



**MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
15 May 2013**

SHIRE OF MINGENEW



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SHIRE OF MINGENEW

MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON

15 May 2013

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 4.00pm.

Mr Achim Hobeling – visitor.

2.0 ATTENDANCE

MA Bagley	President	Rural Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
AT Sobey	Councillor	Town Ward
HM Newton	Councillor	Town Ward

STAFF

MC Sully	Chief Executive Officer
CL Watson	Manager of Finance & Administration

APOLOGIES

PJ Gledhill	Deputy President	Town Ward
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3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 DECLARATIONS OF INTEREST

Mr Mike Sully, CEO declared a financial interest in item 9.3.1.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

130501 COUNCIL DECISION ITEM 7.0

Moved: Councillor Pearce Seconded: Councillor Newton

That the Minutes of the Ordinary Meeting of Council held 17 April 2013 be confirmed as a true and accurate record of proceedings.

CARRIED 6/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

9.0 OFFICERS REPORTS

9.1 HEALTH, BUILDING AND TOWN PLANNING

Nil.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 CHIEF EXECUTIVE OFFICER – REQUEST FOR ANNUAL LEAVE

Location/Address:

Name of Applicant: Chief Executive Officer

Disclosure of Interest: The CEO has a financial interest in this item

Date: 9 May 2013

Author: Mike Sully

SUMMARY

This report requests that Council approve annual leave for the Chief Executive Officer from Tuesday 4 June 2013 to Friday 7 June 2013, a period of four days.

ATTACHMENT

Nil.

BACKGROUND

The Employment Contract between Council and the Chief Executive Officer requires that Council endorse applications for annual leave for the Chief Executive Officer.

COMMENT

To avoid extended periods of absence by the CEO, while taking annual leave, it is good practice for the CEO to take annual leave in several shorter periods each year. The Manager of Finance and Administration, Cameron Watson, will, with Council approval, act as Chief Executive Officer while the CEO is on leave.

CONSULTATION

Shire President

Michelle Bagley

Manager, Finance and Administration

Cameron Watson

STATUTORY ENVIRONMENT

The Chief Executive Officer is entitled to annual leave in accordance with the employment contract with Council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Funds are available in the Annual financial budget to cover annual leave.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

130502 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.3.1

Moved: Councillor Cosgrove

Seconded: Councillor Newton

That Council endorse the CEO's application for annual leave from Tuesday 4 June 2013 to Friday 7 June 2013 and appoint the Manager of Finance and Administration, Cameron Watson, as Acting CEO for that period.

CARRIED 6/0

9.3.2 MIDWEST AERO MEDICAL SERVICE – GP MEDICAL SERVICE AGREEMENT

Location/Address: Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 9 May 2013
Author: Mike Sully

SUMMARY

This report recommends that Council amend the Service Provision Agreement with the Midwest Aero Medical Service to provide a GP service one day per week in Mingenew.

ATTACHMENT

Nil.

BACKGROUND

The current agreement with the Midwest Aero Medical Service is for the provision of a GP service one day per fortnight in Mingenew. The number of patients regularly using the medical service has risen to a level that the current one day per fortnight is frequently fully booked and some patients are unable to obtain an appointment within a reasonable time.

Dr Stuart Adamson, Principal of the Midwest Aero Medical Service, has agreed to a six month trial of a one day per week GP service in Mingenew commencing from Wednesday 5 June 2013.

COMMENT

While Council has committed to support a regional health service that includes a one day a week GP service in Mingenew, there appears to be a number of issues that have stalled the development and introduction of a regional service, some of the issues being:

- Reluctance of the existing established GP service providers in the region to amalgamate.
- Inability of the service development group to meet the expectations of potential service providers.
- Reluctance of GPs to work and reside in rural towns.

In the absence of a resolution to the issues preventing the regional medical scheme in the foreseeable future, the option of expanding the Midwest Aero Medical Service for a six month trial is timely.

CONSULTATION

Dr Stuart Adamson, Principal, Midwest Aero Medical Service

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Midwest Aero Medical Service has advised that the cost of the additional day per week will be set at the cost for the existing service, being \$500.00 (ex. GST). The additional amount of \$13,000 (\$500 x 26 weeks) will need to be taken into account in the 2013/2014 budget.

The additional \$1,000 for an additional two services for June 2013 can be accommodated within the 2012/2013 budget.

STRATEGIC IMPLICATIONS

Provision of a GP medical service that meets community expectations is a high priority in the current Mingenew Community Strategic Plan.

VOTING REQUIREMENTS

Absolute Majority

130503 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.3.2

Moved: Councillor Pearce

Seconded: Councillor Cosgrove

That Council agree to increase the GP medical service provided by Midwest Aero Medical Service to one day per week as from 5 June 2013 and that an amount of \$26,000 be reserved in the 2013/2014 financial budget for service provision.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.3.3 ROYALTIES FOR REGIONS –CLGF REGIONAL 2012/13 – MOBILE PHONE COVERAGE

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 9 May 2013
Author: Mike Sully – Chief Executive Officer

SUMMARY

The purpose of this report is for Council to agree that the 2012/2013 R4R CLGF Regional funds of \$1million be deferred from the Morawa based Solar Power Project to a project that will increase the mobile phone service coverage throughout the North Midlands region and to consider the locations of proposed Mobile Towers recommended by the North Midlands Regional Committee and Telstra.

ATTACHMENTS

Nil.

BACKGROUND

Representatives of the four member Shires comprising the North Midlands Group have met on two occasions to review the current mobile coverage and where new towers could be located to gain a better regional coverage. The committee has received valuable advice from Telstra's Engineering Division following tests on various sites throughout the region and advice on estimates on the costs to establish the required towers.

The base funding for this project has become available due to the Morawa Solar Thermal Project being delayed while a feasibility study is carried out. The funding is part of the Regional component of the 2012/13 Royalties for the Regions CLGF allocation amounting to \$1m.

(The funding for Depot Hill Crossing Project (Mingenew as lead LG) - \$333,111, also listed in the regional CLGF allocation, will not be affected).

The North Midlands regional committee, comprising of the Shire Presidents and CEOs of the four Councils, has met with Telstra representatives on two occasions to review the coverage which may be gained by establishing additional towers at various locations throughout the region. The committee has endeavoured to locate the towers so that each Shire gains some benefit from the project and the community benefits from a more efficient regional network. The cost of individual towers varies depending on the tower structure required, access to power and the availability of Telstra transmission equipment.

The work undertaken to date demonstrates that the best solution for the region cannot be achieved within the \$1m project budget, therefore to achieve the regions aim to acquire a broader and more reliable mobile phone communications network, further grant funds must be sought, plus a contribution from each Shire from their own funds.

Normally funding for such projects is funded by the Regional Development Commission therefore the Group will seek to source top up funding from the Commission. This will in turn require matching funds to be contributed by the member shires.

COMMENT

Telstra representatives advise that mobile phone base stations are normally a fixed cost but may vary with the connection of AC power and a high capacity link from a fibre access point. There is generally a one off capital cost to establish a reliable network with Telstra covering any ongoing costs to maintain and update the system.

The initial costing estimated by the Telstra representatives was not discounted as the decision on discounting is required to be undertaken by Telstra’s head office later in the process in order for Telstra to evaluate the benefits that the towers will have to the overall network. This evaluation will take approximately two weeks.

If the shires were to make their own power connections to the sites selected, where necessary, there is possible cost saving as Shires can get a better deal from the power providers than Telstra, apparently.

Telstra has now furnished each member Council with an estimated cost to establish the following towers recommended by the committee:-

- Arrino Telephone Exchange (using the existing 45.5m mast)
- Yandanooka Telephone Exchange (requiring a new 60m mast)
- Three Springs East Exchange (using the existing 57.5m mast)
- Bunjil (using the existing 50m mast at St John Ambulance structure)
- Latham (greenfield site requiring a new 60m mast, adjacent to the CBH bin)
- Merkanooka (greenfield site midway between Morawa and Mingenew, requiring a new 60m mast. AC power costs are dependent on the final site location and will not be included in the business case evaluation)
- Morawa East (greenfield site 20kms east of Morawa, requiring a new 60m mast. AC power costs are dependent on the final site location and will not be included in the business case evaluation)

The estimated costs supplied by Telstra are as follows:-

Location	Estimated cost \$	Comment
Arrino	510,000	
Yandanooka	700,000	
Three Springs East	800,000	
Bunjil	350,000	
Latham	500,000	
Merkanooka	780,000	(council to meet cost of power connection)
Morawa East	780,000	(council to meet cost of power connection)
Total	4,420,000	

It is estimated that large areas in the south of the Shire of Mingenew will benefit from the additional/upgraded mobile phone towers at Arrino and Yandanooka. Telstra is conducting further studies, for best signal options on a regional basis, from different combinations of tower locations and some tower locations, and costs, may change as a result. However, Telstra is reasonably confident that the proposed location of the Yandanooka tower, being Yandanooka Exchange, provides the best overall increase in signal cover for the area.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Consultancy organisation “Left of Centre Concepts and Events” has been appointed to prepare the Business Case for funding, and will complete the documentation once the member councils have determined the final locations of the towers and method of funding

It is estimated that each shire may be required to contribute somewhere in the vicinity of \$150,000 to the project in order to achieve the communications network sought.

STRATEGIC IMPLICATIONS

The Shire of Mingenew draft Corporate Business Plan has identified mobile phone coverage as a project to deliver over the next four years.

