



**MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY**

20 November 2013

SHIRE OF MINGENEW



WILDFLOWER COUNTRY

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SHIRE OF MINGENEW

MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 20 November 2013

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 4.00pm.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
AT Sobey	Councillor	Town Ward
HM Newton	Councillor	Town Ward

STAFF

MC Sully	Chief Executive Officer
CL Watson	Manager of Finance & Administration

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 DECLARATIONS OF INTEREST

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

131100 COUNCIL DECISION – ITEM 7.0

Moved: Councillor Gledhill

Seconded: Councillor Pearce

That the Minutes of the Ordinary Meeting of Council held 23 October 2013 be confirmed as a true and accurate record of proceedings.

CARRIED 6/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
Nil.

9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 KEY WORKER HOUSING – SHORT STAY UNIT

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 11 November 2013
Author: Mike Sully

SUMMARY

This report requests that Council endorse a decision made by the Shire President and Chief Executive Officer to purchase an ex-display home modular accommodation unit from TR Homes which was offered to numerous Local Governments at a greatly reduced price.

ATTACHMENT

Plan of the accommodation unit.

BACKGROUND

Council has received \$311,000 from the 2011/2012 Royalties for Regions (R4R) Regional funds for the provision of two housing units suitable for key worker housing located within the Mingenew Town site. The funding application stated that the funds would be used for the provision of two modular units consisting of a minimum of two bedrooms and two bathrooms.

A tender document was prepared in July 2013 and ten responses were received. Review of the tenders revealed that the tenders that met the Shire's requirements of two modular units consisting of two bedrooms and two bathrooms would cost in the region of \$480,000, leaving a funding shortfall of approximately \$170,000.

At the 2012-2013 Annual Electors Meeting there were a number of electors who stated that the Key Worker Accommodation project should be undertaken at no cost to the Council. This statement was taken into account by Council during formation of the 2013-2014 Shire budget and a further \$35,000 was made available from Council funds for site preparation and subsequent landscaping.

COMMENT

Since the R4R funding application was prepared in February 2012, Karara Mining has constructed two executive style four bedroom, two bathroom homes in Mingenew for the Shire's use for long term key worker accommodation. The recent availability of these two houses has reduced the need for long term, family based accommodation and has enabled Council to consider providing other accommodation options with the R4R funding.

It is proposed that Council continue to provide a two bedroom, two bathroom modular unit for long term key worker accommodation and a one bedroom, one bathroom modular unit for short stay key workers. The short stay unit would be fully furnished.

While this option was being considered, the opportunity arose to place an offer with TR Homes for an ex-display one bedroom, one bathroom modular unit at a cost of \$98,000. The offer has been accepted.

CONSULTATION

Mingenew Shire President, Michelle Bagley
Deputy Shire President, Peter Gledhill

STATUTORY ENVIRONMENT

As the 2013/2014 budget has provision for funding for key worker accommodation, the expenditure has Council approval, this item seeks Council approval for the change of accommodation style.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The \$98,000 purchase price of the ex-display unit will provide Council with an amount of up to \$200,000 to purchase a two bedroom, two bathroom modular unit and also provide sufficient funds for transportation and necessary fit out costs for both unit,s without exceeding the Shire's approved budget.

STRATEGIC IMPLICATIONS

Provision of Key Worker accommodation is a major aim of the Shire's 2012 Corporate Business Plan

VOTING REQUIREMENTS

Simple Majority

131101 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.1.1

Moved: Councillor Gledhill

Seconded: Councillor Newton

That Council endorse the decision made by the Shire President and Chief Executive Officer to purchase a one bedroom, one bathroom modular ex-display unit from TR Homes and approve a budget expenditure of up to \$108,000 to purchase the unit and fittings.

CARRIED 6/0

NOTES

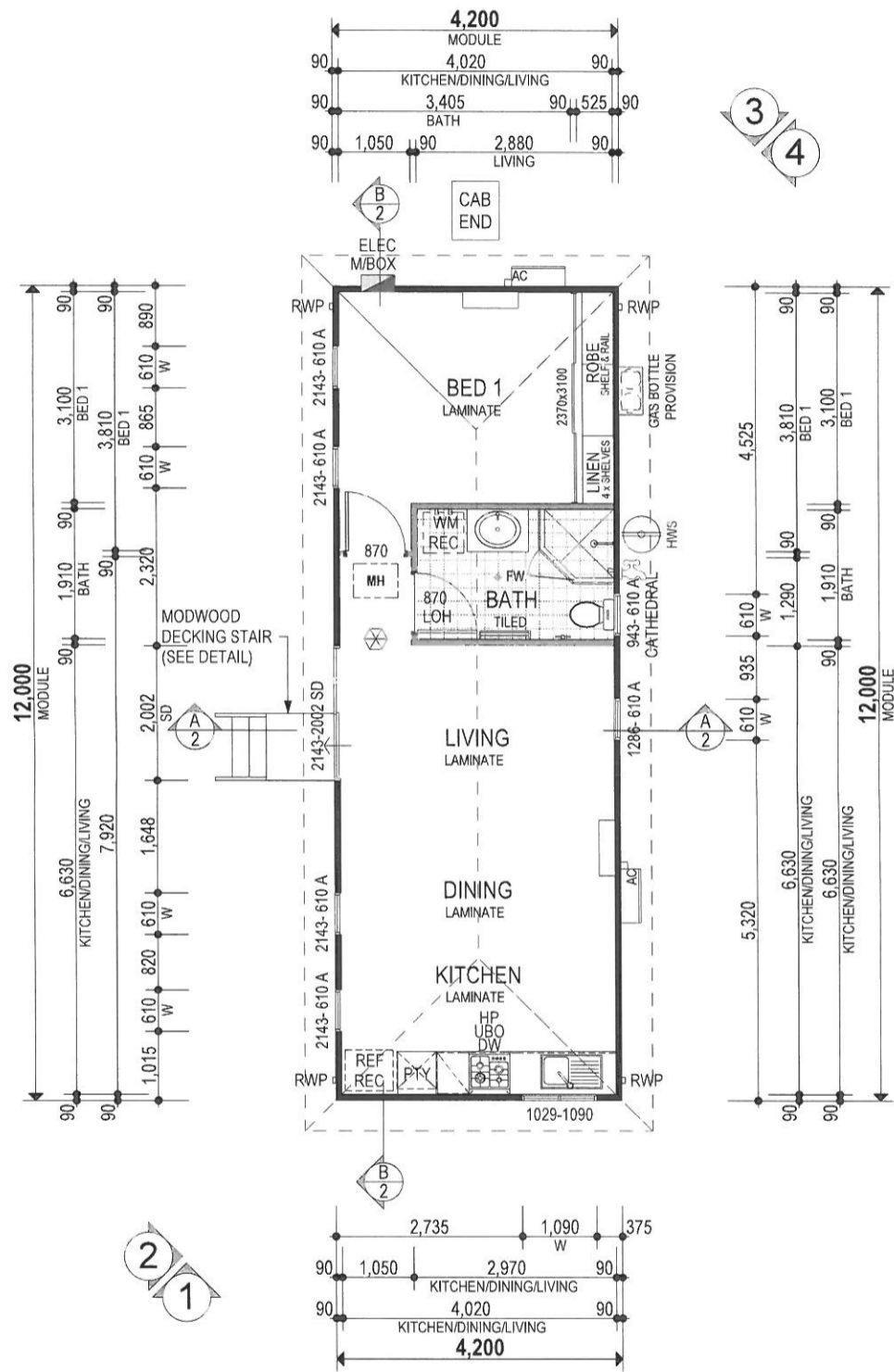
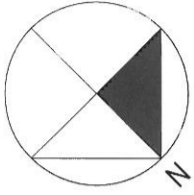
- CLIENT SUPPLIED MATERIALS & LABOUR - REFER TO CONTRACT & ADDENDA
- DIMENSIONS ARE TO FRAME STUDS ONLY & DO NOT INCLUDE LININGS OR CLADDINGS (INTERNAL & EXTERNAL)
- SMOKE DETECTOR TO BCA 3.7.2. AS INDICATED ON PLAN
- HEIGHTS ARE FROM TOP OF SLAB. NO ALLOWANCE MADE FOR FLOOR COVERINGS
- SHELF AND RAIL @ 1700AFL TO ALL ROBES
- 4 x 450 SHELVES TO LINEN UNO.
- MAN HOLE CUTOUT SIZE IS 660 x 505
- 450mm WIDE EAVES UNLESS NOTED OTHERWISE
- ROOF INSULATION - R1.5 REF. BULK
- CEILING INSULATION - R2 BATTS
- EXT WALL INSULATION - R2 BATTS & PERMISHIELD 65
- STEEL FLOOR SYSTEM
- WHITE TIMBER VENETIAN BLINDS THROUGHOUT UNLESS NOTED OTHERWISE
- SINGLE PHASE METER BOX
- TERMITE TREATMENT TO HOME

DO NOT SCALE FROM THIS DRAWING
 ALL SUBCONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS. ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY
ALL INTERNAL DIMENSIONS TO STUDWORK

CLIENT NOTE:
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH TR STANDARD SPECIFICATION, ADDENDA AND ENGINEERS DETAILS

CEILING HEIGHT - 2725mm

SOIL CLASSIFICATION - S



FLOOR PLAN
1:100

ROOF AREA	
Area	
ROOF (MAIN)	65.79

AREA CALCULATIONS		
	Area	Perimeter
HOUSE	50.40	(32.400m)
	50.40 m ²	

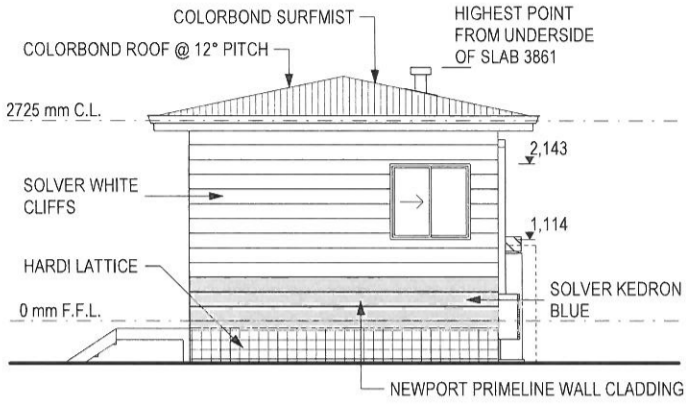
	SIGNATURES: <i>[Signature]</i> CLIENT: <i>[Signature]</i> CLIENT: _____ BUILDER: _____	CLIENT: _____ ADDRESS: _____	VARIATIONS: WD 19/08/13 DM PCV1 22/08/13 DM NATHERS 28/08/13 DM PCV2 04/09/13 DM	VARIATIONS CONT'D: DATE: _____ INT: _____ DATE: _____ INT: _____	TR DISPLAY (COOGEE) DRAWN: DM DATE: 19/08/2013 CHECKED: JT WIND RATING: N1 CLIMATE ZONE: 5 WIND REGION: A SHEET NO: 1 OF 9 JOB NO: 93429
	COPYRIGHT These plans and attached specifications are and shall always remain the sole property of TR Homes and must not be given, lent, resold, hired out, copied, or otherwise disposed of without the written permission of that company.		TR Homes, 105 Kelvin Road, Maddington, WA 6109 Phone 9493 2998 Fax 9493 1127 Website www.trhomes.com.au		

DO NOT SCALE FROM THIS DRAWING
 ALL SUBCONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS. ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY
ALL INTERNAL DIMENSIONS TO STUDWORK

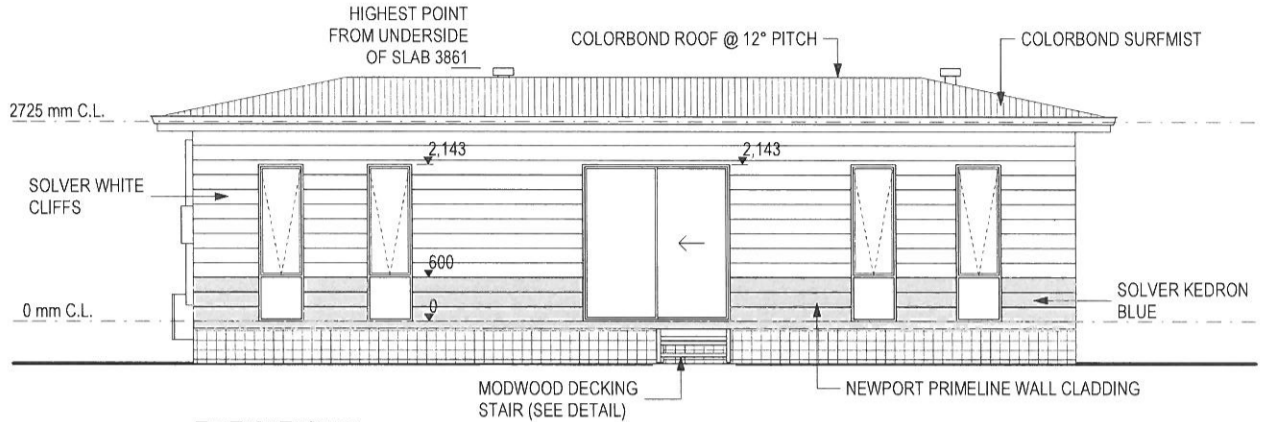
CLIENT NOTE:
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH TR STANDARD SPECIFICATION, ADDENDA AND ENGINEERS DETAILS

