



**AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON**

Wednesday 19 April 2017

SHIRE OF MINGENEW

Shire of Mingenew

Ordinary Council Meeting Notice Paper

19 April 2017

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 19 April 2017, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.30 pm.

Martin Whitely
Chief Executive Officer

15 April 2017

MINGENEW SHIRE COUNCIL

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CHIEF EXECUTIVE OFFICER
15 APRIL 2017



SHIRE OF MINGENEW

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

Chief Executive Officer
Shire of Mingenew
PO Box 120
MINGENEW WA 6522

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter before Council

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on

(2) _____

Agenda Item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section to 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to regulation 11 of the Local Government (Rule of Conduct) Regulations 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the minutes of the meeting and recorded in the Financial Interest Register.

Yours faithfully,

Signed

Date

1. Insert Name
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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SHIRE OF MINGENEW

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 19 April 2017 COMMENCING AT 4.30pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6.0 DECLARATIONS OF INTEREST**
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES**
 - 7.1.1 ORDINARY MEETING HELD 15 MARCH 2017**



**MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON**

Wednesday 15 March 2017

SHIRE OF MINGENEW

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SHIRE OF MINGENEW

MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 15 March 2017 COMMENCING AT 4.30pm

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President, Cr Bagley, declared the meeting open at 4.30pm and welcomed all in attendance.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
HM Newton	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
KL Criddle	Councillor	Rural Ward
LM Eardley	Councillor	Town Ward
CR Lucken	Councillor	Town Ward

STAFF

MG Whitely	Chief Executive Officer
D Ojha	Finance Manager

APOLOGIES

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

There being no members of public the President proceeded with the meeting allowing a period of 15 minutes for questions from the public up until 4:47pm

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1.1 ORDINARY MEETING HELD 15 February 2017

COUNCIL DECISION – ITEM 7.1

Moved Cr Criddle

Seconded Cr Eardley

That the minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 15 February 2017 be confirmed.

CARRIED: 7/0

7.1.2 ANNUAL ELECTORS MEETING HELD 15 FEBRUARY 2017

COUNCIL DECISION – ITEM 7.1.2

Moved Cr Pearce

Seconded Cr Lucken

That the Minutes of the Annual Electors Meeting of the Shire of Mingenew held in the Council Chambers on 15 February 2017 be received and that no further action from minutes needs to be taken.

CARRIED: 7/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 2016 COMPLIANCE AUDIT RETURN

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0057
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council review and adopts the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016.

Attachment

A copy of the completed Compliance Audit Return is attached for Council consideration.

Background

Every year local government is required to carry out a compliance audit for the period 1 January to 31 December. Section 7.13 of the Local Government Act 1995 requires Council to complete the Compliance Audit Return in the form specified by the Department of Local Government and Communities and return by 31 March in the year that the Compliance Audit Return is completed.

Comment

There were areas of non compliance identified during the completion of the 2016 Return.

Consultation

Nil

Statutory Environment

Local Government Act 1995
Local Government (Functions & General) Regulations 1996
Local Government (Administration) Regulations 1996
Local Government (Audit) Regulations 1996
Local Government (Elections) Regulations 1997
Local Government (Rules of Conduct) Regulations 2007

Policy Implications

The Shire's Policy Manual should adhere with items contained within the Compliance Audit Return.

Financial Implications

Nil

Strategic Implications

Community Strategic Plan
Outcome 4.5.1 - Ensure compliance with local, town planning, building and health and all other relevant legislation

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.1

That Council;

Accept the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016 as tabled without change as per the recommendation of the Audit Committee.

COUNCIL DECISION – ITEM 9.1.1

Moved Cr Cosgrove

Seconded Cr Lucken

That Council;

Accept the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016 as tabled without change as per the recommendation of the Audit Committee.

CARRIED 7/0

9.1.2 RAV NETWORK REVIEW COMMITTEE

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0197
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the establishment of a Committee to commence a review of the RAV Network in the Shire of Mingenew.

Attachment

Nil

Background

A meeting was held on Thursday 13 October 2016 by a group of local farmers raising concerns over some of the conditions currently imposed by Main Roads on RAV Network roads and in some cases the omission of certain roads for part of the RAV Network. Of particular concern were conditions placed on both the Coalseam and Mingenew Mullewa Road's that trucks are not to operate during school bus hours. Since that meeting the CEO has been liaising with Main Roads regarding a number of anomalies with roads on the RAV network in the Shire of Mingenew.

Comment

The purpose of the Committee would be to provide feedback and advice in relation to the road network within the Shire of Mingenew and providing the CEO with the required information to liaise with Main Roads to allow the assessment of selected roads that would be beneficial in having their current RAV category reviewed. The information from Main Roads will also allow Council to plan for any proposed works that may need to be completed in the 2017/18 financial year to have these roads added to the network.

Currently there are three Council Committees and these are the Audit Committee, Executive Management Committee and Independent Living Units Working Group Committee.

Under the Local Government Act 1995 a Committee must consist of 3 or more persons and may include elected members, employees and other persons. Council Committee meetings are generally open to the public with the exception of the matters listed at section 5.23(2) of the Local Government Act where the meeting would be closed to the public.

Consultation

Nil

Statutory Environment

Local Government Act 1995 – Section 5.8 & 5.9
Local Government Act 1995 – Section 5.16, 5.17 & 5.18
Local Government Act 1995 – Section 5.22 & 5.23

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan

Outcome 1.4.2 – Support sustainable farming and other industry developments including mining

Outcome 2.5.1 – Maintain and improve road assets

Outcome 4.5.1 - Ensure compliance with local, town planning, building and health and all other relevant legislation.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.2

That Council appoint Cr Cosgrove, Cr Lucken and the CEO to the RAV Network Review Committee.

COUNCIL DECISION – ITEM 9.1.2

Moved Cr Newton

Seconded Cr Pearce

That Council appoint Cr Cosgrove, Cr Lucken and the CEO to the RAV Network Review Committee.

CARRIED 7/0

9.1.3 TOWN HALL REFURBISHMENT COMMITTEE

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0013
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the establishment of a Committee to oversee the refurbishment of The Mingenew Town Hall.

Attachment

Nil

Background

At the February Ordinary Meeting Council were presented with the tenders submitted for the refurbishment of the town hall. We also have an insurance claim in at the moment due to damage sustained to the ceiling in the storm event at the end of the January. On the basis that the claim is approved and we are looking to replace the ceiling it would seem prudent to replace the roof at the same time which may present itself as an opportune time to establish a working group for the project.

Comment

The purpose of the Committee would be to provide feedback and advice in relation to the scope of works to be undertaken in the event that refurbishment works do commence on the town hall in the 2016/17 financial year.

I am currently in the process of putting in a funding application to Lotterywest to help fund the refurbishment and thought that it would be prudent to establish a working group so that we are to progress any works that may need to be completed in the 2016/17 financial year.

Currently there are three Council Committees and these are the Audit Committee, Executive Management Committee and Independent Living Units Working Group Committee.

Under the Local Government Act 1995 a Committee must consist of 3 or more persons and may include elected members, employees and other persons. Council Committee meetings are generally open to the public with the exception of the matters listed at section 5.23(2) of the Local Government Act where the meeting would be closed to the public.

Consultation

Nil

Statutory Environment

Local Government Act 1995 – Section 5.8 & 5.9
Local Government Act 1995 – Section 5.16, 5.17 & 5.18
Local Government Act 1995 – Section 5.22 & 5.23

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan

Outcome 3.2.8 – Undertake improvements to the Mingenew Town Hall to ensure that it continues to be used

Outcome 3.6.1 – Continue to provide quality facilities for events

Outcome 4.5.1 - Ensure compliance with local, town planning, building and health and all other relevant legislation.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.3

That Council seek nominations from interested elected members to form a Town Hall Refurbishment Committee.

COUNCIL DECISION – ITEM 9.1.3

Moved Cr Eardley

Seconded Cr Pearce

That Council Nominated Cr Newton, Cr Bagley, Cr Lucken, Cr Criddle and the Chief Executive Officer to form a Town Hall Refurbishment Committee.

CARRIED 7/0

9.1.4 ROAD INSPECTION

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0201
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council set a date to conduct a road inspection of the Shire of Mingenew in preparation for the 2017/18 Budget.

Attachment

Nil

Background

Council in the past have conducted road inspections in the Shire. The last road inspection appears as if it was conducted on 16 April 2014.

Comment

It would be a valuable exercise for Council to conduct a road inspection to assist with the 2017/18 Budget preparation. In terms of timing, for the road inspection to take place it would be best to schedule it no later than the April Council Meeting which will be held on Wednesday 19 April 2017.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan
Outcome 2.5.1 – Maintain and improve road assets

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.4

That Council set a date to conduct a road inspection of the Shire to assist with the preparation of the 2017/18 Budget.

COUNCIL DECISION – ITEM 9.1.4

Moved Cr Pearce

Seconded Cr Newton

That Council conduct a road inspection on 19 April 2017 commencing at 8:30am.

CARRIED 7/0

9.1.5 BUDGET REVIEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0130
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

Council is requested to review and adopt the documentation tabled for the 2016/17 Budget Review.

Attachment

Detailed Budget Review Documents

Background

Regulation 33A of the Local Government (Financial Management) requires a local government to carry out a review of its annual budget between 1 January and 31 March each financial year.

Comment

There are various timing and permanent timing variances that have been addressed in the budget review. Explanations for these variances are provided in the Budget Review commentary and a conservative approach has been taken in finalising the forecast closing surplus position.

Consultation

Durga Ojha, Finance Manager

Statutory Environment

Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The Budget Review process is an integral part of the integrated planning frameworks and risk management processes carried out by Council.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.5
--

That Council

1. Adopts the 2016/17 Budget Review as tabled, and
2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes adopted in “Note 4 – Predicted Variances” within the 2016/17 Budget Review document.

COUNCIL DECISION – ITEM 9.1.5

Moved Cr Eardley

Seconded Cr Cosgrove

That Council

- 1. Adopts the 2016/17 Budget Review as tabled, and**
- 2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes adopted in “Note 4 – Predicted Variances” within the 2016/17 Budget Review document.**

CARRIED 7/0

9.2 FINANCE

9.2.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 28 FEBRUARY 2017

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	ADM0304
Date:	3 March 2017
Author:	Durga Ojha, Manager of Finance
Senior Officer:	Martin Whitely, Chief Executive Officer

Summary

This report recommends that the Monthly Statement of Financial Activity report for the period ending 28 February 2017 is presented to Council for adoption.

Attachment

Finance Report for period ending 28 February 2017.

Background

The Monthly Financial Report to 28 February 2017 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

Comment

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$1,637,243
Business Cash Maximiser (Municipal Funds)	0
Trust Account	\$132,232
Reserve Maximiser Account	\$330,499

MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 15 March 2017

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 28 February 2017:

	Current	30+ Days	60+ Days	90+ Days	TOTAL
Amount	1,625	40	487	271	2,423

Rates Outstanding at 28 February 2017 were:

	Current	Arrears	TOTAL
Rates	175,158	42,452	217,610
Rubbish	4,503	2,070	6,573
ESL	1,995	670	2,665
Payment Plan Fees	200	0	200
TOTAL	181,856	45,192	227,048

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2016/2017 financial year.

Consultation

Chief Executive Officer
Senior Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and

- (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

Financial implications are outlined in comments.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.1

That the Monthly Statement of Financial Activity for the period 1 July 2016 to 28 February 2017 be received.

COUNCIL DECISION – ITEM 9.2.1

Moved Cr Eardley

Seconded Cr Criddle

That the Monthly Statement of Financial Activity for the period 1 July 2016 to 28 February 2017 be received.

CARRIED 7/0

SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2017

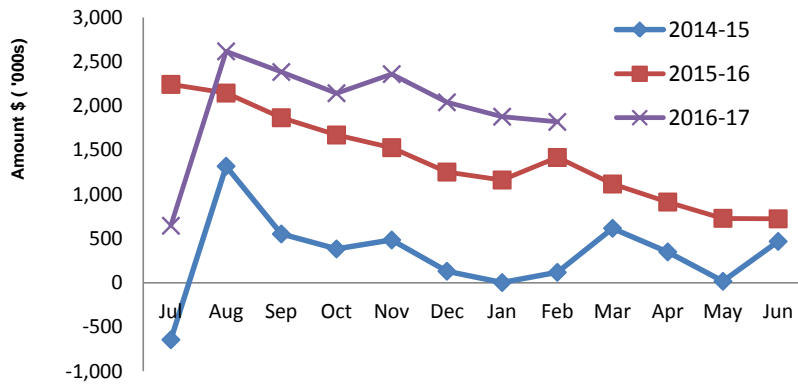
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Mingenew
Monthly Summary Information
 For the Period Ended 28 February 2017

Liquidity Over the Year (Refer Note 3)



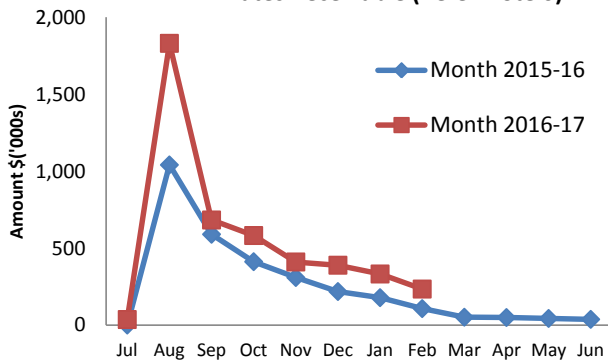
Cash and Cash Equivalents as at period end

Unrestricted	\$ 1,420,917
Restricted	\$ 547,125
	\$ 1,968,042

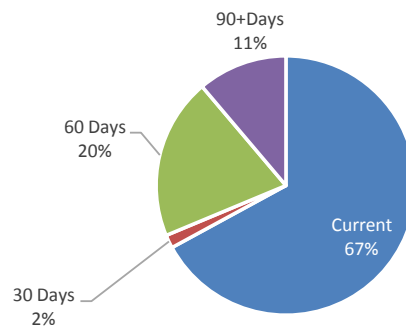
Receivables

Rates	\$ 234,607
Other	\$ 2,423
	\$ 237,030

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

Rates were issued on 22 August 2016.
 First instalment was due 27 September 2016.
 Final notices were issued 3rd October 2016
 Second Instalment was due 29 November 2016
 Third instalment was due 3 February 2017

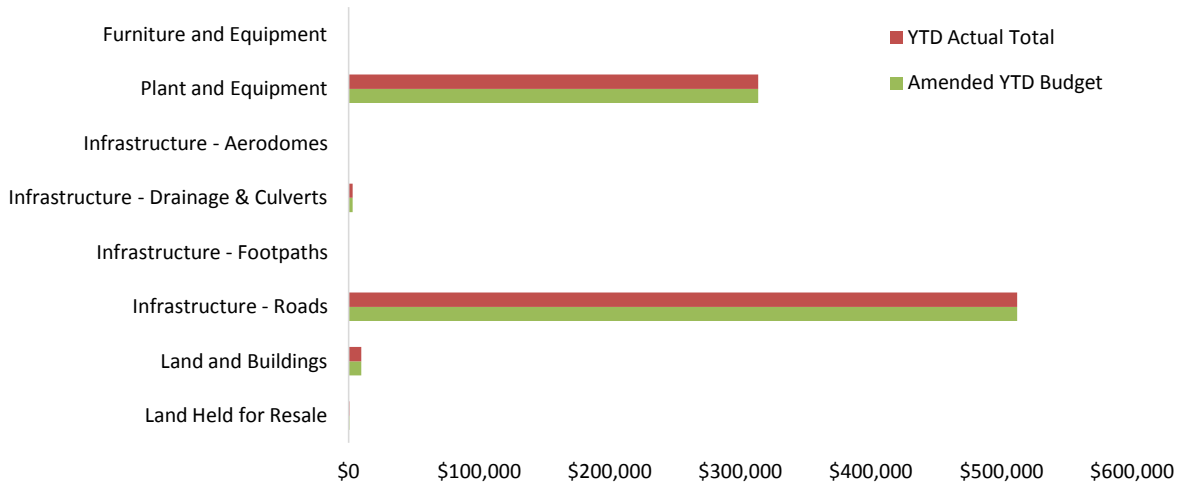
SUMMARY OF BILLING

Rates	1,751,901
Rubbish	74,790
ESL	26,057
	1,852,748

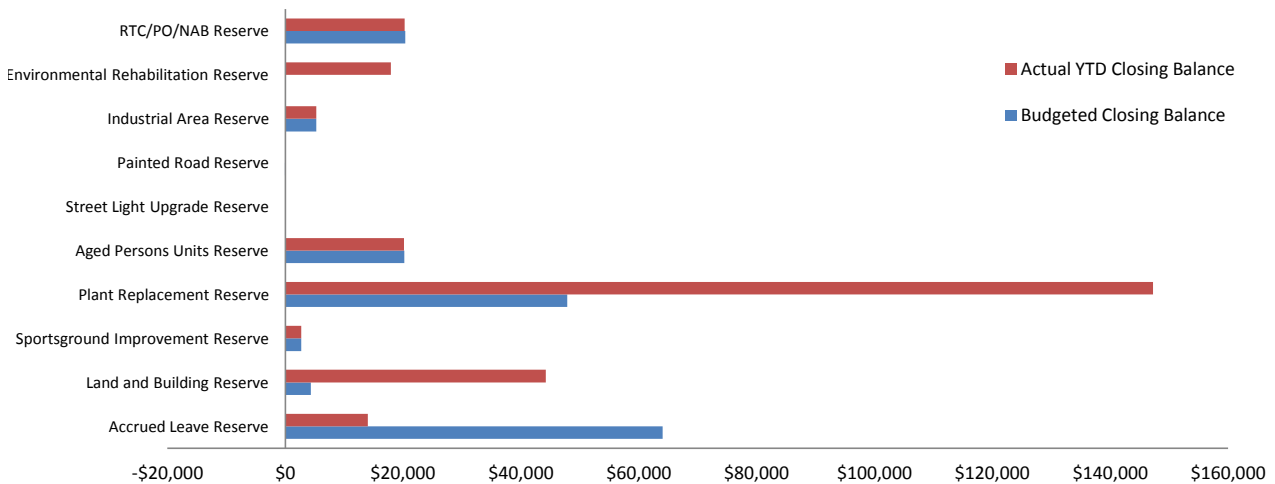
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Mingenew
Monthly Summary Information
 For the Period Ended 28 February 2017

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

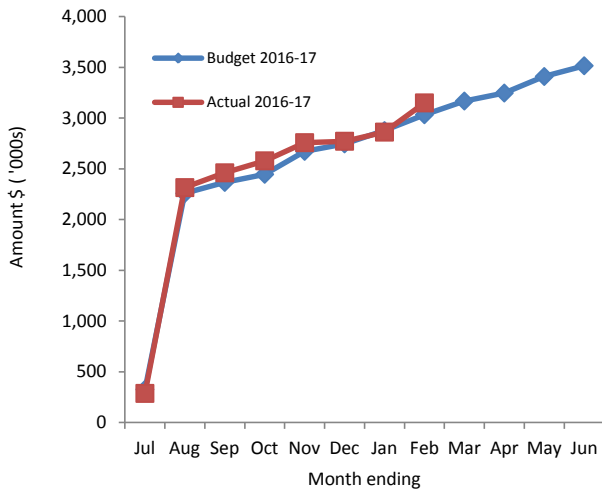
Shire of Mingenew

Monthly Summary Information

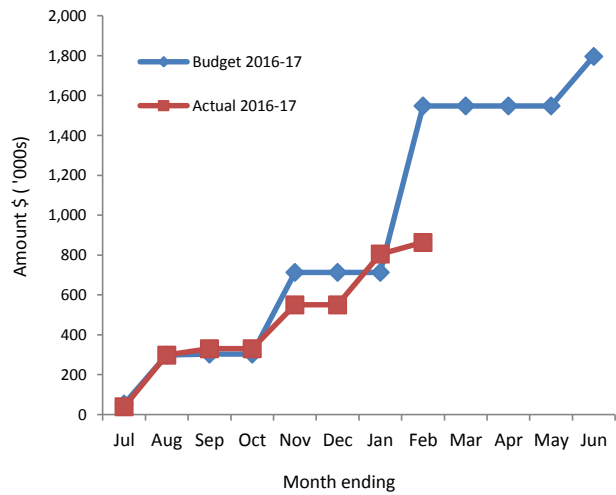
For the Period Ended 28 February 2017

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

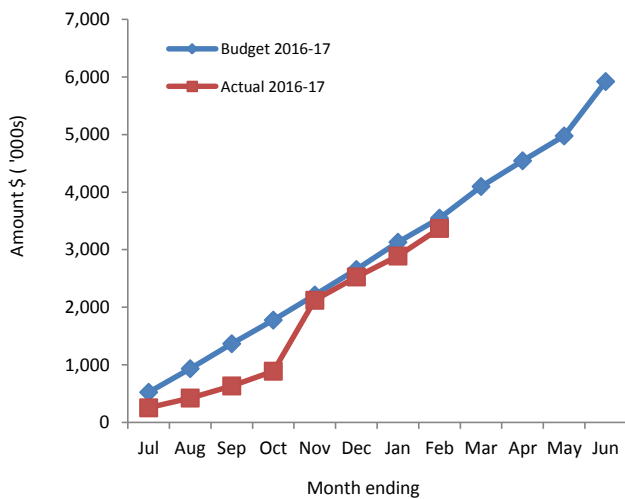


Budget Capital Revenue -v- Actual (Refer Note 2)

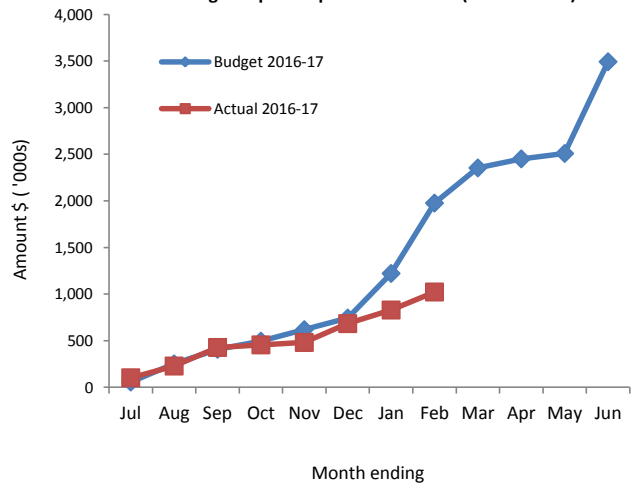


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2017

Note	2016/17 Forecast Budget	2016/17 Original Budget (a)	2016/17 YTD Budget (a)	2016/17 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
General Purpose Funding	\$ 2,384,752	\$ 2,384,752	\$ 2,284,786	\$ 2,369,908	\$ 85,121	3.73%	
Governance	7,099	7,099	4,700	15,552	10,852	230.90%	▲
Law, Order and Public Safety	79,070	79,070	22,738	19,922	(2,816)	(12.39%)	
Health	301	301	200	270	70	35.00%	
Education and Welfare	3,745	3,745	3,496	2,045	(1,451)	(41.49%)	
Housing	118,733	118,733	78,319	69,236	(9,083)	(11.60%)	
Community Amenities	85,662	85,662	84,320	81,829	(2,491)	(2.95%)	
Recreation and Culture	31,619	31,619	31,400	32,091	691	2.20%	
Transport	684,827	684,827	439,942	462,967	23,025	5.23%	
Economic Services	6,824	6,824	4,520	4,749	229	5.07%	
Other Property and Services	113,757	113,757	78,651	92,207	13,556	17.24%	▲
Total Operating Revenue	3,516,389	3,516,389	3,033,072	3,150,776	32,582		
Operating Expense							
General Purpose Funding	(89,815)	(89,815)	(64,183)	(32,569)	31,614	49.26%	▲
Governance	(217,483)	(217,483)	(199,031)	(155,560)	43,471	21.84%	▲
Law, Order and Public Safety	(170,044)	(170,044)	(100,322)	(63,916)	36,406	36.29%	▲
Health	(75,539)	(75,539)	(51,308)	(35,915)	15,393	30.00%	▲
Education and Welfare	(71,760)	(71,760)	(46,708)	(37,175)	9,533	20.41%	▲
Housing	(297,992)	(297,992)	(78,000)	(81,148)	(3,148)	(4.04%)	
Community Amenities	(372,924)	(372,924)	(192,446)	(113,665)	78,781	40.94%	▲
Recreation and Culture	(1,122,947)	(1,122,947)	(751,957)	(682,273)	69,684	9.27%	
Transport	(2,662,628)	(2,662,628)	(1,774,432)	(1,949,454)	(175,022)	(9.86%)	▼
Economic Services	(395,022)	(395,022)	(209,208)	(190,893)	18,315	8.75%	
Other Property and Services	1,552	1,552	(80,603)	(28,111)	52,492	65.12%	▲
Total Operating Expenditure	(5,474,602)	(5,474,602)	(3,548,198)	(3,370,680)	177,518		
Funding Balance Adjustments							
Add back Depreciation	2,360,651	2,360,651	1,573,736	1,541,613	(32,123)	(2.04%)	
Adjust (Profit)/Loss on Asset Disposal	(36,765)	(36,765)	(10,182)	1,861	12,043	(118.28%)	
Adjust Provisions and Accruals	0	0	0	0	0		
Net Cash from Operations	365,673	365,673	1,048,428	1,323,570	190,020		
Capital Revenues							
Grants, Subsidies and Contributions	1,795,921	1,795,921	1,074,921	549,937	(524,984)	(48.84%)	▼
Proceeds from Disposal of Assets	447,000	447,000	298,000	295,150	(2,850)	(0.96%)	
Total Capital Revenues	2,242,921	2,242,921	1,372,921	845,087	(527,834)		
Capital Expenses							
Land Held for Resale	(200,000)	(200,000)	0	(682)	(682)	(100.00%)	
Land and Buildings	(723,000)	(723,000)	(64,996)	(9,617)	55,379	85.20%	▲
Infrastructure - Roads	(1,236,362)	(1,236,362)	(1,101,515)	(512,109)	589,406	53.51%	▲
Infrastructure - Footpaths	0	0	0	0	0		
Infrastructure - Drainage & Culverts	0	0	0	(3,102)	(3,102)		
Infrastructure - Aerodomes	0	0	0	0	0		
Infrastructure - Other	(445,000)	(445,000)	(275,450)	(35,551)			
Plant and Equipment	(600,000)	(600,000)	(379,800)	(313,744)	66,056	17.39%	▲
Furniture and Equipment	(14,500)	(14,500)	(5,666)	0	5,666	100.00%	▲
Total Capital Expenditure	(3,218,862)	(3,218,862)	(1,827,427)	(874,805)	712,724		
Net Cash from Capital Activities	(975,941)	(975,941)	(454,506)	(29,718)	184,890		
Financing							
Proceeds from New Debentures	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	195,363	195,363	195,363	18,598	(176,765)	(90.48%)	
Advances to Community Groups	0	0	0	0	0		
Repayment of Debentures	(181,409)	(181,409)	(108,520)	(107,653)	867	0.80%	
Transfer to Reserves	(91,775)	(91,775)	(40,478)	(40,478)	0	0.00%	
Net Cash from Financing Activities	(77,821)	(77,821)	46,365	(129,532)	(175,897)		
Net Operations, Capital and Financing	(688,089)	(688,089)	640,287	1,164,320	199,013		
Opening Funding Surplus(Deficit)	688,089	688,089	688,089	655,550	(32,539)	(4.73%)	
Closing Funding Surplus(Deficit)	0	0	1,328,376	1,819,870	166,474		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2017

	Note	2016/17 Amended Annual Budget	2016/17 Original Budget (a)	2016/17 YTD Budget (a)	2016/17 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
Operating Revenues								
Rates	9	\$ 1,786,567	\$ 1,786,567	\$ 1,786,567	\$ 1,757,860	(28,707)	(1.61%)	
Operating Grants, Subsidies and Contributions	11	827,184	827,184	648,425	770,449	122,024	18.82%	▲
Fees and Charges		248,886	248,886	203,066	214,672	11,606	5.72%	
Service Charges		0	0	0	0	0		
Interest Earnings		22,152	22,152	13,871	22,343	8,472	61.08%	
Other Revenue		588,600	588,600	366,809	382,504	15,695	4.28%	
Profit on Disposal of Assets	8	43,000	43,000	14,334	2,948			
Total Operating Revenue		3,516,389	3,516,389	3,033,072	3,150,776	129,090		
Operating Expense								
Employee Costs		(1,017,429)	(1,017,429)	(674,431)	(724,015)	(49,584)	(7.35%)	
Materials and Contracts		(1,119,309)	(1,119,309)	(627,016)	(474,551)	152,465	24.32%	▲
Utility Charges		(123,768)	(123,768)	(82,392)	(62,750)	19,642	23.84%	▲
Depreciation on Non-Current Assets		(2,360,651)	(2,360,651)	(1,573,736)	(1,541,613)	32,123	2.04%	
Interest Expenses		(54,270)	(54,270)	(33,407)	(18,976)	14,431	43.20%	▲
Insurance Expenses		(143,612)	(143,612)	(119,415)	(127,662)	(8,247)	(6.91%)	
Other Expenditure		(649,328)	(649,328)	(433,649)	(416,305)	17,344	4.00%	
Loss on Disposal of Assets	8	(6,235)	(6,235)	(4,152)	(4,809)			
Total Operating Expenditure		(5,474,602)	(5,474,602)	(3,548,198)	(3,370,680)	178,175		
Funding Balance Adjustments								
Add back Depreciation		2,360,651	2,360,651	1,573,736	1,541,613	(32,123)	(2.04%)	
Adjust (Profit)/Loss on Asset Disposal	8	(36,765)	(36,765)	(10,182)	1,861	12,043	(118.28%)	
Adjust Provisions and Accruals		0	0	0	0	0		
Net Cash from Operations		365,673	365,673	1,048,428	1,323,570	287,184		
Capital Revenues								
Grants, Subsidies and Contributions	11	1,795,921	1,795,921	1,074,921	549,937	(524,984)	(48.84%)	▼
Proceeds from Disposal of Assets	8	447,000	447,000	298,000	295,150	(2,850)	(0.96%)	
Total Capital Revenues		2,242,921	2,242,921	1,372,921	845,087	(527,834)		
Capital Expenses								
Land Held for Resale	13	(200,000)	(200,000)	0	(682)	(682)	(100.00%)	
Land and Buildings	13	(723,000)	(723,000)	(64,996)	(9,617)	55,379	85.20%	▲
Infrastructure - Roads	13	(1,236,362)	(1,236,362)	(1,101,515)	(512,109)	589,406	53.51%	▲
Infrastructure - Footpaths	13	0	0	0	0	0		
Infrastructure - Drainage & Culverts	13	0	0	0	(3,102)	(3,102)		
Infrastructure - Aerodomes	13	0	0	0	0	0		
Infrastructure - Other	13	(445,000)	(445,000)	(275,450)	(35,551)			
Plant and Equipment	13	(600,000)	(600,000)	(379,800)	(313,744)	66,056	17.39%	▲
Furniture and Equipment	13	(14,500)	(14,500)	(5,666)	0	5,666	100.00%	▲
Total Capital Expenditure		(3,218,862)	(3,218,862)	(1,827,427)	(874,805)	712,724		
Net Cash from Capital Activities		(975,941)	(975,941)	(454,506)	(29,718)	184,890		
Financing								
Proceeds from New Debentures		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	7	195,363	195,363	195,363	18,598	(176,765)	(90.48%)	
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(181,409)	(181,409)	(108,520)	(107,653)	867	0.80%	
Transfer to Reserves	7	(91,775)	(91,775)	(40,478)	(40,478)	0	0.00%	
Net Cash from Financing Activities		(77,821)	(77,821)	46,365	(129,532)	(175,897)		
Net Operations, Capital and Financing		(688,089)	(688,089)	640,287	1,164,320	296,177		
Opening Funding Surplus(Deficit)	3	688,089	688,089	688,089	655,550	(32,539)	(4.73%)	
Closing Funding Surplus(Deficit)	3	0	0	1,328,376	1,819,870	263,638		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 28 February 2017

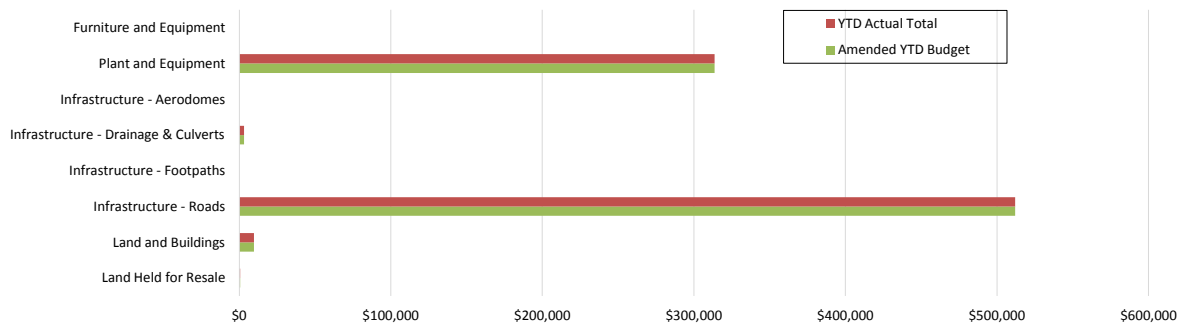
		YTD 28 02 2017					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land Held for Resale	13	\$ 682	\$ 0	\$ 682	\$ 682	\$ 200,000	\$ 0
Land and Buildings	13	2,485	7,132	9,617	9,617	723,000	0
Infrastructure - Roads	13	512,109	0	512,109	512,109	1,236,362	0
Infrastructure - Footpaths	13	0	0	0	0	0	0
Infrastructure - Drainage & Culverts	13	0	3,102	3,102	3,102	0	0
Infrastructure - Aerodomes	13	0	0	0	0	0	0
Infrastructure - Other	13	35,551	0	35,551	35,551	445,000	0
Plant and Equipment	13	313,744	0	313,744	313,744	600,000	0
Furniture and Equipment	13	0	0	0	0	14,500	0
Capital Expenditure Totals		864,571	10,234	874,805	874,805	3,218,862	0

Funded By:

Capital Grants and Contributions	549,937	1,074,921	1,838,421	524,984
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	280,752	298,000	447,000	(17,248)
Own Source Funding - Cash Backed Reserves				
Land and Building Reserve	0	0	0	0
Sportsground Improvement Reserve	0	0	40,000	0
Plant Replacement Reserve	0	0	0	0
Aged Persons Units Reserve	0	0	100,000	0
Street Light Upgrade Reserve	14,376	0	0	14,376
Painted Road Reserve	4,222	0	14,449	4,222
Industrial Area Reserve	0	0	0	0
Total Own Source Funding - Cash Backed Reserves	(18,598)	195,363	195,363	(213,961)
Own Source Funding - Operations	44,115	(693,479)	583,629	737,595
Capital Funding Total	874,805	874,805	3,218,862	0

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF MINGENEW
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 28 February 2017

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
General Purpose Funding	2,384,752	0	2,384,752	2,284,786
Governance	7,099	0	7,099	4,700
Law, Order and Public Safety	79,070	0	79,070	22,738
Health	301	0	301	200
Education and Welfare	3,745	0	3,745	3,496
Housing	118,733	0	118,733	78,319
Community Amenities	85,662	0	85,662	84,320
Recreation and Culture	31,619	0	31,619	31,400
Transport	684,827	0	684,827	439,942
Economic Services	6,824	0	6,824	4,520
Other Property and Services	113,757	0	113,757	78,651
Total Operating Revenue	3,516,389	0	3,516,389	3,033,072
Operating Expense				
General Purpose Funding	(89,815)	0	(89,815)	(64,183)
Governance	(217,483)	0	(217,483)	(199,031)
Law, Order and Public Safety	(170,044)	0	(170,044)	(100,322)
Health	(75,539)	0	(75,539)	(51,308)
Education and Welfare	(71,760)	0	(71,760)	(46,708)
Housing	(297,992)	0	(297,992)	(78,000)
Community Amenities	(372,924)	0	(372,924)	(192,446)
Recreation and Culture	(1,122,947)	0	(1,122,947)	(751,957)
Transport	(2,662,628)	0	(2,662,628)	(1,774,432)
Economic Services	(395,022)	0	(395,022)	(209,208)
Other Property and Services	1,552	0	1,552	(80,603)
Total Operating Expenditure	(5,474,602)	0	(5,474,602)	(3,548,198)
Funding Balance Adjustments				
Add back Depreciation	2,360,651	0	2,360,651	1,573,736
Adjust (Profit)/Loss on Asset Disposal	(36,765)	0	(36,765)	(10,182)
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	365,673	0	365,673	1,048,428
Capital Revenues				
Grants, Subsidies and Contributions	1,795,921	0	1,795,921	1,074,921
Proceeds from Disposal of Assets	447,000	0	447,000	298,000
Total Capital Revenues	2,242,921	0	2,242,921	1,372,921
Capital Expenses				
Land Held for Resale	(200,000)	0	(200,000)	0
Land and Buildings	(723,000)	0	(723,000)	(64,996)
Infrastructure - Roads	(1,236,362)	0	(1,236,362)	(1,101,515)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Drainage & Culverts	0	0	0	0
Infrastructure - Aerodomes	0	0	0	0
Infrastructure - Other	(445,000)	0	(445,000)	(275,450)
Plant and Equipment	(600,000)	0	(600,000)	(379,800)
Furniture and Equipment	(14,500)	0	(14,500)	(5,666)
Total Capital Expenditure	(3,218,862)	0	(3,218,862)	(1,827,427)
Net Cash from Capital Activities	(975,941)	0	(975,941)	(454,506)
Financing				
Proceeds from New Debentures	0	0	0	0
Proceeds from Advances	0	0	0	0
Self-Supporting Loan Principal	0	0	0	0
Transfer from Reserves	195,363	0	195,363	195,363
Advances to Community Groups	0	0	0	0
Repayment of Debentures	(181,409)	0	(181,409)	(108,520)
Transfer to Reserves	(91,775)	0	(91,775)	(40,478)
Net Cash from Financing Activities	(77,821)	0	(77,821)	46,365
Net Operations, Capital and Financing	(688,091)	0	(688,089)	640,287
Opening Funding Surplus(Deficit)	688,089	0	688,089	688,089
Closing Funding Surplus(Deficit)	0	0	0	1,328,376

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Excludes rubbish removal charges, interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"Standing proud, growing strong"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: To be a diverse and innovative economy with a range of local employment opportunities.

Environment: A sustainable natural and built environment that meets current and future community needs.

Social: A safe and welcoming community where everyone has the opportunity to contribute and belong.

Civic Leadership: A collaborative and innovative community with strong and vibrant leadership."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

EDUCATION AND WELFARE

Support of day care for children. Autumn Centre for Senior Citizens.
Youth & seniors projects.

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, walk trails, youth recreation,
Public halls and Mingenew Recreation Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

Note 2: EXPLANATION OF MATERIAL VARIANCES

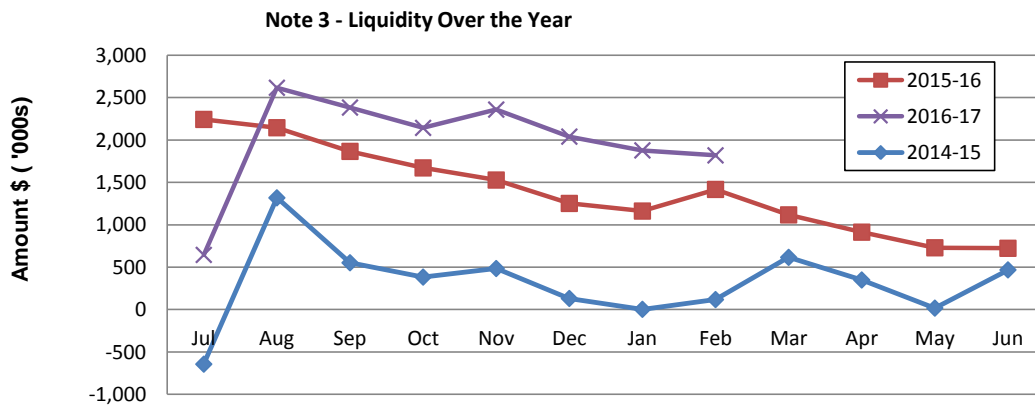
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	85,121	3.73%			FAG grants Includes the special roads grants of \$104,726 and Rates Concession of \$-15,822
Governance	10,852	230.90%	▲		Trainee grant \$7500, Insurance Dividend \$2983
Law, Order and Public Safety	(2,816)	(12.39%)			
Health	70	35.00%			
Education and Welfare	(1,451)	(41.49%)			
Housing	(9,083)	(11.60%)			
Community Amenities	(2,491)	(2.95%)			
Recreation and Culture	691	2.20%			
Transport	23,025	5.23%			Police licensing is \$35929
Economic Services	229	5.07%			
Other Property and Services	13,556	17.24%	▲		MWIRSA Recoups up by \$13k
Operating Expenses					
General Purpose Funding	31,614	49.26%	▲		Rating valuations later in the year \$9k, Admin allocations under budget \$5k Councillor training under budget \$7K, Salaries under budget \$11k, LSL under budget \$16K, staff conference expenses \$8K
Governance	43,471	21.84%	▲		Items under budget - CESM \$5k, ESL Grant expenditure \$5,042, Bushfire Management Plan \$16k, Other control expenses \$6k.
Law, Order and Public Safety	36,406	36.29%	▲		Items under budget - Medical practitioner support\$9K, (reduced dental services to date), Maternal & Infant Health under budget \$3.7k, Admin Allocations \$2.5k
Health	15,393	30.00%	▲		Senior Citizens building under budget \$5,317
Education and Welfare	9,533	20.41%	▲		
Housing	(3,148)	(4.04%)			
Community Amenities	78,781	40.94%	▲		Under Budget Expenses: Rubbish Site Mtce under budget \$21k, Town planning scheme \$17k and Mingenew Revitalisation Project \$10,000.
Recreation and Culture	69,684	9.27%			Under Budget Expenses: Depreciation of fixed assets \$11,240, Library Operation \$5,245, Community support expenses \$10,000 & Parks & Garden maintenance expenses \$17,825
Transport	(175,022)	(9.86%)	▼		Following items are currently over budget - Mtce grading \$70k, Town Road Mtce \$12k, Rural Road Mtce \$84k
Economic Services	18,315	8.75%			The following items are currently under budget - Admin allocations \$47k, Building services \$4780, T & P \$3k, Area Promotion \$23K, MIG Office \$8,873
Other Property and Services	52,492	65.12%	▲		Following items are currently under budget - Housing Allocations \$25k, Admin Allocations \$21k, Toolbox Talks \$6520, OHS \$4460
Capital Revenues					
Grants, Subsidies and Contributions	(524,984)	(48.84%)	▼		Timing of Independent Living Unit Grant
Proceeds from Disposal of Assets	(2,850)	(0.96%)			
Capital Expenses					
Land Held for Resale	(682)	(100.00%)			
Land and Buildings	55,379	85.20%	▲		Capital works (Staff Housing) not yet commenced (5 & 15 Field Street, KWH)
Infrastructure - Roads	589,406	53.51%	▲		Road construction cost are less than budgeted due to timing issue
Infrastructure - Footpaths	0				
Infrastructure - Drainage & Culverts	(3,102)				Moore Street drainage finalisation works
Infrastructure - Aerodomes	0				
Plant and Equipment	66,056	17.39%	▲		Timing of purchases
Furniture and Equipment	5,666	100.00%	▲		Timing of purchases
Financing					
Loan Principal	867	0.80%			

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 28 Feb 2017	30th June 2017	YTD 29 Feb 2016
		\$	\$	\$
Current Assets				
Cash - Unrestricted	4	1,420,917	621,333	1,088,759
Cash - Restricted Reserves	4	330,499	308,620	274,503
Cash - Restricted Unspent Grants		216,626	216,626	329,818
Investments		0	0	0
Rates - Current	6	234,607	37,608	108,879
Sundry Debtors	6	2,423	1,951	4,754
Provision for Doubtful Debts		(1,585)	(1,585)	(1,585)
ESL Levy		0	4,431	0
GST Receivable		14,617	4,060	7,632
Receivables - Other		0	0	0
Inventories - Fuel & Materials		5,994	13,285	2,788
Inventories - Land Held for Resale		40,394	80,788	80,788
		2,264,492	1,287,118	1,896,336
Current Liabilities				
Sundry Creditors		(50,087)	(200,583)	(128,237)
GST Payable		(14,918)	(10,022)	(2,277)
PAYG		(6,746)	4,497	(11,872)
Accrued Interest on Debentures		0	(34,074)	24,810
Accrued Salaries & Wages		(1,977)	(1,977)	0
Current Employee Benefits Provision		(261,493)	(261,493)	(239,906)
Current Loan Liability		(73,757)	(181,410)	(70,321)
		(408,979)	(685,063)	(427,804)
NET CURRENT ASSETS		1,855,513	602,055	1,468,532
Less:				
Cash - Restricted Reserves		(330,499)	(308,620)	(274,503)
Inventories - Land Held for Resale		(40,394)	(80,788)	(80,788)
Add Back:				
Current Loan Liability		73,757	181,410	70,321
Cash Backed Employee Provisions	7	261,493	261,493	239,906
Net Current Funding Position (Surplus / Deficit)		1,819,870	655,550	1,423,468

0.00



Comments - Net Current Funding Position

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	1.25%	1,420,617	216,626		1,637,243	NAB	At Call
Trust Bank Account	1.25%			132,232	132,232	NAB	At Call
Cash Maximiser Account (Muni)	0.70%	0	0		0	NAB	At Call
Cash On Hand	Nil	300	0		300	NAB	At Call
Reserve Funds	1.25%	0	330,499		330,499	NAB	At Call
(b) Term Deposits							
Short Term Deposits	0.00%	0	0		0		
Total		1,420,917	547,125	132,232	2,100,273		

Comments/Notes - Investments

A review of bank accounts held has been undertaken in conjunction with National Australia Bank. Following this review some changes have been made to the type of accounts we use. To improve interest earnings, the Cash Maximiser Accounts are no longer used (they were earning approximately 0.7% interest) and the Municipal, Trust and Reserve accounts are corporate cheque accounts and will earn interest at the RBA cash rate when balances are >\$250,000 and RBA Cash rate -0.25% when balances are <\$250,000

Restricted Cash

(1) Municipal Fund

Purpose for Funds Being Restricted	Funding Organisation	Date to be Expended	Amount
1 2014/15 Road Projects	Roads to Recovery	30 June 2018	52,905
2 Rural Watch	Office of Crime Prevention	30 September 2015	3,529
3 Mingenew Mullewa Rd	2012/13 CLGF Individual	28 February 2016	-
4 Town Revitalisation Plan	NPP		60,000
5 Town Planning Scheme	NPP		25,000
6 Yandanooka Melara Road	Roads to Recovery		75,191
7			
Sub-total			216,625

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$ 0
				0	0	0	

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.