RISK MANAGEMENT

The main risk relate to project funding and timing. The business case must be delivered by May 2013.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION – ITEM 9.3.3

That Council support the reallocation of the committed 2012/13 funding from the R4R Country Local Government Fund Regional Component from:-

- 1. The North Midlands Solar Thermal Power Project (Morawa as lead LG) - \$1M to be reallocated to a regional project between the Shires of Morawa, Mingenew, Three Springs and Perenjori to install mobile phone towers as required to improve mobile phone communication in the region.**
- 2. Endorse that the mobile phone tower requiring direct funding from the Shire of Mingenew be located at a site within the Yandanooka district and list a Shire funding contribution of up to \$200,000 for consideration in the 2013/2014 Budget.**

150504 COUNCIL DECISION – ITEM 9.3.3

Moved: Councillor Pearce

Seconded: Councillor Cosgrove

That Council support the reallocation of the committed 2012/13 funding from the R4R Country Local Government Fund Regional Component from:-

- 1. The North Midlands Solar Thermal Power Project (Morawa as lead LG) - \$1M to be reallocated to a regional project between the Shires of Morawa, Mingenew, Three Springs and Perenjori to install mobile phone towers as required to improve mobile phone communication in the region.**
- 2. Endorse that the mobile phone tower requiring direct funding from the Shire of Mingenew be located at a site within the Yandanooka district and list a Shire funding contribution of up to \$200,000 for consideration in the 2013/2014 Budget.**
- 3. That the Forward Capital Works Plan be amended to reflect the change in use of the funding currently identified for construction of a waterpark.**

CARRIED 6/0

Reason for change – To identify source of funding for project.

9.3.4 GRIDDALE, Mr R - REQUEST FOR DOG ATTACK COSTS WAIVER

Location/Address: 27 Bride Street, Mingenew, WA
Name of Applicant: Rob Griddale
Disclosure of Interest: Nil.
Date: 7 May 2013
Author: Mike Sully

SUMMARY

Mr Griddale has requested that Council waive the fee of \$950.00 that he has been charged for the recoup of Shire Ranger costs incurred while dealing with the issue of Mr Griddale's two dogs being not held by leashes in certain public places.

ATTACHMENT

Copy of letter from Mr Griddale
Copies of infringement notices
Copy of invoice from Council for recoup of costs

BACKGROUND

Two infringement notices of \$100.00 each, in accord with the Dog Act 1976, were issued to Mr Griddale in regard to the allegation that his two dogs were not held by leashes in a certain public place (Bride Street, Mingenew) at 12.15 am on 19 March 2013. It is also alleged by a number of witnesses that the two dogs attacked a cat while in the street and the cat subsequently died while being treated by a Veterinarian.

Mr Griddale has also been invoiced \$950.00 by Council to recoup the expense to Council for the Shire Ranger's cost to deal with the issue. Mr Griddale has written to Council requesting that the fee of \$950.00 be waived.

COMMENT

The Shire employs a suitably qualified person on contract to undertake the duties of Shire Ranger. The contract provides that the Shire Ranger is able to charge Council for any additional work undertaken while carrying out contracted duties.

The Ranger was required to make a number of return visits to Mingenew to serve the notices as Mr Griddale was absent for all earlier visits. The notices need to be handed in-person to the dog owner and the Ranger also wanted to advise Mr Griddale personally that the dogs would need to be permanently removed from Mingenew because of the severe attack on the cat.

Under section 29 of the Dog Act 1976, Council is entitled to recoup any expenses associated with its dealing with the subject dogs, including additional charges from the Shire Ranger. The Shire Ranger's charge to Council for services rendered, outside the contract conditions is a legitimate cost to Council and Council is now seeking reimbursement from the subject dogs' registered owner for the additional charges.

CONSULTATION

Mingenew Shire Ranger Mr Peter Smith
Manager Finance and Administration Mr Cameron Watson

STATUTORY ENVIRONMENT

Applicable Acts:

Local Government Act 1995. (various sections).

Dog Act 1976 (relevant sections)

29. Power to seize strays, etc.

(1) A local government shall, in writing, appoint persons to exercise on behalf of the local government the powers conferred on an authorised person by this Act.

(1a) A police officer may exercise any power conferred by this section on an authorised person.

(2) No proceedings, whether civil or penal, shall lie against —

(a) any person assisting an authorised person or a police officer, at his request and in accordance with his directions; or

(b) the owner or occupier of any premises for the time being used to detain a dog pursuant to this Act,

in respect of any act, matter or thing done or omitted to be done in good faith for the purposes of carrying out the provisions of this Act.

(3) If it appears to an authorised person that —

(a) an attack by a dog has occurred;

(b) a dog is, or is deemed under section 17(6) to have been found, in a place in apparent contravention of section 31, 32 or 33A; or

(c) a dog is a dangerous dog —

(i) in relation to which moneys are due to the local government in respect of a charge determined under section 33M; or

(ii) which is not registered under this Act,

the authorised person may —

(d) seize and detain the dog; and

(e) if he is in pursuit of the dog for the purpose of seizing it and he has reasonable grounds to believe that it is necessary to do so for that purpose, enter any premises, other (unless section 33G(1) applies) than a building or part of a building that is used for residential purposes.

(4) Where a dog is seized pursuant to subsection (3) the authorised person may —

(a) cause it to be returned to the owner; or

(b) detain it,

and the owner shall be liable to pay to the local government detaining the dog, if so required by the local government and whether or not payable to the local government, before the dog is returned to the owner the reasonable cost of returning the dog or of maintaining it during the period of detention, or both where that is appropriate, together with any charges levied in relation to the seizure and impounding of the dog and any other fees or charges relating to that dog which ought to have been, but had not been, paid under this Act, including

any penalties imposed on, or costs or expenses payable by, the owner in respect of an offence, whether or not the dog is returned to the owner.

(5) Any moneys due under this Act in relation to a dog for which the owner is liable may be recovered in any court of competent jurisdiction —

(a) by the person to whom they are due; or

(b) by the local government detaining the dog, (whether or not payable to that local government),

as though they were a debt, and where any such moneys are so recovered by a local government they shall be disbursed by that local government to the persons or authorities entitled thereto.

31. Control of dogs in certain public places

(1) A dog shall not be in a public place unless it is —

(a) held by a person who is capable of controlling the dog; or

(b) securely tethered for a temporary purpose,

by means of a chain, cord, leash or harness of sufficient strength and not exceeding the prescribed length.

(3) If a dog is at any time in any public place in contravention of subsection (1) every person liable for the control of the dog at that time commits an offence against that subsection unless he establishes a defence under section 33B.

Penalty: Where the dog is a dangerous dog, \$4 000; otherwise, \$1 000.

33B. Defences applicable to sections 30(1), 31(1), 32(1), 33(1) and 33A(1)

It is a defence to a charge of an offence of contravening section 30(1), 31(1), 32(1), 33(1) or 33A(1) if the person charged satisfies the court —

(a) in the case of any person, that he took all reasonable precautions and exercised all due diligence to avoid the contravention;

(b) in the case of the occupier of premises where the dog is ordinarily kept or ordinarily permitted to live, that —

(i) he has fulfilled the requirements of paragraph (a); or

(ii) that at the material time the dog was in fact owned by some other person (whom he shall identify) over the age of 18 years;

or

(c) in the case of the owner or the registered owner, that —

(i) he fulfilled the requirements of paragraph (a); or

(ii) that at the material time the dog was in the possession or control of some other person without his consent, express or implied.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council has paid the \$950.000 requested by the Ranger for undertaking the additional work involved in addressing the dogs issue with Mr Grisdale. Council has a legitimate claim to seek reimbursement from Mr Grisdale.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute majority

150505 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.3.4

Moved: Councillor Ward

Seconded: Councillor Pearce

That Council advise Mr Grisdale that it is not willing to waive the account for \$950.00 being reimbursement of costs for Ranger services relating to alleged infringement of the Dog Act 1976.

CARRIED BY ABSOLUTE MAJORITY 6/0

RECEIVED - MSC	
DATE	3-5-2013
FILE	
COMPLAINT	
ATTENTION	CEO
ANSWERED	✓ 8/5/13

MR R. Grisdale
 27 Bricie ST Mingenew
 W.A
 MOB- 0423154541

C/- C.E.O

1/5/2013

Mingenew Shire
 Mingenew. W.A

Dear Sir,

We would like to plead our case on the grounds of our dogs allegedly getting out on the 19/4/2013 and in regards to the infringement notice, Without Prejudice.

On the elege day of 19/4/2013 at 12:15AM was when we had to do an emergency dash to the Geraldton regional hospital (Please see attached letter) due to the emergency situation, I was unaware of the dogs situation at the time.

I had no idea that the dogs where out that night. I got a phone call from the ranger on the 20/4/2013 I was in hospital in perth. My Partner arrange for the dogs to be picked up from home. The ranger had also told me that it wasn't the first time the dogs had being seen roaming around. I'm a responsible Pet Owner and have them registered, when I work away I have someone coming around everyday to feed and care for them. So if they where getting out, why wasn't I notified in writing or to be called upon to let me know this was happening? If I was aware of that I would of put measures in place to prevent it happening. I understand the Community Concern and thats why we have Pet regulations in place. But the alledge night of the Occurance was an

act of God, due to I had no Control due to an emergency situation. To my understanding also to the Cat laws, Cat Owners are responsible to keep there Cats on there property and to be sterilized and registered. So as we have not seen any evidence of my dogs attacking the neighbours Cat, none did we know anything about the eledge attack until I got a phone Call from the ranger while I was in hospital. As the ranger has never seen my dogs or had any Contact With them in any way, only to leave an infringement notice in my meter box, which I received two weeks later when I returned home from hospital. I also received an invoice from the mingeneu shire for the ranger services in which I knew nothing about as I have never met the ranger. I feel it is unjust for me to pay such a substantial amount of money under such circumstances. I also would ask for the shire for an appeal process for this matter.

