



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
17TH NOVEMBER 2010



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SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 17TH NOVEMBER 2010

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 2:30pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
ET Hathaway	Deputy President	Town Ward
BP Horwood	Councillor	Rural Ward
JL Holmes	Councillor	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
PJ Gledhill	Councillor	Town Ward

STAFF

IB Fitzgerald	Chief Executive Officer
E Greaves	Community Development Officer
WL Borrett	Works Manager

GUESTS

Vickie Petersen – Mid West Chamber of Commerce and Industry

Ian Pulbrook

Karara Mining Ltd Representatives

Stephen Murdoch – Chief Executive Officer

Rhys Haulihan – Superintendent Project Approvals at Karara Mining Ltd

Greg Payne – Land Asset & Community Liaison Co-ordinator

Linley Starick

Kathryn Fleay

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

2:30pm Vickie Petersen addressed Council

Vickie described her role as Procurement Officer for the Mid West Chamber of Commerce and Industry and what she is able to offer our local businesses in relation to obtaining contracts with mining companies.

2:38pm Ian Pulbrook – Report from visit with Minister for Water and Horticulture Precinct Proposal

Ian Pulbrook attended Parliament to raise issue of Karara's Water application and allocations. Department of Water have a lack of data available and is conflicting to what is provided by Karara.

Ian is currently investigating potential, viability and support to develop a Horticulture precinct and requested support from Council. Cr MA Bagley requested a list demonstrating this support and asked it to be brought to the next Council meeting. Mike Bowley from the Department of Agriculture and Food and Terry Redman to be consulted.

Ian Fitzgerald offered that Town planning would not be an issue if this was to be pursued. EHO – Trevor Brandy had already been consulted on this matter.

All agreed good planning and research would be essential to make this proposal successful.

2:50pm Stephen Murdoch – Chief Executive Officer of Karara Mining Ltd

Steve addressed Madam President requesting a response from the following points;

- Has Karara followed due process prior and throughout the application process?

Response: Yes

- Has there been sufficient opportunities for the Shire and community to gain information from Karara through media releases and public meetings?

Response: Yes

- Does the Shire have a Business Plan or Strategic Plan?

Response: Yes, the Plan for the Future.

2:52pm Linley Starick – Lot 19 & 20 Donald Street

Linley produced a map highlighting the property being discussed.

Due to approaches from businesses looking for sheds / blocks in town Starick's would like to build a shed or sheds for the purpose of leasing them out to these businesses and are seeking Council support for the project.

Starick's to provide more information and plans to Council for consideration.

2:55pm Rhys Haulihan - Superintendant Project Approvals at Karara Mining Ltd

Rhys provided an overview of Karara's water licensing process and construction currently underway.

2 x bores were installed to test Parmelia aquifer and third to go in for use of drawing water for project. Pipeline construction has begun with Water Licence still being processed. The licence includes 26D Licence – licence to construct a bore, and 5C – licence to obtain water.

Studies being undertaken include; Groundwater Dependent Ecosystems, Groundwater Impact Assessment and a community consultation process.

Initial water source explored was Yarragadee aquifer (Twin Hills) however this water source was found to be poor quality and unpredictable. Therefore Parmelia aquifer researched and found to be a cleaner and more viable option.

Hydrology reports from Karara not yet available – draft being reviewed and should be available soon. Copies to be provided to Shire.

Rhys provided information on bore monitoring program.

- bores monitored fortnightly, as part of licence requirement and Karara policy
- as the 5.3 gL per annum allocation is neared triggers are set off and reviews required
- Department of water will have separate monitoring systems in place
- neighbouring bores are monitored (from farms, wetlands, springs)
- local is being trained and employed to undertake monitoring

President MA Bagley thanked Karara for attending

3:35pm Kathryn Fleay – MIG update

Approximately 90% of crop trials have been harvested, with results to be reviewed.

A new staff member is to begin next Monday – Natural Resource Manager – Donna Rayner

A grant has been secured to help fund pasture cropping.

Cr Hathaway offered information regarding a grant opportunity for weed control

3:47pm Break for afternoon tea. All guests invited to stay.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

101101

MOVED: Cr ET Hathaway

SECONDED: Cr BP Horwood

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 25th October 2010, be confirmed as a true and accurate record of proceedings subject to the following amendments;

Minute 101004 pg 10 - Amend to read;

That Council make a donation to the Mingenew Caravan Park of not less than \$855 subject to investigating toilet hire.

Officer Recommendation 9.1.3 pg 14 be removed and placed onto pg 12 at end of Item 9.3.3.

Minute 101012 pg 26 – Amend Cr EL HATHAY to read Cr ET HATHAWAY

CARRIED
Voting 7/0

7.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

8.0 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

9.0 OFFICERS REPORTS

4:17pm Warren Borrett joined the meeting and presented the Work's Manager Report

4:30pm Warren Borrett left the meeting.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 MAIN ROADS SERVICE AGREEMENT

Agenda Reference:	CEO 11/10-01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	11 th November 2010
Author:	Ian Fitzgerald

SUMMARY

Council is requested to formally agree to enter into a service agreement with Main Roads WA and appoint an elected member and the CEO to represent Council on the Mid West Local Governments Services Agreement Governance Team.

ATTACHMENT

Schedule 3 - Governance Team & Joint Process Management Team

BACKGROUND

The Agreement

Over the past 2 years, Mid West Regional Council, Main Roads and the participating council representatives have held discussions in an attempt to reach agreement as to the manner in which the Local Governments may be involved in the performance of road asset management services on portions of Main Roads' road network.

On 22 February 2010, Main Roads and the Local Governments entered into a memorandum of understanding (MOU) under which Main Roads and the Local Governments undertook to negotiate, agree, finalise and execute an agreement under which the Local Governments will:

- perform certain of the road asset management services in respect of portions of Main Roads' road network; and
- be given status as a potential performer of minor construction and rehabilitation works on Main Roads' road network and be offered opportunities to undertake these works in accordance with Main Roads' delivery strategy for its road network.

In accordance with the MOU, Main Roads and the Local Governments, assisted by the Mid West Regional Council have carried out extensive negotiations and finalised an agreement

which is now ready for execution. The Agreement reflecting the terms and conditions agreed between Main Roads and the Local Governments has been provided to members under separate cover.

