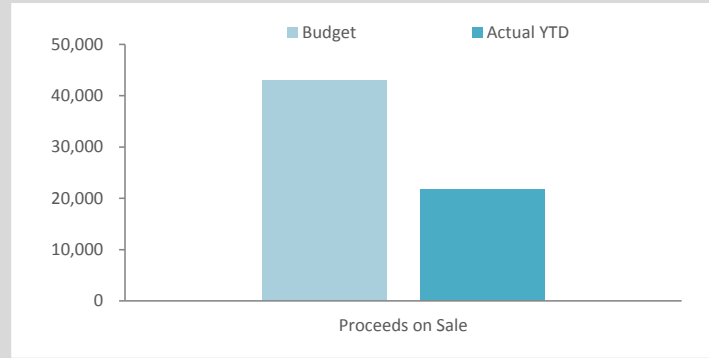
General Rate Revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE											
General Rates											
Gross Rental Value											
GRV - Mingenew	0.150280	127	1,120,756	168,423	0	0	168,423	168,424	607	(65)	168,965
GRV - Yandanooka	0.150280	2	13,884	2,086	0	0	2,086	2,086	0	0	2,086
GRV - Commercial	0.150280	14	346,632	52,090	0	0	52,090	52,090	0	0	52,090
GRV - Industrial	0.150280	1	12,480	1,875	0	0	1,875	1,875	0	0	1,875
Unimproved Value											
UV - Rural & Mining	0.012920	114	118,792,000	1,534,199	0	0	1,534,199	1,534,199	(588)	0	1,533,611
UV - Mining	0.012920	0	0	0	0	0	0	687	0	0	687
Sub-Total		258	120,285,752	1,758,673	0	0	1,758,673	1,759,361	19	(65)	1,759,314
Minimum Payment											
Minimum \$											
Gross Rental Value											
GRV - Mingenew	707	67	27,780	47,369	0	0	47,369	47,369	0	0	47,369
GRV - Yandanooka	707	0	0	0	0	0	0	0	0	0	0
GRV - Commercial	707	9	6,200	6,363	0	0	6,363	6,363	0	0	6,363
GRV - Industrial	707	3	2,786	2,121	0	0	2,121	2,121	0	0	2,121
Unimproved Value											
UV - Rural & Mining	1,061	22	674,600	23,331	0	0	23,331	23,331	0	0	23,331
UV - Mining	1,061	9	27,548	9,545	0	0	9,545	9,545	0	0	9,545
Sub-Total		110	738,914	88,729	0	0	88,729	88,729	0	0	88,729
Concession							(1,035)				(1,043)
Amount from General Rates							1,846,367				1,847,000
Ex-Gratia Rates							38,266				38,264
Total General Rates							1,884,633				1,885,264

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
909	Finance Manager Vehicle	21,000	23,000	2,000	0	21,513	21,818	305	0
	Recreation and culture								
0560	Ride on Mower	10,000	20,000	10,000	0		0	0	0
		31,000	43,000	12,000	0	21,513	21,818	305	0

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$43,000	\$21,818	51%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

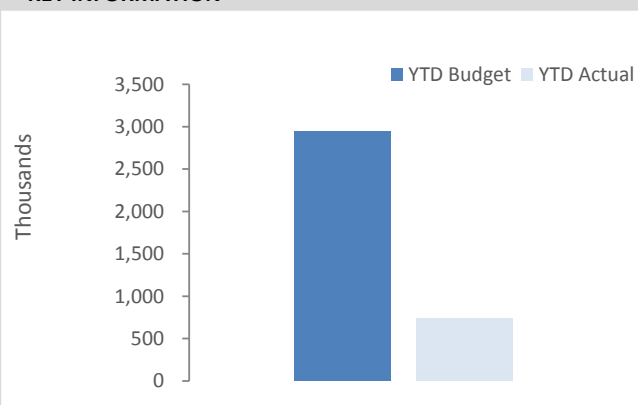
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	20,000	20,000	0	(20,000)
Plant and equipment	134,000	134,000	53,034	(80,966)
Infrastructure - Roads	2,588,605	916,897	683,576	(233,321)
Infrastructure - Bridges	147,000	0	0	0
Infrastructure - Recreation Areas	7,800	7,800	0	(7,800)
Infrastructure - Other	40,000	40,000	1,176	(38,824)
Capital Expenditure Totals	2,937,405	1,118,697	737,786	(380,911)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,725,016	696,530	434,931	(261,599)
Other (Disposals & C/Fwd)	43,000	34,667	21,818	(12,849)
Cash Backed Reserves				
Land and Building Reserve	5,000	(5,000)	0	5,000
Environment Reserve	10,000	(10,000)	0	10,000
RTC/PO/NAB Building Reserve	10,000	(10,000)	0	10,000
Economic Development & Marketing Reserve	10,000	(10,000)	0	10,000
Contribution - operations	1,134,389	422,501	281,037	(141,464)
Capital Funding Total	2,937,405	1,118,697	737,786	(380,911)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.94 M	\$0.74 M	25%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.73 M	\$0.43 M	25%

Capital Expenditure Total
Level of Completion Indicators



0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		Variance
	Account Description	Budget	YTD Budget	YTD Actual	(Under)/Over
	Capital Expenditure				
	Buildings - specialised				
	0070 Old Railway Station	20,000	20,000	0	(20,000)
	Buildings - specialised Total	20,000	20,000	0	(20,000)
	Plant and equipment				
97%	A102 Finance Manager Vehicle	38,000	38,000	37,009	(991)
	PE002 Water Tanker	60,000	60,000	0	(60,000)
100%	PE001 Traffic Counters	16,000	16,000	16,025	25
	0176 Ride on Mower	20,000	20,000	0	(20,000)
40%	Plant and equipment Total	134,000	134,000	53,034	(80,966)
	Infrastructure - Roads				
	0001 Roadworks Construction - Own Resources (Gravel Sheeting)	295,301	172,259	0	(172,259)
	1221 R2R - Yandanooka NE Reconstruct	164,870	0	4,250	4,250
292%	CS001 Coalseam Road Upgrade - LGCRRFund	894,432	178,886	523,168	344,281
	RR65 RRG - Mingenew Mullewa Road	0	0	0	0
26%	RR66 RRG - Mingenew Mullewa Road - PN21115505	343,002	343,002	90,714	(252,288)
	1213 RRG - Coalseam Road - Widen & Realign	450,000	112,500	0	(112,500)
59%	C001 RRG - Coalseam Road - Stage 2	441,000	110,250	65,444	(44,806)
75%	Infrastructure - Roads Total	2,588,605	916,897	683,576	(233,321)
	Infrastructure - Bridges				
	1227 Yarragadee Bridge	47,000	0	0	0
	1229 Lockier River Bridge	100,000	0	0	0
	Infrastructure - Bridges Total	147,000	0	0	0
	Infrastructure - Recreation Areas				
	I001 Hockey Goals	7,800	7,800	0	(7,800)
	Infrastructure - Recreation Areas Total	7,800	7,800	0	(7,800)
	Infrastructure - Other				
	T1126 Waste Transfer Station	10,000	10,000	0	(10,000)
	I002 Public WIFI	10,000	10,000	0	(10,000)
6%	0142 Mingenew Hill Walk Trail (Installation)	20,000	20,000	1,176	(18,824)
3%	Infrastructure - Other Total	40,000	40,000	1,176	(38,824)
66%	Grand Total	2,937,405	1,118,697	737,786	(380,911)