I also would like to add that my dogs are not aggressive. Weve had our miniature fox terrier for 9yrs with no problems of any nature. my other dog (bullmastif x) ive had only for 12 months which in that time ive had no problems. Both dogs are very loving and loyal, they are constantly around our children and grandchildren. We have videos to see how wonderful they are around people and children. It was very sad for us to have to find homes for them and no longer can we stay in mingeneu in a house that we bought due to the stress it has caused, due to the rangers request, Waiting for your earliest Reply.

Regards

Rob Grisdale



INFRINGEMENT NOTICE

Date: 3 / 4 / 13

MR ROBERT GRISDALE

of 27 / BRIDE STREET MINGENEW

Date of Birth 28 / 11 / 1963

It is alleged that at 1215 AM/PM, on the 19th day of MARCH 20 13.

In the Shire of MINGENEW You committed the offence indicated hereunder by a cross (X)

Location of Offence BRIDE STREET

Colour & Description of Dog BLACK + WHITE Breed MINI FOX TERRIER

Sex (D) (B) Registration Number (if known) 2013-043

Section	Matter to which action relates	General Penalty \$	Dangerous Dog Penalty \$
(1)	Unregistered dog	100 <input type="checkbox"/>	200 <input type="checkbox"/>
(A)	Failure to give notice of new owner	40 <input type="checkbox"/>	
26 (4)	Keeping more than the prescribed number of dogs	100 <input type="checkbox"/>	
30 (2)	Owners name and address not on collar	50 <input type="checkbox"/>	100 <input type="checkbox"/>
30 (2)	Dog in public place without collar or regulation tag	50 <input type="checkbox"/>	100 <input type="checkbox"/>
31 (3)	Dog not held by a leash in certain public places	100 <input checked="" type="checkbox"/>	200 <input type="checkbox"/>
32 (4)	Failure to control dog in exercise areas and rural areas	100 <input type="checkbox"/>	200 <input type="checkbox"/>
33A (3)	Dog in a place without consent	100 <input type="checkbox"/>	200 <input type="checkbox"/>
38 (1a)	Dog causing a nuisance	100 <input type="checkbox"/>	200 <input type="checkbox"/>
43 (A)	Failure of alleged offender to give name and address	100 <input type="checkbox"/>	
SECTION	OTHER	<input type="checkbox"/>	<input type="checkbox"/>

AUTHORISED OFFICER

You may dispose of this matter

- A) by payment of a penalty of \$ 100 within twenty one days of the date of this notice to the office of the Shire as indicated by a cross (X).
- by having it dealt with by a court.

If this modified penalty is not paid within the time specified, court proceedings may be taken against you through the Fines Enforcement Registry.

CHIEF EXECUTIVE OFFICER

- Shire of Mt Magnet Hepburn St PO Box 62, Mt Magnet 6638, Ph 9963-4001 Fax 9964-4133
- Shire of Yalgoo 173 Gibbons St PO Box 21, Yalgoo WA 6635, Ph 9962-8042 Fax 9962-8020
- Shire of Sandstone Hack St Sandstone WA 6639 Ph 9963-5892 Fax 9963-5852
- Shire of Meekatharra 54 Main Street PO Box 129, Meekatharra WA 6643 Ph 9981-1002 Fax 9981-1505
- Shire of Wiluna Scotia St PO Box 38, Wiluna WA 6646 Ph 9981-7010 Fax 9981-7110

INFRINGEMENT NOTICE

Date: 3 / 4 / 2013

MR ROBERT GRISDALE

of 27 BRIDE STREET MINGENEW

Date of Birth 28 / 11 / 1963

It is alleged that at 12.15 AM/PM, on the 19th day of MARCH 20 13

In the Shire of MINGENEW You committed the offence indicated hereunder by a cross (X)

Location of Offence BRIDE STREET

Colour & Description of Dog LIGHT BROWN Breed MASSIFFY

Sex (D) (B) Registration Number (if known) 2013 040

Section	Matter to which action relates	General Penalty \$	Dangerous Dog Penalty \$
7(1)	Unregistered dog	100 <input type="checkbox"/>	200 <input type="checkbox"/>
(A)	Failure to give notice of new owner	40 <input type="checkbox"/>	
26(4)	Keeping more than the prescribed number of dogs	100 <input type="checkbox"/>	
30(2)	Owners name and address not on collar	50 <input type="checkbox"/>	100 <input type="checkbox"/>
30(2)	Dog in public place without collar or regulation tag	50 <input type="checkbox"/>	100 <input type="checkbox"/>
31(3)	Dog not held by a leash in certain public places	100 <input checked="" type="checkbox"/>	200 <input type="checkbox"/>
32(4)	Failure to control dog in exercise areas and rural areas	100 <input type="checkbox"/>	200 <input type="checkbox"/>
33A(3)	Dog in a place without consent	100 <input type="checkbox"/>	200 <input type="checkbox"/>
38(1a)	Dog causing a nuisance	100 <input type="checkbox"/>	200 <input type="checkbox"/>
43(A)	Failure of alleged offender to give name and address	100 <input type="checkbox"/>	
SECTION	OTHER	<input type="checkbox"/>	<input type="checkbox"/>

AUTHORISED OFFICER

M. J. SMITH

You may dispose of this matter

- A) by payment of a penalty of \$ 100 within twenty one days of the date of this notice to the office of the Shire as indicated by a cross (X).
- by having it dealt with by a court.

If this modified penalty is not paid within the time specified, court proceedings may be taken against you through the Fines Enforcement Registry.

CHIEF EXECUTIVE OFFICER

- Shire of Mt Magnet Hepburn St PO Box 62, Mt Magnet 6638, Ph 9963-4001 Fax 9964-4133
- Shire of Yalgoo 173 Gibbons St PO Box 21, Yalgoo WA 6635, Ph 9962-8042 Fax 9962-8020
- Shire of Sandstone Hack St Sandstone WA 6639 Ph 9963-5892 Fax 9963-5852
- Shire of Meekatharra 54 Main Street PO Box 129, Meekatharra WA 6643 Ph 9981-1002 Fax 9981-1505
- Shire of Wiluna Scotia St PO Box 38, Wiluna WA 6646 Ph 9981-7010 Fax 9981-7110



SHIRE OF MINGENEW

ABN: 41 454 990 790

COUNCIL OFFICE: VICTORIA STREET
PO BOX 120, MINGENEW WA 6522
Ph: 08 9928 1102 Fax: 08 9928 1128
ceo@mingenew.wa.gov.au
www.mingenew.wa.gov.au

TAX INVOICE

Robert Clive Grisdale
Po Box 89
Mingenew WA 6522

INVOICE NO: **6553**
DEBTOR NO: DG34
DATE ISSUED 5/04/2013
PAGE: 1

DATE	DESCRIPTION	AMOUNT
05/04/2013	0123 Fines and Penalties - Ranger Fines and Penalties - Ranger Additional visit regarding 2 registered dogs getting out and attacking and killing neighbours cats. Fines to be issued and cat vet bills to be paid for by owner of dogs 1.00 @ 935.00 ea	935.00 *
	* Local Govt. Charge \$850.00 GST charge \$85.00	

The total price includes GST of \$85.00

Payment is due in 30 days

TOTAL PAYABLE \$ **935.00**

OFFICE COPY ONLY

IF NO RECEIPT IS REQUIRED, RETAIN TOP PORTION FOR YOUR RECORDS AND RETURN LOWER PORTION WITH REMITTANCE.
OFFICIAL RECEIPT MUST BEAR IMPRINT OF CASH REGISTER TO BE VALID.




SHIRE OF MINGENEW

NAME: Robert Clive Grisdale

DEBTOR NO.: DG34

TOTAL PAYABLE: 935.00

INVOICE NO.: 6553

	<u>Pay By Mail</u>	Make crossed cheque payable to Shire of Mingenew PO Box 120 MINGENEW WA 6522
	<u>Pay In Person</u>	Council Office - Victoria Street, Mingenew Between 9.00am and 4.30pm, Mon - Fri Cash, Cheque or Money Orders only
	<u>Direct Credit</u>	BSB - 086 833 A/C # - 508 355 531 A/C Name - Mingenew Shire Council Reference - Debtor No./name; Invoice No.

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 30 APRIL 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 8th May 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30 April, 2013 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30 April, 2013

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 30 April, 2013 is \$863,636.

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$116,389.85
Business Cash Maximiser (Municipal Funds)	\$450,409.23
Trust Account	\$138,051.91
Reserve Maximiser Account	\$205,137.60

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$423,376.50 remains outstanding as at 30 April, 2013 with \$379,497.47 in current, \$19,609.05 outstanding for 30+ days, \$661.65 outstanding for 60+ days and \$23,608.33 outstanding for 90 days or more.

Rates Outstanding at 30 April, 2013 was \$36,825.76 current year and \$2,161.21 arrears, totalling \$38,986.97.

The total domestic and commercial refuse charges outstanding are \$2,000.00 current year and \$195.00 arrears, as at 30 April, 2013.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2012 / 2013 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

130506 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.1

Moved: Councillor Newton

Seconded: Councillor Sobey

That Council adopts the Monthly Statement of Financial Activity for the month ending the 30th April, 2013.