The Governance Team

Clause 3 of the Agreement refers to a Governance Team whose primary function is to ensure that the Agreement is implemented and managed as smoothly and efficiently as possible. The team will be comprised of 2 Main Roads personnel and 6 nominees from the Councils. The Local Governments will be required to have a combination of 3 Elected Members and 3 CEO's at each meeting.

Councils are required to appoint one person (by name) and the CEO to represent their Council on the Governance Team.

Regular meetings will be held on a monthly basis initially and then on a quarterly basis.

Consultation will take place prior to the meetings to ensure the required quantum of 3 Elected Members and 3 CEO's attend.

Parties Representative

Under Clause 1.4 both Main Roads and the Local Governments are to perform their obligations through a single representative. This person is to be appointed in writing by each Local Government and may be changed by giving notice in writing to Main Roads.

Given Mid West Regional Council has fulfilled this role from the onset; I am suggesting that the CEO of the Mid West Regional Council be nominated as the Local Governments single representative.

COMMENT

Agreement Summary:

Clause 2 Undertakings & Commitments

The Agreement commits parties to take a "Best for Network" approach at all times and to establish a culture based on agreed principles. This clause sets out the principles and the obligations both parties are committing to.

Clause 3, Clause 4 and Schedule 3 - Governance Team & Joint Process Management Team

The Governance Team will be comprised of 2 Main Roads representatives (Regional Manager and 1 other) and a representative from each Council (3 President's and 3 CEO's). Responsibilities of the Governance Team will be:

- a) Strategic Planning and Leadership,
- b) Governance,
- c) Facilitate Outstanding Performance, and
- d) Communication and Reporting

The Joint Process Management Team will comprise nominated personnel from both Councils and Main Roads who must be approved by the Governance Team. Roles and responsibilities of the Joint Process Management team will be:

- a) Develop the Annual Works program,
- b) Develop the Management Plan,
- c) Manage the transition from the current arrangement under the TNC to the performance of the services by Local Governments,
- d) Oversee the integration of Local Government and Main Roads processes and systems,
- e) Monitor performance of the Services by Local Governments, and
- f) Identify opportunities for improvement in Service delivery and ensure the improvements are implemented.

Clause 5 - Term

The initial term is for a period of 5 years with a strategic review by the Governance Team commencing 16 months prior to expiry. The Governance team has 3 months in which they must provide a report to the Local Governments and Main Roads recommending:

- a) Increase or decrease to scope of services,
- b) Extension of the term and period by which it is to be extended, or
- c) Termination of the agreement, and / or
- d) Additional Local Government / s be included in the agreement

The term may not be extended beyond 10 years.

Clauses 6 to 11 and Schedule 6 – Services & Plant

By 31st March each year, Main Roads will notify the Joint Process Management Team the amount of funds allocated to the performance of the Services and the Joint Process Management Team is to develop the Annual Works Program for the next Financial Year.

Although the Agreement does not specify, the Annual Works Program will be developed in conjunction with and to integrate with each Local Governments annual works program in order to ensure sufficient resources for delivery of the services. There will be opportunities here for increased efficiencies and effectiveness through working collaboratively with the Local Governments, Main Roads and the Network Provider. (e.g. bitumen seals)

Main Roads may offer to the Local Governments, Minor Improvement Works to be carried out. The Local Government may, (with the prior approval of Main Roads) subcontract out this work.

The Local Governments will provide all of the Plant necessary to provide the Services and purchase new plant in consultation with the Process Management team.

Schedule 6 sets out the specifications relevant to the performance of the Services under the Agreement.

Shire of Coorow – Roadside Rubbish Collection Services

A rubbish collection crew is to be provided by the Shire of Coorow with a purpose built unit, the configuration and design of the unit is yet to be agreed between the parties.

The extent of the rubbish collection service is commensurate with available funding and will be defined in the Annual Works Program. Early indications are approximately \$75,000 per annum may be available for this service therefore the level of service is yet to be determined.

Shires of Coorow and Perenjori – 2 x Maintenance Teams

The Shires of Coorow and Perenjori will provide two purpose built maintenance trucks to be based at Leeman and Perenjori respectively to perform routine maintenance works under this Agreement. The personnel to man the road maintenance trucks will be engaged by the Shires of Coorow and Perenjori and will be based in Leeman and Perenjori respectively.

Within 12 months, the Parties must review the effectiveness and efficiency of having two purpose built road maintenance trucks and if the Parties determine that additional road maintenance capacity is required, further discussions will be held in respect of the most appropriate manner to provide any additional capacity to deliver the Services under this Agreement.

Shires of Mingenew and Morawa – 2 x Road Inspectors

The Local Governments will employ two full time road inspectors to perform the road inspections of the Network. The road inspectors will be provided with appropriate vehicles, equipment, training and direction.

One of the road inspectors is to be employed by and based in the Shire of Mingenew. The other road inspector will be employed by and based in the Shire of Morawa.

The road inspectors will receive directions from a Main Roads' appointed network manager who is to have regular contact with and support the performance of the road inspections.

(A communications plan is to be developed to ensure the Local Government Work's Managers are included and consulted).

Main Roads will provide the equipment and systems required to enable the road inspectors to provide information to Main Roads on the results of the road inspections performed.

Planning of Services (Routine road maintenance)

The Network Manager and the road inspectors will make a significant contribution into the programming phase for the Services under this Agreement.

Clause 12 and Schedule 7 – Payments & Procedures for Payment

Main Roads will reimburse direct costs and pay overheads to the Local Governments for the Services.

Local Governments will provide supported monthly accounts to MWRC for the work carried out and MWRC will compile and submit a monthly account to Main Roads. Any cost involved in this service being delivered by Mid West Regional Council will be recovered from Main Roads by the Local Governments as an overhead component.

MWRC will arrange workshops between Main Roads and Local Government finance staff to ensure the costing methods and the capture of the information required is consistent with Main Roads requirements.

Clause 13 – Reports, Record etc

The Joint Process Management team must supply a monthly report to Main Roads comparing the actual and forecast performance of the services against the Annual Works Program.

