



**MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
TUESDAY**

17 September 2013

SHIRE OF MINGENEW



WILDFLOWER COUNTRY

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SHIRE OF MINGENEW

MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON

17 September 2013

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 4.05pm.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
AT Sobey	Councillor	Town Ward
HM Newton	Councillor	Town Ward

STAFF

MC Sully	Chief Executive Officer
CL Watson	Manager of Finance & Administration

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 DECLARATIONS OF INTEREST

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

130801 COUNCIL DECISION – ITEM 7.0

Moved: Councillor Cosgrove

Seconded: Councillor Newton

That the Minutes of the Ordinary Meeting of Council held 21 August 2013 be confirmed as a true and accurate record of proceedings.

CARRIED 7/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Shire President Bagley thanked Councillor Ward for his hard work and dedication over the past 4 years.

9.0 OFFICERS REPORTS

9.1 HEALTH, BUILDING AND TOWN PLANNING

Nil.

9.3 CHIEF EXECUTIVE OFFICER

Nil.

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 AUGUST 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 12th September 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 August, 2013 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 August, 2013

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 August, 2013 is \$2,193,459.

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$28,783.07
Business Cash Maximiser (Municipal Funds)	\$1,606.37
Trust Account	\$212,470.73
Reserve Maximiser Account	\$206,919.04

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 August, 2013:

	Current	30+ Days	60+ Days	90+ Days	Total
<i>Amount</i>	697,988.10	32,091.37	310,948.71	9,420.31	1,050,448.49

Rates Outstanding at 31 August, 2013 was:

	Current	1 Year	2 Years	3 + Years	Total
<i>Rates</i>	1,309,791.48	5,269.17	786.24	1,346.47	1,317,193.36
<i>Rubbish</i>	29,379.58	660.00	195.00	0.00	30,234.58
	1,339,171.06	5,929.17	981.24	1,346.47	1,347,427.94

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2013 / 2014 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

130802 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.6.1

Moved: Councillor Newton

Seconded: Councillor Gledhill

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31st August, 2013.

CARRIED 7/0

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

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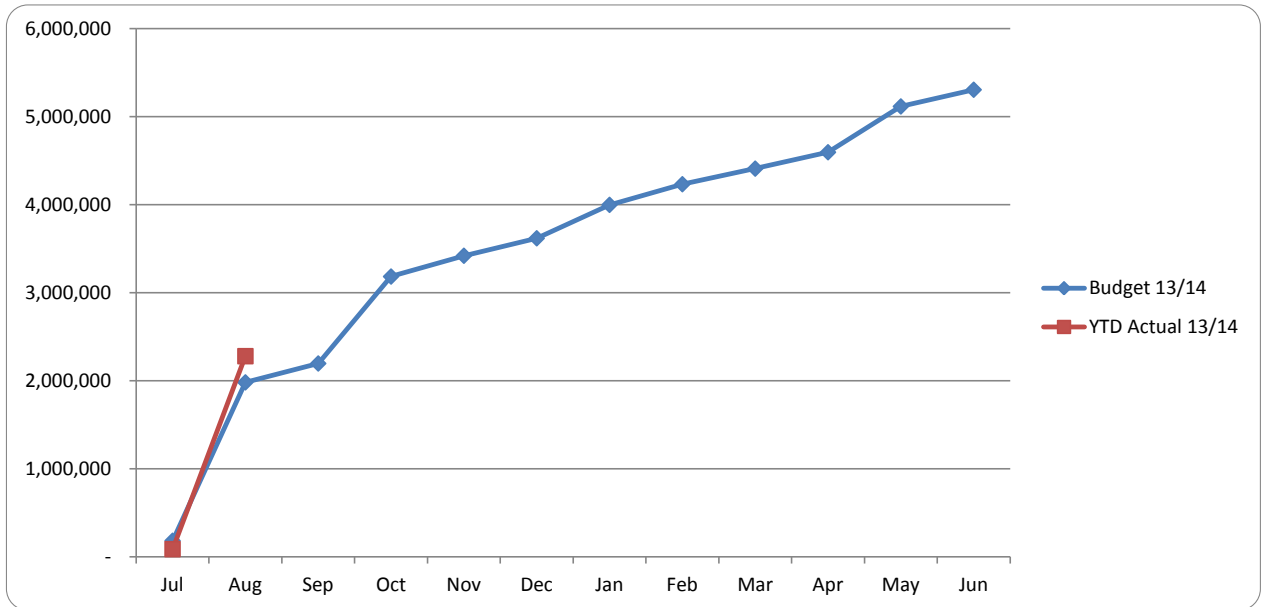
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

	NOTE	31/08/13 Y-T-D Actual \$	31/08/13 Y-T-D Budget \$	2013/2014 Total Budget \$	31/08/13 Y-T-D Variance \$	31/08/13 Y-T-D Variance %
REVENUES/SOURCES						
	1,2					
Governance		44,766	4,156	24,984	40,610	(977%)
General Purpose Funding		1,481,920	1,514,802	2,041,923	(32,882)	2%
Law, Order, Public Safety		4,491	5,267	26,750	(776)	15%
Health		0	182	1,100	(182)	100%
Education and Welfare		575	630	3,795	(55)	9%
Housing		10,379	13,380	80,304	(3,001)	22%
Community Amenities		35,764	34,104	36,140	1,660	(5%)
Recreation and Culture		27,391	48,448	176,164	(21,057)	43%
Transport		690,362	315,520	2,440,063	374,842	(119%)
Economic Services		1,134	1,688	27,169	(554)	33%
Other Property and Services		37,422	43,274	447,473	(5,852)	14%
		<u>2,334,204</u>	<u>1,981,451</u>	<u>5,305,865</u>	<u>(352,753)</u>	
(EXPENSES)/(APPLICATIONS)						
	1,2					
Governance		(53,757)	(119,969)	(278,086)	(66,212)	55%
General Purpose Funding		(6,250)	(7,866)	(47,222)	(1,616)	21%
Law, Order, Public Safety		(20,359)	(19,678)	(95,640)	681	(3%)
Health		(6,112)	(12,040)	(69,134)	(5,928)	49%
Education and Welfare		(2,526)	(4,049)	(32,479)	(1,523)	38%
Housing		(32,389)	(138,472)	(798,446)	(106,083)	77%
Community Amenities		(10,852)	(21,823)	(128,798)	(10,971)	50%
Recreation & Culture		(102,918)	(148,117)	(831,658)	(45,199)	31%
Transport		(296,543)	(342,866)	(2,106,779)	(46,323)	14%
Economic Services		(27,150)	(33,892)	(175,077)	(6,742)	20%
Other Property and Services		(105,014)	(72,165)	(224,294)	32,849	(46%)
		<u>(663,870)</u>	<u>(920,937)</u>	<u>(4,787,610)</u>	<u>(257,067)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	14,961	0	3,040	14,961	
Movement in Accrued Interest		0	0	0	0	
Movement in Accrued Salaries & Wages		(11,407)	0	0	(11,407)	
Movement in Employee Benefit Provisions		0	0	0	0	
Depreciation on Assets		100,380	214,416	1,274,040	(114,036)	
Capital Expenditure and Income						
Purchase Land held for Resale	3	0	0	0	0	0%
Purchase Land and Buildings	3	(2,700)	(62,098)	(512,200)	(59,398)	96%
Purchase Furniture and Equipment	3	(6,673)	(6,500)	(37,000)	173	(3%)
Purchase Plant and Equipment	3	(93,770)	0	(180,550)	93,770	0%
Purchase Infrastructure Assets - Roads	3	(61,564)	(4,944)	(1,686,446)	56,620	(1145%)
Purchase Infrastructure Assets - Footpaths	3	0	0	0	0	0%
Purchase Infrastructure Assets - Bridges	3	0	(60,332)	(471,000)	(60,332)	100%
Proceeds from Disposal of Assets	4	67,272	0	123,450	(67,272)	0%
Repayment of Debentures	5	(54,651)	(4,647)	(125,547)	50,004	(1076%)
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(900)	(18,079)	(108,473)	(17,179)	95%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0%
ADD Net Current Assets July 1 B/Fwd	7	610,659	610,659	610,659	0	
LESS Net Current Assets Year to Date	7	<u>2,264,437</u>	<u>(246,416)</u>	<u>890,801</u>	<u>2,510,853</u>	
Amount Req'd to be Raised from Rates		<u>(1,482,576)</u>	<u>(1,482,573)</u>	<u>(1,482,573)</u>	<u>(3)</u>	
Rates per Note 8		1,482,576	1,482,573	1,482,573		
Variance		(0)	0	(0)		