CARRIED 6/0

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

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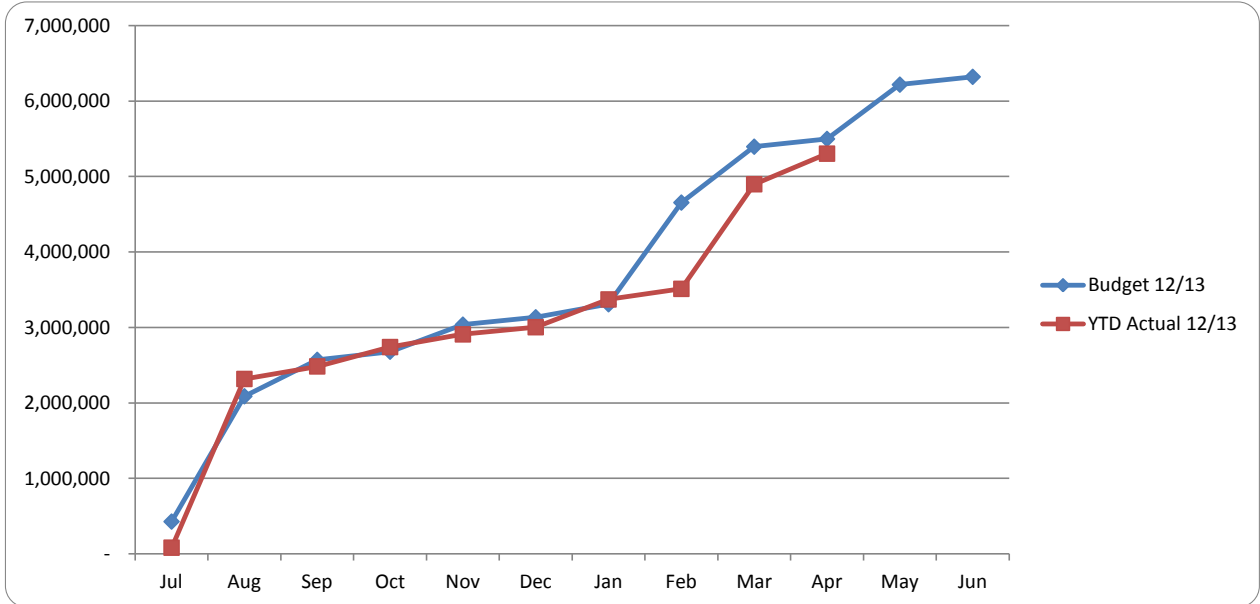
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	NOTE	30/04/13 Y-T-D Actual \$	30/04/13 Y-T-D Budget \$	2012/2013 Total Budget \$	30/04/13 Y-T-D Variance \$	30/04/13 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		36,522	6,900	8,319	29,622	(429%)
General Purpose Funding		2,551,731	1,905,403	1,971,656	646,328	(34%)
Law, Order, Public Safety		34,711	26,070	26,200	8,641	(33%)
Health		636	25,910	26,100	(25,274)	98%
Education and Welfare		4,385	3,150	3,795	1,235	(39%)
Housing		46,749	47,740	57,322	(991)	2%
Community Amenities		103,859	150,520	150,965	(46,661)	31%
Recreation and Culture		30,174	153,040	153,625	(122,866)	80%
Transport		2,273,023	2,831,398	3,505,372	(558,375)	20%
Economic Services		6,268	8,580	10,339	(2,312)	27%
Other Property and Services		122,614	339,750	407,740	(217,136)	64%
		<u>5,210,672</u>	<u>5,498,461</u>	<u>6,321,433</u>	<u>287,789</u>	
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(289,004)	(244,263)	(249,046)	44,741	(18%)
General Purpose Funding		(28,670)	(35,090)	(42,127)	(6,420)	18%
Law, Order, Public Safety		(89,007)	(88,136)	(100,949)	871	(1%)
Health		(42,945)	(47,240)	(56,436)	(4,295)	9%
Education and Welfare		(23,237)	(29,652)	(33,565)	(6,415)	22%
Housing		(160,621)	(173,883)	(199,900)	(13,262)	8%
Community Amenities		(125,604)	(129,061)	(152,816)	(3,457)	3%
Recreation & Culture		(616,098)	(733,069)	(857,492)	(116,971)	16%
Transport		(1,756,218)	(1,978,924)	(2,342,300)	(222,706)	11%
Economic Services		(132,097)	(183,869)	(204,177)	(51,772)	28%
Other Property and Services		(87,373)	(203,769)	(219,085)	(116,396)	57%
		<u>(3,350,874)</u>	<u>(3,846,956)</u>	<u>(4,457,893)</u>	<u>(496,082)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	(1,961)	(46,010)	(45,802)	44,049	
Movement in Accrued Interest		(5,820)	0	0	(5,820)	
Movement in Accrued Salaries & Wages		0	0	0	0	
Movement in Employee Benefit Provisions		0	0	0	0	
Depreciation on Assets		1,166,245	1,061,660	1,274,040	104,585	
Capital Expenditure and Income						
Purchase Land held for Resale	3	0	0	0	0	0%
Purchase Land and Buildings	3	(239,498)	(318,830)	(320,500)	(79,332)	25%
Purchase Furniture and Equipment	3	(19,579)	(14,600)	(14,600)	4,979	(34%)
Purchase Plant and Equipment	3	(246,096)	(237,550)	(272,050)	8,546	(4%)
Purchase Infrastructure Assets - Roads	3	(1,239,851)	(1,471,350)	(1,765,734)	(231,499)	16%
Purchase Infrastructure Assets - Footpaths	3	(62,409)	(94,700)	(94,700)	(32,291)	34%
Purchase Infrastructure Assets - Bridges	3	(2,155,488)	(2,433,000)	(2,460,000)	(277,512)	11%
Proceeds from Disposal of Assets	4	145,456	180,700	180,700	35,244	20%
Repayment of Debentures	5	(118,148)	(110,938)	(118,868)	7,210	(6%)
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,390)	(8,346)	(10,015)	(2,956)	35%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0%
ADD Net Current Assets July 1 B/Fwd	7	1,609,390	1,609,390	1,609,390	0	
LESS Net Current Assets Year to Date	7	<u>728,503</u>	<u>1,560,245</u>	<u>1,153,577</u>	<u>(831,742)</u>	
Amount Req'd to be Raised from Rates		<u>(1,408,531)</u>	<u>(1,328,176)</u>	<u>(1,328,176)</u>	<u>(80,355)</u>	
Rates per Note 8		1,408,531	1,328,176	1,328,176		
Variance		0	0	0		

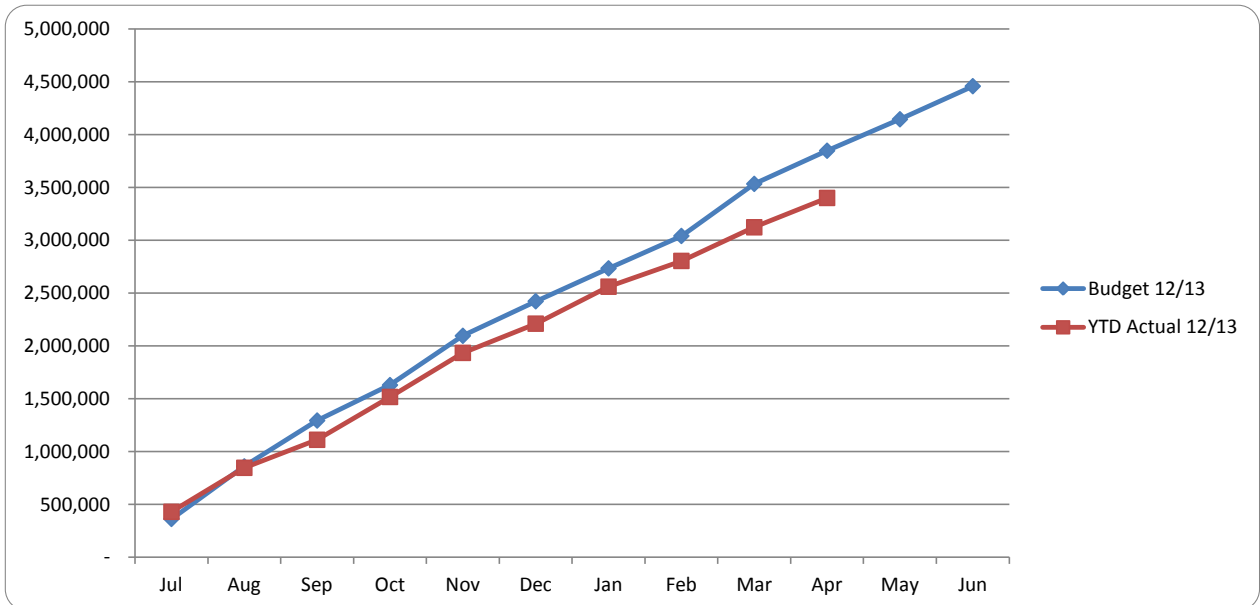
**SHIRE OF MINGENEW
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013**