The Joint Process Management Team has responsibility for maintaining all invoices, accounts, records etc in relation to the services provided. Main Roads or their auditor has the right to audit records and information held by the shires in relation to the Service Delivery.

Clauses 14 and 15 - Insurance

Both parties are responsible for insuring their own risks. Any excesses of insurance claims relative to the Service Delivery will be a Direct Cost and reimbursable by Main Roads.

Clause 19 - Dispute Resolution

This clause provides a procedure for the resolution of any disputes should they arise.

CONSULTATION

Main Roads WA representatives and consultants

Local Government CEO's and Work's Managers

Greenfield Technical Services

Paul Breman - UHY Haines Norton

John Woodhouse - Woodhouse Legal

Anthony Quahe - Civic Legal

STATUTORY ENVIRONMENT

Governance Team Representative

I have attached to the agenda item as Appendix I an extract from the Mid West Local Governments Service Agreement - Schedule 3 Roles and responsibilities of the Governance Team, to assist with deliberation on the nomination of a suitable representative from each Local Government.

Clause 3.3 of the Mid West Local Governments Service Agreement requires the Governance Team to be comprised of 2 representatives appointed by Main Roads and 1 representative appointed by each of the Councils. Each meeting is to be attended by 3 elected members and 3 CEO's.

Section 5.9 subsection 2 (c) of the Local Government Act 1995 specifies a committee may comprise council members, employees and other persons.

Section 5.10 subsection 1 (a) of the Local Government Act 1995 provides for the appointment of committee members. If the council is to appoint a council member or employee to a committee and the president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the president.

The Agreement

Clause 11.2 Mid West Local Governments Services Agreement requires each Local Government to comply with all statutory requirements applicable to the performance of the Services, including obtaining and complying with all authorisations necessary to enter into this Agreement and to perform the Services. The Local Governments must obtain all authorisations relevant to the services prior to performing the Services.

Section 9.49A Execution of Documents – Local Government Act 1995

- (1) A document is duly executed by a local government if —
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

Parties' Representative

Clause 1.4 (b) of the Mid West Local Governments Services Agreement requires the Local Governments to appoint in writing a single representative through which to perform their obligations. Main Roads will provide assistance to ensure the Local Governments' representative can perform its obligations. The Local Governments may change their representative at any time by giving joint notice in writing to Main Roads.

POLICY IMPLICATIONS

Management plans, policies and procedures will be developed as required to fulfil the requirements of the delivery of Services under the Agreement.

FINANCIAL IMPLICATIONS

Monitoring and management of cash flows will be required by the Local Governments and MWRC.

Local Governments will receive reimbursement for Direct Costs and payment of Overheads through the following process. The Overheads for the year are to be estimated and apportioned over the 12 month period with the 12 month being a balancing month when over or under actual costs are reconciled and billed accordingly. The Direct Costs will be reimbursed on a monthly basis through the certification process of Main Roads.

Mid West Regional Council is to be billed by the Councils monthly and will issue a monthly account to Main Roads. On receipt of payment from Main Roads, MWRC will disburse the funds to the Councils. This will be a cost neutral effort as Councils will code the MWRC cost as an overhead which is in turn recouped from Main Roads (monthly). Cost to provide this service will be contingent on volume of work.

STRATEGIC IMPLICATIONS

Local Government restructure will have minimal impact as the Agreement is a legally binding contract and any newly created Local Authority will inherit from the shires and be obliged to honour any existing contracts.

In the event of a change with MWRC, there is scope in the Agreement for a variation and alternative arrangements would be made for the single point of contact (Parties Representative) and the payment procedures.

VOTING REQUIREMENT

Absolute Majority

101102 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr JL Holmes

SECONDED: Cr MP Pearce

That Council:

- a) Appoint Cr MA Bagley as Council’s primary representative on the Mid West Local Governments Services Agreement Governance Team, and**
- b) Appoint Cr PJ Ward as proxy representative on the Mid West Local Governments Services Agreement Governance Team, and**
- c) Appoint Mr. Ian Fitzgerald (the Chief Executive Officer), as Council’s representative on the Mid West Local Governments Services Agreement Governance Team, and**
- d) Authorise the President and Chief Executive Officer to sign and to apply the Common Seal to the Mid West Local Governments Services Agreement with Main Roads WA, and**
- e) Nominate (in writing) S Ward, Chief Executive Officer of the Mid West Regional Council as their parties’ representative.**