Strategy Ref	Strategy	Action Ref	Action	2015/16 per CBP	GL Account		Adopted Budget	Amended Budget	YTD Expenditure
ECONOMIC									
1.1	Increase the number of visitors and extend the tourism season within the region	Project 1	Support Tourism Development and Promotions	41,000	3912	Area Promotion Tourist & Promotional Committee	800	68,900	32,291
		Project 6	Wildflower Way and Artbelt	50,000	3942		4000	6,400	0
1.2	Increased availability of serviced, residential, commercial and industrial land	Project 9	Residential and Light Industrial Land Development						
1.3	Protect and enhance economic infrastructure	Project 14	Restoration of old Railway Station						
1.4	To maintain or increase the number of local businesses, industries and services	Project 11	Develop a Business Incubator Project						
		Project 12	Support local business and community groups	1,000					
			Improved digital communications access for the community and provide leadership and advocacy role						
1.5	Ensure the provision of adequate services to support economic growth	Project 22				Licensing services	32,930		
ENVIRONMENT									
2.1	Our natural environment is enhanced, promoted, rehabilitated and leveraged so it continues to be an asset to our community	Project 8	Pursuing sustainability project	41,000					
		Project 7	Waste Transfer Station Project		3892	MIG Donation	3,000	3,000	3,000
2.2	Our indigenous and cultural heritage is acknowledged	Project 5	Maintain and enhance heritage infrastructure		3102	Donations	400	800	100
2.3	To retain MingeneW as an attractive town that is a comfortable and welcoming place to live and visit, and reflects our lifestyle values	Project 1	Support Tourism Development and Promotions	20,000					
		Project 18	Relocate Shire depot and Redevelop Vacated Land		2642	Public Gardens & Reserves	181,503	225,048	98,215
2.4	To provide recognition and retention of places of heritages	Project 5	Maintain and enhance heritage infrastructure	30,000					
		Project 4.2	Restoration of old Railway Station		3042	Railway Station	35,000	0	0
					3122	Road Board Office	9,500	1,174	529
					3054	Museum - Storeroom	17,000	117,000	0
2.5	Safe and functional road and ancillary infrastructure	Project 12	Roads Program	1,508,000					
		Project 17	Heavy Traffic Bypass			Construction	1,873,585		

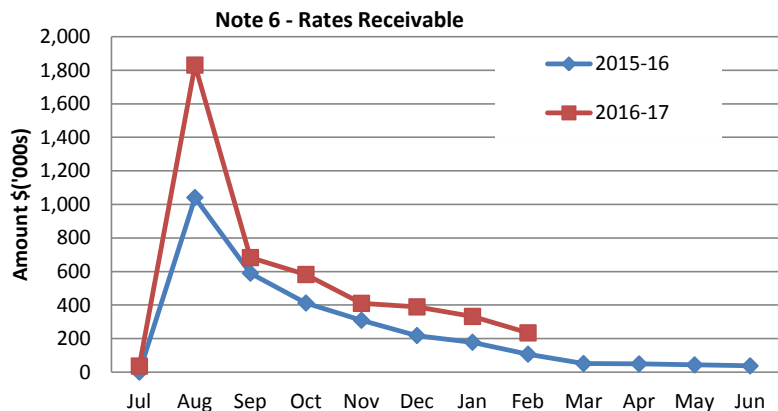
Strategy Ref	Strategy	Action Ref	Action	2015/16 per CBP	GL Account		Adopted Budget	Amended Budget	YTD Expenditure
ECONOMIC									
2.6	Efficient usage of resources	Project 8 Project 22	Pursuing sustainability project Leadership and Advocacy			Maintenance	515,481		
SOCIAL									
3.1	Maintain and increase population	Project 9	Residential and Light Industrial Land Development						
3.2	Maintain the provision of high quality community infrastructure	Project 22	Develop Water Park						
				1652		Senior Citizens Building	7,747	18,058	6,698
				2322		Public Conveniences	20,627	20,298	18,781
				2652		Sporting Complex & Amenities	278,545	366,848	278,208
				2834		Recreation Centre Upgrades	33,200	0	0
3.3	Improved capacity of education and training					Library	64,315		
3.4	Affordable housing options that respond to community needs	Project 15 Project 16	Independent Living Units Key Worker Housing		9010	Key Worker Housing	104,500	10,000	0
3.5	Improved community health and well-being	Project 12	Upgrade Medical Facility - Ambulance setdown at Silver Chain						
				3112		Mingenew Mens Shed	25,000	1,407	699
				3082		Arts & Crafts Centre	1,970	3,369	3,928
				1582		GP & Dental Services Support	31,634	30,750	11,487
3.6	Community events continue to be supported								
				1682		Community Christmas Tree	1,500	4,386	3,834
				2312		Community Activities	1,150	5,000	4,761
3.7	Maintain a safe community environment								
				0752		Ranger Services	23,340	27,420	18,831
				0742		Community Emergency Services Manager	15,000	18,000	6,957
CIVIC LEADERSHIP									
4.1	A well informed and engaged community that actively participates	Project 12 Project 22	Support Local Business & Community Groups Leadership and advocacy role	7,500					
4.2	An open and accountable local government that is respected, professional and trustworthy	Project 21	Invest in Council's Capacity						
4.3	Improved partnerships	Project 22	Leadership and advocacy role						
4.4	Long term planning and strategic management	Project 21	Invest in Council's capacity						
4.5	Achieve a high level of compliance	Project 22	Leadership and advocacy role						
					0502	Consultants - Record Keeping	4,000	15,000	316
Total				1,698,500			3,285,727	942,858	488,634

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 28 Feb 2017	30 June 2016
Opening Arrears Previous Years	\$ 37,608	\$ 37,608
Levied this year	1,852,748	1,709,614
Less Collections to date	(1,655,749)	(1,709,614)
Equals Current Outstanding	234,607	37,608
Net Rates Collectable	234,607	37,608
% Collected	87.59%	97.85%

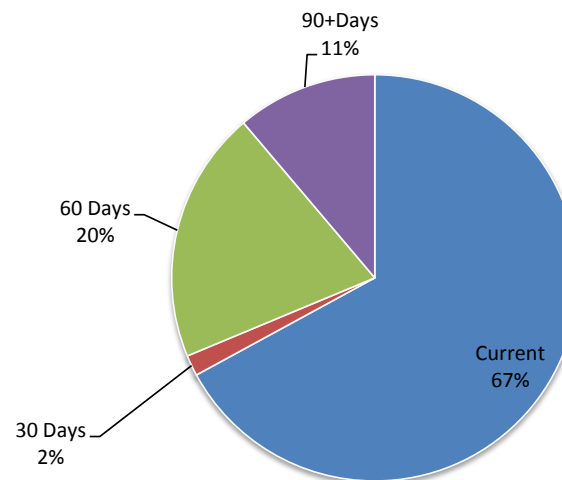


Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 1,625	\$ 40	\$ 487	\$ 271
Total Receivables General Outstanding				2,423

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Instalment Due Dates:

Instalment 1	27-Sep-16
Instalment 2	29-Nov-16
Instalment 3	3-Feb-17
Instalment 4	7-Apr-17

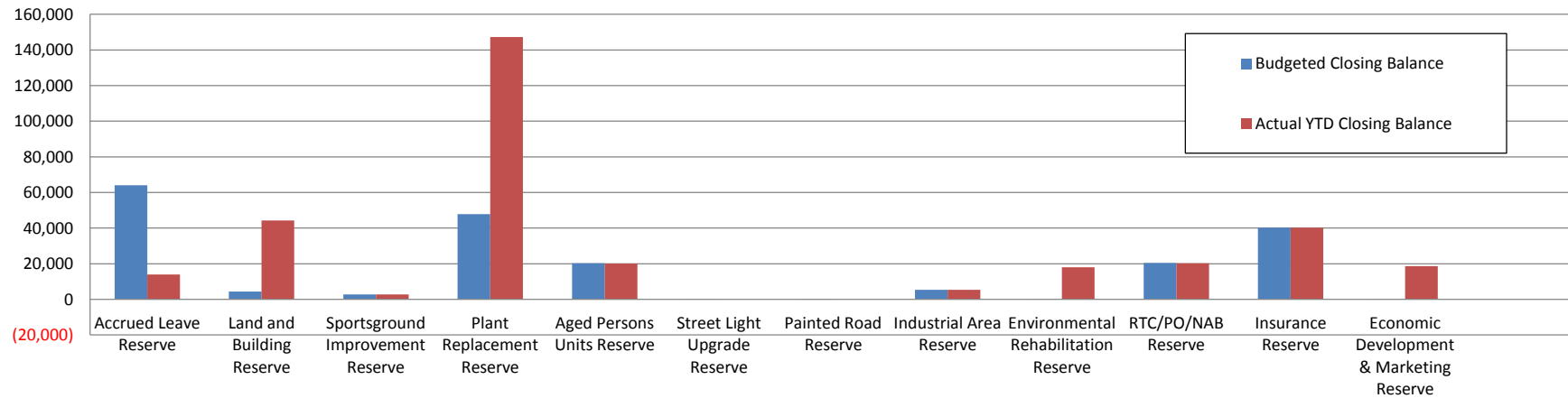
Comments/Notes - Receivables General

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	YTD Actual Transfers In (+)	YTD Budget Transfers Out (-)	YTD Actual Transfers Out (-)	Transfer out Reference	Budgeted Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Accrued Leave Reserve	13,907	139	85	50,000	0	0	0		64,046	13,992
Land and Building Reserve	43,920	439	268	0	0	(40,000)	0		4,359	44,188
Sportsground Improvement Reserve	2,695	27	16	0	0	0	0		2,722	2,711
Plant Replacement Reserve	146,392	1,460	892	0	0	(100,000)	0		47,852	147,283
Aged Persons Units Reserve	20,002	200	122	0	0	0	0		20,202	20,124
Street Light Upgrade Reserve	14,307	143	70	0	0	(14,449)	(14,376)		1	0
Painted Road Reserve	4,202	42	20	0	0	(4,244)	(4,222)		(0)	0
Industrial Area Reserve	5,228	52	32	0	0	0	0		5,280	5,259
Environmental Rehabilitation Reserve	17,799	178	108	0	0	(17,977)	0		0	17,908
RTC/PO/NAB Reserve	20,153	202	123	0	0	0	0		20,355	20,276
Insurance Reserve	20,016	200	122	20,000	20,000	0	0		40,216	40,138
Economic Development & Marketing Reserve	0	0	22	18,693	18,598	(18,693)	0		0	18,621
	308,620	3,082	1,880	88,693	38,598	(195,363)	(18,598)	0	205,032	330,499

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 28 02 2017			
					2016/17 Budget Profit/(Loss)	2016/17 Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
				Plant and Equipment				
85,270	(2,525)	82,340	(405)	CEO Vehicle (2)	0	(405)	(405)	2x changeover done
123,547	(1,794)	119,434	(2,319)	DCEO Vehicle (4)	0	(2,319)	(2,319)	3 x changeovers done
81,625	(4,113)	78,978	1,466	Works Manager Vehicle (3)	0	1,466	1,466	2 x changeovers done
			0	11 Tonne Dual Cab Truck (A# 0591)	43,000	0	(43,000)	
290,442	(8,432)	280,752	(1,258)		43,000	(1,258)	(44,258)	

Comments - Capital Disposal/Replacements

Management vehicles are scheduled to be changed over at 15,000kms

Assets disposed:

A#890 - Mi 177	8 July 2016
A#0682 - Mi 108	3 August 2016
A# 0681 - 1 Mi	7 September 2016
A#897 - Mi 177	13 October 2016
A# 892 - Mi 108	28 November 2016
A# 898 - 1 Mi	9 January 2017
A#900- Mi 177	9 February 2017

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$
RATE TYPE											
General Rate											
GRV - Mingenew & Yandanooka	13.5884	145	1,568,940	212,194	(66)		212,127	213,194			213,194
UV - Rural & Mining	1.4014	113	102,310,000	1,433,772	(13,465)		1,420,307	1,433,767			1,433,767
Sub-Totals		258	103,878,940	1,645,966	(13,532)	0	1,632,435	1,646,961	0	0	1,646,961
Minimum Payment	Minimum \$										
GRV - Mingenew & Yandanooka	655	77	90,176	50,435	655		51,090	55,675	0	0	55,675
UV - Rural & Mining	1500	37	1,353,478	55,500			55,500	55,500	0	0	55,500
Sub-Totals		114	1,443,654	105,935	655	0	106,590	111,175	0	0	111,175
Concessions							1,739,025				1,758,136
Amount from General Rates							(15,822)				(6,235)
Ex-Gratia Rates (CBH)							1,723,203				1,751,901
Specified Area Rates							34,657				34,666
Totals							0				0
							1,757,860				1,786,567

Comments - Rating Information

No differential rates levied in 2016/17

Concession provided on GRV properties in Yandanooka Townsite of 50%

Concession provided on UV minimum properties (Resolved at October meeting)

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual	YTD Budget	YTD Actual	Budget	YTD Actual	Budget
			\$	\$	\$	\$	\$	\$
Education & Welfare								
Loan 137 - Senior Citizens Buildings	96,719		2,505	2,543	94,214	94,176	2,126	6,424
Housing								
Loan 133 - Triplex	73,136		11,370	11,370	61,766	61,766	3,286	5,317
Loan 134 - SC Housing	52,130		2,781	2,824	49,349	49,306	806	3,516
Loan 136 - Staff Housing	118,462		3,803	3,863	114,659	114,599	2,152	8,230
Loan 142 - Staff Housing	65,811		4,769	4,829	61,042	60,982	886	3,639
Recreation & Culture								
Loan 138 - Pavilion Fitout	92,850		2,405	2,441	90,445	90,409	2,041	6,167
Transport								
Loan 139 - Roller	39,168		7,336	7,456	31,832	31,712	611	2,603
Loan 141 - Grader	106,509		24,266	24,266	82,243	82,243	4,277	6,909
Loan 143 - 2 x Trucks	54,770		27,066	27,385	27,704	27,385	711	2,329
Loan 144 - Side Tipping Trailer	65,812		4,769	4,829	61,043	60,983	886	3,639
Loan 145 - Drum Roller	121,810	0	16,581	16,714	105,229	105,096	1,195	4,497
	887,177	0	107,653	108,520	779,524	778,657	18,976	53,270

All debenture repayments were financed by general purpose revenue.

Interest Repayment Actual YTD shows negative balances due to Interest accrual to 30 June 2016.

(b) New Debentures

Nil

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Forecast Budget	2016-17 Original Budget	Variations Additions (Deletions)	Operating 2016/17 Budget	Capital 2016/17 Budget	Recoup Status	
								2016-17 YTD Actual	2016-17 YTD Budget
		(Y/N)	\$	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING									
Financial Assistance Grant - Roads	Grants Commission	Y	300,824	300,824	0	300,824	0	305,914	225,618
Financial Assistance Grant - General	Grants Commission	Y	274,126	274,126	0	274,126	0	282,382	205,593
LAW, ORDER, PUBLIC SAFETY									
ESL Administration Grant	Department of Fire & Emergency Services	Y	4,400	4,400	0	4,400	0	4,000	4,400
ESL Annual Grant	Department of Fire & Emergency Services	Y	26,500	26,500	0	26,500	0	13,250	13,250
Bushfire Management Plan	Department of Fire & Emergency Services	Y	42,500	42,500	0	0	42,500	0	0
HEALTH									
Childcare Facility Upgrade	MWDC	N	70,000	70,000	0	0	70,000	0	0
EDUCATION & WELFARE									
Seniors Week Grant	COTAWA	N	1,000	1,000	0	1,000	0	1,000	1,000
Community Christmas Tree	CBH	N	2,000	2,000	0	2,000	0	0	2,000
HOUSING									
Independent Living Units	WCHS	Y	395,545	395,545	0	0	395,545	31,818	395,545
COMMUNITY AMENITIES									
Town Planning	NPP	Y	0	0	0	0	0	0	0
Thank a Volunteer Day	Department of Local Government & Communities	N	1,000	1,000	0	1,000	0	0	0
Anzac Day	TBA	N	3,000	3,000	0	3,000	0	0	0
Rural Womens Day	TBA	N	1,000	1,000	0	1,000	0	4,000	5,000
Transfer Station	Mid West Development Commission	Y	50,000	50,000	0	0	50,000	45,000	50,000
RECREATION AND CULTURE									
Museum	Lotterywest	N	10,000	10,000	0	0	10,000	0	10,000
Museum	Museum Committee	Y	5,000	5,000	0	0	5,000	0	0
Enarty Barn	TBA	N	50,000	50,000	0	0	50,000	0	0
Littlewell	TBA	N	15,000	15,000	0	0	15,000	0	0
Railway Station	Lotterywest	N	35,000	35,000	0	0	35,000	0	0
Football Oval Lights	DSR	Y	50,000	50,000	0	0	150,000	0	0
Football Oval Lights	Football Club	Y	30,000	30,000	0	0	30,000	0	0
Hockey Oval Lights	Hockey Club	Y	13,200	13,200	0	0	13,200	13,200	0
TRANSPORT									
Direct Grant	Main Roads WA	Y	72,224	72,224	0	72,224	0	72,224	72,224
Blackspot Funding	Main Roads WA	Y	40,000	40,000	0	0	40,000	16,000	16,000
Regional Road Group	Main Roads WA	Y	386,000	386,000	0	0	386,000	154,400	154,000
Roads To Recovery	Department of Infrastructure	Y	431,176	431,176	0	0	431,176	289,519	431,176
Street Lighting	Main Roads WA	Y	2,000	2,000	0	2,000	0	0	0
ECONOMIC SERVICES									
Mingenev Hill Walk Trail	TBA	N	15,000	15,000	0	0	15,000	0	0
OTHER PROPERTY & SERVICES									
Industrial Subdivision	Mid West Development Commission	N	100,000	100,000	0	0	100,000	0	0
Rural Residential Subdivision	Mid West Development Commission	N	100,000	100,000	0	0	100,000	0	0
TOTALS			2,526,495	2,526,495	0	688,074	1,938,421	1,232,707	1,585,806

Operating	Operating	688,074	688,074			682,770	529,085
Non-Operating	Non-operating	1,838,421	1,838,421			549,937	1,056,721
		<u>2,526,495</u>	<u>2,526,495</u>			<u>1,232,707</u>	<u>1,585,806</u>

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 28-Feb-17
	\$	\$	\$	\$
BCITF Levy	1,374	641	(1,982)	32
BRB Levy	1,086	801	(1,430)	457
Autumn Committee	974	0	0	974
Community Bus	2,060	140	0	2,200
ANZAC Day Breakfast Donation	501	0	0	501
Building Relocation Bond	1,000	0	0	1,000
Mid West Industry Road Safety Alliance	35,217	52,250	(41,218)	46,249
Mingenev Cemetery Group	4,314	0	0	4,314
Other Bonds	2,558	20	(70)	2,508
Rates Incentive Prizes	200	0	(100)	100
Rec Centre Kitchen Upgrade		0	0	0
Sinosteel Community Trust Fund	63,415	0	0	63,415
Tree Planter - LCDC	88	0	0	88
Weary Dunlop Memorial	87	0	0	87
Mingenev P & C - NBN Rental		6,190	0	6,190
Joan Trust	961	1,200	0	2,161
Youth Advisory Council	746	0	0	746
Centenary Committee	897	0	0	897
Community Christmas Tree	132	300	0	432
Silverchain Committee	2,268	0	(2,268)	0
Nomination Fees		0	0	0
Seniors Donations		50	0	50
	117,878	61,592	(47,068)	132,402

SHIRE OF MINGENEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Land Held for Resale							
Community Amenities							
Other Property & Services							
	Rural Residential Area Development	4504	100,000	100,000	0	0	100,000
	Industrial Area Development	4644	100,000	100,000	0	682	99,318
	Other Property & Services Total		200,000	200,000	0	682	682
	Land Held for Resale Total		200,000	200,000	0	682	682
Land & Buildings							
Governance							
	Shire Office	0594	15,000	15,000	10,000	0	15,000
	Housing Total		15,000	15,000	10,000	0	15,000
Health							
	Child Care Facility	0075	80,000	80,000	0	0	80,000
	Child Care Facility	0074	0	0	0	22	(22)
	Health Total		80,000	80,000	0	22	79,978
Education & Welfare							
	Men's Shed Ablution Block	0048	0	0	0	0	0
	Education & Welfare Total		0	0	0	0	0
Land & Buildings							
Housing							
	Construction - Staff Housing	9003	5,000	5,000	3,332	4,151	849
	Construction - Staff Housing	9005	10,000	10,000	6,666	0	10,000
	Construction - Staff Housing	9006	7,000	7,000	6,999	0	7,000
	Construction - Staff Housing	9010	10,000	10,000	9,999	0	10,000
	Aged Care Units	0165	450,000	450,000	0	1,263	448,737
	Silver Chain House	0166	11,000	11,000	0	0	11,000
	Housing Total		493,000	493,000	26,996	5,414	487,586
Recreation And Culture							
	Town Hall	2434	0	0	0	2,981	(2,981)
	Enanty Barn	0067	50,000	50,000	0	0	50,000
	Museum	0068	20,000	20,000	20,000	0	20,000
	Old Roads Building	0069	12,000	12,000	8,000	0	12,000
	Old Railway Station	0070	35,000	35,000	0	0	35,000
	Recreation And Culture Total		117,000	117,000	28,000	2,981	117,000
Transport Total							
	Depot	0027	18,000	18,000	0	0	18,000
	Transport Total		18,000	18,000	0	0	18,000
Economic Services							
	Business Incubator	5964	0	0	0	1,200	(1,200)
	Economic Services Total		0	0	0	1,200	(1,200)
	Land & Buildings Total		723,000	723,000	64,996	9,617	716,364
Infrastructure - Drainage/Culverts							
Transport							
	Moore Street Drainage	3284	0	0	0	3,102	(3,102)
	Transport Total		0	0	0	3,102	(3,102)
	Infrastructure - Drainage/Culverts Total		0	0	0	3,102	(3,102)

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Infrastructure - Footpaths							
Transport							
	Midlands Road Town Footpaths	1291	0	0	0	0	
	Transport Total		0	0	0	0	
	Infrastructure - Footpaths Total		0	0	0	0	
Infrastructure - Other							
Community Amenities							
	Waste Transfer Station	3084	185,000	185,000	123,584	0	185,000
	Little Well Project	0071	45,000	45,000	30,202	0	45,000
	Mingenew Hill Project	0142	30,000	30,000	0	0	30,000
	Community Amenities Total		260,000	260,000	153,786	0	260,000
Recreation							
	Hockey Oval Lights	0076	35,000	35,000	35,000	35,000	0
	RV Friendly Site Development	0077	0	0	0	170	(170)
	Football Oval Lights	0140	130,000	130,000	86,664	381	129,619
	Water Tanks & Reticulation	0167	20,000	20,000	0	0	20,000
	Community Amenities Total		185,000	185,000	121,664	35,551	149,449
	Infrastructure - Other Total		445,000	445,000	275,450	35,551	409,449
Furniture & Office Equip.							
Governance							
	Electronic Whiteboard	0014	3,500	3,500	0	0	3,500
	Replacement Computers	0574	8,000	8,000	2,666	0	8,000
	Governance Total		11,500	11,500	2,666	0	11,500
Recreation							
	Christmas Lights	0065	3,000	3,000	3,000	0	3,000
	Recreation Total		3,000	3,000	3,000	0	3,000
Transport							
	Nil				0	0	0
	Transport Total		0	0	0	0	0
	Furniture & Office Equip. Total		14,500	14,500	5,666	0	14,500
	Infrastructure - Aerodomes Total		0	0	0	0	0

SHIRE OF MINGENEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Plant , Equip. & Vehicles							
Governance							
	CEO Vehicle Replacement	0554	90,000	90,000	43,000	86,340	3,660
	DCEO Vehicle Replacement	0554	180,000	180,000	84,000	124,889	55,111
	30 KVA Generator	0554	15,000	15,000			15,000
	Governance Total		285,000	285,000	127,000	211,229	73,771
Transport							
	Works Manager Vehicle	0170	135,000	135,000	82,800	82,615	52,385
	Sundry Plant	0171	10,000	10,000	0	0	10,000
	Dual Cab Truck	0173	100,000	100,000	100,000	0	100,000
	Ride On Mower	0176	30,000	30,000	30,000	0	30,000
	Road Broom	0177	20,000	20,000		0	20,000
	Slasher	0178	20,000	20,000	20,000	19,900	100
	Transport Total		315,000	315,000	252,800	102,515	212,485
Plant , Equip. & Vehicles Total			600,000	600,000	379,800	313,744	286,256
Roads & Bridges							
Transport							
	Yandanooka NE Intersection	BS05	60,000	60,000	0	0	60,000
	Roadworks Construction - Own Resources	0001	66,184	66,184	66,184	0	66,184
	Roadworks Construction - Own Resources	3124	0	0	0	490	(490)
	Depot Hill North Road (R2R)	6066	168,319	168,319	168,314	154,149	14,170
	Yandanooka Melara Rd (R2R)	6067	138,347	138,347	138,345	158,716	(20,369)
	Mooriary Road (R2R)	6074	224,512	224,512	149,672	32,151	192,361
	Depot Hill Road Reseal (RRG)	RR62	139,000	139,000	139,000	84,717	54,283
	Mingenew Mullewa Road Reseal (RRG)	RR65	0	0	0	81,885	(81,885)
	Mingenew Mullewa Road Reseal (RRG)	RR63	440,000	440,000	440,000	0	440,000
	Transport Total		1,236,362	1,236,362	1,101,515	512,109	724,253
Roads (Non Town) Total			1,236,362	1,236,362	1,101,515	512,109	724,253
Capital Expenditure Total							
			3,218,862	3,218,862	1,827,427	874,805	2,148,402

9.2.2 ACCOUNTS FOR PAYMENT – MONTH ENDING 28 FEBRUARY 2017

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Disclosure of Interest: Nil
Date: 7 March 2017
Author: Julie Borrett, Senior Finance Officer
Senior Officer: Durga Ojha, Manager of Finance

Summary

This report recommends that Council confirm the payment of creditors for the month of February 2017 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

Attachment

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.2

That Council confirm the accounts as presented for February 2017 from the Municipal Fund totalling \$201,138.33 represented by Electronic Funds Transfers of EFT 10590 to EFT10643, Direct Deduction DD7959.1, 2,3 and 4 DD7971.1, 2 and 3, DD7908.1, 2,3 & 4, Trust Cheque 495,496 & 497 and Cheque numbers 8125-8130.

COUNCIL DECISION – ITEM 9.2.2

Moved Cr Lucken

Seconded Cr Eardley

That Council confirm the accounts as presented for February 2017 from the Municipal Fund totalling \$201,138.33 represented by Electronic Funds Transfers of EFT 10590 to EFT10643, Direct Deduction DD7959.1, 2,3 and 4 DD7971.1, 2 and 3, DD7908.1, 2,3 & 4, Trust Cheque 495,496 & 497 and Cheque numbers 8125-8130.

CARRIED 7/0

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
495	06/02/2017	Building & Construction Industry Training Fund	DEC-JAN BCTIF RETURN	T		213.25
496	06/02/2017	Builder's Registration Board	DEC & JAN RETURN	T		226.60
497	06/02/2017	MINGENEW SHIRE COUNCIL	MRIWSA REFUND CP85	T		5,500.00
8125	13/02/2017	MINGENEW SHIRE COUNCIL	Payroll deductions	M		195.00
8126	13/02/2017	SYNERGY	SYNERGY	M		1,762.70
8127	23/02/2017	MINGENEW SHIRE COUNCIL	Payroll deductions	M		195.00
8128	23/02/2017	PALM ROADHOUSE	CHARGES	M		50.60
8129	23/02/2017	SYNERGY	POWER	M		3,641.60
8130	23/02/2017	WATER CORPORATION	WATER	M		8,151.34
EFT10590	01/02/2017	SUNSET IT SOLUTIONS	CHARGES	M		2,276.90
EFT10591	06/02/2017	NAB BUSINESS VISA	CREDIT CARD	M		2,534.02
EFT10592	06/02/2017	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	CHARGES	M		640.78
EFT10593	06/02/2017	ACMA	CHARGES	M		108.00
EFT10594	06/02/2017	Courier Australia	FREIGHT	M		26.65
EFT10595	06/02/2017	DONGARA DRILLING & ELECTRICAL	CHARGES	M		233.64
EFT10596	06/02/2017	GREAT NORTHERN RURAL SERVICES	CHARGES	M		1,110.41
EFT10597	06/02/2017	PETER GROOM SETTLEMENTS	CHARGES	M		736.70
EFT10598	06/02/2017	STARICK TYRES	CHARGES	M		2,228.60

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10599	06/02/2017	MINGENEW HISTORICAL SOCIETY	HISTORY BOOK SALES	M		20.00
EFT10600	06/02/2017	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	FEES	M		1,000.00
EFT10601	06/02/2017	MGB DIESEL CONTRACTING PTY LTD	CHARGES	M		716.87
EFT10602	06/02/2017	PEMCO DIESEL PTY LTD	CHARGES	M		61.22
EFT10603	06/02/2017	MINGENEW FABRICATORS	CHARGES	M		440.00
EFT10604	08/02/2017	Shire of Mingenew - Payroll	PAYROLL	M		30,185.29
EFT10605	08/02/2017	Australian Services Union	Payroll deductions	M		52.70
EFT10606	08/02/2017	CHILD SUPPORT AGENCY	Payroll deductions	M		263.48
EFT10607	08/02/2017	LGRCEU	Payroll deductions	M		20.50
EFT10608	13/02/2017	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	LEASE	M		421.30
EFT10609	13/02/2017	NAB BUSINESS VISA	CREDIT CARD	M		1,209.89
EFT10610	13/02/2017	AUSTRALIA POST	POSTAGE	M		42.07
EFT10611	13/02/2017	AVON WASTE	CHARGES	M		2,338.83
EFT10612	13/02/2017	CANINE CONTROL	FEES	M		1,012.00
EFT10613	13/02/2017	MINGENEW P & C	CHARGES	M		678.00
EFT10614	13/02/2017	MGB DIESEL CONTRACTING PTY LTD	CHARGES	M		1,494.35
EFT10615	13/02/2017	ROWE GROUP	CHARGES	M		1,428.35
EFT10616	13/02/2017	SHIRE OF COOROW	CHARGES	M		280.00

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10617	13/02/2017	Telstra Corporation	TELSTRA	M		1,804.65
EFT10618	13/02/2017	MINGENEW FABRICATORS	CHARGES	M		1,310.38
EFT10619	13/02/2017	WARREGO ENERGY PTY LTD	Rates refund for assessment A836 LOT PEP70/00469 MINING TENEMENT MINGENEW 6522	M		500.00
EFT10620	14/02/2017	VELPIC	CHARGES	M		385.00
EFT10621	22/02/2017	Shire of Mingenew - Payroll	PAYROLL	M		31,555.76
EFT10622	22/02/2017	Australian Services Union	Payroll deductions	M		52.70
EFT10623	22/02/2017	CHILD SUPPORT AGENCY	Payroll deductions	M		277.12
EFT10624	22/02/2017	LGRCEU	Payroll deductions	M		20.50
EFT10625	23/02/2017	Australian Taxation Office	BAS	M		15,674.00
EFT10626	23/02/2017	ANDREWS & CO	CHARGES	M		2,200.00
EFT10627	23/02/2017	AVON WASTE	CHARGES	M		2,317.69
EFT10628	23/02/2017	DONGARA DRILLING & ELECTRICAL	CHARGES	M		1,391.55
EFT10629	23/02/2017	DONGARA MID WEST WASTE	CHARGES	M		550.00
EFT10630	23/02/2017	LANDMARK	CHARGES	M		661.10
EFT10631	23/02/2017	T- QUIP	CHARGES	M		3,613.35
EFT10632	23/02/2017	WILDFLOWER COUNTRY INC.	CHARGES	M		27,500.00
EFT10633	23/02/2017	YOUNG MOTORS	CHARGES	M		2,377.75
EFT10634	27/02/2017	GERALDTON MOWER & REPAIR SPECIALISTS	CHARGES	M		85.00

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10635	27/02/2017	GREAT NORTHERN RURAL SERVICES	CHARGES	M		329.12
EFT10636	27/02/2017	GREAT SOUTHERN FUEL SUPPLIES	FUEL	M		13,813.40
EFT10637	27/02/2017	LATERAL ASPECT	CHARGES	M		3,758.33
EFT10638	27/02/2017	Mitchell and Brown	CHARGES	M		60.00
EFT10639	27/02/2017	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	FEES	M		1,500.00
EFT10640	27/02/2017	MARKETFORCE	CHARGES	M		502.64
EFT10641	27/02/2017	PRIME MEDIA GROUP PTY	CHARGES	M		5,500.00
EFT10642	27/02/2017	SEASIDE SIGNS	CHARGES	M		24.20
EFT10643	27/02/2017	Shire Of Three Springs	FEES	M		4,006.61
DD7959.1	08/02/2017	WA SUPER	Payroll deductions	M		5,115.18
DD7959.2	08/02/2017	PERSONAL CHOICE PRIVATE FUND EWRAP SUPER	Superannuation contributions	M		1,082.73
DD7959.3	08/02/2017	PRIME SUPER	Superannuation contributions	M		211.51
DD7959.4	08/02/2017	BEATTIE PETA SMSF PTY LTD	Superannuation contributions	M		187.22
DD7971.1	22/02/2017	WA SUPER	Payroll deductions	M		5,721.73
DD7971.2	22/02/2017	PERSONAL CHOICE PRIVATE FUND EWRAP SUPER	Superannuation contributions	M		1,082.73
DD7971.3	22/02/2017	PRIME SUPER	Superannuation contributions	M		219.08
DD7971.4	22/02/2017	BEATTIE PETA SMSF PTY LTD	Superannuation contributions	M		190.51

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	201,138.33
T	TRUST- NATIONAL AUST BANK	5,939.85
TOTAL		207,078.18

Date: 02/03/2017
Time: 2:51:04PM

Shire of MINGENEW
List of Accounts for February 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	201,138.33
T	TRUST- NATIONAL AUST BANK	5,939.85
TOTAL		207,078.18

NATIONAL BUSINESS MASTERCARD

01 February to 28 February

CEO - Martin Whitely

Fuel	\$	93.84
Stationery	\$	142.87
Meat for BBQ	\$	99.95
Retic for CEO House	\$	149.69
Refreshments at meeting	\$	35.95
Refreshments at meeting	\$	24.00
Fuel	\$	105.69
Staff Amenities	\$	35.00
Bank Fees	\$	9.00
	\$	695.99

Work's Manager - Warren Borrett

Licence	\$	132.00
Bank Fees	\$	9.00
	\$	141.00

Manager of Admin and Finance - Nita Jane

Internet	\$	363.90
Bank Fees	\$	9.00
	\$	372.90

Total Direct Debit Payment made on 1st February 2017 \$ **1,209.89**

POLICE LICENSING

Direct Debits from Muni Account

01 February to 28 February

Wednesday, 1 February 2017	\$	718.55
Thursday, 2 February 2017	\$	25.30
Friday, 3 February 2017	\$	33,177.40
Monday, 6 February 2017	\$	1,529.45
Tuesday, 7 February 2017	\$	877.40
Wednesday, 8 February 2017	\$	93.40
Thursday, 9 February 2017	\$	3,630.30
Friday, 10 February 2017	\$	13,457.35
Monday, 13 February 2017	\$	443.25
Tuesday, 14 February 2017	\$	332.40

Wednesday, 15 February 2017	\$	5,891.65
Thursday, 16 February 2017	\$	2,069.70
Friday, 17 February 2017	\$	368.90
Monday, 20 February 2017	\$	353.35
Tuesday, 21 February 2017	\$	6,326.70
Wednesday, 22 February 2017	\$	105.75
Thursday, 23 February 2017	\$	2,404.00
Friday, 24 February 2017	\$	124.35
Monday, 27 February 2017	\$	4,784.60
Tuesday, 28 February 2017	\$	470.30
	\$	77,184.10

BANK FEES

Direct debits from Muni Account 01 February to 28 February

Total direct debited from Municipal Account	\$	289.07
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PAYROLL

Direct Payments from Muni Account 01 February to 28 February

Wednesday, 8th February 2017	\$	41,987.63
Wednesday, 22nd February 2017	\$	45,974.84
	\$	87,962.47

9.3 ADMINISTRATION

Nil

9.4 TOWN PLANNING

Nil

9.5 BUILDING

Nil

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

The President thought it appropriate to acknowledge the tragic accident that took place in the main street of Mingenew on the Tuesday evening where a 7 year old boy was killed. The Shire of Mingenew and the greater community are deeply saddened by the tragedy and on behalf of all Councillors and Staff would like to extend our heartfelt condolences to the family.

11.2 STAFF

Nil

12.0 CONFIDENTIAL ITEMS

Nil

13.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 19 April 2017 commencing at 4.30pm.

14.0 CLOSURE

The Presiding Person closed the meeting at 4.57.pm

7.1.2 AUDIT COMMITTEE MEETING HELD 15 MARCH 2017



**MINUTES FOR THE
AUDIT COMMITTEE MEETING
HELD ON
WEDNESDAY
15 March 2017**

SHIRE OF MINGENEW

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SHIRE OF MINGENEW

MINUTES FOR AUDIT COMMITTEE MEETING OF COUNCIL HELD IN COUNCIL 15 MARCH COMMENCING AT 3.15pm

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President, Cr Bagley, declared the meeting open at 3:15pm and welcomed all in attendance.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
HM Newton	Deputy President	Town Ward
GJ Cosgrove	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
KL Criddle	Councillor	Rural Ward
LM Eardley	Councillor	Town Ward
CR Lucken	Councillor	Town Ward

STAFF

MG Whitely	Chief Executive Officer
D Ojha	Finance Manager

APOLOGIES

Nil

3.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

4.0 DECLARATIONS OF INTEREST

Nil

5.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 OFFICERS REPORTS

6.1 CHIEF EXECUTIVE OFFICER

6.1.1 2016 COMPLIANCE AUDIT RETURN

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0057
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that the Audit Committee review and adopts the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016.

Attachment

A copy of the completed Compliance Audit Return is attached for Council consideration.

Background

Every year local government is required to carry out a compliance audit for the period 1 January to 31 December. Section 7.13 of the Local Government Act 1995 requires Council to complete the Compliance Audit Return in the form specified by the Department of Local Government and Communities and return by 31 March in the year that the Compliance Audit Return is completed.

Comment

There were areas of non compliance identified during the completion of the 2016 Return.

Consultation

Nil

Statutory Environment

Local Government Act 1995
Local Government (Functions & General) Regulations 1996
Local Government (Administration) Regulations 1996
Local Government (Audit) Regulations 1996
Local Government (Elections) Regulations 1997
Local Government (Rules of Conduct) Regulations 2007

Policy Implications

The Shire's Policy Manual should adhere with items contained within the Compliance Audit Return.

Financial Implications

Nil

Strategic Implications

Community Strategic Plan
Outcome 4.5.1 - Ensure compliance with local, town planning, building and health and all other relevant legislation

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 6.1.1

That the Audit Committee;

Accept the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016 as tabled without change as per the recommendation of the Audit Committee.

COMMITTEE DECISION – ITEM 6.1.1

Moved Cr Cosgrove

Seconded Cr Eardley

That the Audit Committee;

Accept the 2016 Compliance Audit Return for the period 1 January 2016 to 31 December 2016 as tabled without change as per the recommendation of the Audit Committee.

CARRIED 7/0

6.1.2 2016/17 BUDGET REVIEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0130
Date: 9 March 2017
Author: Martin Whitely, Chief Executive Officer

Summary

The Audit Committee is requested to review and adopt the documentation tabled for the 2016/17 Budget Review.

Attachment

Detailed Budget Review Documents

Background

Regulation 33A of the Local Government (Financial Management) requires a local government to carry out a review of its annual budget between 1 January and 31 March each financial year.

Comment

There are various timing and permanent timing variances that have been addressed in the budget review. Explanations for these variances are provided in the Budget Review commentary and a conservative approach has been taken in finalising the forecast closing surplus position.

Consultation

Durga Ojha, Finance Manager

Statutory Environment

Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The Budget Review process is an integral part of the integrated planning frameworks and risk management processes carried out by Council.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 6.1.2

That the Audit Committee

- 1. Adopts the 2016/17 Budget Review as tabled, and**
- 2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes adopted in “Note 4 – Predicted Variances” within the 2016/17 Budget Review document.**

COMMITTEE DECISION – ITEM 6.1.2

Moved Cr Eardley

Seconded Cr Cosgrove

That the Audit Committee

- 1. Adopts the 2016/17 Budget Review as tabled, and**
- 2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes adopted in “Note 4 – Predicted Variances” within the 2016/17 Budget Review document.**

CARRIED 7/0

6.2 FINANCE AND ADMINISTRATION

Nil

7.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

8.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

8.1 ELECTED MEMBERS

Nil

8.2 STAFF

Nil

9.0 CLOSURE

The President thanked all for attending and declared the meeting closed at 3.45 pm.

These minutes were confirmed at an Ordinary Council meeting on 19 April 2017.

Signed _____

Presiding Officer

Date: _____

7.1.3 SPECIAL MEETING HELD 29 MARCH 2017



**MINUTES FOR THE
SPECIAL COUNCIL MEETING
HELD ON
WEDNESDAY
29 March 2017**

SHIRE OF MINGENEW

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5.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION	3
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8.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	4
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10	CLOSURE.....	5

SHIRE OF MINGENEW

**MINUTES FOR SPECIAL MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS
on 29 March 2017 COMMENCING AT 6pm**

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President, Cr Bagley, declared the meeting open at 6.00pm and welcomed all in attendance.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MA Bagley	President	Rural Ward
HM Newton	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
KL Criddle	Councillor	Rural Ward
LM Eardley	Councillor	Town Ward
CR Lucken	Councillor	Town Ward

STAFF

MG Whitely	Chief Executive Officer
D Ojha	Finance Manager

APOLOGIES

Nil

3. PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

There being no members of public the President proceeded with the meeting allowing a period of 15 minutes for questions from the public up until 6:16pm.

4. DECLARATIONS OF INTEREST

Item 9.1 – Cr Lucken declared an interest as his wife and sister are employed by the Shire of Mingenew. The President explained that Cr Lucken would not be required to declare a Direct Financial Interest as the proposed organisational restructure did not impact on the cleaning position which is occupied by his wife and advised that Cr Lucken would only need to declare an Impartiality Interest.

Cr Lucken informed Council that he felt that he could remain impartial in discussions relating to Agenda Item 9.1 and Council agreed that Cr Lucken participate in discussions and vote on the tabled item.

5. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

6. OFFICERS REPORTS

Nil

7. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

8 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
Nil

9 CONFIDENTIAL ITEMS

9.1 STAFF RESOURCING

This matter will be dealt with as a confidential item in accordance with Section 5.23 of the Local Government Act as it contains information about a matter affecting an employee and/or a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

6.04pm – Meeting closed to the public

COUNCIL DECISION – MEETING CLOSED TO PUBLIC
--

Moved Cr Cosgrove

Seconded Cr Eardley

That the meeting be closed to members of the public in accordance with section 5.23 of the Local Government Act to allow Council to discuss a matter that concerns information about a matter affecting an employee or employees.

CARRIED 7/0

The Chief Executive Officer had circulated prior to the meeting a confidential report on the tabled item. The report dated 27 March 2017 is located in the records management of Council on file under confidential items.

MOTION

Moved Cr Cosgrove

Seconded Cr Eardley

That Council endorse the out of budget expenditure for the proposed Shire of Mingenew staff restructure.

CARRIED 7/0

AMENDMENT

Moved Cr Newton

Seconded Cr Cosgrove

That the wording of the officer recommendation be amended to include “up to \$300,000” after budget expenditure.

CARRIED 7/0

COUNCIL DECISION – ITEM 9.1

The Presiding Person put the amended motion;

That Council endorse the out of budget expenditure up to \$300,000 for the proposed Shire of Mingenew staff restructure.

CARRIED 7/0

The President advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Cosgrove

Seconded Cr Eardley

That the reason the officer recommendation was changed was to provide clarity on the maximum cost of the staff restructure as per the tabled confidential report to Council.

CARRIED 7/0

COUNCIL DECISION – MEETING REOPENED TO PUBLIC

Moved Cr Cosgrove

Seconded Cr Eardley

That the meeting be reopened to members of the public.

CARRIED 6/0

6.36pm – Meeting open to the public

10 CLOSURE

The President thanked all for attending and declared the meeting closed at 6.37 pm.

7.1.4 BUSH FIRE ADVISORY MEETING HELD 27 MARCH 2017



**MINUTES
BUSH FIRE ADVISORY COMMITTEE MEETING
HELD ON**

Monday 27 March 2017

SHIRE OF MINGENEW

MINUTES

BUSH FIRE ADVISORY COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS ON
27 March 2017 COMMENCING AT 7.00pm

1.0 DECLARATION OF OPENING

The Chief Executive Officer welcomed all present and declared the meeting open at 7.03pm

2.0 RECORD OF ATTENDANCE / APOLOGIES

Attendees:

Murray Thomas
Martin Whitely
Ian Comben
Rick Ryan
Nick Duane
Justin Bagley
Trevor Anderson
Darrin Lee
Bernie Soullier
Alex Pearse
Larry Criddle
Anthony Smyth
Ben Cobley
Jon Holmes
Daniel Michael

Apologies:

Phillip Soullier
James Dempster

3.0 OFFICERS REPORTS

Chief Bush Fire Control Officer

Attendance at Fires During Season

Murray Thomas informed the meeting that he had only attended the one fire this season and that was at Gary Chivers property. Overall everything went well and there were only a few things that Murray thought could have been performed better. A document was circulated to the attendees with a Fire Attendance Checklist that Murray put together after the fire that he thought would assist with future callouts.

Holmwood Fire

There was much discussion on the fire at the Holmwood property just out of town on the Mingenew Mullewa Rd. Jon Holmes raised concerns over the fire protocol and the length of time that it took for people to attend the fire. There were also concerns raised over the text messaging

service which was only sent out after the fire had been contained. Martin Whitely explained that the Shire had received 3-4 separate calls reporting the fire to be on the Mingenew Mullewa Rd from 10km – 35km north of Mingenew so at the time was reluctant to send out an SMS unless the exact location had been identified.

Fire Contacts

Following on from discussions of the Holmwood fire Murray raised concerns that he did not have a list of contacts in his current phone. Ian Comben informed Murray that the previous Chief Bush Fire Control Officer did have a phone with all of the contacts however it was explained that the phone had not been passed onto Murray. It was agreed that a list of contacts should be made available for the Chief Bush fire Control Officer. Martin Whitely explained that he would be able to provide Murray with the log in details to the online messaging service, however it was still important to obtain a full list of contact numbers for Murray.

Murray suggested that a mobile application called WhatsApp be trialled whereby all of the details of the brigade contacts could be included in conversations relating to fires and harvest bans. Ben Cobley raised concerns with the use of WhatsApp as he was aware of breaches in confidentiality issues that had been experienced with the use of the application.

Attendance of Fire Truck at Morgan's Fire

There were concerns raised over the attendance of the fire truck at the fire at Morgan's property. Ben Cobley had received a call to take the fire truck out to the fire but when he had arrived at the fire shed the truck had already been taken. The concern being that the truck was taken by unauthorised and/or untrained people and as a result the truck was bogged at the fire. There were no incidents as a result however the issue needs to be addressed.

Chief Executive Officer

Prohibited Burning on Sundays

Martin Whitely informed the meeting that a motion had been passed previously by Council that burning on a Sunday was prohibited for all 12 months of the year. There was general discussion on the matter and it was agreed that a motion be moved to allow burning be carried out on a Sunday.

Moved Justin Bagley

Seconded Ben Cobley

That burning on Sunday is allowed once the fire season had been declared open.

CARRIED

Community Emergency Services Manager (CESM)

An update was provided that the Shire had been approached by the Shire of Carnamah to see if Mingenew would be interested in sharing an Emergency Services / Ranger position with Carnamah and Three Springs. The item was discussed at the December 2016 Ordinary Council Meeting and Council had agreed in principle to look at the arrangement as an alternative to the existing CESM and Ranger services provided but at this stage no formal decision had been made.

ESL Levy

The Chief Executive Officer informed the State Government have released the terms of reference for a Review of the Emergency Services Levy (ESL). The review is being undertaken by the Economic Regulation Authority (ERA) and WALGA had contacted all Shires to act on their behalf regarding proposed changes. Ian Comben stated that he was not aware of any changes that would impact on the local brigades.

2016/17 ESL Funds

The Chief Executive Officer mentioned that there were still some funds available through the ESL grant funding and brigades were welcome to submit any requests for the purchase of items that may be required.

There were comments that some of the fire brigade officers would like to see some basic training rather than the formal training courses offered by DFES. Ian Comben offered to run some basic training courses and it was **AGREED** that Ian run some of these courses in the future. Although the training would not be formally recognised it would provide the essentials for those new officers wanting to assist during the fire season.

DFES Area Manager

CESM

Ian Comben thanked Rick Ryan for his efforts in the region in the event that Mingenew decided not to proceed with renewing the current MOU.

Regional Superintendent

Advised that meeting that Craig Smith had been appointed as the new Superintendent for the region and things have been progressing well since he arrived.

Regional Brigades

Ian thanked all fire officers within the region for their efforts during the 2016/17 fire season as everything seemed to run very smoothly throughout the course of the season.

4.0 GENERAL BUSINESS

AGM

Murray Thomas suggested that there be a change of date for the AGM earlier in the year to allow the appointment of brigade officer information to be included in the DFES directory. It was agreed that this was a good idea however for this year the AGM will still be held around early September before or shortly after the DOAC Meeting and that sufficient time be allowed for the appointment of brigade officers to be submitted for the publication of the DFES directory.

Harvest Bans

Nick Duane asked if there had been any feedback on the harvest bans imposed during the season. Murray Thomas commented that there had been a few comments but in general there had been no negative comments. There was also general discussion in looking at whether harvest bans could be imposed on certain sections of the Shire given there is often variable weather conditions at any one time.

Brigade Officer Contact Lists

Darrin Lee asked if it would be possible for updated brigade lists to be distributed. Martin Whitely commented that the brigade lists have been updated and provided to each of the brigade Captains however it would be beneficial for all of the brigades to review the lists and add any members that may not have completed the required registration forms to be recognised as fire officers by DFES.

Fire Reimbursement Costs

Murray asked the question of DFES if payment was made for machinery in attendance at a fire after an extended period of time. Ian Comben replied that the costs for normal farm machinery that attend a fire are not normally recoverable however Shire's were entitled to claim back some

costs where the fire has been in place for an extended period of time and the costs are approved by DFES in relation to the event.

Children's Fire Education

Ben Cobley asked the question if any fire education was being conducted at any of the schools. Rick Ryan stated that the school have been approached but fire education is only offered when it is requested by the individual schools. Rick advised that there are only a couple of schools that have requested fire education in the past couple of years.

Fuel Cards

Daniel Michael asked what the other brigades were doing with their fuel cards. There was general discussion on the fuel cards and it was mentioned that the oldest fuel cards were expiring at 30 June 2017 and needed to be expended prior to this date.

Drones

Jon Holmes advised people that used drones to check with their insurers the extent of their cover as he had recently found out that their insurance does not cover the loss of fire caused by a drone.

5.0 TIME AND DATE OF NEXT MEETING

The next Bush Fire Advisory Committee Meeting will be the Annual General Meeting with a date to be advised around early September 2017 shortly after or before the DOAC Meeting.

6.0 CLOSURE

There being no further business for discussion the meeting was closed at 8:45pm.

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 DONGARA HEALTH CARE DEVELOPMENT

Location/Address: Shire of Irwin
Name of Applicant: WA Country Health Services
Disclosure of Interest: Nil
File Reference: ADM0131
Date: 11 April 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the appointment of 2 delegates to the Dongara Health Care Redevelopment Project User Group.

Attachment

Dongara Health Care Redevelopment Project User Group Terms of Reference

Background

A letter has been received by WA Country Health inviting the Shires of Irwin and Mingenew to have a representative on the Dongara Health Care Redevelopment Project User Group. The Group will consist of 8 members being;

- 2 members from the Midwest WA Country Health Services
- 2 members from the District Health Advisory Committee
- 2 members from local government being 1 from the Shire of Irwin and 1 from the Shire of Mingenew
- 2 members from the community being 1 from Irwin and 1 from Mingenew

Comment

The invitation to have 2 representatives on the Project User Group is a good opportunity for the Mingenew community to have some input into the Dongara Health Care Redevelopment. The Shire representatives can be either an elected member or officer and there are no restrictions on the community representative although it would make sense that the community representative be someone that already has an involvement with health services within Mingenew.

Consultation

If Council chose not to elect or approach a community representative to be part of the User Group then the invitations could be extended to the public.

Statutory Environment

Nil

Policy Implications

Policy No. 1003

ELECTION TO COMMITTEES

Nomination of Councillor/s to Positions in Council/Committees - Prior to any nomination being made the person being nominated be advised of the proposal, and appointment to the position will be subject to the approval of the nominee.

Financial Implications

Nil

Strategic Implications

Community Strategic Plan

Outcome 4.2.2 – To be strong advocates representing the Shire's interests

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.1
--

That Council nominate 2 delegates for the Dongara Health Care Redevelopment Project User Group



TITLE: DONGARA HEALTH CENTRE PROJECT USER GROUP (PUG) TERMS OF REFERENCE

1. NAME

A consultative and advisory body to be known as the Dongara Health Centre Project User Group (PUG).