Graphical Representation - Source Statement of Financial Activity

Operating Budget v Actual - REVENUE



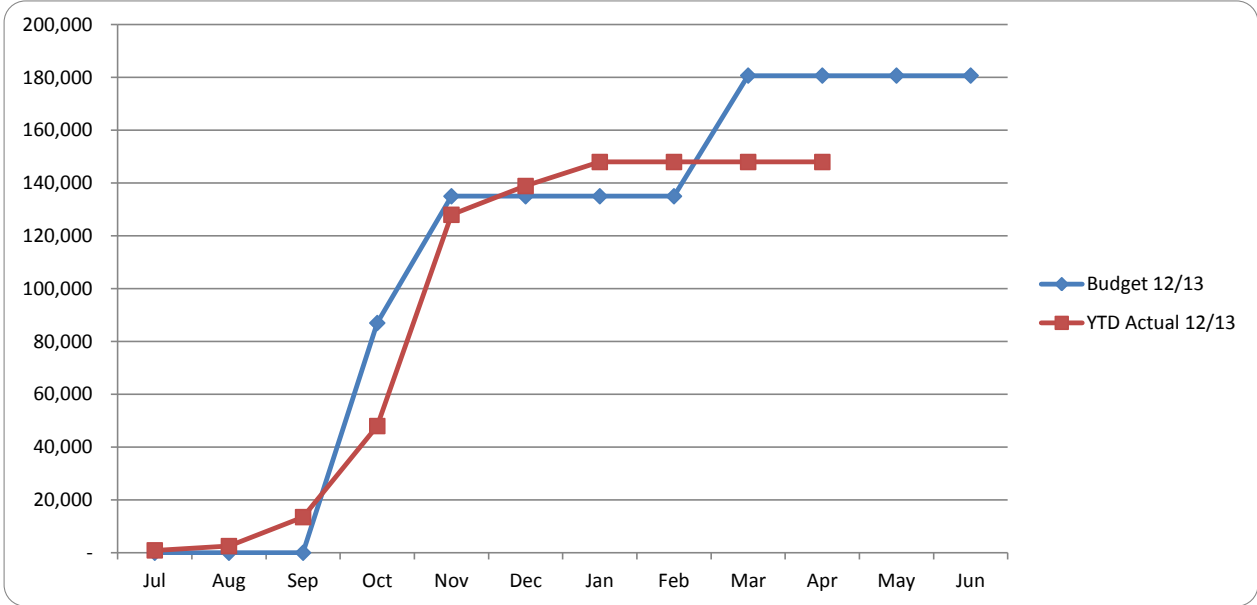
Operating Budget v Actual - EXPENDITURE



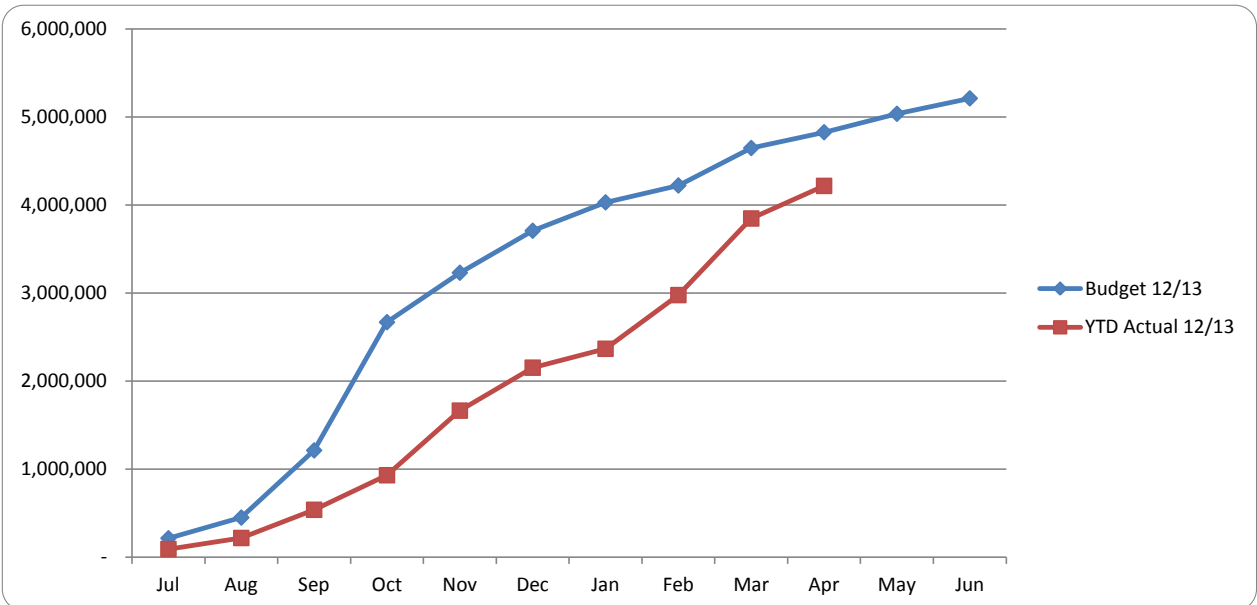
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

Graphical Representation - Source Statement of Financial Activity

Capital Budget v Actual - REVENUE



Capital Budget v Actual - EXPENDITURE



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

Statement of Financial Activity - Reportable Variances

REVENUES/SOURCES

Governance	429%	\$5,200 Safe Driver Ins Rebate and \$4,000 in Anglican Church & WALGA Reimbursements \$25,000 Corporate Planning grant from DLG
General Purpose Funding	34%	50% of 2012/13 Grants Commission Grant received in 2011/12. 2012/13 Regional CLGF Received Early.
Law, Order & Public Safety	33%	Early payment of ESL Grant. Grant received for introduction of Cat Act
Health	(98%)	Maternal & Infant Health Lotterywest grant yet to be received
Community Amenities	(32%)	Sinosteel Fund Community Bus Trust contribution Trust Transfer transacted incorrectly - To be fixed.
Recreation & Culture	(80%)	Contributions to Recreation Centre Bar Area extension yet to be claimed. Lotterwest Grant for Railway Station yet to be claimed.
Transport	(20%)	Final 40% of RRG Grants yet to be claimed, R2R funded bridge works to be commenced January 14, grant claimable once completed.
Other Property and Services	(64%)	Significantly lower than expected Private Works undertaken.

(EXPENSES)/(APPLICATIONS)

Governance	18%	Corporate Business Planning Expenditure (additional grant received).
General Purpose Funding	(18%)	Final legal costs re seizure of A353 yet to be received.
Education & Welfare	(25%)	Lower than expected expenditure on Senior Citizens Building
Recreation & Culture	(16%)	Lower than expected expenditure to date on the Sports Complex and Parks & Gardens Renovations to the Railway Station yet to be commenced.
Transport	(11%)	Sealing program coming to a conclusion, final invoices yet to be received.
Economic Services	(28%)	Majority of Mid West Regional Council contribution yet to be paid & lower than expected area promotion expenses.
Other Property & Services	(57%)	Lower than expected Private Works undertaken

CAPITAL EXPENDITURE AND INCOME

Purchase Land & Buildings	(25%)	Power Upgrades commenced but yet to be completed.
Purchase Furniture & Equipment	34%	Additional ADSL 2+ Payment Required
Purchase Infrastructure Assets - Roads	(16%)	Road re-sealing program almost complete, final invoices yet to be received.
Purchase Infrastructure Assets - Footpaths	(34%)	Second installment payment for new CBD footpath yet to be made.
Purchase Infrastructure Assets - Bridges	(11%)	Coalseam Road & Mingenew Mullewa Road Bridge Works yet to be commenced.
Proceeds from disposal of Asset	(20%)	Roller yet to be disposed of.
Transfers to Reserves (Restricted Assets)	30%	Better than expected interest earned
There are no variances to report.		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract an retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April, 2013 Actual \$	2012/2013 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	90,890.15	95,000
Computer Development	2,766.36	1,500
Furniture & Equipment	0.00	2,000
Buildings	5,301.58	5,000
Health		
Buildings	38,536.82	32,000
Education & Welfare		
Senior Citizens Centre - Building	3,300.00	2,500
Housing		
Buildings	30,583.55	43,000
Land & Buildings	6,709.71	11,500
Community Amenities		
Buildings	0.00	10,000
Furniture & Equipment	14,169.00	4,600
Recreation and Culture		
Buildings	155,066.19	216,500
Purchase Plant & Equipment	3,350.00	14,000
Furniture & Equipment	2,643.64	6,500
Transport		
Infrastructure - Roads	1,239,851.24	1,765,734
Infrastructure - Bridges	2,155,488.24	2,460,000
Footpaths Construction	62,408.50	94,700
Plant & Equipment - Depot	0.00	3,550
Purchase Plant & Equipment	151,855.79	159,500
	3,962,920.77	4,927,584

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April, 2013	2012/2013
	Actual	Budget
	\$	\$
ACQUISITION OF ASSETS		
3. The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	239,497.85	320,500
Furniture and Equipment	19,579.00	14,600
Plant and Equipment	246,095.94	272,050
Infrastructure Assets - Roads	1,239,851.24	1,765,734
Infrastructure Assets - Footpaths	62,408.50	94,700
Infrastructure Assets - Bridges	2,155,488.24	2,460,000
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	<u>3,962,920.77</u>	<u>4,927,584</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Governance						
Admin Vehicle (MI 177)	23,600	25,191	25,000	26,364	1,400	1,173
CEO Vehicle (1 MI)	49,400	52,023	50,000	50,000	600	(2,023)
Transport						
Works Manager Vehicle (MI 108)	29,208	35,262	29,000	30,000	(208)	(5,262)
ISA Officer Vehicle (MI 481)	30,690	31,019	26,700	19,092	(3,990)	(11,927)
Vibrating Roller	0	0	25,000	0	25,000	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	9,091	15,000	9,091
Sale of Dolly (MI 3396)	0	0	10,000	10,909	10,000	10,909
	132,898	143,494	180,700	145,456	47,802	1,961

<u>By Class</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	31/10/2012	Profit(Loss)
	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
Admin Vehicle (MI 177)	23,600	25,191	25,000	26,364	1,400	1,173
CEO Vehicle (1 MI)	49,400	52,023	50,000	50,000	600	(2,023)
Works Manager Vehicle (MI 108)	29,208	35,262	29,000	30,000	(208)	(5,262)
ISA Officer Vehicle (MI 481)	30,690	31,019	26,700	19,092	(3,990)	(11,927)
Vibrating Roller	0	0	25,000	0	25,000	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	9,091	15,000	9,091
Sale of Dolly (MI 3396)	0	0	10,000	10,909	10,000	10,909
	132,898	143,494	180,700	145,456	47,802	1,961