CARRIED
Voting 7/0

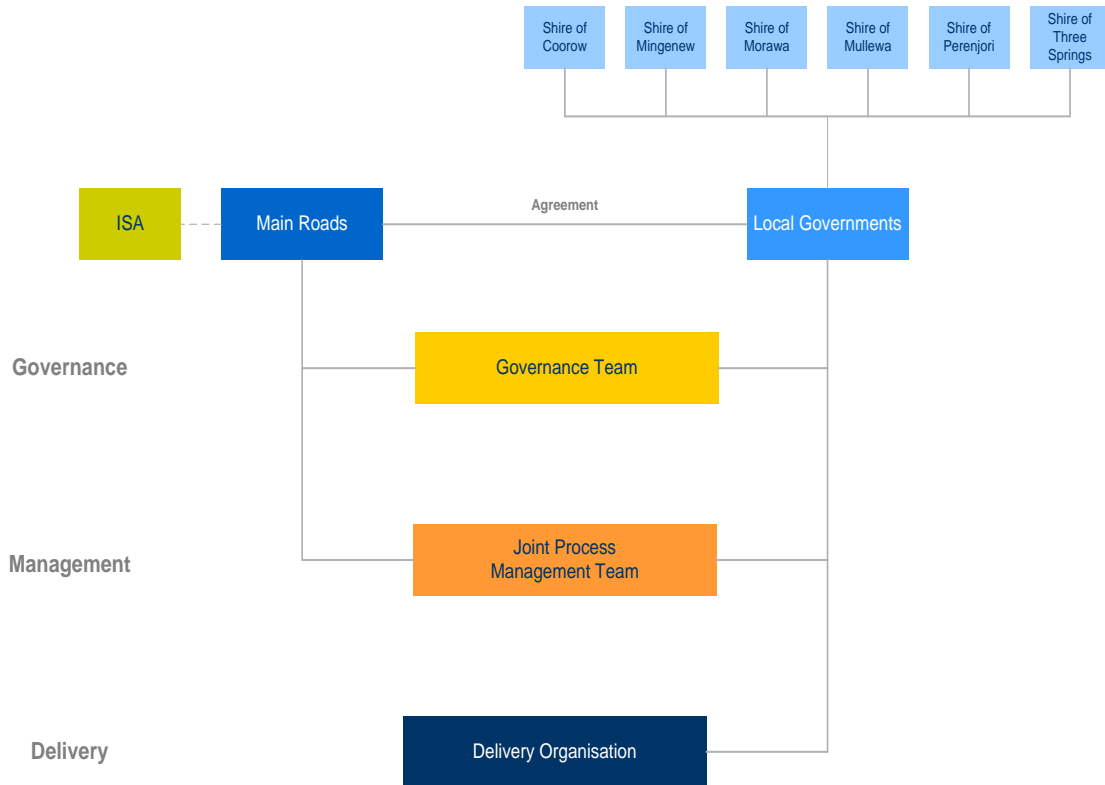
Schedule 1

Schedule 3 - Agreed Principles, governance structure, Governance Team and Joint Process Management Team

1 Agreed Principles

- All representatives of the Parties on the Governance Team must act fairly, reasonably and honestly at all times and are to lead by example.
- Each Party's representatives on the Governance Team and the Joint Process Management Team must respect and support one another in performing their roles and responsibilities under this Agreement.
- The Governance Team is to perform its roles and responsibilities under this Agreement with a strategic focus.
- Communication is to be direct, open, honest and timely.
- The Parties are to act with a sense of urgency at all times.
- The Parties are to acknowledge and celebrate achievements and outstanding performance under this Agreement.
- The Governance Team will use best endeavours to resolve any Disputes promptly and without escalation.
- Loyalty is to be displayed in respect of any decisions made by the Governance Team.
- A culture of learning and continuous improvement is to be created.
- Governance structure

2 Governance structure



Roles and responsibilities of Governance Team

Roles of Governance Team

The roles of the Governance Team are to:

- provide strategic leadership and governance under this Agreement;

- facilitate outstanding performance under this Agreement and the achievement of the Network Objectives and Agreement Objectives, including resolving any barriers to outstanding performance and the achievement of those objectives; and

- foster effective communication between:

 - Main Roads and the Local Governments under this Agreement; and

 - the Parties and external stakeholders in respect of the performance of the Services and this Agreement.

Responsibilities of Governance Team

The responsibilities of the Governance Team are as follows.

Strategic leadership

Drive the strategic direction of this Agreement, including providing guidance to the Joint Process Management Team and monitoring its performance under this Agreement.

Provide leadership that drives outstanding performance under this Agreement, while encouraging the resourcefulness and the enthusiasm of the personnel of the Parties involved in this Agreement.

Foster a sustainable culture which is consistent with the Agreed Principles.

Communicate this Agreement's intent, objectives and strategies to the personnel of the Parties involved in this Agreement and to external stakeholders.

Undertake strategic reviews of this Agreement in accordance with clause **Error! Reference source not found..**

Governance

Develop a governance plan in accordance with clause **Error! Reference source not found..**

Ensure that risks in respect of this Agreement have been identified, assessed and are being properly managed under this Agreement.

Ensure a high standard of corporate governance practice and promote ethical and responsible decision making.

Endeavour to resolve any Disputes that are referred to it under this Agreement.

Facilitate outstanding performance

Develop and foster strong and effective relationships between the Parties to facilitate outstanding performance under this Agreement and the achievement of the Network Objectives and Agreement Objectives.

Monitor and assess performance under this Agreement, including against the Network Objectives (and key performance indicators for those objectives) and Agreement Objectives.

Provide guidance on any corrective action when assessing performance under this Agreement.

Make recommendations to the Parties where action external to this Agreement may assist in improving performance under this Agreement.

Recommend to the Parties any changes to the key performance indicators for the Network Objectives.

Foster learning and development and the adoption of knowledge management principles.

Ensure resources are available to achieve the Network Objectives and Agreement Objectives.

Promote the effective use of data and information for evidence based decision making.

Communication and reporting

Foster and actively engage in effective two-way communication within this Agreement and with external stakeholders.

Monitor the adequacy and integrity of performance, financial and other reporting under this Agreement.

Review any information provided to it under this Agreement.

Provide information, advice and reports to Main Roads and the Local Governments in respect of the performance by the Local Governments of the Services under this Agreement.

Other

Perform any other responsibilities determined by the Parties from time to time.

Representatives of Governance Team

[To be inserted]

Roles and responsibilities of Joint Process Management Team

The roles and responsibilities of the Joint Process Management Team are to:

develop the Annual Works Program in accordance with clause **Error! Reference source not found.**;

develop the Management Plan in accordance with clause **Error! Reference source not found.**;

manage the transitioning from the existing arrangements under which the Services are performed under the TNC to the performance of the Services by the Local Governments under this Agreement by overseeing the implementation of the transition plan for this Agreement;

oversee the integration by the Local Governments of those processes and systems of the Local Governments which are required for the performance of the Services under this Agreement with the processes and systems of Main Roads;

monitor the performance of the Services by the Local Governments against the Annual Works Program and the other requirements of this Agreement;

identify opportunities for improvement by the Local Governments in performing the Services and ensure that those opportunities are implemented by the Local Governments; and

any other roles and responsibilities determined by the Governance Team from time to time.

9.3.2 WATER LICENCE – D & J BEATTIE

Agenda Reference: CEO 11/10-02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council has an agreement with Darrel and Judith Beattie, which allows them to draw water from the spring on Yandanooka Water Reserve 18110 and their agreement has recently expired. Council is requested to authorise the preparation and execution of a new water licence agreement.

ATTACHMENT

Nil

BACKGROUND

The reserve has been vested with Council since 1928 (originally in the name of Mingenew Roads Board). The existing licence agreements were issued with effect 1 July 2005 and was for a period of 5 years.

COMMENT

The licence agreement provides that the licensee (in this case D & J Beattie) to use the quantity of water they require but if the quantity of water available diminishes Council may impose a quota. To date this has not been necessary.