CEILING HEIGHT - 2725mm

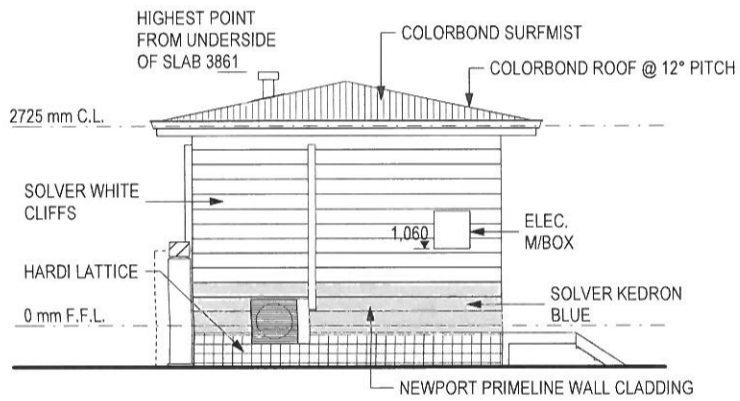
SOIL CLASSIFICATION - S



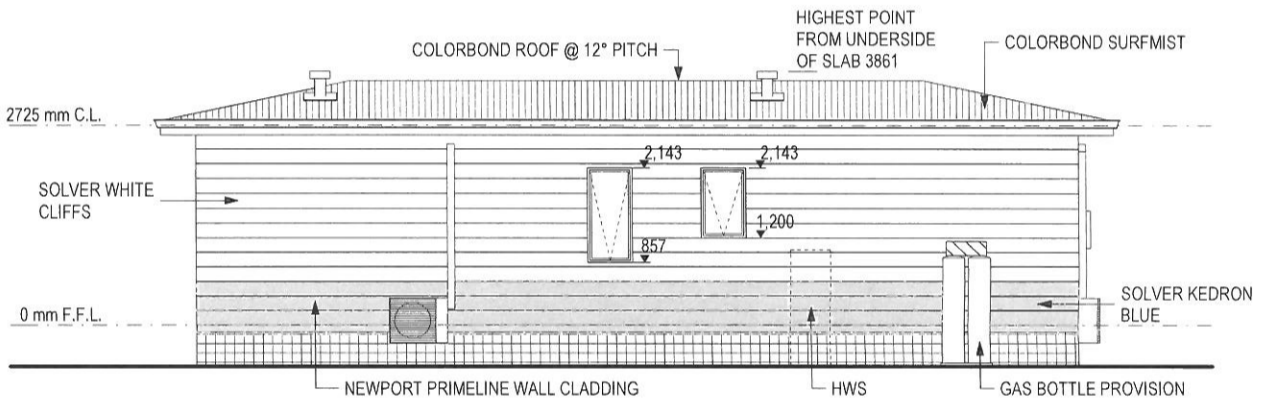
ELEVATION 1
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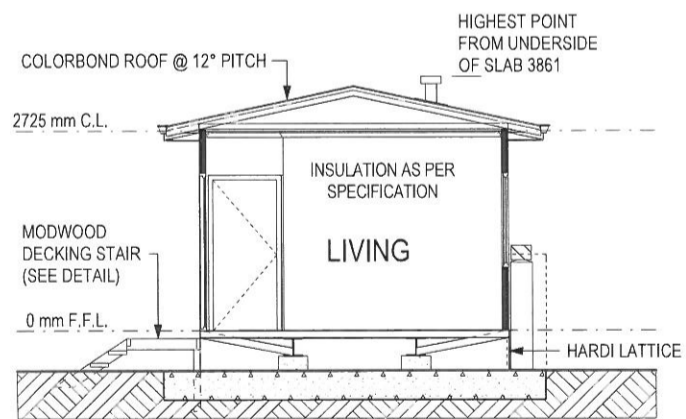
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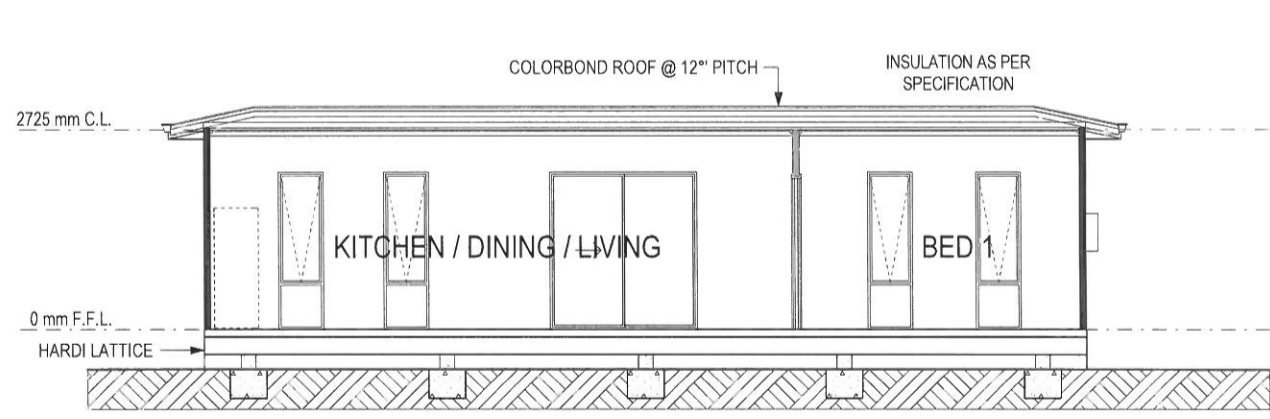
ELEVATION 3
1:100



ELEVATION 4
1:100



SECTION A - A
1:100



SECTION B - B
1:100



SIGNATURES: [Signature]
CLIENT: [Signature] 19/08/2013
CLIENT: _____
BUILDER: _____

CLIENT: _____
ADDRESS: _____

COPYRIGHT
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VARIATIONS:		DATE:	INT:	VARIATIONS CONT'D:		DATE:	INT:
WD		19/08/13	DM				
PCV1		22/08/13	DM				
NATHERS		28/08/13	DM				
PCV2		04/09/13	DM				

TR DISPLAY (COOGEE)	
DRAWN: DM	DATE: 19/08/2013
CHECKED: JT	WIND RATING: N1
CLIMATE ZONE: 5	WIND REGION: A
SHEET NO: 2 OF 9	JOB NO: 93429





9.1.2 KEY WORKER HOUSING TENDER – SHENTON SREET, MINGENEW

Location/Address: Lot 20 Shenton Street, Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 12 November 2013
Author: Mike Sully

SUMMARY

This report provides additional information on the Key Worker Housing Project tender No. 1/2013 and recommends that Council accept the tender submitted by TR Homes for the supply of a two bedroom, two bathroom modular construction dwelling.

ATTACHMENT

Building plan, location plan.

BACKGROUND

Council has received \$311,000 from the 2011/2012 Royalties for Regions Regional funds for the provision of two housing units suitable for key worker housing located within the Mingenew Town site.

As Perenjori and Three Springs each received the same amount of funds for the same purpose it was agreed that one tender document detailing the three Shires' differing needs would be prepared and submitted. Ten tenders were received and as the ten attempted to satisfy the many options and different building styles listed in the tender it was difficult to determine the most favourable option.

The three Councils involved in the tender independently resolved to not accept any tenders and prepare a new tender which would allow for more detailed and specific criteria to be provided to tenderers.

COMMENT

Throughout September and October 2013 a detailed review of the tenders that meet the building style and optional requirements of the Shire of Mingenew has been undertaken and it now appears that it is advantageous to recommend that Council accept one of the tenders and commence negotiations for minor variations that would be acceptable to both Council and the tenderer. Initially, Council would be required to revoke its decision made at the August 2013 Ordinary Council Meeting for Item No. 130802, which states:

130802 COUNCIL DECISION – ITEM 9.3.1

That Council:

1. Decline to accept any tender for the construction of two, two bedroom, two bathroom units as listed in tender No. 1/2013.
2. Instruct staff to revise the specifications for the Key Worker Housing Tender and present new Tender documents to the Ordinary Council meeting on 20 November 2013 for endorsement.

CARRIED 7/0

Council may then agree to accept one of the tenderers and commence appropriate negotiations.

CONSULTATION

Steve Mason, Community Network Manager, TR Homes.

STATUTORY ENVIRONMENT

The Local Government (Functions and General) Regulations 1996, Part 4 Division 2, Regulation 20, allows for variation of requirements before entry into a contract as a result of a tender, it states:

(1) *If, after it has invited tenders for supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the Local Government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.*

(2) *If –*

(a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*

(b) *the Local Government and the chosen tenderer cannot agree on any variation to be included in the contract as a result of the varied requirement,*

that tenderer ceases to be the chosen tenderer and the Local Government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the Local Government considers it would be next most advantageous to it to accept.

(3) *In subregulation (1) –*

***minor variation** means a variation that the Local Government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The acceptance of the tender supplied by TR Homes with minor variations will meet the specific tender requirements of the Shire of Mingenew.

STRATEGIC IMPLICATIONS

The provision of key worker housing is a major aim of the Shire's 2012 Corporate Business Plan.

VOTING REQUIREMENTS

Absolute majority.

131102 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.1.2

Moved: Councillor Bagley

Seconded: Councillor Gledhill

That Council; revoke the decision made for Item No. 130802 at the August 2013 Ordinary Council Meeting.

CARRIED BY ABSOLUTE MAJORITY 6/0

NOTE: A notice of Motion, signed by three Councillors was presented at the meeting. A copy of the notice is attached.

VOTING REQUIREMENTS

Simple majority.

131103 COUNCIL DECISION (OFFICER RECOMMENDATION – ITEM 9.1.2

Moved: Councillor Newton

Seconded: Councillor Pearce

Accept the tender for supply of key worker housing submitted by TR Homes in Tender No. 1/2013 and negotiate minor variations to the tender conditions with TR Homes.

CARRIED 6/0

Mike Sully
Chief Executive Officer
Shire of Mingenew

NOTICE OF MOTION TO REVOKE COUNCIL DECISION – ITEM No.130802

We the undersigned Elected Members of the Shire of Mingenew give notice that we wish to present a motion at the November 2013 Ordinary Meeting of Council to revoke the decision made on Item 130802 (Key Worker Housing Tender – Shenton Street Mingenew) at the August 2013 Ordinary Meeting of Council.

As required by the Local Government (Administration) Regulations 1996, Item 10 (1a), at least 1/3 of the total number of members of Council, being seven, being three, have signed this notice of motion.

MOTION:

That Council revoke the decision made on Item 130802 (Key Worker Housing Tender – Shenton Street Mingenew) at the August 2013 Ordinary Meeting of Council, being:

130802 COUNCIL DECISION – ITEM 9.3.1

Moved: Councillor Gledhill

Seconded: Councillor Pearce

That Council:

- 1. Decline to accept any tender for the construction of two, two bedroom, two bathroom units as listed in tender No. 1/2013.***
- 2. Instruct staff to revise the specifications for the Key Worker Housing Tender and present new Tender documents to the Ordinary Council meeting on 20 November 2013 for endorsement.***


CARRIED 7/0

Signed 

MOVER

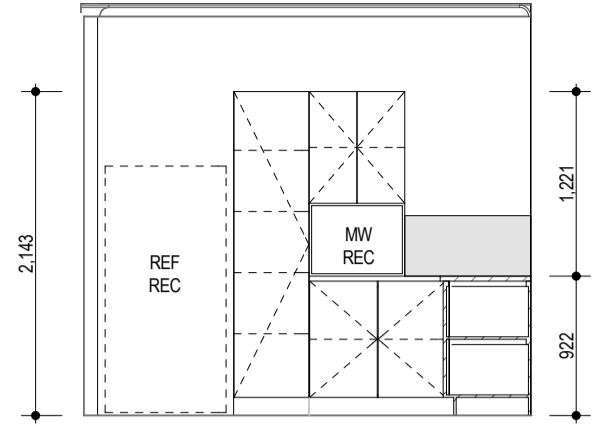
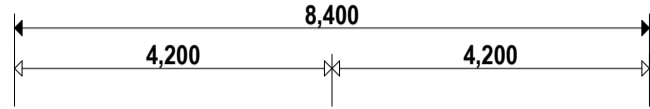
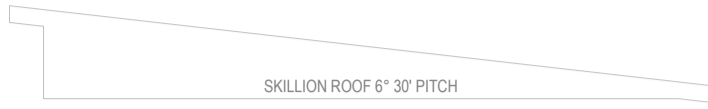
Signed 