Summary

	2012 / 2013	30/4/2013
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	52,000	21,173
Loss on Asset Disposals	(4,198)	(19,212)
	<u>47,802</u>	<u>1,961</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	114,298	0	0	4,012	4,012	110,286	110,286	3,478	6,897
Housing									
Loan 133 - Triplex (+)	111,694	0	0	8,691	8,691	103,003	103,003	7,483	7,483
Loan 134 - S/C Housing (+)	71,568	0	0	4,423	4,423	67,145	67,145	4,376	4,376
Loan 136 - Staff Housing (#)	144,961	0	0	6,017	6,017	138,944	138,944	9,215	9,215
Loan 142 - Staff Housing	100,000	0	0	7,203	7,923	92,797	92,076	4,517	4,969
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	109,726	0	0	3,851	3,851	105,875	105,875	6,622	6,621
Transport									
Loan 139 - Roller	90,063	0	0	11,520	11,520	78,543	78,544	5,795	5,795
Loan 141 - Grader	190,165	0	0	19,060	19,060	171,105	171,106	11,499	11,499
Loan 143 - Trucks	250,000	0	0	45,447	45,447	204,553	204,553	11,412	11,412
Loan 144 - Trailer	100,000	0	0	7,924	7,924	92,076	92,076	4,969	4,969
	1,282,475	0	0	118,148	118,868	1,164,327	1,163,608	69,365	73,236

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012 / 2013

No new debentures are planned in 2012/13.

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2012 nor is it expected to have unspent debenture funds as at 30 June, 2013.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2012. It is anticipated that this facility will not be utilised during the 2012 / 2013 financial year.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April, 2013 Actual \$	2012/2013 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Land and Building Reserve		
Opening Balance	65,319	65,319
Amount Set Aside / Transfer to Reserve	1,763	3,271
Amount Used / Transfer from Reserve	-	-
	<u>67,082</u>	<u>68,590</u>
(b) Sportsground Improvement Reserve		
Opening Balance	2,466	2,466
Amount Set Aside / Transfer to Reserve	67	123
Amount Used / Transfer from Reserve	-	-
	<u>2,533</u>	<u>2,589</u>
(c) Plant Replacement Reserve		
Opening Balance	13,869	13,869
Amount Set Aside / Transfer to Reserve	374	712
Amount Used / Transfer from Reserve	-	-
	<u>14,243</u>	<u>14,581</u>
(d) Accrued Leave Reserve		
Opening Balance	43,359	43,359
Amount Set Aside / Transfer to Reserve	1,170	2,169
Amount Used / Transfer from Reserve	-	-
	<u>44,529</u>	<u>45,528</u>
(e) Aged Persons Units Reserve		
Opening Balance	18,299	18,299
Amount Set Aside / Transfer to Reserve	494	916
Amount Used / Transfer from Reserve	-	-
	<u>18,793</u>	<u>19,215</u>
(f) Street Light Upgrade Reserve		
Opening Balance	13,088	13,088
Amount Set Aside / Transfer to Reserve	353	655
Amount Used / Transfer from Reserve	-	-
	<u>13,441</u>	<u>13,743</u>
(g) Painted Road Reserve		
Opening Balance	3,840	3,840
Amount Set Aside / Transfer to Reserve	104	192
Amount Used / Transfer from Reserve	-	-
	<u>3,944</u>	<u>4,032</u>
(h) Industrial Area Reserve		
Opening Balance	4,786	4,786
Amount Set Aside / Transfer to Reserve	129	240
Amount Used / Transfer from Reserve	-	-
	<u>4,915</u>	<u>5,026</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April, 2013	2012/2013
	Actual	Budget
	\$	\$
6. RESERVES (Continued)		
(i) Environmental Rehabilitation Reserve		
Opening Balance	16,284	16,284
Amount Set Aside / Transfer to Reserve	439	815
Amount Used / Transfer from Reserve	-	-
	16,723	17,099
(j) RTC/PO/NAB Reserve		
Opening Balance	18,437	18,437
Amount Set Aside / Transfer to Reserve	497	922
Amount Used / Transfer from Reserve	-	-
	18,934	19,359
Total Cash Backed Reserves	205,137	209,762

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	1,763	3,271
Sports Ground Improvement Reserve	67	123
Plant Replacement Reserve	374	712
Accrued Leave Reserve	1,170	2,169
Aged Persons Units Reserve	494	916
Street Light Upgrade Reserve	353	655
Painted Road Reserve	104	192
Industrial Area Development Reserve	129	240
Environmental Rehabilitation Reserve	439	815
RTC/PO/NAB Reserve	497	922
	5,390	10,015

Transfers from Reserves

Land and Buildings Reserve	0	0
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	0
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	0
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	0
Environmental Rehabilitation Reserve	0	0
RTC/PO/NAB Reserve	0	0
	-	-

Total Transfer to/(from) Reserves	5,390	10,015
--	-------	--------

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

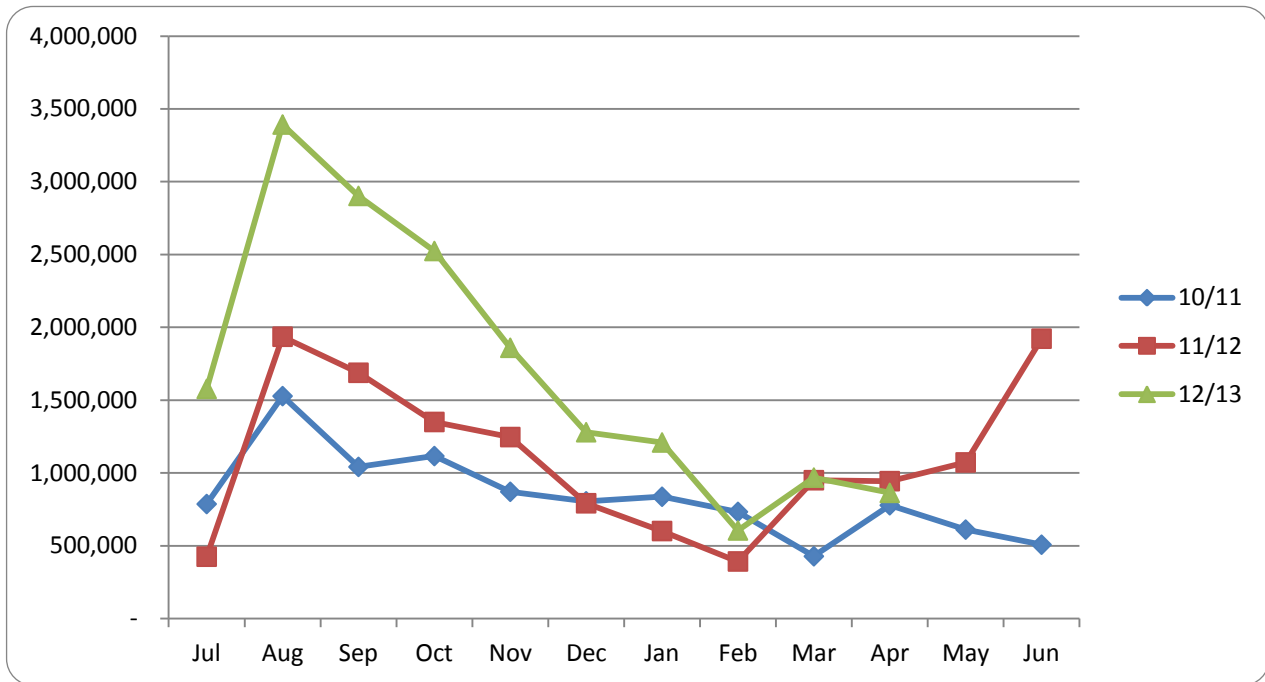
None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