The location approved under the terms of the agreement for use of the water for D&J Beattie is Lot 61, Victoria Location 1910.

There appears little obligation on Council with the existing licence agreements, with the licensees required to the pump equipment and pipeline, carry out tests to confirm water quality and to comply with any requirements imposed by the Department of Water (formerly the Waters & Rivers Commission).

In addition the licensees are responsible for the management of the Reserve 18110 including maintaining firebreaks, restricting public access, protection of rare flora and fauna, control and eradication of vermin, and the control of noxious weeds.

CONSULTATION

D & J Beattie

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority.

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council approves a new water licence agreement with a term of 5 years between the Shire of Mingenew and D & J Beattie with a commencement date of 1st July 2010 with the Shire President and Chief Executive Officer authorised to execute the agreement on behalf of the Shire of Mingenew.

Council agreed to approve the three Water Licence Renewals as one resolution (Item 9.3.2, 9.3.3 and 9.3.4).

Cr PJ Ward declared a proximity interest in each of the items.

9.3.3 WATER LICENCE – R CAMPBELL

Agenda Reference: CEO 11/10-02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council has an agreement with Robert Campbell which allows them to draw water from the spring on Yandanooka Water Reserve 18110 and their agreements have recently expired. Council is requested to authorise the preparation and execution of a new water licence agreement for each.

ATTACHMENT

Nil

BACKGROUND

The reserve has been vested with Council since 1928 (originally in the name of Mingenew Roads Board). The existing licence agreement was issued with effect 1 July 2005 and was for a period of 5 years.

COMMENT

The licence agreement provides that the licensee (in this case Rob Campbell) to use the quantity of water they require but if the quantity of water available diminishes Council may impose a quota. To date this has not been necessary.

The location approved under the terms of the agreement for use of the water for Robert Campbell is for the following land parcels;

Lot 104, Yandanooka North East Road
Lot 16 Victoria Location 1929
Lot 17 Victoria Location 1929
Lot 18 Victoria Location 1929
Lot 19 Victoria Location 1929

There appears little obligation on Council with the existing licence agreements, with the licensees required to the pump equipment and pipeline, carry out tests to confirm water quality and to comply with any requirements imposed by the Department of Water (formerly the Waters & Rivers Commission).

In addition the licensees are responsible for the management of the Reserve 18110 including maintaining firebreaks, restricting public access, protection of rare flora and fauna, control and eradication of vermin, and the control of noxious weeds.

CONSULTATION

Rob Campbell

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority.

OFFICER RECOMMENDATION – ITEM 9.3.3

That Council approves a new water licence agreement with a term of 5 years between the Shire of Mingenew and Robert Campbell with a commencement date of 1st July 2010 with the Shire President and Chief Executive Officer authorised to execute the agreement on behalf of the Shire of Mingenew.

9.3.4 WATER LICENCES – D & M BAGLEY

Agenda Reference: CEO 11/10-02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council has an agreement with David & Michelle Bagley which allows them to draw water from the spring on Yandanooka Water Reserve 18110 and their agreements have recently expired. Council is requested to authorise the preparation and execution of a new water licence agreement for each.

ATTACHMENT

Nil

BACKGROUND

The reserve has been vested with Council since 1928 (originally in the name of Mingenew Roads Board). The existing licence agreement was issued with effect 1 July 2005 and was for a period of 5 years.

COMMENT

The licence agreement provides that the licensee (in this case D & M Bagley) to use the quantity of water they require but if the quantity of water available diminishes Council may impose a quota. To date this has not been necessary.

The location approved under the terms of the agreement for use of the water for David & Michelle Bagley is for the following land parcels, considered to be neighbouring land;

9995 Victoria Location
9996 Victoria Location
9997 Victoria Location
9998 Victoria Location

There appears little obligation on Council with the existing licence agreements, with the licensees required to the pump equipment and pipeline, carry out tests to confirm water quality and to comply with any requirements imposed by the Department of Water (formerly the Waters & Rivers Commission).

In addition the licensees are responsible for the management of the Reserve 18110 including maintaining firebreaks, restricting public access, protection of rare flora and fauna, control and eradication of vermin, and the control of noxious weeds.

CONSULTATION

David & Michelle Bagley

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority.

OFFICER RECOMMENDATION – ITEM 9.3.4

That Council approves a new water licence agreement with a term of 5 years between the Shire of Mingenew and D & M Bagley with a commencement date of 1st July 2010 with the Shire President and Chief Executive Officer authorised to execute the agreement on behalf of the Shire of Mingenew.

Cr MA Bagley declared an interest in item 9.3.4 as an applicant for the water licence.

101103 COUNCIL RESOLUTION – ITEM 9.3.2, 9.3.3 and 9.3.4

MOVED: Cr JL Holmes

SECONDED: Cr BP Horwood

That Council approves the new water licence agreements between the Shire of Mingenew and applicants; D & J Beattie, R Campbell and D & M Bagley, with a term of 5 years and a commencement date of 1st July 2010 with the Shire President, or Deputy President in case of the Bagley Water Licence, and Chief Executive Officer authorised to execute the agreement on behalf of the Shire of Mingenew.

CARRIED
Voting 5/0

9.3.5 EXTRA MASS PERMIT – IB THOMAS & SON

Agenda Reference: CEO 11/10-03
Location/Address: Shire of Mingenew
Name of Applicant: IB Thomas & Son
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council is requested to formally approve the request from IB Thomas & Son for permission to use a 6 wheel truck and 10 wheel dog on Switchback Road as outlined in the letter providing more information and as supported by Councillors in informal discussions.

ATTACHMENT

Nil

BACKGROUND

Council at the October 2010 denied the request from IB Thomas & son for an extra mass permit on Switchback road. Since that meeting the applicants have provided further detailed information in support of their request.

COMMENT

Switchback Road is one of the poorer standard roads within the Shire of Mingenew with sections that are narrow and others with limited sight vision. It is for these reasons Council has not given open access to larger vehicles to the road.

The following detail was provided in subsequent correspondence from the applicant:

Further to our conversation about applying for a permit to access Switchback Road with our truck for the purposes of grain carting I will now reapply in greater detail.