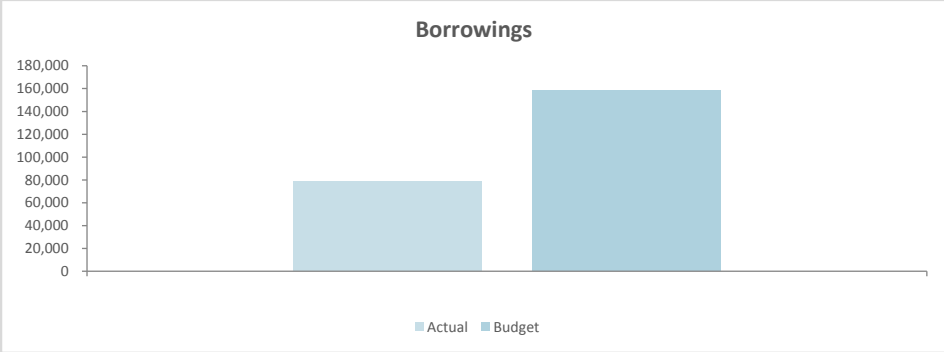
Repayments - Borrowings

Information on Borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	1 July 2019	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare									
Loan 137 - Senior Citizens Building	66,645	0	0	10,777	21,685	55,868	44,960	993	2,500
Housing									
Loan 133 - Triplex	42,464	0	0	6,867	13,817	35,597	28,647	633	1,157
Loan 134 - Phillip Street	32,348	0	0	5,231	10,525	27,117	21,823	482	1,100
Loan 136 - Moore Street	80,671	0	0	13,046	26,248	67,625	54,423	1,202	2,198
Loan 142 - Field Street	37,228	0	0	6,024	12,121	31,204	25,107	555	1,014
Recreation and culture									
Loan 138 - Pavilion Fitout	63,980	0	0	10,346	20,817	53,634	43,163	953	2,300
Transport									
Loan 139 - Roller	15,683	0	0	2,536	5,103	13,147	10,580	234	550
Loan 141 - Grader	54,457	0	0	8,806	17,719	45,650	36,738	811	1,800
Loan 144 - Side Tipper	37,253	0	0	6,024	12,121	31,229	25,132	555	1,200
Loan 145 - Drum Roller	55,346	0	0	8,950	18,008	46,396	37,338	825	2,000
	486,077	0	0	78,609	158,164	407,468	327,913	7,242	15,819
Total	486,077	0	0	78,609	158,164	407,468	327,913	7,242	15,819
Current borrowings	158,164					79,557			
Non-current borrowings	327,913					327,911			
	486,077					407,468			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$78,609	
Interest Earned	Interest Expense
\$26,271	\$7,242
Reserves Bal	Loans Due
\$.31 M	\$.41 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

OPERATING ACTIVITIES

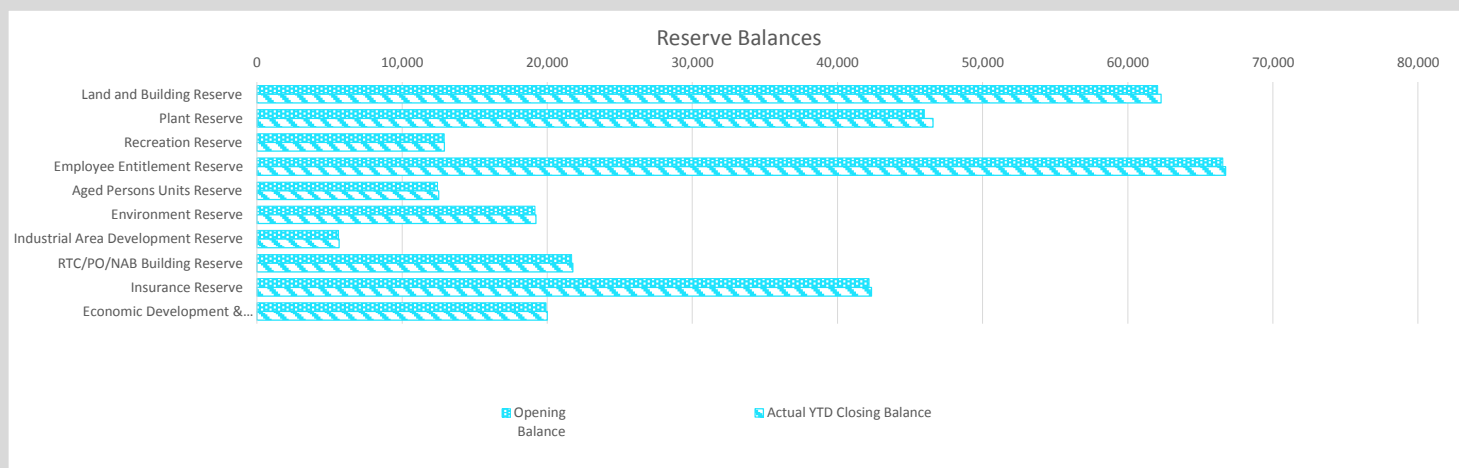
NOTE 10

CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land and Building Reserve	62,066	1,500	232	10,000	0	(5,000)	0	68,566	62,298
Plant Reserve	45,978	3,875	603	32,413	0	0	0	82,266	46,581
Recreation Reserve	12,900	60	15	0	0	0	0	12,960	12,915
Employee Entitlement Reserve	66,544	1,250	201	0	0	0	0	67,794	66,745
Aged Persons Units Reserve	12,444	500	77	0	0	0	0	12,944	12,521
Environment Reserve	19,155	450	62	0	0	(10,000)	0	9,605	19,217
Industrial Area Development Reserve	5,626	125	31	0	0	0	0	5,751	5,657
RTC/PO/NAB Building Reserve	21,688	500	77	0	0	(10,000)	0	12,188	21,765
Insurance Reserve	42,171	1,100	170	0	0	0	0	43,271	42,341
Economic Development & Marketing Reserv	19,919	500	77	0	0	(10,000)	0	10,419	19,996
	308,491	9,860	1,545	42,413	0	(35,000)	0	325,764	310,036

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 January 2020
		\$	\$	\$	\$
Provisions					
Annual leave		74,656	0	0	74,656
Long service leave		61,304	0	(10,797)	50,507
Contract Liabilities					
Unspent grants, contributions and reimbursements		0	189,371		189,371
Lease liability		0	4,352	0	4,352
Total Other Current assets					318,886