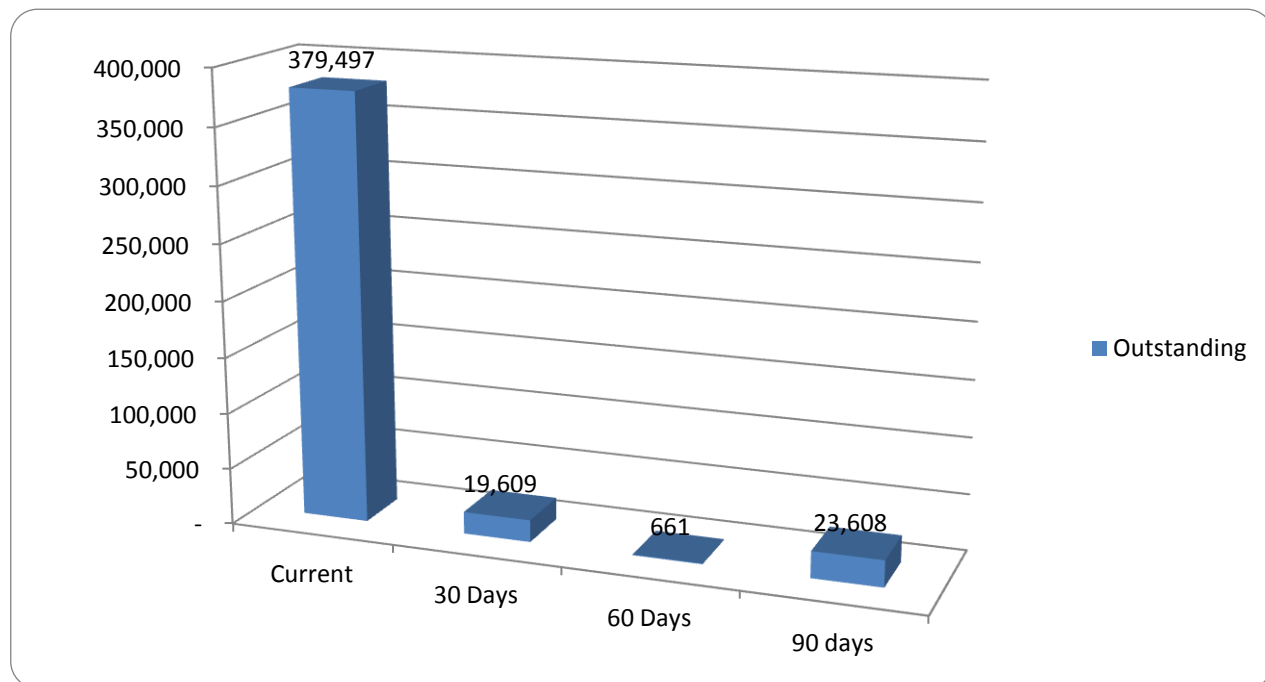
	30 April, 2013	Brought Forward
	Actual	1-Jul-12
	\$	\$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	563,106	1,664,250
Cash - Restricted (Reserves)	205,138	199,748
Cash - Restricted (Unspent Grants)	-	-
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	43,840	22,919
- Sundry Debtors	427,436	315,028
- Emergency Services Levy	-	-
- Provision for doubtful debt	(8,574)	-
- GST Receivable	39,357	-
Inventories	25,958	17,548
	1,296,261	2,219,493
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(2,000)	(106,809)
- GST Payable	(34,661)	2,503
- PAYG/Withholding Tax Payable	(1,543)	-
Accrued Interest	(21,336)	(27,157)
Accrued Salaries & Wages	(8,712)	(8,712)
Loan Liability	(7,923)	(118,868)
Accrued Annual Leave	(76,667)	(76,667)
Accrued LSL	(74,645)	(74,645)
	(227,487)	(410,355)
NET CURRENT ASSET POSITION	1,068,774	1,809,138
Less: Cash - Reserves - Restricted	(205,138)	(199,748)
Less: Cash - Restricted/Committed	-	-
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	863,636	1,609,390

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

7.1 Graphical Representation - Liquidity over the Year



7.2 Graphical Representation - Debtors Outstanding



SHIRE OF MINGENEW

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

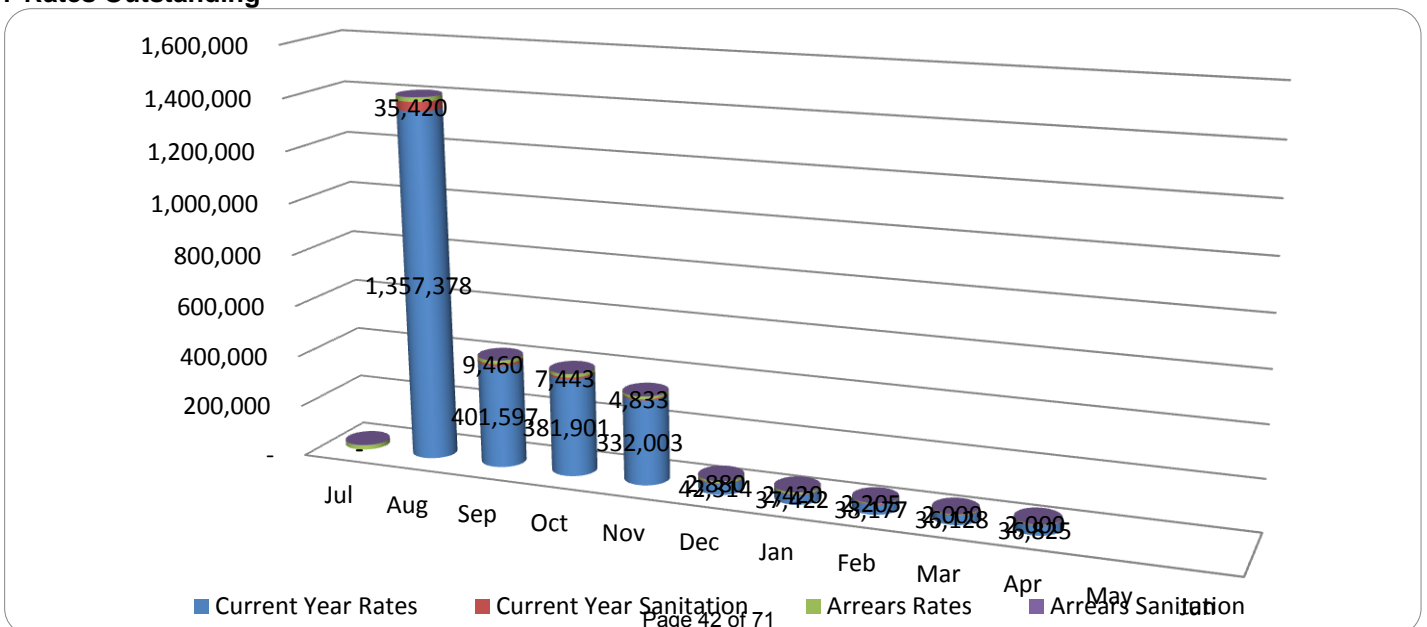
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/2013 Rate Revenue \$	2012/2013 Interim Rates \$	2012/2013 Back Rates \$	2012/2013 Total Revenue \$	2012/2013 Budget \$
General Rate								
GRV - Townsites	10.7236	226	1,513,404	162,291	0	1,120	163,411	102,263
UV - Rural	1.1697	146	97,652,500	1,142,241	0	0	1,142,241	1,145,639
UV - Mining	15.0000	18	121,692	18,254	0	0	18,254	18,254
Sub-Totals		390	99,287,596	1,322,786	0	1,120	1,323,907	1,266,156
Minimum Rates	Minimum \$							
GRV - Townsites	330	83	82,138	27,390	0	0	27,390	27,720
UV - Rural	450	15	161,500	6,750	0	0	6,750	6,750
UV - Mining	750	13	28,783	9,750	0	0	9,750	9,750
Sub-Totals		111	272,421	43,890	0	0	43,890	44,220
Rates Written-Off							0	0
Ex-Gratia Rates							30,946	17,800
Movement in Excess Rates							9,788	0
Totals							1,408,531	1,328,176

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012 / 2013 financial year have been determined by Council on the basis budget and the estimated revenue to be received from all sources of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

8.1 Rates Outstanding



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	435	83	(75)	443
BRB Levy	25	323	(297)	51
Centenary/Autumn Committee	1,734			1,734
Community Bus	500	920	(260)	1,160
Cool Room Bonds	225		(225)	-
Donations CWA	-			-
Farm Water Scheme	756			756
Industrial Land Bonds	2,000		(1,000)	1,000
Mid West Industry Road Safety Alliance	-	55,500	(14,264)	41,236
Mingenew Cemetery Group	366			366
Mingenew District Christmas Tree Fund	-			-
Mingenew Water Rights	-			-
Nomination Fees	-			-
Other Bonds	5,389		(980)	4,409
Paul Starick Transpot	-			-
Sinosteel Community Trust Fund	55,035	55,000	(27,500)	82,535
Tree Planter - LCDC	288			288
Weary Dunlop Memorial	1,906			1,906
Youth Advisory Council	2,319		(500)	1,819
	<u>70,978</u>			<u>137,703</u>

10. CASH / INVESTMENTS SUMMARY

Investments						30 April 2013 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						30 April 2013 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	71,592	-	-	44,795	116,387
National Australia Bank	Trust	182,517	-	-	(44,814)	137,703
			Interest		Transfers	
National Australia Bank	Maxi Investment	450,409	-	-	-	450,409
National Australia Bank	Reserve Maxi	205,137	-	-	-	205,137

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

Schedule/Program Balances

SHIRE OF MINGENEW

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	NOTE	30/04/2013 Actual \$	2012 / 2013 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	1,398,328	1,173,420
Operating Grants, Subsidies and Contributions		1,449,918	1,341,976
Non-Operating Grants, Subsidies and Contributions		1,760,424	1,287,291
Profit on Asset Disposals		19,150	30,114
Proceeds on Disposal of Assets	#	609	-
Service Charges		-	-
Fees and Charges		195,957	234,629
Interest Earnings		46,661	39,490
Other Revenue		339,626	12,500
		<u>5,210,673</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(695,802)	(859,681)
Materials and Contracts		(671,370)	(1,213,443)
Utility Charges		(123,449)	(123,954)
Depreciation		(1,166,245)	(375,770)
Loss on Asset Disposals		(15,281)	(55,727)
Interest Expenses		(72,785)	(56,767)
Insurance		(184,503)	(151,909)
Other Expenditure		(345,075)	(82,800)
		<u>(3,274,510)</u>	<u>(2,920,051)</u>
NET RESULT		1,936,163	1,199,369

SHIRE OF MINGENEW

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30/04/13	30/04/13	2012/13
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	36,522	6,900	8,319
General Purpose Funding	2,551,731	1,905,403	1,971,656
Law, Order, Public Safety	34,711	26,070	26,200
Health	636	25,910	26,100
Education and Welfare	4,385	3,150	3,795
Housing	46,749	47,740	57,322
Community Amenities	103,859	150,520	150,965
Recreation and Culture	30,174	153,040	153,625
Transport	2,273,023	2,831,398	3,505,373
Economic Services	6,268	8,580	10,339
Other Property and Services	122,614	339,750	407,740
	<u>5,210,672</u>	<u>5,498,461</u>	<u>6,321,434</u>
OPERATING EXPENSES			
Governance	(212,640)	(244,263)	(249,046)
General Purpose Funding	(28,670)	(35,090)	(42,127)
Law, Order, Public Safety	(89,007)	(88,136)	(100,949)
Health	(42,945)	(47,240)	(56,436)
Education and Welfare	(23,237)	(29,652)	(33,565)
Housing	(160,621)	(173,883)	(199,900)
Community Amenities	(125,604)	(129,061)	(152,816)
Recreation & Culture	(616,098)	(733,069)	(857,492)
Transport	(1,756,218)	(1,978,924)	(2,342,300)
Economic Services	(132,097)	(183,869)	(204,177)
Other Property and Services	(87,372)	(203,769)	(219,085)
	<u>(3,274,509)</u>	<u>(3,846,956)</u>	<u>(4,457,893)</u>
NET PROFIT OR LOSS/RESULT	<u><u>1,936,163</u></u>	<u><u>1,651,505</u></u>	<u><u>1,863,541</u></u>