SECONDER

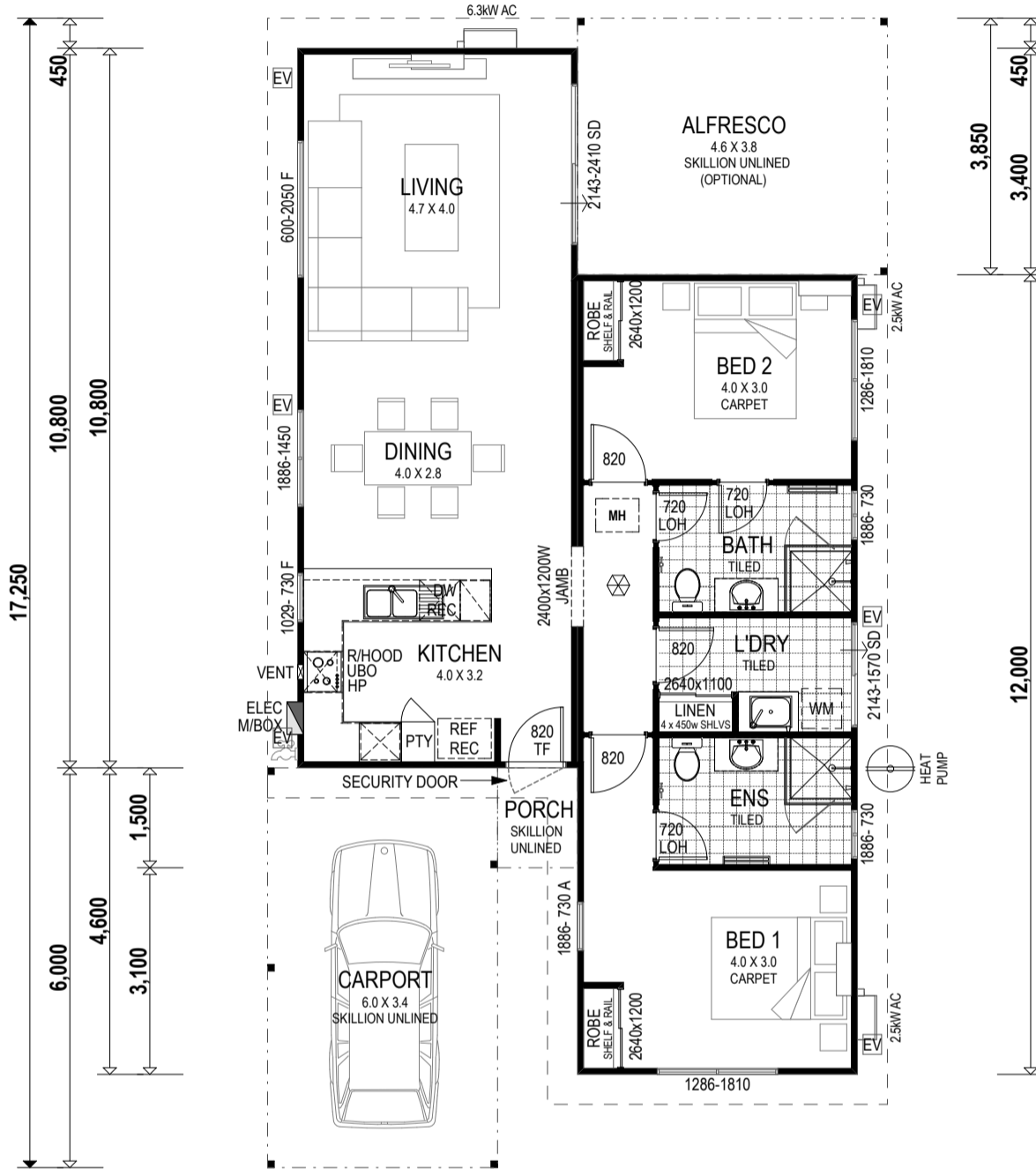
Signed 

AREA CALCULATIONS		
	Area	Perimeter
HOUSE	95.76	(47.600m)
	95.76 m ²	

ROOF AREA	
	Area
ROOF (MAIN)	114.37
ROOF (ALFRESCO)	17.90
ROOF (CARPORT)	20.70
ROOF (PORCH)	1.80

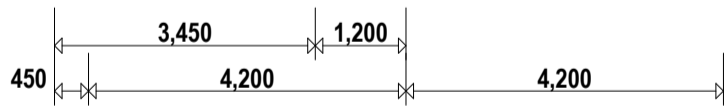


K1 VIEW

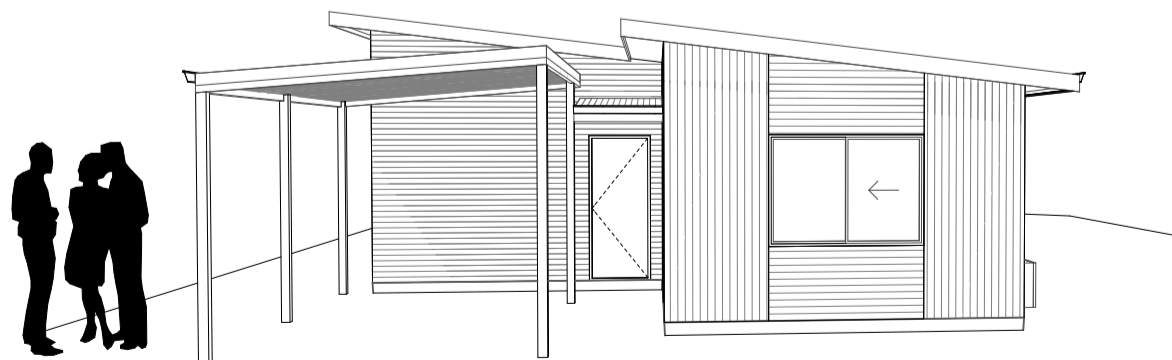


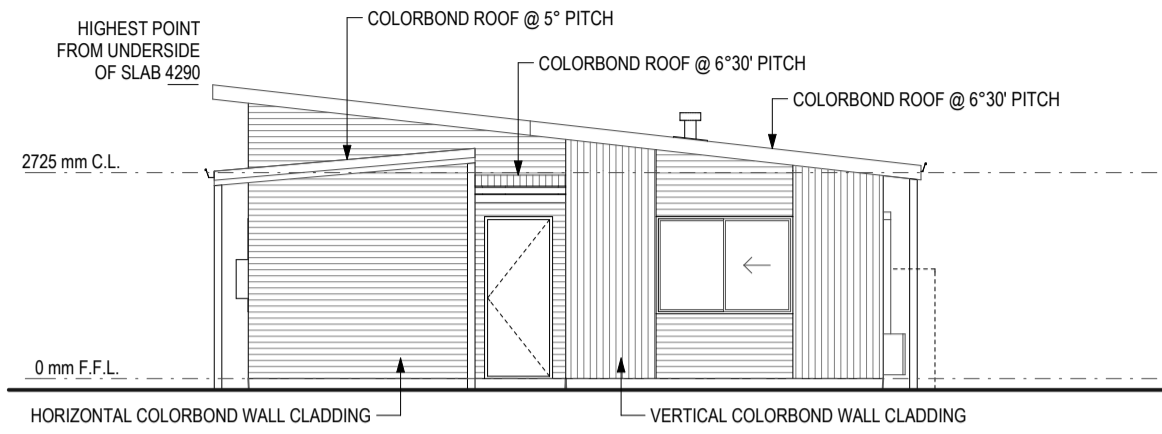
K2 VIEW

K3 VIEW

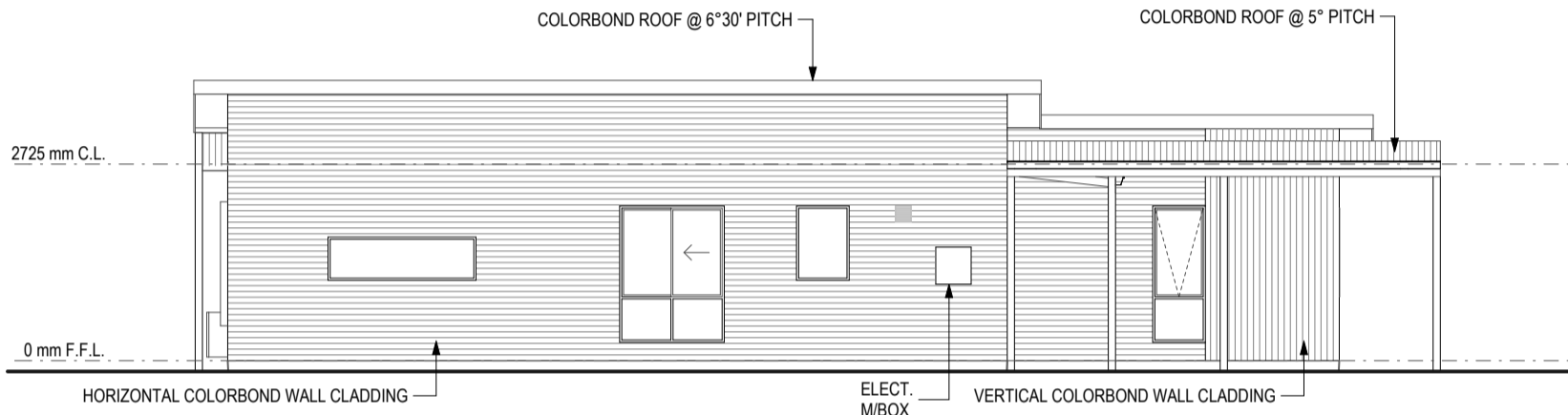


SKETCH PLAN
1:100

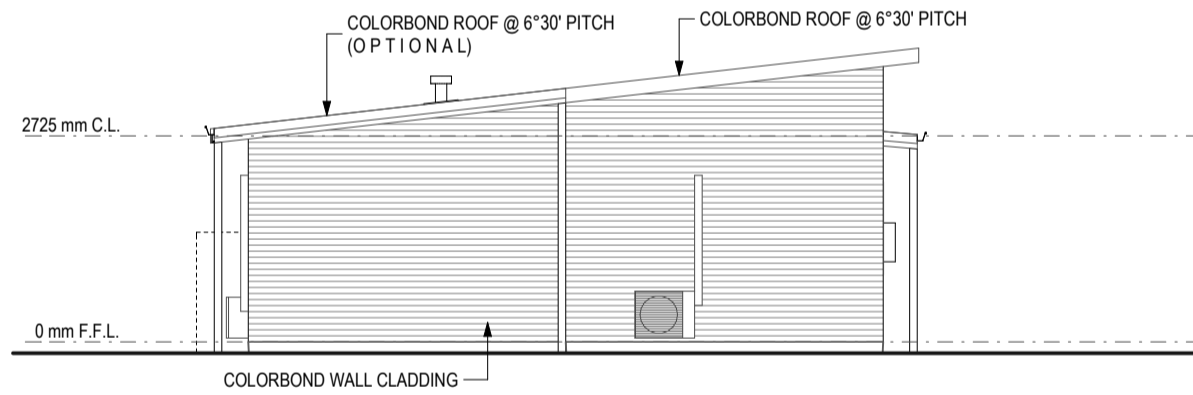




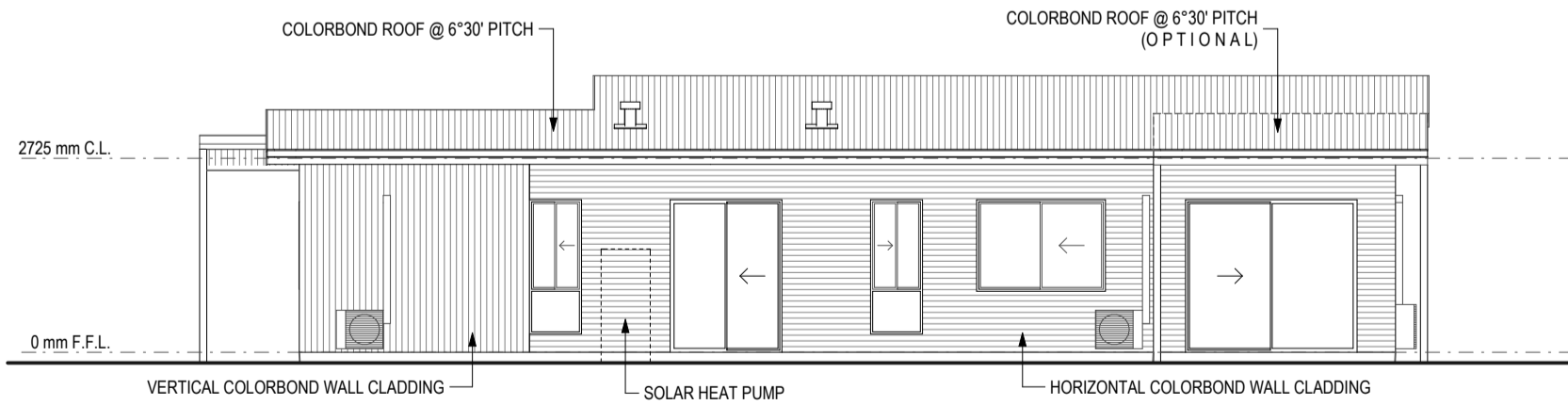
SKETCH ELEVATION 1
1:100



SKETCH ELEVATION 2
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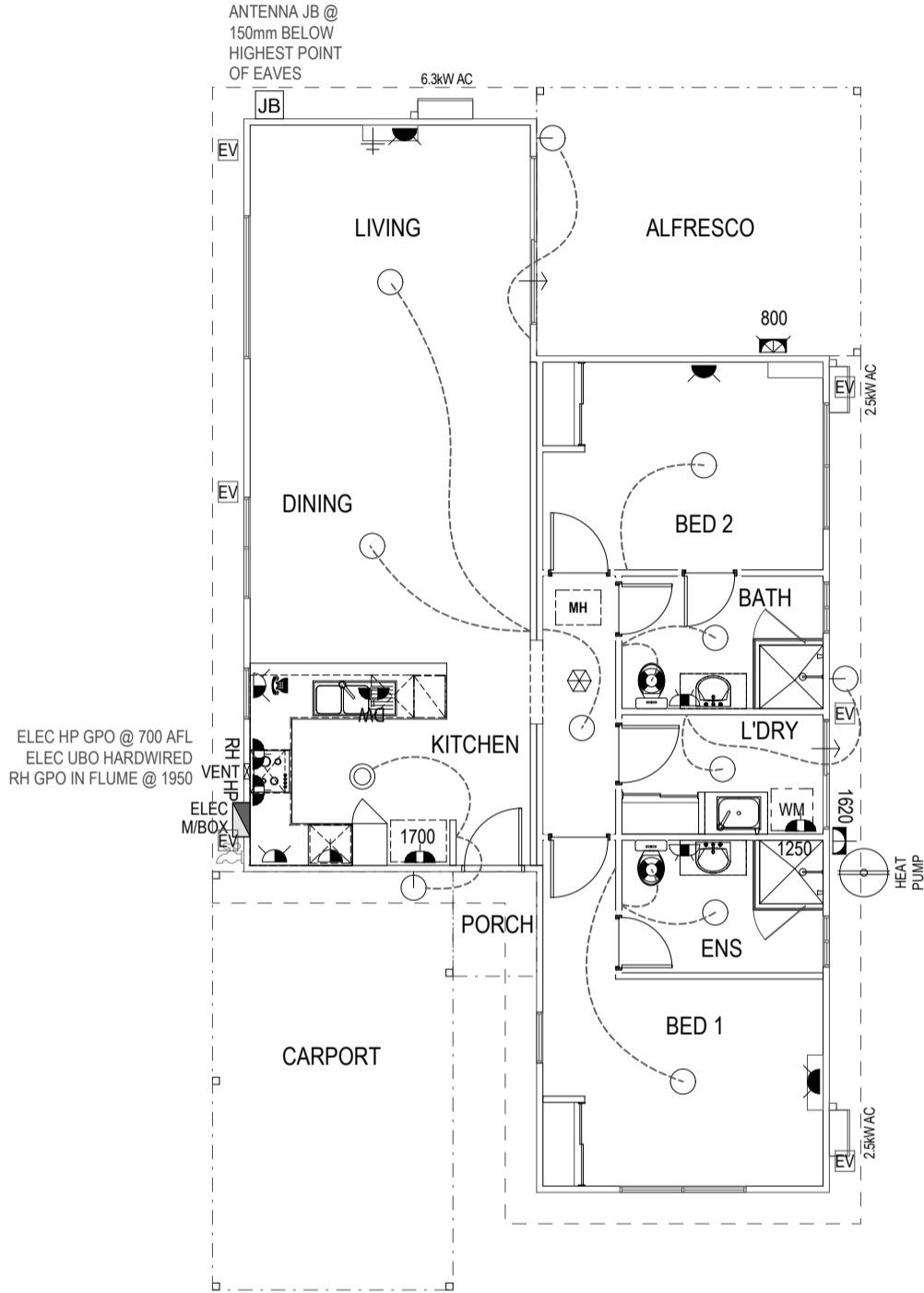