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

NOTE 12(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies											
Governance											
Traineeship and other Admin Grants	0	0	0	0	0	0	0	0	0	0	5,000
General purpose funding											
Grants Commission - General	0	0	0	0	0	149,189	74,594	149,189	0	149,189	74,978
Grants Commission - Roads	0	0	0	0	0	146,361	73,180	146,361	0	146,361	77,943
Law, order, public safety											
DFES - LGGS Operating Grant	0	0	0	0	0	15,468	10,312	15,468	0	15,468	8,582
DFES - LGGS Administration Grant	0	0	0	0	0	4,400	4,400	4,400	0	4,400	4,000
Education and welfare											
Seniors Week Community Grant	0	0	0	0	0	1,000	1,000	1,000	0	1,000	0
Community amenities											
Department of Communities - Thank a Volunteer	0	0	0	0	0	2,000	1,167	2,000	0	2,000	0
Transport											
MRWA - Direct Grant	0	0	0	0	0	78,000	78,000	78,000	0	78,000	78,427
Street Lighting	0	0	0	0	0	2,500	2,500	2,500	0	2,500	0
	0	0	0	0	0	398,918	245,153	398,918	0	398,918	248,929
Operating Contributions											
Governance											
Reimbursements	0	0	0	0	0	3,000	1,750	3,000	0	3,000	0
Sundry Income	0	0	0	0	0	9,859	9,859	9,859	0	9,859	9,859
Education and welfare											
Contributions	0	0	0	0	0	0	0	0	0	0	100
Housing											
Reimbursements	0	0	0	0	0	0	0	0	0	0	9,556
Reimbursements	0	0	0	0	0	0	0	0	0	0	209
Recreation and culture											
Contributions	0	0	0	0	0	3,900	3,900	3,900	0	3,900	0
Reimbursements	0	0	0	0	0	0	0	0	0	0	407
Economic services											
DrumMuster	0	0	0	0	0	1,000	583	1,000	0	1,000	0
Reimbursements - RTC Building	0	0	0	0	0	0	0	0	0	0	90
Other property and services											
Reimbursements	0	0	0	0	0	0	0	0	0	0	3,500
Reimbursements	0	0	0	0	0	0	0	0	0	0	3,345
Expenses Recovered (Income)	0	0	0	0	0	0	0	0	0	0	1,368
Reimbursements	0	0	0	0	0	0	0	0	0	0	1,526
	0	0	0	0	0	17,759	16,092	17,759	0	17,759	29,959
TOTALS	0	0	0	0	0	416,677	261,245	416,677	0	416,677	278,888

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020

NOTE 12(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies											
General purpose funding											
Grants Commission - Special Purpose Grant	46,666	0	0	46,666	46,666	0	0	0	0	0	0
Grants Commission - Special Purpose Grant	100,000	0	0	100,000	100,000	0	0	0	0	0	0
Transport											
WANDRRA - Flood Damage	0	0	0	0	0	11,714	11,714	11,714	0	11,714	11,714
MRWA - Regional Road Group	168,169	0	(60,476)	107,693	107,693	654,000	237,600	654,000	0	654,000	65,444
Roads to Recovery	0	0	0	0	0	164,870	0	164,870	0	164,870	0
LG Commodity Freight Roads Funds	0	0	0	0	0	894,432	447,216	894,432	0	894,432	357,773
Economic services											
Department Local Government, Sport & Cultural Industries - North Midlands Trails Master Plan	2,889	0	0	2,889	2,889	0	0	0	0	0	0
	317,724	0	(60,476)	257,248	257,248	1,725,016	696,530	1,725,016	0	1,725,016	434,931
Total Non-operating grants, subsidies and contributions	317,724	0	(60,476)	257,248	257,248	1,725,016	696,530	1,725,016	0	1,725,016	434,931

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 13
BONDS & DEPOSITS**

In previous years, bonds and deposits were held as trust monies, they are now included in Restricted cash and shown as a current liability in Note 5. Below provides allocation of bonds and deposits:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 31 Jan 2020
	\$	\$	\$	\$
Councillor Nomination Fees	160	240	(400)	0
BCITF Levy	1,249	90	0	1,339
BRB Levy	636	227	(692)	170
Autumn Committee	974	0	0	974
Community Bus	3,045	0	(1,685)	1,360
ANZAC Day Breakfast Donation	501	0	0	501
Building Relocation Bond	1,000	0	0	1,000
Mingenew Cemetery Group	4,314	0	0	4,314
Cool Room Bond	530	0	(390)	140
Outdoor Camera Bond	350	0	(350)	0
Other Bonds	200	0	0	200
Rates Incentive Prizes	100	0	(100)	0
Tree Planter - LCDC	88	0	(88)	0
Weary Dunlop Memorial	87	0	0	87
Joan Trust	6	0	0	6
Youth Advisory Council	746	0	0	746
Centenary Committee	897	0	0	897
Community Christmas Tree	432	0	0	432
Seniors Donations	50	0	(50)	0
NBN Rental	0	1,240	0	1,240
Railway Station Project	0	4,372	0	4,372
	15,365	6,169	(3,755)	17,779

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				(0)
117050	Transfer from Reserve for the purpose of land transfer costs	19101605	Capital Revenue		5,000		5,000
105720	Land transfer costs	19101605	Operating Expenses			(5,000)	(0)
140020	Roads to Recovery (Yandanooka NE Recontruction)	19101612	Capital Expenses			(41,227)	(41,227)
142030	Roads to Recovery	19101612	Capital Revenue		41,227		(0)
				0	46,227	(46,227)	

KEY INFORMATION

These adjustments will be processed as part of the Budget Review in 2020.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %		Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	25,955	171.66%	▲	Permanent	Paid Parental Leave scheme; Chart of Accounts development assistance grant
Community Amenities	26,232	57.40%	▲	Timing	Annual refuse charges invoiced with rate notices in July
Other Property and Services	17,621	47.71%	▲	Permanent	Additional diesel rebates claimed; Back rated lease fees within the industrial area; Reimbursement for Velpic charges
Expenditure from operating activities					
General Purpose Funding	5,327	10.22%	▲	Timing	Administration costs allocated less than anticipated
Health	(10,806)	(16.30%)	▼	Permanent	Additional building maintenance required at the childcare building; Administration costs allocated less than anticipated
Recreation and Culture	81,959	11.63%	▲	Timing	Timing of employee costs, contracts and materials at Parks, Gardens and Sporting complex; Anticipated full subscription of Community Assistance Scheme;
Transport	248,551	19.52%	▲	Timing	Administration costs allocated less than anticipated; Timing of maintenance road works; Less Department of Transport transaction than anticipated; Timing of employee costs at depot; Additional contract services for tree pruning; Less depreciation than anticipated
Other Property and Services	(152,080)	(290.53%)	▼	Timing	Timing of annual RAMM subscription; Various plant services completed in November and unexpected repairs to Skid Steer Loader; Timing of quarterly FBT payment; Long Service Leave taken; Additional staff training; Allocation of employee costs to repair wages; Timing of budget allocation on insurance; Administration costs allocated less than anticipated
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(261,599)	(37.56%)	▼	Timing	Grant funds not shown in income until work is completed, as per new accounting regulations.
Proceeds from Disposal of Assets	(12,849)	(37.06%)	▼	Timing	Anticipated disposal of assets
Capital Acquisitions	380,911	34.05%	▲	Timing	Timing of capital road works; Anticipated purchase of plant & equipment
Financing Activities					
Transfer from Reserves	(35,000)	(100.00%)	▼	Timing	Anticipated transfer from reserves to be completed

ATTACHMENT: 12.2

List of Payments for the Period Ended 1 December 2019 to 31 January 2020

List of Accounts Due & Submitted to Council for December 2019 and January 2020.