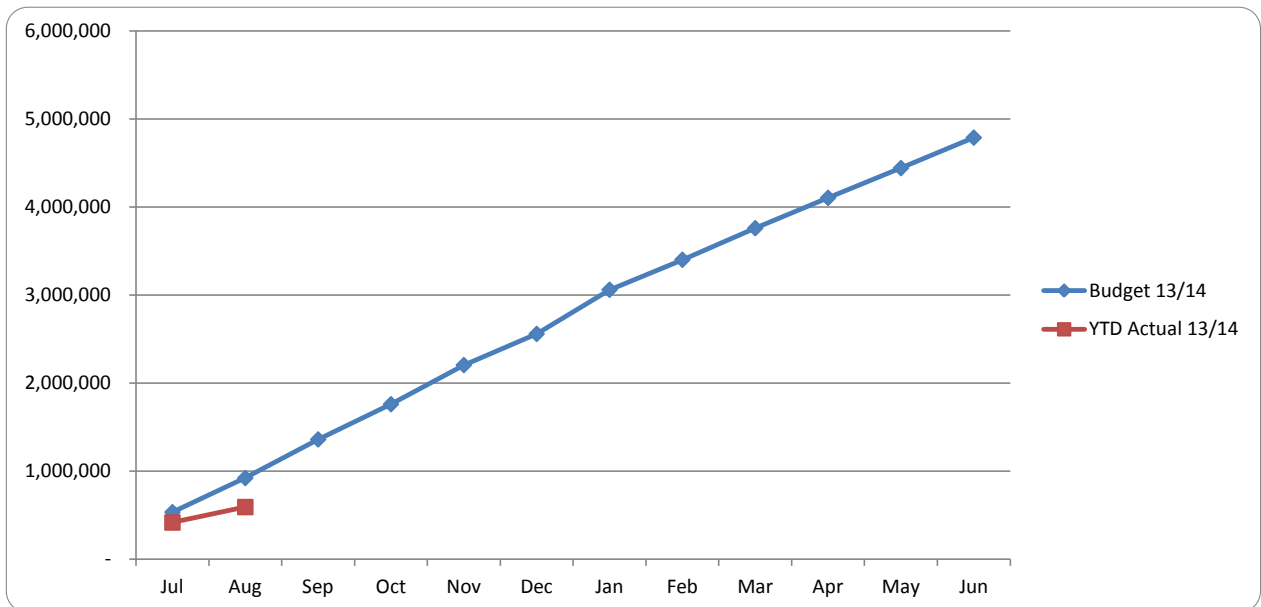
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