Our truck is a six wheel Ford Louisville truck that tows a ten wheel trailer (Mi 460 and 8TY 027). The total length is 21 metres (only two metres over the allowable length) and our gross combination mass is 59 ton, but with the harvest mass management scheme we are allowed 64.9 ton.

We apply for a permit to access the switchback road from the Yandanooka Melara road end to our property called Guthridge's which is approximately 4.2km along the road for the purpose of carting grain. This need only be for the harvest period i.e. till the end of December. We will agree to cart this grain back to the Yandanooka Melara Rd and into town via the Morawa road (even though the distance is some 13 km longer) and agree not to use the road as a thorough fare.

We will also agree to keep our speed limit to 50km along this road.

Approximately 1.3km from the Yandanooka Melara Rd along Switchback road is what we call "Harry's place" where we keep the trailer for the truck when it is not being used. This stretch of road is dead

straight and is definitely not a dangerous stretch of road. Along this piece of road we are applying for a permit all year so we can shed and retrieve the trailer.

I hope this contains enough detail to approve the permit.

Murray Thomas

IB Thomas & Son

The request from IB Thomas & Son to use the road is for a limited period of time during harvest but it is acknowledged this is the time when many large vehicles are on the roads.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority.

101104 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.5

MOVED: Cr PJ Gledhill

SECONDED: Cr BP Horwood

That Council grant approval for IB Thomas & Son to access Switchback Road Mingenew with a 6 wheel truck and 10 wheel dog vehicle from late October to the end of December 2010 to allow the carting of grain from their property and during the year for transporting their trailer to their storage location as outlined in their detailed request.

CARRIED
Voting 7/0

9.3.6 WATER BORE – NEW INSTALLATION

Agenda Reference: CEO 11/10-04
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council has an informal agreement with Karara Mining Limited that proposes a new bore will be sunk in the vicinity of the Tennis and Bowling Clubs to provide an additional water source to help maintain recreation facilities and parks and gardens in Mingenew. It is recommended Council engage independent contractors to install the bore and associated equipment.

ATTACHMENT

Nil

BACKGROUND

Council has identified the need for additional water supplies to help maintain our existing infrastructure. A licence has been granted by the Department of Water for Council to install the bore with licence valid until 31st December 2010.

COMMENT

Council worked with Karara Mining Limited to prepare the application to the Department of Water for the licence for the new bore and this licence has been granted. Furthermore Council has come to a verbal arrangement for Karara Mining to install the bore as a contribution to the community.

The licence is due to expire on the 31st December 2010 but advice from Department of Water is that we can request an extension if required and this should be granted as a mere formality. To date a water allocation has not been specified. When Council applied in December 2009 for their existing licence to be renewed an increase in our allocation was requested. Verbally we have been advised this should not be a problem. The Department of Water is now proposing that all our water allocations (from 3 existing and 1 new bore) be listed on the one licence and we have the opportunity to request an allocation we consider necessary to meet our needs. Our current water licence specifies an allocation of 104,500kl and it was requested at time of renewal this be increased to 125,000kl which is slightly above our existing usage rate. With the new bore we propose to water areas such as the main street gardens from the bore and reduce our use of scheme water and therefore reduce our costs.

In the current climate it is not considered appropriate for Council to continue to work with Karara Mining on this project and an alternate contractor should be engaged. Council has

previously obtained a quote from Dongara Drilling and Electrical to carry out the required works at a quoted cost of approximately \$25,000. The staff are currently obtaining an updated quote and hopes to have the detail available for presentation at the Council Meeting.

CONSULTATION

Shire President

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This is an unbudgeted item. It is proposed that funds be drawn from the Sinosteel Mid West Community Trust fund to meet this expense. Council has previously informally identified funds from the community trust to be used for the Day Care Centre playground equipment. That project is still being developed and an application is yet to be submitted to Lotterywest for a contribution to the project. It is unlikely any funds will be required in the short term for the play equipment and it should also be noted Council will receive a further contribution to the community trust fund in January/February 2011.

The use of these funds as indicated would allow the project to proceed without adversely affecting the current budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute majority – non budget item.

OFFICER RECOMMENDATION – ITEM 9.3.6

That Council authorises the administration to arrange installation of the new bore at the Tennis/Bowling Club area with funding to come from the Sinosteel Mid West Community Trust Fund.

The Council resolution varied from the Officer Recommendation as Council agreed to abide by the previous decision of Council made at the 16th June 2010 Meeting – Item 9.3.4

101105 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6

MOVED: Cr PJ Gledhill

SECONDED: Cr ET Hathaway

That Council authorises the administration to arrange installation of the new bore at the Tennis/Bowling Club area with funding to come from Karara Mining Ltd as per Minute number 100606 from the June 2010 Ordinary Meeting.

CARRIED

Voting 5/1

Cr PJ Ward declared a financial interest in this item 9.3.6

9.3.7 ROYALTIES FOR REGIONS – PROJECT ALLOCATIONS

Agenda Reference: CEO 11/10-05
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th November 2010
Author: Ian Fitzgerald

SUMMARY

Council is requested to endorse the proposed projects and funding from the 2010/11 allocation to allow the required Forward Capital Works Plans to be prepared and submitted to the Department of Regional Development and Lands for approval.

ATTACHMENT

Nil

BACKGROUND

In the 2010/11 annual budget a provisional list of projects to be funded from Council's Royalties for Regions allocation was outlined.

COMMENT

The list of projects presented in the budget papers was:

GRANT \$322,874

Possible Projects

New town street footpaths	20,000
Staff Housing - major maintenance/refurbishment	20,000
Office carpets	25,000
Pavilion painting	35,000
Race Track reticulation	35,000
Main Street refurbishment	100,000
New staff housing	87,874

Council is requested to approve a variation to those allocations as outlined below:

New town street footpaths	20,000
Staff Housing - major maintenance/refurbishment	20,000
Office carpets	25,000
Race Track reticulation	35,000
Main Street refurbishment	100,000
New staff housing	122,874

The variation from the original proposal is in relation to the pavilion painting. In discussions with the Shire President it has been decided to have this work completed whilst the centre is unavailable due to the kitchen upgrade rather than have further interruptions to users of the facility. We are not able to commence Royalties for Regions funded projects until they have been approved by the Department of regional Development and Lands and it is not known how long this process will take. The other point is that a painter is currently available to carry out the work and there are no guarantees they will be available at a time convenient to use in the new year.