SKETCH ELEVATION 3
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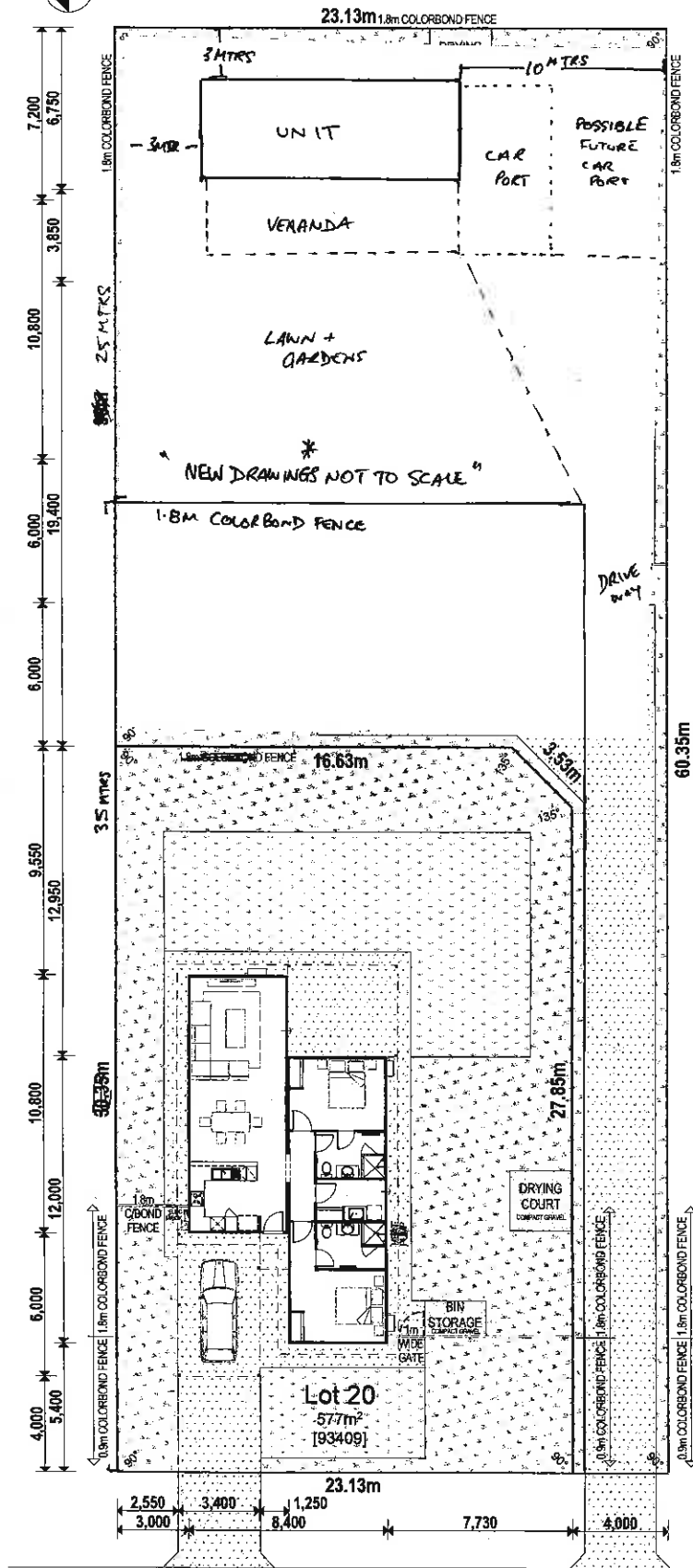
SKETCH ELEVATION 4
1:100

ELECTRICAL LEGEND		
	DOUBLE GPO - 1050 AFL	2
	DOUBLE GPO - 300 AFL	3
	DOUBLE GPO - 930 AFL	2
	EX FAN DAMPED FLUMED	2
	FLURO ROUND	1
	JUNCTION BOX	1
	LIGHT BAYONET POINT	8
	SINGLE GPO - SPECIFIED HEIGHT	5
	SINGLE GPO- 1050 AFL	1
	SMOKE DETECTOR CEILING MOUNT	1
	TELEPHONE POINT	1
	TV POINT	1
	WALL LIGHT	3
	WEATHERPROOF DOUBLE GPO	1
	WEATHERPROOF SINGLE GPO	1

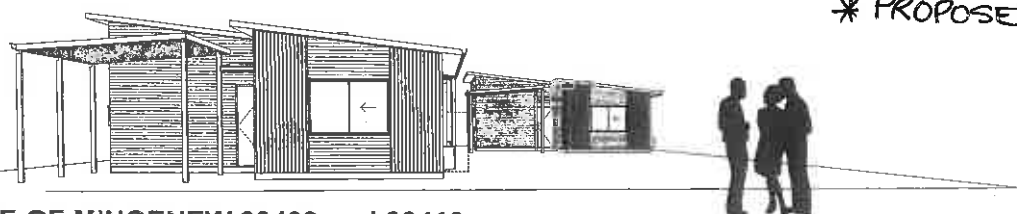


ELECTRICAL PLAN
1:100





* PROPOSED BLOCK LAYOUT



SHIRE OF MINGENEW 93409 and 93410
20 SHENTON STREET, MINGENEW

KRCLARA mod SK.01 KL 18/06/2013

TR Homes, 105 Kelvin Road, Maddington, WA 6109 P 9493 2998 F 9493 1127 W trhomes.com.au

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LANDSCAPING INCLUDING HARDSTANDS BY SEPERATE COST; SHOWN FOR ILLUSTRATION PURPOSES ONLY

9.1.3 CHIEF EXECUTIVE OFFICER – APPLICATION FOR ANNUAL LEAVE

Location/Address: Shire of Mingenew
Name of Applicant: Chief Executive Officer
Disclosure of Interest: The CEO has a financial interest in this item
Date: 14 November 2013
Author: Mike Sully

SUMMARY

This report requests that Council approve annual leave for the Chief Executive Officer from Monday 13 January 2014 to Friday 24 January 2014.

ATTACHMENT

Nil.

BACKGROUND

The Employment Contract between Council and the Chief Executive Officer requires that Council endorse applications for annual leave for the Chief Executive Officer.

COMMENT

To avoid extended periods of absence by the CEO, while taking annual leave, it is good practice for the CEO to take annual leave in several shorter periods each year.

CONSULTATION

Shire President Michelle Bagley

STATUTORY ENVIRONMENT

The Chief Executive Officer is entitled to annual leave in accordance with the employment contract with Council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

131104 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.1.3

Moved: Councillor Newton

Seconded: Councillor Pearce

That Council endorse the CEO's application for annual leave from Monday 13 January 2014 to Friday 24 January 2014.

CARRIED 6/0

9.2 FINANCE

9.2.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 OCTOBER, 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 14th November, 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 October, 2013 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 October, 2013

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 October, 2013 is \$1,615,871.

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$225,301.91
Business Cash Maximiser (Municipal Funds)	\$802,959.30
Trust Account	\$221,948.59
Reserve Maximiser Account	\$207,745.83

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 October, 2013:

	Current	30+ Days	60+ Days	90+ Days	Total
<i>Amount</i>	146,154.31	20.00	227,098.30	18,805.34	392,077.95

Rates Outstanding at 31 October, 2013 was:

	Current	1 Year	2 Years	3 + Years	Total
<i>Rates</i>	414,893.06	4,744.62	786.24	1,346.47	421,770.39
<i>Rubbish</i>	5,916.50	660.00	195.00	0.00	6,771.50
	420,809.56	5,404.62	981.24	1,346.47	428,541.89

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2013 / 2014 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

131105 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.2.1

Moved: Councillor Newton

Seconded: Councillor Sobey

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31st October, 2013.

CARRIED 6/0



SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

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Notes to and Forming Part of the Statement	4 to 22
Supplementary Information	

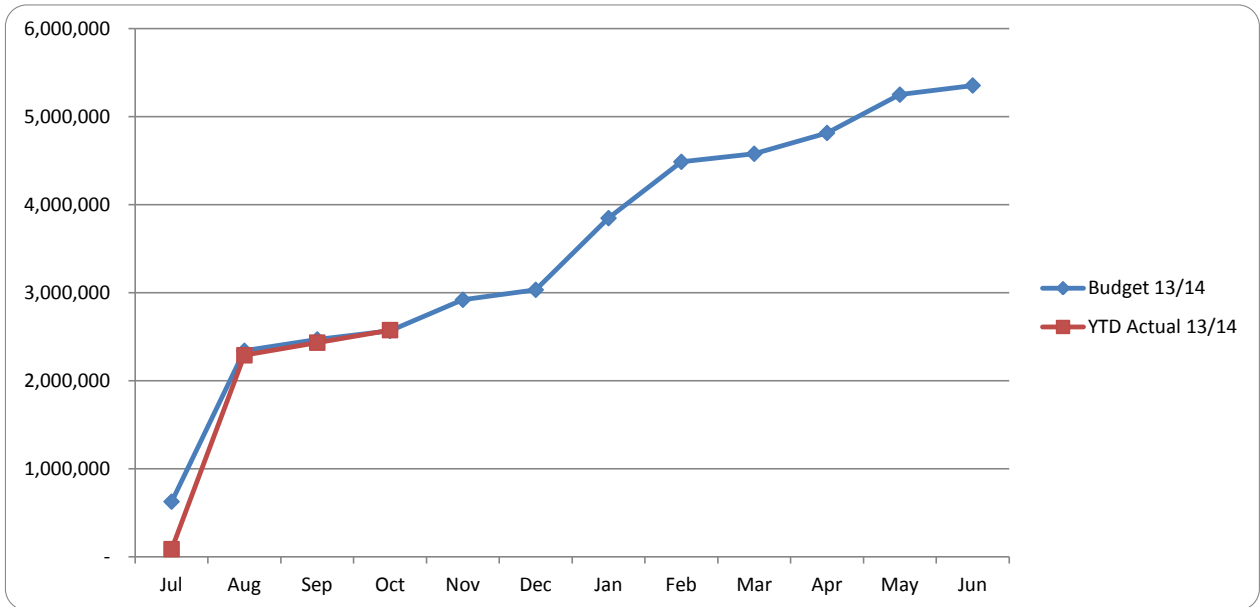
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

	NOTE	31/10/13 Y-T-D Actual \$	31/10/13 Y-T-D Budget \$	2013/2014 Total Budget \$	31/10/13 Y-T-D Variance \$	31/10/13 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		6,851	8,312	24,984	(1,461)	18%
General Purpose Funding		1,547,161	1,554,517	2,041,923	(7,356)	0%
Law, Order, Public Safety		14,239	10,497	26,750	3,742	(36%)
Health		0	364	49,600	(364)	100%
Education and Welfare		1,250	1,260	3,795	(10)	1%
Housing		22,212	26,760	80,304	(4,548)	17%
Community Amenities		36,612	34,508	36,140	2,104	(6%)
Recreation and Culture		27,541	33,686	176,164	(6,145)	18%
Transport		756,003	805,954	2,440,063	(49,951)	6%
Economic Services		1,226	3,376	27,169	(2,150)	64%
Other Property and Services		149,201	86,548	447,473	62,653	(72%)
		<u>2,562,296</u>	<u>2,565,782</u>	<u>5,354,365</u>	<u>3,486</u>	
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(126,910)	(89,596)	(266,826)	37,314	(42%)
General Purpose Funding		(17,709)	(15,732)	(47,222)	1,977	(13%)
Law, Order, Public Safety		(45,606)	(36,864)	(96,930)	8,742	(24%)
Health		(19,623)	(23,574)	(69,801)	(3,951)	17%
Education and Welfare		(15,639)	(10,037)	(32,494)	5,602	(56%)
Housing		(104,731)	(67,405)	(798,608)	37,326	(55%)
Community Amenities		(39,139)	(43,211)	(254,023)	(4,072)	9%
Recreation & Culture		(292,663)	(245,455)	(834,490)	47,208	(19%)
Transport		(815,824)	(751,870)	(2,131,779)	63,954	(9%)
Economic Services		(67,128)	(61,916)	(175,387)	5,212	(8%)
Other Property and Services		(118,386)	(124,193)	(417,373)	(5,807)	5%
		<u>(1,663,358)</u>	<u>(1,469,853)</u>	<u>(5,124,933)</u>	<u>193,505</u>	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	14,961	3,204	3,540	11,757	
Movement in Accrued Interest		0	0	0	0	
Movement in Accrued Salaries & Wages		(11,407)	0	0	(11,407)	
Movement in Employee Benefit Provisions		0	0	0	0	
Depreciation on Assets		476,867	321,624	1,274,040	155,243	
Capital Expenditure and Income						
Purchase Land held for Resale	3	0	0	0	0	0%
Purchase Land and Buildings	3	(49,892)	(86,020)	(512,200)	(36,128)	42%
Purchase Furniture and Equipment	3	(21,798)	(40,500)	(45,500)	(18,702)	46%
Purchase Plant and Equipment	3	(183,816)	(180,550)	(180,550)	3,266	(2%)
Purchase Infrastructure Assets - Roads	3	(256,712)	(497,728)	(1,686,147)	(241,016)	48%
Purchase Infrastructure Assets - Footpaths	3	0	0	0	0	0%
Purchase Infrastructure Assets - Bridges	3	0	0	(471,000)	0	0%
Proceeds from Disposal of Assets	4	124,089	123,450	123,450	(639)	(1%)
Repayment of Debentures	5	(61,913)	(55,407)	(125,547)	6,506	(12%)
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(4,315)	(11,158)	(108,473)	(6,843)	61%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0%
ADD Net Current Assets July 1 B/Fwd	7	605,895	605,895	605,895	0	
LESS Net Current Assets Year to Date	7	<u>1,564,471</u>	<u>203,834</u>	<u>589,513</u>	<u>1,360,637</u>	
Amount Req'd to be Raised from Rates		<u>(1,483,653)</u>	<u>(1,482,573)</u>	<u>(1,482,573)</u>	<u>(1,080)</u>	
Rates per Note 8		1,483,654	1,482,573	1,482,573		
Variance		0	0	(0)		