Graphical Representation - Source Statement of Financial Activity

Operating Budget v Actual - REVENUE



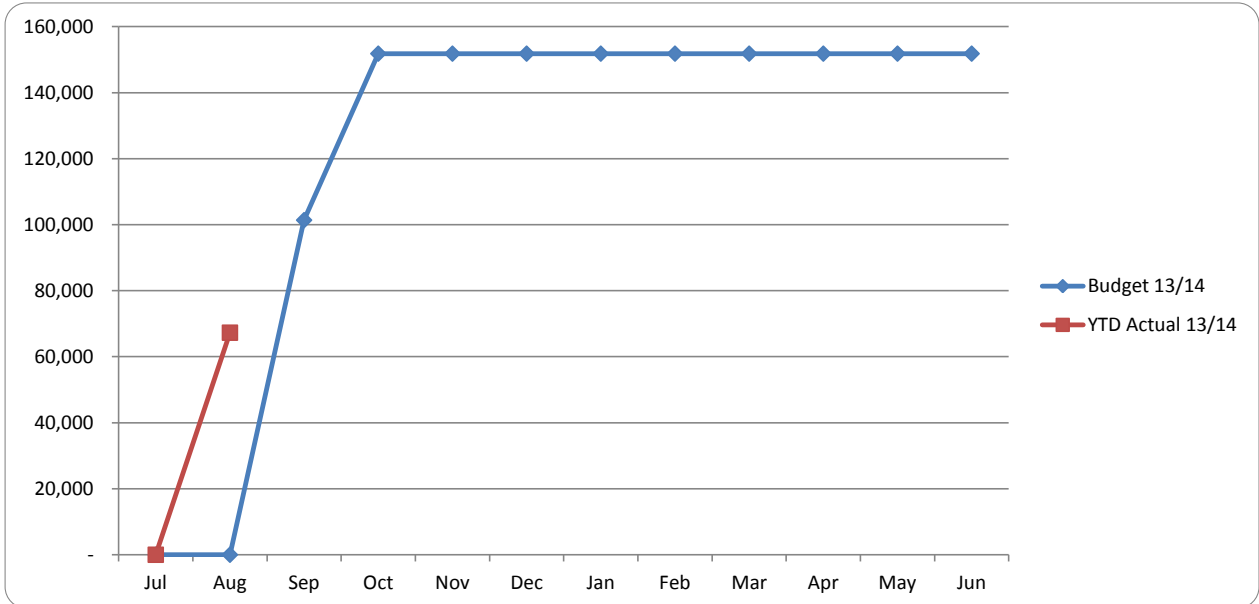
Operating Budget v Actual - EXPENDITURE



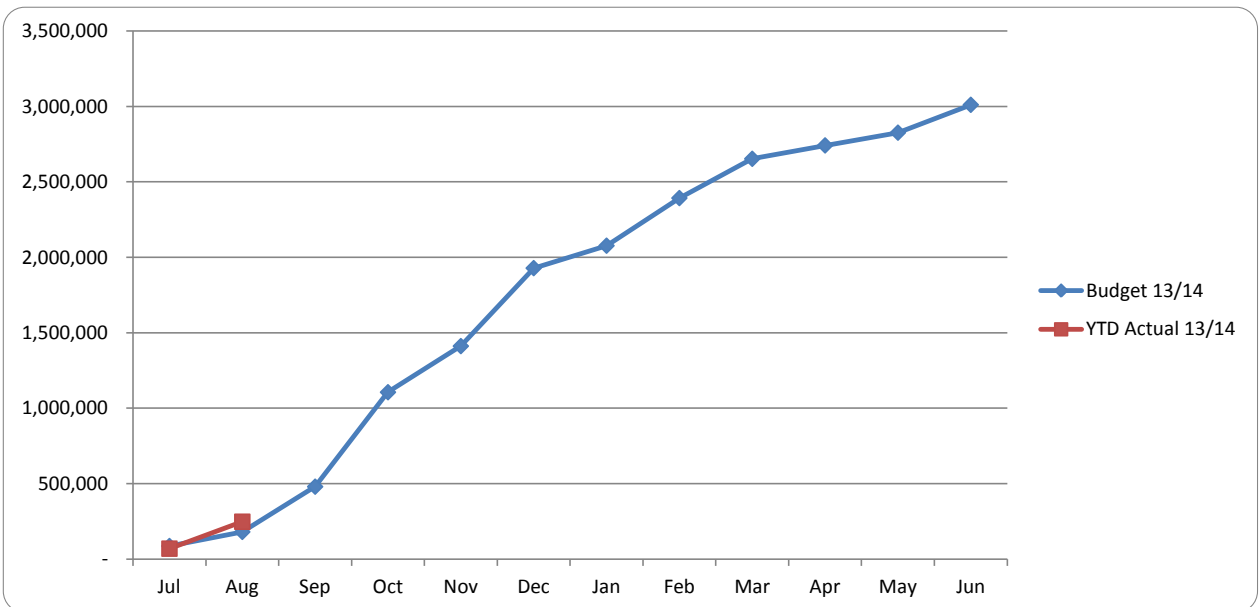
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

Graphical Representation - Source Statement of Financial Activity

Capital Budget v Actual - REVENUE



Capital Budget v Actual - EXPENDITURE



**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

Statement of Financial Activity - Reportable Variances

There are no variances to report.

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

MINGENEW SHIRE COUNCIL ~~SHIRE OF MINGENEW~~ MEETING - 17 September 2013
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.
Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.
Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.
Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.
Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.
Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.
Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.
Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.
Activities: Maintenance of halls, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.
Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being
Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31 August, 2013 Actual \$	2013/2014 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	54,715.17	95,000
Computer Development	1,071.82	22,000
Furniture & Equipment	0.00	5,000
Furniture & Equipment	5,601.56	4,500
Buildings	0.00	12,500
Law, Order & Public Safety		
Land & Buildings	0.00	10,600
Health		
Land & Buildings	2,700.00	50,000
Education & Welfare		
Senior Citizens Centre - Building	0.00	0
Housing		
Buildings	0.00	372,600
Land & Buildings	0.00	0
Community Amenities		
Buildings	0.00	0
Furniture & Equipment	0.00	0
Recreation and Culture		
Buildings	0.00	66,500
Purchase Plant & Equipment	0.00	0
Furniture & Equipment	0.00	5,500
Transport		
Infrastructure - Roads	61,563.73	1,686,446
Infrastructure - Bridges	0.00	471,000
Footpaths Construction	0.00	0
Plant & Equipment - Depot	0.00	0
Purchase Plant & Equipment	39,054.90	85,550
	<u>164,707.18</u>	<u>2,887,196</u>

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31 August, 2013	2013/2014
	Actual	Budget
	\$	\$
ACQUISITION OF ASSETS		
3. The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	2,700.00	512,200
Furniture and Equipment	6,673.38	37,000
Plant and Equipment	93,770.07	180,550
Infrastructure Assets - Roads	61,563.73	1,686,446
Infrastructure Assets - Footpaths	0.00	0
Infrastructure Assets - Bridges	0.00	471,000
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	<u>164,707.18</u>	<u>2,887,196</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Governance						
Admin Vehicle (MI 177)	31,334	0	28,000	0	(3,334)	0
CEO Vehicle (1 MI)	49,930	48,078	45,000	44,545	(4,930)	(3,533)
Transport						
Works Manager Vehicle (MI 108)	38,530	0	30,450	0	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	34,155	20,000	22,727	(15,524)	(11,428)
	155,318	82,233	123,450	67,272	(31,868)	(14,961)

<u>By Class</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	31/10/2012	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
Admin Vehicle (MI 177)	31,334	0	28,000	0	(3,334)	0
CEO Vehicle (1 MI)	49,930	48,078	45,000	44,545	(4,930)	(3,533)
Works Manager Vehicle (MI 108)	38,530	0	30,450	0	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	34,155	20,000	22,727	(15,524)	(11,428)
	155,318	82,233	123,450	67,272	(31,868)	(14,961)

Summary

	2013 / 2014	31/8/2013
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	0	0
Loss on Asset Disposals	(31,868)	(14,961)
	<u>(31,868)</u>	<u>(14,961)</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	110,286	0	0	0	4,257	110,286	106,030	0	6,576
Housing									
Loan 133 - Triplex (+)	103,003	0	0	4,570	9,295	98,433	93,708	3,518	6,879
Loan 134 - S/C Housing (+)	67,145	0	0	2,315	4,702	64,830	62,443	2,085	4,098
Loan 136 - Staff Housing (#)	138,944	0	0	0	6,405	138,944	132,539	0	8,723
Loan 142 - Staff Housing	92,077	0	0	4,111	8,325	87,966	83,751	2,335	4,510
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	105,875	0	0	0	4,087	105,875	101,788	0	6,313
Transport									
Loan 139 - Roller	78,544	0	0	6,044	12,288	72,500	66,256	2,612	4,954
Loan 141 - Grader	171,106	0	0	9,970	20,246	161,136	150,860	5,309	10,183
Loan 143 - Trucks	204,553	0	0	23,530	47,617	181,023	156,936	4,899	9,100
Loan 144 - Trailer	92,077	0	0	4,111	8,325	87,966	83,751	2,335	4,510
	1,163,610	0	0	54,651	125,547	1,108,959	1,038,062	23,092	65,846

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013 / 2014

No new debentures are planned in 2013/14.