There are no new projects proposed or changes in amounts allocated to the projects but merely a re-allocation of funding sources for projects within the existing budget.

CONSULTATION

Shire President

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This proposal will see a re-allocation of funding sources to projects currently identified in the 2010/11 budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

101106 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.7

MOVED: Cr PJ Gledhill

SECONDED: Cr PJ Ward

That Council approves the allocation of 2010/11 Royalties for Regions funds to the following projects with staff to prepare and submit the required documentation to the Department of Regional Development and Lands for their approval:

New town street footpaths	\$20,000
Staff Housing - major maintenance/refurbishment	\$20,000
Office carpets	\$25,000
Race Track reticulation	\$35,000
Main Street refurbishment	\$100,000
New staff housing	\$122,874

CARRIED
Voting 7/0

9.5 COMMUNITY DEVELOPMENT

9.5.1 COMMUNITY BUS PROPOSAL

Agenda Reference:	CDO 11/10 - 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	n/a
Disclosure of Interest:	Nil
Date:	10 th November 2010
Author:	Erin Greaves

SUMMARY

Council is requested to support the application to Lotterywest to purchase an automatic 25 seater Community Bus. Council are also requested to endorse the attached Vehicle Asset Management Plan which is required as part of the grant application process.

ATTACHMENT

Project Brief, Vehicle Asset Management Plan and letters of support (Mingenew Expo Committee and Mingenew P&C)

BACKGROUND

An initial drive to pursue this project first came from a Sports Advisory Committee meeting held in late 2009. It was discussed that the Committee would be very supportive of the purchase of a 25 seater Community Bus and would be well utilised by all involved. At this meeting, Expo representative Geoff Yewers informed the Committee that he would take back to the Expo Committee to consider for support under their community project funding.

COMMENT

The Mingenew Expo Committee has since provided confirmation of their intention to contribute \$30,000 towards the project in a letter and have also requested that vinyl seats be considered if given the choice.

A letter was also sent to the Mingenew P&C inviting them to contribute and requesting a letter of support. Feedback from the community had indicated that the school would be very enthusiastic for the shire to obtain a Community Bus. Verbal confirmation from current P&C Secretary Jocelyn Morgan has indicated they would be willing to contribute \$2,000 towards this project.

The Mingenew Tourist & Promotions Committee has also agreed to endorse the project by providing a letter of support to include with our submission.

Lotterywest have a specific grant fund available for the purchase of a Community Vehicle with no definite funding limits however after speaking with staff at the Lotterywest Grants and Community Development Division, they require strong support from the community and extensive community consultation. Attendance at Sports Advisory and Expo Committee

meetings, as well as advertising inviting public submissions has ensured the community is well informed and given the opportunity to be involved.

All correspondence and verbal feedback in regards to the project received to-date has been positive and supportive.

The total project cost, for the purchase of an automatic 25 seater Mitsubishi Rosa Deluxe Bus is \$125,159 plus GST. Council is requested to contribute \$5,071 (not GST inclusive) plus licensing costs. Breakdown of proposed contribution being as follows;

Council Contribution	\$5,159
Expo Committee	\$30,000
Mingenew P&C	\$2,000
Lotterywest	\$88,000

Should the application be submitted to Lotterywest by the end of November it is expected notice of the grant application outcome will be received in March or April 2011 however grant acquittal will not be required, generally until six months after receiving confirmation.

The Three Springs Shire has recently been approved funding assistance from Lotterywest for the purchase of a 14 seater Community Bus. The Three Springs Council has expressed a desire to pool resources (buses) where their bus may lack capacity and vice versa.

CONSULTATION

Ian Fitzgerald, CEO
Mingenew community
Lotterywest – Mandy Grubb and Michelle Beer
Mingenew Expo Committee
Mingenew P& C
Mingenew Tourist & Promotions Committee
Shire of Three Springs

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy will need to be created for the Community Bus use and hire conditions

FINANCIAL IMPLICATIONS

An allocation to be made in the 2011/12 Council Budget.

STRATEGIC IMPLICATIONS

The Bus will need to be considered in the Plant Replacement Program

VOTING REQUIREMENTS

Simple Majority

101107 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.5.1

MOVED: Cr BP Horwood

SECONDED: Cr PJ Gledhill

Council to;

- a) support the application to Lotterywest for the purchase of a 25 seater Mitsubishi Rosa Bus;**
- b) endorse the Vehicle Asset Management plan as presented; and**
- c) make provision in the 2011/12 Budget for the required cash contribution up to a maximum of \$8,000.**

CARRIED
Voting 7/0

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 OCTOBER, 2010

Agenda Reference: SFO 11/10 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 8 November, 2010
Author: Kylie McGree, Senior Finance Officer

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 October, 2010 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 October, 2010

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 October, 2010 is \$1,116,672.00

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$27,225.74
Business Cash Maximiser (Municipal Funds)	\$621,305.95
Trust Account	\$60,186.90
Reserve Maximiser Account	\$546,495.16

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$300,351.05 remains outstanding as at 31 October, 2010 with only some Debtors outstanding for 30 days or more with two of them having been cleared since. Aimee Bendsdorp is following up on the other outstanding debtor.

The total outstanding rates debt is \$200,329.08 as at 31 October, 2010. Final notices have been issued for all outstanding rates.

It should be noted that Rates Outstanding as at end of October, 2009 was \$190,491.16.