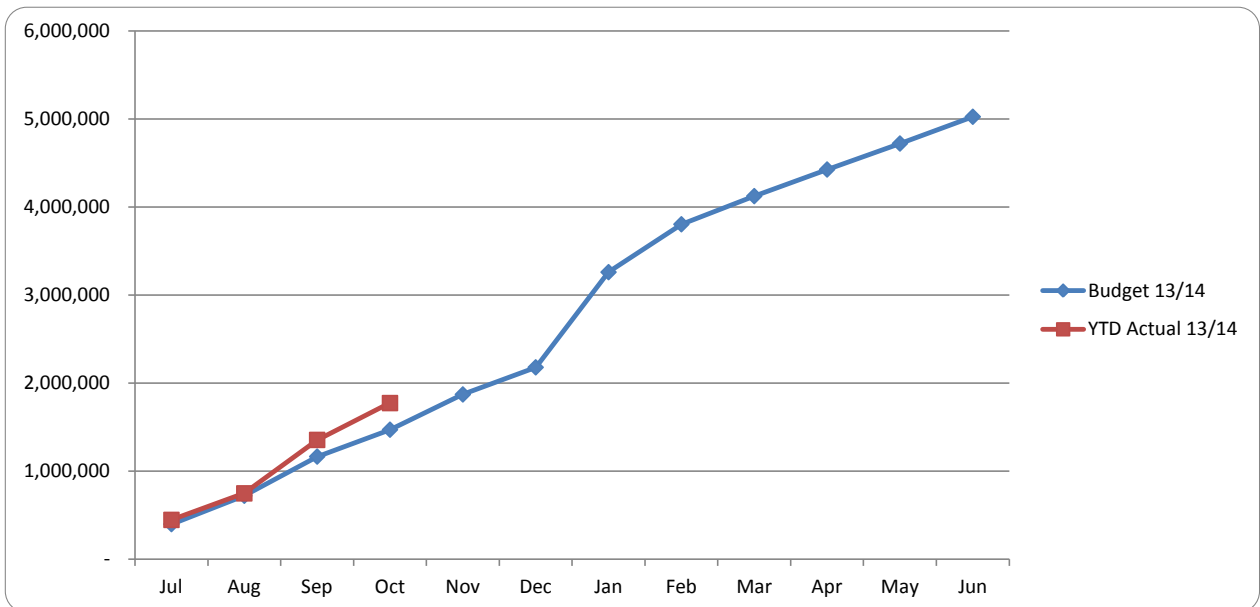
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

Graphical Representation - Source Statement of Financial Activity

Operating Budget v Actual - REVENUE



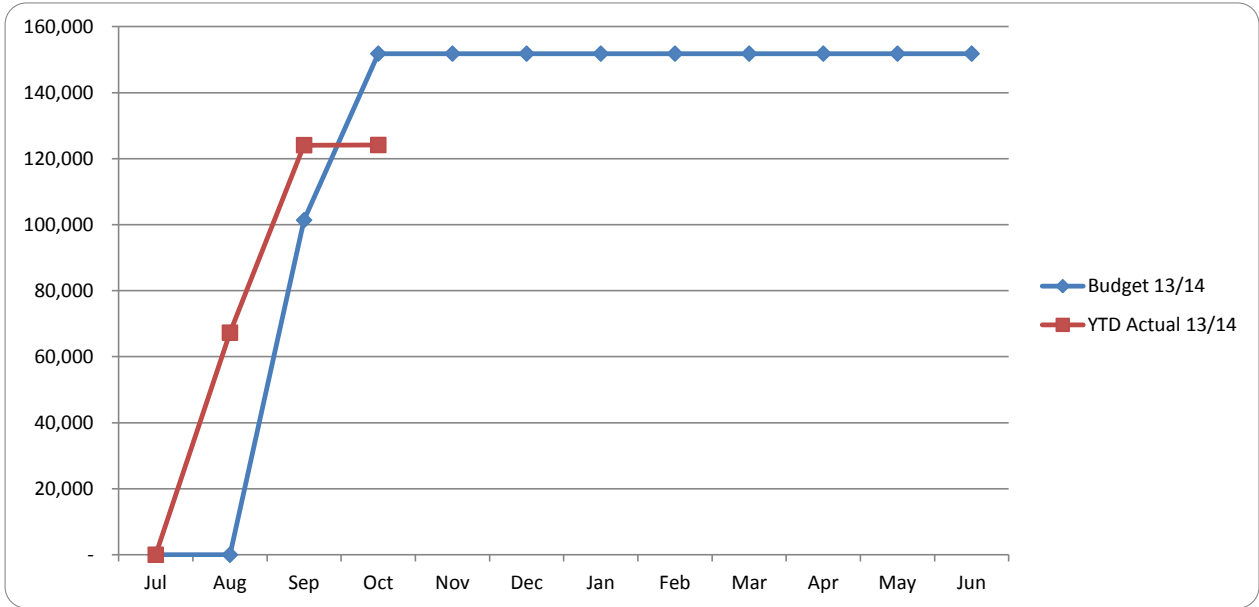
Operating Budget v Actual - EXPENDITURE



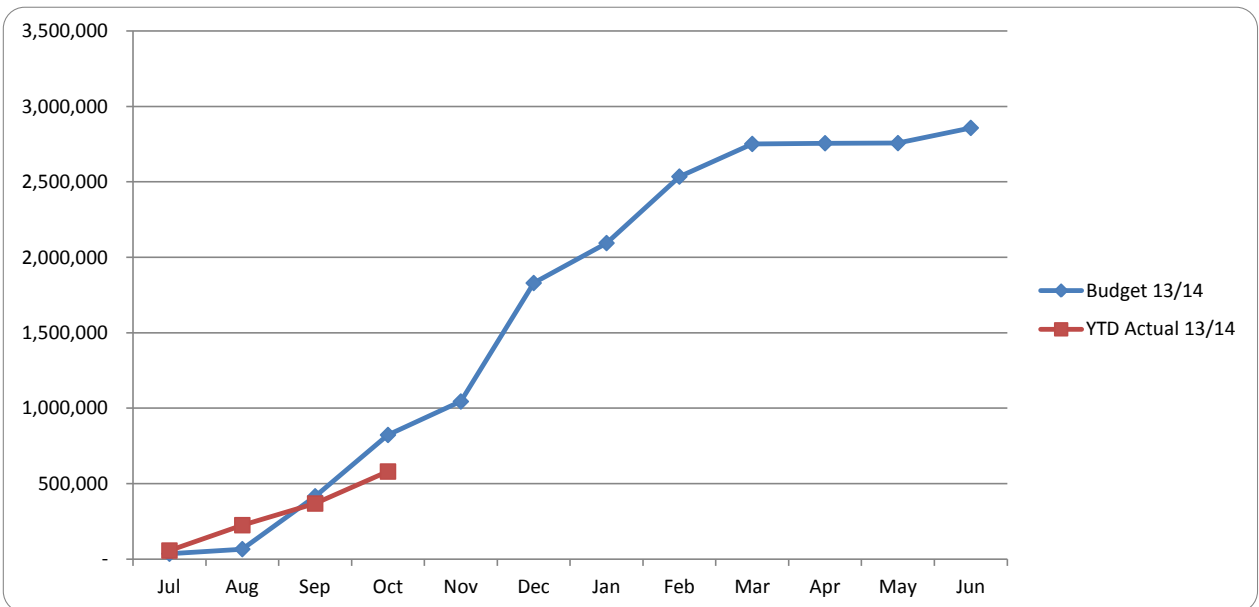
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

Graphical Representation - Source Statement of Financial Activity

Capital Budget v Actual - REVENUE



Capital Budget v Actual - EXPENDITURE



**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

Statement of Financial Activity - Reportable Variances

REVENUES/SOURCES

Other Property and Services	72%	\$70,000 Main Roads Private Works Commenced prior to timing indicated during budget deliberations.
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(EXPENSES)/(APPLICATIONS)

Governance	42%	Numberous minor amounts across entire Schedule
Housing	55%	Completion of Karara Housing Landscaping & Fencing - Timing Issue
Recreation & Culture	19%	Numberous minor amounts across entire Schedule

CAPITAL EXPENDITURE AND INCOME

Purchase Land & Buildings	(42%)	Capital Works scheduled Commenced - Timing Issue
Purchase Furniture & Equipment	(46%)	New Server & Cabling installed, Invoiced in November - Timing Issue
Purchase Infrastructure Assets - Roads	(48%)	Private Works being carried out.

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.
Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.
Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.
Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.
Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.
Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.
Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.
Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.
Activities: Maintenance of halls, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.
Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being
Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31 October, 2013	2013/2014
	Actual	Budget
	\$	\$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	95,735.20	95,000
Computer Development	3,298.08	22,000
Furniture & Equipment - Admin	0.00	5,000
Furniture & Equipment - Chambers	13,936.56	13,000
Buildings	0.00	12,500
Law, Order & Public Safety		
Land & Buildings	0.00	10,600
Health		
Land & Buildings	2,700.00	50,000
Education & Welfare		
Senior Citizens Centre - Building	0.00	0
Housing		
Buildings	3,392.40	372,600
Land & Buildings	0.00	0
Community Amenities		
Buildings	0.00	0
Furniture & Equipment	0.00	0
Recreation and Culture		
Buildings	43,800.03	66,500
Purchase Plant & Equipment	0.00	0
Furniture & Equipment	4,563.82	5,500
Transport		
Infrastructure - Roads	256,711.92	1,686,147
Infrastructure - Bridges	0.00	471,000
Footpaths Construction	0.00	0
Plant & Equipment - Depot	0.00	0
Purchase Plant & Equipment	88,080.58	85,550
	<u>512,218.59</u>	<u>2,895,397</u>

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31 October, 2013	2013/2014
	Actual	Budget
	\$	\$
ACQUISITION OF ASSETS		
3. The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	49,892.43	512,200
Furniture and Equipment	21,798.46	45,500
Plant and Equipment	183,815.78	180,550
Infrastructure Assets - Roads	256,711.92	1,686,147
Infrastructure Assets - Footpaths	0.00	0
Infrastructure Assets - Bridges	0.00	471,000
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	<u>512,218.59</u>	<u>2,895,397</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Governance						
Admin Vehicle (MI 177)	31,334	25,454	28,000	25,454	(3,334)	0
CEO Vehicle (1 MI)	49,930	48,078	45,000	44,545	(4,930)	(3,533)
Transport						
Works Manager Vehicle (MI 108)	38,530	31,363	30,450	31,363	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	34,155	20,000	22,727	(15,524)	(11,428)
	155,318	139,050	123,450	124,089	(31,868)	(14,961)

<u>By Class</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	31/10/2012	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
Admin Vehicle (MI 177)	31,334	25,454	28,000	25,454	(3,334)	0
CEO Vehicle (1 MI)	49,930	48,078	45,000	44,545	(4,930)	(3,533)
Works Manager Vehicle (MI 108)	38,530	31,363	30,450	31,363	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	34,155	20,000	22,727	(15,524)	(11,428)
	155,318	139,050	123,450	124,089	(31,868)	(14,961)

Summary

	2013 / 2014	31/10/2013
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	0	0
Loss on Asset Disposals	(31,868)	(14,961)
	<u>(31,868)</u>	<u>(14,961)</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	110,286	0	0	2,097	4,257	108,189	106,030	3,358	6,576
Housing									
Loan 133 - Triplex (+)	103,003	0	0	4,570	9,295	98,433	93,708	3,518	6,879
Loan 134 - S/C Housing (+)	67,145	0	0	2,315	4,702	64,830	62,443	2,085	4,098
Loan 136 - Staff Housing (#)	138,944	0	0	3,153	6,405	135,791	132,539	4,464	8,723
Loan 142 - Staff Housing	92,077	0	0	4,111	8,325	87,966	83,751	2,335	4,510
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	105,875	0	0	2,013	4,087	103,862	101,788	3,223	6,313
Transport									
Loan 139 - Roller	78,544	0	0	6,044	12,288	72,500	66,256	2,612	4,954
Loan 141 - Grader	171,106	0	0	9,970	20,246	161,136	150,860	5,309	10,183
Loan 143 - Trucks	204,553	0	0	23,530	47,617	181,023	156,936	4,899	9,100
Loan 144 - Trailer	92,077	0	0	4,111	8,325	87,966	83,751	2,335	4,510
	1,163,610	0	0	61,913	125,547	1,101,697	1,038,062	34,137	65,846

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013 / 2014

No new debentures are planned in 2013/14.