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2013 nor is it expected to have unspent debenture funds as at 30 June, 2014.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2013. It is anticipated that this facility will not be utilised during the 2013 / 2014 financial year.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31 August, 2013 Actual \$	2013/2014 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Land and Building Reserve		
Opening Balance	67,519	67,519
Amount Set Aside / Transfer to Reserve	294	2,768
Amount Used / Transfer from Reserve	-	-
	<u>67,813</u>	<u>70,287</u>
(b) Sportsground Improvement Reserve		
Opening Balance	2,546	2,546
Amount Set Aside / Transfer to Reserve	11	104
Amount Used / Transfer from Reserve	-	-
	<u>2,557</u>	<u>2,650</u>
(c) Plant Replacement Reserve		
Opening Balance	14,685	14,685
Amount Set Aside / Transfer to Reserve	62	100,602
Amount Used / Transfer from Reserve	-	-
	<u>14,747</u>	<u>115,287</u>
(d) Accrued Leave Reserve		
Opening Balance	44,731	44,731
Amount Set Aside / Transfer to Reserve	195	1,834
Amount Used / Transfer from Reserve	-	-
	<u>44,926</u>	<u>46,565</u>
(e) Aged Persons Units Reserve		
Opening Balance	18,910	18,910
Amount Set Aside / Transfer to Reserve	82	775
Amount Used / Transfer from Reserve	-	-
	<u>18,992</u>	<u>19,685</u>
(f) Street Light Upgrade Reserve		
Opening Balance	13,517	13,517
Amount Set Aside / Transfer to Reserve	59	554
Amount Used / Transfer from Reserve	-	-
	<u>13,576</u>	<u>14,071</u>
(g) Painted Road Reserve		
Opening Balance	3,966	3,966
Amount Set Aside / Transfer to Reserve	17	163
Amount Used / Transfer from Reserve	-	-
	<u>3,983</u>	<u>4,129</u>
(h) Industrial Area Reserve		
Opening Balance	4,947	4,947
Amount Set Aside / Transfer to Reserve	22	202
Amount Used / Transfer from Reserve	-	-
	<u>4,969</u>	<u>5,149</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

6. RESERVES (Continued)	31 August, 2013 Actual \$	2013/2014 Budget \$
(i) Environmental Rehabilitation Reserve		
Opening Balance	16,830	16,830
Amount Set Aside / Transfer to Reserve	73	690
Amount Used / Transfer from Reserve	-	-
	16,903	17,520
(j) RTC/PO/NAB Reserve		
Opening Balance	19,056	19,056
Amount Set Aside / Transfer to Reserve	83	781
Amount Used / Transfer from Reserve	-	-
	19,139	19,837
Total Cash Backed Reserves	207,607	315,180

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	294	2,768
Sports Ground Improvement Reserve	11	104
Plant Replacement Reserve	62	100,602
Accrued Leave Reserve	195	1,834
Aged Persons Units Reserve	82	775
Street Light Upgrade Reserve	59	554
Painted Road Reserve	17	163
Industrial Area Development Reserve	22	202
Environmental Rehabilitation Reserve	73	690
RTC/PO/NAB Reserve	83	781
	900	108,473

Transfers from Reserves

Land and Buildings Reserve	0	0
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	0
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	0
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	0
Environmental Rehabilitation Reserve	0	0
RTC/PO/NAB Reserve	0	0
	-	-

Total Transfer to/(from) Reserves

	900	108,473
--	-----	---------

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

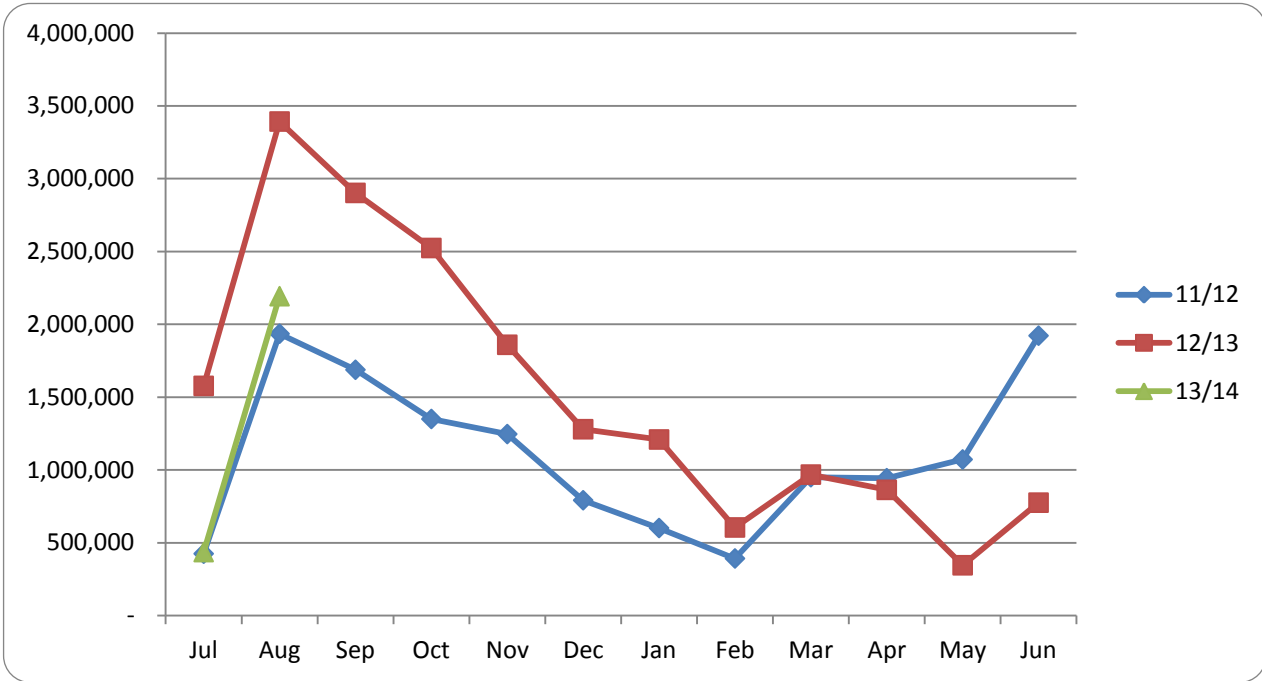
None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