Chq/EFT	Date	Name	Description	Amount	Bank	Type	Total
8637	05/12/2019	Department Of Transport	Annual Registration Fees	-\$7,669.30	M	CSH	
8638	18/12/2019	SYNERGY	Rec Centre Power Account - 13/11/2019 to 10/12/2019	-\$4,098.05	M	CSH	
8639	18/12/2019	WATER CORPORATION	Water Accounts November 2019	-\$7,296.86	M	CSH	
8640	15/01/2020	SYNERGY	Shire Office Power Account	-\$10,133.21	M	CSH	
8641	20/01/2020	WATER CORPORATION	5 Broad Street Water Account	-\$130.02	M	CSH	
8643	31/01/2020	RABLOK CLEANING	Clean facilities after event 19/12/2019	-\$125.00	M	CSH	
8644	31/01/2020	SYNERGY	Main Hall account 877531390 for 18/10/2019 to 10/01/2020	-\$114.13	M	CSH	
8645	31/01/2020	WATER CORPORATION	Tenant Account - Mingenew Community Resource Centre	-\$89.52	M	CSH	
							-\$29,656.09
DD9134.1	02/12/2019	NAB BUSINESS VISA	Credit Card November 2019	-\$1,001.82	M	CSH	
DD9136.1	06/12/2019	Motorpass	Fuel Purchases November 2019	-\$21,283.67	M	CSH	
DD9142.1	08/12/2019	WA SUPER	Payroll deductions	-\$2,123.20	M	CSH	
DD9142.10	08/12/2019	REST Super Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9142.11	08/12/2019	MLC SUPER FUND	Superannuation contributions	-\$142.03	M	CSH	
DD9142.2	08/12/2019	Host Plus Superannuation Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9142.3	08/12/2019	PRIME SUPER	Superannuation contributions	-\$274.04	M	CSH	
DD9142.4	08/12/2019	Australian Super	Superannuation contributions	-\$725.56	M	CSH	
DD9142.5	08/12/2019	Sun Super	Superannuation contributions	-\$951.92	M	CSH	
DD9142.6	08/12/2019	Australlian Super	Superannuation contributions	-\$209.16	M	CSH	
DD9142.7	08/12/2019	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$351.98	M	CSH	
DD9142.8	08/12/2019	ANZ Smart Choice Super	Superannuation contributions	-\$95.79	M	CSH	
DD9142.9	08/12/2019	Plum Personal Plan	Superannuation contributions	-\$209.16	M	CSH	
DD9147.1	22/12/2019	WA SUPER	Payroll deductions	-\$2,109.26	M	CSH	
DD9147.10	22/12/2019	Host Plus Superannuation Fund	Superannuation contributions	-\$203.43	M	CSH	
DD9147.2	22/12/2019	PRIME SUPER	Superannuation contributions	-\$279.40	M	CSH	
DD9147.3	22/12/2019	Australian Super	Superannuation contributions	-\$756.09	M	CSH	
DD9147.4	22/12/2019	Sun Super	Superannuation contributions	-\$951.92	M	CSH	
DD9147.5	22/12/2019	Australlian Super	Superannuation contributions	-\$209.16	M	CSH	
DD9147.6	22/12/2019	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$351.98	M	CSH	
DD9147.7	22/12/2019	ANZ Smart Choice Super	Superannuation contributions	-\$63.65	M	CSH	
DD9147.8	22/12/2019	Plum Personal Plan	Superannuation contributions	-\$209.16	M	CSH	
DD9147.9	22/12/2019	REST Super Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9150.1	30/12/2019	Western Australian Treasury Corporation	Loan Repayment December 2019	-\$42,103.56	M	CSH	
DD9154.1	05/01/2020	WA SUPER	Payroll deductions	-\$2,179.84	M	CSH	
DD9154.10	05/01/2020	Host Plus Superannuation Fund	Superannuation contributions	-\$227.32	M	CSH	
DD9154.2	05/01/2020	PRIME SUPER	Superannuation contributions	-\$274.04	M	CSH	

DD9154.3	05/01/2020	Australian Super	Superannuation contributions	-\$780.42	M	CSH	
DD9154.4	05/01/2020	Sun Super	Superannuation contributions	-\$951.92	M	CSH	
DD9154.5	05/01/2020	Australlian Super	Superannuation contributions	-\$227.32	M	CSH	
DD9154.6	05/01/2020	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$195.15	M	CSH	
DD9154.7	05/01/2020	Plum Personal Plan	Superannuation contributions	-\$66.92	M	CSH	
DD9154.8	05/01/2020	REST Super Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9154.9	05/01/2020	MLC SUPER FUND	Superannuation contributions	-\$210.72	M	CSH	
DD9155.1	06/01/2020	Motorpass	Fuel Purchases December 2019	-\$19,631.37	M	CSH	
DD9158.1	30/12/2019	NAB BUSINESS VISA	Credit Card December 2019	-\$364.95	M	CSH	
DD9163.1	23/12/2019	BP Australia Pty Ltd	Fuel Purchases	-\$112.48	M	CSH	
DD9179.1	19/01/2020	WA SUPER	Payroll deductions	-\$2,156.66	M	CSH	
DD9179.10	19/01/2020	REST Super Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9179.11	19/01/2020	MLC SUPER FUND	Superannuation contributions	-\$187.72	M	CSH	
DD9179.2	19/01/2020	Host Plus Superannuation Fund	Superannuation contributions	-\$209.16	M	CSH	
DD9179.3	19/01/2020	PRIME SUPER	Superannuation contributions	-\$274.04	M	CSH	
DD9179.4	19/01/2020	Australian Super	Superannuation contributions	-\$695.25	M	CSH	
DD9179.5	19/01/2020	Sun Super	Superannuation contributions	-\$951.92	M	CSH	
DD9179.6	19/01/2020	Australlian Super	Superannuation contributions	-\$151.00	M	CSH	
DD9179.7	19/01/2020	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$361.93	M	CSH	
DD9179.8	19/01/2020	ANZ Smart Choice Super	Superannuation contributions	-\$46.56	M	CSH	
DD9179.9	19/01/2020	Plum Personal Plan	Superannuation contributions	-\$186.41	M	CSH	
DD9183.1	23/01/2020	Western Australian Treasury Corporation	DECEMBER GUARANTEE FEES 2019	-\$1,644.60	M	CSH	
DD9189.1	21/01/2020	BP Australia Pty Ltd	Fuel Purchases for December 2019	-\$88.79	M	CSH	
DD9189.2	30/01/2020	NAB BUSINESS VISA	Credit Card - January 2020	-\$5,725.65	M	CSH	-\$113,553.88
DOT021219	04/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transaction: 02/12/2019	-\$735.00	M	CSH	
DOT041219	06/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 04/12/2019	-\$1,697.75	M	CSH	
DOT060120	08/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 06/01/2020	-\$15,947.65	M	CSH	
DOT061219	10/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 06/12/2019	-\$1,319.90	M	CSH	
DOT070120	09/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transaction: 07/01/2020	-\$6,731.35	M	CSH	
DOT080120	10/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 08/01/2020	-\$27.70	M	CSH	
DOT090120	13/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 13/01/2020	-\$386.20	M	CSH	
DOT091219	11/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 09/12/2019	-\$9,254.35	M	CSH	
DOT100120	14/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 10/01/2019	-\$1,675.80	M	CSH	
DOT101219	12/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 10/12/2019	-\$7,109.15	M	CSH	
DOT111219	13/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 11/12/2019	-\$581.75	M	CSH	
DOT121219	16/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 12/12/2019	-\$3,291.60	M	CSH	
DOT130120	15/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 13/01/2019	-\$411.00	M	CSH	
DOT131219	17/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 13/12/2019	-\$177.00	M	CSH	
DOT140120	16/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 14/01/2020	-\$1,973.65	M	CSH	
DOT150120	17/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 15/01/2019	-\$79.25	M	CSH	