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2013 nor is it expected to have unspent debenture funds as at 30 June, 2014.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2013. It is anticipated that this facility will not be utilised during the 2013 / 2014 financial year.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31 October, 2013 Actual \$	2013/2014 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Land and Building Reserve		
Opening Balance	67,519	67,519
Amount Set Aside / Transfer to Reserve	158	2,768
Amount Used / Transfer from Reserve	-	-
	<u>67,677</u>	<u>70,287</u>
(b) Sportsground Improvement Reserve		
Opening Balance	2,546	2,546
Amount Set Aside / Transfer to Reserve	21	104
Amount Used / Transfer from Reserve	-	-
	<u>2,567</u>	<u>2,650</u>
(c) Plant Replacement Reserve		
Opening Balance	14,685	14,685
Amount Set Aside / Transfer to Reserve	120	100,602
Amount Used / Transfer from Reserve	-	-
	<u>14,805</u>	<u>115,287</u>
(d) Accrued Leave Reserve		
Opening Balance	44,731	44,731
Amount Set Aside / Transfer to Reserve	375	1,834
Amount Used / Transfer from Reserve	-	-
	<u>45,106</u>	<u>46,565</u>
(e) Aged Persons Units Reserve		
Opening Balance	18,910	18,910
Amount Set Aside / Transfer to Reserve	3,153	775
Amount Used / Transfer from Reserve	-	-
	<u>22,063</u>	<u>19,685</u>
(f) Street Light Upgrade Reserve		
Opening Balance	13,517	13,517
Amount Set Aside / Transfer to Reserve	113	554
Amount Used / Transfer from Reserve	-	-
	<u>13,630</u>	<u>14,071</u>
(g) Painted Road Reserve		
Opening Balance	3,966	3,966
Amount Set Aside / Transfer to Reserve	33	163
Amount Used / Transfer from Reserve	-	-
	<u>3,999</u>	<u>4,129</u>
(h) Industrial Area Reserve		
Opening Balance	4,947	4,947
Amount Set Aside / Transfer to Reserve	41	202
Amount Used / Transfer from Reserve	-	-
	<u>4,988</u>	<u>5,149</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

6. RESERVES (Continued)	31 October, 2013 Actual \$	2013/2014 Budget \$
(i) Environmental Rehabilitation Reserve		
Opening Balance	16,830	16,830
Amount Set Aside / Transfer to Reserve	141	690
Amount Used / Transfer from Reserve	-	-
	<u>16,971</u>	<u>17,520</u>
(j) RTC/PO/NAB Reserve		
Opening Balance	19,056	19,056
Amount Set Aside / Transfer to Reserve	159	781
Amount Used / Transfer from Reserve	-	-
	<u>19,215</u>	<u>19,837</u>
Total Cash Backed Reserves	<u>211,022</u>	<u>315,180</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	158	2,768
Sports Ground Improvement Reserve	21	104
Plant Replacement Reserve	120	100,602
Accrued Leave Reserve	375	1,834
Aged Persons Units Reserve	3,153	775
Street Light Upgrade Reserve	113	554
Painted Road Reserve	33	163
Industrial Area Development Reserve	41	202
Environmental Rehabilitation Reserve	141	690
RTC/PO/NAB Reserve	159	781
	<u>4,315</u>	<u>108,473</u>

Transfers from Reserves

Land and Buildings Reserve	0	0
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	0
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	0
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	0
Environmental Rehabilitation Reserve	0	0
RTC/PO/NAB Reserve	0	0
	<u>-</u>	<u>-</u>

Total Transfer to/(from) Reserves	<u>4,315</u>	<u>108,473</u>
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**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

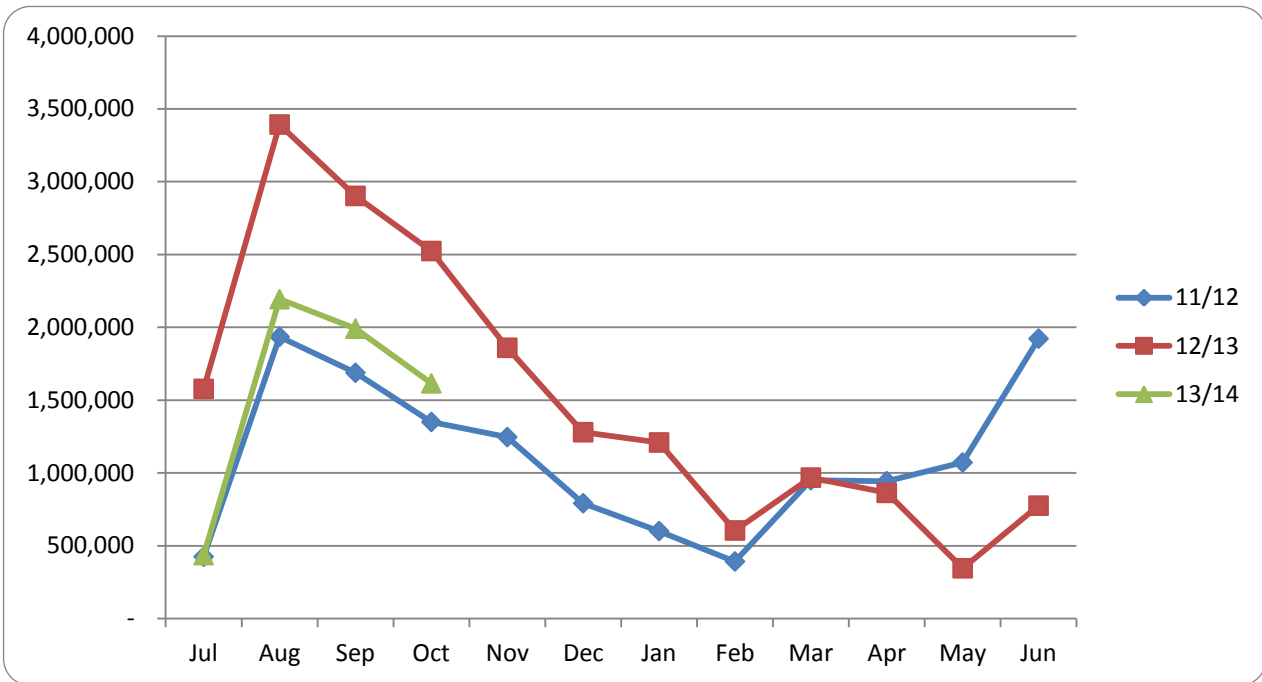
None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

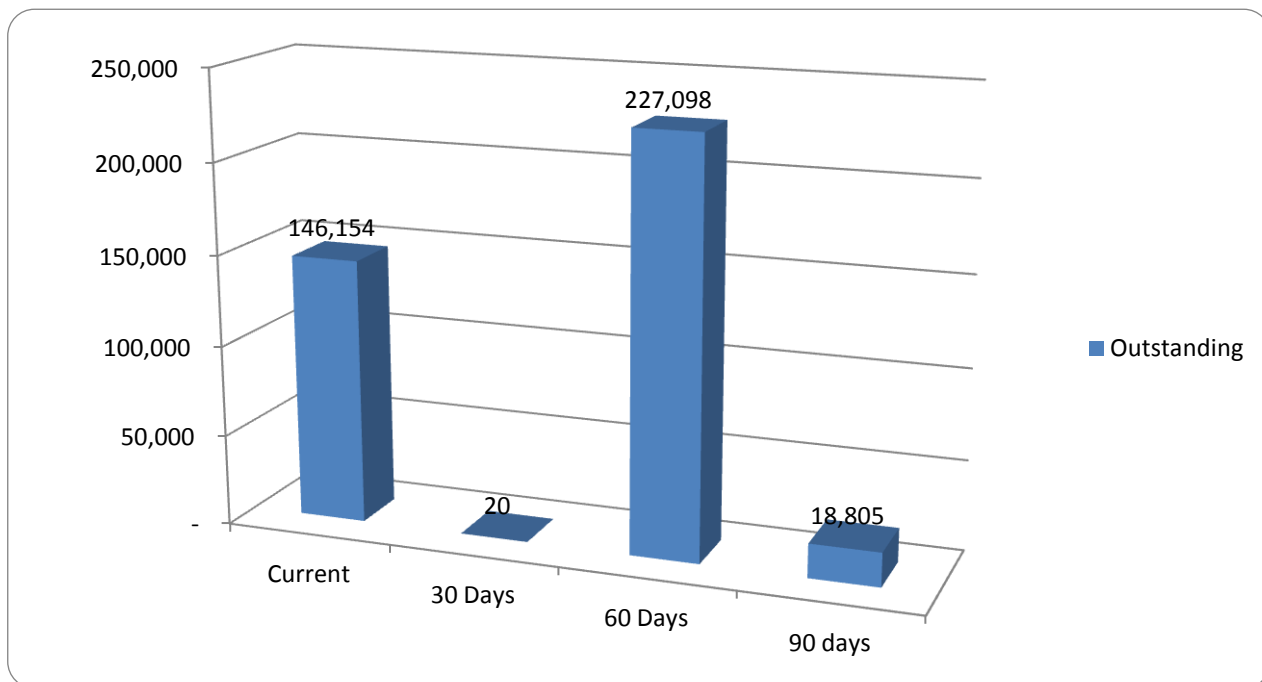
	31 October, 2013 Actual \$	Brought Forward 1-Jul-13 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,030,255	607,648
Cash - Restricted (Reserves)	207,746	206,019
Cash - Restricted (Unspent Grants)	-	-
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	433,836	11,453
- Sundry Debtors	395,027	396,536
- Emergency Services Levy	-	-
- Provision for doubtful debt	-	-
- GST Receivable	33,166	1,733
Inventories	23,980	27,151
	<u>2,124,010</u>	<u>1,250,540</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(4,660)	(105,449)
- GST Payable	(13,681)	-
- PAYG/Withholding Tax Payable	(16,322)	5,876
Accrued Interest	(19,343)	(19,343)
Accrued Salaries & Wages	-	(11,407)
Loan Liability	(63,632)	(125,548)
Accrued Annual Leave	(93,433)	(93,433)
Accrued LSL	(89,322)	(89,322)
	<u>(300,393)</u>	<u>(438,626)</u>
NET CURRENT ASSET POSITION	1,823,617	811,914
Less: Cash - Reserves - Restricted	(207,746)	(206,019)
Less: Cash - Restricted/Committed	<u>-</u>	<u>-</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,615,871</u>	<u>605,895</u>

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

7.1 Graphical Representation - Liquidity over the Year



7.2 Graphical Representation - Debtors Outstanding



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

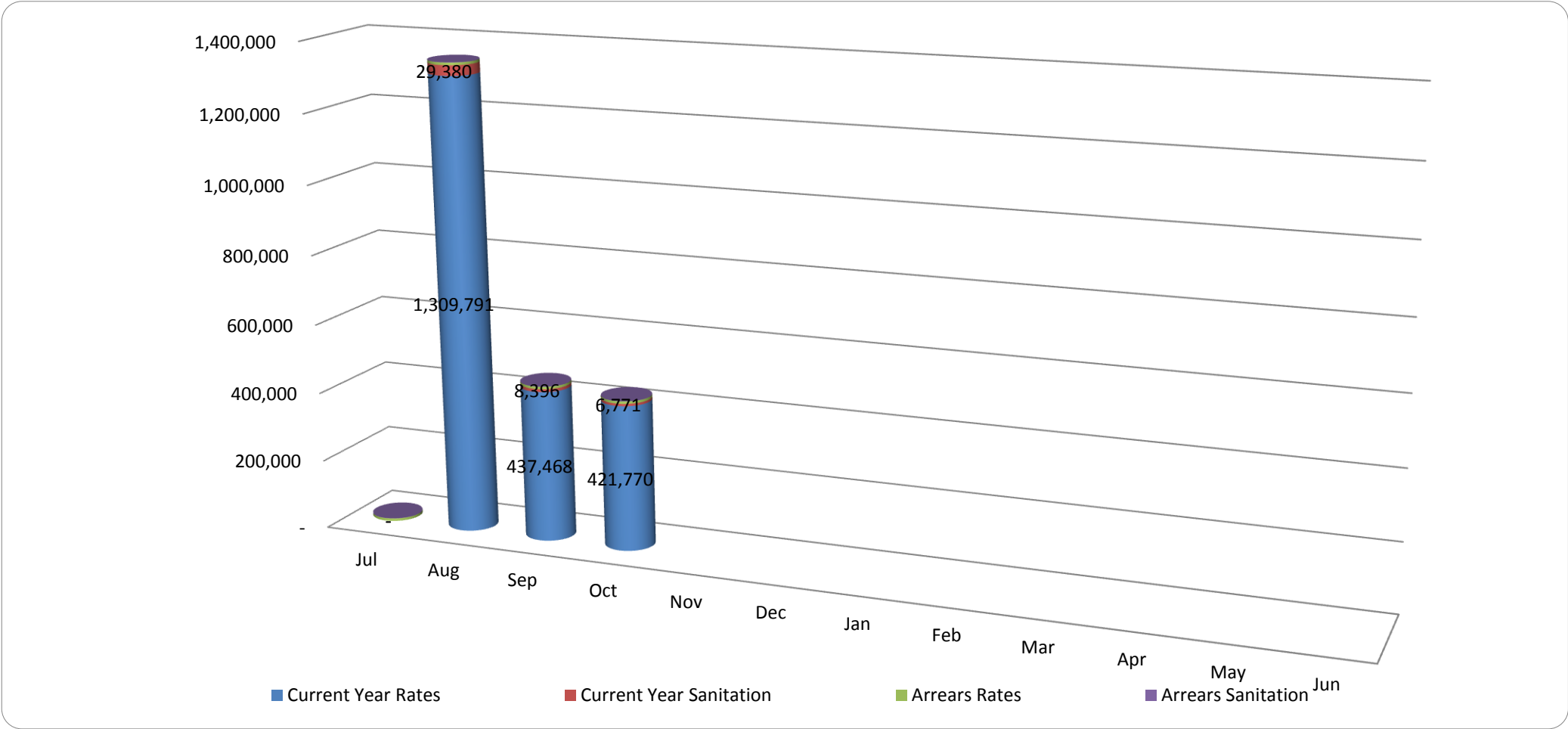
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/2014 Rate Revenue \$	2013/2014 Interim Rates \$	2013/2014 Back Rates \$	2013/2014 Total Revenue \$	2013/2014 Budget \$
General Rate								
GRV - Mingenew Townsite	11.2589	148	1,576,480	177,494	0	280	177,774	177,509
GRV -Yandanooka Townsite	5.6353	2	14,716	829	0	0	829	829
UV - Rural	1.2282	133	97,147,000	1,193,159	0	0	1,193,159	1,200,252
UV - Mining	22.5000	10	132,633	29,842	0	0	29,842	29,790
Sub-Totals		293	98,870,829	1,401,325	0	280	1,401,605	1,408,380
Minimum Rates	Minimum \$							
GRV - Townsites	330	90	90,401	29,700	0	0	29,700	29,700
GRV -Yandanooka Townsite	150	1	840	150	0	0	150	150
UV - Rural	450	13	212,100	5,850	0	0	5,850	5,850
UV - Mining	750	9	10,079	6,750	0	0	6,750	6,000
Sub-Totals		113	313,420	42,450	0	0	42,450	41,700
Rates Written-Off							24	0
Ex-Gratia Rates							32,493	32,493
Movement in Excess Rates							7,106	0
Totals							1,483,654	1,482,573