The Statement of Financial Activities Report contains explanations of Councils variances for the 2010 / 2011 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

101108 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.1

MOVED: Cr ET Hathaway

SECONDED: Cr JL Holmes

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31 October, 2010

CARRIED
Voting 7/0

9.6.2 ACCOUNTS FOR PAYMENT – OCTOBER 2010

Agenda Reference: AO 11/10 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: n/a
Disclosure of Interest: Nil
Date: 5th November 2010
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of October in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

101109 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.2

MOVED: Cr ET Hathaway

SECONDED: Cr JL Holmes

That Council confirm the accounts as presented for October 2010 from the Municipal Fund totalling \$373,207.06 represented by Electronic Funds Transfers of EFT4558 to EFT4646 and Cheque No's 7275 – 7286

**CARRIED
Voting 7/0**

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

12.0 CONFIDENTIAL ITEM

12.1 Doctor Services

Minute No: 101110

13.0 COUNCILLOR REPORTS

Historical Society

CEO reported a request from the Historical Society has been received asking for assistance with insurance costs next year. The group have sufficient funds for the \$509 charge this year but would like Council to consider for next year. CEO offered option that the group could become unincorporated and become a Committee under Council.

**101111 MOVED: Cr BP Horwood
SECONDED: Cr MP Pearce**

That Council acknowledge receipt of the Historical Society's request and inform them of Council's intention to cover the insurance costs next year.

**CARRIED
Voting 7/0**

Cr MA Bagley

Community Fighting Fund

Cr MA Bagley requested Council approval to host a Fighting Fund on behalf of the community as requested at a public meeting, with the funds to be used in relation to the current mining company water licence application.

101112 **MOVED: Cr MA Bagley**
SECONDED: Cr BP Horwood

That Council agree to facilitate a Fighting Fund on behalf of the Mingenew community.

CARRIED
Voting 6/1

Cr ET Hathaway voted against.

Horticulture Precinct

More research and community consultation required. Council has requested list of committed persons from Ian Pulbrook as mentioned in Public Question Time. Contact to be made with Mike Bowley at the Department of Agriculture & Food to discuss project.

WALGA – Northern Country Zone Meeting

Cr MA Bagley provided agenda items and recommendations needed to be considered by Council to take to next meeting – to be held on Monday 22nd November 2010.

All in favour of recommendations as presented.

Cr MA Bagley and Cr BP Horwood to attend.

Mid West Development Commission Workshop

Cr MA Bagley and Cr ET Hathaway to attend workshop on Friday 26th November in Mingenew at 9am.

Meetings attended;

9th November 2010 Mid West Regional Council Meeting
11th November 2010 HACC Meeting RE: Opening of Autumn Centre
17th November 2010 Asia Iron Introductory Meeting at Sports Club

Cr ET Hathaway

Meetings attended;

9th November 2010 Mid West Regional Council Meeting

Cr JL Holmes

Meetings attended;

26th October 2010 Community Resource Centre AGM – next meeting 10th December
9th November 2010 SRWG Meeting – next meeting 7th December

Cr JL Holmes enquired as to whether there are funds still allocated to funding the redevelopment of the Bowling Club. Ian informed Council that discussions between himself and President – Gary Cosgrove are continuing to get this project completed.

Cr JL Holmes enquired as to whether Structural Reform Working Group funds could be presented as a separate report, isolating from Council financials. Ian to consult staff and prepare for next meeting.

Cr JL Holmes requested a short statement with Sitting Fee and Travel payments to Councillors. Staff to be consulted.

Cr PJ Gledhill

Cr PJ Gledhill had nothing to report but did enquire as to when the next LEMC meeting would be – January 2011. Cr PJ Gledhill is also Council representative for the Mingenew Autumn Group who are proposing to call a meeting soon.

Cr MP Pearce

Cr MP Pearce attended the meeting with HACC staff on the 11th November. As HACC/ Autumn Group representative Cr MP Pearce provided outcomes of meeting;

- HACC to transport furniture / goods to new building and begin operating on 26th November
- Open Day for Autumn Centre to be March 30th 2011 – CDO is researching funding for event
- 'Senior of the Year' award to be presented – nominations to be sought now
- Policy / Guidelines are being developed for fees and usage
- Grant being researched by CDO for furniture and equipment for Centre
- HACC have requested their own set of keys
- Fees to be set by next Council meeting
- Community Committee meetings to be held at Autumn Centre rather than Chambers from now on – Council representatives to inform relevant Committees

Cr MP Pearce requested the Autumn Centre Guidelines be included in the Status Report.

Cr MP Pearce suggested a Water Audit be conducted. This was a suggestion to come out of Tidy Town Judges Report. Need to be more accountable and responsible. Council to consider once automatic reticulation of race track is installed.

Cr MP Pearce reported that community members are accessing Minutes and Agendas on the website and errors have been noticed. Staff to review and monitor regularly.

Enquiry on when Electors meeting would be conducted – require Auditors Report before meeting is called. CEO to advise.

Cr PJ Ward

Cr PJ Ward provided copies of a Geraldton Guardian newspaper article in relation to Water Licence debate. Voiced concerns on forceful behaviour of protestors and positioning of signage (dangerous). Signage in breach of regulation should be reported to Main Roads – as signage is situated on Midlands Road.

6:40pm ***Cr ET Hathaway exited the meeting***

Cr BP Horwood

Cr BP Horwood enquired about gaining further signage at Dump Point location notifying visitors of location of potable water.

Mingenew Tourist and Promotions have contributed half the cost of replacing the perspex on display boards at Cecil Newton Park.

Chief Executive Officer

Ian informed Council of \$20,000 available for a community event through a Dry Season Grant of which Mingenew is eligible. Guidelines to be gained.

6:58pm ***Council moved in-camera to discuss confidential matter***

101113 **MOVED: Cr MP Pearce**
SECONDED: Cr JL Holmes

That Council move in-camera to discuss matters involving staff as per section 5.23 (2) (a) of the Local Government Act 1995.

CARRIED
Voting 6/0

7:16pm ***Council moved out of camera***

101114 **MOVED: Cr PJ Ward**
SECONDED: Cr PJ Gledhill

That Council move out-of-camera in conclusion of confidential matter.

CARRIED
Voting 6/0

14.0 **TIME AND DATE OF NEXT MEETING**

That the next meeting be a Joint Council Meeting with the Shire of Three Springs to be held on Wednesday, the 15th December 2010 at 2:30pm.

15.0 **CLOSURE**

The Shire President thanked all for attending and declared the meeting closed at 7:18pm.

These minutes were confirmed at a meeting on 15th December 2010.

Signed: _____

Presiding Officer

Date: 15th December 2010.