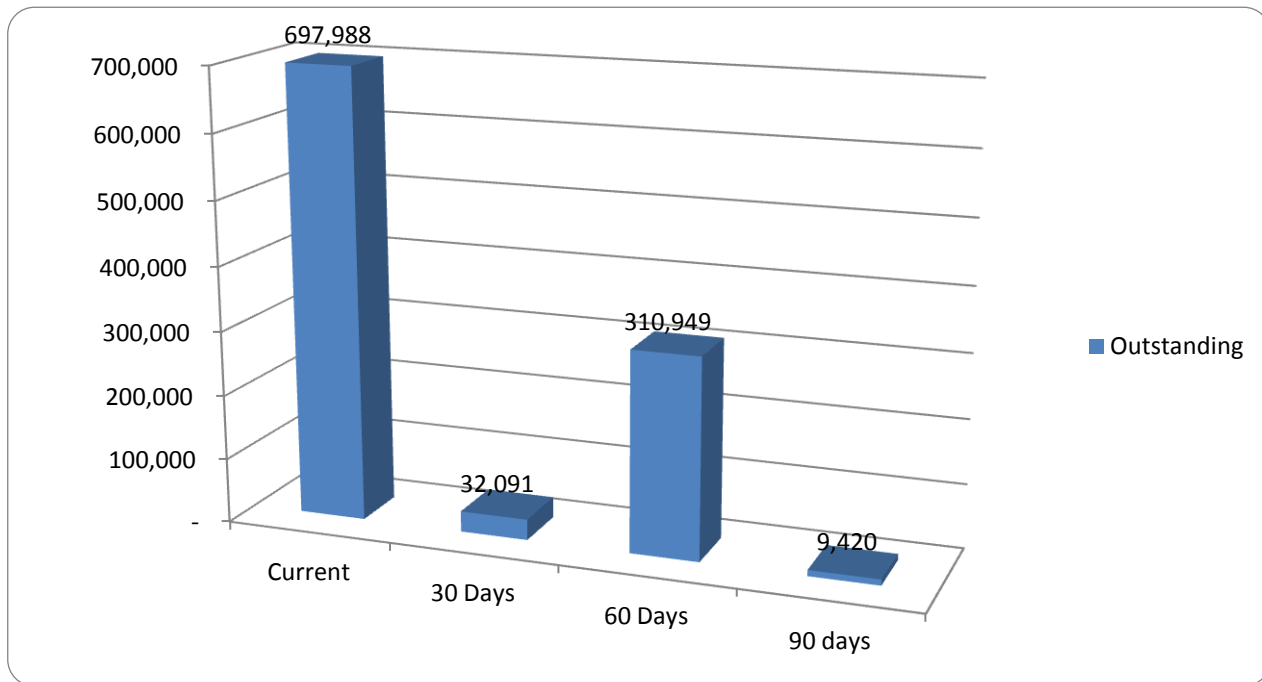
	31 August, 2013 Actual \$	Brought Forward 1-Jul-13 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	37,550	607,278
Cash - Restricted (Reserves)	206,919	206,019
Cash - Restricted (Unspent Grants)	-	-
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	1,423,048	11,453
- Sundry Debtors	1,055,622	396,536
- Emergency Services Levy	-	-
- Provision for doubtful debt	-	-
- GST Receivable	16,126	1,733
Inventories	35,955	27,151
	<u>2,775,220</u>	<u>1,250,170</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	37,581	(107,690)
- GST Payable	(66,644)	-
- PAYG/Withholding Tax Payable	(1,808)	13,251
Accrued Interest	(19,343)	(19,343)
Accrued Salaries & Wages	-	(11,407)
Loan Liability	(70,895)	(125,548)
Accrued Annual Leave	(93,433)	(93,433)
Accrued LSL	(89,322)	(89,322)
	<u>(303,864)</u>	<u>(433,492)</u>
NET CURRENT ASSET POSITION	2,471,356	816,678
Less: Cash - Reserves - Restricted	(206,919)	(206,019)
Less: Cash - Restricted/Committed	<u>-</u>	<u>-</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u><u>2,264,437</u></u>	<u><u>610,659</u></u>