DOT160120	20/01/2020	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 16/01/2020	-\$599.40	M	CSH	
DOT161219	18/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 16/12/2019	-\$1,556.30	M	CSH	
DOT170120	21/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 17/01/2020	-\$27,755.80	M	CSH	
DOT171219	19/12/2019	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 17/12/2019	-\$2,596.60	M	CSH	
DOT200120	22/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 20/01/2020	-\$2,171.80	M	CSH	
DOT210120	23/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 21/01/2020	-\$149.50	M	CSH	
DOT220120	24/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 22/01/2020	-\$13,716.60	M	CSH	
DOT230120	28/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 230120	-\$55.60	M	CSH	
DOT280120	30/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 28/02/2020	-\$4,365.65	M	CSH	
DOT281119	02/12/2019	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 28/11/2019	-\$909.55	M	CSH	
DOT290120	31/01/2020	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 29/01/2020	-\$1,250.95	M	CSH	
DOT291119	03/12/2019	DEPARTMENT OF TRANSPORT	DoT Licensing Transactions: 29/11/2019	-\$1,152.95	M	CSH	-\$107,679.80
EFT13103	05/12/2019	BOVONE CONSULTING	Consultant Fees - Reg 17 Audit	-\$6,979.00	M	CSH	
EFT13104	05/12/2019	AIT SPECIALISTS PTY LTD	Professional Services Provided	-\$439.67	M	CSH	
EFT13105	05/12/2019	BUNNINGS Group Limited	Various Parts & Tools Purchased	-\$1,106.54	M	CSH	
EFT13106	05/12/2019	Debtor	Water Bill Refund	-\$42.02	M	CSH	
EFT13107	05/12/2019	BPH	Roadworks Contract	-\$73,370.00	M	CSH	
EFT13108	05/12/2019	BREEZE CONNECT PTY LTD	Phone System Charges	-\$232.00	M	CSH	
EFT13109	05/12/2019	Toll Transport Pty Ltd	Freight Costs	-\$30.42	M	CSH	
EFT13110	05/12/2019	COATES HIRE OPERATIONS PTY LTD	Hire of Machinery	-\$1,381.99	M	CSH	
EFT13111	05/12/2019	Payroll deductions	Payroll deductions	-\$621.10	M	CSH	
EFT13112	05/12/2019	CRAIGES AUTO ELECTRICAL & AIR CONDITIONING	Works Completed on MI 052	-\$2,703.36	M	CSH	
EFT13113	05/12/2019	DELTA CLEANING SERVICES GERALDTON	Cleaning Services	-\$1,230.90	M	CSH	
EFT13114	05/12/2019	DEAN CONTRACTING PTY LTD	Wet Hire Fees	-\$28,633.00	M	CSH	
EFT13115	05/12/2019	ELDERS LIMITED	PPE	-\$266.49	M	CSH	
EFT13116	05/12/2019	GLOBE AUSTRALIA PTY LTD	Repairs to Mosquito Fogger	-\$449.90	M	CSH	
EFT13117	05/12/2019	GNC CONCRETE AND PRECAST	Purchase of Concrete Pipes	-\$4,921.40	M	CSH	
EFT13118	05/12/2019	IT Vision	Services	-\$1,100.00	M	CSH	
EFT13119	05/12/2019	JASON SIGN MAKERS	Purchase of Posts	-\$257.40	M	CSH	
EFT13120	05/12/2019	Rates refund	Rates refund	-\$352.13	M	CSH	
EFT13121	05/12/2019	LATERAL ASPECT	Printing Costs	-\$1,085.37	M	CSH	
EFT13122	05/12/2019	LMW PERTH	Valuation Report	-\$1,200.00	M	CSH	
EFT13123	05/12/2019	Payroll deductions	Payroll deductions	-\$20.50	M	CSH	
EFT13124	05/12/2019	Shire Of Mingenew	Payroll deductions	-\$100.00	M	CSH	
EFT13125	05/12/2019	Mingenew Community Resource Centre	Christmas Tree	-\$94.00	M	CSH	
EFT13126	05/12/2019	Moora Toyota	Purchase of New Vehicle	-\$16,795.60	M	CSH	
EFT13128	05/12/2019	MIDWEST LOCK & SAFE	Keys Cut	-\$160.00	M	CSH	
EFT13129	05/12/2019	GERALDTON TOYOTA	Service of 1 MI	-\$538.51	M	CSH	
EFT13130	05/12/2019	MIDWEST MOWERS & SMALL ENGINES	Chainsaw Sharpening Kit	-\$324.80	M	CSH	
EFT13131	05/12/2019	MINGENEW SPRING CARAVAN PARK	Accommodation Costs	-\$2,140.00	M	CSH	

