



**MINUTES OF THE
SPECIAL MEETING
HELD ON
WEDNESDAY
26 May 2014**

SHIRE OF MINGENEW



WILDFLOWER COUNTRY

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SHIRE OF MINGENEW

MINUTES OF SPECIAL MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 26 May 2014 COMMENCING AT 5:01PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 5:01pm.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
AT Sobey	Councillor	Town Ward
HM Newton	Councillor	Town Ward
C Lucken	Councillor	Town Ward

STAFF

CL Watson	Acting Chief Executive Officer
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APOLOGIES

MC Sully	Chief Executive Officer
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3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

Nil

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICERS REPORTS

9.1 HEALTH, BUILDING AND TOWN PLANNING

Nil

9.2 COMMUNITY DEVELOPMENT

Nil

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 DESIGNATED SENIOR EMPLOYEE'S

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 26th May, 2013
Author: Cameron Watson – Acting Chief Executive Officer

SUMMARY

This report makes a recommendation on the designation as Senior Employees of the Manager of Works and the Manager of Finance and Administration.

ATTACHMENT

Nil

BACKGROUND

The Local Government Act 1995 allows for Council to designate certain employee's or positions within Councils organisational structure as designated Senior Employee's.

COMMENT

When a position within Councils organisational structure is designated as a Senior Employee under section 5.37 of the Local Government Act 1995, there are certain requirements imposed, these are:

- 1) The Chief Executive Officer is to inform Council of each proposal to employ or dismiss a Senior Employee and Council may accept or reject the Chief Executive Officers recommendation.
- 2) If a Senior Employee's position becomes vacant, it must be advertised in a prescribed manner. This is not a requirement if the current incumbent's contract is to be renewed.
- 3) The performance of Designated Senior Employees who are employed for a term of more than one year are required to be reviewed at least once in every year of employment.
- 4) Designated Senior Employees are required to be employed under a Contract.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.37 of the Local Government Act 1995
Regulation 18A & 18B of the Local Government (Administration) Regs 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

140520 COUNCIL DECISION – ITEM 9.3.1

Moved: Councillor Cosgrove

Seconded: Councillor Newton

That the positions of Works Manager and Manager Finance and Administration of the Shire of Mingenew be and are hereby '*designated positions*' pursuant to section 5.37 (1) of the Local Government Act 1995.

CARRIED 7/0

9.4 FINANCE
Nil

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS
Nil

11.2 STAFF
Nil

12.0 CONFIDENTIAL ITEMS

140521 COUNCIL DECISION – ITEM 12.1

Moved: Councillor Pearce

Seconded: Councillor Gledhill

That the meeting move behind closed doors to discuss Item's 12.2.1 and 12.3.1 which are of a confidential nature.

CARRIED 7/0

12.2 ITEM RELATES TO A STAFF MATTER

140522 COUNCIL DECISION – ITEM 12.2.1

Moved: Councillor Gledhill

Seconded: Councillor Newton

Decision relating to Staff Matter was accepted as presented.

CARRIED 7/0

12.3 ITEM RELATES TO A STAFF MATTER

140523 COUNCIL DECISION – ITEM 12.3.1

Moved: Councillor Pearce

Seconded: Councillor Lucken

Decision relating to Staff Matter was accepted as presented.

CARRIED 7/0

140524 COUNCIL DECISION – ITEM 12.4

Moved: Councillor Newton

Seconded: Councillor Pearce

That the meeting move from behind closed doors and normal business be resumed.

CARRIED 7/0

13.0 TIME AND DATE OF NEXT MEETING
Nil

14.0 CLOSURE
The Shire President thanked all for attending and declared the meeting closed at 5:20pm

These minutes were confirmed at an Ordinary Council meeting on 18 June 2014

Signed _____
Presiding Officer

Date: _____