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

7.1 Graphical Representation - Liquidity over the Year



7.2 Graphical Representation - Debtors Outstanding



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

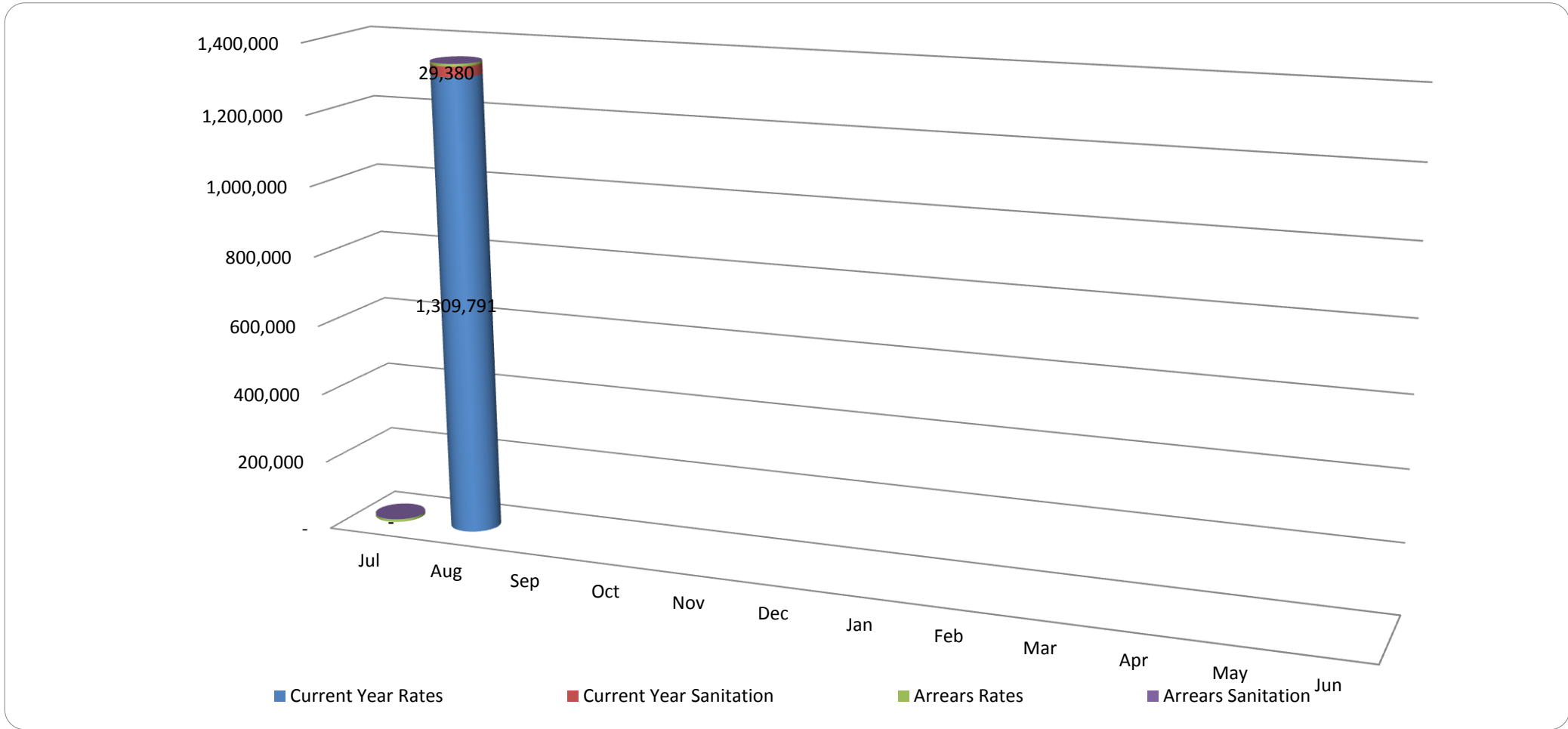
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/2013 Rate Revenue \$	2012/2013 Interim Rates \$	2012/2013 Back Rates \$	2012/2013 Total Revenue \$	2012/2013 Budget \$
General Rate								
GRV - Mingenew Townsite	11.2589	238	1,576,480	177,494	0	0	177,494	177,509
GRV -Yandanooka Townsite	5.6353	3	14,716	829	0	0	829	829
UV - Rural	1.2282	146	97,724,500	1,200,252	0	0	1,200,252	1,200,252
UV - Mining	22.5000	18	132,401	29,790	0	0	29,790	29,790
Sub-Totals		405	99,448,097	1,408,366	0	0	1,408,366	1,408,380
Minimum Rates	Minimum \$							
GRV - Townsites	330	90	90,401	29,700	0	0	29,700	29,700
GRV -Yandanooka Townsite	150	1	840	150	0	0	150	150
UV - Rural	450	13	216,500	5,850	0	0	5,850	5,850
UV - Mining	750	8	9,904	6,000	0	0	6,000	6,000
Sub-Totals		112	317,645	41,700	0	0	41,700	41,700
Rates Written-Off							0	0
Ex-Gratia Rates							32,493	32,493
Movement in Excess Rates							17	0
Totals							1,482,576	1,482,573

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012 / 2013 financial year have been determined by Council on the basis budget and the estimated revenue to be received from all sources of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

8.1 Rates Outstanding



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	369	-	(210)	159
BRB Levy	1,083	-	(332)	751
Centenary/Autumn Committee	1,734	-	-	1,734
Community Bus	1,160	-	-	1,160
Cool Room Bonds	-	-	-	-
Farm Water Scheme	756	-	-	756
Hospital Benefits Fund	516	-	-	516
Industrial Land Bonds	1,000	-	-	1,000
Insitu - Depot Holl Retension	108,167	-	-	108,167
Mid West Industry Road Safety Alliance	39,436	7,700	(17,472)	29,664
Mingenew Cemetery Group	366	-	-	366
Mingenew District Christmas Tree Fund	-	-	-	-
Mingenew Water Rights	-	-	-	-
Nomination Fees	-	-	-	-
Other Bonds	4,409	-	(380)	4,029
Paul Starick Transpot	-	-	-	-
Sinosteel Community Trust Fund	11,561	-	(2,854)	8,707
Tree Planter - LCDC	288	-	-	288
Weary Dunlop Memorial	1,906	-	-	1,906
Unknown	55,753	-	-	55,753
Youth Advisory Council	1,816	-	-	1,816
	<u>230,320</u>			<u>216,772</u>

10. CASH / INVESTMENTS SUMMARY

Investments						31 August 2013 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						31 August 2013 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	28,783	-	-	-	28,783
National Australia Bank	Trust	212,470	-	-	-	212,470
			Interest		Transfers	
National Australia Bank	Maxi Investment	1,606	-	-	-	1,606
National Australia Bank	Reserve Maxi	206,919	-	-	-	206,919

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF MINGENEW**INCOME STATEMENT****BY NATURE OR TYPE****FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	NOTE	31/08/2013 Actual \$	2013 / 2014 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	1,479,665	1,173,420
Operating Grants, Subsidies and Contributions		66,416	1,341,976
Non-Operating Grants, Subsidies and Contributions		585,795	1,287,291
Profit on Asset Disposals		-	30,114
Proceeds on Disposal of Assets	#	67,273	-
Service Charges		-	-
Fees and Charges		90,954	234,629
Interest Earnings		2,092	39,490
Other Revenue		42,011	12,500
		<u>2,334,206</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(202,135)	(859,681)
Materials and Contracts		(122,687)	(1,213,443)
Utility Charges		(14,998)	(123,954)
Depreciation		(100,380)	(375,770)
Loss on Asset Disposals		-	(55,727)
Interest Expenses		(23,092)	(56,767)
Insurance		(130,367)	(151,909)
Other Expenditure		(18,560)	(82,800)
		<u>(612,219)</u>	<u>(2,920,051)</u>
NET RESULT		1,721,987	1,199,369

SHIRE OF MINGENEW**INCOME STATEMENT****BY PROGRAM****FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31/08/13	31/08/13	2013/14
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	44,766	4,156	24,984
General Purpose Funding	1,481,920	1,514,802	2,041,923
Law, Order, Public Safety	4,491	5,267	26,750
Health	-	182	1,100
Education and Welfare	575	630	3,795
Housing	10,379	13,380	80,304
Community Amenities	35,764	34,104	36,140
Recreation and Culture	27,391	48,448	176,164
Transport	690,362	315,520	2,440,062
Economic Services	1,134	1,688	27,169
Other Property and Services	37,422	43,274	447,473
	<u>2,334,204</u>	<u>1,981,451</u>	<u>5,305,864</u>
OPERATING EXPENSES			
Governance	(53,757)	(119,969)	(278,086)
General Purpose Funding	(6,250)	(7,866)	(47,222)
Law, Order, Public Safety	(20,359)	(19,678)	(95,640)
Health	(6,112)	(12,040)	(69,134)
Education and Welfare	(2,526)	(4,049)	(32,479)
Housing	(32,389)	(138,472)	(798,446)
Community Amenities	(10,852)	(21,823)	(128,798)
Recreation & Culture	(102,918)	(148,117)	(831,658)
Transport	(296,543)	(342,866)	(2,106,779)
Economic Services	(27,150)	(33,892)	(175,077)
Other Property and Services	(53,363)	(72,165)	(224,294)
	<u>(612,219)</u>	<u>(920,937)</u>	<u>(4,787,610)</u>
NET PROFIT OR LOSS/RESULT	<u><u>1,721,985</u></u>	<u><u>1,060,514</u></u>	<u><u>518,254</u></u>