2. PURPOSE and FUNCTION

The Project User Groups consists of representatives from the Dongara community, WA Country Health Service (WACHS)- Midwest, District Health Advisory Committee (DHAC) and the Shire of Mingenew/ Shire of Irwin. This group will act as the principle communication, consultation and engagement group on service planning and project development associated with the Dongara Health Centre site.

Recommendations from the PUG will be referred to WACHS Project Working Group (PWG) for consideration and actioning as deemed appropriate and in line with WACHS capital governance framework and approval process.

The PUG assists the PWG by providing a two way communication conduit to site specific stakeholders.

3. RESPONSIBILITIES

- Represent key internal and external stakeholder groups
- Establish a high level of engagement and two way communication with all stakeholders
- Participate in, and review the outcomes of the service design process
- Collaborate with the PWG to ensure the outcomes of the Dongara Health Service Review/ Transition Plan are reflected with the functional element of the Health Centre's design.
- Provide advice to the PWG that reflects the majority of stakeholders views
- Support the planning, development and implementation of the Dongara Health Centre project.

4. ACCOUNTABILITY

The PUG will be accountable to the PWG.

5. MEMBERSHIP

A representative body consisting of:

- The Operations Manager Midwest Murchison (as nominated Chair)



- WACHS Midwest 2 members
- Shire of Mingenew/ Shire of Irwin – 2 members
- DHAC – 2 members (& in the absence of DHAC members – additional community members)
- Dongara/ Mingenew community representatives – 2 members

Ex-Officio Positions

- WACHS Redevelopment Project Officer

Membership Selection

WACHS Midwest members to be nominated by the Regional Director

Shire of Irwin/ Shire of Mingenew members to be nominated by the appropriate Shire's.

DHAC Members to be nominated by DHAC

Community representatives will be approached and selected by WACHS based on the ability to deliver the following:

- Demonstrated understanding of the need for health reforms and the changing focus of health service delivery models
- Ability to work in a team environment
- Demonstrated critical thinking and planning skills
- Good communication skills
- Strong community links (through team/ group/ organisation) and the ability to communicate the community group's perspective

Invited Guests

As required, a guest with expertise in a particular aspect of the Dongara Health Centre Redevelopment project phases will be invited to contribute to the PUG.

6. GOVERNANCE

The PUG will work within the scope of the Terms of Reference providing review and advice on aspects related to its purpose (as described in Section 2) and refer any issues that are unable to be resolved to the PWG as appropriate and/or required in line with the WACHS capital governance framework and approval processes.

7. RESPONSIBILITIES

- Support short term targeted program specific sub-committees as required
- Support the development of new models of innovative health services
- Identify opportunities and possible innovations to improve the delivery of services to the community and recommendations for the future service delivery
- Effective two way communication with stakeholder groups

8. CHAIRPERSON

The Operations Manager Midwest Murchison or delegate will chair the PUG.

Healthier country communities through partnerships and innovation

Our Values: Community | Compassion | Quality | Integrity | Justice



9. CODE OF CONDUCT

The PUG will be governed by a code of conduct, the principles of which are as follows.

- Respect the need to maintain meeting confidentiality or potentially contentious issues as advised by the PUG chair.
- Full participation in all PUG activities
- Full attendance at meetings

10. QUORUM

A quorum will be 50% + 1 of membership is required.

11. ADOPTION, REVIEW AND AMENDMENT OF TERMS OF REFERENCE

SIGNED OFF BY:

Version No	Amendment Date	Approved By
1.0	12/12/2016	PWG
2.0	29/03/2017	Marg Denton/ Nanini Lynne

9.1.2 2017/18 INSURANCE RENEWAL DECLARATION

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0372
Date: 13 April 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the endorsement of adjustments to property valuations proposed within the 2017/18 Property Schedule as part of the insurance renewal declaration.

Attachment

2017/18 Property Schedule

Background

Council have discussed on different occasions the amount of insurance premiums paid on a yearly basis. For the commencement of the 2015/16 financial year the decision was made to increase the insurance excess for the Shire's property schedule from \$1,000 to \$5,000. This decision resulted in savings of approximately \$20,000 a year with the savings being transferred into an Insurance Reserve. The Shire will have a \$40,000 balance in the Insurance Reserve at the end of the 2016/17 financial year.

Council discussions also revolved around looking at some of the property valuations contained within the property schedule to see if any of these valuations could be reduced to meet the needs of Council and to effectively lower the amount of the insurance premiums. Each year an insurance review is carried out with Local Government Insurance Services ("LGIS") and as part of the standard review an extensive review of the property schedule was carried out and the proposed amendments from this review are tabled for Council discussion.

Comment

As part of the Fair Value accounting requirements valuations for all buildings and property were completed by Craig Butler from NS Advisory. Craig Butler carried out the previous assessment in 2014 when the firm was called Integral Project Creation Pty Ltd. The valuations completed include "Fair Value" and "Insurance" valuations. The Fair Value valuations are used for accounting purposes and determine the written down value of the asset and the depreciation calculations while the Insurance valuations provide an indicative value for the replacement of the asset in the event that they are destroyed by a fire or similar event.

The methodology for the extensive insurance review that I have carried out is as follows. Firstly, the insurance valuations provided were used as a starting point for the valuations to be used in the property schedules. This meant that all valuations were adjusted to reflect the valuations provided for the replacement of the assets contained in the property schedule. Some of the current values were increased while others were reduced. In summary, as a result of the valuations provided it meant that Council did not insure any assets for a value greater than their assessed value.

Secondly, the review identified that some assets from the insurance valuations had excluded from the schedule and needed to be included. Most notably were the two Karara houses which are leased by the Shire. Although the Shire does not own the assets the lease agreement does state that the Shire is responsible for the building insurance costs, as such these properties were added to the scheduled. These items are displayed in the table below.

Items not included under Insurance Values Included on Register

Description	Location	Value
Depot No. 2 Shelter / Shed	Mingenew Mullewa Rd	\$30,000
Dwelling	109 Victoria Street, Mingenev (Karara House)	\$400,000
Dwelling	114 Shenton Street, Mingenev (Karara House)	\$400,000

Following discussions with Andrew Greig at LGIS it was suggested that a number of smaller assets currently insured did not require to be insured on an individual basis and could be included under a blanket cover. These assets were removed and are shown separately in the schedule under Miscellaneous Plant.

Items Covered Under Miscellaneous Plant (Not Insured Separately)

Description	Location	Value
Men's Shed Ablution Block	Donald Street, Mingenev	\$24,000
Bowling Club Shed	Bride Street	\$90,000
Plant Nursery, Depot 1	Linthorne St.	\$7,400
Cemetery - Limestone Entry Statement	Cemetery, Midlands Road	\$25,000
Cemetery - Fencing (Ringlock)	Cemetery, Midlands Road	\$5,500
Cemetery - Fencing (Pine log post and rail)	Cemetery, Midlands Road	\$4,100
Cemetery - Fencing (Metal Mesh)	Cemetery, Midlands Road	\$5,500
Cemetery - Information Board	Cemetery, Midlands Road	\$6,900
Cemetery - Shelter	Cemetery, Midlands Road	\$12,000
Cemetery - Niche Wall	Cemetery, Midlands Road	\$8,300
Cemetery - Poly Water Tank on metal stand	Cemetery, Midlands Road	\$2,800
Depot Hill - Information Board	Depot Hill Road	\$6,900
Depot Hill - Pine Log Fencing	Depot Hill Road	\$5,500
Depot Hill - Metal Entry Statement	Depot Hill Road	\$2,500
Depot Hill - Metal Picnic Setting	Depot Hill Road	\$2,300
Depot Hill - Entry Statement for walk	Depot Hill Road	\$4,100
Depot Hill - Information Board	Depot Hill Road	\$6,200
Drovers Rest - Shelter	Mingenew Mullewa Road	\$8,000
Standpipe - Linthorne Street	Linthorne St.	\$3,300
Samuel Pole Phillips Park - Banner Poles	Linthorne St.	\$2,800
Depot - Metal Mesh perimeter fencing	Linthorne St.	\$26,000
Tennis/Bowling Playground - Limestone edging	Bride Street	\$8,300
Cecil Newton Park - Picnic Settings (3)	Shenton Street	\$10,000
Cecil Newton Park - Shade Sail	Shenton Street	\$6,900
Cecil Newton Park - Limestone edging around gardens	Shenton Street	\$8,700
Cecil Newton Park - Colourbond fencing	Shenton Street	\$12,000
Cecil Newton Park - BBQ	Shenton Street	\$11,000
Cecil Newton Park - Wheat Stalks	Midlands Road, Mingenev	\$21,000

MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 19 April 2017

Information Bay	Midlands Road, Mingenew	\$8,300
Sportsground Road - Flag Poles (4)	Sportsground Road (Memorial)	\$17,000
Entry Statement - Midlands Road	Midlands Road, Mingenew	\$8,300
Entry Statement - Mingenew Mullewa Road	Mingenew Mullewa Road	\$8,300
Entry Statement - Midlands Road	Midlands Road, Mingenew	\$9,000
Bowling Green - Timber park seats (6)	Bride Street	\$10,000
Bowling Green - Metal bowling shelter	Bride Street	\$10,000
Bowling Green - Metal shelter (2)	Bride Street	\$2,800
Bowling Green - Metal park seat (3)	Bride Street	\$6,700
Standpipe - Victoria Street	Victoria Street	\$2,800
Caravan Dump Point (Dump Ezy)	Midlands Road, Mingenew	\$12,000
Railway Reserve - Truck Ballast & town map	Midlands Road, Mingenew	\$4,100
Railway Reserve - Tourist Street Signs	Midlands Road, Mingenew	\$17,000
Railway Reserve - Timber Bench Seats	Midlands Road, Mingenew	\$9,100
Railway Reserve - Flagpole	Midlands Road, Mingenew	\$1,100
Polocrosse Grounds - Poly water tank	Ernest St	\$6,200
Polocrosse Grounds - Poly water tank on metal stand	Ernest St	\$9,700
Skatepark - Hardstand	Shenton Street	\$69,000
Skatepark - Basketball backboard	Shenton Street	\$2,800
Skatepark - Shade Sail post	Shenton Street	\$3,300
Integrated Play Equipment - Samuel Pole Phillips Park	Linthorne St.	\$28,000
Triple Swing Set - Samuel Pole Phillips Park	Linthorne St.	\$3,400
Pendulum Swing - Samuel Pole Phillips Park	Linthorne St.	\$6,900
Integrated Play Equipment - Tennis Club	Bride Street	\$39,000
Spring Rocker - Tennis Club	Bride Street	\$1,900

It is important to note that these assets tabled above are still insured up to a total value of \$374,754 as per the figure included at line 206 of the Property Schedule.

Next, I made the assumption that since we have an excess of \$5,000 that it was not necessary to insure all assets included within the schedule. The rationale used was that any asset under the value of \$7,500 would not be insured and if necessary the replacement of these assets, if required, would be deducted from the insurance reserve. It was noted that a number of assets previously insured were under \$5,000 which would not be claimed in any event since the premium would be greater than the replacement value. As an example, if there was an asset in the schedule worth \$7,000 that needed to be replaced the Shire would only receive \$2,000 after the premiums were deducted so it would be best to self-insure these items. Items under \$7,500 that have been included from the schedule are tabled below.

Items Under \$7,500 Not Insured

Description	Location	Value
Ticket Box	Recreation Ground	\$4,500
Switchboard Room-Sportsground incl. contents	Mingenew	\$4,300
Depot Hill - Information Board	Depot Hill Road	\$6,200
Tennis Courts - Poly Water Tank	Bride Street	\$6,200
Bowling Club - Fencing	Bride Street	\$6,700
Hockey Nets	Sportsground Road	\$3,400
Hockey Field - Metal Spectators Benching	Sportsground Road	\$6,700
Hockey Field - Poly water tank	Sportsground Road	\$5,500
Recreation Centre - Main Oval - Lighting (7 x 8m)	Sportsground Road	\$6,900
Recreation Centre - Colourbond fencing	Sportsground Road	\$4,100
Recreation Centre - Pump Shed	Sportsground Road	\$4,900
Depot 2 - Poly water tank	Mingenew Mullewa Road	\$6,300
Spring Rocker - Recreation Centre	Sportsground Road	\$4,800
Twin Swing Set - Recreation Centre	Sportsground Road	\$3,400

Finally and probably most importantly, the valuations of specific buildings and infrastructure were assessed on an individual basis to see if the value currently insured was actually required by Council. This process involved the assumption that in the event of some buildings or assets being destroyed that they would either (1) not be replaced or (2) be replaced but not to the same extent that the replacement cost of the asset was valued. As an example, The Shire Office, Chambers and old Lesser Hall kitchen are valued at \$3,620,000 in the property schedule, however I have made the assumption that if the Shire Office, Chambers and old Lesser Hall kitchen were to be burnt down then Council would not replace the building back to its original condition and that an amount of \$1,000,000 would be sufficient to build a fit for purpose Shire Administration building.

For some other assets the assumption was made that if that building was destroyed that it would not be replaced. An example being the Yandanooka Hall which is currently insured for \$793,000. I have made the assumption that if the Yandanooka Hall was to be burnt down that the Shire would not replace the building back to its original condition, therefore there is no point insuring the building for the full value. However, by applying \$100,000 cover for the Yandanooka Hall then this would probably be adequate to cover any incidental damage that may be sustained.

This methodology was applied to other similar assets and in some cases the assumption was made that if an asset was destroyed that it would not be replaced at all, therefore it would not be insured. In some instances the valuations were reduced to reflect what I felt was a more realistic cost to replace with a like for like asset and in other cases the assets had been duplicated so they were removed.

These items are tabled below and it is important that Council are comfortable with the methodology used as the insurance coverage will be limited the revised insurance valuations. As a comparison, the insurance premium for the property insurance for 2016/17 was \$77,935 and based on the insurance premiums being the same as 2016/17 the premium for the 2017/18 financial year would be \$40,052.

It is also prudent to mention that in addition to the insurance premiums charged, LGIS also provide the Shire with a number of other free and/or subsidised services such as counselling, risk management and health and well-being.

Insurance Valuations adjusted as per Council Resolution

Description	Location	Assessed Value	Insured Value
Yandanooka Hall & Ablutions	Yandanooka	\$793,000	\$100,000
Mingenew Town Hall	Victoria Street	\$1,520,000	\$500,000
Shire Office, Chambers & Kitchen	Victoria Street	\$3,620,000	\$1,000,000
Workshop & Store	Linthorne Street	\$310,000	\$0
Workshop Plant Shed	Linthorne Street	\$380,000	\$150,000
Silver Chain Ambulance Shelter	Phillip Street	\$91,000	\$0
Netball Shed	Mingenew Sportsground	\$140,000	\$50,000
Oil Recycling Shed	Mingenew Mullewa Road	\$15,000	\$0
Recycling Shed	Mingenew Mullewa Road	\$66,000	\$0
Turf Club Shed	Mingenew Sportsground	\$170,000	\$0
Depot No. 2 Store Shed	Mingenew Mullewa Road	\$66,000	\$30,000
Depot Workshop	Linthorne Street	\$380,000	\$200,000
Dwelling	Lot 89 Victoria Street (Noel)	\$270,000	\$150,000
Dwelling	Lot 66 Shenton Street (CEO)	\$530,000	\$400,000
Dwelling	5 Field Street (Works)	\$450,000	\$400,000
Dwelling	Lot 90 William Street (Durga)	\$380,000	\$300,000
Dwelling	13 Moore Street (Paulette)	\$370,000	\$300,000
Turf Club Bar	Mingenew Sportsground	\$660,000	\$300,000
Old Post Office (MIG Office)	Midlands Road	\$960,000	\$500,000
Tennis Pavilion	Bride Street	\$260,000	\$100,000
Rural Transaction Centre (CRC, Post Office, NAB)	Midlands Road	\$1,590,000	\$1,000,000
Senior Citizen Building	Phillip Street	\$670,000	\$300,000
Men's Shed	Donald Street	\$140,000	\$70,000
Basketball/Netball Court Lights	Mingenew Sportsground	\$93,000	\$40,000
Refuse Site / Transfer Station	Mingenew South Road	\$74,000	\$0
Disused Tennis Courts	Bride Street	\$100,000	\$0
Multi-purpose Court Lighting	Mingenew Sports Ground	\$140,000	\$40,000
Multi-purpose Court Lighting	Mingenew Sports Ground	\$47,000	\$20,000
Recreation Centre Water Tanks (2)	Mingenew Sports Ground	\$96,000	\$40,000
Shire Carport	Victoria Street	\$55,000	\$25,000
Refuse Site / Rifle Club Shed	Mingenew South Road	\$67,000	\$0

I will be recommending that Council endorse the proposed changes tabled above and that the savings resulting from the proposed changes be transferred into the Shire's Insurance Reserve.

Consultation

Craig Butler, NS Advisory
Andrew Greig, LGIS

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The proposed amendments will result in savings of approximately \$35-40k per annum for Council. It is proposed that these savings be transferred into the Shire's Insurance Reserve.

Strategic Implications

Community Strategic Plan

Outcome 4.2.3 – Provide long term strategic leadership

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.2
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That Council

1. Endorse the proposed changes to the insurance valuations as per the attached 2017/18 Property Schedule, and
2. That any savings resulting from the reduction in property insurance premiums be transferred into the Insurance Reserve.

**SHIRE OF MINGENEW
PROPERTY REGISTER
Updated 1/2/2016**



Properties Valued by Integral Project Creation Pty Ltd Date 30 June 2014

UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

Please review all insured values to reflect REPLACEMENT value for Council's assets.

Please add or delete assets as appropriate.

LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
SECTION 1 - Material Loss or Damage															
1. Halls, Offices, Clinics															
1	0230	B041	Agricultural Hall -(incl. toilets, lighting room)	Yandanooka	Iron	Iron	\$ 646,594	\$ 6,466	\$ 47,000	\$ 64,659.40	\$ 64,659.40	\$ 5,000	\$ 50,000	\$ 884,379	\$ 1,634.60
2	0229	B013	Town Hall	Mingenew	Brick	Iron	\$ 2,093,438	\$ 20,934	\$ 160,000	\$ 209,343.80	\$ 209,343.80	\$ 20,000	\$ 75,000	\$ 2,788,060	\$ 5,153.17
3	767	B018	Old Road Board	Mingenew	Stone	Iron	\$ 203,363	\$ 2,034	\$ 15,000	\$ 20,336.30	\$ 20,336.30	\$ 5,000	\$ 20,000	\$ 286,069	\$ 528.74
4	0231	B033	Office Chambers, Library & Kitchen	Mingenew	Stone	colorbond	\$ 3,214,750	\$ 32,148	\$ 240,000	\$ 321,475.00	\$ 321,475.00	\$ 300,000	\$ 100,000	\$ 4,529,848	\$ 8,372.52
5	0196	B014	Museum	Mingenew	Brick	Iron	\$ 617,513	\$ 6,175	\$ 46,000	\$ 61,751.30	\$ 61,751.30	\$ 25,000	\$ 25,000	\$ 843,191	\$ 1,558.47
6		B026	Switchboard Room-Sportsground incl. contents	Mingenew	Iron	Iron	\$ 3,663	\$ 37	\$ 300	\$ 366.30	\$ 366.30	\$ -	\$ -	\$ 4,732	\$ 8.75
7	0213	B025	Recreation Centre Pavilion	Mingenew	Brick	Iron	\$ 2,618,825	\$ 26,188	\$ 200,000	\$ 261,882.50	\$ 261,882.50	\$ 125,000	\$ 25,000	\$ 3,518,778	\$ 6,503.76
8	761	B005	Enanty Barn	Mullewa Rd	Stone	Iron	\$ 219,450	\$ 2,195	\$ 16,000	\$ 21,945.00	\$ 21,945.00	\$ -	\$ -	\$ 281,535	\$ 520.36
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2. Workshops, Garages, Stores															
9			Workshop and Store	Mingenew	Iron	Iron	\$ 405,563	\$ 4,056	\$ 40,556	\$ 40,556.25	\$ 40,556.25	\$ 25,000	\$ 10,000	\$ 566,287	\$ 1,046.67
10	0199	B055	Plant Shed	Linthorne St.	Iron	Iron	\$ 388,781	\$ 3,888	\$ 28,000	\$ 38,878.10	\$ 38,878.10	\$ 20,000	\$ -	\$ 518,425	\$ 958.20
11	0198	B056	Staff Room	Linthorne St.	Iron	Iron	\$ 92,472	\$ 925	\$ 6,700	\$ 9,247.20	\$ 9,247.20	\$ 20,000	\$ -	\$ 138,591	\$ 256.16
12	0232	B006	Fire Station	Victoria St	Iron	Iron	\$ 92,429	\$ 924	\$ 6,700	\$ 9,242.90	\$ 9,242.90	\$ 20,000	\$ -	\$ 138,539	\$ 256.06
13			Contents - All Buildings, etc.				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 184.83
14	750	B016	Museum Storage Shed-2 w/ mural (added 18/12/02)	Mingenew	Iron	Iron	\$ 212,713	\$ 2,127	\$ 16,000	\$ 21,271.30	\$ 21,271.30	\$ 10,000	\$ -	\$ 283,383	\$ 523.78
15	754	B015	Museum Storage Shed-1	Mingenew	Iron	Iron	\$ 105,105	\$ 1,051	\$ 7,700	\$ 10,510.50	\$ 10,510.50	\$ -	\$ -	\$ 134,877	\$ 249.29
16	0650	B053	Community Bus Shelter/Garage	Linthorne St.			\$ 34,409	\$ 344	\$ 2,500	\$ 3,440.90	\$ 3,440.90			\$ 44,135	\$ 81.57
17	0204	B036	Tennis Club Plant Shed				\$ 10,148	\$ 101	\$ 700	\$ 1,014.80	\$ 1,014.80			\$ 12,979	\$ 23.99
18	0234	B001	Ambulance Garage	Phillips Street			\$ 55,688	\$ 557	\$ 4,100	\$ 5,568.80	\$ 5,568.80			\$ 71,482	\$ 132.12
19	0297	B017	Netball Shed				\$ 135,850	\$ 1,359	\$ 9,900	\$ 13,585.00	\$ 13,585.00			\$ 174,279	\$ 322.12
20	0319	B009	Hockey Shed				\$ 27,365	\$ 274	\$ 2,000	\$ 2,736.50	\$ 2,736.50			\$ 35,112	\$ 64.90
21	768	B042	Chemical Shed	Eleanor Street			\$ 9,075	\$ 91	\$ 700	\$ 907.50	\$ 907.50			\$ 11,681	\$ 21.59
22	769	B060	Oil Recycling Shed				\$ 6,806	\$ 68	\$ 500	\$ 680.60	\$ 680.60			\$ 8,735	\$ 16.15
23	777	B029	Recycling Shed	Linthorne St.			\$ 38,500	\$ 385	\$ 2,800	\$ 3,850.00	\$ 3,850.00			\$ 49,385	\$ 91.28
24	757	B039	Turf Club Shed	Recreation Ground			\$ 151,938	\$ 1,519	\$ 11,000	\$ 15,193.80	\$ 15,193.80			\$ 194,845	\$ 360.13
25	0313	B058	Store Shed, Depot 2	Mingenew Mullewa Road			\$ 62,906	\$ 629	\$ 4,600	\$ 6,290.60	\$ 6,290.60			\$ 80,716	\$ 149.19
26	751	B003	Bowling Club Shed	Bride Street			\$ 76,877	\$ 769	\$ 5,600	\$ 7,687.70	\$ 7,687.70			\$ 98,621	\$ 182.28
27	763	B057	Workshop Depot 1	Linthorne St.			\$ 358,806	\$ 3,588	\$ 26,000	\$ 35,880.60	\$ 35,880.60			\$ 460,155	\$ 850.50
28	771	B011	Horse Swab Shed	Recreation Ground			\$ 18,233	\$ 182	\$ 1,300	\$ 1,823.30	\$ 1,823.30			\$ 23,362	\$ 43.18
29	778	B054	Plant Nursery, Depot 1	Linthorne St.			\$ 6,072	\$ 61	\$ 400	\$ 607.20	\$ 607.20			\$ 7,747	\$ 14.32
30	779	B034	Storage Shed behind Shire Office	Victoria St			\$ 30,938	\$ 309	\$ 2,300	\$ 3,093.80	\$ 3,093.80			\$ 39,735	\$ 73.44
31	798	B059	Silo Shelter Depot 2	Mingenew Mullewa Road			\$ 58,163	\$ 582	\$ 4,200	\$ 5,816.30	\$ 5,816.30			\$ 74,577	\$ 137.84
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3. Dwellings															
32	0224	B048	Dwelling	Lot 89 Victoria	Asb	Tile	\$ 261,194	\$ 2,612	\$ 19,000	\$ 26,119.40	\$ 26,119.40	\$ 10,000	\$ -	\$ 345,045	\$ 637.75
33	0256	B050	Dwelling - Shire Clerks	Lot 66 Shenton	Brick	Iron	\$ 499,709	\$ 4,997	\$ 37,000	\$ 49,970.90	\$ 49,970.90	\$ 15,000	\$ -	\$ 656,648	\$ 1,213.68
34	0311	B047	Dwelling - Works Manager	Lot 5 Field Street	Brick	Tile	\$ 502,466	\$ 5,025	\$ 37,000	\$ 50,246.60	\$ 50,246.60	\$ 10,000	\$ -	\$ 654,984	\$ 1,210.61
35	B0901	B046	Dwelling	15 Field Street	Fibro/	colorbond	\$ 384,725	\$ 3,847	\$ 28,000	\$ 38,472.50	\$ 38,472.50	\$ 10,000	\$ -	\$ 503,517	\$ 930.65
36			Dwelling	90 Philip Street	Brick	colorbond	\$ 410,970	\$ 4,110	\$ 41,097	\$ 41,097.00	\$ 41,097.00	\$ 10,000	\$ -	\$ 548,371	\$ 1,013.55
37			Dwelling - Karara	109 Victoria Road	Brick	colorbond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 18.48
38			Dwelling - Karara	114 Shenton Street	Brick	colorbond	\$ 410,970	\$ 4,110	\$ 41,097	\$ 41,097.00	\$ 41,097.00	\$ 10,000	\$ -	\$ 548,371	\$ 1,013.55
39	0254	B051	Aged Persons Unit (3x2 Bdrm)	Lot 66 Victoria Street	Brick	Iron	\$ 988,240	\$ 9,882	\$ 73,000	\$ 98,824.00	\$ 98,824.00	\$ 15,000	\$ -	\$ 1,283,770	\$ 2,372.79
40	0254	B051	Aged Persons Unit (1x1 Bdrm)	Lot 66 Victoria Street	Brick	Iron	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 9.24
41	040	B052	Triplex Units (3x2 Bdrm)	Lot 66 Victoria Street	Brick	colorbond	\$ 940,088	\$ 9,401	\$ 70,000	\$ 94,008.80	\$ 94,008.80	\$ 15,000	\$ -	\$ 1,222,506	\$ 2,259.56

**SHIRE OF MINGENEW
PROPERTY REGISTER
Updated 1/2/2016**



Properties Valued by Integral Project Creation Pty Ltd Date 30 June 2014

UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

Please review all insured values to reflect REPLACEMENT value for Council's assets.

Please add or delete assets as appropriate.

LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
42	0469	B049	Dwelling - Silver Chain House	Lot 90 William St	Fibro/	Tin	\$ 360,154	\$ 3,602	\$ 27,000	\$ 36,015.40	\$ 36,015.40	\$ 10,000	\$ -	\$ 472,786	\$ 873.85
43	0552	B045	Dwelling	13 Moore St	Fibro/	Tin	\$ 378,245	\$ 3,782	\$ 28,000	\$ 37,824.50	\$ 37,824.50	\$ 10,000	\$ -	\$ 495,676	\$ 916.16
44	753	B043	Dwelling - 1 bed x 1 bath	Lot 20 Shenton St	Fibro/	colorbond	\$ 140,000	\$ 1,400	\$ 10,000	\$ 14,000.00	\$ 14,000.00	\$ 10,000	\$ -	\$ 189,400	\$ 350.07
45	762	B044	Dwelling - 2 bed x 2 bath	Lot 20 Shenton St	Fibro/	colorbond	\$ 240,000	\$ 2,400	\$ 18,000	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	\$ 308,400	\$ 570.02
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			4. Public Facilities				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	0233	B004	Infant Health Clinic (MOCC)	Phillips Street	Brick	Iron	\$ 234,985	\$ 2,350	\$ 17,000	\$ 23,498.50	\$ 23,498.50	\$ 5,000	\$ 15,000	\$ 321,332	\$ 593.92
47	0579	B038	Turf Club Bar	Mingenev	Iron	Iron	\$ 560,340	\$ 5,603	\$ 41,000	\$ 56,034.00	\$ 56,034.00	\$ 10,000	\$ -	\$ 729,011	\$ 1,347.43
48	0191	B037	Old Post Office (Tourist Office/MIG)	Mingenev	Stone	Iron	\$ 918,775	\$ 9,188	\$ 68,000	\$ 91,877.50	\$ 91,877.50	\$ 10,000	\$ 10,000	\$ 1,199,718	\$ 2,217.44
49	752	B010	Horse Stalls - Recreation Ground	Mingenev	Iron		\$ 86,350	\$ 864	\$ 6,300	\$ 8,635.00	\$ 8,635.00	\$ -	\$ -	\$ 110,784	\$ 204.76
50	0205	B035	Tennis Pavilion - Bride Street	Mingenev	Brick	Iron	\$ 232,788	\$ 2,328	\$ 17,000	\$ 23,278.80	\$ 23,278.80	\$ 5,000	\$ 10,000	\$ 313,673	\$ 579.76
51	773	B008	Gazebo - Cecil Newton Park	Mingenev	Wood	Iron	\$ 12,375	\$ 124	\$ 900	\$ 1,237.50	\$ 1,237.50	\$ 2,500	\$ -	\$ 18,374	\$ 33.96
52	755	B024	Railway Station Building - Mingenev	Mingenev	Stone	Iron	\$ 537,719	\$ 5,377	\$ 40,000	\$ 53,771.90	\$ 53,771.90	\$ -	\$ 50,000	\$ 740,640	\$ 1,368.92
53	756	B012	Lions Expo Shed	Recreation Ground	Iron		\$ 149,256	\$ 1,493	\$ 11,000	\$ 14,925.60	\$ 14,925.60	\$ 10,000	\$ -	\$ 201,600	\$ 372.62
54	0404	B020	Polocrosse Shed	Polocrosse Ground	Iron		\$ 101,888	\$ 1,019	\$ 7,400	\$ 10,188.80	\$ 10,188.80	\$ -	\$ -	\$ 130,684	\$ 241.54
55	759	B019	Polocrosse Ablution Block	Polocrosse Ground	Iron		\$ 51,425	\$ 514	\$ 3,800	\$ 5,142.50	\$ 5,142.50	\$ -	\$ -	\$ 66,024	\$ 122.03
56	758	B021	Public Toilets-adjacent to Shire building	Victoria St Mingenev	Brick	colorbond	\$ 128,081	\$ 1,281	\$ 9,300	\$ 12,808.10	\$ 12,808.10	\$ -	\$ 20,000	\$ 184,278	\$ 340.60
57	0422	B022	Public Toilets-back ofMIG/Tourist Centre building	Victoria St Mingenev	Brick	colorbond	\$ 175,601	\$ 1,756	\$ 13,000	\$ 17,560.10	\$ 17,560.10	\$ -	\$ -	\$ 225,477	\$ 416.75
58	0497	B031	Rural Transaction Centre - (NAB, Post Office, Telecentre)	Midlands Road, Mingenev	Brick	colorbond	\$ 1,613,920	\$ 16,139	\$ 120,000	\$ 161,392.00	\$ 161,392.00	\$ 60,000	\$ 10,000	\$ 2,142,843	\$ 3,960.62
59	0518	B032	Senior Citizen Centre				\$ 736,313	\$ 7,363	\$ 54,000	\$ 73,631.30	\$ 73,631.30	\$ 25,000	\$ -	\$ 969,939	\$ 1,792.74
60			Tennis Club Tank	Mingenev	Concrete	Galvanise	\$ 27,038	\$ 270	\$ 2,704	\$ 2,703.75	\$ 2,703.75	\$ -	\$ -	\$ 35,419	\$ 65.47
61	811		Mens Shed	Donald Street, Mingenev	Steel	ed Steel	\$ 60,000	\$ 600	\$ 6,000	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ 78,600	\$ 145.28
62	0652	B023	Public Toilets - adjacent to BP Self Serve bowsers	Eleanor Street			\$ 32,313	\$ 323	\$ 2,400	\$ 3,231.30	\$ 3,231.30	\$ -	\$ -	\$ 41,499	\$ 76.70
63	0203	B002	Jubilee Golf and Bowling Club				\$ 1,746,459	\$ 17,465	\$ 130,000	\$ 174,645.90	\$ 174,645.90	\$ -	\$ -	\$ 2,243,215	\$ 4,146.14
64	0221	B028	Ticket Box	Recreation Ground			\$ 2,747	\$ 27	\$ 200	\$ 274.70	\$ 274.70	\$ -	\$ -	\$ 3,254	\$ 6.51
65	770	B027	Jim Pascoe Ticket Box	Recreation Ground			\$ 19,250	\$ 193	\$ 1,400	\$ 1,925.00	\$ 1,925.00	\$ -	\$ -	\$ 24,693	\$ 45.64
66	775	B007	Pergola between Bakery and MIG Office	Midlands Road, Mingenev			\$ 10,127	\$ 101	\$ 700	\$ 1,012.70	\$ 1,012.70	\$ -	\$ -	\$ 12,954	\$ 23.94
67			Mens Shed Ablution Block	Donald Street, Mingenev			\$ 15,000	\$ 150	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 18,150	\$ 33.55
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			5. Miscellaneous				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Miscellaneous structures & equipment including but not limited to: Photo Finish Building & Equipment & Cricket Practice Wick				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
68	0207	I008	Basketball/Netball Court Lights	Recreation Ground			\$ 67,750	\$ 678	\$ 4,900	\$ 6,775.00	\$ 6,775.00	\$ -	\$ -	\$ 86,878	\$ 160.58
69	0209	I014	Irrigation Equipment	Recreation Ground			\$ 142,275	\$ 1,423	\$ 10,000	\$ 14,227.50	\$ 14,227.50	\$ -	\$ -	\$ 182,153	\$ 336.67
70	0210	I013	Fencing	Recreation Ground			\$ 162,600	\$ 1,626	\$ 12,000	\$ 16,260.00	\$ 16,260.00	\$ -	\$ -	\$ 208,746	\$ 385.83
71	0214	I006	Football Oval Lights	Recreation Ground			\$ 81,300	\$ 813	\$ 5,900	\$ 8,130.00	\$ 8,130.00	\$ -	\$ -	\$ 104,273	\$ 192.73
72	0215	I004	Sportsground Spectator Seats	Recreation Ground			\$ 18,022	\$ 180	\$ 1,300	\$ 1,802.20	\$ 1,802.20	\$ -	\$ -	\$ 23,107	\$ 42.71
73	0218	I007	Hockey Ground Lights	Recreation Ground			\$ 74,525	\$ 745	\$ 5,400	\$ 7,452.50	\$ 7,452.50	\$ -	\$ -	\$ 95,575	\$ 176.65
74	0220	I001	Coach's Dugouts	Recreation Ground			\$ 17,073	\$ 171	\$ 1,200	\$ 1,707.30	\$ 1,707.30	\$ -	\$ -	\$ 21,858	\$ 40.40
75	0253		Skatepark	Lot 41 Shenton Street			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
76	0425	B030	Refuse Site/Transfer Station	Mingenev South Road			\$ 68,200	\$ 682	\$ 5,000	\$ 6,820.00	\$ 6,820.00	\$ -	\$ -	\$ 87,522	\$ 161.77
77	764	I002	Football Posts	Recreation Ground			\$ 6,775	\$ 68	\$ 500	\$ 677.50	\$ 677.50	\$ -	\$ -	\$ 8,698	\$ 16.08
78	765	I005	Water Tanks	Recreation Ground			\$ 40,650	\$ 407	\$ 3,000	\$ 4,065.00	\$ 4,065.00	\$ -	\$ -	\$ 52,187	\$ 96.46
79	772	B040	Stewards and Judges Box (Turf Club)	Recreation Ground			\$ 68,750	\$ 688	\$ 5,000	\$ 6,875.00	\$ 6,875.00	\$ -	\$ -	\$ 88,188	\$ 163.00
80	799	I011	Playground	Recreation Ground			\$ 27,100	\$ 271	\$ 2,000	\$ 2,710.00	\$ 2,710.00	\$ -	\$ -	\$ 34,791	\$ 64.30
81	804	I009	Netball Courts	Recreation Ground			\$ 134,145	\$ 1,341	\$ 9,800	\$ 13,414.50	\$ 13,414.50	\$ -	\$ -	\$ 172,115	\$ 318.12
82	805	I010	Basketball Court Fence	Recreation Ground			\$ 16,260	\$ 163	\$ 1,200	\$ 1,626.00	\$ 1,626.00	\$ -	\$ -	\$ 20,875	\$ 38.58

**SHIRE OF MINGENEW
PROPERTY REGISTER
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Properties Valued by Integral Project Creation Pty Ltd Date 30 June 2014

UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

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Please add or delete assets as appropriate.

LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
83	806	I012	Cricket Nets	Recreation Ground			\$ 4,065	\$ 41	\$ 300	\$ 406.50	\$ 406.50			\$ 5,219	\$ 9.65
84		I003	Scoreboard				\$ 1,897	\$ 19	\$ 100	\$ 189.70	\$ 189.70			\$ 2,395	\$ 4.43
85			Cemetery - Limestone Entry Statement	Cemetery, Midlands Road			\$ 19,000	\$ 190		\$ 1,900.00	\$ 1,900.00			\$ 22,990	\$ 42.49
86			Cemetery - Fencing (Ringlock)	Cemetery, Midlands Road			\$ 5,000	\$ 50		\$ 500.00	\$ 500.00			\$ 6,050	\$ 11.18
87			Cemetery - Fencing (Pine log post and rail)	Cemetery, Midlands Road			\$ 3,500	\$ 35		\$ 350.00	\$ 350.00			\$ 4,235	\$ 7.83
88			Cemetery - Fencing (Metal Mesh)	Cemetery, Midlands Road			\$ 4,500	\$ 45		\$ 450.00	\$ 450.00			\$ 5,445	\$ 10.06
89			Cemetery - Information Board	Cemetery, Midlands Road			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
90			Cemetery - Shelter	Cemetery, Midlands Road	Metal	Metal	\$ 9,500	\$ 95		\$ 950.00	\$ 950.00			\$ 11,495	\$ 21.25
91			Cemetery - Niche Wall	Cemetery, Midlands Road	Brick		\$ 6,500	\$ 65		\$ 650.00	\$ 650.00			\$ 7,865	\$ 14.54
92			Cemetery - Poly Water Tank on metal stand	Cemetery, Midlands Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
93			Depot Hill - Information Board	Depot Hill Road			\$ 6,000	\$ 60		\$ 600.00	\$ 600.00			\$ 7,260	\$ 13.42
94			Depot Hill - Pine Log Fencing	Depot Hill Road			\$ 7,500	\$ 75		\$ 750.00	\$ 750.00			\$ 9,075	\$ 16.77
95			Depot Hill - Metal Entry Statement	Depot Hill Road			\$ 7,000	\$ 70		\$ 700.00	\$ 700.00			\$ 8,470	\$ 15.66
96			Depot Hill - Metal Picnic Setting	Depot Hill Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
97			Depot Hill - Entry Statement for walk	Depot Hill Road			\$ 9,500	\$ 95		\$ 950.00	\$ 950.00			\$ 11,495	\$ 21.25
98			Depot Hill - Information Board	Depot Hill Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
99			Depot Hill - Information Board	Depot Hill Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
100			Drovers Rest - Information Board	Mingenev Mullewa Road			\$ 14,000	\$ 140		\$ 1,400.00	\$ 1,400.00			\$ 16,940	\$ 31.31
101			Drovers Rest - Shelter	Mingenev Mullewa Road			\$ 6,500	\$ 65		\$ 650.00	\$ 650.00			\$ 7,865	\$ 14.54
102			Standpipe - Linthorne Street	Linthorne St.			\$ 2,500	\$ 25		\$ 250.00	\$ 250.00			\$ 3,025	\$ 5.59
103			Samuel Pole Phillips Park - Banner Poles	Linthorne St.			\$ 2,500	\$ 25		\$ 250.00	\$ 250.00			\$ 3,025	\$ 5.59
104			Depot - Above Ground Fuel Tank 15000 litre	Linthorne St.			\$ 25,000	\$ 250		\$ 2,500.00	\$ 2,500.00			\$ 30,250	\$ 55.91
105			Depot - Gilbarco Diesel Fuel Bowser	Linthorne St.			\$ 17,000	\$ 170		\$ 1,700.00	\$ 1,700.00			\$ 20,570	\$ 38.02
106			Depot - Below Ground Fuel Tank	Linthorne St.			\$ 13,000	\$ 130		\$ 1,300.00	\$ 1,300.00			\$ 15,730	\$ 29.07
107			Depot - Gilbarco Petrol Fuel Bowser	Linthorne St.			\$ 17,000	\$ 170		\$ 1,700.00	\$ 1,700.00			\$ 20,570	\$ 38.02
108			Depot - Metal Mesh perimeter fencing	Linthorne St.			\$ 13,000	\$ 130		\$ 1,300.00	\$ 1,300.00			\$ 15,730	\$ 29.07
109			Tennis/Bowling Playground - Limestone edging	Bride Street			\$ 7,500	\$ 75		\$ 750.00	\$ 750.00			\$ 9,075	\$ 16.77
110			Cecil Newton Park - Reticulation	Shenton Street			\$ 25,000	\$ 250		\$ 2,500.00	\$ 2,500.00			\$ 30,250	\$ 55.91
111			Cecil Newton Park - Picnic Settings (3)	Shenton Street			\$ 7,500	\$ 75		\$ 750.00	\$ 750.00			\$ 9,075	\$ 16.77
112			Cecil Newton Park - Shade Sail	Shenton Street			\$ 8,000	\$ 80		\$ 800.00	\$ 800.00			\$ 9,680	\$ 17.89
113			Cecil Newton Park - Limestone edging around gardens	Shenton Street			\$ 12,000	\$ 120		\$ 1,200.00	\$ 1,200.00			\$ 14,520	\$ 26.84
114			Cecil Newton Park - Colourbond fencing	Shenton Street			\$ 9,000	\$ 90		\$ 900.00	\$ 900.00			\$ 10,890	\$ 20.13
115			Cecil Newton Park - BBQ	Shenton Street			\$ 10,000	\$ 100		\$ 1,000.00	\$ 1,000.00			\$ 12,100	\$ 22.36
116			Information Bay	Midlands Road, Mingenev			\$ 9,000	\$ 90		\$ 900.00	\$ 900.00			\$ 10,890	\$ 20.13
117			Picnic Setting	Midlands Road, Mingenev			\$ 7,000	\$ 70		\$ 700.00	\$ 700.00			\$ 8,470	\$ 15.66
118			Tennis Courts - including fencing & reticulation (4 courts)	Bride Street			\$ 150,000	\$ 1,500		\$ 15,000.00	\$ 15,000.00			\$ 181,500	\$ 335.47
119			Tennis Courts - disused (2 courts)	Bride Street			\$ 75,000	\$ 750		\$ 7,500.00	\$ 7,500.00			\$ 90,750	\$ 167.73
120			Tennis Courts - lighting (7)	Bride Street			\$ 100,000	\$ 1,000		\$ 10,000.00	\$ 10,000.00			\$ 121,000	\$ 223.64
121			Tennis Courts - Concrete water tank	Bride Street			\$ 25,000	\$ 250		\$ 2,500.00	\$ 2,500.00			\$ 30,250	\$ 55.91
122			Tennis Courts - Poly Water Tank	Bride Street			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
123			Bowling Club - Fencing	Bride Street			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
124			Sportsground Road - Flag Poles (4)	Sportsground Road (Memorial)			\$ 14,000	\$ 140		\$ 1,400.00	\$ 1,400.00			\$ 16,940	\$ 31.31
125			Hockey Nets	Sportsground Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
126			Hockey Field - Lighting (4 x 8m with 1 flood each)	Sportsground Road			\$ 32,000	\$ 320		\$ 3,200.00	\$ 3,200.00			\$ 38,720	\$ 71.57
127			Hockey Field - Lighting (2 x 8m with 2 floods each)	Sportsground Road			\$ 20,000	\$ 200		\$ 2,000.00	\$ 2,000.00			\$ 24,200	\$ 44.73
128			Hockey Field - Metal Spectators Benching	Sportsground Road			\$ 4,500	\$ 45		\$ 450.00	\$ 450.00			\$ 5,445	\$ 10.06

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LGIS REF	LG ASSET	Integra Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
129			Hockey Field - Poly water tank	Sportsground Road			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
130			Hockey Field - Reticulation	Sportsground Road			\$ 26,000	\$ 260		\$ 2,600.00	\$ 2,600.00			\$ 31,460	\$ 58.15
131			Hockey Field - Concrete water tank (2)	Sportsground Road			\$ 50,000	\$ 500		\$ 5,000.00	\$ 5,000.00			\$ 60,500	\$ 111.82
132			Recreation Centre - Multipurpose courts (2)	Sportsground Road			\$ 65,000	\$ 650		\$ 6,500.00	\$ 6,500.00			\$ 78,650	\$ 145.37
133			Recreation Centre - Netball Posts (4)	Sportsground Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
134			Recreation Centre - Multipurpose courts lighting (12 x 1 flood)	Sportsground Road			\$ 100,000	\$ 1,000		\$ 10,000.00	\$ 10,000.00			\$ 121,000	\$ 223.64
135			Recreation Centre - Multipurpose courts lighting (4 x 2 floods)	Sportsground Road			\$ 32,000	\$ 320		\$ 3,200.00	\$ 3,200.00			\$ 38,720	\$ 71.57
136			Recreation Centre - Multipurpose courts fencing	Sportsground Road			\$ 11,000	\$ 110		\$ 1,100.00	\$ 1,100.00			\$ 13,310	\$ 24.60
137			Recreation Centre - Multipurpose courts palisade fencing	Sportsground Road			\$ 6,000	\$ 60		\$ 600.00	\$ 600.00			\$ 7,260	\$ 13.42
138			Recreation Centre - Playground - Shade Sails (4)	Sportsground Road			\$ 16,000	\$ 160		\$ 1,600.00	\$ 1,600.00			\$ 19,360	\$ 35.78
139			Recreation Centre - Main Oval - Reticulation	Sportsground Road			\$ 110,000	\$ 1,100		\$ 11,000.00	\$ 11,000.00			\$ 133,100	\$ 246.01
140			Recreation Centre - Race Track - Reticulation	Sportsground Road			\$ 65,000	\$ 650		\$ 6,500.00	\$ 6,500.00			\$ 78,650	\$ 145.37
141			Recreation Centre - AFL Goalposts	Sportsground Road			\$ 3,000	\$ 30		\$ 300.00	\$ 300.00			\$ 3,630	\$ 6.71
142			Recreation Centre - Metal Spectators benching (20)	Sportsground Road			\$ 22,000	\$ 220		\$ 2,200.00	\$ 2,200.00			\$ 26,620	\$ 49.20
143			Recreation Centre - Main Oval - Lighting (2 x 20m)	Sportsground Road			\$ 70,000	\$ 700		\$ 7,000.00	\$ 7,000.00			\$ 84,700	\$ 156.55
144			Recreation Centre - Main Oval - Lighting (7 x 8m)	Sportsground Road			\$ 8,000	\$ 80		\$ 800.00	\$ 800.00			\$ 9,680	\$ 17.89
145			Recreation Centre - Cricket net	Sportsground Road			\$ 13,000	\$ 130		\$ 1,300.00	\$ 1,300.00			\$ 15,730	\$ 29.07
146			Recreation Centre - Cricket Pitch	Sportsground Road			\$ 13,000	\$ 130		\$ 1,300.00	\$ 1,300.00			\$ 15,730	\$ 29.07
147			Recreation Centre - Scoreboard	Sportsground Road			\$ 25,000	\$ 250		\$ 2,500.00	\$ 2,500.00			\$ 30,250	\$ 55.91
148			Recreation Centre - Racecourse barrier rail	Sportsground Road			\$ 95,000	\$ 950		\$ 9,500.00	\$ 9,500.00			\$ 114,950	\$ 212.46
149			Recreation Centre - Palisade fencing	Sportsground Road			\$ 17,000	\$ 170		\$ 1,700.00	\$ 1,700.00			\$ 20,570	\$ 38.02
150			Recreation Centre - Colourbond fencing	Sportsground Road			\$ 3,000	\$ 30		\$ 300.00	\$ 300.00			\$ 3,630	\$ 6.71
151			Recreation Centre - Main Oval - Concrete Water Tanks (2)	Sportsground Road			\$ 65,000	\$ 650		\$ 6,500.00	\$ 6,500.00			\$ 78,650	\$ 145.37
152			Recreation Centre - Main Oval - Lighting (1)	Sportsground Road			\$ 5,000	\$ 50		\$ 500.00	\$ 500.00			\$ 6,050	\$ 11.18
153			Recreation Centre - Colourbond fencing around plant equip	Sportsground Road			\$ 6,000	\$ 60		\$ 600.00	\$ 600.00			\$ 7,260	\$ 13.42
154			Recreation Centre Carpark - Lighting (1)	Sportsground Road			\$ 9,000	\$ 90		\$ 900.00	\$ 900.00			\$ 10,890	\$ 20.13
155			Entry Statement - Midlands Road	Midlands Road, Mingenew			\$ 6,500	\$ 65		\$ 650.00	\$ 650.00			\$ 7,865	\$ 14.54
156			Entry Statement - Mingenew Mullewa Road	Mingenew Mullewa Road			\$ 6,500	\$ 65		\$ 650.00	\$ 650.00			\$ 7,865	\$ 14.54
157			Entry Statement - Midlands Road	Midlands Road, Mingenew			\$ 6,500	\$ 65		\$ 650.00	\$ 650.00			\$ 7,865	\$ 14.54
158			Townsite - Bins (Metal & timber slatted)	Throughout townsite			\$ 16,000	\$ 160		\$ 1,600.00	\$ 1,600.00			\$ 19,360	\$ 35.78
159			Bowling Green - 6 rink grass bowling green (includes retic)	Bride Street			\$ 180,000	\$ 1,800		\$ 18,000.00	\$ 18,000.00			\$ 217,800	\$ 402.56
160			Bowling Green - Lighting (12m floods x 4)	Bride Street			\$ 60,000	\$ 600		\$ 6,000.00	\$ 6,000.00			\$ 72,600	\$ 134.19
161			Bowling Green - Timber park seats (6)	Bride Street			\$ 10,000	\$ 100		\$ 1,000.00	\$ 1,000.00			\$ 12,100	\$ 22.36
162			Bowling Green - Metal bowling shelter	Bride Street			\$ 9,500	\$ 95		\$ 950.00	\$ 950.00			\$ 11,495	\$ 21.25
163			Bowling Green - Metal shelter (2)	Bride Street			\$ 2,500	\$ 25		\$ 250.00	\$ 250.00			\$ 3,025	\$ 5.59
164			Bowling Green - Metal park seat (3)	Bride Street			\$ 5,000	\$ 50		\$ 500.00	\$ 500.00			\$ 6,050	\$ 11.18
165			Standpipe - Victoria Street	Victoria Street			\$ 2,500	\$ 25		\$ 250.00	\$ 250.00			\$ 3,025	\$ 5.59
166			Caravan Dump Point (Dump Ezy)	Midlands Road, Mingenew			\$ 9,000	\$ 90		\$ 900.00	\$ 900.00			\$ 10,890	\$ 20.13
167			Depot 2 - Poly water tank	Mingenew Mullewa Road			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
168			Depot 2 - Metal water tank on steel platform	Mingenew Mullewa Road			\$ 12,000	\$ 120		\$ 1,200.00	\$ 1,200.00			\$ 14,520	\$ 26.84
169			Depot 2 - Metal mesh perimeter fencing	Mingenew Mullewa Road			\$ 17,000	\$ 170		\$ 1,700.00	\$ 1,700.00			\$ 20,570	\$ 38.02
170			Polocrosse Grounds = Horse stalls (pine log post & metal rail)	Ernest St			\$ 38,000	\$ 380		\$ 3,800.00	\$ 3,800.00			\$ 45,980	\$ 84.98
171			Polocrosse Grounds = Horse stalls (pine log post & wire)	Ernest St			\$ 13,000	\$ 130		\$ 1,300.00	\$ 1,300.00			\$ 15,730	\$ 29.07
172			Polocrosse Grounds - Poly water tank	Ernest St			\$ 5,500	\$ 55		\$ 550.00	\$ 550.00			\$ 6,655	\$ 12.30
173			Polocrosse Grounds - Poly water tank on metal stand	Ernest St			\$ 8,500	\$ 85		\$ 850.00	\$ 850.00			\$ 10,285	\$ 19.01
174			Skatepark - Hardstand	Shenton Street			\$ 60,000	\$ 600		\$ 6,000.00	\$ 6,000.00			\$ 72,600	\$ 134.19

**SHIRE OF MINGENEW
PROPERTY REGISTER
Updated 1/2/2016**



Properties Valued by Integral Project Creation Pty Ltd Date 30 June 2014

UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

Please review all insured values to reflect REPLACEMENT value for Council's assets.
Please add or delete assets as appropriate.