EFT13132	05/12/2019	M P ASSETS WA PTY LTD	Supply of Labour Hire	-\$9,240.00	M	CSH	
EFT13133	05/12/2019	Officeworks	Office Stationary	-\$326.80	M	CSH	
EFT13134	05/12/2019	Ocean Air	Annual Air Conditioner Maintenance	-\$10,711.60	M	CSH	
EFT13135	05/12/2019	PALM ROADHOUSE	Roadhouse Purchases	-\$400.50	M	CSH	
EFT13136	05/12/2019	PEMCO DIESEL PTY LTD	Mechanical Works Completed on MI 027	-\$2,359.89	M	CSH	
EFT13137	05/12/2019	SHAWMAC	Road Safety Audit	-\$814.00	M	CSH	
EFT13138	05/12/2019	SEASIDE SIGNS	Purchase of Signs	-\$115.50	M	CSH	
EFT13139	05/12/2019	Squires Resources Pty Ltd	Grader Operator	-\$8,448.00	M	CSH	
EFT13140	05/12/2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	Hire of Dozer & Operator	-\$1,386.00	M	CSH	
EFT13141	05/12/2019	WESTRAC PTY LTD	Purchase of Parts	-\$551.04	M	CSH	
EFT13142	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19	-\$941.00	M	CSH	
EFT13143	18/12/2019	AMPAC	AMPAC Debt Recovery Fees	-\$1,055.96	M	CSH	
EFT13144	18/12/2019	ABCO PRODUCTS	Cleaning Products - Urinal Blocks, Bin Liners, Towel, Tissue, Freight	-\$906.33	M	CSH	
EFT13145	18/12/2019	ATOM SUPPLY	Filter Cartridge and Organic Vapour	-\$283.09	M	CSH	
EFT13146	18/12/2019	AIT SPECIALISTS PTY LTD	Professional Services Provided, Completion of Fuel Tax Credits - November 2019	-\$762.74	M	CSH	
EFT13147	18/12/2019	Australian Institute Of Management	Staff Training - Excel Intermediate	-\$918.00	M	CSH	
EFT13148	18/12/2019	BUNNINGS Group Limited	Various Building materials - Lattice	-\$897.49	M	CSH	
EFT13149	18/12/2019	BOC GASES	Monthly Gas Bottle Charges - 29/10/2019 to 27/11/2019	-\$46.24	M	CSH	
EFT13150	18/12/2019	Bedrock Electrical Services	Barbecue Inspection	-\$396.00	M	CSH	
EFT13151	18/12/2019	BPH	Roadworks Contract	-\$61,886.00	M	CSH	
EFT13152	18/12/2019	BREEZE CONNECT PTY LTD	Phone System Charges - November 2019 (1.11.2019 to 30.11.2019)	-\$232.00	M	CSH	
EFT13153	18/12/2019	Toll Transport Pty Ltd	Freight Costs	-\$31.19	M	CSH	
EFT13154	18/12/2019	CUTTING EDGES PTY LTD	Cutting Edges for PMI 541	-\$2,244.22	M	CSH	
EFT13155	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19, President's Allowance	-\$2,051.00	M	CSH	
EFT13156	18/12/2019	Payroll deductions	Payroll deductions	-\$621.10	M	CSH	
EFT13157	18/12/2019	LANDGATE	Gross Rental Valuations Schedule No: G2019/6	-\$67.85	M	CSH	
EFT13158	18/12/2019	DONGARA CARPET CLEANING	Carpet Cleaning - Recreation Centre, Autumn Centre and Travel Fee	-\$650.00	M	CSH	
EFT13159	18/12/2019	ELDERS LIMITED	Purchase of Cement Portland Grey 20kg	-\$723.20	M	CSH	
EFT13160	18/12/2019	Councillor	Councillor Sitting Fees	-\$194.00	M	CSH	
EFT13161	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19	-\$747.00	M	CSH	
EFT13162	18/12/2019	GERALDTON TROPHY CENTRE	Engraving to Desk Wedge Plates for Councillors and Honour Board Plates	-\$165.00	M	CSH	
EFT13163	18/12/2019	GERALDTON TV & RADIO SERVICES	Aerial and radio for machinery	-\$965.80	M	CSH	
EFT13164	18/12/2019	GREENFIELD TECHNICAL SERVICES	Project Management Fees - Coalseam Road - 4 x Site Inspections, Meetings and Co-ordinating Activities	-\$8,433.15	M	CSH	

EFT13165	18/12/2019	JR & A HERSEY PTY LTD	Various Workshop Items referring to Invoices 46572, 46573, 46574	-\$1,486.17	M	CSH	
EFT13166	18/12/2019	INFINITUM TECHNOLOGIES	IT Support and Maintenance - December 2019	-\$1,268.30	M	CSH	
EFT13167	18/12/2019	LATERAL ASPECT	Service Fee November 2019	-\$3,758.33	M	CSH	
EFT13168	18/12/2019	Payroll deductions	Payroll deductions	-\$20.50	M	CSH	
EFT13169	18/12/2019	Shire Of Mingenew	Payroll deductions	-\$100.00	M	CSH	
EFT13170	18/12/2019	STARICK TYRES	205R16 Toyo Tyres fitted and balanced and tyre disposal fee	-\$879.97	M	CSH	
EFT13171	18/12/2019	Mingenew - Irwin Group	2019 Sponsorship	-\$3,300.00	M	CSH	
EFT13172	18/12/2019	MIDWEST LOCK & SAFE	Keys Cut - Master Key - Verity and Clara	-\$60.00	M	CSH	
EFT13173	18/12/2019	MARKETFORCE	Advertising Fees, Midwest Times 27/11/2019 - President and Deputy Election Notice	-\$531.09	M	CSH	
EFT13174	18/12/2019	Councillor	Councillor Sitting Fees	-\$194.00	M	CSH	
EFT13175	18/12/2019	MINGENEW IGA X-PRESS & LIQUOR	IGA Account November 2019	-\$455.23	M	CSH	
EFT13176	18/12/2019	M P ASSETS WA PTY LTD	Supply of light vehicle and grader operator/labour hire on Coalseam Road roadworks	-\$20,284.00	M	CSH	
EFT13177	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19	-\$747.00	M	CSH	
EFT13178	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19, Deputy President's Allowance - Dec 19	-\$1,400.00	M	CSH	
EFT13179	18/12/2019	Councillor	Councillor Sitting Fees- Dec 19, President's Allowance	-\$2,322.00	M	CSH	
EFT13180	18/12/2019	State Archives and Records Authority of NSW	Additional copy of Keyword for councils - Record management	-\$31.00	M	CSH	
EFT13181	18/12/2019	Officeworks	Various Stationery for Office	-\$73.69	M	CSH	
EFT13182	18/12/2019	Ocean Air	Annual Airconditioning Maintenance - Mingenew Day Care Centre - Fault reported	-\$770.50	M	CSH	
EFT13183	18/12/2019	PEST A KILL WA	Renewal of Seventh Year Exterra Termite Inspections - Shire & Chamber Offices - 22/12/19 to 22/12/20	-\$3,355.00	M	CSH	
EFT13184	18/12/2019	POOL & SPA MART	Pool Equipment, Pool Maintenance Items	-\$1,195.00	M	CSH	
EFT13185	18/12/2019	PEMCO DIESEL PTY LTD	MI 112 - Mechanical works and 500 hr Service completed	-\$11,067.77	M	CSH	
EFT13186	18/12/2019	Staff	Reimbursements for purchases	-\$149.50	M	CSH	
EFT13187	18/12/2019	LANDMARK	FMCA Danadim 10L	-\$89.60	M	CSH	
EFT13188	18/12/2019	Councillor	Councillor Sitting Fees - Dec 19	-\$941.00	M	CSH	
EFT13189	18/12/2019	Squires Resources Pty Ltd	Grader Operator	-\$220.00	M	CSH	
EFT13190	18/12/2019	Telstra Corporation	Telstra Account November 2019	-\$2,034.29	M	CSH	
EFT13191	18/12/2019	TARTS & CO CATERING	Purchase of Flowers - Sarah Kempton after Surgery	-\$35.00	M	CSH	
EFT13192	18/12/2019	VELPIC	Monthly Velpic fees for November 2019 - Contract/Employee Induction Part A	-\$464.20	M	CSH	
EFT13193	18/12/2019	Walga	WALGA Council Member Essentials ELearning Subscription (Dec 19 - Dec 20)	-\$4,000.00	M	CSH	