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013 / 2014 financial year have been determined by Council on the basis budget and the estimated revenue to be received from all sources of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

8.1 Rates Outstanding



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	369	-	(210)	159
BRB Levy	1,083	-	(332)	751
Centenary/Autumn Committee	1,734	-	-	1,734
Community Bus	1,160	300	-	1,460
Farm Water Scheme	756	-	-	756
Hospital Benefits Fund	516	-	-	516
Industrial Land Bonds	1,000	-	-	1,000
Insitu - Depot Hill Retension	108,167	-	-	108,167
Mid West Industry Road Safety Alliance	39,436	18,700	(24,567)	33,569
Mingenew Cemetery Group	366	-	-	366
Mingenew District Christmas Tree Fund	-	-	-	-
Mingenew Water Rights	-	-	-	-
Nomination Fees	-	80	-	80
Other Bonds	4,409	-	(380)	4,029
Rec Centre Kitchen Upgrade	-	2,000	-	2,000
Sinosteel Community Trust Fund	11,561	-	(2,854)	8,707
Tree Planter - LCDC	288	-	-	288
Weary Dunlop Memorial	1,906	-	-	1,906
Unknown	55,753	-	-	55,753
Youth Advisory Council	1,816	-	-	1,816
	<u>230,320</u>			<u>223,057</u>

10. CASH / INVESTMENTS SUMMARY

Investments						31 October 2013 Actual
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	\$
National Australia Bank	60 Day Term Deposit	-	-	0.00%	-	-
Cash at Bank						31 October 2013 Actual
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	\$
National Australia Bank	Muni	387,898	5,626	(992)	(167,231)	225,302
National Australia Bank	Trust	226,192	-	-	(3,135)	223,057
						Interest
National Australia Bank	Maxi Investment	802,959	-	-	-	802,959
National Australia Bank	Reserve Maxi	207,746	-	-	-	207,746
						Transfers

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF MINGENEW**INCOME STATEMENT****BY NATURE OR TYPE****FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	NOTE	31/10/2013 Actual \$	2013 / 2014 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	1,463,770	1,173,420
Operating Grants, Subsidies and Contributions		218,785	1,341,976
Non-Operating Grants, Subsidies and Contributions		585,793	1,287,291
Profit on Asset Disposals		-	30,114
Proceeds on Disposal of Assets	#	-	-
Service Charges		-	-
Fees and Charges		179,895	234,629
Interest Earnings		15,396	39,490
Other Revenue		98,657	12,500
		<u>2,562,296</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(389,074)	(859,681)
Materials and Contracts		(369,781)	(1,213,443)
Utility Charges		(44,656)	(123,954)
Depreciation		(476,867)	(375,770)
Loss on Asset Disposals		(29,487)	(55,727)
Interest Expenses		(34,137)	(56,767)
Insurance		(202,518)	(151,909)
Other Expenditure		(117,452)	(82,800)
		<u>(1,663,972)</u>	<u>(2,920,051)</u>
NET RESULT		898,324	1,199,369

SHIRE OF MINGENEW**INCOME STATEMENT****BY PROGRAM****FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31/10/13	31/10/13	2013/14
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	6,851	8,312	24,984
General Purpose Funding	1,547,161	1,554,517	2,041,923
Law, Order, Public Safety	14,239	10,497	26,750
Health	-	364	49,600
Education and Welfare	1,250	1,260	3,795
Housing	22,212	26,760	80,304
Community Amenities	36,612	34,508	36,140
Recreation and Culture	27,541	33,686	176,164
Transport	756,003	805,954	2,440,062
Economic Services	1,226	3,376	27,169
Other Property and Services	149,201	86,548	447,473
	<u>2,562,296</u>	<u>2,565,782</u>	<u>5,354,364</u>
OPERATING EXPENSES			
Governance	(76,124)	(89,596)	(266,826)
General Purpose Funding	(17,709)	(15,732)	(47,222)
Law, Order, Public Safety	(45,606)	(36,864)	(96,930)
Health	(19,623)	(23,574)	(69,801)
Education and Welfare	(15,639)	(10,037)	(32,494)
Housing	(104,731)	(67,405)	(798,608)
Community Amenities	(39,139)	(43,211)	(254,023)
Recreation & Culture	(292,663)	(245,455)	(834,490)
Transport	(815,824)	(751,870)	(2,131,779)
Economic Services	(67,128)	(61,916)	(175,387)
Other Property and Services	(169,786)	(124,193)	(417,373)
	<u>(1,663,972)</u>	<u>(1,469,853)</u>	<u>(5,124,933)</u>
NET PROFIT OR LOSS/RESULT	<u><u>898,324</u></u>	<u><u>1,095,929</u></u>	<u><u>229,431</u></u>

SHIRE OF MINGENEW**BALANCE SHEET****FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31 October, 2013	2013
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	1,238,001	812,250
Trade and Other Receivables	862,029	409,721
Inventories	23,980	27,151
TOTAL CURRENT ASSETS	<u>2,124,010</u>	<u>1,249,122</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	90,394	90,394
Property, Plant and Equipment	6,681,839	6,710,732
Infrastructure	37,005,101	37,090,125
TOTAL NON-CURRENT ASSETS	<u>43,777,334</u>	<u>43,891,251</u>
TOTAL ASSETS	<u>45,901,344</u>	<u>45,140,373</u>
CURRENT LIABILITIES		
Trade and Other Payables	54,006	130,324
Long Term Borrowings	63,632	125,548
Provisions	182,755	182,755
TOTAL CURRENT LIABILITIES	<u>300,393</u>	<u>438,627</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,038,061	1,038,061
Provisions	31,413	31,413
TOTAL NON-CURRENT LIABILITIES	<u>1,069,474</u>	<u>1,069,474</u>
TOTAL LIABILITIES	<u>1,369,867</u>	<u>1,508,101</u>
NET ASSETS	<u>44,531,477</u>	<u>43,632,272</u>
EQUITY		
Retained Profits (Surplus)	56,535,738	55,639,139
Reserves - Cash Backed	207,746	206,019
Reserves - Asset Revaluation	(12,212,007)	(12,222,872)
TOTAL EQUITY	<u>44,531,477</u>	<u>43,632,272</u>

SHIRE OF MINGENEW**STATEMENT OF CHANGES IN EQUITY****FOR THE PERIOD 1 JULY, 2013 TO 31 OCTOBER, 2013**

	31 October 2013 Actual \$	2013 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2013	27,190,985	25,127,336
Change in Net Assets Resulting from Operations	898,326	2,069,920
Transfer from/(to) Reserves	<u>(4,315)</u>	<u>(6,271)</u>
Balance as at 30 June 2013	<u>28,084,996</u>	<u>27,190,985</u>
RESERVES - CASH BACKED		
Balance as at 1 July 2013	206,707	206,707
Amount Transferred (to)/from Surplus	<u>4,315</u>	<u>-</u>
Balance as at 30 June 2013	<u>211,022</u>	<u>206,707</u>
RESERVES - ASSET REVALUATION		
Balance as at 1 July 2013	15,930,143	15,930,143
Revaluation Increment	-	-
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2014	<u>15,930,143</u>	<u>15,930,143</u>
TOTAL EQUITY	<u><u>44,226,161</u></u>	<u><u>43,327,835</u></u>

9.2.2 CHRISTMAS/NEW YEAR OFFICE CLOSURE

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 14 November 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

Council approval is sought for the closure of the Shire of Mingenew Administration Office over the Christmas/New Year period.

ATTACHMENT

Nil

BACKGROUND

Council has, in previous years, permitted the closure of the Shire of Mingenew Administration Office over the Christmas/New Year period. It is intended that Administration Staff would utilise Annual Leave, Rostered Days Off or Council approved Days in Lieu in addition to Public Holidays to cover their absences.

COMMENT

This year Christmas and New Year's Day public holidays are as follows:

Christmas Day	Wednesday 25 December 2013
Boxing Day	Thursday 26 December 2013
New Year's Day	Wednesday 1 January 2014

Normal Work days would be:

Friday 27 December 2013
 Monday 30 December 2013
 Tuesday 31 December 2013
 Thursday 2 January 2014
 Friday 3 January 2014

The period between Christmas and New Year is traditionally very quiet and Council has received no complaints due to the Administration Office being closed during this period. It is also an opportunity for staff to have a break and be ready for the New Year.

It is proposed that the Shire of Mingenew Administration Office be closed on the following days:

Tuesday 24 December 2013	Administration Office Closes at Midday
Wednesday 25 December 2013	Public Holiday
Thursday 26 December 2013	Public Holiday
Friday 27 December 2013	Rostered Day Off / Annual Leave
Monday 30 December 2013	Rostered Day Off / Annual Leave
Tuesday 31 December 2013	Rostered Day Off / Annual Leave
Wednesday 1 January 2014	Public Holiday
Thursday 2 January 2014	Day in Lieu
Friday 3 January 2014	Day in Lieu

CONSULTATION

Shire of Mingenew Administration Staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

131106 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.2.2

Moved: Councillor Gledhill

Seconded: Councillor Pearce

That Council approves:

- 1. the Shire of Mingenew Administration Office being closed from Midday Tuesday, 24 December 2013 and re-open Monday, 6 January 2014; and**
- 2. appropriate advertising of this closure be initiated by staff.**

CARRIED 6/0

9.2.3. WRITE OFF OF OUTSTANDING RATE AMOUNTS

Location/Address: Shire of Mingenew
Name of Applicant: New Coal Energy Pty Ltd
Disclosure of Interest: Nil
Date: 20th November 2013
Author: Julie Borrett – Senior Finance Officer

SUMMARY

Council is requested to approve to write off the rates incurred on New Coal Energy Pty Ltd Assessments A860, A861 & A862, all being mining exploration tenements.

ATTACHMENT

Nil

BACKGROUND

New Coal Energy has previously had a 50% writeoff of their outstanding 2012/13 rates and interest charges, as approved by council at the June 2013 Council Meeting. It was mentioned in this item that the tenements were being terminated for non payment of rent by the Department of Minerals and Energy.

As a result the rates that have been raised in the current financial year are for 12 days. The total outstanding is A860 \$49.07, A861 \$208.98 and A862 \$1018.48, totalling \$1276.53. In 2012 New Coal Energy ceased to trade.

COMMENT

Due to the fact that the company no longer exists, Council is advised that the rates outstanding would be all but impossible to recoup and it is suggested that the amount be written off once and for all.

CONSULTATION

Mr Cameron Watson – Manager of Finance and Admin

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

With the acceptance of this recommendation, there will be an amount of \$1276.53 in rates written off.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

131107 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.2.3

Moved: Councillor Sobey

Seconded: Councillor Pearce

That Council approves the write off of the following rates:

Assessment A860 - \$49.07

A861 - \$208.98

A862 - \$1018.48

being the total rates outstanding.

CARRIED 6/0

9.2.4 ACCOUNTS FOR PAYMENT – OCTOBER 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 20 November 2013
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of October in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

131108 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 9.2.4

Moved: Councillor Newton

Seconded: Councillor Sobey

That Council confirm the accounts as presented for September from the Municipal Fund totalling \$399,744.84 represented by Electronic Funds Transfers of 7425 to 7521, and Cheque nos 7767 to 7781.

CARRIED 6/0



Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
417	02/10/2013	MINGENEW SHIRE COUNCIL	TRUST REFUND CREDITOR DP85	T	1,932.70
EFT7425	02/10/2013	Cr Michelle Bagley	FEES	M	3,250.00
EFT7426	02/10/2013	Courier Australia	FREIGHT	M	33.25
EFT7427	02/10/2013	CR GARY COSGROVE	FEES	M	875.00
EFT7428	02/10/2013	ESPLANADE RIVER SUITES	CHARGES	M	296.00
EFT7429	02/10/2013	FREDS MOWER REPAIRS	CHARGES	M	433.90
EFT7430	02/10/2013	GREENFIELD TECHNICAL SERVICES	CHARGES	M	1,295.58
EFT7431	02/10/2013	HOCKEY'S PEST SERVICE	CHARGES	M	275.00
EFT7432	02/10/2013	IRWIN PLUMBING SERVICES	CHARGES	M	6,723.20
EFT7433	02/10/2013	CANINE CONTROL	FEES	M	958.38
EFT7434	02/10/2013	RELIANCE PETROLEUM	MATERIALS	M	111.54
EFT7435	02/10/2013	Midwest Fire Protection Services	GOODS	M	2,284.70
EFT7436	02/10/2013	MARGUERITE PEARCE	FEES	M	875.00
EFT7437	02/10/2013	CR ALAN SOBEY	FEES	M	875.00
EFT7438	02/10/2013	THURKLE'S DOZING	CHARGES	M	5,637.00
EFT7439	02/10/2013	WESTRAC PTY LTD	PARTS	M	4,211.45
EFT7440	02/10/2013	CR PETER WARD	FEES	M	875.00
EFT7441	07/10/2013	AUSTRALIA POST	POSTAGE	M	119.30
EFT7442	07/10/2013	DONGARA DRILLING & ELECTRICAL	CHARGES	M	800.51
EFT7443	07/10/2013	GERALDTON AG SERVICES	PARTS	M	407.05
EFT7444	07/10/2013	Great Northern Rural Services	GOODS	M	53.87
EFT7445	07/10/2013	RELIANCE PETROLEUM	GOODS	M	229.70
EFT7446	07/10/2013	TUNCOAT AUSTRALIA	CHARGES	M	341.42
EFT7447	07/10/2013	LANDMARK	GOODS	M	1,115.72
EFT7448	07/10/2013	SHIRE OF COOROW	FEES	M	1,026.95
EFT7449	07/10/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 137	M	10,691.03
EFT7450	09/10/2013	Shire of Mingenew - Payroll	PAYROLL	M	26,893.25
EFT7451	09/10/2013	Australian Services Union	Payroll deductions	M	24.44
EFT7452	09/10/2013	CHILD SUPPORT AGENCY	Payroll deductions	M	239.63