LGIS REF	LG ASSET	Integra Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
175			Skatepark - Basketball backboard	Shenton Street			\$ 2,500	\$ 25		\$ 250.00	\$ 250.00			\$ 3,025	\$ 5.59
176			Skatepark - Shade Sail post	Shenton Street			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
177			Integrated Play Equipment - Samuel Pole Phillips Park	Linthorne St.			\$ 26,000	\$ 260		\$ 2,600.00	\$ 2,600.00			\$ 31,460	\$ 58.15
178			Triple Swing Set - Samuel Pole Phillips Park	Linthorne St.			\$ 3,000	\$ 30		\$ 300.00	\$ 300.00			\$ 3,630	\$ 6.71
179			Pendulum Swing - Samuel Pole Phillips Park	Linthorne St.			\$ 6,000	\$ 60		\$ 600.00	\$ 600.00			\$ 7,260	\$ 13.42
180			Integrated Play Equipment - Tennis Club	Bride Street			\$ 33,000	\$ 330		\$ 3,300.00	\$ 3,300.00			\$ 39,930	\$ 73.80
181			Spring Rocker - Tennis Club	Bride Street			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
182			Integrated Play Equipment - Recreation Centre	Sportsground Road			\$ 29,000	\$ 290		\$ 2,900.00	\$ 2,900.00			\$ 35,090	\$ 64.86
183			Spring Rocker - Recreation Centre	Sportsground Road			\$ 4,000	\$ 40		\$ 400.00	\$ 400.00			\$ 4,840	\$ 8.95
184			Twin Swing Set - Recreation Centre	Sportsground Road			\$ 2,000	\$ 20		\$ 200.00	\$ 200.00			\$ 2,420	\$ 4.47
185			Spider Climer Activity Net - Recreation Ground	Sportsground Road			\$ 19,000	\$ 190		\$ 1,900.00	\$ 1,900.00			\$ 22,990	\$ 42.49
							\$ -	\$ -		\$ -	\$ -			\$ -	\$ -
SUB- TOTAL SECTION 1							\$ 28,072,330	\$ 280,723	\$ 1,957,454	\$ 2,807,233	\$ 2,807,233	\$ 942,500	\$ 420,000	\$ 37,287,473	\$ 68,918.44
			Miscellaneous Structures and Equipment (2% of TAV)											\$ 588,697	\$ 1,088.09
TOTAL SECTION 1														\$ 37,876,170	\$ 70,006.52
SECTION 2 - Business Interruption															
			Loss of Gross Revenue &/or Rent											\$ 3,604,554	\$ 6,662.30
			Additional Increased Cost of Working											\$ 600,000	\$ 1,108.98
			Claims Preparation Costs											\$ 50,000	\$ 92.42
			Indemnity Period (minimum 12 months)											24 months	
TOTAL SECTION 2														\$ 4,254,554	\$ 7,863.69
TOTAL SECTION 1 AND TOTAL SECTION 2														\$ 42,130,724	\$ 77,870.22
ADDITIONAL LGIS PROPERTY COVERS															
			General Property (Including items in excess of \$10,000 any one item as specified below)											\$ 35,000	\$ 64.69
			Electronic Equipment Breakdown - Maximum any one event			\$ 200,000		- Maximum any one event							
			Machinery Breakdown - Maximum any one event			\$ 200,000		- Maximum any one event							
TOTAL ADDITIONAL LGIS PROPERTY COVERS														\$ 35,000	\$ 64.69
TOTAL LGIS PROPERTY SUM INSURED														\$ 42,165,724	\$ 77,934.91
DEDUCTIBLES															
			Standard (Minimum \$1,000)											\$ 5,000	
			Earthquake (Policy Standard 1% or \$20,000 whichever is the lesser)											1% or \$20,000 whichever is the lesser	
			Councillors/Employees Effects-whilst on Councils premises listed on Schedule (Policy Standard \$250)											\$ 250	
			Named Cyclone Excess (Policy Standard \$50,000)											\$ 50,000	
			General Property (Minimum \$100)											\$ 100	
			Electronic Equipment Breakdown (Minimum \$250)											\$ 250	
			Machinery Breakdown (Minimum \$100)											\$ 100	
MAXIMUM LIMIT OF LIABILITY															
			State maximum limit of liability required at any one location for anyone loss											\$ 3,000,000	
Note: Maximum limit of liability required at any one location for anyone loss is calculated by adding the sums insured at the highest valued location to the amounts selected for the sub-limits marked*															

CONTRIBUTION RATE 0.18483%

LGIS Property Scheme Renewal Declaration

Industrial Special Risks

**SHIRE OF MINGENEW
PROPERTY REGISTER**

Updated 1/2/2016

Properties Valued by Integral Project Creation Pty Ltd Date 30 June 2014



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

Please review all insured values to reflect REPLACEMENT value for Council's assets.

Please add or delete assets as appropriate.

LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof									
<p>Section 1 - Material Loss/Damage It is important to realise that for cover to be adequate the sum insured should represent the cost of replacement at the time reinstatement actually takes place. We recommend that property is revalued every three (5) years either by a Professional Commercial Valuer or by the Valuer General's office (by arrangement). In the intervening years we recommend values are increased by the prevailing CPI Percentage, as a minimum. This will assist in maintaining adequate sums insured until the next formal valuation is completed..</p> <p>Section 2 – Business Interruption Loss of revenue or rentals, additional increased cost of working and claim preparation costs, as a result of loss or damage, covered by Section 1 of this policy (as defined in the policy). Under-insurance may lead to reduced claim payments</p> <p>Electronic Equipment Breakdown Blanket Cover - This section provides protection for repair or reinstatement costs following electrical / electronic derangement, data restoration costs, increased cost of working and limited transit cover for equipment.</p> <p>General Property Blanket Cover - This section covers Property whilst away from the premises. This is a blanket cover for items up to the value of \$10,000 any one item. You need to specify any item valued over \$10,000. It is suitable for artworks, jewellery, laptop computers, tablet computers, mobile phones, survey equipment, small items of gardening equipment, contents of vehicles (where not covered by the motor vehicle policy) and the like.</p> <p>Machinery Breakdown Blanket Cover – This section provides protection for repair costs following breakdown of Machinery and Pressure Equipment whilst located at the Member's situation/s</p>															

As per Integral Insurance Valuation schedule

As per Griffin Valuation Advisory schedule

**SHIRE OF MINGENEW
PROPERTY REGISTER**

Updated 31/3/2017

Properties Valued by NS ADVISORY on 28 February 2017



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

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PLEASE NOTE - this row is for LGIS use only

LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING (INSURANCE LIMIT OF LIABILITY)	BUILDING (COUNCIL ADJUSTMENT)	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof										
SECTION 1 - Material Loss or Damage																
1. Halls, Offices, Clinics																
1	0230	B041	Agricultural Hall - (incl. toilets, lighting room)	Yandanooka	Iron	Iron	\$793,000	\$100,000	\$ 1,000	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 5,000	\$ 50,000	\$ 160,000	\$ 295.73
2	0229	B013	Town Hall	Mingenev	Brick	Iron	\$1,520,000	\$500,000	\$ 5,000	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 20,000	\$ 75,000	\$ 620,000	\$ 1,145.95
3	767	B018	Old Road Board	Mingenev	Stone	Iron	\$200,000	\$200,000	\$ 2,000	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 5,000	\$ 20,000	\$ 235,000	\$ 434.35
4	0231	B033	Office Chambers, Library & Kitchen	Mingenev	Stone	colorbond	\$3,620,000	\$1,000,000	\$ 10,000	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 200,000	\$ 100,000	\$ 1,350,000	\$ 2,495.21
5	0196	B014	Museum	Mingenev	Brick	Iron	\$560,000	\$560,000	\$ 5,600	\$ 8,400.00	\$ 8,400.00	\$ 5,600.00	\$ 25,000	\$ 25,000	\$ 638,000	\$ 1,179.22
7	0213	B025	Recreation Centre Pavilion	Mingenev	Brick	Iron	\$2,500,000	\$2,500,000	\$ 25,000	\$ 37,500.00	\$ 37,500.00	\$ 25,000.00	\$ 125,000	\$ 25,000	\$ 2,775,000	\$ 5,129.03
8	761	B005	Enanty Barn	Mullewa Rd	Stone	Iron	\$280,000	\$280,000	\$ 2,800	\$ 4,200.00	\$ 4,200.00	\$ 2,800.00	\$ -	\$ -	\$ 294,000	\$ 543.40
2. Workshops, Garages, Stores																
9			Workshop and Store	Mingenev	Iron	Iron	\$310,000	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	0199	B055	Plant Shed	Linthorne St.	Iron	Iron	\$380,000	\$150,000	\$ 1,500	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00	\$ 25,000	\$ -	\$ 182,500	\$ 337.31
11	0198	B056	Staff Room	Linthorne St.	Iron	Iron	\$120,000	\$120,000	\$ 1,200	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00	\$ 20,000	\$ -	\$ 146,000	\$ 269.85
12	0232	B006	Fire Station	Victoria St	Iron	Iron	\$98,000	\$98,000	\$ 980	\$ 1,470.00	\$ 1,470.00	\$ 980.00	\$ 20,000	\$ -	\$ 122,900	\$ 227.16
13			Contents - All Buildings, etc.													
14	750	B016	Museum Storage Shed-2 w/ mural (added 18/12/02)	Mingenev	Iron	Iron	\$240,000	\$240,000	\$ 2,400	\$ 3,600.00	\$ 3,600.00	\$ 2,400.00	\$ 10,000	\$ -	\$ 262,000	\$ 484.25
15	754	B015	Museum Storage Shed-1	Mingenev	Iron	Iron	\$110,000	\$110,000	\$ 1,100	\$ 1,650.00	\$ 1,650.00	\$ 1,100.00	\$ 10,000	\$ -	\$ 125,500	\$ 231.96
16	0650	B053	Community Bus Shelter/Garage	Linthorne St.			\$36,000	\$36,000	\$ 360	\$ 540.00	\$ 540.00	\$ 360.00	\$ -	\$ -	\$ 37,800	\$ 69.87
17	0204	B036	Tennis Club Plant Shed				\$10,000	\$10,000	\$ 100	\$ 150.00	\$ 150.00	\$ 100.00	\$ -	\$ -	\$ 10,500	\$ 19.41
18	0234	B001	Ambulance Garage	Phillips Street			\$91,000	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	0297	B017	Netball Shed				\$140,000	\$50,000	\$ 500	\$ 750.00	\$ 750.00	\$ 500.00	\$ 10,000	\$ -	\$ 62,500	\$ 115.52
20	0319	B009	Hockey Shed				\$25,000	\$25,000	\$ 250	\$ 375.00	\$ 375.00	\$ 250.00	\$ 10,000	\$ -	\$ 36,250	\$ 67.00
21	768	B042	Chemical Shed	Eleanor Street			\$15,000	\$15,000	\$ 150	\$ 225.00	\$ 225.00	\$ 150.00	\$ 10,000	\$ -	\$ 25,750	\$ 47.59
22	769	B060	Oil Recycling Shed				\$15,000	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	777	B029	Recycling Shed	Linthorne St.			\$66,000	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	757	B039	Turf Club Shed	Recreation Ground			\$170,000	\$0	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 55.45
25	0313	B058	Store Shed, Depot 2	Mingenev Mullewa Road			\$66,000	\$30,000	\$ 300	\$ 450.00	\$ 450.00	\$ 300.00	\$ 10,000	\$ -	\$ 41,500	\$ 76.70
27	763	B057	Workshop Depot 1	Linthorne St.			\$380,000	\$200,000	\$ 2,000	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 50,000	\$ -	\$ 260,000	\$ 480.56
28	771	B011	Horse Swab Shed	Recreation Ground			\$24,000	\$24,000	\$ 240	\$ 360.00	\$ 360.00	\$ 240.00	\$ 10,000	\$ -	\$ 35,200	\$ 65.06
30	779	B034	Storage Shed behind Shire Office	Victoria St			\$33,000	\$33,000	\$ 330	\$ 495.00	\$ 495.00	\$ 330.00	\$ 10,000	\$ -	\$ 44,650	\$ 82.53
31	798	B059	Silo Shelter Depot 2	Mingenev Mullewa Road			\$0	\$30,000	\$ 300	\$ 450.00	\$ 450.00	\$ 300.00	\$ 10,000	\$ -	\$ 41,500	\$ 76.70
3. Dwellings																
32	0224	B048	Dwelling	Lot 89 Victoria	Asb	Tile	\$270,000	\$150,000	\$ 1,500	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00	\$ 10,000	\$ -	\$ 167,500	\$ 309.59
33	0256	B050	Dwelling - Shire Clerks	Lot 66 Shenton	Brick	Iron	\$530,000	\$400,000	\$ 4,000	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00	\$ 15,000	\$ -	\$ 435,000	\$ 804.01
34	0311	B047	Dwelling - Works Manager	Lot 5 Field Street	Brick	Tile	\$450,000	\$400,000	\$ 4,000	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00	\$ 10,000	\$ -	\$ 430,000	\$ 794.77
35	B0901	B046	Dwelling	15 Field Street	Fibro/	colorbond	\$400,000	\$300,000	\$ 3,000	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 10,000	\$ -	\$ 325,000	\$ 600.70
37			Dwelling - Karara	109 Victoria Road	Brick	colorbond	\$0	\$400,000	\$ 4,000	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00	\$ 10,000	\$ -	\$ 430,000	\$ 794.77
38			Dwelling - Karara	114 Shenton Street	Brick	colorbond	\$0	\$400,000	\$ 4,000	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00	\$ 10,000	\$ -	\$ 430,000	\$ 794.77
39	0254	B051	Aged Persons Unit (3x2 Bdrm)	Lot 66 Victoria Street	Brick	Iron	\$720,000	\$720,000	\$ 7,200	\$ 10,800.00	\$ 10,800.00	\$ 7,200.00	\$ 15,000	\$ -	\$ 771,000	\$ 1,425.04
40	0254	B051	Aged Persons Unit (1x1 Bdrm)	Lot 66 Victoria Street	Brick	Iron	\$170,000	\$170,000	\$ 1,700	\$ 2,550.00	\$ 2,550.00	\$ 1,700.00	\$ 5,000	\$ -	\$ 183,500	\$ 339.16
41	0449	B052	Triplex Units (3x2bdrm)	Lot 9 King Street	Brick	colorbond	\$890,000	\$700,000	\$ 7,000	\$ 10,500.00	\$ 10,500.00	\$ 7,000.00	\$ 15,000	\$ -	\$ 750,000	\$ 1,386.23
42	0469	B049	Dwelling - Silver Chain House	Lot 90 William St	Fibro/	Tin	\$380,000	\$300,000	\$ 3,000	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 10,000	\$ -	\$ 325,000	\$ 600.70
43	0552	B045	Dwelling	13 Moore St	Fibro/	Tin	\$370,000	\$300,000	\$ 3,000	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 10,000	\$ -	\$ 325,000	\$ 600.70
44	753	B043	Dwelling - 1 bed x 1 bath	Lot 20 Shenton St	Fibro/	colorbond	\$110,000	\$110,000	\$ 1,100	\$ 1,650.00	\$ 1,650.00	\$ 1,100.00	\$ 10,000	\$ -	\$ 125,500	\$ 231.96
45	762	B044	Dwelling - 2 bed x 2 bath	Lot 20 Shenton St	Fibro/	colorbond	\$190,000	\$190,000	\$ 1,900	\$ 2,850.00	\$ 2,850.00	\$ 1,900.00	\$ -	\$ -	\$ 199,500	\$ 368.74
4. Public Facilities																
46	0233	B004	Infant Health Clinic (MOCC) M.Voice Insurance Declarations(2017-18)Property Register as at 31 March 2017 - Property	Phillips Street	Brick	Iron	\$270,000	\$270,000	\$ 2,700	\$ 4,050.00	\$ 4,050.00	\$ 2,700.00	\$ 5,000	\$ 15,000	\$ 303,500	\$ 560.96

**SHIRE OF MINGENEW
PROPERTY REGISTER**

Updated 31/3/2017

Properties Valued by NS ADVISORY on 28 February 2017



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

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LGIS REF	LG ASSET	Integra I Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING (INSURANCE LIMIT OF LIABILITY)	BUILDING (COUNCIL ADJUSTMENT)	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof										
47	0579	B038	Turf Club Bar	Mingenev	Iron	Iron	\$660,000	\$300,000	\$ 3,000	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 10,000	\$ -	\$ 325,000	\$ 600.70
48	0191	B037	Old Post Office (Tourist Office/MIG)	Mingenev	Stone	Iron	\$960,000	\$500,000	\$ 5,000	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 10,000	\$ 10,000	\$ 545,000	\$ 1,007.32
49	752	B010	Horse Stalls - Recreation Ground	Mingenev	Iron		\$120,000	\$120,000	\$ 1,200	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00	\$ -	\$ -	\$ 126,000	\$ 232.89
50	0205	B035	Tennis Pavilion - Bride Street	Mingenev	Brick	Iron	\$260,000	\$100,000	\$ 1,000	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 5,000	\$ 10,000	\$ 120,000	\$ 221.80
51	773	B008	Gazebo - Cecil Newton Park	Mingenev	Wood	Iron	\$13,000	\$13,000	\$ 130	\$ 195.00	\$ 195.00	\$ 130.00	\$ 2,500	\$ -	\$ 16,150	\$ 29.85
52	755	B024	Railway Station Building - Mingenev	Mingenev	Stone	Iron	\$480,000	\$480,000	\$ 4,800	\$ 7,200.00	\$ 7,200.00	\$ 4,800.00	\$ -	\$ 50,000	\$ 554,000	\$ 1,023.96
53	756	B012	Lions Expo Shed	Recreation Ground	Iron		\$150,000	\$150,000	\$ 1,500	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00	\$ 10,000	\$ -	\$ 167,500	\$ 309.59
54	0404	B020	Polocrosse Shed	Polocrosse Ground	Iron		\$120,000	\$120,000	\$ 1,200	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00	\$ -	\$ -	\$ 126,000	\$ 232.89
55	759	B019	Polocrosse Ablution Block	Polocrosse Ground	Iron		\$110,000	\$110,000	\$ 1,100	\$ 1,650.00	\$ 1,650.00	\$ 1,100.00	\$ -	\$ -	\$ 115,500	\$ 213.48
56	758	B021	Public Toilets-adjacent to Shire building	Victoria St Mingenev	Brick	colorbond	\$160,000	\$160,000	\$ 1,600	\$ 2,400.00	\$ 2,400.00	\$ 1,600.00	\$ -	\$ 20,000	\$ 188,000	\$ 347.48
57	0422	B022	Public Toilets-back of MIG/Tourist Centre building	Victoria St Mingenev	Brick	colorbond	\$230,000	\$230,000	\$ 2,300	\$ 3,450.00	\$ 3,450.00	\$ 2,300.00	\$ -	\$ -	\$ 241,500	\$ 446.36
58	0497	B031	Rural Transaction Centre - (NAB, Post Office, Telecentre)	Midlands Road, Mingenev	Brick	colorbond	\$1,590,000	\$1,000,000	\$ 10,000	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 60,000	\$ 10,000	\$ 1,120,000	\$ 2,070.10
59	0518	B032	Senior Citizen Centre				\$670,000	\$300,000	\$ 3,000	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 25,000	\$ -	\$ 340,000	\$ 628.42
61	811		Men's Shed	Donald Street, Mingenev	Steel	Galvanised Steel	\$140,000	\$70,000	\$ 700	\$ 1,050.00	\$ 1,050.00	\$ 700.00	\$ 10,000	\$ -	\$ 83,500	\$ 154.33
62	0652	B023	Public Toilets - adjacent to BP Self Serve bowlers	Eleanor Street			\$37,000	\$37,000	\$ 370	\$ 555.00	\$ 555.00	\$ 370.00			\$ 38,850	\$ 71.81
65	770	B027	Jim Pascoe Ticket Box	Recreation Ground			\$20,000	\$20,000	\$ 200	\$ 300.00	\$ 300.00	\$ 200.00			\$ 21,000	\$ 38.81
66	775	B007	Pergola between Bakery and MIG Office	Midlands Road, Mingenev			\$12,000	\$12,000	\$ 120	\$ 180.00	\$ 180.00	\$ 120.00			\$ 12,600	\$ 23.29
			5. Miscellaneous													
			Miscellaneous structures & equipment including but not limited to: Photo Finish Building & Equipment & Cricket Practice Wicket, Shees, Sportsgrounds, Recreation & Playground Equipment, Fencing, Lighting, Poles, Pump & Pump Houses, Reticulation Pipes & Fittings, Oval Reticulation, SES and the like.													
68	0207	I008	Basketball/Netball Court Lights	Recreation Ground			\$93,000	\$40,000	\$ 400	\$ 600.00	\$ 600.00	\$ 400.00			\$ 42,000	\$ 77.63
69	0209	I014	Irrigation Equipment	Recreation Ground			\$210,000	\$210,000	\$ 2,100	\$ 3,150.00	\$ 3,150.00	\$ 2,100.00			\$ 220,500	\$ 407.55
70	0210	I013	Fencing	Recreation Ground			\$180,000	\$180,000	\$ 1,800	\$ 2,700.00	\$ 2,700.00	\$ 1,800.00			\$ 189,000	\$ 349.33
71	0214	I006	Football Oval Lights	Recreation Ground			\$120,000	\$120,000	\$ 1,200	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00			\$ 126,000	\$ 232.89
72	0215	I004	Sportsground Spectator Seats	Recreation Ground			\$28,000	\$28,000	\$ 280	\$ 420.00	\$ 420.00	\$ 280.00			\$ 29,400	\$ 54.34
74	0220	I001	Coach's Dugouts	Recreation Ground			\$21,000	\$21,000	\$ 210	\$ 315.00	\$ 315.00	\$ 210.00			\$ 22,050	\$ 40.76
76	0425	B030	Refuse Site/Transfer Station	Mingenev South Road			\$74,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
79	772	B040	Stewards and Judges Box (Turf Club)	Recreation Ground			\$64,000	\$64,000	\$ 640	\$ 960.00	\$ 960.00	\$ 640.00			\$ 67,200	\$ 124.21
81	804	I009	Netball Courts	Recreation Ground			\$150,000	\$150,000	\$ 1,500	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00			\$ 157,500	\$ 291.11
100			Drovers Rest - Information Board	Mingenev Mullewa Road			\$17,000	\$17,000	\$ 170	\$ 255.00	\$ 255.00	\$ 170.00			\$ 17,850	\$ 32.99
104			Depot - Above Ground Fuel Tank 15000 litre	Linthorne St.			\$15,000	\$15,000	\$ 150	\$ 225.00	\$ 225.00	\$ 150.00			\$ 15,750	\$ 29.11
106			Depot - Below Ground Fuel Tank	Linthorne St.			\$0	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
107			Depot - Gilbarco Petrol Fuel Bowser	Linthorne St.			\$0	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
110			Cecil Newton Park - Reticulation	Shenton Street			\$25,000	\$25,000	\$ 250	\$ 375.00	\$ 375.00	\$ 250.00			\$ 26,250	\$ 48.52
117			Picnic Setting	Midlands Road, Mingenev			\$9,100	\$9,100	\$ 91	\$ 136.50	\$ 136.50	\$ 91.00			\$ 9,555	\$ 17.66
118			Tennis Courts - including fencing & reticulation (4 courts)	Bride Street			\$200,000	\$200,000	\$ 2,000	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00			\$ 210,000	\$ 388.14
119			Tennis Courts - disused (2 courts)	Bride Street			\$100,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
120			Tennis Courts - lighting (7)	Bride Street			\$130,000	\$130,000	\$ 1,300	\$ 1,950.00	\$ 1,950.00	\$ 1,300.00			\$ 136,500	\$ 252.29
121			Tennis Club - hit up wall	Bride Street			\$9,700	\$9,700	\$ 97	\$ 145.50	\$ 145.50	\$ 97.00			\$ 10,185	\$ 18.82
121			Tennis Courts - Concrete water tank	Bride Street			\$28,000	\$28,000	\$ 280	\$ 420.00	\$ 420.00	\$ 280.00			\$ 29,400	\$ 54.34
126			Hockey Field - Lighting (4 x 8m with 1 flood each)	Sportsground Road			\$120,000	\$120,000	\$ 1,200	\$ 1,800.00	\$ 1,800.00	\$ 1,200.00			\$ 126,000	\$ 232.89
127			Hockey Field - Lighting (2 x 8m with 2 floods each)	Sportsground Road			\$0	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
130			Hockey Field - Reticulation	Sportsground Road			\$30,000	\$30,000	\$ 300	\$ 450.00	\$ 450.00	\$ 300.00			\$ 31,500	\$ 58.22
131			Hockey Field - Concrete water tank (2)	Sportsground Road			\$76,000	\$76,000	\$ 760	\$ 1,140.00	\$ 1,140.00	\$ 760.00			\$ 79,800	\$ 147.49
133			Recreation Centre - Netball Posts (4)	Sportsground Road			\$2,800	\$2,800	\$ 28	\$ 42.00	\$ 42.00	\$ 28.00			\$ 2,940	\$ 5.43
134			Recreation Centre - Multipurpose courts lighting (12 x 1 flood)	Sportsground Road			\$140,000	\$40,000	\$ 400	\$ 600.00	\$ 600.00	\$ 400.00			\$ 42,000	\$ 77.63
135			Recreation Centre - Multipurpose courts lighting (4 x 2 floods)	Sportsground Road			\$47,000	\$20,000	\$ 200	\$ 300.00	\$ 300.00	\$ 200.00			\$ 21,000	\$ 38.81
136			Recreation Centre - Multipurpose courts fencing	Sportsground Road			\$17,000	\$17,000	\$ 170	\$ 255.00	\$ 255.00	\$ 170.00			\$ 17,850	\$ 32.99
137			Recreation Centre - Multipurpose courts palisade fencing	Sportsground Road			\$8,300	\$8,300	\$ 83	\$ 124.50	\$ 124.50	\$ 83.00			\$ 8,715	\$ 16.11
138			Recreation Centre - Playground - Shade Sails (4)	Sportsground Road			\$23,000	\$23,000	\$ 230	\$ 345.00	\$ 345.00	\$ 230.00			\$ 24,150	\$ 44.64

SHIRE OF MINGENEW
PROPERTY REGISTER

Updated 31/3/2017

Properties Valued by NS ADVISORY on 28 February 2017



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

Please review all insured values to reflect REPLACEMENT value for Council's assets.

Please add or delete assets as appropriate.

PLEASE NOTE - this row is for LGIS use only

LGIS REF	LG ASSET	Integra Ref #	PROPERTY INSURED	LOCATION	CONSTRUCTION		BUILDING (INSURANCE LIMIT OF LIABILITY)	BUILDING (COUNCIL ADJUSTMENT)	EXTINGUISHMENT COSTS	REMOVAL OF DEBRIS	EXTRA COST OF REINSTATEMENT	PROFESSIONAL FEES	CONTENTS	Asbestos	TOTAL	CONTRIBUTION
					Walls	Roof										
			Recreation Centre - Main Oval - Reticulation	Sportsground Road			\$150,000	\$150,000	\$ 1,500	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00			\$ 157,500	\$ 291.11
			Recreation Centre - Race Track - Reticulation	Sportsground Road			\$91,000	\$91,000	\$ 910	\$ 1,365.00	\$ 1,365.00	\$ 910.00			\$ 95,550	\$ 176.61
			Recreation Centre - AFL Goalposts	Sportsground Road			\$7,600	\$7,600	\$ 76	\$ 114.00	\$ 114.00	\$ 76.00			\$ 7,980	\$ 14.75
			Recreation Centre - Metal Spectators benching (20)	Sportsground Road			\$25,000	\$25,000	\$ 250	\$ 375.00	\$ 375.00	\$ 250.00			\$ 26,250	\$ 48.52
			Recreation Centre - Cricket net	Sportsground Road			\$18,000	\$18,000	\$ 180	\$ 270.00	\$ 270.00	\$ 180.00			\$ 18,900	\$ 34.93
			Recreation Centre - Cricket Pitch	Sportsground Road			\$14,000	\$14,000	\$ 140	\$ 210.00	\$ 210.00	\$ 140.00			\$ 14,700	\$ 27.17
			Recreation Centre - Scoreboard	Sportsground Road			\$28,000	\$28,000	\$ 280	\$ 420.00	\$ 420.00	\$ 280.00			\$ 29,400	\$ 54.34
			Recreation Centre - Racecourse barrier rail	Sportsground Road			\$100,000	\$100,000	\$ 1,000	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00			\$ 105,000	\$ 194.07
			Recreation Centre - Palisade fencing	Sportsground Road			\$9,200	\$9,200	\$ 92	\$ 138.00	\$ 138.00	\$ 92.00			\$ 9,660	\$ 17.85
			Recreation Centre - Main Oval - Concrete Water Tanks (2)	Sportsground Road			\$96,000	\$40,000	\$ 400	\$ 600.00	\$ 600.00	\$ 400.00			\$ 42,000	\$ 77.63
			Recreation Centre - Colourbond fencing around plant equip	Sportsground Road			\$9,200	\$9,200	\$ 92	\$ 138.00	\$ 138.00	\$ 92.00			\$ 9,660	\$ 17.85
			Recreation Centre Carpark - Lighting (1)	Sportsground Road			\$11,000	\$11,000	\$ 110	\$ 165.00	\$ 165.00	\$ 110.00			\$ 11,550	\$ 21.35
			Townsite - Bins (Metal & timber slatted)	Throughout townsite			\$8,300	\$8,300	\$ 83	\$ 124.50	\$ 124.50	\$ 83.00			\$ 8,715	\$ 16.11
			Bowling Green - 6 rink grass bowling green (includes retic)	Bride Street			\$230,000	\$230,000	\$ 2,300	\$ 3,450.00	\$ 3,450.00	\$ 2,300.00			\$ 241,500	\$ 446.36
			Bowling Green - Lighting (12m floods x 4)	Bride Street			\$72,000	\$72,000	\$ 720	\$ 1,080.00	\$ 1,080.00	\$ 720.00			\$ 75,600	\$ 139.73
			Depot 2 - Metal mesh perimeter fencing	Mingenew Mullewa Road			\$37,000	\$37,000	\$ 370	\$ 555.00	\$ 555.00	\$ 370.00			\$ 38,850	\$ 71.81
			Depot 2 - Metal mesh DrumMuster fencing	Mingenew Mullewa Road			\$14,000	\$14,000	\$ 140	\$ 210.00	\$ 210.00	\$ 140.00			\$ 14,700	\$ 27.17
			Depot 2 - Dog Pound	Mingenew Mullewa Road			\$15,000	\$15,000	\$ 150	\$ 225.00	\$ 225.00	\$ 150.00			\$ 15,750	\$ 29.11
			Polocrosse Grounds = Horse stalls (pine log post & metal rail)	Ernest St			\$44,000	\$44,000	\$ 440	\$ 660.00	\$ 660.00	\$ 440.00			\$ 46,200	\$ 85.39
			Polocrosse Grounds = Horse stalls (pine log post & wire)	Ernest St			\$14,000	\$14,000	\$ 140	\$ 210.00	\$ 210.00	\$ 140.00			\$ 14,700	\$ 27.17
			Integrated Play Equipment - Recreation Centre	Sportsground Road			\$34,000	\$34,000	\$ 340	\$ 510.00	\$ 510.00	\$ 340.00			\$ 35,700	\$ 65.98
			Spider Climber Activity Net - Recreation Ground	Sportsground Road			\$22,000	\$22,000	\$ 220	\$ 330.00	\$ 330.00	\$ 220.00			\$ 23,100	\$ 42.70
			Shire Carport	Victoria Street			\$55,000	\$25,000	\$ 250	\$ 375.00	\$ 375.00	\$ 250.00			\$ 26,250	\$ 48.52
			Refuse / Rifle Club Sheds				\$67,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Items Included Under Miscellaneous Plant													
			Men's Shed Ablution Block	Donald Street, Mingenew			\$24,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
	751	B003	Bowling Club Shed	Bride Street			\$90,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
	778	B054	Plant Nursery, Depot 1	Linthorne St.			\$7,400	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Limestone Entry Statement	Cemetery, Midlands Road			\$25,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Fencing (Ringlock)	Cemetery, Midlands Road			\$5,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Fencing (Pine log post and rail)	Cemetery, Midlands Road			\$4,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Fencing (Metal Mesh)	Cemetery, Midlands Road			\$5,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Information Board	Cemetery, Midlands Road			\$6,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Shelter	Cemetery, Midlands Road	Metal	Metal	\$12,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Niche Wall	Cemetery, Midlands Road	Brick		\$8,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cemetery - Poly Water Tank on metal stand	Cemetery, Midlands Road			\$2,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Information Board	Depot Hill Road			\$6,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Pine Log Fencing	Depot Hill Road			\$5,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Metal Entry Statement	Depot Hill Road			\$2,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Metal Picnic Setting	Depot Hill Road			\$2,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Entry Statement for walk	Depot Hill Road			\$4,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot Hill - Information Board	Depot Hill Road			\$6,200	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Drovers Rest - Shelter	Mingenew Mullewa Road			\$8,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Standpipe - Linthorne Street	Linthorne St.			\$3,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Samuel Pole Phillips Park - Banner Poles	Linthorne St.			\$2,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Depot - Metal Mesh perimeter fencing	Linthorne St.			\$26,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Tennis/Bowling Playground - Limestone edging	Bride Street			\$8,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cecil Newton Park - Picnic Settings (3)	Shenton Street			\$10,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cecil Newton Park - Shade Sail	Shenton Street			\$6,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
			Cecil Newton Park - Limestone edging around garden	Shenton Street			\$8,700	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -

Mldceol Insurance Declarations 2017-18 Property Register as at 31 March 2017 - Property

SHIRE OF MINGENEW
PROPERTY REGISTER

Updated 31/3/2017

Properties Valued by NS ADVISORY on 28 February 2017



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

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					Walls	Roof											
																	1.05
114			Cecil Newton Park - Colourbond fencing	Shenton Street			\$12,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
115			Cecil Newton Park - BBQ	Shenton Street			\$11,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Cecil Newton Park - Wheat Stalks	Midlands Road, Mingenew			\$21,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
116			Information Bay	Midlands Road, Mingenew			\$8,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
124			Sportsground Road - Flag Poles (4)	Sportsground Road (Memorial)			\$17,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
155			Entry Statement - Midlands Road	Midlands Road, Mingenew			\$8,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
156			Entry Statement - Mingenew Mullewa Road	Mingenew Mullewa Road			\$8,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
157			Entry Statement - Midlands Road	Midlands Road, Mingenew			\$9,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
161			Bowling Green - Timber park seats (6)	Bride Street			\$10,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
162			Bowling Green - Metal bowling shelter	Bride Street			\$10,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
163			Bowling Green - Metal shelter (2)	Bride Street			\$2,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
164			Bowling Green - Metal park seat (3)	Bride Street			\$6,700	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
165			Standpipe - Victoria Street	Victoria Street			\$2,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
166			Caravan Dump Point (Dump Ezy)	Midlands Road, Mingenew			\$12,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Railway Reserve - Truck Ballast & town map	Midlands Road, Mingenew			\$4,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Railway Reserve - Tourist Street Signs	Midlands Road, Mingenew			\$17,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Railway Reserve - Timber Bench Seats	Midlands Road, Mingenew			\$9,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Railway Reserve - Flagpole	Midlands Road, Mingenew			\$1,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
172			Polocrosse Grounds - Poly water tank	Ernest St			\$6,200	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
173			Polocrosse Grounds - Poly water tank on metal stand	Ernest St			\$9,700	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
174			Skatepark - Hardstand	Shenton Street			\$69,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
175			Skatepark - Basketball backboard	Shenton Street			\$2,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
176			Skatepark - Shade Sail post	Shenton Street			\$3,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
177			Integrated Play Equipment - Samuel Pole Phillips Park	Linthorne St.			\$28,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
178			Triple Swing Set - Samuel Pole Phillips Park	Linthorne St.			\$3,400	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
179			Pendulum Swing - Samuel Pole Phillips Park	Linthorne St.			\$6,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
180			Integrated Play Equipment - Tennis Club	Bride Street			\$39,000	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
181			Spring Rocker - Tennis Club	Bride Street			\$1,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Plant less than \$7,500 not insured														
64	0221	B028	Ticket Box	Recreation Ground			\$4,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
6		B026	Switchboard Room-Sportsground incl. contents	Mingenew	Iron	Iron	\$4,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
99			Depot Hill - Information Board	Depot Hill Road			\$6,200	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
122			Tennis Courts - Poly Water Tank	Bride Street			\$6,200	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
123			Bowling Club - Fencing	Bride Street			\$6,700	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
125			Hockey Nets	Sportsground Road			\$3,400	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
128			Hockey Field - Metal Spectators Benching	Sportsground Road			\$6,700	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
129			Hockey Field - Poly water tank	Sportsground Road			\$5,500	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
144			Recreation Centre - Main Oval - Lighting (7 x 8m)	Sportsground Road			\$6,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
150			Recreation Centre - Colourbond fencing	Sportsground Road			\$4,100	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
			Recreation Centre - Pump Shed				\$4,900	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
167			Depot 2 - Poly water tank	Mingenew Mullewa Road			\$6,300	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
183			Spring Rocker - Recreation Centre	Sportsground Road			\$4,800	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
184			Twin Swing Set - Recreation Centre	Sportsground Road			\$3,400	\$0	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
SUB- TOTAL SECTION 1							\$ 26,026,900	\$ 17,445,200	\$ 174,452	\$ 261,678	\$ 261,678	\$ 174,452	\$ 882,500	\$ 410,000	\$ 19,609,960	\$ 36,245.09	
			Miscellaneous Structures and Equipment (2% of TAV)												\$ 374,754	\$ 692.66	
TOTAL SECTION 1																\$ 19,984,714	\$ 36,937.75
SECTION 2 - Business Interruption																	
			Loss of Gross Revenue & for Rent												\$ 1,000,000	\$ 1,848.30	

M:\doc\Insurance\Declam\2017\BP Property Register as at 31 March 2017 - Property

**SHIRE OF MINGENEW
PROPERTY REGISTER**

Updated 31/3/2017

Properties Valued by NS ADVISORY on 28 February 2017



UPDATING SCHEDULES FOR NEXT PROTECTION PERIOD

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					Walls	Roof										
			Additional Increased Cost of Working												\$ 600,000	\$ 1,108.98
			Claims Preparation Costs												\$ 50,000	\$ 92.42
			Indemnity Period (minimum 12 months)												24 months	
TOTAL SECTION 2															\$ 1,650,000	\$ 3,049.70
TOTAL SECTION 1 AND TOTAL SECTION 2															\$ 21,634,714	\$ 39,987.44
ADDITIONAL LGIS PROPERTY COVERS																
			General Property (Including items in excess of \$10,000 any one item as specified below)												\$ 35,000	\$ 64.69
			Electronic Equipment Breakdown - Maximum any one event				\$ 200,000	- Maximum any one event								
			Machinery Breakdown - Maximum any one event				\$ 200,000	- Maximum any one event								
TOTAL ADDITIONAL LGIS PROPERTY COVERS															\$ 35,000	\$ 64.69
TOTAL LGIS PROPERTY SUM INSURED															\$ 21,669,714	\$ 40,052.13
DEDUCTIBLES																
			Standard (Minimum \$1,000)												\$ 5,000	
			Earthquake (Policy Standard 1% or \$20,000 whichever is the lesser)												1% or \$20,000 whichever is the lesser	
			Councillors/Employees Effects-whilst on Councils premises listed on Schedule (Policy Standard \$250)												\$ 250	
			Named Cyclone Excess (Policy Standard \$50,000)												\$ 50,000	
			General Property (Minimum \$100)												\$ 100	
			Electronic Equipment Breakdown (Minimum \$250)												\$ 250	
			Machinery Breakdown (Minimum \$100)												\$ 100	
MAXIMUM LIMIT OF LIABILITY																
			State maximum limit of liability required at any one location for anyone loss												\$ 3,000,000	
Note: Maximum limit of liability required at any one location for anyone loss is calculated by adding the sums insured at the highest valued location to the amounts selected for the sub-limits marked*																

CONTRIBUTION RATE 0.18483%

LGIS Property Scheme Renewal Declaration

Industrial Special Risks

Section 1 - Material Loss/Damage

It is important to realise that for cover to be adequate the sum insured should represent the cost of replacement at the time reinstatement actually takes place.

We recommend that property is revalued every three (5) years either by a Professional Commercial Valuer or by the Valuer General's office (by arrangement).

In the intervening years we recommend values are increased by the prevailing CPI Percentage, as a minimum. This will assist in maintaining adequate sums insured until the next formal valuation is completed..

Section 2 - Business Interruption

Loss of revenue or rentals, additional increased cost of working and claim preparation costs, as a result of loss or damage, covered by Section 1 of this policy (as defined in the policy).

Under-insurance may lead to reduced claim payments

Electronic Equipment Breakdown

Blanket Cover - This section provides protection for repair or reinstatement costs following electrical / electronic derangement, data restoration costs, increased cost of working and limited transit cover for equipment.

General Property

Blanket Cover - This section covers Property whilst away from the premises. This is a blanket cover for items up to the value of \$10,000 any one item. You need to specify any item valued over \$10,000.

It is suitable for artworks, jewellery, laptop computers, tablet computers, mobile phones, survey equipment, small items of gardening equipment, contents of vehicles (where not covered by the motor vehicle policy) and the like.

Machinery Breakdown

Blanket Cover - This section provides protection for repair costs following breakdown of Machinery and Pressure Equipment whilst located at the Member's situation/s

As per Integral Insurance Valuation schedule

As per Griffin Valuation Advisory schedule

9.1.3 NATIVE SEED COLLECTION

Location/Address: Pilbara Street, Jane Brook, Perth
Name of Applicant: Ms Jeanette Taylor
Disclosure of Interest: Nil
File Reference: ADM0013
Date: 14 April 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council consider an application for the collection of salt bush seeds and quandong fruit with the Shire of Mingenew.

Attachment

Letter from Jeanette Taylor

Background

A letter has been received from a Jeanette Taylor seeking permission to collect native salt bushes and quandong fruit within the Shire of Mingenew. A copy of the letter is attached.

Comment

It is not unusual for applicants to write to Shire's requesting to collect native seeds within reserve land occupied by the Shire. I do have some concerns that the applicant is seeking to remove whole salt bush plants, as such I think it needs to be stipulated that only salt bush seeds may be removed. There is also a requirement that the applicant obtain a license under the Wildlife Conservation Act 1950 which will form part of the condition in approving the request.

Consultation

Nil

Statutory Environment

Wildlife Conservation Act 1950

Policy Implications

6001 PICKING WILDFLOWERS

Collection of flora (including fire wood) from land under control of Council (i.e. road reserves, vested reserves, freehold etc) is prohibited unless.

- Approval granted subject to applicant obtaining approval from the Department of Environment and CALM
- Collection of flora must be undertaken in accordance with the Environmental Protection Act and Regulations Information on legislative requirements can be obtained from Department of Environment.

Financial Implications

Nil

Strategic Implications

Community Strategic Plan

Outcome 2.1.1 – Support and promote environmental management practises.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.3

That Council approve the request from Jeanette Taylor to collect salt bush seeds and quandong fruit from reserves vested in the Shire of Mingenew under the following terms and conditions;

- 1. All person collecting seeds and fruit are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of the license, and**
- 2. Permission is for the period of the date of approval to 30 June 2018, and**
- 3. Collection is only to be undertaken by Jeanette Taylor, or persons directly employed by her that have obtained a license under the Wildlife Conservation Act 1950**
- 4. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds, and**
- 5. All care will be taken not to avoid the disturbance of fauna habitat, and**
- 6. All care will be taken to avoid any disturbance that may lead to soil degradation**
- 7. A fee of \$110 will apply for each financial year that the request is approved**

Jeanette (Jenny) Taylor
32 Pilbara Crescent
JANE BROOK WA 6056

RECEIVED - 1000	
DATE	3-04-17
RECEPTION	CEO
APPROVED	<i>[Signature]</i>

*Taked @ Apr 17 Meeting
13/4/17*

The Chief Executive Officer
Mingenew Shire Council
PO Box 120
MINGENEW WA 6522

Dear Sir

I would like to have permission from your Council to collect the native bushes of Salt Bush and the fruit of the Quondong tree within your council boundaries.

This request covers the period from 2017 to 2019 if possible.

Would appreciate any assistance you can give.

Sincerely

Jeanette (Jenny) Taylor
The Quondong Lady

*J Taylor
0892552682
28/3/2017*

9.1.4 FEES & CHARGES - NATIVE SEED COLLECTION

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0100
Date: 14 April 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council introduce a fee for the collection of native seeds and other associated plant requests within the Shire of Mingenew.

Attachment

Nil

Background

Council do not have any provision within the current Schedule of Fees & Charges to charge a fee for the collection of native seeds. The introduction of a new fee requires an Absolute Majority of Council and the new fee will also need to be advertised to the public.

Comment

The introduction of a fee for the collection of native seeds within the Shire will ensure that people making requests are genuine in their request to Council's and intend to comply with the conditions imposed with the permits granted.

Consultation

Nil

Statutory Environment

Local Government Act 1995 states

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and

- (b) amended* from time to time during a financial year.

* *Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

6.18. Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
 - (a) determine an amount that is inconsistent with the amount determined under the other written law; or
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Financial Implications

The imposition of a collection fee will have a minimal impact on the Shire's Fees & Charges.

Strategic Implications

Community Strategic Plan

Outcome 4.5.2 – Maintain, review and ensure relevance of Council policies and local laws.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.1.4

That Council;

- 1. Introduce a fee for the collection of native seeds and/or plant fruit, and**
- 2. The fee charged will be \$110 per annum, and**
- 3. Gives local public notice of the proposed introduction of a fee for the collection of native seeds under s6.19 of the Local Government Act 1995**

9.1.5 RESTRICTED BURNING

Location/Address: Shire of Mingenew
Name of Applicant: Bush Fire Advisory Committee
Disclosure of Interest: Nil
File Reference: ADM0147
Date: 14 April 2017
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council consider a motion from the Bush Fire Advisory Meeting held on 27 March 2017 relating to the current ban on burning in the Shire on Sunday's.

Attachment

Nil

Background

At the Ordinary Council Meeting held on 21 April 2010 Council moved a motion to make Sunday a burning free day throughout the entirety of the year. The motion moved was as such;

100414

MOVED: Cr PJ Gledhill

SECONDED: Cr MP Pearce

That Council declares that the Shire of Mingenew will have Sunday's as a burn free day all year round.

CARRIED

Voting 7/0

Comment

The Chief Executive Officer raised at the Concept Forum in November 2016 that it had been brought to his attention that the current fire notices distributed did not make mention of the no burning on Sunday motion previously endorsed by Council. As discussed at the November 2016 Council Forum the matter was raised at the next Bush Fire Advisory held on 27 March 2017 where the following motion was passed;

Moved Justin Bagley

Seconded Ben Cobley

That burning on Sunday is allowed once the fire season had been declared open.