EFT13194	18/12/2019	WSP AUSTRALIA PTY LTD	WAPC Design Fees for Drawings, Report, Guardrail and Headwalls	-\$1,031.25	M	CSH	
EFT13195	15/01/2020	CR Justin Bagley	CR Nomination Deposit Refund	-\$80.00	M	CSH	
EFT13196	15/01/2020	Staff	Reimbursements	-\$661.10	M	CSH	
EFT13197	15/01/2020	Australian Taxation Office	BAS December 2019	-\$4,019.00	M	CSH	
EFT13198	15/01/2020	AUSTRALIA POST	December Postage Fees	-\$243.38	M	CSH	
EFT13199	15/01/2020	ATOM SUPPLY	Purchase of PPE Gear	-\$117.81	M	CSH	
EFT13200	15/01/2020	AIT SPECIALISTS PTY LTD	Professional Services Provided	-\$679.47	M	CSH	
EFT13201	15/01/2020	BUNNINGS Group Limited	Pool Items	-\$156.04	M	CSH	
EFT13202	15/01/2020	BOC GASES	Monthly Gas Bottle Charges	-\$47.78	M	CSH	
EFT13203	15/01/2020	Bedrock Electrical Services	Electrical Works Completed at Mens Shed	-\$3,660.00	M	CSH	
EFT13204	15/01/2020	BPH	Roadworks Contract	-\$90,356.75	M	CSH	
EFT13205	15/01/2020	Toll Transport Pty Ltd	Frieght Costs	-\$157.86	M	CSH	
EFT13206	15/01/2020	Gary John Cosgrove	CR Nomination Deposit Refund	-\$80.00	M	CSH	
EFT13207	15/01/2020	COATES HIRE OPERATIONS PTY LTD	Hire of Machinery	-\$1,021.47	M	CSH	
EFT13208	15/01/2020	Payroll deductions	Payroll deductions	-\$1,242.20	M	CSH	
EFT13209	15/01/2020	DELTA CLEANING SERVICES GERALDTON	Cleaning Services	-\$1,230.90	M	CSH	
EFT13210	15/01/2020	DONGARA BUILDING & TRADE SUPPLIES	Pool Pump Fittings	-\$43.16	M	CSH	
EFT13211	15/01/2020	CAROL FARR	CR Nomination Deposits Refund	-\$80.00	M	CSH	
EFT13212	15/01/2020	GERALDTON AG SERVICES	Purchase of Air Compressor	-\$2,506.55	M	CSH	
EFT13213	15/01/2020	GREENFIELD TECHNICAL SERVICES	Project Management Fees	-\$6,969.05	M	CSH	
EFT13214	15/01/2020	GUARDIAN PRINT & GRAPHICS	Printing Fees	-\$395.00	M	CSH	
EFT13215	15/01/2020	INFINITUM TECHNOLOGIES	IT Support & Maintenance	-\$1,268.30	M	CSH	
EFT13216	15/01/2020	LATERAL ASPECT	Service Fee December 2019	-\$3,758.33	M	CSH	
EFT13217	15/01/2020	LGIS	Regional Risk Co-Ordinator Program	-\$3,113.00	M	CSH	
EFT13218	15/01/2020	Payroll deductions	Payroll deductions	-\$41.00	M	CSH	
EFT13219	15/01/2020	Shire Of Mingenew	Payroll deductions	-\$200.00	M	CSH	
EFT13220	15/01/2020	MIDWEST TURF SUPPLIES	Supply of Fertiliser	-\$2,695.00	M	CSH	
EFT13221	15/01/2020	STARICK TYRES	New Tyres Fitted & Balanced	-\$1,410.56	M	CSH	
EFT13222	15/01/2020	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	Professional Service Provided in November 2019	-\$1,500.00	M	CSH	
EFT13223	15/01/2020	MINGENEW BAKERY	Bakery Account Nov/Dec 2019	-\$109.70	M	CSH	
EFT13224	15/01/2020	MINGENEW IGA X-PRESS & LIQUOR	IGA Account December 2019	-\$325.83	M	CSH	
EFT13225	15/01/2020	M P ASSETS WA PTY LTD	Suuply of Labour Hire	-\$4,268.00	M	CSH	
EFT13226	15/01/2020	HELLENE MCTAGGART	CR Nomination Deposit Refund	-\$80.00	M	CSH	
EFT13227	15/01/2020	Ocean Air	Air Conditioner Repairs	-\$695.00	M	CSH	
EFT13228	15/01/2020	ONEMUSIC AUSTRALIA	Music Licence	-\$350.00	M	CSH	
EFT13229	15/01/2020	POOL & SPA MART	Pool Repairs	-\$649.00	M	CSH	
EFT13230	15/01/2020	PEMCO DIESEL PTY LTD	Engine Replacement	-\$24,981.16	M	CSH	
EFT13231	15/01/2020	LANDMARK	Fertilisers	-\$1,870.50	M	CSH	
EFT13232	15/01/2020	SHIRE OF CHAPMAN VALLEY	Planning Services	-\$462.00	M	CSH	