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EFT7453	09/10/2013	HBF	Payroll deductions	M	74.05
EFT7454	09/10/2013	LGRCEU	Payroll deductions	M	19.40
EFT7455	09/10/2013	WA SUPER	Superannuation contributions	M	4,463.25
EFT7456	09/10/2013	PRIME SUPER	Superannuation contributions	M	364.95
EFT7457	14/10/2013	NAB BUSINESS VISA	CREDIT CARD	M	3,288.81
EFT7458	14/10/2013	LEADING EDGE COMPUTERS	CHARGES	M	2,250.00
EFT7459	14/10/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	GOODS	M	117.60
EFT7460	14/10/2013	Courier Australia	FREIGHT	M	699.49
EFT7461	14/10/2013	LANDGATE	CHARGES	M	49.70
EFT7462	14/10/2013	DONGARA DRILLING & ELECTRICAL	CHARGES	M	48,180.03
EFT7463	14/10/2013	GERALDTON AG SERVICES	PARTS	M	22.09
EFT7464	14/10/2013	PJ & WJ GLEDHILL	CHARGES	M	1,111.00
EFT7465	14/10/2013	VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD	CHARGES	M	3,823.77
EFT7466	14/10/2013	GREENFIELD TECHNICAL SERVICES	CHARGES	M	2,917.75
EFT7467	14/10/2013	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LIMITED	SUBSCRIPTION	M	605.00
EFT7468	14/10/2013	FLICK WASHROOM SERVICES	CHARGES	M	1,923.90
EFT7469	14/10/2013	IRWIN PLUMBING SERVICES	CHARGES	M	572.00
EFT7470	14/10/2013	LGIS RISK MANAGEMENT	INSURANCE	M	2,710.40
EFT7471	14/10/2013	RELIANCE PETROLEUM	FUEL	M	4,264.46
EFT7472	14/10/2013	STARICK TYRES	TYRES	M	80.31
EFT7473	14/10/2013	MINGENEW IRWIN GROUP INC	REIMBURSEMENT	M	99.20
EFT7474	14/10/2013	Midwest Regional Council (MUNI)	CHARGES	M	1,100.00
EFT7475	14/10/2013	PRITCHARD BOOKBINDERS	CHARGES	M	176.00
EFT7476	14/10/2013	Signs Plus	CHARGES	M	65.00
EFT7477	14/10/2013	MICHAEL CHARLES SULLY	REIMBURSEMENT	M	104.74
EFT7478	14/10/2013	WESTRAC PTY LTD	CHARGES	M	447.35
EFT7479	14/10/2013	WINCHESTER INDUSTRIES	MATERIALS	M	41,692.75
EFT7480	14/10/2013	MINGENEW FABRICATORS	CHARGES	M	607.29
EFT7481	21/10/2013	ABCO PRODUCTS	GOODS	M	459.56



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EFT7482	21/10/2013	ASPHALT IN A BAG	GOODS	M	3,437.50
EFT7483	21/10/2013	ELDERS LIMITED	GOODS	M	541.20
EFT7484	21/10/2013	FESA	FEES	M	1,260.00
EFT7485	21/10/2013	LMR PHOTOGRAPHY	CHARGES	M	1,635.00
EFT7486	21/10/2013	MINGENEW IGA PLUS LIQUOR	GROCERIES	M	603.16
EFT7487	21/10/2013	NAS SECURITY PTY LTD	GOODS	M	285.00
EFT7488	21/10/2013	PEST A KILL WA	CHARGES	M	5,197.50
EFT7489	21/10/2013	WESTRAC PTY LTD	PARTS	M	103.88
EFT7490	23/10/2013	Shire of Mingenew - Payroll	PAYROLL	M	30,053.30
EFT7491	23/10/2013	Australian Services Union	Payroll deductions	M	24.44
EFT7492	23/10/2013	CHILD SUPPORT AGENCY	Payroll deductions	M	244.81
EFT7493	23/10/2013	HBF	Payroll deductions	M	74.05
EFT7494	23/10/2013	LGRCEU	Payroll deductions	M	19.40
EFT7495	23/10/2013	WA SUPER	Superannuation contributions	M	4,857.41
EFT7496	23/10/2013	PRIME SUPER	Superannuation contributions	M	364.95
EFT7497	28/10/2013	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	CHARGES	M	272.77
EFT7498	28/10/2013	LEADING EDGE COMPUTERS	GOODS	M	39.00
EFT7499	28/10/2013	Courier Australia	FREIGHT	M	436.47
EFT7500	28/10/2013	Joseph Thomas Clifford	REIMBURSEMENT	M	121.66
EFT7501	28/10/2013	COMPLETE LANDSCAPE SOLUTIONS	TURF	M	580.00
EFT7502	28/10/2013	CIVIC LEGAL	FEES	M	881.32
EFT7503	28/10/2013	FREDS MOWER REPAIRS	CHARGES	M	657.90
EFT7504	28/10/2013	PJ & WJ GLEDHILL	CHARGES	M	2,761.00
EFT7505	28/10/2013	Great Northern Rural Services	GOODS	M	355.00
EFT7506	28/10/2013	GLOBE AUSTRALIA PTY LTD	CHARGES	M	616.00
EFT7507	28/10/2013	LIMESTONE BUILDING BLOCK CO PTY LTD	GOODS	M	2,376.00
EFT7508	28/10/2013	LOCK JOINT AUSTRALIA	CHARGES	M	559.02
EFT7509	28/10/2013	LGIS LIABILITY	INSURANCE	M	12,246.03
EFT7510	28/10/2013	LGIS WORKCARE	INSURANCE	M	17,609.53
EFT7511	28/10/2013	MIDWEST TRAFFIC CONTROLLERS	CHARGES	M	7,207.76



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EFT7512	28/10/2013	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	FEES	M	4,500.00
EFT7513	28/10/2013	MIDLAND CEMENT MATERIALS	CHARGES	M	2,239.88
EFT7514	28/10/2013	PEST A KILL WA	CHARGES	M	2,227.50
EFT7515	28/10/2013	THE PAPER COMPANY OF AUSTRALIA	GOODS	M	1,732.50
EFT7516	28/10/2013	PEMCO DIESEL PTY LTD	CHARGES	M	3,439.37
EFT7517	28/10/2013	STATE WIDE TURF SERVICES	CHARGES	M	6,960.00
EFT7518	28/10/2013	Shire Of Three Springs	FEES	M	3,603.02
EFT7519	28/10/2013	WESTRAC PTY LTD	PARTS	M	313.26
EFT7520	28/10/2013	YAKKA PTY LTD	UNIFORM	M	160.34
EFT7521	30/10/2013	PARCHEM CONSTRUCTION SUPPLIES	GOODS	M	6,977.48
7767	02/10/2013	Peter Gledhill	FEES	M	1,418.50
7768	02/10/2013	MINGENEW SHIRE COUNCIL	Payroll deductions	M	270.00
7769	02/10/2013	CR HELEN NEWTON	FEES	M	875.00
7770	02/10/2013	Plum Personal Plan	Superannuation contributions	M	174.23
7771	02/10/2013	GIRALIA RESOURCES PTY LTD	Rates refund for assessment A842 MINING TENEMENT MINGENEW 6522	M	69.86
7772	14/10/2013	MINGENEW SHIRE COUNCIL	Payroll deductions	M	270.00
7773	14/10/2013	Plum Personal Plan	Superannuation contributions	M	174.23
7774	14/10/2013	SYNERGY	POWER	M	6,096.10
7776	14/10/2013	TELSTRA	PHONE	M	1,735.99
7777	21/10/2013	GIRALIA RESOURCES PTY LTD	Rates refund for assessment A842 MINING TENEMENT MINGENEW 6522	M	750.00
7778	21/10/2013	SYNERGY	CHARGES	M	4,170.55
7779	28/10/2013	MINGENEW SHIRE COUNCIL	RATES	M	607.09
7780	28/10/2013	Plum Personal Plan	Superannuation contributions	M	174.23
7781	28/10/2013	WATER CORPORATION	WATER	M	2,141.93

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	339,744.84
T	TRUST- NATIONAL AUST BANK	1,932.70



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
			TOTAL		
		TOTAL	341,677.54		

NATIONAL BUSINESS MASTERCARD

01 October to 31st October 2013

CEO - MIKE SULLY

Building materials for CEO house	\$	394.65
Catering for Vet project	\$	122.29
Catering for Vet project	\$	79.25
Bank Fees	\$	9.00
	\$	605.19

Work's Manager - Warren Borrett

Patio clips for depot	\$	40.00
Printer and ink for depot	\$	470.95
Bank Fees	\$	9.00
	\$	519.95

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	279.85
Carpet runner for chambers	\$	54.80
Vehicle rental for Network Inspector	\$	558.11
Freight for footpath project	\$	140.46
Bank Fees	\$	9.00
	\$	1,042.22
Total Direct Debit Payment made on 30st October	\$	2,167.36

POLICE LICENSING

Direbt Debits from Muni Account

01 October to 31st October 2013

Tuesday, 1 October 2013	\$	828.45
Wednesday, 2 October 2013	\$	70.05
Thursday, 3 October 2013	\$	1,075.65
Friday, 4 October 2013	\$	1,233.30
Monday, 7 October 2013	\$	83.60
Tuesday, 8 October 2013	\$	51.80
Wednesday, 9 October 2013	\$	490.15
Thursday, 10 October 2013	\$	281.25
Friday, 11 October 2013	\$	537.40
Monday, 14 October 2013	\$	2,275.60
Tuesday, 15 October 2013	\$	1,943.45

Wednesday, 16 October 2013	\$ 1,434.00
Thursday, 17 October 2013	\$ 4,501.75
Friday, 18 October 2013	\$ 168.35
Monday, 21 October 2013	\$ 1,355.55
Tuesday, 22 October 2013	\$ 3,506.45
Wednesday, 23 October 2013	\$ 697.45
Thursday, 24 October 2013	\$ 636.80
Friday, 25 October 2013	\$ 234.70
Monday, 28 October 2013	\$ 158.30
Tuesday, 29 October 2013	\$ 310.20
Wednesday, 30 October 2013	\$ 200.80
Thursday, 31 October 2013	\$ 370.50
	\$ 22,445.55

BANK FEES

Direct debits from Muni Account 01 October to 31st October 2013

Total direct debited from Municipal Account	\$ 867.79
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PAYROLL

Direct Payments from Muni Account 01 October to 31st October 2013

Wednesday, 9th October 2013	\$ 38,627.48
Wednesday, 23rd October 2013	\$ 41,460.18
	\$ 80,087.66

9.3 HEALTH, BUILDING AND TOWN PLANNING
Nil.

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

11.2 STAFF

131109 COUNCIL DECISION

Moved: Councillor Pearce

Seconded: Councillor Newton

That the item "Additional Funding – Mingenew Town Christmas Party" be entered as New Business of an Urgent Nature.

CARRIED 6/0

11.2.1 ADDITIONAL FUNDING – MINGENEW TOWN CHRISTMAS PARTY

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 20th November 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

Council approval is sought for the reallocation of budgeted funding within the Education & Welfare program to undertake the 2013 Mingenew Town Christmas Party.

ATTACHMENT

Nil

BACKGROUND

Council has, in previous years, held a community Christmas function in Cecil Newton Park where a volunteer Santa distributes presents to the local children. This function continues to be successful but is usually limited to community members and families who have children. For Christmas 2013, it is intended to expand on this theme and attract a wider range of community members by having a restricted bar area, food and drinks and additional fun kids' activities such as a bouncy castle and face painting.

COMMENT

Council has a budget allocation for this event of \$500 and it was intended to obtain a \$1,000 "Thank a Volunteer" grant to assist with costs incurred. Unfortunately, the grant application was unsuccessful due to the large number of applications this year and the fact that the Shire of Mingenew was a successful applicant in 2012. It should be noted at this time, that much of the necessary consumable items for this event will be either donated free of charge or at cost by several of Mingenew's business owners.

To hold this expanded event, Council will need to source the additional funding from within its own budget. This is possible through the following budget transfers which are all included within Schedule 8:- Education & Welfare:

Program	GL Account	Current Budget	Proposed Budget
Other Education	1642 – Contributions - Swimming Travel	\$950.00	\$0.00
Other Welfare	1682 – Community Christmas Tree	\$500.00	\$1,450.00

The amount included under "Contribution – Swimming Travel" has, in previous years, been a monetary donation/support to the Mingenew Primary School to assist with the hire of a bus to transport the students to Three Springs for swimming lessons. In the 2012/13 financial year, Council obtained a Community Bus which was utilised free of charge by the school and as such the donation/support was not made. As an end of year balancing adjustment, the expenditure amount included was transferred to the Community Bus income account in recognition of the Schools free use.

CONSULTATION

Mike Sully – Chief Executive Officer
Megan Criddle – Community Development Officer

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be a nil effect on the 2013/14 Budget as no income has been recorded against the hire of the Community Bus for the School swimming lesson as it was indeterminate whether the Community Bus would be utilised for the swimming lessons at the time of setting the budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Outcome 3.6 – Community Events Continue to be Supported

VOTING REQUIREMENTS

Simple Majority

131110 COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 11.2.1

Moved: Councillor Pearce

Seconded: Councillor Newton

That Council approves the transfer of \$950.00 in budgeted expenditure from GL Account 1642 – Contributions – Swimming Travel to GL Account 1682 – Community Christmas Tree.

CARRIED 6/0

12.0 CONFIDENTIAL ITEMS

13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 18 December 2013.

14.0 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 4.31pm.

These minutes were confirmed at an Ordinary Council meeting on 18 December 2013

Signed _____

Presiding Officer

Date: _____