CARRIED

Consultation

Mingenew Bush Fire Advisory Committee

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan

Outcome 4.2.2 – To be strong advocated representing the Shire's interests

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.5
--

That Council

- 1. Support the motion moved by the Bush Fire Advisory Committee to allow burning on Sundays during the opening burning season, and**
- 2. That the decision to allow burning on Sundays during the open season comes into effect as of the date of the Council Resolution**

9.1.6 MURCHISON REGIONAL ABORIGINAL COUNCIL

Location/Address: 25 Crawford Street, Geraldton
Name of Applicant: Murchison Aboriginal Regional Corporation
Disclosure of Interest: Nil
File Reference: ADM0034
Date: 14 April 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council consider a request from the Murchison Regional Aboriginal Corporation for a rates exemption.

Attachment

Murchison Aboriginal Corporation Submission

Background

A request has been received from the Murchison Regional Aboriginal Corporation (“MRAC”) seeking an exemption for property owned by MRAC and leased to a third party on the basis that the property does not constitute rateable land since it is used exclusively for charitable purposes.

Comment

Section 6.26(2) of the Local Government Act 1995 stipulates land that is considered as not rateable MRAC argue that land within the Shire of Mingenew is exempt under Section 6.26(2)(g) since the land is used exclusively for charitable purposes.

The definition of a charitable purpose is generally required to fall under one of the following areas;

- The relief of poverty, age and impotence
- The advancement of education
- The advancement of religion, and
- Other purposes beneficial to the community

A person may make an objection under Section 6.76(1)(a)(ii) of the Local Government Act 1995 on the basis that the land or part of the land is not rateable land.

Section 6.76(2)(a) clearly identifies that an objection is to be made to the local government in writing within 42 days of service of a rates notice under Section 6.41 of the Local Government Act 1995.

Section 6.76(4) of the Local Government Act 1995 allows the local government to extend the time for making the objection for such period as it thinks fit.

As the objection is dated 28 February 2017 and was received by the Shire of Mingenew on 2 March 2017, this clearly falls outside of the 42 day period as specified under Section 6.76 of the Local Government Act 1995. There is no requirement for Council to consider objections outside of this period under Section 6.76 of the Local Government Act 1995.

The applicant has the right under Section 6.78 of the Local Government Act 1995 to apply to the State Administrative Tribunal for a review of the decision of the local government to refuse to extend the time for making an objection against the rate record.

MRAC own two properties in the Shire of Mingenew, a house located at 14 Field Street and vacant land located at 2 View Street. An exemption is only sought for the property at 14 Field Street which is currently tenanted to Ms Imelda Jones. Shire rates levied on this property in 2016/17 were \$1,448.52.

Consultation

Nil

Statutory Environment

Local Government Act 1995

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (a) land which is the property of the Crown and —
 - (i) is being used or held for a public purpose; or
 - (ii) is unoccupied, except —
 - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
 - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;
 - and
 - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
 - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
 - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
 - (e) land used exclusively by a religious body as a school for the religious instruction of children; and
 - (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and
 - (g) land used exclusively for charitable purposes; and
 - (h) land vested in trustees for agricultural or horticultural show purposes; and
 - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and
 - (j) land which is exempt from rates under any other written law; and
 - (k) land which is declared by the Minister to be exempt from rates.

- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

[Section 6.26 amended by No. 36 of 1999 s. 247; No. 77 of 2006 Sch. 1 cl. 102; No. 24 of 2009 s. 506 (correction to reprint in Gazette 7 Sep 2012 p. 4329).]

6.76. Grounds of objection

- (1) A person may, in accordance with this section, object to the rate record of a local government on the ground —
 - (a) that there is an error in the rate record —
 - (i) with respect to the identity of the owner or occupier of any land; or
 - (ii) on the basis that the land or part of the land is not rateable land;
 - or
 - (b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.
- (2) An objection under subsection (1) is to —
 - (a) be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and
 - (b) identify the relevant land; and
 - (c) set out fully and in detail the grounds of objection.
- (3) An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.
- (4) The local government may, on application by a person proposing to make an objection, extend the time for making the objection for such period as it thinks fit.
- (5) The local government is to promptly consider any objection and may either disallow it or allow it, wholly or in part.
- (6) After making a decision on the objection the local government is to promptly serve upon the person by whom the objection was made written notice of its decision on the objection and a statement of its reason for that decision.

6.78. Review of decision to refuse to extend time for objection

A person who is dissatisfied with a decision of the local government to refuse to extend the time for making an objection against the rate record may apply to the State Administrative Tribunal for a review of the decision.

[Section 6.78 amended by No. 55 of 2004 s. 695.]

Policy Implications

Nil

Financial Implications

If Council agree to the rates exemption an amount of \$1,448.52 in rates will be refunded.

Strategic Implications

Community Strategic Plan

Outcome 4.5.1 – Ensure compliance with local, town planning, building and health and all other legislation.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.6
--

That Council do not accept the notice of objection from the Murchison Aboriginal Regional Corporation for rateable properties within the Shire of Mingenew for the 2016/17 financial year as the notice of objection falls outside of the prescribed timeframe in accordance with Section 6.76 (2)(a) of the Local Government Act 1995.



MURCHISON REGION ABORIGINAL CORPORATION

25 Crawford Street,
P.O. Box 2072, Geraldton W.A. 6531
Tel: (08) 9923 0055
Fax: (08) 9923 0066
E-mail: office@murac.net.au
ABN 49 700 829 009 VCM 500

28 February 2017

Chief Executive Office
Shire of Mingenew
P O Box 120
MINGENEW WA 6522

Dear Sir/Madam

Application for rates exemption

1 Background

Murchison Region Aboriginal Corporation (**MRAC**) is a member based, not-for-profit dedicated Aboriginal community housing organisation operating in the Mid West and Gascoyne regions of Western Australia.

One of MRAC's properties is located within the Shire of Mingenew.

MRAC has received rate notices from the Shire of Mingenew for this property.

MRAC objects to the rate records for this property located within the Shire of Mingenew under section 6.76(1)(a)(ii) of the *Local Government Act 1995 (WA)* (**LG Act**) on the ground that there is an error in the rate records as this property does not constitute rateable land.

MRAC is of the view that its property located within the Shire of Mingenew does not constitute rateable land as it satisfies the criteria in section 6.26(2)(g) of the LG Act and MRAC is accordingly applying for a rate exemption under section 6.26(2)(g) of the LG Act with respect to its property located within the Shire of Mingenew.

2 Grounds for exemption

MRAC is applying for a rates exemption on the basis that its property located within the Shire of Mingenew is used exclusively for charitable purposes.

Please find enclosed the following documents in support of MRAC's application:

- (a) an extract from the Office of the Registrar of Indigenous Corporations for MRAC as at 20 February 2017;
- (b) an extract from the Australian Charities and Not-for-profits Commission's Charity Register for MRAC as at 8 February 2017 evidencing that MRAC is a registered charity;
- (c) a letter from the ATO dated 19 January 2017 confirming MRAC is endorsed for charity tax concessions;

RECEIVED - MSC	
DATE	2-03-2017
FILE	ADM0034
CORPO NO	IFMNS093
ATTENTION	CEO
ANSWERED	

Tabled @ 17 Feb 17

- (d) a letter from the ATO dated 19 January 2017 confirming MRAC is endorsed as a deductible gift recipient;
- (e) a copy of MRAC's rule book dated 2 December 2016;
- (f) a copy of MRAC's financial report for the year ended 30 June 2016;
- (g) a copy of MRAC's housing eligibility criteria dated 15 November 2016; and
- (h) an operational overview of MRAC's activities.

Please also find enclosed Property Details Forms setting out the relevant details with respect to the MRAC property located within the Shire of Mingenew. We note that plans for the property has not been provided as MRAC does not possess these and they are too costly to have prepared. Instead, we have provided a brief description and photo for each property.

As demonstrated by the enclosed materials:

- (a) MRAC provides safe, secure and affordable housing to:
 - (i) Aboriginal persons, Torres Strait Islander persons, persons who have a partner who is either Aboriginal or Torres Strait Islander or non-Aboriginal persons with custody of Aboriginal children;
 - (ii) who are resident within the Midwest or Gascoyne region for a period of 6 months;
- (b) This MRAC property located within the Shire of Mingenew is leased to a tenant who meet MRAC's housing eligibility criteria;
- (c) MRAC charges its tenants rent on either a percentage of market rent basis or on a cost recovery basis and any moneys generated through rental revenue is reinvested in upgrading its properties or purchasing additional housing stock to meet the high level of demand for housing; and
- (d) most of MRAC's tenants rely on full or partial benefits from Centrelink and are unable to obtain housing in the private rental market due to a lack of access to suitable employment, their Aboriginality, previous tenancy history, long waiting lists for social housing and the lack of housing in remote areas which are close to their cultural homeland and/or close to other family members.

Accordingly, as:

- (a) MRAC uses its property located within the Shire of Mingenew for the purpose of improving the economic position, social condition and traditional ties of an Aboriginal community; and
- (b) it is generally accepted that Aboriginal people as a class are in need of protection and assistance, and purposes directed towards the advancement of Aboriginal people are charitable.

MRAC clearly satisfies the requirements of section 6.26(2)(g) of the LG Act and should be granted a rate exemption for its property located within the Shire of Mingenew.

3 Application for extension

As MRAC understands it is out of time to make an objection under section 6.76 of the LG Act with respect to the rate record of property located within the Shire of Mingenew, MRAC hereby applies to the Shire of Mingenew for an extension of time in accordance with section 6.76(4) of the LG Act for it to make its objection.

MRAC did not have the resources to make its objection applications within time and has since obtained the assistance of a law firm on a pro bono basis for the purpose of making these applications. Please advise if you need these grounds verified by a statutory declaration or otherwise.

If you require any further information in order to process MRAC's applications, please contact me.

Yours sincerely



Mary Marshall

Chief Executive Officer

Murchison Region Aboriginal Corporation

T +61 8 9923 0055

M +61 408 973 946

mmarshall@mrac.net.au

Enclosures

- 1 An extract from the Office of the Registrar of Indigenous Corporations for MRAC as at 20 February 2017
- 2 An extract from the Australian Charities and Not-for-profits Commission's Charity Register for MRAC as at 8 February 2017
- 3 A letter from the ATO dated 19 January 2017 confirming MRAC is endorsed for charity tax concessions
- 4 A letter from the ATO dated 19 January 2017 confirming MRAC is endorsed as a deductible gift recipient
- 5 A copy of MRAC's rule book dated 2 December 2016
- 6 A copy of MRAC's financial report for the year ended 30 June 2016
- 7 A copy of MRAC's housing eligibility criteria dated 15 November 2016
- 8 An operational overview of MRAC's activities
- 9 One Property Details Forms, together with the following attachments:
 - (a) a title search for the property;
 - (b) the rates notice for the property;
 - (c) any applicable tenancy agreement; and
 - (d) a description and photo for the property.



This extract contains information derived from the ERICCA information system from information and documents lodged with the Registrar of Indigenous Corporations and processed as at the date the extract was produced.

Please notify ORIC of any inaccuracies in this extract.

· Freecall: 1800 622 431 (not free for mobiles) · Email: info@oric.gov.au · Website: www.oric.gov.au

Murchison Region Aboriginal Corporation

Indigenous Corporation Number: 500
Australian Business Number: 48700809001
Registration date: 20/11/1986
Principal activity: Housing;

Corporation Size: MEDIUM
Does the corporation own land?: Unknown

Current corporation details

Corporation name: Murchison Region Aboriginal Corporation

Name start date: 20/11/1986
Registration status: REGISTERED
Regulation Action:

Main place of business: 25 Crawford Street, GERALDTON WA 6530
Contact numbers: Telephone 08 9923 0055 Fax
Corporation's email address: mmarshall@mrac.net.au
Preferred method of communication: Email
Registered office address (ROA) / document access address: 25 Crawford Street, GERALDTON WA 6530
Postal address: PO Box 2072, GERALDTON PO WA 6531

Directors

Mr Adrian Bartlett
Previous name(s) (if any):
Residential address: 11 Nixon Street GERALDTON WA 6530
Born: 20/8/1968 Three Springs
Date of Appointment: 3/9/2015
Appointment Term: This director will hold office for up to 2 year(s)
This person is a: Director

Ms Sandra Lee Bellottie

Previous name(s) (if any):

Residential address: 125 Mitchell Street SPALDING WA 6530

Born: 10/8/1963 Carnarvon

Date of Appointment: 21/1/2017

Appointment Term: This director will hold office for up to 1 year(s)

This person is a: Director

Ms Deborah Leigh Brittain

Previous name(s) (if any):

Residential address: 3 Zeewyck Court GERALDTON WA 6530

Born: 15/2/1958 Dumbleyung

Date of Appointment: 3/9/2015

Appointment Term:

This person is a: Director

Mr James Brockman

Previous name(s) (if any):

Residential address: 12 Houtman Street WONTHELLA WA 6530

Born: 26/5/1972 Dalwaline

Date of Appointment: 21/1/2017

Appointment Term: This director will hold office for up to 2 year(s)

This person is a: Director

Mr James Edward Dillon

Previous name(s) (if any):

Residential address: 154 Brede Street GERALDTON WA 6530

Born: 18/9/1958 England

Date of Appointment: 3/9/2015

Appointment Term:

This person is a: Director

Ms Beverley Drage

Previous name(s) (if any):

Residential address: 165 Anderson Street SPALDING WA 6530

Born: 27/10/1961 Geraldton

Date of Appointment: 19/11/2016

Appointment Term: This director will hold office for up to 1 year(s)

This person is a: Director

Ms Ada Fossa

Previous name(s) (if any):

Residential address: 31 Brockman Street Denham WA 6537

Born: 9/11/1934 Carnarvon

Date of Appointment: 19/11/2016

Appointment Term: This director will hold office for up to 1 year(s)

This person is a: Director

Mr Colin Hamlett

Previous name(s) (if any):

Residential address: 15 Stokes Road MORAWA WA 6623
Born: 3/4/1944 Mullewa
Date of Appointment: 3/9/2015
Appointment Term: This director will hold office for up to 2 year(s)
This person is a: Director

Stephanie Mippy

Previous name(s) (if any):

Residential address: 84 Darlot Street MEEKATHARRA WA 6642
Born:
Date of Appointment: 12/3/2016
Appointment Term:
This person is a: Director

Ms Kerry (Kay) Mongoo

Previous name(s) (if any):

Residential address: 7 Carson Place CARNARVON WA 6701
Born: 16/1/1962 Gerldton
Date of Appointment: 3/9/2015
Appointment Term: This director will hold office for up to 2 year(s)
This person is a: Director

Ms Pamela Mongoo

Previous name(s) (if any):

Residential address: 116 Darlot Street MEEKATHARRA WA 6642
Born: 20/11/1947 Cue
Date of Appointment: 19/11/2016
Appointment Term: This director will hold office for up to 1 year(s)
This person is a: Director

Ms Gloria Whitehurst

Previous name(s) (if any):

Residential address: 31B McCleary Street MEEKATHARRA WA 6642
Born: 18/4/1953 Cue
Date of Appointment: 19/11/2016
Appointment Term: This director will hold office for up to 2 year(s)
This person is a: Director

Contact person / secretary

Contact person for a small or medium corporation: Y Secretary for a large corporation: N

Ms Mary Elizabeth Marshall

Previous name(s) (if any):

Residential address: 25 Crawford Street GERALDTON WA 6530
Date of Appointment: 21/11/2015

Members

Adrian Bartlett

Residential address: 13 Nixon Street GERALDTON WA 6530

Caslene Bartlett
 Residential address: 3 McLaren Way GERALDTON WA 6530

Clifton Beauchamp
 Residential address: 36 Richter Avenue MORAWA WA 6623

Mr Steven Beeson
 Residential address: 129 Hill Street Meekatharra WA 6642

Kayla Bellotti
 Residential address: 7 Carson Place CARNARVON WA 6701

Michael Bellotti
 Residential address: 18 Clematis Street GERALDTON WA 6530

Ms Sandra Bellotti
 Residential address: 125 Mitchell Street SPALDING WA 6530

Gregory Bellottie
 Residential address: 82 Durlacher Street SHARK BAY WA 6537

Lynette Bellottie
 Residential address: 82 Durlacher Street SHARK BAY WA 6537

Kenneth Raymond Boundy
 Residential address: C/- Post Office NORTHAMPTON WA 6535

Yvonne Bradley
 Residential address: 31 Newhaven Street GERALDTON WA 6530

Mr James Brockman
 Residential address: 12 Houtman Street WONTHELLA WA 6530

Kevin Brockman
 Residential address: C/- Post Office MOUNT MAGNET WA 6638

Ms Nadine Brown
 Residential address: 6 Saw Street CARNARVON WA 6701

Jackie Cameron
 Residential address: 12 Orr Street CARNARVON WA 6701

Ms Rosemary Cameron
 Residential address: 209 Piesse Street YALGOO WA 6635

Mr Thomas Cameron
 Residential address: 25 Queens Road MEEKATHARRA WA 6642

Mr Darren Capewell
 Residential address: 64 Durlacher Street SHARK BAY WA 6537

Mr Kevin Capewell
 Residential address: 16 Shallcross Street CARNARVON WA 6701

Fred Clinch
 Residential address: 14 Gran-bery Drive CARNARVON WA 6701

Ms Valerie Clinch
 Residential address: Lot 83 Milligan Street YALGOO WA 6635

Charles Collard
 Residential address: 29A Nautilus Crescent GERALDTON WA 6530

Mr Charles Comeagain
 Residential address: 10 Main road MULLEWA WA 6630

Mervyn Comeagain
Residential address: L510 Jones Street MOUNT MAGNET WA 6638

Mervyn Comeagain
Residential address: 24 Fry Street MULLEWA WA 6630

Mr Alfred Christopher Cooper
Residential address: 4 William Street EAST CARNARVON WA 6701

Alana Councillor
Residential address: 8B Lewinton Land CARNARVON WA 6701

Des Councillor
Residential address: 12b Granville Street MORAWA WA 6623

Mervyn Councillor
Residential address: 19a Tonkin Crescent CARNARVON WA 6701

Phillip Councilor
Residential address: 21 Wheelock Way CARNARVON WA 6701

Arthur Davies
Residential address: 1 Severn Close GREENOUGH WA 6532

Rosalind Dick
Residential address: 77 Broome Street GERALDTON WA 6530

Bary Dodd
Residential address: 61 Kenny Street GERALDTON WA 6530

Ashton Drage
Residential address: 77 West Street NORTHAMPTON WA 6535

Ms Beverley Drage
Residential address: 165 Anderson Street SPALDING WA 6530

Colleen Drage
Residential address: 77 West Street NORTHAMPTON WA 6535

Kenneth Drummond
Residential address: 14 Skipworth Street CARNARVON WA 6701

Rodney Drummond
Residential address: 10 Ridley Place CARNARVON WA 6701

Ms Jamie Roberta Farrell
Residential address: 11 Scott Street RANGEWAY WA 6530

Ms Ada Fossa
Residential address: 31 Brockman SHARK BAY WA 6537

Robert Fullgrave
Residential address: 259b Seventh Street GERALDTON WA 6530

Terry George
Residential address: 216 Hepburn Street MOUNT MAGNET WA 6638

Ms Olive Gibson
Residential address: 25 Selwyn Street YALGOO WA 6635

Beverley Gilla
Residential address: 96 Darlot Street MEEKATHARRA WA 6642

Noelene Gilla
Residential address: 94 Darlot Street MEEKATHARRA WA 6642

Ms Valma Gilla
Residential address: 1 Queen Street MEEKATHARRA WA 6642

Colin Hamlett
Residential address: 15 Stokes Road MORAWA WA 6623

Colleen Hamlett
Residential address: 7 Burgess Street MULLEWA WA 6630

Dawn Hamlett
Residential address: 15 Stokes Road MORAWA WA 6623

Ms Jennylyn Hamlett
Residential address: 26 Houston Street Spalding WA 6530

Liza Hamlett
Residential address: 57 Hesford Street PERENJORI WA 6620

Natasha Hansen
Residential address: 48 Coojarra Street STRATHALBYN WA 6530

Mr Leigh Harris
Residential address: 2/174 Brade Street GERALDTON WA 6530

Roberta Hill
Residential address: 47 Morgan Way Carnarvon WA 6701

Shauna Hill
Residential address: 47 Morgan Way Carnarvon WA 6701

Gina Hodder
Residential address: 195 Laurie Street MOUNT MAGNET WA 6638

Ms Gladys Hodder
Residential address: 52 Campbell Street YALGOO WA 6635

Ms Narelle Hodder
Residential address: C/- Post Office YALGOO WA 6635

Sondra Hodder
Residential address: 87 Milligan Street YALGOO WA 6635

Ms Tamisha Hodder
Residential address: 92 Henty Street YALGOO WA 6635

Veronica Ingram
Residential address: 19 Hubble Street CARNARVON WA 6701

Glenda Jackamarra
Residential address: 41 Drew Street GERALDTON WA 6530

Ms Fleur Jackson
Residential address: 7 King Street WONTHELLA WA 6530

Colin Jones
Residential address: 15 Curlewis Street GERALDTON WA 6530

Mr Michael Jones
Residential address: 36 Selwyn Street YALGOO WA 6635

Ms Victoria Jones
Residential address: 44 Solomon Circle KARLOO WA 6530

Irene Kelly
Residential address: 33 Hale Street GERALDTON WA 6530

Kerry Kelly
Residential address: 8 Hammersly Street GERALDTON WA 6530

Patricia Kelly
Residential address: 221A First Street GERALDTON WA 6530

Mr Tristan Kempton
Residential address: 42 Shallcross Street CARNARVON WA 6701

Vicky Kempton
Residential address: 10 Tuckey Court CARNARVON WA 6701

Mary Little
Residential address: 192 Laurie Street MOUNT MAGNET WA 6638

Ms Edith Maher
Residential address: 442 Fitzgerald Street NORTHAMPTON WA 6535

Nora Mallard
Residential address: Po Box 926 CARNARVON WA 6701

Marianne Miller
Residential address: 31 Tamblyn Street GERALDTON WA 6530

Stephanie Mippy
Residential address: Post Office Box 171 MEEKATHARRA WA 6642

Ms Aileen Mitchell
Residential address: 55 Carey Street CARNARVON WA 6701

Kira Mitchell
Residential address: 6 Smart Street CARNARVON WA 6701

Ms Helen Moncrieff
Residential address: 29 Angelo Street CARNARVON WA 6701

Ms Natasha Moncrieff
Residential address: 29 Angelo Street CARNARVON WA 6701

Karlene Mongoo
Residential address: C/- Post Office NORTHAMPTON WA 6535

Kerry-Anne Mongoo
Residential address: 7 Carson Place CARNARVON WA 6701

Pamela Mongoo
Residential address: Po Box 97 MEEKATHARRA WA 6642

Wesley Mongoo
Residential address: 7 Carson Place CARNARVON WA 6701

Ms Alison Morris
Residential address: C/- Post Office NORTHAMPTON WA 6535

Ms Beryl Mourambine
Residential address: 2 Rosser Street NORTHAMPTON WA 6535

Mr Victor Mourambine
Residential address: 30 West Street NORTHAMPTON WA 6535

Marika Oakley
Residential address: 1a Cross Street SHARK BAY WA 6537

Vicki Oakley
Residential address: 30 Capewell Street SHARK BAY WA 6537

Ms Lennelle Papertalk
Residential address: 13 Nixon Street GERALDTON WA 6530

Ms Bobby-Lee Pearce
Residential address: 22 Iduna Road WANDINA WA 6530

Terry Phillips
Residential address: 10 Tuckey Court CARNARVON WA 6701

Teresa Poland
Residential address: 6 Hoult Street Denham WA 6537

Aaron Randall
Residential address: 13 Curlewis Street GERALDTON WA 6530

Lillian Randall
Residential address: 15 Joel Court GERALDTON WA 6530

Rowena Randall
Residential address: 37 Hardman Street GERALDTON WA 6530

Mr Scott Randall
Residential address: 11/7 Morrell Court CARNARVON WA 6701

Vivian Robinson
Residential address: 665 Consol Road MEEKATHARRA WA 6642

Raymond Roe
Residential address: 43 Babbage Island Road CARNARVON WA 6701

Ms Tanya Roe
Residential address: 16A Olivia Terrace CARNARVON WA 6701

Trevor Roe
Residential address: 2 Rosser Street NORTHAMPTON WA 6535

Thomas Rouse
Residential address: 14 Dean Street GERALDTON WA 6530

Mr Arthur Ryan
Residential address: 5 Watson Street GERALDTON WA 6530

Colin Ryan
Residential address: 8 Stroud Street CARNARVON WA 6701

Mrs Lorna Ryan
Residential address: 8 Stroud Street CARNARVON WA 6701

Ronald Ryan Snr
Residential address: 8 Stroud Street CARNARVON WA 6701

Fraser Ryder
Residential address: 70 Tallarook Way GERALDTON WA 6530

Jeanette Ryder
Residential address: 23 Willessee Street CARNARVON WA 6701

Mr Paul Ryder
Residential address: 29 Angelo Street CARNARVON WA 6701

Revis Ryder
Residential address: 38 Selwyn Street YALGOO WA 6635

Ms Joan Sedgwick
Residential address: 20 Wheelock Way CARNARVON WA 6701

Claudine Simpson
Residential address: C/- Post Office YALGOO WA 6635

Ms Kathleen Simpson
Residential address: 112 Campbell Street YALGOO WA 6635

Mr Ronald Simpson
Residential address: 217 Darlot Street MEEKATHARRA WA 6642

Mr Bradley Smith
Residential address: 9 Naomi Way Karloo WA 6530

Christina Starr
Residential address: 21 Wheelock Way CARNARVON WA 6701

Janice Strickland
Residential address: 49 Hepburn Street MOUNT MAGNET WA 6638

Gerald Taylor
Residential address: 41b Newhaven Street GERALDTON WA 6530

Joanne Taylor
Residential address: 216 Hepburn Street MOUNT MAGNET WA 6638

Karen Taylor
Residential address: Lot 461 Jensen Close MOUNT MAGNET WA 6638

Kaylene Taylor
Residential address: 138 Abraham Street GERALDTON WA 6530

Desmond Thompson
Residential address: C/- Post Office MOUNT MAGNET WA 6638

Virginia Walsh
Residential address: 302 Laurie Street MOUNT MAGNET WA 6638

Warren Walsh
Residential address: 192 Laurie Street MOUNT MAGNET WA 6638

Phyllis Welsh
Residential address: 241B Sixth Street WONTHELLA WA 6530

Donald Wheelock
Residential address: 12 Orr Street CARNARVON WA 6701

Bianca Whitby
Residential address: 6 Smart Street CARNARVON WA 6701

Karen Whitby
Residential address: 32 Holden Street CARNARVON WA 6701

Gloria Whitehurst
Residential address: C/- Post Office Meekatharra WA 6642

Ms Annabelle Winder
Residential address: 2 William Street CARNARVON WA 6701

Charmaine Yeates
Residential address: 19 Nixon Street SPALDING WA 6530

Documents lodged (publicly available only)

<u>Date received</u>	<u>Title</u>
10/02/2017	Notification of a Change to Corporation Officer Details (Published)
15/12/2016	Consolidated Rule Book

08/12/2016	Member List - (Published)
24/11/2016	Member List - (Published)
06/11/2016	General Report 2016 (Published)
15/10/2016	Letter notifying corporation that post-special administration monitoring has ended
21/09/2016	Notification of a Change to Corporation Officer Details (Published)
13/09/2016	Financial Report (Lodged)
28/04/2016	General Report 2015 (Published)
18/03/2016	Member List - (Published)
11/12/2015	Notification of a Change to Corporation Officer Details (Published)
07/09/2015	S336-1(1) + S453-5(1) Notice - Post special administration monitoring of corporation (7 September 2015)
03/09/2015	Special administration - Media release (3 September 2015)
03/09/2015	Notification of Termination of Special Administration - Cover Letter - Corporation
03/09/2015	Notification of a Change to Corporation Officer Details (Published)
02/09/2015	Financial Report (Lodged)
06/08/2015	Special administration - Notice of AGM (29 August 2015)
03/07/2015	Media release (3 July 2015)
12/06/2015	Special administration - Notice of information meeting (1 July 2015)
28/05/2015	Financial Report (Lodged)
11/05/2015	Special administration - Newsletter (May 2015)
26/03/2015	Special administration - Notice of information meeting (17 April 2015)
11/03/2015	Notification of a Change to Corporation Officer Details (Published)
06/03/2015	Special administration - Media Release (6 March 2015)
05/03/2015	Special administration - Notice of determination and appointment (6 March 2015)
17/01/2015	General Report 2014 (Published)
17/01/2015	Financial Report (Lodged)
17/01/2015	Auditor's Report (Lodged)
18/12/2014	Cover Letter for Notice to Show Cause to Corporation
12/12/2011	Director's Report (Lodged)
18/12/2009	Director's Report (Lodged)
21/01/2008	List of Names & Addresses of Members [2006/07]
21/01/2008	Compliance Statement [2006/07]
21/01/2008	Examiner's / Audit Report [2006/07]
21/01/2008	Income & Expenditure Statement [2006/07]
21/01/2008	Balance Sheet [2006/07]
02/02/2007	Compliance Statement [2005/06]
02/02/2007	Income & Expenditure Statement [2005/06]
02/02/2007	Balance Sheet [2005/06]
02/02/2007	Examiner's / Audit Report [2005/06]
02/02/2007	List of Names & Addresses of Members [2005/06]
20/11/1986	Certificate of Incorporation

Annual returns / general report

CATSI Reporting

<u>Financial Year</u>	<u>General Report</u>	<u>Financial Report</u>	<u>Directors Report</u>	<u>Total Income</u>	<u>Total Assets</u>	<u>Number of Employees</u>
2015/16	Submitted	Submitted	Exempted	\$1,612,559.00	\$22,952,152.00	0
2014/15	Submitted	Submitted	Exempted	\$1,492,521.00	\$29,541,919.00	4
2013/14	Submitted	Submitted	Exempted	\$1,661,146.00	\$29,722,491.00	7
2012/13	Submitted	Submitted	Exempted	\$1,750,260.00	\$29,677,721.00	8
2011/12	Submitted	Submitted	Exempted	\$1,879,592.00	\$29,753,355.00	7
2010/11	Submitted	Submitted	Submitted			
2009/10	Submitted	Submitted	Exempted	\$1,525,809.00	\$11,559,918.00	9
2008/09	Submitted	Submitted	Submitted	\$1,402,899.00	\$11,426,151.00	7
2007/08	Submitted	Submitted	Submitted	\$1,162,154.00	\$238,083.00	0

ACA Reporting

<u>Financial Year</u>	<u>Audited Financial Statements</u>	<u>Member List</u>	<u>Statement of Compliance</u>
2005/06	Supplied	Supplied	Supplied
2006/07	Supplied	Supplied	Supplied

* Annual returns due 31st December each year

*** End of corporation extract ***

*** Registrar of Indigenous Corporations ***

Deceased people: This extract may contain the names of deceased people. The Registrar strives to treat Indigenous culture and beliefs with respect. We acknowledge that to some communities it is distressing and offensive to show images or say the names of people who have died.

Note: Where no information is reported it means that the corporation has not provided the information or it is not available.



Australian Charities and Not-for-profits Commission

ACNC Charity Register Summary

Murchison Region Aboriginal Corporation

Charity Details	
Name	Murchison Region Aboriginal Corporation
Other Name	
Charity ABN	48700809001
Charity Address for Service	25 Crawford Street GERALDTON WA
Charity Street Address	25 Crawford Street GERALDTON WA 6530
Website	
E-Mail	randall.mrac@westnet.com.au
Phone	0899230055

About the Charity	
Date Established	20/11/1986
Who the Charity Benefits	Aboriginal and Torres Strait Islander people
Size of Charity	
Financial Year End	06/30

Where the Charity Operates	
Operating State(s)	Western Australia
Operates in (Countries)	

Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).

Murchison Region Aboriginal Corporation

Registration Details	
Entity Type	Charity
Sub-Entity Type	2014 Public benevolent institution (01/01/2014) Charity to select subtype
Registration Status	Registered
Basic Religious Charity	

Responsible Persons	
Position	Name
Director	Adrian Bartlett
Director	Colin Hamlett
Director	Arthur (Sandy) Davies
Director	Deborah Brittain
Director	James Dillon
Director	Paul Ryder
Director	Kerry (Kay) Mongoo
Director	Ada Fossa
Director	Stefhanie Mippy

Registration Status History	
Effective Date	Status
03/12/2012	Registered

SubType History		
Start Date	End Date	Entity Subtypes
1/01/2014		2014 Public benevolent institution
3/12/2012	31/12/2013	2012 Another purpose beneficial to the community
3/12/2012	31/12/2013	2012 Public benevolent institution (PBI)

Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [Information on the Register](#).

Murchison Region Aboriginal Corporation

Annual Reporting			
<u>Due Date</u>	<u>Document</u>	<u>Status</u>	<u>Date Received</u>
31/12/2013	AIS 2013	Not required	
31/12/2014	AIS 2014	Not required	
31/12/2015	AIS 2015	Not required	
31/12/2016	AIS 2016	Not required	
31/12/2017	AIS 2017		

Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).



MURCHISON REGION ABORIGINAL CORP
PO BOX 288
GERALDTON PO WA 6531

Our reference: 7104947124759
Phone: 1300 130 248
Client ID: 48 700 809 001

19 January 2017

Your organisation is endorsed for charity tax concessions

Dear Sir/Madam

We have endorsed your organisation for charity tax concessions and enclose your *Notice of endorsement for charity tax concessions*.

The following details will appear on the Australian Business Register:

- ☑ your organisation's endorsement to access charity tax concessions
- ☑ the date or period of effect.

You can view the details including the type of charity concessions at www.abr.business.gov.au

If your organisation has also applied for other endorsements, you will receive separate notification.

What you need to do

Your organisation should regularly review its entitlement to charity tax concessions. We recommend a yearly review. If there are any changes (for example, to governing rules, structure or operations) and you are no longer entitled to endorsement, you must notify us before or as soon as possible after the event.

For more information

Detailed information on your non-profit entitlements, obligations and how to subscribe to regular updates is available from our website, www.ato.gov.au/non-profit

You can phone us on **1300 130 248** between 8.00am and 6.00pm, Monday to Friday for help with matters specific to non-profit organisations, including the endorsement process for charities and deductible gift recipients, income tax, goods and services tax (GST) and fringe benefits tax (FBT) concessions.

What you need if you phone us

We need to know we are talking to the right person before we can discuss your tax affairs. We will ask for details only you or someone you have authorised would know. An authorised contact is someone who you have previously told us can act on your behalf. It will help if you quote 'Our reference', which you will find at the top of this letter. If you can, please have your Australian business number with you.

Yours faithfully

Michael Cranston
Deputy Commissioner of Taxation



19 January 2017

Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name **MURCHISON REGION ABORIGINAL CORP**
Australian business number **48 700 809 001**

MURCHISON REGION ABORIGINAL CORP, a registered public benevolent institution, is endorsed to access the following tax concessions from the dates shown:

Income tax exemption from **1 July 2000** under Subdivision 50-B of the *Income Tax Assessment Act 1997*.

GST concessions from **1 July 2005** under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*.

FBT exemption from **1 July 2005** under section 123C of the *Fringe Benefits Tax Assessment Act 1986*.

As an endorsed public benevolent institution, benefits your organisation provides to its employees are exempt from FBT where the total grossed-up value of certain fringe benefits for each employee during the FBT year is \$30,000 or less.

If the grossed-up value of benefits received by the employees of your organisation exceeds this threshold, your organisation is liable for FBT on the excess amount.

Reportable fringe benefits

If the value of certain fringe benefits provided to your organisation's employees exceeds \$2,000 in an FBT year, your organisation is required to record the grossed-up taxable value of those benefits on its employee's payment summary for the corresponding income year. This requirement applies even if your organisation is not liable to pay FBT.

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abr.business.gov.au

Your organisation must notify us in writing if it ceases to be entitled to endorsement.

Chris Jordan
Commissioner of Taxation
Registrar of the Australian Business Register



MURCHISON REGION ABORIGINAL CORP
PO BOX 288
GERALDTON PO WA 6531

Our reference: 7104947126742
Phone: 1300 130 248
ABN: 48 700 809 001

19 January 2017

Your organisation is endorsed as a deductible gift recipient

Dear Sir/Madam

We have endorsed your organisation as a deductible gift recipient and enclose your *Notice of endorsement as a deductible gift recipient*.

This endorsement enables your organisation to receive gifts which are tax deductible to donors.

The following details will appear on the Australian Business Register:

- your organisation's endorsement as a deductible gift recipient
- the date or period of effect.

You can view the details at www.abr.business.gov.au

If your organisation has also applied for other endorsements, you will receive separate notification.

What you need to do

Your endorsement was based on the information you gave us. Your organisation should regularly review its endorsement as a deductible gift recipient. We recommend a yearly review. If there are any changes (for example, to governing rules, structure or operations) and you are no longer entitled to endorsement, you must notify us before or as soon as possible after the event.

For more information

You can find out more about your non-profit entitlements, obligations and how to subscribe to regular updates on our website, www.ato.gov.au/non-profit. If you have any questions about matters specific to non-profit organisations, please phone us on **1300 130 248** between 8.00am and 6.00pm, Monday to Friday.

What you need if you phone us

We need to know we are talking to the right person before we can discuss your tax affairs. We will ask for details only you or someone you have authorised would know. An authorised contact is someone who you have previously told us can act on your behalf. It will help if you quote 'Our reference' which you will find at the top of the letter. If you can, please have your Australian business number with you.

Yours faithfully

Michael Cranston
Deputy Commissioner of Taxation



19 January 2017

Notice of endorsement as a deductible gift recipient

Endorsement as a deductible gift recipient under Subdivision 30-BA of the *Income Tax Assessment Act 1997* is provided as detailed below.

Name	MURCHISON REGION ABORIGINAL CORP
Australian business number	48 700 809 001
Endorsement date of effect	1 July 2000
Provision for gift deductibility	Item 1 of the table in section 30-15 of the <i>Income Tax Assessment Act 1997</i>
Item(s) in Subdivision 30-B of the <i>Income Tax Assessment Act 1997</i>	4.1.1 registered public benevolent institution

Your organisation's endorsement as a deductible gift recipient together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abr.business.gov.au

Your organisation must notify us in writing if it ceases to be entitled to endorsement.

Chris Jordan
Commissioner of Taxation and
Registrar of the Australian Business Register

The rule book of Murchison Region Aboriginal Corporation

ICN 500

This rule book complies with the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (CATSI Act).

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1. Name

The name of the corporation is Murchison Region Aboriginal Corporation (the corporation).

2. Objectives

The corporation aims to:

- promote, support, sponsor, engage in and facilitate the provision to Aboriginal people of health, housing and other services
- acquire, hold and manage land, buildings, fixtures, chattels and other property for the benefit of Aboriginal people in the Midwest and Gascoyne regions.
- provide social, cultural, economic, political, educational and recreational services to Aboriginal organisations, groups, enterprises and individuals in the wards when those services are not provided by other bodies
- assist Aboriginal people in the Midwest and Gascoyne regions with relief from poverty, sickness, suffering, destitution, misfortune, distress and helplessness
- give effect to the principles of self-management and self-determination for Aboriginal people by
 - establishing, owning, investing in, sponsoring, maintaining, managing, leasing and otherwise fostering business enterprises and commercial ventures of any lawful kind, and
 - promoting, supporting and sponsoring the endeavours of Aboriginal organisations, groups, enterprises and individuals in the wards towards social, cultural and economic development.
- promote, support, sponsor, engage in and facilitate the creation of opportunities for Aboriginal people in education, training, employment and private enterprise
- help and encourage Aboriginal people in the Midwest and Gascoyne regions to maintain, restore, revitalise and renew their traditional language and culture
- help build trust and friendship between Aboriginal people and the non-Aboriginal community
- join with other Aboriginal corporations in undertaking projects of mutual benefit
- receive and spend grants of money from the Government of the Commonwealth or of the State or from other sources.
- The Corporation operates in the Midwest and Gascoyne regions and covers Geraldton, Northampton, Meekatharra, Mullewa, Mt Magnet, Yalgoo, Sandstone and North Midlands.

3. Members

3.1 Who is eligible to be a member

A member must be:

- at least 18 years of age; and
- an Aboriginal or Torres Strait Islander person who is normally and permanently resident in the Midwest or Gascoyne regions.

“normally and permanently resident” means to reside for a period of at least three months with an intention to reside permanently

3.2 How to become a member

- a person must be eligible under rule 3.1
- a person must apply in writing to the corporation
- the person’s written application is approved by resolution at a directors’ meeting.
- the person’s name, address and date they became a member is put on the register of members (within 14 days of their application being approved).
- the directors may refuse to accept a membership application. If they do so, they must write to the applicant about the decision and the reasons for it.

A person does not become a member until their name is entered on the corporation’s register of members. This must be done within 14 days after the directors accept the application for membership.

However, if:

- a person applies for membership after a notice has been given for an annual general meeting (AGM) or a general meeting, and
- the AGM or general meeting has not been held when the directors consider the person’s application,

then the corporation must not enter the person on the register of members until after the general meeting has been held.

Note: An application for membership form template is at Schedule 1 of this rule book.

3.3 Membership fees

There are no fees for annual membership or for the application of membership to the corporation.

3.4 *Members' rights*

A member can:

- attend, speak and vote at general meetings
- be made a director (if the member is eligible to become a director)
- put forward resolutions at general meetings
- ask the directors to call a general meeting
- look at the register of members free of charge
- look at the minutes of members' meetings free of charge
- look at the rule book, or get a copy, free of charge
- raise a dispute and have a dispute settled in accordance with rule 12
- inspect the books of the corporation but only after the directors have authorised it or the members pass a resolution at a members meeting which approves it.

3.5 *Members' responsibilities*

A member must:

- follow these rules
- let the corporation know within 28 days if they change their address
- treat other members with courtesy and respect.

3.6 *Liability of members*

The members do not have to pay corporation debts if the corporation is wound up.

3.7 *How to stop being a member*

A person stops being a member if:

- they resign in writing
- they die
- their membership is cancelled

The person's name and date they stopped being a member must be put on the register of former members.

3.8 C cancelling membership

A person's membership can be cancelled by special resolution of members at a general meeting if the member:

- can't be contacted for two years
- misbehaves
- is not an Aboriginal person.

The directors must give the person notice of the cancellation of their membership at the person's last known address as soon as possible after the special resolution is passed.

When a person's membership is cancelled the corporation must put their name, address and the date they stopped being a member on the register of former members.

3.9 Directors have limited right to remove members

If a member is not eligible to be a member or stops being eligible for reasons other than those in rule 3.8, the directors can remove the member. To do this, the directors must do all of the following:

- give the member notice of their intention to cancel the membership
- allow the member 14 days to object in writing to the intended cancellation
- if the member does not object to the cancellation, the directors must cancel the membership by a resolution at a directors' meeting.

If the member objects in writing to the intended cancellation, the member can only be removed by a special resolution of members at a general meeting.

3.10 The register of members and register of former members

The registers must contain the following information:

- members' and former members' names and addresses
- the date when the names were put on the list
- for former members, the date when they stopped being a member.

The registers can be kept in one document (register of members and former members) or two separate documents (register of members and register of former members).

The register of members and register of former members must be kept at the corporation's document access address.

The register of members and former members must be available at the annual general meeting (AGM).

4. Meetings

4.1 Annual General Meeting (AGM)

The corporation must hold an AGM within five months after the end of its financial year.

4.2 AGM business

The business of each AGM must include:

- confirming the minutes of the previous general meeting
- presenting reports (i.e. directors' report, financial report, general report)
- allowing time for members to ask questions about how the corporation is managed
- electing directors (if required)
- choosing an auditor (if required) and agreeing on the fee
- checking the register of members

4.3 Calling general meetings

The directors can by resolution call a general meeting (members' meetings other than AGMs).

The members can ask the directors to call a general meeting. The request must:

- be in writing
- state any resolutions to be proposed at the meeting
- be signed by the members making the request
- nominate a member to be the contact member on behalf of the members making the request
- be given to the corporation.

Number of members in corporation

2 to 10 members

11 to 20 members

21 to 50 members

51 members or more

Number of members needed to ask for a general meeting

= 1 member

= 3 members

= 5 members

= 10% of members

Within the 21 days of receiving the request the directors must either call the meeting or apply to the Registrar to deny the request.

Directors agree to the request

If the directors agree to the request they must call the general meeting within 21 days of receiving the request. (While the directors must call the meeting within 21 days, the meeting can be scheduled after the 21 days.)

Directors apply to the Registrar to deny the request

If the directors resolve that:

- the request is frivolous or unreasonable or
- complying with the request would be contrary to the interests of the members as a whole

a director, on behalf of all of the directors, may apply to the Registrar for permission to deny the request to call a general meeting.

The directors' application to the Registrar to deny the members' request must:

- be in writing
- set out the reasons why they wish to deny holding the meeting
- be made within 21 days after the members' request for a meeting was made to the directors.

The directors must give the contact member notice that they have applied to the Registrar to deny the request.

4.4 General meeting business

General meetings are for:

- confirming the minutes of the previous general meeting
- everything else in the notice of the meeting.

4.5 Notice for general meetings

The corporation must give at least 21 days' notice for each general meeting.

The notice must be given to:

- each member individually
- the directors
- the corporation's officers (if the corporation has officers)
- the contact person or secretary
- the auditor (if the corporation has one)

The notice for each general meeting must set out:

- the place, date and time for the meeting
- the business of the meeting
- if a special resolution is being proposed, and what it is
- if a member can appoint a proxy.

Notices must be given to each member individually. This can be done by sending by post to their address, sent by fax or sent by email. In addition to individual notice a corporation can also give notice in a manner which follows Aboriginal or Torres Strait Islander custom.

A notice for a general meeting:

- sent by post is taken to be given five days after it is posted
- sent by fax, or other electronic means, is taken to be given on the business day after it is sent.

4.6 Members' resolutions

The members can propose a notice of a resolution and then give it to the corporation.

**Number of members
in corporation**

**Number of members
needed to propose a resolution**

2 to 10 members

= 1 member

11 to 20 members

= 3 members

21 to 50 members

= 5 members

51 members or more

= 10% of members

The notice must set out the resolution in writing and must be signed by the members proposing it.

The corporation must give notice of the resolution to all people entitled to it (see rule 4.5).

The corporation must consider the resolution at the next meeting which is being held at least 28 days after the notice has been sent out.

4.7 Quorum at general meetings

Number of members in corporation	Number of members to make a quorum
30 or less members	= 2 members
31 to 90 members	= 5 members
91 members or more	= 10 members

The quorum must be present during the whole meeting. If there's no quorum after one hour, the meeting is adjourned until the next week at the same time. If there's still no quorum, the meeting is cancelled.

How to count the quorum

To count people present at the meeting and work out if there is a quorum:

- count each member
(if the member also holds a proxy, he or she is only counted once)
- count each non-member holding a proxy
(except if there is more than one proxy representing a member)
- if a member has appointed more than one proxy and each of those proxies are at the meeting, count only one of them.

4.8 Chairing general meetings

The chairperson will chair general meetings. If the chairperson is not available, the directors can elect someone to chair the meeting. If they don't, the members must elect someone.

4.9 Using technology

General meetings and AGMs can be held at more than one place using any technology that gives members a way of taking part but the type of technology to be used must be set out in the notice of meeting.

4.10 Voting

Each member has one vote. The chair has one vote (if he or she is a member) plus a casting vote.

A challenge to a right to vote at a general meeting may only be made at the meeting, and must be determined by the chair, whose decision is final.

A resolution can be decided by majority on a show of hands, unless a poll is demanded. (A poll is a formal vote that is counted—for example, by writing on a voting paper or placing marbles in labelled jars.)

The chair declares the results of the vote, on a show of hands, or when a poll is demanded.

4.11 Demanding a poll

Either the chairperson or any member entitled to vote on the resolution can demand a poll. A poll is a formal count of votes.

A poll can be held instead of, or immediately after, a vote decided by majority on a show of hands.

A poll demanded on any matter must be taken immediately. The chair of the meeting directs how the poll will be taken.

4.12 Proxies

The members can appoint a (person or a member) as proxy to attend meetings and vote for them.

Proxies can also speak at meetings and join in demanding a poll. They can vote if their appointment allows them to.

A proxy appointment must contain the member's name and address, the corporation's name, the proxy's name, the meeting where the proxy is going, and it must be signed by the member.

The corporation must receive the proxy's appointment at least 48 hours before the meeting.

A person must not be a proxy for more than three members.

Note: An Appointment of Proxy form template is at Schedule 2 of this rule book.

4.13 Other persons

The chairperson may allow any person to attend general meetings and AGMs, but they cannot vote and move resolutions.

4.14 Cancelling general meetings

The directors can cancel and reschedule a meeting if they think there are exceptional reasons for doing so (such as the death of a community member or a natural disaster). The directors can do this by resolution in a directors' meeting. A rescheduled meeting must be held within one month of the date that the meeting was due to occur.

The directors must give reasonable notice of the cancellation and the rescheduled meeting to each member individually.

5. Directors

Subject to rules 4.13 and 4.14 the directors (excluding non-member directors) appointed by the special administrator in 2015 shall hold office until the AGM for the year ended 30 June 2016 is held and thereafter the provisions of this rule shall apply.

5.1 Role of directors

The business of the corporation is to be managed by, or under the direction of, the directors. The directors may exercise all the powers of the corporation except any that the CATSI Act or this rule book requires the corporation to exercise in a general meeting.

5.2 Number of directors

The corporation shall have up to nine (9) member directors comprising up to four (4) members from Geraldton (including Northampton), two (2) members from Gascoyne covering Carnarvon and Shark Bay, one (1) member from Meekatharra or Mt Magnet covering those areas and one member from the Mullewa area covering the North Midlands and Yalgoo. A further one unallocated Board member position will be available from any region. The directors will also appoint two (2) independent non-member specialist directors

5.3 Classes of directors

There shall be two classes of directors:

- member directors, and
- independent non-member specialist directors

5.4 Eligibility of directors

A director must:

- be at least 18 years old
- an Aboriginal or Torres Strait Islander person (unless they are appointed under rule 5.10)
- a member of the corporation who normally and permanently resides in the region that the director is elected to represent (unless they are appointed under rule 5.10).