EFT13233	15/01/2020	Telstra Corporation	Text Message Charges	-\$147.75	M	CSH	
EFT13234	15/01/2020	TOTALLY WORKWEAR	Boots for Stan	-\$137.45	M	CSH	
EFT13235	15/01/2020	VELPIC	Monthly Velpic Fees	-\$389.40	M	CSH	
EFT13236	15/01/2020	WESTRAC PTY LTD	Purchase of Coolant	-\$753.64	M	CSH	
EFT13237	15/01/2020	WCP CIVIL PTY LTD	Refund of Overpaid Account	-\$25.00	M	CSH	
EFT13238	31/01/2020	Refund	Irrigation extensions x 30, 25mm joiners x 3, 25mm joiners x 12	-\$69.65	M	CSH	
EFT13239	31/01/2020	AMPAC	Debt recovery services Period ending 31/12/2019	-\$1,055.96	M	CSH	
EFT13240	31/01/2020	ATOM SUPPLY	Shovel post hole round mouth long handle wooden cyclone	-\$104.17	M	CSH	
EFT13241	31/01/2020	BREEZE CONNECT PTY LTD	Trunk ID - 8346092 - Main Line - Unlimited - 4Lines (4 channels, 5 DID's included)	-\$232.00	M	CSH	
EFT13242	31/01/2020	Toll Transport Pty Ltd	Transport of parcels.	-\$51.21	M	CSH	
EFT13243	31/01/2020	Payroll deductions	Payroll deductions	-\$621.10	M	CSH	
EFT13244	31/01/2020	DELTA CLEANING SERVICES GERALDTON	Weekly clean of Shire office building, paid monthly, including monthly deep clean of toilets + kitchens, quarterly window clean JANUARY 2020	-\$1,230.90	M	CSH	
EFT13245	31/01/2020	LANDGATE	Mining Tenements Schedule No M2019/4	-\$39.80	M	CSH	
EFT13246	31/01/2020	DONGARA BOBCAT & CONTRACTING SERVICES	10 cubic metres of cream sand for playgrounds	-\$665.50	M	CSH	
EFT13247	31/01/2020	DEAN CONTRACTING PTY LTD	Extension of PO # 11567, Operator Hire: 26/11 to 22/12	-\$12,476.75	M	CSH	
EFT13248	31/01/2020	ELDERS LIMITED	Pallet of GP Concrete (64 bags)	-\$798.00	M	CSH	
EFT13249	31/01/2020	GERALDTON AG SERVICES	Large Self-Setting Cat Trap (800 x 300 x 250mm)	-\$358.12	M	CSH	
EFT13250	31/01/2020	INGS ENGINEERING	Half-inch tungsten tip drillbit for bowling green aerator	-\$338.80	M	CSH	
EFT13251	31/01/2020	IRWIN PLUMBING SERVICES	Remove and replace (at 6 x APU units) hot water unit anodes, replace hot/cold relief valves.	-\$1,892.00	M	CSH	
EFT13252	31/01/2020	Creditor	Tyres replaced as a result of incident with Shire Contractor on Nanekine Rd.	-\$2,542.10	M	CSH	
EFT13253	31/01/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Finance professionals conference 2020	-\$1,170.00	M	CSH	
EFT13254	31/01/2020	LO-GO APPOINTMENTS	Temp admin officer to replace Sarah Kempton	-\$2,387.62	M	CSH	
EFT13255	31/01/2020	LENANE HOLDINGS	Dry hire of 7t excavator (13th - 17th Jan) less 0.5 day for blown hose.	-\$1,485.00	M	CSH	
EFT13256	31/01/2020	Payroll deductions	Payroll deductions	-\$20.50	M	CSH	
EFT13257	31/01/2020	Shire Of Mingenew	Payroll deductions	-\$100.00	M	CSH	
EFT13258	31/01/2020	MIDWEST TURF SUPPLIES	Supply of commercial I 25ss Sprinklers - 4 x box of 12	-\$6,350.40	M	CSH	
EFT13259	31/01/2020	STARICK TYRES	Tyres for Backhoe MI 262	-\$2,228.60	M	CSH	
EFT13260	31/01/2020	MGB DIESEL CONTRACTING PTY LTD	Pressure test for problems. PSDI	-\$435.60	M	CSH	
EFT13261	31/01/2020	Mach 1 Auto One	Pedestal drill press and Ryco oil filter	-\$624.30	M	CSH	
EFT13262	31/01/2020	M P ASSETS WA PTY LTD	Supply of labour/operator with light vehicle for Coalseam Road works (Estimated hours)	-\$13,860.00	M	CSH	

EFT13263	31/01/2020	Officeworks	2020 Diaries	-\$110.68	M	CSH	
EFT13264	31/01/2020	Office Of The Auditor General	Fee for the attest audit for the Shire of Mingenew for the year ended 30 June 2019.	-\$24,200.00	M	CSH	
EFT13265	31/01/2020	PALM ROADHOUSE	Catering for CBH meeting of 18 people - 18th Dec.	-\$158.40	M	CSH	
EFT13266	31/01/2020	POOL & SPA MART	Swimming pool chemicals.	-\$156.98	M	CSH	
EFT13267	31/01/2020	Staff	Reimburse cost for S Kempton farewell gift.	-\$57.22	M	CSH	
EFT13268	31/01/2020	TRUCKLINE	Hydraulics for MI 255	-\$1,178.06	M	CSH	
EFT13269	31/01/2020	TOTAL UNIFORMS	Shire office staff uniforms.	-\$1,560.36	M	CSH	-\$569,950.10
AKF0120	31/01/2020	NATIONAL AUSTRALIA BANK	AKF Account Fees - January 2020	-\$24.60	M	CSH	
BPAY0120	31/01/2020	NATIONAL AUSTRALIA BANK	BPay Fees January 2020	-\$8.86	M	CSH	
FEES1219	31/12/2019	NAB	AKF Account Fees December 2019	-\$17.70	M	CSH	
FEES12192	31/12/2019	NAB	LSF Fees December 2019	-\$50.00	M	CSH	
IT1219	30/12/2019	FIRRENT	It Equipment Repayment - December 2019	-\$656.57	M	CSH	
ITEQIP0120	28/01/2020	FINRENT	IT Equipment lease - January 2020	-\$656.57	M	CSH	
LSF0120	31/01/2020	NATIONAL AUSTRALIA BANK	Service Fee - January 2020	-\$50.00	M	CSH	
MERCH0120	02/01/2020	NAB	Merchant Fees January 2020	-\$86.75	M	CSH	
MERCH0120	31/01/2020	NATIONAL AUSTRALIA BANK	Merchant Fees - January 2020	-\$419.02	M	CSH	
NAB0120	29/01/2020	NAB	NAB Connect Fee January 2020	-\$35.74	M	CSH	
NOV1300	16/12/2019	BUSINESS 1300	Live Answering Services - November & December 2019	-\$100.93	M	CSH	
PAY1219`	31/12/2019	NAB	BPAY FEES December 2019	-\$7.58	M	CSH	
PHONE0120	15/01/2020	BUSINESS 1300	Live Answering Services - January 2020	-\$99.00	M	CSH	
PRINT0120	07/01/2020	DE LAGE LANDON	Photocopier Lease - January 2020	-\$356.80	M	CSH	
PRINT1219	06/12/2019	DE LAGE LANDON	Photocopier Lease - December 2019	-\$356.80	M	CSH	-\$2,926.92
		Total		-\$823,766.79			-\$823,766.79