SHIRE OF MINGENEW**BALANCE SHEET****FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31 August, 2013	2013
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	244,469	811,879
Trade and Other Receivables	2,494,796	409,721
Inventories	35,955	27,151
TOTAL CURRENT ASSETS	<u>2,775,220</u>	<u>1,248,751</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	90,394	90,394
Property, Plant and Equipment	6,803,838	6,710,732
Infrastructure	37,065,657	37,090,125
TOTAL NON-CURRENT ASSETS	<u>43,959,889</u>	<u>43,891,251</u>
TOTAL ASSETS	<u>46,735,109</u>	<u>45,140,002</u>
CURRENT LIABILITIES		
Trade and Other Payables	50,215	125,189
Long Term Borrowings	70,895	125,548
Provisions	182,755	182,755
TOTAL CURRENT LIABILITIES	<u>303,865</u>	<u>433,492</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,038,061	1,038,061
Provisions	31,413	31,413
TOTAL NON-CURRENT LIABILITIES	<u>1,069,474</u>	<u>1,069,474</u>
TOTAL LIABILITIES	<u>1,373,339</u>	<u>1,502,966</u>
NET ASSETS	<u>45,361,770</u>	<u>43,637,036</u>
EQUITY		
Retained Profits (Surplus)	58,362,359	56,641,274
Reserves - Cash Backed	206,919	206,019
Reserves - Asset Revaluation	(14,251,800)	(14,251,800)
TOTAL EQUITY	<u>44,317,478</u>	<u>42,595,493</u>

SHIRE OF MINGENEW**STATEMENT OF CHANGES IN EQUITY****FOR THE PERIOD 1 JULY, 2013 TO 31 AUGUST, 2013**

	31 August 2013 Actual \$	2013 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2013	27,190,985	25,127,336
Change in Net Assets Resulting from Operations	1,721,985	2,069,920
Transfer from/(to) Reserves	<u>(900)</u>	<u>(6,271)</u>
Balance as at 30 June 2013	<u>28,912,070</u>	<u>27,190,985</u>
RESERVES - CASH BACKED		
Balance as at 1 July 2013	206,707	206,707
Amount Transferred (to)/from Surplus	<u>900</u>	<u>-</u>
Balance as at 30 June 2013	<u>207,607</u>	<u>206,707</u>
RESERVES - ASSET REVALUATION		
Balance as at 1 July 2012	15,930,143	15,930,143
Revaluation Increment	-	-
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2013	<u>15,930,143</u>	<u>15,930,143</u>
TOTAL EQUITY	<u><u>45,049,820</u></u>	<u><u>43,327,835</u></u>

9.6.2 ACCOUNTS FOR PAYMENT - AUGUST 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 17th September 2013
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of August in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

130803 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.2

Moved: Councillor Pearce

Seconded: Councillor Cosgrove

That Council confirm the accounts as presented for August from the Municipal Fund totalling \$286,930.65 represented by Electronic Funds Transfers of EFT7267-EFT7325, Trust Cheques 413 & 414 and Cheque nos 7742-7750.

CARRIED 7/0

Date: 09/09/2013

Shire of MINGENEW

USER: Administrator Offi

Time: 1:36:35PM

Statement of Payments for the month of August 2013

PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
413	05/08/2013	MINGENEW SHIRE COUNCIL REFUND OF CONCRETE COSTS AT FUEL DEPOT SINOSTEEL CC93		4,508.85
414	12/08/2013	MINGENEW SHIRE COUNCIL REFUND OF CREDITOR CG92		330.00
EFT7267	05/08/2013	LEADING EDGE COMPUTERS GOODS		29.95
EFT7268	05/08/2013	Courier Australia FREIGHT		221.72
EFT7269	05/08/2013	CIVIC LEGAL FEES		832.21
EFT7270	05/08/2013	VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD CHARGES		2,726.37
EFT7271	05/08/2013	Great Northern Rural Services CHARGES		490.23
EFT7272	05/08/2013	GREEN MAN MEDIA PRODUCTIONS CHARGES		330.00
EFT7273	05/08/2013	IRWIN PLUMBING SERVICES CHARGES		2,964.50
EFT7274	05/08/2013	CANINE CONTROL FEES		1,916.76
EFT7275	05/08/2013	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE FEES		467.88
EFT7276	05/08/2013	Local Government Managers Australia FEES		465.00
EFT7277	05/08/2013	Mitchell and Brown GOODS		211.00
EFT7278	05/08/2013	GERALDTON TOYOTA CHARGES		649.54
EFT7279	05/08/2013	WESTERN AUSTRALIAN TREASURY CORPORATION LOAN141		23,366.30
EFT7280	05/08/2013	YOUNG MOTORS PTY LTD CHARGES		374.19
EFT7281	12/08/2013	Australian Taxation Office BAS		1,467.23
EFT7282	12/08/2013	AUSTRALIA POST POSTAGE		129.83
EFT7283	12/08/2013	BATAVIA COAST AUTO ELECTRICAL PTY LTD REPAIRS		493.50
EFT7284	12/08/2013	RSM BIRD CAMERON CHARGES		9,180.60
EFT7285	12/08/2013	LANDGATE FEES		35.65
EFT7286	12/08/2013	ELDERS LIMITED CHARGES		29.70
EFT7287	12/08/2013	Great Northern Rural Services GOODS		558.70
EFT7288	12/08/2013	RELIANCE PETROLEUM FUEL		15,610.29
		MINGENEW IGA PLUS LIQUOR		