No more than one (1) person of immediate family shall be eligible to stand for election as a director

immediate family means: any living person related in any of the following ways: grandfather, grandmother, father, mother, husband, wife, de-facto, son, daughter, sister, brother or step-children.

A person is not eligible to become a director if the person:

- is an employee or a contractor of the corporation
- is a current or former tenant and the corporation is taking legal action against them over a current or vacated tenancy matter
- has been disqualified from managing corporations
- has been convicted of a criminal offence in the last five years

5.5 Majority of director requirements

A majority of directors of the corporation must:

- be individuals who are Aboriginal or Torres Strait Islander people
- usually reside in Australia
- members of the corporation

5.6 How to become a member director

The member directors shall be elected at a regional meeting held in each region prior to the annual general meeting every second year, at which only the members of the corporation who are normally and permanently resident in that region may attend and vote to elect the directors for that region.

The election of directors shall be ratified at the following annual general meeting. The term of office of directors shall commence or cease immediately following the relevant AGM.

Note: A consent form template that may be used for director's consent is at Schedule 3 of this rule book.

5.7 Regional meetings

Regional meetings are held in each region primarily for the purpose of election of member directors. Regional meetings will be held in Geraldton, Carnarvon, Mullewa and Meekatharra or where determined by the directors as the most appropriate place.

Each region shall conduct a regional meeting after 30 June each year in which elections are due to elect directors and to resolve any other business as the meeting shall determine provided due notice has been given.

The regional meetings must be held no less than three (3) weeks prior to the annual general meeting.

The directors of the corporation shall decide on the date, place and time of each regional meeting and give at least seven (7) days written notice of the meeting to the members of each region as recorded in the register of members.

The quorum shall be the number of members present at the regional meeting.

The chairperson or deputy chairperson of the corporation shall chair the meeting or, if they are not available, a chairperson shall be chosen by the meeting.

Voting at regional meetings shall be by way of a show of hands unless decided otherwise, proxy voting is not allowed at ward meetings.

Only members normally or permanently resident in the region are entitled to be nominated or vote at a regional meeting.

The successful candidate shall be the candidate(s) in each region receiving the highest number of votes. In the event of a tied vote the candidate(s) to be elected to office shall be decided by lottery.

5.8 *Directors' terms of appointment*

Member directors are appointed on a rotational basis at the annual general meeting for a term of two years; i.e. five member directors will be appointed in year one for a period of two years and four member directors will be appointed in year two for a period of two years. They are eligible to be re-elected.

5.9 *How to become an office bearer (chairperson and deputy chairperson)*

There shall be a chairperson and a deputy chairperson who shall be the office bearers.

The office bearers shall be elected annually by the directors of the corporation at the first director's meeting held after each AGM.

The directors may remove a person as an office bearer at any time by resolution at a directors meeting.

5.10 *How to become an independent or specialist non-member director*

The directors will appoint two non-member directors.

Non-member directors may be selected for their independence or skills in accounting or financial management, or corporate governance, or law, or a field relating to the corporation's activities.

Non-member directors are appointed for the term specified in writing by the directors in their appointment. The term of the appointment cannot exceed two years, but they can be reappointed.

Non-member directors must give the corporation their consent in writing to be a director before being appointed.

5.11 How to fill member director vacancies

If at any time the number of directors is less than five (5) either by way of original or casual vacancy, a member or members may be appointed by the directors to fill the vacancies.

A member appointed to fill a casual vacancy shall be normally and permanently resident in the same region as the member whose position is being filled. A director appointed in this way shall hold office until the end of the Annual General Meeting, at which the person he or she was appointed to replace would otherwise have completed their term of Office, and shall be eligible for re-election.

The directors can appoint someone as a director to make up a quorum. Their appointment must be confirmed by resolution at the next general meeting or they stop being a director.

5.12 Alternate directors

Alternate directors are not allowed.

5.13 How to stop being a director

A person stops being a director if the:

- person dies
- person resigns in writing as a director
- term of the person's appointment as a director expires
- person stops being a permanent resident in any of the corporation's regions (unless they were appointed under rule 5.10)
- person has been convicted of a criminal offence in the last five years
- person is removed as a director by the members or the other directors (in accordance with rule 5.14)
- the person becomes an employee or contractor of the corporation
- person is removed as a director by resolution at a regional meeting
- person is disqualified from managing a corporation.

If a director's membership is cancelled the person also stops being a director of the corporation.

The corporation must notify the Registrar of the director's details within 28 days after they stop being a director.

5.14 How to remove a director

The members may remove a director in the following way:

- a notice for a resolution to remove a director must be given to the corporation at least 21 days before the meeting.
- the corporation must give the director concerned a copy of the notice as soon as possible.
- the director can give the corporation a written statement and speak at the meeting. The statement must be given to everyone entitled to notice of the meeting (see rule 4.5).

The directors may remove other directors in the following way:

- the directors can only remove a director if the director fails to attend three or more consecutive directors' meetings without a reasonable excuse.
- the directors must give the director a notice in writing and they must give the director 14 days to object in writing.
- if the director objects, they cannot remove the director. The director can only then be removed at a general meeting by resolution.

5.15 Directors' and officers' duties

The duties are:

- a duty of care and diligence
- a duty of good faith
- a duty to disclose a conflict of interest (material personal interest)
- a duty not to improperly use position or information
- a duty to not trade while insolvent.

For more information on duties of directors and officers see www.oric.gov.au

5.16 Conflict of interest (material personal interest)

A director who has, or thinks they may have, a conflict of interest in a corporation matter must tell the other directors. This includes, but is not limited to, a material personal interest.

The director must give details of what the interest is and how it relates to the corporation. These details must be given at a directors' meeting as soon as possible, and must be recorded in the minutes of the meeting.

A director who has a conflict of interest must not:

- be present at the directors' meeting while the matter in question is being considered
- vote on the matter

unless allowed to do so with approval of:

- a resolution of the other directors (if the directors approving the resolution do not have a conflict of interest), or
- the Registrar by a declaration or order.

5.17 Payment

The directors are not paid sitting fees to attend directors' meetings.

The corporation may reimburse the directors for travel and other reasonable expenses (i.e. accommodation) for attending director's meetings or other meetings to do with other corporation business.

The directors may be paid if they have a contract to provide goods or services (so long as the director has exercised any duty to disclose a conflict of interest and also followed the processes detailed in rule 5.14 above and 5.17 below).

5.18 Delegation

The directors can delegate, by passing a resolution, any of their powers to:

- another director
- a committee of directors
- an employee of the corporation

The delegation must be in writing and specify the delegation period and the delegated powers.

The delegate must follow the directions of the directors when using the delegated powers.

5.19 Related party benefit

If a corporation wants to give a financial benefit to a director or related party (such as a spouse of a director) it must get prior approval of the members.

The procedure in part 6.6 of the CATSI Act must be followed.

5.20 Directors' meetings

The directors must meet at least every three months.

The directors will usually decide at a meeting when and where the next meeting will be.

All directors must be given reasonable notice of a directors' meeting.

5.21 Quorum for directors' meetings

A majority of the directors must be present at all times during the meeting.

5.22 Chairing directors' meetings

The directors can elect a director to chair their meetings.

They must decide how long that director will be the chair.

5.23 Using technology

Directors' meetings can be held at more than one place using any technology, as long as they all agree to it.

5.24 Resolutions at directors' meetings

A resolution of directors must be passed by a majority of the votes.

The director chairing the meeting has a vote, plus a casting vote (if needed).

Resolutions can be passed without a directors' meeting if all directors sign a statement saying that they are in favour of it.

6. Contact person or Secretary

The contact person or secretary must be at least 18 years old.

The directors appoint the contact person or the secretary by resolution at a directors' meeting.

The directors decide the contact person's pay and terms and conditions of employment, if any.

The contact person or secretary must pass on any correspondence received to at least one of the directors within 14 days of receiving it.

The contact person or secretary must give the corporation their consent in writing to become the contact person or secretary.

The corporation must send the Registrar a contact person or secretary's personal details within 28 days after they are appointed. The corporation must use the Registrar's Notification of a change to corporation officers' details form.

Note: "small" and "medium" sized corporations have a contact person; large corporations have a secretary.

7. Records

The corporation must keep the:

- minutes of meetings (in writing or as an audio or video recording)
- rule book (constitution)
- register of members and former members
- names and addresses of directors, officers and the contact person
- written financial records.

They must be kept at the corporation's document access address or registered office.

8. Finances

The corporation must keep written financial records that:

- correctly record and explain its transactions, financial position and performance
- would enable true and fair financial reports to be prepared and audited.

When the corporation is a trustee it must also keep written financial records for the trust.

The corporation must follow the procedures set out below:

- the corporation must give receipts for all money it receives.
- all money of the corporation must be promptly deposited into the corporation's bank account
- all accounts must be approved for payment by resolution at a directors' meeting or under a properly delegated authority given by the directors
- all cheques, withdrawal forms and other banking documents must be signed by at least two directors or under a properly delegated authority given by the directors
- all payments made out of the corporation's money must be supported by adequate documents which explain the nature and purpose of the payments
- The corporation must keep adequate records for all cash withdrawals from the corporation's bank accounts (i.e. records that show the cash was used for a proper purpose and in accordance with the corporation's objectives).

9. Application of funds

The directors can only use the money and property of the corporation to carry out its business.

The directors cannot give or lend the money and property to members of the corporation.

Note: This rule does not stop the corporation from making reasonable payment:

- to a member in their capacity as an employee; or
- to a member under a contract for goods or services provided.

10. Powers of the corporation

Subject to the Corporations (Aboriginal and Torres Strait Islander) Act 2006 and this rule book, the corporation has the power to do anything lawful to carry out the objectives of the Corporation.

Where the directors by resolution approve the purchase or disposal of, charge, mortgage, pledge, encumbrance or otherwise deal with an asset of the Corporation which consists of or includes land, the corporation's members will be advised in writing on a six-monthly basis. Members will be advised within 28 days following the end of each six months; i.e. 30 June, and 31 December of any purchase or disposal of any asset which consists of or includes land.

11. Management of corporation owned properties

Subject to rule 10, the corporation may sell a property it owns to a tenant provided that a formal valuation by a licensed real estate valuer in the state of Western Australia is received and that the property is sold for not less than the formal valuation.

If the property is part of any asset management and/or divestment strategy the Board approves and implements, the Board by resolution can approve the disposal of any asset which consists of or includes land at a price below valuation, providing that the sale price is not less than 75% of valuation.

The properties owned or managed by MRAC may only be rented to MRAC eligible applicants who have been allocated within MRAC policy guidelines from the MRAC waiting list and are not to be rented to employees of the corporation as part of any salary or employment agreement.

12. Dispute resolution

The dispute resolution process is as follows:

- if a dispute arises, the parties must first try to resolve it themselves.
- if the dispute is not resolved within ten business days, any party may give a dispute notice to the other parties.
- the dispute notice must be in writing and must say what the dispute is about. It must be given to the corporation.
- if the dispute is about the CATSI Act or the corporation's rules, the directors or any of the dispute parties may ask the Registrar for an opinion.
- the directors must help the parties resolve the dispute within 20 business days after the corporation receives the notice.
- if the directors cannot resolve the dispute, it must be put to the members to resolve at a general meeting.

The directors or any of the dispute parties may ask the Registrar for assistance.

Seeking assistance from the Registrar

- If a dispute or any part of a dispute relates to the meaning of any provision of the CATSI Act or the corporation's rule book, the directors or any party to the dispute may seek an opinion from the Registrar about the correct meaning of the relevant provision.
- The Registrar's opinion will not be binding on the parties to a dispute.
- The right to request assistance from the Registrar does not create a right to request a formal mediation. However, in an appropriate case the Registrar may provide assistance in having the matter resolved.

For more information on members' rights see rule 3.4.

13. Changing the rule book

The rule book can be changed by the members passing a special resolution at a general meeting.

The proposed changes must be set out in the notice for the general meeting.

Within 28 days after the resolution is passed, the corporation must send the Registrar:

- a copy of the changes
- a copy of the minutes of the meeting.

The changes take effect when they are registered by the Registrar.

14. Gifts and Contributions

The corporation shall maintain for the principal purpose of the corporation:

- a gift fund to be named “The Murchison Region Aboriginal Corporation Gift Fund”
- which can receive gifts of money or property for the purpose of the objectives of the corporation
- which can have credited to it any money received by the corporation because of those gifts.

The gift fund cannot receive any money or property other than that stated above.

The corporation shall use gifts made to the gift fund and any money received because of them only for the principal purpose of the corporation.

Receipts issued for gifts to the gift fund must state:

- The full name of the corporation
- The Australian Business Number of the corporation
- The fact that the receipt is for a gift.

As soon as the gift fund is:

- Wound up, or
- The corporation’s endorsement as a deductible gift recipient is revoked

Under subsection 30-BA of the *Income Tax Assessment Act 1997* any surplus assets of the gift fund must be transferred to another fund, authority or institution which has similar objectives to the corporation. This body must also be able to receive tax deductible gifts under division 30 of the *Income Tax Assessment Act 1997*.

15. Winding up

The winding up of the corporation shall be in accordance with the CATSI Act.

Where:

- the corporation is wound up
- after all debts and liabilities have been taken care of, and costs of winding up have been paid, surplus assets of the corporation exist,

the members may pass a special resolution relating to the distribution of the surplus assets of the corporation.

The distribution of surplus assets must not be made to any member or to any person to be held on trust for any member.

16. Chief Executive Officer

The directors shall appoint a full-time chief executive officer to manage the day-to-day operations of the corporation and to promote the objects for which the corporation is established. The chief executive officer shall report to the directors on the operations of the corporation in such form and frequency as the directors determines.

The chief executive officer shall be engaged under a contract of employment which specifies all relevant matters including powers and duties, term of the contract, and remuneration.

The directors shall take all steps necessary to ensure the separation of powers between the directors and the chief executive officer and so enable the chief executive officer to act independently in the management of the day-to-day operations of the corporation within the policy framework set by the directors.

The appointment of a person to the position of chief executive officer shall be by resolution of a majority of not less than two-thirds (2/3) of the directors.

A person appointed to the position of chief executive officer shall be terminated from the position if the person:

- becomes eligible for dismissal under current Fair Work Australia rules
- becomes bankrupt or insolvent under administration
- becomes incapable of holding office because of a penalty disqualification by a Court
- resigns from office
- by reason of infirmity, absence or any other reason a majority of not less than two-thirds (2/3) of the directors is of the opinion that the person has ceased to effectively carry out the duties of the position.

Schedule 1—Application for membership form

APPLICATION FOR MEMBERSHIP

Murchison Region Aboriginal Corporation (ICN 500)

I, _____
(first name of applicant) (last name of applicant)

of _____
(address of applicant)

(Date of birth) (phone number) (email address)

Hereby apply for membership of the Murchison Region Aboriginal Corporation.

I declare that I am eligible for membership under Rule 3.1 and am willing to be bound by the rules of the corporation.

My contact details are:

Email: _____ Phone: _____

Signed: _____
(signature of applicant)

Date: _____

Office use only

Application tabled at directors' meeting held	Date:
Directors confirmed applicant is eligible for membership	Yes / No
Entered on register of members	Date:

Chairperson's signature

Schedule 2—Appointment of proxy form

APPOINTMENT OF PROXY

Murchison Region Aboriginal Corporation (ICN 500)

I, _____
(full name of member)

of

(address of member)

being a member of Murchison Region Aboriginal Corporation hereby appoint

(full name of proxy)

of

(address of proxy)

as my proxy to vote for me on my behalf at the general meeting of the corporation
(annual general meeting or other general meeting, as the case may be) to be

held on the _____ day of _____ 20____ and

at any adjournment of that meeting.

Optional—if the member wishes to specify the way the proxy is to vote on a particular
resolution, include instructions here:

Signed: _____

(signature of member appointing proxy)

Date: _____

NOTE: A proxy vote may be given to a person or a member of the corporation.

Schedule 3—Consent to act as a director form

CONSENT TO BECOME A DIRECTOR

I, _____
(full name of person)

of _____
(home address)

give consent to become a director of Murchison Region Aboriginal Corporation

Date of birth: _____ Place of birth: _____

I also acknowledge that a person is automatically disqualified from managing corporations if they:

- have been convicted of an offence under the Corporations (Aboriginal and Torres Strait Islander Act 2006 that is punishable by imprisonment for more than 12 months;
- have been convicted of an offence involving dishonesty that is punishable by imprisonment for at least three months;
- have been convicted of an offence against the law of a foreign country that is punishable by imprisonment for more than 12 months;
- are an undischarged bankrupt;
- have signed a personal insolvency agreement and have not kept the agreement; and
- have been disqualified under the Corporations Act 2001 from managing corporations.

All nominees for directorship are subject to affirmation of rule 5.4 by the signing this consent form to become a director of Murchison Region Aboriginal Corporation.

A nominee who is elected as a director at an annual AGM, and who subsequently fails to declare an interest as stated in rule 5.4, shall be ineligible and will be removed as a director of the corporation.

The period of automatic disqualification is set out in sections 279-5 and 279-10 of the CATSI Act.

Signed: _____

Date _____

NOTE: This form should be completed and given to the corporation before the person is appointed as a director—section 246-10(1) of the CATSI Act.

MURCHISON REGION ABORIGINAL CORPORATION

FINANCIAL REPORT

FOR THE YEAR ENDED

30 JUNE 2016

I. C. N. 500

MURCHISON REGION ABORIGINAL CORPORATION
FINANCIAL REPORT
FOR THE YEAR ENDED
JUNE 2016
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MURCHISON REGION ABORIGINAL CORPORATION

STATEMENT OF PROFIT OR LOSS AND COMPREHENSIVE INCOME
FOR THE YEAR ENDED
30 JUNE 2016

	<i>Note</i>	2016 \$	2015 \$
Revenue from ordinary activities	2	1,522,559	1,492,521
Employee benefit expense	3	(430,637)	(397,540)
Depreciation expense	3	(37,232)	(62,112)
Motor Vehicle costs	3	(21,220)	(47,100)
Provision for Doubtful Debts - Loans	3	90,000	(358,569)
Property expenses	3	(599,875)	(645,259)
Management, administration & other expenses	3	(226,694)	(328,701)
Profit / (Deficit) before income tax expense	1a	296,901	(346,761)
Income tax expense		Nil	Nil
Net Profit / (Deficit) after income tax expense		296,901	(346,761)
OTHER COMPREHENSIVE INCOME		<u>0</u>	<u>0</u>
Total comprehensive income for the year		<u>296,901</u>	<u>(346,761)</u>

MURCHISON REGION ABORIGINAL CORPORATION

STATEMENT OF FINANCIAL POSITION

AS AT
30 JUNE 2016

	Note	2016 \$	2015 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	437,658	374,482
Trade and Other Receivables	6	98,304	118,250
TOTAL CURRENT ASSETS		535,962	492,732
NON-CURRENT ASSETS			
Property, plant & equipment	7	22,416,190	29,049,186
TOTAL NON-CURRENT ASSETS		22,416,190	29,049,186
TOTAL ASSETS		22,952,152	29,541,918
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	8	61,316	186,764
Borrowings	9	27,199	27,199
Provisions	10	40,446	114,975
TOTAL CURRENT LIABILITIES		128,961	328,938
NON-CURRENT LIABILITIES			
Trade and Other Payables	8	0	0
Borrowings	9	22,183	55,563
Provisions	10	0	0
TOTAL NON-CURRENT LIABILITIES		22,183	55,563
TOTAL LIABILITIES		151,145	384,501
NET ASSETS		22,801,007	29,157,418
EQUITY			
Retained profits		11,609,498	11,312,597
Reserves		11,191,509	17,844,821
TOTAL EQUITY		22,801,007	29,157,418

MURCHISON REGION ABORIGINAL CORPORATION

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2016

	Retained Earnings	Asset Revaluation Reserve	Total
<i>Note</i>	\$		\$
Balance at 1st July 2014	11,659,358	17,844,821	29,504,179
Other Comprehensive income (Deficit) for year	(346,761) <u>0</u>	0 <u>0</u>	(346,761) <u>0</u>
Balance at 30 June 2015	11,312,597	17,844,821	29,157,418
Other Comprehensive income Surplus/ (Loss) for year	0 <u>296,901</u>	(6,653,312) <u></u>	(6,653,312) <u>296,901</u>
Balance at 30 June 2016	<u>\$11,609,498</u>	<u>\$11,191,509</u>	<u>22,801,007</u>

MURCHISON REGION ABORIGINAL CORPORATION

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED
30 JUNE 2016

		2016	2015
	<i>Note</i>	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		1,584,854	1,209,339
Operating grants and subsidies received		0	0
Interest received		74	7
Payments to suppliers and employees		<u>(1,369,779)</u>	<u>(1,197,866)</u>
Net cash generated by/(used in) operating activities	13b	<u>215,149</u>	<u>21,481</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Disposal of property, plant and equipment		33,550	42,130
Purchase of property, plant and equipment		<u>(152,144)</u>	<u>(52,374)</u>
Net cash generated by (used in) investing activities		<u>(118,594)</u>	<u>(10,244)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Borrowings		0	66,135
Repayment of borrowings		<u>(33,379)</u>	<u>(78,669)</u>
Net cash generated by/(used in) financing activities		<u>(33,379)</u>	<u>(12,534)</u>
Net (decrease)/ increase in cash		63,176	(1,297)
Cash 1 July		<u>374,482</u>	<u>375,779</u>
Cash 30 June	13a	<u>437,658</u>	<u>374,482</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

The financial statements cover Murchison Region Aboriginal Corporation as a single entity. Murchison Region Aboriginal Corporation is an company incorporated under the Corporations (Aboriginal and Torres Strait Islanders) Act 2006.

Note 1: Summary of Significant Accounting Policies

Basis of Preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the Corporations (Aboriginal and Torres Strait Islander) Act 2006. The corporation is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The financial statements were authorised for issue on 2016 by the Board of the corporation.

(a) Income Tax

The corporation is exempt from income tax and is a deductible gift recipient as determined by the Australian Taxation Office

(b) Fair Value of Assets and Liabilities

The corporation measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the association would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date. As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 1: Statement of Significant Accounting Policies, continued

(b) Fair Value of Assets and Liabilities (cont.)

The fair value of liabilities and the entity's own equity instruments (excluding those related to share-based payment arrangements) may be valued, where there is no observable market price in relation to the transfer of such financial instruments, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

(c) Property, Plant and Equipment

Each class of property plant & equipment is carried at cost, or fair value less applicable depreciation.

Land and buildings

Land and buildings are measured at cost less impairment or Board valuation. Net revaluation increments in the carrying amounts of land and buildings are recognised directly in the asset revaluation reserve. Impairments are provided for as necessary and charged to expense.

Plant and equipment

Plant and equipment is measured on the cost basis and is therefore carried at cost less accumulated depreciation and impairment. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount the carrying amount is written down immediately to its estimated recoverable amount. A formal assessment of recoverable amount is made when impairment indicators are present.

Depreciation

The depreciable amount of all fixed assets including buildings, but excluding freehold land, is depreciated on a straight line basis over the assets useful life to the Corporation commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5%
Office equipment	10 - 20%
Motor vehicles	22.5%
Improvements	4 - 20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

(d) Investments

Current investments are measured on the cost basis.

The carrying amount of investments is reviewed annually by the Board to ensure it is not in excess of the recoverable amount of these investments. The expected net cash flows from investments have not been discounted to their present value in determining the recoverable amounts.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 1: Statement of Significant Accounting Policies, continued

(e) Employee Benefits

Short-term employee benefits

Provision is made for the association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The association's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and payables in the statement of financial position.

Other long-term employee benefits

The association classifies employees' long service leave and annual leave entitlements as other long-term employee benefits, as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates approximate to the terms of the obligations. Upon the re - measurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit and loss as a part of employee benefit expense. The association's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the association does not have an unconditional right to defer settlement for at least 12 months after the reporting date, in which case the obligations are presented as current provisions.

Retirement benefit obligations

Defined contribution superannuation benefits

All employees of the association receive defined contribution superannuation entitlements, for which the association pays the fixed superannuation guarantee contribution (currently 9.5% of the employee's average ordinary salary) to the employee's superannuation fund of choice. All contributions in respect of employees' defined contribution entitlements are recognised as an expense when they become payable. The association's obligation with respect to employees' defined contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the association's statement of financial position.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 1: Statement of Significant Accounting Policies, continued

(f) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank and deposits at-call with banks.

(g) Revenue and other income

Revenue from Government grants and funding is recognised when it has been established that a right to receive exists.

Rent is recognised in the appropriate accounting period for the rent billed to the tenant.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate interest in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Corporation during the reporting period, that remain unpaid.

The balance is recognised with the amounts normally paid within 30 days of recognition of the liability included as a current liability.

(i) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities, are recognised when the entity becomes a party to the contractual provisions to the instrument. For Financial assets, this is equivalent to the date that the corporation commits itself to either purchase or sell the asset.

Financial instruments are initially measured at fair value with transaction costs expensed where the instrument is classified as "at fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties.

(i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

(ii) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At the end of each reporting period, the corporation assesses whether there is objective evidence that a financial asset has been impaired. Impairment losses are recognised in profit or loss immediately.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 1: Statement of Significant Accounting Policies, continued

(j) Critical Accounting estimates and Judgements

The Board members evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the corporation.

Key Estimates - Impairment

The Corporation assesses impairment at the end of each reporting date by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts or relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Key Judgements

Financial results

This deficit in 2015 was arrived at after providing \$358,569 for possible non-repayment of loans by previous senior employees. At the date of this report none of this debt has been recovered.

Land and buildings were revalued in 2016 based on independent valuation from Australian Property Consultants, Subiaco. A separate value was not obtained for land as distinct from the buildings.

Other assets, including improvements, were reviewed and all old, outdated and obsolete items were written off.

A charge to profit and loss of \$76,649 was made as loss on disposal.

(k) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST. Receivables and payables in the Balance Sheet are shown inclusive of GST. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

(l) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(m) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the association. The corporation has decided not to early adopt any of the new and amended pronouncements. The association's assessment of the new and amended pronouncements that are relevant to the company but applicable in future reporting periods is set out below:

AASB 15: Revenue from Contracts with Customers (applicable for annual reporting periods commencing on or after 1 January 2018).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 1: Statement of Significant Accounting Policies, continued**(n) New Accounting Standards for Application in Future Periods (cont.)**

When effective, this Standard will replace the current accounting requirements applicable to revenue with a single, principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential customers. The core principle of the Standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for the goods or services. To achieve this objective, AASB 15 provides the following five-step process:

- identify the contract(s) with a customer;
- identify the performance obligations in the contract(s);
- determine the transaction price;
- allocate the transaction price to the performance obligations in the contract; and
- recognise revenue when (or as) the performance obligations are satisfied.

This Standard will require retrospective restatement, as well as enhanced disclosures regarding revenue. Although the Board anticipates that the adoption of AASB 15 may have an impact on the corporation's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019).

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: Leases and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard include:

- recognition of a right-to-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-to-use assets in line with AASB 116: Property, Plant and Equipment in profit or loss and unwinding of the liability in principal and interest components;
- variable lease payments that depend on an index or a rate are included in the initial measurement of the lease liability using the index or rate at the commencement date;
- by applying a practical expedient, a lessee is permitted to elect not to separate non-lease components and instead account for all components as a lease; and
- additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application. Although the Board anticipates that the adoption of AASB 16 will impact the corporation's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

<i>Note</i>	2016 \$	2015 \$
Note 2: Revenue		
Operating Activities		
Project Grants	0	0
Other Income	196	2,774
Rent	1,353,755	1,354,703
Recoveries	165,534	135,037
Interest Received	74	7
	<hr/>	<hr/>
Total Revenue	1,522,559	1,492,521

MURCHISON REGION ABORIGINAL CORPORATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note	2016 \$	2015 \$
Note 3: Profit for the year		
Profit for the year has been determined after:		
Charging as an expense		
Direct Property Expenses	599,875	601,868
Staff expenses	498,714	401,828
Depreciation of property, plant & equipment	37,232	62,112
Property expenses	60,702	31,360
Interest paid	8,054	26,043
Remuneration of auditor audit or review services prior year	0	10,000
Bad and Doubtful Debts	13,741	3,174
Advertising & Marketing	599	292
Administration	75,520	298,936
Motor Vehicle expenses	21,220	47,100
	<u>1,315,658</u>	<u>1,480,712</u>

Note 4: Key Management Personnel Compensation

key management personnel compensation	<u>\$97,699</u>	<u>\$67,132</u>
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Note 5: Cash and Cash Equivalents

Cash on hand	250	300
Cash at bank	437,408	374,182
	<u>437,658</u>	<u>374,482</u>

Note 6: Trade and Other Receivables

Rental Trade debtors	70,939	70,495
Less Provision for impairment	0	(30)
Vacancy Trade debtors	176,733	191,162
Less Provision for impairment	(150,191)	(183,122)
Other debtors	359,393	398,315
Less Provision for Non Recovery	(358,569)	(358,569)
	<u>98,304</u>	<u>118,250</u>

The corporation does not have any material credit risk exposure to any single receivable or group of receivables.

No collateral is held over trade and other receivables.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 JUNE 2016

Note	2016 \$	2015 \$
Note 7: Property, Plant and Equipment		
Freehold land at cost	0	121,904
Freehold (vacant) land at valuation 2016	111,500	0
	<u>111,500</u>	<u>121,904</u>
Land & Buildings at valuation	22,005,000	23,344,966
Buildings at cost	0	302,943
Building improvements	298,465	476,487
Less accumulated depreciation	(96,164)	(338,304)
	<u>22,223,271</u>	<u>28,786,090</u>
Motor vehicles at cost	87,330	133,743
Less accumulated depreciation	(45,998)	(65,081)
	<u>41,332</u>	<u>68,662</u>
Environmental equipment at cost	0	11,862
Less accumulated depreciation	0	(11,352)
	<u>0</u>	<u>510</u>
Office equipment at cost	51,656	155,901
Less accumulated depreciation	(11,569)	(113,580)
	<u>40,087</u>	<u>72,020</u>
Total Property, Plant and Equipment	22,416,190	29,049,195

(a) Movements in carrying amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the financial year.

	Land \$	Buildings \$	Plant & Equip. \$
Carrying amount at 30 June 2015	121,904	28,786,090	72,020
Additions	0	139,487	12,658
Revaluation	(10,404)	(6,642,908)	0
Disposals	0	(40,932)	(42,917)
Depreciation expense	0	(18,466)	(2,574)
	<u>111,500</u>	<u>22,223,271</u>	<u>40,087</u>
Carrying amount at June 30 2016	111,500	22,223,271	40,087

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 7: Property, Plant and Equipment

(a) Movements in carrying amounts (cont.)

	Motor Vehicles	Environmental Equipment	TOTAL
	\$	\$	\$
Carrying amount at 30 June 2015	68,662	510	29,049,186
Additions	0	0	152,144
Revaluation			(6,653,312)
Disposals	(11,138)	(510)	(94,597)
Depreciation expense	(16,192)	0	(37,232)
	<u>41,332</u>	<u>0</u>	<u>22,416,190</u>

	Note	2016	2015
		\$	\$
Note 8: Trade and Other Payables			
Current			
Trade creditors		3,401	50,597
Sundry creditors		41,975	38,831
Funding Wajarri		0	90,000
Income in advance		15,940	7,336
		<u>61,316</u>	<u>186,764</u>
Non-current			
None		<u>0</u>	<u>0</u>
		<u>0</u>	<u>0</u>
Note 9: Borrowings			
Interest Bearing			
Current Hire Purchase Liabilities		36,639	36,639
Less Unexpired charges		(9,440)	(9,440)
		<u>27,199</u>	<u>27,199</u>
Non Current (Secured)			
Non-current Hire Purchase Liabilities		26,183	89,139
Less Unexpired charges		(4,000)	(13,576)
		<u>22,183</u>	<u>55,563</u>
Total Interest Bearing Borrowings		<u>49,383</u>	<u>82,762</u>

MURCHISON REGION ABORIGINAL CORPORATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note	2016 \$	2015 \$
Note 10: Provisions		
Current		
Provision for employee benefits	<u>40,446</u>	<u>114,975</u>
Non Current		
Provision for employee benefits	<u>0</u>	<u>0</u>
Total Provisions	<u>40,446</u>	<u>114,975</u>

Note 11: Corporation Details

The principal place of business of the Corporation is:

Murchison Region Aboriginal Corporation
25 Crawford Street
GERALDTON WA 6550

The principal activity of the corporation is provision of housing for Aboriginal people in the Murchison area.

The Corporation was registered under the CATSI Act, 2006 as a medium corporation on 20th November 1986.

Note 12: Segment Reporting

Murchison Region Aboriginal Corporation operates in the aboriginal housing sector.

The Corporation has only one segment.

Murchison Region Aboriginal Corporation operates within Western Australia which is considered one geographical location.

MURCHISON REGION ABORIGINAL CORPORATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

	2016	2015
Note	\$	\$
Note 13: Cash Flow Information		
(a) Reconciliation of Cash		
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:		
Cash on hand	250	300
Cash at bank	437,408	374,182
	<u>437,658</u>	<u>374,482</u>
(b) Reconciliation of cash flow from profit on operations with profit after income tax		
Profit/(Loss) after income tax	296,901	(346,761)
Non-cash flows in profit :		
Depreciation	37,232	62,112
Loss on disposal	61,047	0
Doubtful Debts Provisions	(52,049)	415,136
Changes in assets and liabilities		
(Increase) Decrease in receivables	(9,402)	(283,175)
Increase (Decrease) in creditors and payables	(44,052)	106,573
(Decrease) Increase in provisions	(74,529)	67,596
	<u>215,149</u>	<u>21,481</u>
Net cash (used in)/ provided by operating activities	<u>215,149</u>	<u>21,481</u>

Note 14: Financial Risk Management

The corporation's financial instruments consist of deposits at bank and accounts receivable and payable and bank and other loans. The totals for each category of financial instrument, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as set out below.

Financial asset and financial liability maturity analysis

Financial Liabilities due for payment	Within 1 Year		1 to 5 Years	
	2016	2015	2016	2015
	\$	\$	\$	\$
Trade and other payables	61,316	186,764	0	0
Loans	49,383	82,762	22,183	55,563
Total expected outflows	<u>\$110,698</u>	<u>\$269,526</u>	<u>\$22,183</u>	<u>\$55,563</u>

MURCHISON REGION ABORIGINAL CORPORATION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2016

Note 14: Financial Instruments, continued

Financial asset and financial liability maturity analysis, continued

Financial Liabilities due for payment	Over 5 Years		Total	
	2016	2015	2016	2015
	\$	\$	\$	\$
Trade and other payables	0	0	61,316	136,766
Loans	0	0	71,566	138,324
Total expected outflows	\$0	\$0	\$132,882	\$325,088

Financial Assets - Cash flows realizable	Within 1 Year		1 to 5 Years	
	2016	2015	2016	2015
	\$	\$	\$	\$
Cash and cash equivalents	437,658	374,482	0	0
Financial assets	0	0	0	0
Receivables	98,304	118,250	0	0
Total anticipated cash inflows	535,962	492,733	\$0	\$0

Financial Assets - Cash flows realizable	Over 5 Years		Total	
	2016	2015	2016	2015
	\$	\$	\$	\$
Cash and cash equivalents	0	0	437,658	374,482
Financial assets	0	0	0	0
Receivables	0	0	98,304	118,250
Total anticipated cash inflows	\$0	\$0	\$535,962	\$492,733

Net Fair Values

The net fair value of assets and liabilities of the Corporation equals their carrying value.

MURCHISON REGION ABORIGINAL CORPORATION

STATEMENT BY THE BOARD

The Board has determined that the company is a reporting entity.

The Board has determined that this general purpose financial report should be prepared in accordance with the CATSI Act, accounting standards and the accounting policies outlined in Note 1 to the accounts.

In the opinion of the Board, the financial statements as set out on pages 1 to 16:

1. Present a true and fair view the financial position of Murchison Region Aboriginal Corporation as at 30 June 2016 and the performance of the corporation for the year ended on that date;
2. At the date of this statement, there are reasonable grounds to believe that Murchison Region Aboriginal Corporation will be able to pay its debts as and when they fall due.


During the year ended 30 June 2016 the Board reports that:

1. (i) no officer of the Murchison Region Aboriginal Corporation;
(ii) no firm of which the officer is a member;
(iii) no body corporate in which the officer has a substantial financial interest;

has received or become entitled to receive a benefit as a result of a contract between the officer, firm or corporation and the Murchison Region Aboriginal Corporation.

This statement is made by resolution of the Board


.....
Name: AORIAN BARTLETT
Dated: 3 September 2016


.....
Name: KAY MONGOO
Dated: 3 September 2016

BOARD REPORT

Following the completion of the audit of the Corporation for the year ended 30th June 2014 the Registrar of Indigenous Corporations appointed examiners to inspect the systems, books and records of the Corporation. The examination revealed that previous senior employees of the Corporation had misappropriated substantial funds from the Corporation. The Registrar appointed Andrew West of Andrew H West and Associates as a Special Administrator of the Corporation and at the 1st July 2015 Mr West was still in control of the Corporation. The Special Administrator retired from office on the 3rd September 2015 and a new Board took office.

The Board of the Murchison Region Aboriginal Corporation submits the financial report of Murchison Region Aboriginal Corporation for the financial year ended 30 June 2016.

Directors

The Directors of the Corporation at the date of this report are:

Appointed 3rd September 2015:

- | | |
|-------------------------------------|-------------------------------------|
| Adrian Bartlett | Arthur Davies |
| Karen Taylor (Resigned 14 May 2016) | Kay Mongoo |
| Paul Ryder | Colin Hamlett |
| Jim Dillon | Debra Brittain |
| Stephanie Mitty | Ada Fossa (Appointed 12 March 2016) |

The responsibility of these directors for the Corporation commenced on the date that the Special Administrator retired.

Principal Activity

The principal activity of the Corporation during the financial year was the provision of housing for Aboriginal people in the Murchison region.

Significant Changes

No significant change to the principal activity of the Corporation has occurred during or since the end of the financial year.

Operating Result

The surplus from ordinary activity for the year was \$ 296,901 (2015: deficit of \$ 346,761).

Distributions

No distributions were made to members during the year and none are recommended but not paid at year end.

Signed in accordance with a resolution of the Members of the Board.



 Name:



 Name:

Dated this day of 2016

11 Halifax Street
Adelaide SA 5000

PO Box 399
Rundle Mall SA 5000

Telephone (08) 8232 9905
Email: info@rdeane.com.au

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
MURCHISON REGION ABORIGINAL CORPORATION**

We have audited the accompanying financial report of Murchison Region Aboriginal Corporation which comprises the statement of financial position as at 30 June 2016, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and Board statement.

Director's Responsibility for the Financial Report

The Directors are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Corporations (Aboriginal and Torres Strait Islander) Act 2006, and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, provided to the directors of Murchison Region Aboriginal Corporation on 21 May 2016, would be in the same terms if provided to the directors as at the date of this auditor's report.

Emphasis of Matter

We draw attention to Note 1j to the financial statements which describes the uncertainty related to the collectability of loans to former employees. These loans were not made with the approval of the Board of the Corporation and are considered by the Board to be collectible from the former employees. The Board deemed it prudent to provide for the non-collectability of these debts in full at 30 June 2015 as legal avenues are explored to recover the loans. Our opinion is not qualified in respect of this matter.

Auditor's Opinion

In our opinion:

- a. the financial report of Murchison Region Aboriginal Corporation is in accordance with the CATSI Act 2006, including:
 - i. giving a true and fair view of Murchison Region Aboriginal Corporation's financial position as at 30th June 2016 and of its performance for the year ended on that date; and
 - ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the CATSI Act Regulations 2006.

DEANE & ASSOCIATES



Richard F Deane

31st August 2016

11 Halifax Street, ADELAIDE SA 5000

**DEANE & ASSOCIATES
AUDITOR INDEPENDENCE DECLARATION**

 **DEANE
& ASSOCIATES**
ABN 22 638 967 349
Chartered Accountant

**11 Halifax Street
Adelaide SA 5000**

**PO Box 399
Rundle Mall SA 5000**

**Telephone (08) 8232 9905
Email: info@rdeane.com.au**

To the Directors

MURCHISON REGION ABORIGINAL CORPORATION

As lead auditor for the audit of Murchison Region Aboriginal Corporation for the year ended 30 June 2016, I declare that to the best of my knowledge and belief, there have been:

- no contraventions of the auditor independence requirements of the *Corporations Act 2001* in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect Murchison Region Aboriginal Corporation as a single entity.



Auditor signature

RICHARD F DEANE

Name

PRINCIPAL

Position

Deane & Associates, 11 Halifax Street, ADELAIDE

Firm and address

Date 21st May 2016



Murchison Region Aboriginal Corporation (MRAC)

Housing eligibility Receiving and assessing housing applications Approving housing applications to the waiting list

Document status: Approved
Date: 15 November 2016

Introduction

MRAC as a not-for-profit dedicated Aboriginal community managed housing organisation provides safe, secure and affordable housing to Aboriginal people in the Mid West and Gascoyne regions of Western Australia. MRAC provides a fair and equitable housing service to all eligible applicants and tenants.

Context

MRAC offers long term housing to eligible applicants in the order that their application is approved to the relevant waiting list.

Applicants must be able to:

- Live independently;
- Manage their tenancy obligations including paying their rent and water charges regularly and on time;
- Care for the property they live in; and
- Ensure that their behaviour and that of household members and their visitors does not negatively impact on their neighbours.

MRAC does not offer emergency or priority housing and does not rank housing applications according to need.

As MRAC is not government funded, applicants with complex needs including those who are homeless, challenging mental health diagnoses, and/or serious drug and alcohol issues will not be offered housing unless there is a documented support network and case management plan in place.

The same applies to women and women and children escaping family violence. Unless there is a support network in place and the applicant has waited their turn on the waiting list, MRAC cannot offer housing to this group. The CEO has discretion in this area to offer housing if there is evidence that the family will be safe and secure and can manage the tenancy.

Applicants with children in care under the Department of Child Protection will have their individual circumstances assessed at time of application and when their application comes to the top of the waiting list. If a support plan is in place, MRAC will work with the applicant/s and the Department to achieve a sustainable housing outcome for the family.

People with disabilities can be housed by MRAC subject to the extent of the disability. As an example, MRAC will offer housing to people with disabilities providing the housing stock meets the person's needs. MRAC cannot undertake disability modifications to properties, but may allow modifications to be undertaken provided this is funded by another organisation.

Any application that shows an applicant has some level of complex needs must be referred to the CEO immediately for investigation and a decision. It is unfair on applicant/s to accept a housing application if MRAC is unable to house them in the future.

Eligibility criteria

Criterion	Details
Aboriginality	<p>All applicants must be either:</p> <ul style="list-style-type: none">• Aboriginal; or• Torres Strait Islander; or• If not Aboriginal or Torres Strait Islander, have a partner who is either; or• Be a non-Aboriginal person with custody of Aboriginal children. <p>If an applicant claims Aboriginality and it is not apparent, particularly if they are from another jurisdiction, a confirmation of Aboriginality form must be completed for the MRAC Board to consider at their next meeting. This form must include sufficient details for the MRAC Board to make an informed decision.</p>
Residency requirements	<p>All applicants must be resident in the area they are applying for a period of six months.</p> <p>The CEO has discretion to accept applications from non-resident applicants in their choice of location based on their individual circumstances. In those circumstances, the applicant may be requested to provide supporting documentation showing links to the area they wish to be housed in.</p>
Rental history	<p>Applicants will be required to provide two references from former landlords (including the Department of Housing), sign relevant consent forms for MRAC to undertake reference checks and provide contact information.</p>
Outstanding debts	<p>Where an applicant has an outstanding debt to MRAC from a former tenancy but otherwise a good tenancy record, the applicant will be given the opportunity to pay off that former debt whilst they wait to be housed.</p> <p>If the debt is significant, MRAC may accept an agreement where the tenant pays a regular amount off. If this is maintained for a six-month period, the CEO has discretion to house the applicant.</p> <p>Similarly, if the applicant has an outstanding debt to the Department of Housing or other housing provider and they provide evidence that they have regularly been paying that debt off, the CEO has discretion to house the applicant.</p>

Capacity to pay MRAC rent All income documentation is required at the time of application and updated income documentation provided at time of allocation.

MRAC will assess an applicant's capacity to pay as a percentage of income based on income plus rent assistance where the applicant is eligible to claim this benefit.

All adult applicants will be required to sign the tenancy agreement. This includes applicants that receive independent Centrelink income and who may be under 18 years of age.

Appropriate identification All applicants who will be signing the tenancy agreement must provide photographic identification; for instance, a driver's licence. If an applicant is unable to provide photographic identification, MRAC reserves the right to ask for other forms of identification.

Housing size MRAC will determine the most appropriate housing size to allocate applicant/s based on the number of people to be housed and affordability. Under no circumstances will MRAC permit overcrowding and in general, there can be no more than two individuals per bedroom in any MRAC property.

Assessing housing applications

Receiving applications

Applications are received by Administration and the following processes implemented:

- Date stamp application
- Make up hard copy file
- Load all clients on application on Chintaro noting date received – do not allocate to waiting list until the application has been approved
- Check housing and housing size is available in preferred location. If not, contact applicant and offer alternative area, providing applicant is eligible for that area.
- If all information and documentation correct, send acknowledgement letter. Update Chintaro.
- If further information or documentation required, send applicant letter. Update Chintaro
- Once all above actions complete with information and required documentation, update Chintaro and refer to Finance.

Assessing applications

Stage one

Finance checks the application for previous MRAC tenancy/ies and whether any rental arrears, tenant liability or water charges still outstanding. Previous tenancy will also be checked for anti-social behaviour. Update Chintaro.

If issues from previous tenancy exist, refer to CEO. CEO will review the previous tenancy file and may contact the applicant to discuss. Some earlier tenancy files do not have sufficient evidence to substantiate some charges and in those circumstances, the CEO may reduce the amount the former tenant must pay off.

The CEO will negotiate any repayment agreement with the applicant and/or discuss any concerns MRAC may have with the applicant.

The CEO may reject the application at that point or approve the application to go to the next stage of assessment. The CEO will update Chintaro as to action taken.

Where no former tenancy exists, no issues with a former tenancy exists or the CEO has approved progressing the application, it is referred to Housing.

Stage two

Housing will check:

- The applicant/s meet all eligibility criteria;
- References;

- Size of housing applied for against the number of proposed occupants; and
- Undertake TIKa search.

Housing will write up a referee report and refer to the CEO for approval. If any issues arise from reference checks, these should be noted in the referee report. The file is then referred to the CEO. Housing will update Chintaro with all actions and outcomes.

Approving applications

The CEO reviews the file and approves the applicant/s to the relevant waiting list. Administration will prepare a standard letter and advise the applicant that they have been approved to the waiting list. Once the letter is signed off, the application is then allocated to the correct waiting list on Chintaro and Chintaro notes updated.

The effective date of the application; i.e. the date the application was approved, is the date order the applicants will be housed from. This approach does not disadvantage applicants who provide all the information and documentation in the initial stages.

The process from receiving applications to approving them to the waiting list **must be** completed within ten working days. Where MRAC does not meet this timeline due to work load or staff absences, the date order will be adjusted so the applicant is not disadvantaged.

This policy applies to all new housing applications received after the date of policy approval. No existing applicant can be disadvantaged from any change in policy or process however care should be exercised to ensure all existing applicants are eligible under the eligibility criteria.

If there any eligibility concerns with an existing application, refer to the CEO for discussion and decision.

Relevant documents

1. Housing application
2. Acknowledgement letter
3. Letter requesting further information and/or documentation
4. Approval letter



Housing Application

Applicant 1:

Applicant 2:

Preferred location:

**Preferred bedroom
size:**

Aboriginality

(Please include which cultural group you belong to)

MRAC eligibility criteria

To be eligible for MRAC housing, you must:

- Be Aboriginal, Torres Strait Islander or have an Aboriginal partner and/or custody of Aboriginal children;
- Be resident in the region you wish to apply for or have links to that area;
- Can provide two rental references, or if unable to, can demonstrate they will be able to manage a residential tenancy, look after their property and pay their rent; and
- Can provide income documentation, rental references, photo identification and sign relevant release of information documents to enable MRAC to check your eligibility.

Your application will not be approved to the waiting list until you have provided all the required documentation. Please note if you receive a Centrelink benefit and/or pension as your main source of income, MRAC will require you to sign up for Centrepay when you are housed with us.

If you have any difficulty in completing this application and/or providing relevant documentation, please call our office for assistance on 9923 0055.



1. Primary applicant

Full name _____

Date of birth _____

Current address _____

City & Postcode _____

Current contact number/s _____

Email _____

Driver's license number _____

2. Secondary applicant

Full name _____

Date of birth _____

Current address _____

City & Postcode _____

Current contact number/s _____

Email _____

Driver's license number _____

3. People to be housed with you

Full name	Date of birth	Relationship to applicant/s

4. Current Accommodation

Type of Accommodation	Period of Accommodation	Rent Paid	Property Address
Homeswest			
Real Estate			
Private Rental			
Boarding with Family			
Other			

If you chose other, please state your type of accommodation:

5. Current Rental Reference

Agency / Landlord
Name

Contact number

Property address

If you're unable to provide a reference, please explain why: _____

I (we) pay a total of \$ _____ weekly fortnightly monthly.

6. Previous Rental Reference

Agency / Landlord
Name

Contact number

Property address

If you're unable to provide a reference, please explain why: _____

I (we) paid a total of \$ _____ weekly fortnightly monthly.

7. Income documentation

All applicants will need to provide proof of all income including:

- Centrelink pension/s and/or benefits;
- Pay slips for the past four pay periods.

Your application cannot be assessed if these documents are not supplied.

Have you or any applicant on this application rented from MRAC previously?

Yes/No

8. Personal Reference

One		Two	
Name		Name	
Relationship		Relationship	
Address		Address	
Telephone number		Telephone number	

9. Declaration

I/we the applicant/s understand that housing will not necessarily be provided to me immediately and that I/we will need to wait for appropriate housing.	Initial/s:
I/we will notify MRAC of any changes to my current address or contact details e.g. mobile number. I understand that if I fail to do so I may miss out on a housing opportunity.	Initial/s:
I/we understand that my application will not be considered until I have supplied a minimum of Photo ID, Income Statement and a Rental Reference for either myself or all people that will be on the tenancy agreement.	Initial/s:
I/we give MRAC permission to conduct reference checks at its discretion to determine suitability when it comes to entering a Residential Tenancy Agreement.	Initial/s:

All personal information provided by you to MRAC is used only for risk assessment and for the property manager and CEO's reference to house you in suitable accommodation. All personal information acquired throughout your time as an applicant and/or tenant will remain confidential and will only be disclosed to other parties with your consent.

Initial/s:

I/we, the Applicant/s acknowledge that all the information that I/we have given above is true and correct and that I/we agree with all the eligibility requirements.

Applicant 1 _____

Applicant 2 _____

Once your application is received, you will be assessed for your eligibility for housing.

If you are working with a support worker for yourself and/or your family, please supply a letter of support from your worker to enable MRAC to get a better understanding of your housing needs. This does not stop you from getting housing. MRAC will take any specific needs you may have into consideration before we offer you housing.

All applications for housing are approved by the Chief Executive Officer before they are placed on the waiting list. It is important you supply all required information and documents as quickly as possible so we can put you on your preferred waiting list as soon as possible.

It is important you keep you details up to date with MRAC. If we cannot contact you, your application may be removed from the waiting list. If that happens, MRAC will write to you and give you an opportunity to re contact us and update your details.

If MRAC receives no reply, your application will be removed from the waiting list and you will have two years to contact us before your application is cancelled.

Check list

Have you filled in every part of this form?

Have you initialled each box in the declaration?

Have you signed the form?

Have you provided income documentation for all applicants?

Have you provided references and current contact telephone numbers for all applicants?

Have you provided photographic identification?

OFFICE USE ONLY

Application Approved: Y /N

Chief Executive Officer

Eligible for:

2 bed	3 bed	4 bed	5 bed
-------	-------	-------	-------

The applicant/s is/are to be issued a letter of acknowledgement within 10 working days of MRAC receiving the application.

Date letter sent to applicant/s _____

Acknowledgement letter

Applicant/s Name
Address line 1
Address line 2

Date

Dear Applicant/s

Re: Housing application – Murchison Region Aboriginal Corporation (MRAC)

I write to formally acknowledge your recent housing application for rental accommodation with MRAC.

Once your application is formally approved, you will receive a letter from us advising you that your application has been moved to the waiting list.

This process will occur within ten business days of receipt of your application. If MRAC has any further queries regarding your application, a staff member will contact you to discuss.

Thank you for your application. If any of your contact details change, please ensure you advise us of this immediately.

Yours sincerely

Name
Position

Request for information letter

Applicant/s Name
Address line 1
Address line 2

Date

Dear Applicant/s

Re: Housing application – Murchison Region Aboriginal Corporation (MRAC)

I write to regarding your housing application for MRAC. Your application has been initially assessed and the following information and/or documentation is needed to enable MRAC to assess your application:

Once MRAC receives all the above information and/or documentation, your application will be further assessed. If you do not supply these requirements, your application cannot be approved to the waiting list, which may mean you will need to wait longer to be housed.

If you have any queries, please do not hesitate to contact the MRAC office on 9923 0055 to discuss.

Yours sincerely

Name
Position

Approval letter

Applicant/s Name
Address line 1
Address line 2

Date

Dear Applicant/s

Re: Housing application – Murchison Region Aboriginal Corporation (MRAC)

I write to advise your application for rental housing with MRAC has been approved.

Your application will be placed on the _____ waiting list with an effective date of _____

MRAC is unable to give you an estimated waiting time for you to be housed as this is dependent on how many vacant properties that become available and how many people ahead of you on the waiting list are ready to be housed when we offer a property to them.

Please ensure you keep your details up to date with us, particularly if you change address, telephone number or the number of people that will be housed with you.

If we are unable to contact you when we have a property available, MRAC will go to the next person on the waiting list so it is important you keep your details up to date.

If we cannot contact you after three potential property offers, we will write to you requesting you contact us. If we do not hear from you within the 30 days, your application will be removed from the waiting list. You will have two years to contact us to reinstate your application. If you do not contact us within that time frame and you still wish to rent a MRAC house, you will need to reapply.

If you have any queries, please do not hesitate to contact us.

Yours sincerely

Name
Chief Executive Officer

Murchison Region Aboriginal Corporation (MRAC)

Operational overview

Introduction

MRAC is a member based not-for-profit dedicated Aboriginal community housing organisation operating in the Mid West and Gascoyne Regions of Western Australia. MRAC is established and operates under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* and is registered under the Office of the Registrar of Indigenous Corporations (ORIC).

MRAC is also a registered Tier three preferred provider with the Western Australian Department of Housing, however registration is currently suspended due to ORIC imposed special administration in 2015. MRAC has been unable to progress lifting this suspension as a new national regulatory code for housing providers will be implemented during 2017. MRAC is scheduled to be reassessed for housing registration under the new standards in the last quarter of 2017.

Grounds for objection

It is generally accepted that Aboriginal people as a class are in need of protection and assistance (see *Shire of Ashburton v Bindibindi Community Aboriginal Corporation* [1999] WASC 108; *In re Mathew* [1951] VLR 226 and *Aboriginal Hostels Ltd v Darwin City Council* (1985) 75 FLR 197). Accordingly, land used for the purpose of improving the economic position, social condition and traditional ties of an Aboriginal community will generally constitute a charitable purpose (see *Shire of Derby-West Kimberley v Yungngora Association Inc* [2007] WASC 233) and so will purposes directed towards the advancement and well-being of Aboriginal persons (see *Shire of Ashburton v Bindibindi Community Aboriginal Corporation* [1999] WASC 108).

Most MRAC tenants experience varying levels of disadvantage either through lack of access to suitable employment, reliance on full or part Centrelink and as a disadvantaged group within society with the consequent lack of access to the private rental market.

MRAC's status as a registered charitable organisation with deductible gift recipient status recognises that MRAC housing responds to the needs of this disadvantaged group through the provision of affordable quality rental accommodation.

MRAC's operations

MRAC offers eligible Aboriginal people quality affordable accommodation to approved applicants on the relevant waiting lists in date order the application is approved.

All MRAC's properties are dedicated to the provision of affordable rental accommodation with the main office; 25 Crawford Street, Webberton used to administer the services of the organisation.

Any profit generated through rental revenue is reinvested in upgrading properties and where possible, purchasing additional stock to meet the high level of demand for housing. No commercial activities are conducted by MRAC.

Housing eligibility

Housing eligibility criteria are:

- Aboriginality;
- Residency requirements;
- Rental history;
- Outstanding debts; and
- Capacity to pay rent.

MRAC determines the most appropriate housing size in consultation with the applicant. (See attached policy and procedure). Every applicant that lodges an application with MRAC that meets the eligibility criteria will be housed.

Housing need

Whilst MRAC does not formally consider need, where an applicant with specific needs is close to the top of the waiting list and a suitable property becomes vacant, the applicant may be housed out of turn.

These scenarios include access to specific schools where a special needs child has an existing worker in place, access to hospitals, medical or other support needs, or a specific location with a more than secure property for victims of family violence.

The same applies to applicants with limited mobility. Where a property becomes vacant that has good flat access and an appropriate bathroom, those applicants may be housed out of order.

Where applicants have some level of complexity of need; for instance, homelessness, challenging mental health issues, or women or women and children escaping family violence, MRAC will only house these applicants with a documented case and support plan in place.

Work is currently underway to establish Memorandums of Understanding (MOUs) with related support services to ensure once a case plan is in place, all parties are clear on their rights, responsibilities and information access.

All applicants still need to have lodged a housing application and waited their turn on the waiting list. Wait times vary but in general terms applicants for three bedroom properties in Geraldton are housed within 18 months of approved application to the waiting list.

Applicant/tenant profile

Most MRAC tenants and applicants receive full or part Centrelink benefits. Many are unable to rent in alternative rental markets due to their income type, their Aboriginality, previous tenancy history or long waiting lists for social housing.

In more remote areas, there is virtually no private rental market. Options for Aboriginal people who wish to reside in their cultural homeland and/or close to other family members are becoming more and more limited as successive governments reframe the delivery of remote Aboriginal housing.

Rent setting

MRAC calculates rent based on the number of bedrooms and the location of the property. For Geraldton and Carnarvon, the rent calculation is a percentage of market rent and in other areas, on a cost recovery basis.

Whilst market rents can fluctuate across locations; for example, currently there is an oversupply in the private rental market in Geraldton, a recent ATO private ruling has confirmed that MRAC rents are considered below the stipulated 74.9% of market rent. Charging rents at or below this benchmark enables MRAC to claim GST paid each quarter from the ATO.

No meaningful data analysis has been undertaken to date to determine whether rental charges ex Geraldton and Carnarvon are covering the cost of providing housing in these areas. A new chart of accounts has been implemented for the 2016-2017 financial year that will provide the required level of detail to contribute to this analysis.

Tenancy management

All new MRAC tenancies have a six-month fixed term 'trial' tenancy. During that period, MRAC monitors the tenancy for rental payments, maintenance of the property and neighbourhood behaviour. If there are issues during the trial period, MRAC works with the tenant to resolve them whether through referral to appropriate support services or direct support from MRAC.

MRAC has three options at the end of the fixed term tenancy:

1. Provide the tenant with 30 days' notice to vacate if it is deemed there is no doubt the tenancy will fail; or
2. Extend the trial period if the tenancy has been problematic but there have been improvements and/or support mechanisms established; or
3. Transfer to a periodic tenancy.

Once on a periodic tenancy, all MRAC tenants have security of tenure unless they breach their tenancy agreement. In the last 15 months, all tenancies have continued apart from one each in categories one and two.

MRAC considers that any eviction, whether in the trial period or subsequently, is a MRAC failure and every effort is made to sustain every tenancy, particularly as eviction is often straight into homelessness.

Tenancy support approaches include:

- Referral to support services for financial management and/or financial assistance; e.g. the Private Rental Aboriginal Loans Scheme (**PRAAL**), WA NILs, Red Cross and Salvation Army etc.;
- Referral to Centrelink to ensure correct payments like rent assistance are received;
- Referrals to health providers including occupational therapists, counsellors, drug & alcohol etc.;
- Reasonable repayment agreements to allow a tenant to catch up on any outstanding rental, tenant liability or water charges;
- Referrals to advocacy services so tenants have access to independent tenancy advocacy and advice;
- Stay orders rather than orders of possession to give the tenant every opportunity to repay outstanding debt and maintain their tenancy;
- In limited circumstances, tenancy transfers to move tenants to more affordable and/or appropriate accommodation where available. This approach, although not common, is not limited to instances of housing affordability but is also used for medical, social and educational reasons.

Other tenancy transfers may be approved for cultural reasons; most commonly related to death in the property of a family member. This is not advertised more broadly.

Property management

MRAC's property management approach is underpinned by two principles:

- A quality and responsive maintenance service to tenants; and
- Asset protection and improvement.

All legislated works reported by tenants is completed well within the required time frames and in many instances the same or next day.

MRAC aligns its response to maintenance with the Victorian Residential Tenancies Act (**RTA**) approach based on urgent works completed within 24 hours, priority works in seven days and normal works in 14 days. The WA RTA legislation is considered pro landlord and falls well short of MRAC's service standards.

Where MRAC relocates tenants for upgrade works, MRAC provides both financial and practical support.

Complaints, grievances and appeals processes

MRAC has developed a complaints, grievance and appeals process for applicants and tenants. This work is awaiting Board of Director approval scheduled for the next MRAC Board meeting in April 2017. All applicants and tenants will be able to lodge a complaint or grievance and appeal any non-legislated decision.

Rights and responsibilities

Anecdotal evidence and experience suggests that many Aboriginal people are unaware of their rights. MRAC is developing a rights and responsibilities framework so that all applicants and tenants are clear on what their rights and responsibilities are.

Mary Marshall
Chief Executive Officer
Murchison Region Aboriginal Corporation

30 January 2017

Property Details Form

Property Address	14 Field Street, Mingenew WA 6522
Rates Assessment Number	[A219]
Property Owner Details	<p>Murchison Region Aboriginal Corporation 25 Crawford Street, Geraldton WA 6530 T + 61 8 9923 0055 M + 61 408 973 946 mmarshall@mrac.net.au</p>
Lease Details (if applicable)	Currently leased by Murchison Region Aboriginal Corporation to [Imelda Jones].
Current Use of the Property	<p>This property is currently leased to [Imelda Jones] in accordance with the attached tenancy agreement and the Murchison Region Aboriginal Corporation's housing eligibility criteria.</p> <p>The property has [4] bedrooms and [1] bathroom/s. A photograph of the property is attached.</p>
Attached	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Title search <input checked="" type="checkbox"/> Rates notice <input checked="" type="checkbox"/> Tenancy agreement <input checked="" type="checkbox"/> Property description with photo

WESTERN



AUSTRALIA

REGISTER NUMBER 216/P2893	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
2069

FOLIO
801

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

JG Roberts
REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 216 ON PLAN 2893

**REGISTERED PROPRIETOR:
(FIRST SCHEDULE)**

MURCHISON REGION ABORIGINAL CORPORATION OF 11 FORREST STREET, GERALDTON
(T G122045) REGISTERED 11 MARCH 1996

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

- 1. *G242378 CAVEAT BY ABORIGINAL AND TORRES STRAIT ISLANDER COMMISSION LODGED 31.7.1996.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 2069-801 (216/P2893).
PREVIOUS TITLE: 1033-633.
PROPERTY STREET ADDRESS: 14 FIELD ST, MINGENBW.
LOCAL GOVERNMENT AREA: SHIRE OF MINGENBW.

WESTERN



AUSTRALIA

REGISTER NUMBER 216/P2893	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
2069

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R. Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 216 ON PLAN 2893

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

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(T G122045) REGISTERED 11 MARCH 1996

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(SECOND SCHEDULE)

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SKETCH OF LAND: 2069-801 (216/P2893).
PREVIOUS TITLE: 1033-633.
PROPERTY STREET ADDRESS: 14 FIELD ST, MINGENEW.
LOCAL GOVERNMENT ARHA: SHIRE OF MINGENEW.



Shire of Mingenew

ABN: 41 454 990 790

RATE NOTICE

1 JULY 2016 TO 30 JUN 2017

FINANCIAL YEAR

Victoria Street, Mingenew WA 6522
PO Box 120, Mingenew WA 6522
Telephone: 9928 1102 Fax: 9928 1128
Email: adminofficer@mingenew.wa.gov.au
Website:

RECEIVED

29 AUG 2016



Martin Whitley

CHIEF EXECUTIVE OFFICER

Assessment No: A219

Due Date: 27.09.2016

Date of Issue: 22.08.2016

Ward: TOWN WARD

Valuation: \$10,660.00 - GRV

Rating Category: GRV RESIDENTIAL

Late Payment Interest: 11.0000



Murchison Region Aboriginal Corporation
PO Box 2072
P.O. Box 2072
GERALDTON WA 6531

DESCRIPTION OF LAND
14 FIELD STREET
216-TOWNSITE

Land Status: RESIDENTIAL
Minimum Rate: \$ 655.00
CURRENT ARREARS TOTAL

GRV RESIDENTIAL	13.5884	\$1,448.52	\$0.43	\$1,448.95
Emergency Services Levy	0.0000	\$71.00		
BSL Category 5				
DOMESTIC REFUSE COLLECTIONS	1@360.00	\$360.00		
GST is nil				

PAID
27/9/16 \$757.28

PAID
25/11/16 \$396.55

TOTAL AMOUNT \$1,879.95

ONE PAYMENT NO COST	\$1,879.95	27.09.2016	\$1,879.95
TWO INSTALMENTS OPTION COST \$22.21	1ST INST \$1,131.31 2ND INST \$770.85 TOTAL \$1,902.16	27.09.2016 29.11.2016	\$1,131.31
FOUR INSTALMENTS OPTION COST \$66.98	1ST INST \$757.28 2ND INST \$396.55 3RD INST \$396.55 4TH INST \$396.55 TOTAL \$1,946.93	27.09.2016 29.11.2016 03.02.2017 07.04.2017	\$757.28

ENTERED

Assessment No: A219
Name: Murchison Region Aboriginal Corporation
Property Address: 14 FIELD STREET

Shire of Mingenew



Pay by Mail: Cheque or Money Order to be made payable to Shire of Mingenew crossed 'Not Negotiable' and posted with this PAYMENT SLIP ONLY to Shire of Mingenew, PO Box 120, Mingenew WA 6522. The top portion of this notice should be retained for your records.
Pay in Person at Council: Please present this notice intact to the cashier, Shire of Mingenew, Victoria Street, Mingenew, during office hours.
Pay By Credit Card: MasterCard or Visa may be used to make payment by telephoning Council's office on 08 9928 1102, or by returning the bottom portion of this notice (see reverse).
Pay By Internet: Shire of Mingenew Municipal Account
BSB: 086-833 Account: 508-355-531
Please use your Assessment Number and Name as the reference.

ONE PAYMENT	\$1,879.95
TWO INSTALMENTS	\$1,131.31
FOUR INSTALMENTS	\$757.28

- Payment for Rent. 3. The OWNER lets and the TENANT takes the premises situated at 216 Field Street, Mingenew WA 6522 together with the furniture and chattels (if any) therein as set out in the attached schedule for use as a private dwelling to be occupied by **not more than 5 Persons**. The Weekly / Fortnightly / Calendar Monthly rent is \$270.00 payable in advance with the first payment to be made on or before the 15th August 2013.
- Owner to provide and maintain premises in reasonable repair. 4. The OWNER shall hand over the residential premises in a reasonable state of cleanliness and maintain the residential premises in a reasonable state of repair having regard to their age, character and expected life and shall comply with all requirements in respect of buildings, health & safety in respect of residential premises.
- Tenant to maintain cleanliness and report damage. 5. The TENANT shall keep the residential premises in a reasonable state of cleanliness and shall notify the owner as soon as practicable but within 3 days of any damage to the residential premises and of any state of disrepair which arises during the term of tenancy.
- Illegal purposes
-Nuisance
-Purposes other than dwelling 6. The TENANT shall not use the premises or cause or permit the premises to be used for any illegal purposes or cause or permit a nuisance. The premises shall be used solely for the purposes of a residence and the TENANT shall not cause or permit the premises to be used for any other purpose.
- Vacant possession without legal impediment to be given at commencement of agreement. 7. On the date of the commencement of the agreement, the OWNER will grant vacant possession to the TENANT of the residential premises and the OWNER states that at the time of entering the agreement there is no legal impediment either known or imputed to him to the occupation of the residential premises as a residence for the term of the tenancy.
- Interference with tenant's peace and comfort and privacy. 8. The OWNER shall not cause or permit any interference with the reasonable peace, comfort or privacy of the TENANT in the use of the premises and shall take all reasonable steps to enforce this obligation upon any other TENANT of the OWNER in occupation of adjacent premises.
- Owner's rights of entry. 9. The OWNER may, subject to the obligations contained in paragraph 8 above, enter the premises in the following circumstances:
- with consent a) with the consent of the TENANT given at, or immediately before, the time of entry;
 - emergency b) in any case of emergency;
 - inspection c) for the purpose of inspecting the premises or any other purpose on a day and at a reasonable hour specified in a notice given to the TENANT between seven and fourteen days in advance;
 - repairs d) for the purpose of carrying out necessary repairs to or maintenance of the premises, at any reasonable hour, after giving to the TENANT not less than seventy-two hours notice;
 - prospective tenants e) for the purpose of showing the premises to prospective tenants, at any reasonable hour and on a reasonable number of occasions during the period of twenty-one days preceding the termination of this agreement, after giving the TENANT reasonable notice;
 - prospective purchasers f) for the purpose of showing the premises to prospective purchasers, at any reasonable hour and on a reasonable number of occasions, after giving the TENANT reasonable notice.

- Locks and security devices.
10. The OWNER shall provide and maintain such locks and other devices as are necessary to ensure that the premises are reasonably secure and neither the OWNER nor the TENANT shall alter, remove or add any such lock or device without the consent of the other given at or immediately before the time of alteration removal or addition of any such lock or device.
- Fixtures
Renovations
Alterations or additions.
11. The TENANT shall not affix any fixture or make any renovation, alteration or addition to the residential premises, without the prior consent of the OWNER, provided that such consent shall not be unreasonably withheld.
- Removal of fixtures.
12. Where the OWNER has given consent pursuant to paragraph 11 above the TENANT may remove any fixture that the TENANT has affixed in the premises during the tenancy, unless the removal of the fixture would cause irreparable damage to the premises.
- Compensation for damage caused by removal of fixtures.
13. Where the TENANT causes damage to the premises by the removal of any fixture installed by the TENANT the tenant shall notify the OWNER, at whose option the tenant will repair or compensate the OWNER for any reasonable expenses incurred by the OWNER in repairing the damage.
- Rates, taxes and charges.
Water Consumption.
14. The OWNER shall bear the cost of all rates, taxes or charges imposed in respect of the premises under any of the following Acts: Local Government Act 1960, Land Tax Act 1976, any written law under which a rate, tax or charge is imposed for 'water services', as defined in the Water Authority Act 1984, other than a charge for water consumed. The OWNER shall pay NIL% of charges for water consumed and the TENANT shall pay the balance.
- Stamp duty.
15. Stamp duty which is payable on this agreement shall be paid by the TENANT.
- Sub letting or assignment.
16. The TENANT may sub let the premises or assign the tenant's interest under the AGREEMENT subject to the prior consent of the OWNER which consent shall not be unreasonably withheld. No charge shall be made by the OWNER for that consent, other than reasonable expenses incidental thereto.
- Notice of termination for breach of agreement by tenant (other than non-payment of rent).
17. If the TENANT does not keep his or her part of the agreement except for not paying rent, the OWNER may give a notice ('the first notice') requiring that the matter be put right. If the TENANT does not put the matter right, then not less than 14 days after the first notice was given the OWNER may give another notice ('the second notice') in the form of Form 1C of the Residential Tenancies Regulations to the TENANT ending the tenancy not less than seven days after the second notice is given.
- Notice of termination for breach of agreement by tenant (non-payment of rent.)
18. If the TENANT does not pay rent due under the agreement or gives a bad cheque in payment of rent due under the agreement, the OWNER may either-
- (i) give a notice ('the first notice') to the TENANT requiring payment of the outstanding rent and, if the rent is not paid, give another notice ('the second notice') to the TENANT in the form of Form 1A of the Residential Tenancies Regulations, not less than 14 days after the first notice was given, ending the tenancy not less than seven days after the second notice is given: or
- (ii) on the day after the rent was due or on the dishonouring of the cheque, give notice to the TENANT in the form of Form 1B of the Residential Tenancies Regulations ending the tenancy not less than seven days after the notice is given.

In the case of (ii) the tenancy shall not end if the TENANT pays the rent due under the agreement before the day specified in the notice for vacation of the premises. In addition, an application by the OWNER to the Local Court to end the tenancy shall not be continued if the TENANT pays the rent due together with the amount of any court application fee at least on day before the scheduled court hearing.

Termination for
breach of
agreement by
owner.

19. Where the OWNER has breached any term of this AGREEMENT the TENANT may apply to a Magistrate sitting in the Small Disputes Division for an order terminating the AGREEMENT.

Termination by
Owner.

20. If, with the approval of the OWNER, the TENANT shall remain in occupation of the premises after the expiration of the term of this AGREEMENT or of an extension thereof or this AGREEMENT shall continue subject to the conditions set out herein until determined by either party in accordance with the provisions of the Residential Tenancies Act.


Termination by
mutual agreement

21. The agreement may be terminated if both the OWNER and the TENANT agree in writing signed by both parties that the tenancy agreement be ended and the date it is to be ended.

ADDITIONAL CONDITIONS


The undersigned tenant has agreed to have rent payments paid directly to Murchison Region Aboriginal Corporation

If the tenant after occupying premises cancels such payments they will have deemed to have broken their TENANCY AGREEMENT and will, after their 3 (three) months qualifying period expires, will not have their TENANCY AGREEMENT renewed if in arrears.


15/8/13

OWNER(S)

DATE


15/8/13

TENANT

DATE

WITNESS

DATE

TENANT

DATE



MURCHISON REGION ABORIGINAL CORPORATION

PROPERTY DESCRIPTION



14 Field Street, Mingenew

Lot: 216
Land Size: 854m2
Council: Shire of Mingenew
Assessment #: A219
House Built: 1996
Title Details: 2069/801

Bedrooms	Four
Bathrooms	One
Toilets	One
Garage/Carport	One
External Fences	Fibro
Gutters	NIL
Roof Type	Colourbond
Oven Type	Electric
Stove Type	Electric
Aircon/Fans	Fans throughout
Floor Type	Vinyl tiles
Hot Water System	Electric
Additions	

9.2 FINANCE

9.1.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 MARCH 2017

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	ADM0304
Date:	13 April 2017
Author:	Durga Ojha, Manager of Finance
Senior Officer:	Martin Whitely, Chief Executive Officer

Summary

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 March 2017 is presented to Council for adoption.

Attachment

Finance Report for period ending 31 March 2017

Background

The Monthly Financial Report to 31 March 2017 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

Comment

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$1,645,832
Business Cash Maximiser (Municipal Funds)	0
Trust Account	\$116,236
Reserve Maximiser Account	\$330,920

MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 19 April 2017

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 March 2017:

	Current	30+ Days	60+ Days	90+ Days	TOTAL
Amount	64,510	1,723	40	351	66,624

Rates Outstanding at 31 March 2017 were:

	Current	Arrears	TOTAL
Rates	171,335	24,175	195,510
Rubbish	5,222	1,351	6,573
ESL	1,781	349	2,130
Payment Plan Fees	160	0	160
TOTAL	178,798	25,875	204,373

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2016/17 financial year.

Consultation

Chief Executive Officer
Senior Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - budget estimates to the end of the month to which the statement relates; and
 - actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 19 April 2017

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

Financial implications are outlined in comments.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.1
--

That the Monthly Statement of Financial Activity for the period 1 July 2016 to 31 March 2017 be received.

SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 March 2017 of \$1,864,743.

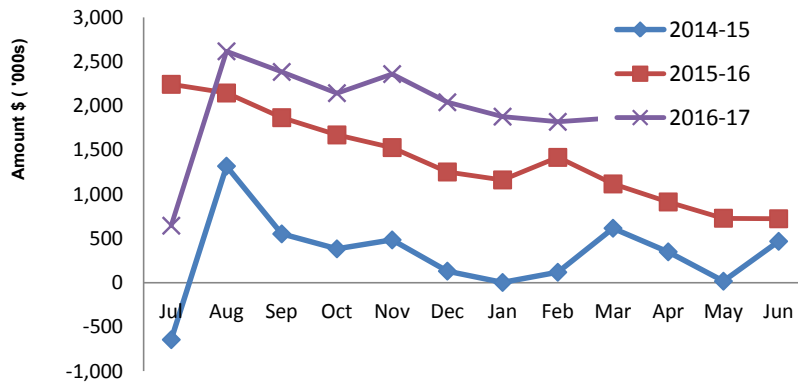
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Durga Ojha
Reviewed by: Martin Whitely
Date prepared: 13/04/2017

Shire of Mingenew
Monthly Summary Information
 For the Period Ended 31 March 2017

Liquidity Over the Year (Refer Note 3)



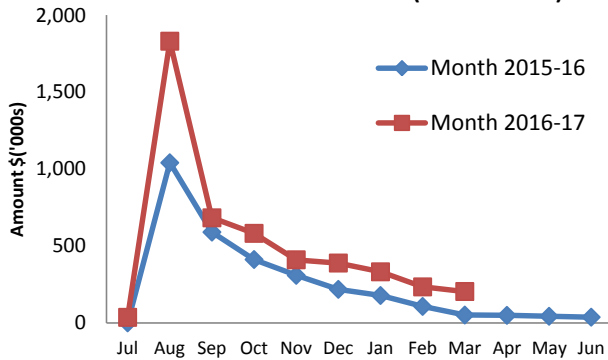
Cash and Cash Equivalents as at period end

Unrestricted	\$ 1,429,206
Restricted	\$ 547,546
	\$ 1,976,752

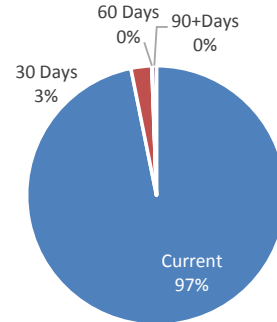
Receivables

Rates	\$ 208,662
Other	\$ 66,624
	\$ 275,286

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

Rates were issued on 22 August 2016.
 First instalment was due 27 September 2016.
 Final notices were issued 3rd October 2016
 Second Instalment was due 29 November 2016
 Third instalment was due 3 February 2017

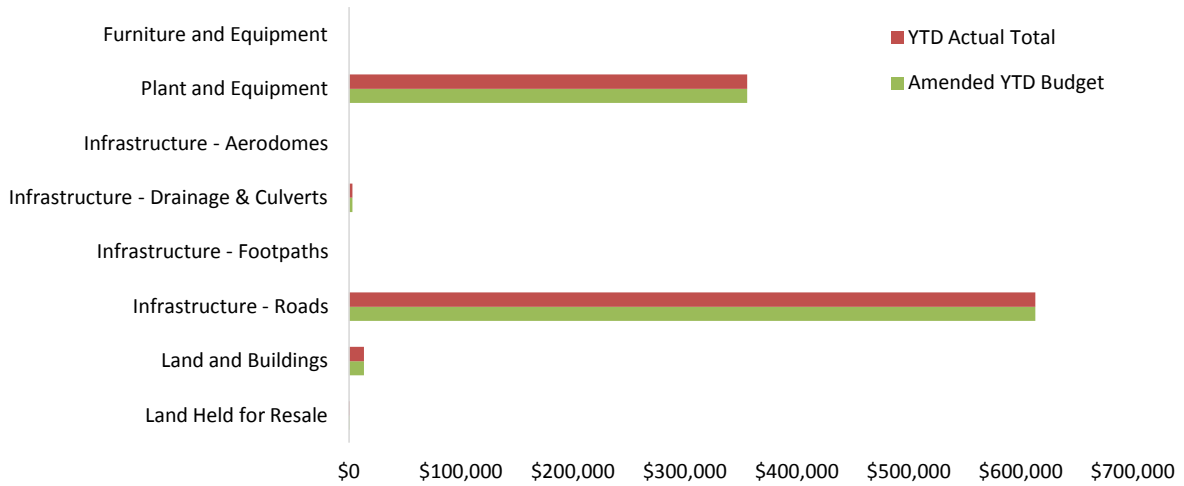
SUMMARY OF BILLING

Rates	1,751,901
Rubbish	74,790
ESL	26,057
	1,852,748

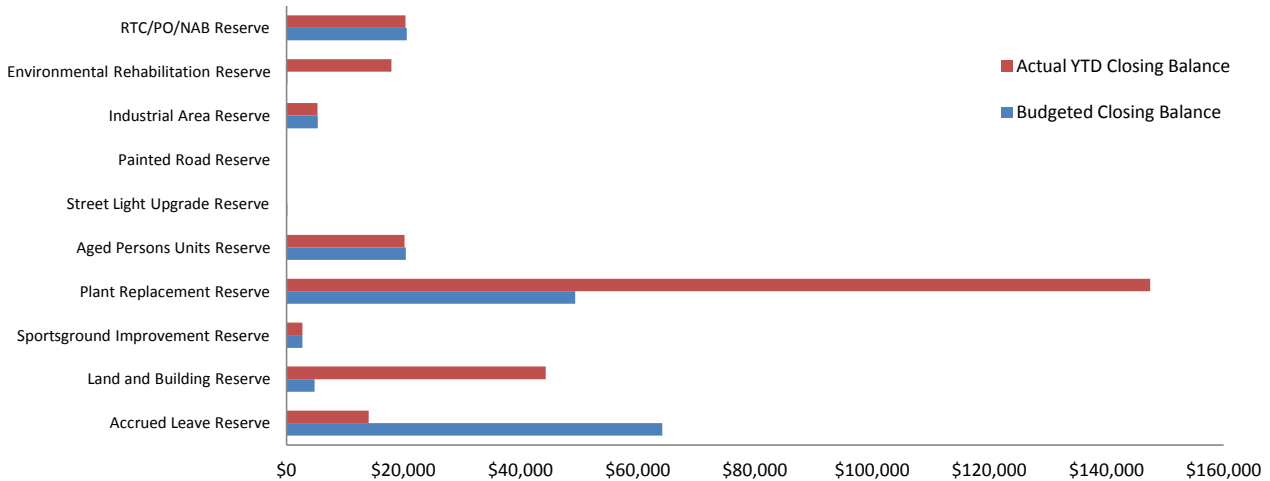
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Mingenew
Monthly Summary Information
 For the Period Ended 31 March 2017

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

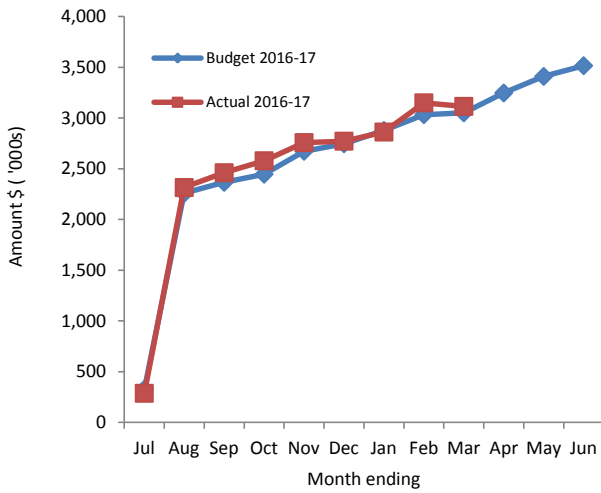
Shire of Mingenew

Monthly Summary Information

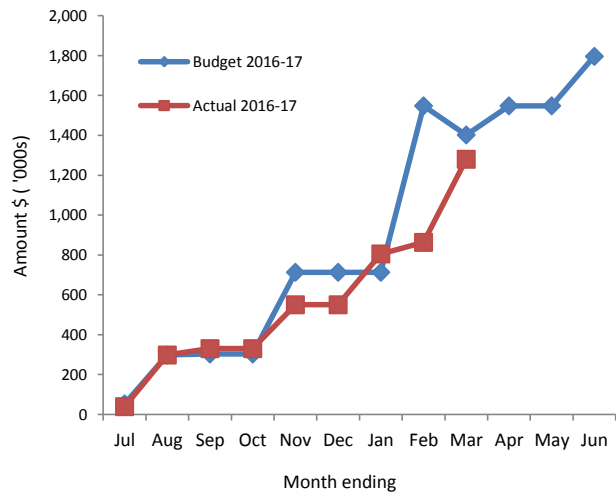
For the Period Ended 31 March 2017

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

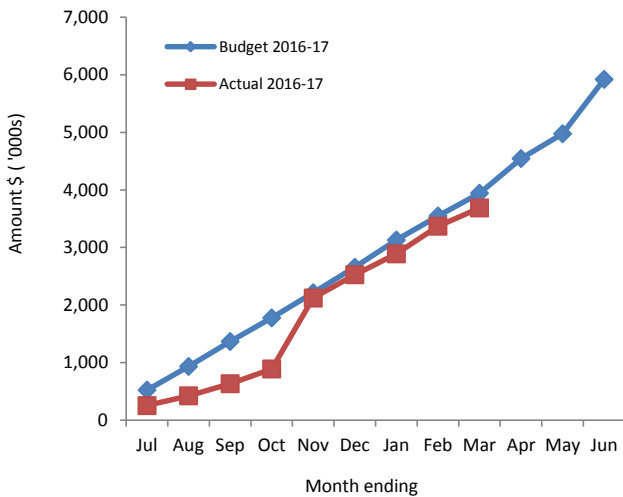


Budget Capital Revenue -v- Actual (Refer Note 2)

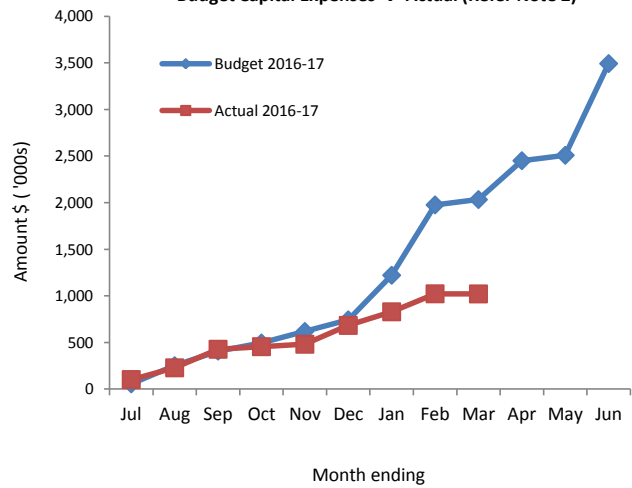


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2017

Note	2016/17 Forecast Budget	2016/17 Original Budget (a)	2016/17 YTD Budget (a)	2016/17 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
General Purpose Funding	\$ 2,372,597	\$ 2,384,752	\$ 2,208,960	\$ 2,215,039	\$ 6,079	0.28%	
Governance	17,559	7,099	13,157	15,804	2,647	20.12%	
Law, Order and Public Safety	77,070	79,070	21,136	19,932	(1,204)	(5.69%)	
Health	301	301	225	2,870	2,645	1175.56%	
Education and Welfare	3,745	3,745	3,558	2,088	(1,470)	(41.31%)	
Housing	118,733	118,733	87,912	87,985	73	0.08%	
Community Amenities	83,577	85,662	85,382	82,114	(3,268)	(3.83%)	
Recreation and Culture	31,619	31,619	31,451	56,210	24,759	78.72%	▲
Transport	608,803	684,827	494,407	522,042	27,635	5.59%	
Economic Services	6,224	6,824	4,635	4,877	242	5.22%	
Other Property and Services	137,929	113,757	100,254	106,279	6,025	6.01%	
Total Operating Revenue	3,458,159	3,516,389	3,051,077	3,115,240	58,084		
Operating Expense							
General Purpose Funding	(83,815)	(89,815)	(44,541)	(36,358)	8,183	18.37%	▲
Governance	(111,671)	(217,483)	(136,384)	(196,586)	(60,202)	(44.14%)	▼
Law, Order and Public Safety	(170,044)	(170,044)	(117,737)	(73,531)	44,206	37.55%	▲
Health	(73,039)	(75,539)	(55,488)	(38,383)	17,105	30.83%	▲
Education and Welfare	(69,760)	(76,146)	(56,531)	(44,740)	11,791	20.86%	▲
Housing	(297,992)	(297,992)	(93,816)	(52,053)	41,763	44.52%	▲
Community Amenities	(372,924)	(372,924)	(259,431)	(125,462)	133,969	51.64%	▲
Recreation and Culture	(1,122,947)	(1,118,561)	(839,382)	(756,519)	82,863	9.87%	
Transport	(2,662,628)	(2,662,628)	(1,998,840)	(2,134,017)	(135,177)	(6.76%)	▼
Economic Services	(392,522)	(395,022)	(234,112)	(204,394)	29,718	12.69%	▲
Other Property and Services	(28,448)	1,552	(107,592)	(25,189)	82,403	76.59%	▲
Total Operating Expenditure	(5,385,790)	(5,474,602)	(3,943,854)	(3,687,234)	256,620		
Funding Balance Adjustments							
Add back Depreciation	2,360,651	2,360,651	1,770,453	1,701,822	(68,631)	(3.88%)	
Adjust (Profit)/Loss on Asset Disposal	(36,765)	(36,765)	(16,830)	1,617	18,447	(109.61%)	
Adjust Provisions and Accruals	0	0	0	0	0		
Net Cash from Operations	396,255	365,673	860,846	1,131,444	264,520		
Capital Revenues							
Grants, Subsidies and Contributions	2,242,506	1,795,921	1,067,348	945,653	(121,695)	(11.40%)	▼
Proceeds from Disposal of Assets	447,000	447,000	335,250	335,150	(100)	(0.03%)	
Total Capital Revenues	2,689,506	2,242,921	1,402,598	1,280,803	(121,795)		
Capital Expenses							
Land Held for Resale	(200,000)	(200,000)	0	(682)	(682)	(100.00%)	
Land and Buildings	(1,023,000)	(723,000)	(78,995)	(13,217)	65,778	83.27%	▲
Infrastructure - Roads	(1,452,561)	(1,236,362)	(1,182,551)	(613,137)	569,414	48.15%	▲
Infrastructure - Footpaths	0	0	0	0	0		
Infrastructure - Drainage & Culverts	0	0	0	(3,102)	(3,102)		
Infrastructure - Aerodomes	0	0	0	0	0		
Infrastructure - Other	(445,000)	(445,000)	(395,675)	(35,551)			
Plant and Equipment	(589,900)	(600,000)	(369,700)	(355,562)	14,138	3.82%	
Furniture and Equipment	(14,500)	(14,500)	(6,999)	0	6,999	100.00%	▲
Total Capital Expenditure	(3,724,961)	(3,218,862)	(2,033,920)	(1,021,251)	652,545		
Net Cash from Capital Activities	(1,035,455)	(975,941)	(631,322)	259,552	530,750		
Financing							
Proceeds from New Debentures	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	258,778	195,363	195,363	18,598	(176,765)	(90.48%)	
Advances to Community Groups	0	0	0	0	0		
Repayment of Debentures	(181,409)	(181,409)	(159,706)	(159,503)	203	0.13%	
Transfer to Reserves	(91,775)	(91,775)	(40,899)	(40,899)	0	0.00%	
Net Cash from Financing Activities	(14,406)	(77,821)	(5,242)	(181,804)	(176,561)		
Net Operations, Capital and Financing	(653,606)	(688,089)	224,282	1,209,193	618,708		
Opening Funding Surplus(Deficit)	653,606	688,089	653,606	655,550	1,944	0.30%	
Closing Funding Surplus(Deficit)	(0)	(0)	877,888	1,864,743	620,653		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2017

	Note	2016/17 Amended Annual Budget	2016/17 Original Budget (a)	2016/17 YTD Budget (a)	2016/17 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
Operating Revenues								
Rates	9	\$ 1,769,967	\$ 1,786,567	\$ 1,757,814	\$ 1,757,532	(282)	(0.02%)	
Operating Grants, Subsidies and Contributions	11	763,239	827,184	628,127	661,697	33,570	5.34%	
Fees and Charges		236,201	248,886	207,482	227,723	20,241	9.76%	
Service Charges		0	0	0	0	0		
Interest Earnings		27,152	22,152	20,295	25,673	5,378	26.50%	
Other Revenue		618,600	588,600	415,858	439,423	23,565	5.67%	
Profit on Disposal of Assets	8	43,000	43,000	21,501	3,192			
Total Operating Revenue		3,458,159	3,516,389	3,051,077	3,115,240	82,472		
Operating Expense								
Employee Costs		(974,354)	(1,017,429)	(714,726)	(765,158)	(50,432)	(7.06%)	
Materials and Contracts		(1,051,072)	(1,119,309)	(718,234)	(510,484)	207,750	28.93%	▲
Utility Charges		(117,268)	(123,768)	(91,197)	(66,037)	25,160	27.59%	▲
Depreciation on Non-Current Assets		(2,360,651)	(2,360,651)	(1,770,453)	(1,701,822)	68,631	3.88%	
Interest Expenses		(53,270)	(54,270)	(44,719)	(28,880)	15,839	35.42%	▲
Insurance Expenses		(143,612)	(143,612)	(125,412)	(127,662)	(2,250)	(1.79%)	
Other Expenditure		(679,328)	(649,328)	(474,442)	(482,384)	(7,942)	(1.67%)	
Loss on Disposal of Assets	8	(6,235)	(6,235)	(4,671)	(4,809)			
Total Operating Expenditure		(5,385,790)	(5,474,602)	(3,943,854)	(3,687,234)	256,758		
Funding Balance Adjustments								
Add back Depreciation		2,360,651	2,360,651	1,770,453	1,701,822	(68,631)	(3.88%)	
Adjust (Profit)/Loss on Asset Disposal	8	(36,765)	(36,765)	(16,830)	1,617	18,447	(109.61%)	
Adjust Provisions and Accruals		0	0	0	0	0		
Net Cash from Operations		396,255	365,673	860,846	1,131,444	289,045		
Capital Revenues								
Grants, Subsidies and Contributions	11	2,242,506	1,795,921	1,067,348	945,653	(121,695)	(11.40%)	▼
Proceeds from Disposal of Assets	8	447,000	447,000	335,250	335,150	(100)	(0.03%)	
Total Capital Revenues		2,689,506	2,242,921	1,402,598	1,280,803	(121,795)		
Capital Expenses								
Land Held for Resale	13	(200,000)	(200,000)	0	(682)	(682)	(100.00%)	
Land and Buildings	13	(1,023,000)	(723,000)	(78,995)	(13,217)	65,778	83.27%	▲
Infrastructure - Roads	13	(1,452,561)	(1,236,362)	(1,182,551)	(613,137)	569,414	48.15%	▲
Infrastructure - Footpaths	13	0	0	0	0	0		
Infrastructure - Drainage & Culverts	13	0	0	0	(3,102)	(3,102)		
Infrastructure - Aerodomes	13	0	0	0	0	0		
Infrastructure - Other	13	(445,000)	(445,000)	(395,675)	(35,551)			
Plant and Equipment	13	(589,900)	(600,000)	(369,700)	(355,562)	14,138	3.82%	
Furniture and Equipment	13	(14,500)	(14,500)	(6,999)	0	6,999	100.00%	▲
Total Capital Expenditure		(3,724,961)	(3,218,862)	(2,033,920)	(1,021,251)	652,545		
Net Cash from Capital Activities		(1,035,455)	(975,941)	(631,322)	259,552	530,750		
Financing								
Proceeds from New Debentures		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	7	258,778	195,363	195,363	18,598	(176,765)	(90.48%)	
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(181,409)	(181,409)	(159,706)	(159,503)	203	0.13%	
Transfer to Reserves	7	(91,775)	(91,775)	(40,899)	(40,899)	0	0.00%	
Net Cash from Financing Activities		(14,406)	(77,821)	(5,242)	(181,804)	(176,561)		
Net Operations, Capital and Financing		(653,606)	(688,089)	224,282	1,209,193	643,234		
Opening Funding Surplus(Deficit)	3	653,606	688,089	653,606	655,550	1,944	0.30%	
Closing Funding Surplus(Deficit)	3	(0)	(0)	877,888	1,864,743	645,178		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2017

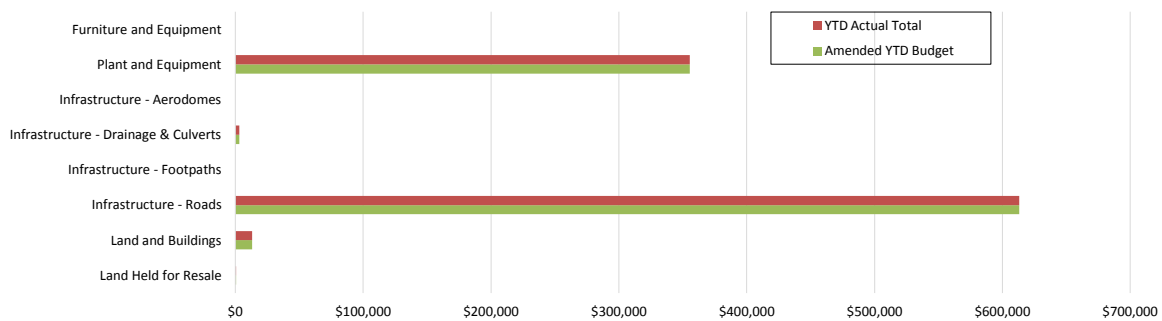
		YTD 31 03 2017					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land Held for Resale	13	\$ 682	\$ 0	\$ 682	\$ 682	\$ 200,000	\$ 0
Land and Buildings	13	6,085	7,132	13,217	13,217	1,023,000	0
Infrastructure - Roads	13	613,137	0	613,137	613,137	1,452,561	0
Infrastructure - Footpaths	13	0	0	0	0	0	0
Infrastructure - Drainage & Culverts	13	0	3,102	3,102	3,102	0	0
Infrastructure - Aerodomes	13	0	0	0	0	0	0
Infrastructure - Other	13	35,551	0	35,551	35,551	445,000	0
Plant and Equipment	13	355,562	0	355,562	355,562	589,900	0
Furniture and Equipment	13	0	0	0	0	14,500	0
Capital Expenditure Totals		1,011,017	10,234	1,021,251	1,021,251	3,724,961	0

Funded By:

Capital Grants and Contributions	945,653	1,067,348	1,762,047	121,695
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	320,752	335,250	447,000	(14,498)
Own Source Funding - Cash Backed Reserves				
Land and Building Reserve	0	0	0	0
Sportsground Improvement Reserve	0	0	40,000	0
Plant Replacement Reserve	0	0	0	0
Aged Persons Units Reserve	0	0	100,000	0
Street Light Upgrade Reserve	14,376	0	0	14,376
Painted Road Reserve	4,222	0	14,449	4,222
Industrial Area Reserve	0	0	0	0
Total Own Source Funding - Cash Backed Reserves	(18,598)	195,363	195,363	(213,961)
Own Source Funding - Operations	(245,154)	(576,710)	1,166,102	331,556
Capital Funding Total	1,021,251	1,021,251	3,724,961	0

Comments and graphs

Capital Expenditure Program YTD



Shire of Mingenew
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
For the Period Ended 28th February 2017

FM Reg
33A (1)

FM Reg 33A(2A)(a)

FM Reg 33A(2A)(c)

FM Reg 33A

FM Reg Sch 1

Operating Revenues

Note	Budget v Actual		Predicted			
	Annual Budget \$ (a)	YTD Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End \$ (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
	7,099	15,552	10,460		17,559	▲
	2,384,752	2,369,908	(12,155)		2,372,597	▼
	79,070	19,922	(2,000)		77,070	▼
	301	270	0		301	
	3,745	2,045	0		3,745	
	118,733	69,236	0		118,733	
	85,662	81,829	(2,085)		83,577	▼
	31,619	32,091	0		31,619	
	684,827	464,911	(76,022)		608,805	▼
	6,824	4,749	(600)		6,224	▼
	113,757	92,207	24,172		137,929	▲
	3,516,389	3,152,720	(58,230)	0	3,458,159	
	Operating Expense					
	(217,483)	(155,560)	105,812		(111,671)	▼
	(89,815)	(32,569)	6,000		(83,815)	▼
	(170,044)	(63,916)	0		(170,044)	
	(75,539)	(35,915)	2,500		(73,039)	▼
	(71,760)	(37,175)	2,000		(69,760)	▼
	(297,992)	(81,148)	0		(297,992)	
	(372,924)	(113,665)	0		(372,924)	
	(1,122,947)	(682,273)	0		(1,122,947)	
	(2,662,628)	(1,949,454)	0		(2,662,628)	
	(395,022)	(190,893)	2,500		(392,522)	▼
	1,552	(28,111)	(30,000)		(28,448)	▲
	(5,474,602)	(3,370,680)	88,812	0	(5,385,790)	
	Funding Balance Adjustment					
	2,360,651	1,541,613	0		2,360,651	
	(36,765)	1,861	0		(36,765)	
	0	0	0		0	
	365,673	1,325,514	30,582	0	396,255	
	Capital Revenues					
	1,795,921	549,937	446,585		2,242,506	▲
	447,000	295,150	0		447,000	
	2,242,921	845,087	446,585	0	2,689,506	
	Capital Expenses					
	(200,000)	(682)	0		(200,000)	
	(723,000)	(9,617)	(300,000)		(1,023,000)	▲
	(600,000)	(313,744)	10,100		(589,900)	▼
	(14,500)	0	0		(14,500)	
	(1,236,362)	(515,211)	(216,199)		(1,452,561)	▲
	(445,000)	(35,551)	0		(445,000)	
	(3,218,862)	(874,805)	(506,099)	0	(3,724,961)	
	(975,941)	(29,718)	(59,514)	0	(1,035,455)	
	Financing					
	195,363	18,598	63,415		258,778	▲
	0	0	0		0	
	(181,409)	(107,653)	0		(181,409)	
	0	0	0		0	
	(91,775)	(40,478)	0		(91,775)	
	(77,821)	(129,532)	63,415	0	(14,406)	
	(1,053,762)	(159,250)	3,901	0	(1,049,861)	
	Net Operating, Capital and Financing					
	(688,089)	1,166,264	34,485	0	(653,604)	
	688,089	653,606	(34,485)		653,604	▼
	0	1,819,870	0	0	0	

FM Reg
33A(1)

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Excludes rubbish removal charges, interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"Standing proud, growing strong"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: To be a diverse and innovative economy with a range of local employment opportunities.