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT7289	12/08/2013	MINGENEW IGA PLUS LIQUOR GROCERIES		481.81
EFT7290	12/08/2013	STARICK TYRES TYRES		2,092.21
EFT7291	12/08/2013	MINGENEW IRWIN GROUP INC REIMBURSEMENT		93.45
EFT7292	12/08/2013	PEMCO DIESEL PTY LTD REPAIRS		583.44
EFT7293	12/08/2013	UNISITE PTY LTD CHARGES		5,324.00
EFT7294	12/08/2013	WESTERN AUSTRALIAN TREASURY CORPORATION LOAN		8,657.11
EFT7295	12/08/2013	WILDFLOWER COUNTRY INC. SUBSCRIPTIONS		4,950.00
EFT7296	12/08/2013	YOUNG MOTORS PTY LTD PARTS		21.14
EFT7297	14/08/2013	Shire of Mingenew - Payroll PAYROLL		30,664.90
EFT7298	14/08/2013	Australian Services Union Payroll deductions		27.52
EFT7299	14/08/2013	CHILD SUPPORT AGENCY Payroll deductions		230.29
EFT7300	14/08/2013	HBF Payroll deductions		74.05
EFT7301	14/08/2013	LGRCEU Payroll deductions		19.40
EFT7302	14/08/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L Superannuation contributions		4,670.53
EFT7303	14/08/2013	PRIME SUPER Superannuation contributions		354.84
EFT7304	19/08/2013	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS CHARGES		359.11
EFT7305	19/08/2013	DONGARA DRILLING & ELECTRICAL CHARGES		158.60
EFT7306	19/08/2013	DONGARA BUILDING & TRADE SUPPLIES GOODS		237.54
EFT7307	19/08/2013	DONGARA TREE SERVICE CHARGES		2,772.00
EFT7308	19/08/2013	DONGARA MID WEST WASTE CHARGES		620.00
EFT7309	19/08/2013	Great Northern Rural Services CHARGES		977.50
EFT7310	19/08/2013	MINGENEW TOURISTS & PROMOTIONS COMMITTEE SUBSCRIPTION		2,000.00
EFT7311	19/08/2013	Moora Toyota PLANT		11,342.34
EFT7312	19/08/2013	MIDWEST LOCK & SAFE CHARGES		519.70
		PRIME MEDIA GROUP PTY		

Date: 09/09/2013
Time: 1:36:35PM

Shire of MINGENEW
MINGENEW SHIRE COUNCIL MINUTES OF ORDINARY MEETING - 17 September 2013
Statement of Payments for the month of August 2013

USER: Administrator Offi
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		PRIME MEDIA GROUP PTY		
EFT7313	19/08/2013	CHARGES		4,667.30
		SHIRE OF SANDSTONE		
EFT7314	19/08/2013	CHARGES		16,947.35
		WESTERN AUSTRALIAN TREASURY CORPORATION		
EFT7315	19/08/2013	LOAN		45,721.63
		WESTRAC PTY LTD		
EFT7316	19/08/2013	REPAIRS		5,221.60
		MINGENEW FABRICATORS		
EFT7317	19/08/2013	CHARGES		358.60
		NAB BUSINESS VISA		
EFT7318	26/08/2013	CREDIT CARD		3,873.61
		Shire of Mingenew - Payroll		
EFT7319	28/08/2013	PAYROLL		29,032.79
		Australian Services Union		
EFT7320	28/08/2013	Payroll deductions		24.44
		CHILD SUPPORT AGENCY		
EFT7321	28/08/2013	Payroll deductions		230.29
		HBF		
EFT7322	28/08/2013	Payroll deductions		74.05
		LGRCEU		
EFT7323	28/08/2013	Payroll deductions		19.40
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT7324	28/08/2013	Superannuation contributions		4,856.59
		PRIME SUPER		
EFT7325	28/08/2013	Superannuation contributions		354.84
		MINGENEW SHIRE COUNCIL		
7742	05/08/2013	Payroll deductions		305.00
		MINGENEW BUSINESS ALLIANCE		
7743	05/08/2013	SUBSCRIPTION		75.00
		Plum Personal Plan		
7744	05/08/2013	Superannuation contributions		169.28
		SYNERGY		
7745	05/08/2013	CHARGES		1,820.40
		TELSTRA		
7746	12/08/2013	TELSTRA		1,401.84
		MINGENEW SHIRE COUNCIL		
7747	19/08/2013	Payroll deductions		309.00
		Plum Personal Plan		
7748	19/08/2013	Superannuation contributions		371.59
		WATER CORPORATION		
7749	19/08/2013	CHARGES		8,062.68
		SOUTHSIDE VOLKSWAGEN		
7750	21/08/2013	PLANT		18,411.89

Cheque /EFT	Name	INV	Amount	Amount
No	Date	Invoice Description		

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	282,091.80
T	TRUST- NATIONAL AUST BANK	4,838.85
TOTAL		286,930.65

NATIONAL BUSINESS MASTERCARD

30 July to 28th August 2013

CEO - MIKE SULLY

Dinner at conference	\$	391.20
Plate change fee	\$	24.00
Bank Fees	\$	9.00
	\$	424.20

Work's Manager - Warren Borrett

Parts for BBQ at Cecil Newton Park	\$	97.60
Diesel	\$	91.50
Goods for public toilets	\$	132.94
Bank Fees	\$	9.00
	\$	331.04

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	279.85
Plate change for MI481	\$	24.00
Diesel	\$	77.51
Phone case	\$	69.00
2nd hand monitor	\$	30.00
Bank Fees	\$	9.00
	\$	489.36
Total Direct Debit Payment made on 30th August	\$	1,244.60

POLICE LICENSING

Direct Debits from Muni Account

01 August to 31st August 2013

Thursday, 1 August 2013	\$	721.95
Friday, 2 August 2013	\$	558.05
Monday, 5 August 2013	\$	583.55
Tuesday, 6 August 2013	\$	242.70
Wednesday, 7 August 2013	\$	2,434.35
Thursday, 8 August 2013	\$	969.45
Monday, 12 August 2013	\$	1,760.15
Tuesday, 13 August 2013	\$	51.10
Wednesday, 14 August 2013	\$	396.20
Thursday, 15 August 2013	\$	1,047.65

Friday, 16 August 2013	\$ 75.80
Monday, 19 August 2013	\$ 6,938.40
Tuesday, 20 August 2013	\$ 235.70
Wednesday, 21 August 2013	\$ 1,534.10
Thursday, 22 August 2013	\$ 486.40
Friday, 23 August 2013	\$ 671.95
Monday, 26 August 2013	\$ 954.10
Tuesday, 27 August 2013	\$ 774.80
Wednesday, 28 August 2013	\$ 861.90
Thursday, 29 August 2013	\$ 691.95
Friday, 30 August 2013	\$ 476.70
	\$ 22,466.95

BANK FEES

Direct debits from Muni Account 01 July to 31st July 2013

Total direct debited from Municipal Account	\$ 298.51
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PAYROLL

Direct Payments from Muni Account 01 August to 31st August 2013

Wednesday, 14th August 2013	\$ 30,664.90
Wednesday, 28th August 2013	\$ 29,032.79
	\$ 59,697.69

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil.

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

Nil.

11.2 STAFF

Nil.

12.0 CONFIDENTIAL ITEMS

Nil.

13.0 COUNCILLOR REPORTS

Nil.

14.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 23 October 2013.

15.0 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 4.28pm.

These minutes were confirmed at an Ordinary Council meeting on .

Signed _____

Presiding Officer

Date: _____