Environment: A sustainable natural and built environment that meets current and future community needs.

Social: A safe and welcoming community where everyone has the opportunity to contribute and belong.

Civic Leadership: A collaborative and innovative community with strong and vibrant leadership."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

EDUCATION AND WELFARE

Support of day care for children. Autumn Centre for Senior Citizens.
Youth & seniors projects.

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, walk trails, youth recreation,
Public halls and Mingenew Recreation Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

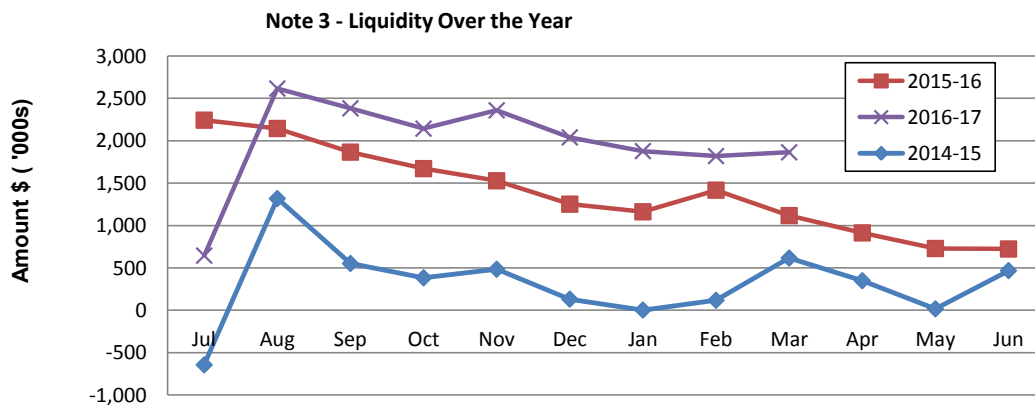
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	6,079	0.28%			Nil
Governance	2,647	20.12%			Nil
Law, Order and Public Safety	(1,204)	(5.69%)			Nil
Health	2,645	1175.56%			Nil
Education and Welfare	(1,470)	(41.31%)			Nil
Housing	73	0.08%			Nil
Community Amenities	(3,268)	(3.83%)			Nil
Recreation and Culture	24,759	78.72%	▲		LGIS insurance settlements for Town hall \$23,088
Transport	27,635	5.59%			Nil
Economic Services	242	5.22%			
Other Property and Services	6,025	6.01%			Ni
Operating Expenses					
General Purpose Funding	8,183	18.37%	▲		Nil
Governance	(60,202)	(44.14%)	▼		Internal admin allocation under budget130K Bushfire management plan expenses under budget\$23,925
Law, Order and Public Safety	44,206	37.55%	▲		
Health	17,105	30.83%	▲		Medical practitioner expenses are less than budgeted\$11K
Education and Welfare	11,791	20.86%	▲		Senior citizens building under budget \$6,283
Housing	41,763	44.52%	▲		Staff housing maintenance under budget \$28,824 Domestic Rubbish bin expenses under budget by \$22K, Mingenev revitalization project money has not been spent yet \$20K, Asbestos manager plan money has not been spent yet\$33K, Town Planning Scheme has not been finalise yet \$36K
Community Amenities	133,969	51.64%	▲		Public garden and reserve expenses are under budget \$57K, Community & sporting group support expenses has not been spent yet \$10K
Recreation and Culture	82,863	9.87%			
Transport	(135,177)	(6.76%)	▼		Following items are currently over budget - Mtce grading \$69k, Town Road Mtce \$9k, Rural Road Mtce \$73k The following items are currently under budget - MIG office maintenance\$5K, Area Promotion \$14K, admin allocation 16K
Economic Services	29,718	12.69%	▲		Following items are currently over and under budget - plant of cost allocation over by \$57K, Gross salary & wage is over budget by \$219K, Plant depreciation is under by \$57K
Other Property and Services	82,403	76.59%	▲		
Capital Revenues					
Grants, Subsidies and Contributions	(121,695)	(11.40%)	▼		Timing issue in regards to receive Independent Living Unit Grants \$363K
Proceeds from Disposal of Assets	(100)	(0.03%)			
Capital Expenses					
Land Held for Resale	(682)	(100.00%)			
Land and Buildings	65,778	83.27%	▲		Capital works (Staff Housing) not yet commenced (5 & 15 Field Street, KWH) Road construction cost are less than budgeted due to timing issue
Infrastructure - Roads	569,414	48.15%	▲		
Infrastructure - Footpaths	0				
Infrastructure - Drainage & Culverts	(3,102)				Moore Street drainage finalisation works
Infrastructure - Aerodromes	0				
Plant and Equipment	14,138	3.82%			Timing of purchases
Furniture and Equipment	6,999	100.00%	▲		Timing of purchases
Financing					
Loan Principal	203	0.13%			

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: NET CURRENT FUNDING POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		YTD 31 Mar 2017	30th June 2017	YTD 31 Mar 2016
		\$	\$	\$
Current Assets				
Cash - Unrestricted	4	1,429,206	621,333	891,711
Cash - Restricted Reserves	4	330,920	308,620	274,806
Cash - Restricted Unspent Grants		216,626	216,626	329,818
Investments		0	0	0
Rates - Current	6	208,662	37,608	53,937
Sundry Debtors	6	66,624	1,951	7,290
Provision for Doubtful Debts		(1,585)	(1,585)	(1,585)
ESL Levy		0	4,431	0
GST Receivable		13,150	4,060	16,661
Receivables - Other		0	0	0
Inventories - Fuel & Materials		5,300	13,285	2,453
Inventories - Land Held for Resale		40,394	80,788	80,788
		2,309,298	1,287,118	1,655,879
Current Liabilities				
Sundry Creditors		(33,319)	(200,583)	(180,595)
GST Payable		(33,190)	(10,022)	(2,334)
PAYG		(4,754)	4,497	(12,671)
Accrued Interest on Debentures		0	(34,074)	24,810
Accrued Salaries & Wages		(1,977)	(1,977)	0
Current Employee Benefits Provision		(261,493)	(261,493)	(239,906)
Current Loan Liability		(21,907)	(181,410)	(21,088)
		(356,641)	(685,063)	(431,783)
NET CURRENT ASSETS		1,952,657	602,055	1,224,096
Less:				
Cash - Restricted Reserves		(330,920)	(308,620)	(274,806)
Inventories - Land Held for Resale		(40,394)	(80,788)	(80,788)
Add Back:				
Current Loan Liability		21,907	181,410	21,088
Cash Backed Employee Provisions	7	261,493	261,493	239,906
Net Current Funding Position (Surplus / Deficit)		1,864,743	655,550	1,129,495



Comments - Net Current Funding Position

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	1.25%	1,420,617	216,626		1,637,243	NAB	At Call
Trust Bank Account	1.25%			116,376	116,376	NAB	At Call
Cash Maximiser Account (Muni)	0.70%	0	0		0	NAB	At Call
Cash On Hand	Nil	300	0		300	NAB	At Call
Reserve Funds	1.25%	0	330,920		330,920	NAB	At Call
(b) Term Deposits							
Short Term Deposits	0.00%	0	0		0		
Total		1,420,917	547,546	116,376	2,084,839		

Comments/Notes - Investments

A review of bank accounts held has been undertaken in conjunction with National Australia Bank. Following this review some changes have been made to the type of accounts we use. To improve interest earnings, the Cash Maximiser Accounts are no longer used (they were earning approximately 0.7% interest) and the Municipal, Trust and Reserve accounts are corporate cheque accounts and will earn interest at the RBA cash rate when balances are >\$250,000 and RBA Cash rate -0.25% when balances are <\$250,000

Restricted Cash

(1) Municipal Fund

Purpose for Funds Being Restricted	Funding Organisation	Date to be Expended	Amount
1 2014/15 Road Projects	Roads to Recovery	30 June 2018	52,905
2 Rural Watch	Office of Crime Prevention	30 September 2015	3,529
3 Mingenew Mullewa Rd	2012/13 CLGF Individual	28 February 2016	-
4 Town Revitalisation Plan	NPP		60,000
5 Town Planning Scheme	NPP		25,000
6 Yandanooka Melara Road	Roads to Recovery		75,191
7			
Sub-total			216,625

Shire of Mingenew
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 28th February 2017

Note 5: BUDGET AMENDMENTS
udget since budget adoption. Surplus/(Deficit)

GL Account / Job No.	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus(Deficit)	\$	\$	\$	\$ 688,089
	Actual Opening value as per audited financial report 30/6/2016					(34,483)	653,606
0121	Interim Rates Levied	Proposed	Operating Revenue		1,000		654,606
0131	Rates Legal Fees Recovered	Proposed	Operating Revenue			(1,100)	653,506
0141	Rates Concessions Granted	Proposed	Operating Revenue			(16,000)	637,506
0082	Rates Written Off	Proposed	Operating Expenses			(500)	637,006
0472	Rating Valuations	Proposed	Operating Expenses		5,000		642,006
0432	Interest on Overdraft	Proposed	Operating Revenue		1,000		643,006
0091	General Purpose Grant	Proposed	Operating Revenue		(886)		642,120
0041	Special Purpose Grants	Proposed	Operating Revenue		210,000		852,120
0071	Local Road Grants	Proposed	Operating Revenue		331		852,451
0061	Rates Penalty Interest	Proposed	Operating Revenue		5,000		857,451
0012	Conference Expenses	Proposed	Operating Expenses		5,000		862,451
0092	Councillor Training	Proposed	Operating Expenses		6,000		868,451
0122	Refreshments & Functions	Proposed	Operating Expenses		3,000		871,451
0523	Reimbursements	Proposed	Operating Revenue		11,000		882,451
0773	Contributions to Vehicle Expenses	Proposed	Operating Revenue			(540)	881,911
0262	LSL	Proposed	Operating Expenses		16,075		897,986
0272	Admin Salaries	Proposed	Operating Expenses		15,000		912,986
0302	Staff Training	Proposed	Operating Expenses		5,000		917,986
0322	Staff Conferences	Proposed	Operating Expenses		7,000		924,986
0392	Telephone	Proposed	Operating Expenses		4,000		928,986
0502	Consultants	Proposed	Operating Expenses		10,000		938,986
532	Asset Management	Proposed	Operating Expenses		28,737		967,723
0772	Administration Vehicles	Proposed	Operating Expenses		6,000		973,723
0703	Fines & Penalties	Proposed	Operating Revenue			(1,000)	972,723
0833	Dog / Cat Registration	Proposed	Operating Revenue			(1,000)	971,723
1002	Maternal & Infant Health Clinic	Proposed	Operating Expenses		4,000		975,723
1492	Mosquito Control	Proposed	Operating Expenses			(1,500)	974,223
1652	Senior Citizens Building	Proposed	Operating Expenses		2,000		976,223
1803	Domestic Refuse Removal	Proposed	Operating Revenue		2,160		978,383
1923	Commercial Refuse Removal	Proposed	Operating Revenue			(5,040)	973,343
1983	Septic Tank Fees	Proposed	Operating Revenue			(500)	972,843
2223	Development Application Fees	Proposed	Operating Expenses		300		973,143

Shire of Mingenew
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 28th February 2017

Note 5: BUDGET AMENDMENTS
udget since budget adoption. Surplus/(Deficit)

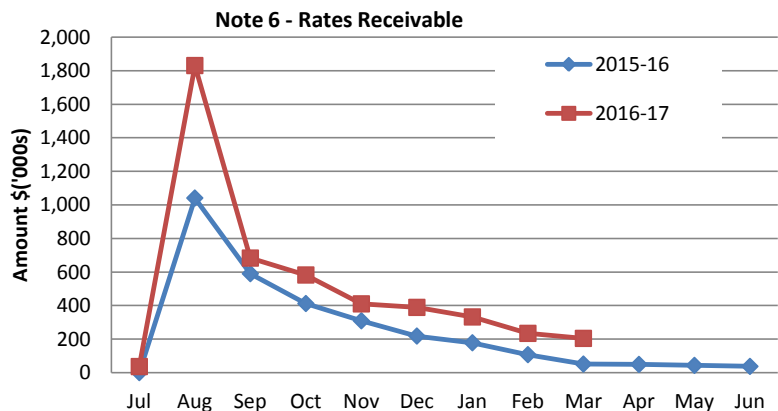
GL Account / Job No.	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2363	Cemetery Fees	Proposed	Operating Revenue		495		973,638
2393	Sundry Income	Proposed	Operating Revenue		500		974,138
2433	Grant Contributions	Feb 17 - 9.1.1	Capital Revenue		236,585		1,210,723
4203	Roads To Recovery Funding	Proposed	Operating Revenue		(76,374)		1,134,349
3533	Street Lighting Subsidy	Proposed	Operating Expenses		352		1,134,701
4273	Water Sales	Proposed	Operating Revenue			(600)	1,134,101
4232	Water Supply Stand Pipes	Proposed	Operating Expenses		2,500		1,136,601
4333	Charges - Private Works Various	Proposed	Operating Revenue			(7,500)	1,129,101
4483	Insurance Rebates	Proposed	Operating Revenue		1,672		1,130,773
4472	Fuel & Oils	Proposed	Operating Expenses		10,000		1,140,773
4482	Tyres & Sundries	Proposed	Operating Expenses		10,000		1,150,773
4492	Parts & Repairs	Proposed	Operating Expenses			(20,000)	1,130,773
4623	Mid West Industry Road Safety Alliance Reimbursements	Proposed	Operating Revenue		30,000		1,160,773
4662	Mid West Industry Road Safety Alliance Expenses	Proposed	Operating Expenses			(30,000)	1,130,773
	Town Hall Refurbishment	Proposed	Capital Expenses			(300,000)	830,773
6066	Depot Hill North Rd - RTR	Proposed	Capital Expenses		14,170		844,943
6067	Yandanooka Melara Rd - RTR	Proposed	Capital Expenses			(20,369)	824,574
	Special Purpose Grant - Yarragadee Bridge	Proposed	Capital Expenses			(210,000)	614,574
176	Ride on Mower	Proposed	Capital Expenses		10,100		624,674
	Transfer of Trust Funds	Proposed	Capital Revenue		63,415		688,089
Amended Budget Cash Position as per Council Resolution				0	650,132	(650,132)	688,089

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 6: RECEIVABLES

Receivables - Rates & Rubbish Receivable

	YTD 31 Mar 2017	30 June 2016
Opening Arrears Previous Years	\$ 37,608	\$ 37,608
Levied this year	1,852,748	1,709,614
Less Collections to date	(1,685,983)	(1,709,614)
Equals Current Outstanding	204,374	37,608
Net Rates Collectable	204,374	37,608
% Collected	89.19%	97.85%

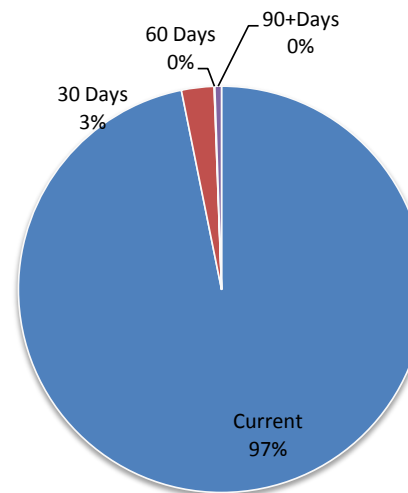


Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 64,510	\$ 1,723	\$ 40	\$ 351
Total Receivables General Outstanding				66,624

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Instalment Due Dates:

Instalment 1	27-Sep-16
Instalment 2	29-Nov-16
Instalment 3	3-Feb-17
Instalment 4	7-Apr-17

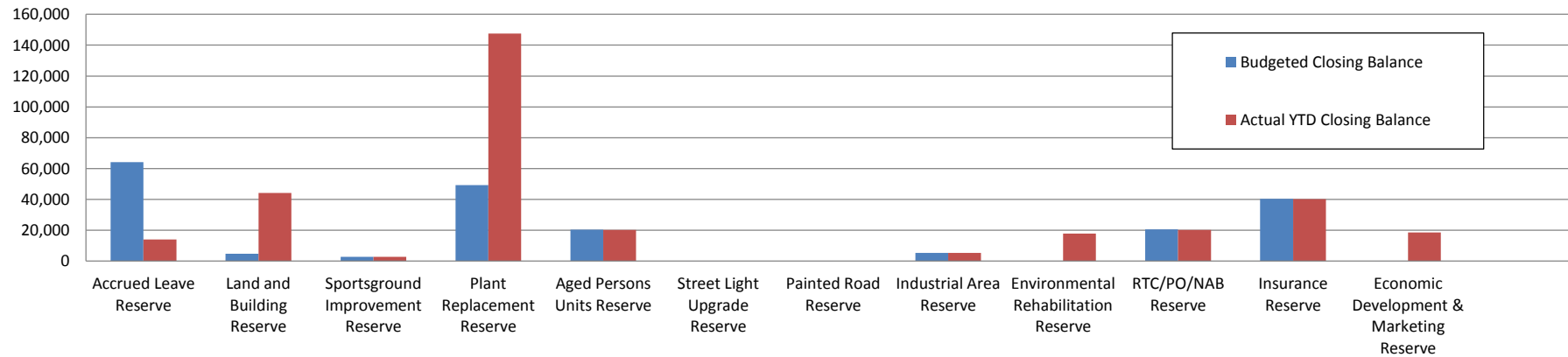
Comments/Notes - Receivables General

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	YTD Actual Transfers In (+)	YTD Budget Transfers Out (-)	YTD Actual Transfers Out (-)	Transfer out Reference	Budgeted Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Accrued Leave Reserve	13,907	139	104	50,139	0	0	0		64,185	14,011
Land and Building Reserve	43,920	439	327	439	0	(40,000)	0		4,798	44,248
Sportsground Improvement Reserve	2,695	27	20	27	0	0	0		2,749	2,715
Plant Replacement Reserve	146,392	1,460	1,091	1,460	0	(100,000)	0		49,312	147,483
Aged Persons Units Reserve	20,002	200	149	200	0	0	0		20,402	20,151
Street Light Upgrade Reserve	14,307	143	70	143	0	(14,449)	(14,376)		144	0
Painted Road Reserve	4,202	42	20	42	0	(4,244)	(4,222)		42	0
Industrial Area Reserve	5,228	52	39	52	0	0	0		5,332	5,266
Environmental Rehabilitation Reserve	17,799	178	133	178	0	(17,977)	0		178	17,932
RTC/PO/NAB Reserve	20,153	202	150	202	0	0	0		20,557	20,303
Insurance Reserve	20,016	200	149	20,200	20,000	0	0		40,416	40,165
Economic Development & Marketing Reserve	0	0	48	18,693	18,598	(18,693)	0		0	18,646
	308,620	3,082	2,301	91,775	38,598	(195,363)	(18,598)	0	208,114	330,920

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 03 2017			
					2016/17 Budget Profit/(Loss)	2016/17 Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
				Plant and Equipment				
85,270	(2,525)	82,340	(405)	CEO Vehicle (2)	0	(405)	(405)	2x changeover done
123,547	(1,794)	119,434	(2,319)	DCEO Vehicle (4)	0	(2,319)	(2,319)	3 x changeovers done
123,443	(6,175)	118,978	1,710	Works Manager Vehicle (3)	0	1,710	1,710	3x changeovers done
			0	11 Tonne Dual Cab Truck (A# 0591)	43,000	0	(43,000)	
332,261	(10,494)	320,752	(1,014)		43,000	(1,014)	(44,014)	

Comments - Capital Disposal/Replacements

Management vehicles are scheduled to be changed over at 15,000kms

Assets disposed:

A#890 - Mi 177	8 July 2016
A#0682 - Mi 108	3 August 2016
A# 0681 - 1 Mi	7 September 2016
A#897 - Mi 177	13 October 2016
A# 892 - Mi 108	28 November 2016
A# 898 - 1 Mi	9 January 2017
A#900- Mi 177	9 February 2017
A#901- Mi108	17-March-2017

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$
General Rate											
GRV - Mingenew & Yandanooka	13.5884	145	1,568,940	212,194	(66)		212,127	213,194			213,194
UV - Rural & Mining	1.4014	113	102,310,000	1,433,772	(13,793)		1,419,979	1,433,767			1,433,767
Sub-Totals		258	103,878,940	1,645,966	(13,860)	0	1,632,107	1,646,961	0	0	1,646,961
Minimum Payment	Minimum \$										
GRV - Mingenew & Yandanooka	655	77	90,176	50,435	655		51,090	55,675	0	0	55,675
UV - Rural & Mining	1500	37	1,353,478	55,500			55,500	55,500	0	0	55,500
Sub-Totals		114	1,443,654	105,935	655	0	106,590	111,175	0	0	111,175
Concessions							1,738,697				1,758,136
Amount from General Rates							(15,822)				(6,235)
Ex-Gratia Rates (CBH)							1,722,875				1,751,901
Specified Area Rates							34,657				34,666
Totals							0				0
							1,757,532				1,786,567

Comments - Rating Information

No differential rates levied in 2016/17

Concession provided on GRV properties in Yandanooka Townsite of 50%

Concession provided on UV minimum properties (Resolved at October meeting)

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual	YTD Budget	YTD Actual	Budget	YTD Actual	Budget
			\$	\$	\$	\$	\$	\$
Education & Welfare								
Loan 137 - Senior Citizens Buildings	96,719		2,505	2,543	94,214	94,176	2,126	6,424
Housing								
Loan 133 - Triplex	73,136		11,370	11,370	61,766	61,766	3,286	5,317
Loan 134 - SC Housing	52,130		5,649	5,648	46,481	46,482	2,314	3,516
Loan 136 - Staff Housing	118,462		7,727	7,726	110,735	110,736	5,792	8,230
Loan 142 - Staff Housing	65,811		9,658	9,658	56,153	56,153	2,415	3,639
Recreation & Culture								
Loan 138 - Pavilion Fitout	92,850		2,405	2,441	90,445	90,409	2,041	6,167
Transport								
Loan 139 - Roller	39,168		14,913	14,912	24,255	24,256	1,655	2,603
Loan 141 - Grader	106,509		24,266	24,266	82,243	82,243	4,277	6,909
Loan 143 - 2 x Trucks	54,770		54,770	54,770	(0)	0	1,365	2,329
Loan 144 - Side Tipping Trailer	65,812		9,658	9,658	56,154	56,154	2,415	3,639
Loan 145 - Drum Roller	121,810	0	16,581	16,714	105,229	105,096	1,195	4,497
	887,177	0	159,503	159,706	727,674	727,471	28,880	53,270

All debenture repayments were financed by general purpose revenue.

Interest Repayment Actual YTD shows negative balances due to Interest accrual to 30 June 2016.

(b) New Debentures

Nil

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Forecast Budget	2016-17 Original Budget	Variations Additions (Deletions)	Operating 2016/17 Budget	Capital 2016/17 Budget	Recoup Status	
								2016-17 YTD Actual	2016-17 YTD Budget
		(Y/N)	\$	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING									
Financial Assistance Grant - Roads	Grants Commission	Y	301,155	300,824	331	300,824	0	225,866	225,618
Financial Assistance Grant - General	Grants Commission	Y	273,240	274,126	(886)	274,126	0	204,930	205,593
LAW, ORDER, PUBLIC SAFETY									
ESL Administration Grant	Department of Fire & Emergency Services	Y	4,400	4,400	0	4,400	0	4,000	4,400
ESL Annual Grant	Department of Fire & Emergency Services	Y	26,500	26,500	0	26,500	0	13,250	13,250
Bushfire Management Plan	Department of Fire & Emergency Services	Y	42,500	42,500	0	0	42,500	0	0
HEALTH									
Childcare Facility Upgrade	MWDC	N	70,000	70,000	0	0	70,000	0	0
EDUCATION & WELFARE									
Seniors Week Grant	COTAWA	N	1,000	1,000	0	1,000	0	1,000	1,000
Community Christmas Tree	CBH	N	2,000	2,000	0	2,000	0	0	2,000
HOUSING									
Independent Living Units	WCHS	Y	395,545	395,545	0	0	395,545	31,818	395,545
COMMUNITY AMENITIES									
Town Planning	NPP	Y	0	0	0	0	0	0	0
Thank a Volunteer Day	Department of Local Government & Communities	N	1,000	1,000	0	1,000	0	0	0
Anzac Day	TBA	N	3,000	3,000	0	3,000	0	0	0
Rural Womens Day	TBA	N	1,000	1,000	0	1,000	0	4,000	5,000
Transfer Station	Mid West Development Commission	Y	50,000	50,000	0	0	50,000	45,000	50,000
RECREATION AND CULTURE									
Museum	Lotterywest	N	10,000	10,000	0	0	10,000	0	10,000
Museum	Museum Committee	Y	5,000	5,000	0	0	5,000	0	0
Enanty Barn	TBA	N	50,000	50,000	0	0	50,000	0	0
Littlewell	TBA	N	15,000	15,000	0	0	15,000	0	0
Railway Station	Lotterywest	N	35,000	35,000	0	0	35,000	0	0
Football Oval Lights	DSR	Y	50,000	50,000	0	0	150,000	0	0
Football Oval Lights	Football Club	Y	30,000	30,000	0	0	30,000	0	0
Hockey Oval Lights	Hockey Club	Y	13,200	13,200	0	0	13,200	13,200	0
TRANSPORT									
Direct Grant	Main Roads WA	Y	72,224	72,224	0	72,224	0	72,224	72,224
Blackspot Funding	Main Roads WA	Y	40,000	40,000	0	0	40,000	16,000	16,000
Regional Road Group	Main Roads WA	Y	386,000	386,000	0	0	386,000	327,333	154,000
Financial Assistance Special Grant - Bridge	Department of Infrastructure	Y	210,000	0	210,000	0	0	157,500	157,500
Roads To Recovery	Department of Infrastructure	Y	354,802	431,176	(76,374)	0	431,176	354,802	431,176
Street Lighting	Main Roads WA	Y	2,352	2,000	352	2,000	0	2,352	0
ECONOMIC SERVICES									
Mingenev Hill Walk Trail	TBA	N	15,000	15,000	0	0	15,000	0	0
OTHER PROPERTY & SERVICES									
Industrial Subdivision	Mid West Development Commission	N	100,000	100,000	0	0	100,000	0	0
Rural Residential Subdivision	Mid West Development Commission	N	100,000	100,000	0	0	100,000	0	0
TOTALS			2,659,918	2,526,495	133,423	688,074	1,938,421	1,473,276	1,743,306

Operating	Operating	687,871	688,074			527,622	529,085
Non-Operating	Non-operating	1,762,047	1,838,421			945,653	1,056,721
		<u>2,449,918</u>	<u>2,526,495</u>			<u>1,473,276</u>	<u>1,585,806</u>

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Mar-17
	\$	\$	\$	\$
BCITF Levy	1,374	641	(2,014)	0
BRB Levy	1,086	801	(1,883)	4
Autumn Committee	974	0	0	974
Community Bus	2,460	140	(400)	2,200
ANZAC Day Breakfast Donation	501	0	0	501
Building Relocation Bond	1,000	0	0	1,000
Mid West Industry Road Safety Alliance	39,650	52,250	(55,002)	36,898
Mingenew Cemetery Group	4,314	0	0	4,314
Bonds		0	0	
Housing Bonds	1,428			1,428
Cool Room Bond	530			530
Outdoor Camera Bond	350			350
Animal Trap Bond	50		(50)	0
Projector Screen	0	20	(20)	0
Other Bonds	200			200
Rates Incentive Prizes	200	0	(100)	100
Sinosteel Community Trust Fund	63,415	0	0	63,415
Tree Planter - LCDC	88	0	0	88
Weary Dunlop Memorial	87	0	0	87
Mingenew P & C - NBN Rental	0	6,190	(6,190)	0
Joan Trust	961	1,200	0	2,161
Youth Advisory Council	746	0	0	746
Centenary Committee	897	0	0	897
Community Christmas Tree	132	300	0	432
Silverchain Committee	2,268	0	(2,268)	0
Seniors Donations	0	50	0	50
	122,711	61,592	(67,927)	116,376

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Land Held for Resale							
Community Amenities							
Other Property & Services							
	Rural Residential Area Development	4504	100,000	100,000	0	0	100,000
	Industrial Area Development	4644	100,000	100,000	0	682	99,318
	Other Property & Services Total		200,000	200,000	0	682	682
	Land Held for Resale Total		200,000	200,000	0	682	682
Land & Buildings							
Governance							
	Shire Office	0594	15,000	15,000	15,000	0	15,000
	Housing Total		15,000	15,000	15,000	0	15,000
Health							
	Child Care Facility	0075	80,000	80,000	0	0	80,000
	Child Care Facility	0074	0	0	0	22	(22)
	Health Total		80,000	80,000	0	22	79,978
Education & Welfare							
	Men's Shed Ablution Block	0048	0	0	0	0	0
	Education & Welfare Total		0	0	0	0	0
Land & Buildings							
Housing							
	Construction - Staff Housing	9003	5,000	5,000	4,998	4,151	849
	Construction - Staff Housing	9005	10,000	10,000	9,999	0	10,000
	Construction - Staff Housing	9006	7,000	7,000	6,999	0	7,000
	Construction - Staff Housing	9010	10,000	10,000	9,999	0	10,000
	Aged Care Units	0165	450,000	450,000	0	1,263	448,737
	Silver Chain House	0166	11,000	11,000	0	0	11,000
	Housing Total		493,000	493,000	31,995	5,414	487,586
Recreation And Culture							
	Town Hall	2434	300,000	0	0	2,981	297,019
	Enanty Barn	0067	50,000	50,000	0	0	50,000
	Museum	0068	20,000	20,000	20,000	0	20,000
	Old Roads Building	0069	12,000	12,000	12,000	0	12,000
	Old Railway Station	0070	35,000	35,000	0	0	35,000
	Recreation And Culture Total		417,000	117,000	32,000	2,981	414,019
Transport Total							
	Depot	0027	18,000	18,000	0	0	18,000
	Transport Total		18,000	18,000	0	0	18,000
Economic Services							
	Business Incubator	5964	0	0	0	4,800	(4,800)
	Economic Services Total		0	0	0	4,800	(4,800)
	Land & Buildings Total		1,023,000	723,000	78,995	13,217	1,009,783
Infrastructure - Drainage/Culverts							
Transport							
	Moore Street Drainage	3284	0	0	0	3,102	(3,102)
	Transport Total		0	0	0	3,102	(3,102)
	Infrastructure - Drainage/Culverts Total		0	0	0	3,102	(3,102)

SHIRE OF MINGENEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Infrastructure - Footpaths							
Transport							
	Midlands Road Town Footpaths	1291	0	0	0	0	
	Transport Total	0	0	0	0	0	
	Infrastructure - Footpaths Total	0	0	0	0	0	
Infrastructure - Other							
Community Amenities							
	Waste Transfer Station	3084	185,000	185,000	185,376	0	185,000
	Little Well Project	0071	45,000	45,000	45,303	0	45,000
	Mingenew Hill Project	0142	30,000	30,000	0	0	30,000
	Community Amenities Total	260,000	260,000	230,679	0	260,000	
Recreation							
	Hockey Oval Lights	0076	35,000	35,000	35,000	35,000	0
	RV Friendly Site Development	0077	0	0	0	170	(170)
	Football Oval Lights	0140	130,000	130,000	129,996	381	129,619
	Water Tanks & Reticulation	0167	20,000	20,000	0	0	20,000
	Community Amenities Total	185,000	185,000	164,996	35,551	149,449	
	Infrastructure - Other Total	445,000	445,000	395,675	35,551	409,449	
Furniture & Office Equip.							
Governance							
	Electronic Whiteboard	0014	3,500	3,500	0	0	3,500
	Replacement Computers	0574	8,000	8,000	3,999	0	8,000
	Governance Total	11,500	11,500	3,999	0	11,500	
Recreation							
	Christmas Lights	0065	3,000	3,000	3,000	0	3,000
	Recreation Total	3,000	3,000	3,000	0	3,000	
Transport							
	Nil			0	0	0	
	Transport Total	0	0	0	0	0	
	Furniture & Office Equip. Total	14,500	14,500	6,999	0	14,500	
	Infrastructure - Aerodomes Total	0	0	0	0	0	

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Original Full Year Budget	YTD Budget	YTD Actual	Variance (Over)/Under	Comment
Plant , Equip. & Vehicles							
Governance							
	CEO Vehicle Replacement	0554	90,000	90,000	43,000	86,340	3,660
	DCEO Vehicle Replacement	0554	180,000	180,000	84,000	124,889	55,111
	30 KVA Generator	0554	15,000	15,000			15,000
	Governance Total		285,000	285,000	127,000	211,229	73,771
Transport							
	Works Manager Vehicle	0170	135,000	135,000	82,800	124,433	10,567
	Sundry Plant	0171	10,000	10,000	0	0	10,000
	Dual Cab Truck	0173	100,000	100,000	100,000	0	100,000
	Ride On Mower	0176	19,900	30,000	19,900	0	19,900
	Road Broom	0177	20,000	20,000	20,000	0	20,000
	Slasher	0178	20,000	20,000	20,000	19,900	100
	Transport Total		304,900	315,000	242,700	144,333	160,567
Plant , Equip. & Vehicles Total			589,900	600,000	369,700	355,562	234,338
Roads & Bridges							
Transport							
	Yandanooka NE Intersection	BS05	60,000	60,000	0	0	60,000
	Roadworks Construction - Own Resources	0001	66,184	66,184	66,184	0	66,184
	Roadworks Construction - Own Resources	3124	0	0	0	900	(900)
	Depot Hill North Road (R2R)	6066	154,149	168,319	154,144	154,149	0
	Yandanooka Melara Rd (R2R)	6067	158,716	138,347	158,715	158,716	(0)
	Mooriary Road (R2R)	6074	224,512	224,512	224,508	36,151	188,361
	Yarragadee Bridge (R2R)	6075	210,000	0	0	0	210,000
	Depot Hill Road Reseal (RRG)	RR62	139,000	139,000	139,000	84,717	54,283
	Mingenew Mullewa Road Reseal (RRG)	RR65	0	0	0	178,504	(178,504)
	Mingenew Mullewa Road Reseal (RRG)	RR63	440,000	440,000	440,000	0	440,000
	Transport Total		1,452,561	1,236,362	1,182,551	613,137	839,424
Roads (Non Town) Total			1,452,561	1,236,362	1,182,551	613,137	839,424
Capital Expenditure Total			3,724,961	3,218,862	2,033,920	1,021,251	2,505,073

9.1.2 ACCOUNTS FOR PAYMENT – MONTH ENDING 31 MARCH 2017

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Disclosure of Interest: Nil
Date: 13 April 2017
Author: Durga Ojha, Manager of Finance
Senior Officer: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council confirm the payment of creditors for the month of March 2017 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

Attachment

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.2
--

That Council confirm the accounts as presented for March 2017 from the Municipal & Trust Fund totalling \$282,632.36 represented by Electronic Funds Transfers of EFT 10644 to EFT10732, Direct Deduction DD7993.1, 2,3 and 4 DD8011.1, 2,3,4&5, Trust Cheque 501,502 & 503, Trust EFT 10719 Municipal Cheque numbers 8131-8136.

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Shire of MINGENEW
List of Accounts for March 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
500	07/03/2017	MINGENEW SHIRE COUNCIL	MWIRSA REFUND CP85	T		7,700.00
501	07/03/2017	Building & Construction Industry Training Fund	FEB 17 BCITF RETURN	T		31.75
502	07/03/2017	Builder's Registration Board	BUILDING APPLICATIONS RETURN FOR FEBRUARY 2017	T		283.25
8131	07/03/2017	WILLIAM JONES	REIMBURSEMENT	M		500.00
8132	07/03/2017	SYNERGY	POWER	M		7,289.10
8133	13/03/2017	Department Of Commerce	CHARGES	M		464.00
8134	13/03/2017	MINGENEW SHIRE COUNCIL	Payroll deductions	M		195.00
8135	13/03/2017	PALM ROADHOUSE	CHARGES	M		64.70
8136	20/03/2017	SYNERGY	CHARGES	M		3,586.70
EFT10644	02/03/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN	M		23,267.86
EFT10645	07/03/2017	ALCOLIZER TECHNOLOGY	CHARGES	M		1,274.90
EFT10646	07/03/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	CHARGES	M		332.52
EFT10647	07/03/2017	Courier Australia	FREIGHT	M		36.95
EFT10648	07/03/2017	CLAW ENVIRONMENTAL	CHARGES	M		1,045.06
EFT10649	07/03/2017	DONGARA DRILLING & ELECTRICAL	CHARGES	M		206.25
EFT10650	07/03/2017	GREENFIELD TECHNICAL SERVICES	CHARGES	M		539.00
EFT10651	07/03/2017	GREAT SOUTHERN FUEL SUPPLIES	CHARGES	M		441.39
EFT10652	07/03/2017	CANINE CONTROL	FEES	M		1,012.00

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List of Accounts for March 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10653	07/03/2017	MINGENEW P & C	NBN CO LEASE PAYMENT	M		6,190.29
EFT10654	07/03/2017	MINGENEW BAKERY	CHARGES	M		56.40
EFT10655	07/03/2017	PEMCO DIESEL PTY LTD	CHARGES	M		3,560.43
EFT10656	07/03/2017	PRITCHARD BOOKBINDERS	CHARGES	M		89.65
EFT10657	07/03/2017	TYREPOWER	CHARGES	M		490.62
EFT10658	07/03/2017	WALGA	CHARGES	M		1,100.00
EFT10659	07/03/2017	WESTERN POWER	CHARGES	M		750.00
EFT10660	07/03/2017	MINGENEW FABRICATORS	CHARGES	M		43.73
EFT10661	08/03/2017	Shire of Mingenew - Payroll	PAYROLL	M		27,362.29
EFT10662	08/03/2017	Australian Services Union	Payroll deductions	M		52.70
EFT10663	08/03/2017	CHILD SUPPORT AGENCY	Payroll deductions	M		263.48
EFT10664	08/03/2017	LGRCEU	Payroll deductions	M		20.50
EFT10665	13/03/2017	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	LEASE	M		421.30
EFT10666	13/03/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN	M		8,620.97
EFT10667	13/03/2017	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	CHARGES	M		711.17
EFT10668	13/03/2017	Asphalt In A Bag	CHARGES	M		1,718.75
EFT10669	13/03/2017	AVON WASTE	CHARGES	M		2,343.53
EFT10670	13/03/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	CHARGES	M		116.80

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List of Accounts for March 2017

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10671	13/03/2017	Cr Michelle Bagley	FEES	M		3,325.00
EFT10672	13/03/2017	Butler Settineri	CHARGES	M		1,760.00
EFT10673	13/03/2017	Courier Australia	FREIGHT	M		488.31
EFT10674	13/03/2017	CR GARY COSGROVE	FEES	M		895.00
EFT10675	13/03/2017	CHAMPION BAY SETTLEMENTS	Rates refund for assessment A855 Lot 66 STRAWBERRY N-E ROAD MI	M		63.62
EFT10676	13/03/2017	CR KARL CRIDDLE	FEES	M		895.00
EFT10677	13/03/2017	DONGARA DRILLING & ELECTRICAL	CHARGES	M		721.60
EFT10679	13/03/2017	CR LEAH EARDLEY	FEES	M		895.00
EFT10680	13/03/2017	IRWIN PLUMBING SERVICES	CHARGES	M		2,051.50
EFT10681	13/03/2017	Crispian Charles Reginald Lucken	FEES	M		895.00
EFT10682	13/03/2017	MINGENEW COMMUNITY RESOURCE CENTRE	CHARGES	M		50.00
EFT10683	13/03/2017	MINGENEW SPRING CARAVAN PARK	CHARGES	M		826.00
EFT10684	13/03/2017	MARKETFORCE	CHARGES	M		172.02
EFT10685	13/03/2017	CR HELEN NEWTON	FEES	M		1,470.00
EFT10686	13/03/2017	OCLC	CHARGES	M		603.33
EFT10687	13/03/2017	OSA PRODUCTIONS TRUST	CHARGES	M		550.00
EFT10688	13/03/2017	CR MARGUERITE PEARCE	FEES	M		895.00
EFT10689	13/03/2017	SUNSET IT SOLUTIONS	CHARGES	M		873.30

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10690	13/03/2017	Telstra Corporation	CHARGES	M		105.56
EFT10691	13/03/2017	ID & LJ Thomas	REIBURSEMENT	M		120.00
EFT10692	13/03/2017	VELPIC	CHARGES	M		385.00
EFT10693	13/03/2017	WALGA	CHARGES	M		567.00
EFT10694	13/03/2017	MINGENEW FABRICATORS	CHARGES	M		1,867.69
EFT10695	20/03/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOANS	M		45,569.25
EFT10696	20/03/2017	AUSTRALIA POST	POSTAGE	M		201.04
EFT10697	20/03/2017	Courier Australia	FREIGHT	M		10.30
EFT10698	20/03/2017	CALIBRE CONSULTING	CHARGES	M		3,960.00
EFT10699	20/03/2017	LANDGATE	CHARGES	M		64.70
EFT10700	20/03/2017	GREAT NORTHERN RURAL SERVICES	CHARGES	M		153.12
EFT10701	20/03/2017	GLOBE AUSTRALIA PTY LTD	CHARGES	M		616.00
EFT10702	20/03/2017	JR & A HERSEY PTY LTD	CHARGES	M		2,420.00
EFT10703	20/03/2017	Sarah Kempton	REIMBURSEMENT	M		208.80
EFT10704	20/03/2017	State Library Of Western Australia	CHARGES	M		301.22
EFT10705	20/03/2017	STARICK TYRES	TYRES	M		5,891.85
EFT10706	20/03/2017	LANDMARK	CHARGES	M		173.22
EFT10707	20/03/2017	Telstra Corporation	TELSTRA	M		1,665.44

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10708	21/03/2017	Australian Taxation Office	FEB BAS	M		6,452.00
EFT10709	22/03/2017	Shire of Mingenew - Payroll	PAYROLL	M		29,631.62
EFT10710	22/03/2017	Australian Services Union	Payroll deductions	M		52.70
EFT10711	22/03/2017	Courier Australia	FREIGHT	M		41.17
EFT10712	22/03/2017	CHILD SUPPORT AGENCY	Payroll deductions	M		263.48
EFT10713	22/03/2017	LGRCEU	Payroll deductions	M		20.50
EFT10714	22/03/2017	MIDWEST CHAMBER OF COMMERCE & INDUSTRY INC	CHARGES	M		195.00
EFT10715	22/03/2017	S&C SMART	CHARGES	M		4,400.00
EFT10716	22/03/2017	YOUNG MOTORS	CHARGES	M		2,341.05
EFT10717	22/03/2017	DURGA P Ojha	REIMBURSEMENT	M		1,841.90
EFT10718	24/03/2017	GREG HADLOW	CHARGES	M		825.00
EFT10719	27/03/2017	ANDREWS & CO	MWIRSA REFUND ANDREWS & CO	T		1,650.00
EFT10720	27/03/2017	LEADING EDGE COMPUTERS	CHARGES	M		60.00
EFT10721	27/03/2017	ATOM SUPPLY	CHARGES	M		1,329.20
EFT10722	27/03/2017	AVON WASTE	CHARGES	M		2,369.76
EFT10723	27/03/2017	ELDERS LIMITED	CHARGES	M		410.30
EFT10724	27/03/2017	GERALDTON MOWER & REPAIR SPECIALISTS	CHARGES	M		269.00
EFT10725	27/03/2017	GREENFIELD TECHNICAL SERVICES	CHARGES	M		451.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10726	27/03/2017	GREAT NORTHERN RURAL SERVICES	CHARGES	M		150.61
EFT10727	27/03/2017	GREAT SOUTHERN FUEL SUPPLIES	FUEL	M		12,073.83
EFT10728	27/03/2017	CANINE CONTROL	FEES	M		1,012.00
EFT10729	27/03/2017	MINGENEW IGA X-PRESS & LIQUOR	GROCERIES	M		1,165.69
EFT10730	27/03/2017	PEMCO DIESEL PTY LTD	REPAIRS	M		6,645.10
EFT10731	27/03/2017	WESTRAC PTY LTD	REPAIRS	M		1,130.94
EFT10732	30/03/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN	M		7,564.10
EFT10744	31/03/2017	NAB BUSINESS VISA	2Credit Card Payment for the Month of March	M		3,451.54
DD7993.1	08/03/2017	WA SUPER	Payroll deductions	M		4,861.93
DD7993.2	08/03/2017	PERSONAL CHOICE PRIVATE FUND EWRAP SUPER	Superannuation contributions	M		1,082.73
DD7993.3	08/03/2017	PRIME SUPER	Superannuation contributions	M		215.29
DD7993.4	08/03/2017	BEATTIE PETA SMSF PTY LTD	Superannuation contributions	M		187.95
DD8011.1	22/03/2017	WA SUPER	Payroll deductions	M		5,038.30
DD8011.2	22/03/2017	PERSONAL CHOICE PRIVATE FUND EWRAP SUPER	Superannuation contributions	M		1,082.73
DD8011.3	22/03/2017	MLC SUPER FUND	Superannuation contributions	M		63.44
DD8011.4	22/03/2017	PRIME SUPER	Superannuation contributions	M		219.08
DD8011.5	22/03/2017	BEATTIE PETA SMSF PTY LTD	Superannuation contributions	M		190.51

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	272,967.36
T	TRUST- NATIONAL AUST BANK	9,665.00
TOTAL		282,632.36

NATIONAL BUSINESS MASTERCARD**28 January to 28 February****CEO - Martin Whitely**

Parts & Repairs MUN	\$411.27
Risk Mitigation MUN	\$118.78
Office Expenses - Other MUN	\$128.37
Sporting Complex & Amenities MUN	\$164.21
Office Expenses - Other MUN	\$25.50
Refreshments & Functions MUN	\$45.10
Conference Expenses MUN	\$386.00
Website Development / Training MUN	\$348.00
Bank Charges MUN	\$9.00
Total	\$1,636.23

Warren Borrett

Roads to Recovery MUN	\$271.29
Bank Charges MUN	\$9.00
Parts & Repairs MUN	\$272.77
Staff Expenses Other - Medical etc MUN	\$41.80
Total	\$594.86

Nita Jane

Computer S / W Licensing & Support MUN	\$209.90
Donations & Gifts MUN	\$165.60
Bank Charges MUN	\$10.44
Total	\$385.94

NATIONAL BUSINESS MASTERCARD**28 February to 30 March****CEO - Martin Whitely**

Staff Expenses Other - Medical etc MUN	\$40.00
Computer S / W Licensing & Support MUN	\$179.90
Staff Expenses Other - Medical etc MUN	\$339.00
Parts & Repairs MUN	\$98.04
Bank Charges MUN	\$9.00
Total	\$665.94

Warren Borrett

Parts & Repairs MUN	\$159.57
Bank Charges MUN	\$9.00
Total	\$168.57

Licensing

Direct Debit from Municipal Bank 1/03/2017 to 29/3/2017	\$53,710.05
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Bank Fees Direct Debit from Municipal Bank	\$595.34
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Staff Payroll

PPE 8/3/2017	\$27,362.29
PPE 22/3/2017	\$29,631.62

Total **\$56,993.91**

9.3 ADMINISTRATION

Nil

9.4 TOWN PLANNING

Nil

9.5 BUILDING

Nil

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

11.2 STAFF

12.0 CONFIDENTIAL ITEMS

12.1 RANGER & EMERGENCY SERVICES OFFICER

This matter will be dealt with as a confidential item in accordance with Section 5.23 of the Local Government Act as it contains information about a matter affecting an employee and/or a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

13.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 17 May 2017 commencing at 4.30pm.

14.0 CLOSURE