SHIRE OF MINGENEW

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April, 2013	2012
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	768,244	1,862,581
Trade and Other Receivables	502,057	329,372
Inventories	25,958	17,548
TOTAL CURRENT ASSETS	<u>1,296,259</u>	<u>2,209,501</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	98,095	95,281
Property, Plant and Equipment	6,402,502	6,448,403
Infrastructure	36,800,532	34,618,583
TOTAL NON-CURRENT ASSETS	<u>43,301,129</u>	<u>41,162,267</u>
TOTAL ASSETS	<u>44,597,388</u>	<u>43,371,768</u>
CURRENT LIABILITIES		
Trade and Other Payables	68,252	140,174
Long Term Borrowings	7,923	118,868
Provisions	151,312	151,311
TOTAL CURRENT LIABILITIES	<u>227,487</u>	<u>410,353</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,156,405	1,163,609
Provisions	20,556	20,556
TOTAL NON-CURRENT LIABILITIES	<u>1,176,961</u>	<u>1,184,165</u>
TOTAL LIABILITIES	<u>1,404,448</u>	<u>1,594,518</u>
NET ASSETS	<u>43,192,940</u>	<u>41,777,250</u>
EQUITY		
Retained Profits (Surplus)	56,943,545	55,532,875
Reserves - Cash Backed	205,138	199,748
Reserves - Asset Revaluation	(13,955,373)	(13,955,373)
TOTAL EQUITY	<u>43,193,310</u>	<u>41,777,250</u>

SHIRE OF MINGENEW

STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD 1 JULY, 2012 TO 30 APRIL, 2013

	30 April 2013 Actual \$	2012 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2012	23,374,214	23,217,670
Change in Net Assets Resulting from Operations	1,936,162	141,742
Transfer from/(to) Reserves	<u>(5,390)</u>	<u>14,802</u>
Balance as at 30 June 2013	<u>25,304,987</u>	<u>23,374,214</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2012	184,945	199,747
Amount Transferred (to)/from Surplus	<u>5,390</u>	<u>(14,802)</u>
Balance as at 30 June 2013	<u>190,335</u>	<u>184,945</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July 2012	15,930,143	15,930,143
Revaluation Increment	-	-
Revaluation Decrement	-	-
Balance as at 30 June 2013	<u>15,930,143</u>	<u>15,930,143</u>
 TOTAL EQUITY	 <u><u>41,425,464</u></u>	 <u><u>39,489,302</u></u>

9.6.2 APPOINTMENT OF ADDITIONAL AUDITOR

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 2nd May 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report requests Council appoint an additional auditor to conform with Council's current Audit Firms' internal staff structure and procedures.

ATTACHMENT

Nil

BACKGROUND

The local Government Act requires that Councils financial situation be audited annually by an auditor appointed by the Local Government. Council is to appoint a person and not a company as a whole to the position of auditor and that person must either be a registered company auditor or an approved auditor as defined by the Local Government (Audit) Regulations 1996.

COMMENT

At the February 2013 meeting of Council, it was resolved to appoint RSM Bird Cameron, Geraldton as Council approved audit firm for the three year period ending June 2015 with Mr Travis Bate as Council's nominated audit manager. Discussions with Mr Bate have indicated that while Mr Bate will be undertaking the actual audit processes, Mr Simon Cubitt of RSM Bird Cameron's Perth office will be the Auditor who will sign off on the end result.

Mr Cubitt is the Director, Assurance and Advisory Services for RSM Bird Cameron Perth and is an ASIC registered company auditor. As previously indicated, the Local Government Act 1995 and associated Regulations require Council to appoint the person or persons who will be endorsing Councils annual audit, and as such, Mr Cubitt will need to be appointed as an additional auditor to Council.

CONSULTATION

Mr Travis Bate, RSM Bird Cameron, Geraldton

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 7.3
Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

150507 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.2

Moved: Councillor Ward

Seconded: Councillor Cosgrove

That Council appoints Mr Simon Cubitt, registered company audit number 14106, as an auditor for the Shire of Mingenew.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.6.3 REVIEW OF SCHEDULE OF FEES & CHARGES

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 9 May 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report presents the proposed 2013/2014 Schedule of Fees and Charges to Council for its consideration.

ATTACHMENT

2013/2014 Schedule of Fees & Charges

BACKGROUND

The Local Government Act 1995 allows Councils to recoup some costs through the implementation of a Schedule of Fees and Charges.

COMMENT

The Schedule of Fees and Charges is included as part of the Statutory Budget and should be reviewed at least annually.

CONSULTATION

Administration Staff

STATUTORY ENVIRONMENT

Local Government Act 1995 section 6.16 allows for the setting of the Schedule of Fees & Charges.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Schedule of Fees and Charges allows Council to recoup some of the costs it incurs while performing its functions. The Schedule of Fees and Charges are adopted as part of the Annual Budget

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

150508 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.3

Moved: Councillor Pearce

Seconded: Councillor Ward

That Council reviews the proposed 2013/14 Schedule of Fees and Charges as attached and makes any additions, deletions or modifications as it sees fit.

CARRIED 6/0

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
ADMINISTRATION				
COUNCILLOR MEETING FEE				
Annual Meeting Sitting Fee:				
President	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00
Deputy President	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00
Councillors - Each x 5	\$ 3,500.00	\$ 3,500.00		\$ 3,500.00
Other Payments				
Presidents Allowance	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00
Deputy Presidents Allowance	\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
PHOTOCOPYING				
A4	\$ 0.40	\$ 0.36	\$ 0.04	\$ 0.40
A4 - double sided	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60
A3 (per copy)	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60
A3 - double sided	\$ 1.10	\$ 1.00	\$ 0.10	\$ 1.10
A3 (per copy) colour	\$ 1.10	\$ 1.00	\$ 0.10	\$ 1.10
Own paper supplied (per copy)	\$ 0.10	\$ 0.09	\$ 0.01	\$ 0.10
A3 - double sided - colour	\$ 1.50	\$ 1.36	\$ 0.14	\$ 1.50
Binding (per document)	\$ 4.40	\$ 4.00	\$ 0.40	\$ 4.40
LAMINATING				
A4 (per page)	\$ 1.50	\$ 1.36	\$ 0.14	\$ 1.50
A3 (per page)	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
FACSIMILE				
Per page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
Overseas faxes	\$ 3.30	\$ 3.00	\$ 0.30	\$ 3.30
COUNCIL MINUTES & AGENDAS (HARD COPY)				
Per Month	\$ 7.50	\$ 6.82	\$ 0.68	\$ 7.50
Per Year	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
ELECTORAL ROLLS (HARD COPY)				
Per Ward	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
District Roll	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
GENERAL PURPOSE FUNDING				
RATES ENQUIRIES				
Change of ownership advices	\$ 42.35	\$ 38.50	\$ 3.85	\$ 42.35
Instalment - administration fee	\$ 11.00	\$ 10.00	\$ 1.00	\$ 10.00

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
LAW, ORDER AND PUBLIC SAFETY				
DOG REGISTRATION FEES (set by Dog Act)				
Sterilised Dog				
One Year				
Normal Fee	\$ 10.00	\$ 10.00		\$ 10.00
Pensioner Concession	\$ 5.00	\$ 5.00		\$ 5.00
Working Dogs	\$ 2.50	\$ 2.50		\$ 2.50
Three Years				
Normal Fee	\$ 18.00	\$ 18.00		\$ 18.00
Pensioner Concession	\$ 9.00	\$ 9.00		\$ 9.00
Working Dogs	\$ 4.50	\$ 4.50		\$ 4.50
Unsterilised Dog				
One Year				
Normal Fee	\$ 30.00	\$ 30.00		\$ 30.00
Pensioner Concession	\$ 15.00	\$ 15.00		\$ 15.00
Working Dogs	\$ 7.50	\$ 7.50		\$ 7.50
Three Years				
Normal Fee	\$ 75.00	\$ 75.00		\$ 75.00
Pensioner Concession	\$ 37.50	\$ 37.50		\$ 37.50
Working Dogs	\$ 18.75	\$ 18.75		\$ 18.75
DOG IMPOUNDING FEES				
1st Day	\$ 44.00	\$ 40.00	\$ 4.00	\$ 44.00
Additional days	\$ 16.50	\$ 15.00	\$ 1.50	\$ 16.50
Authorised destruction of Dog	\$ 44.00	\$ 40.00	\$ 4.00	\$ 44.00
Kennel Registration	\$ 50.00	\$ 50.00		\$ 50.00
SCHEDULE OF DOG INFRINGEMENT FEES				
Charged in accordance with the Dog Act 1976				
HEALTH				
SEPTIC TANK FEES				
Refer to Health Regulations Statutory Fees	\$ 226.00	\$ 226.00	\$ -	\$ 226.00
ITINERANT VENDORS				
Annual license fee	\$ 341.00	\$ 310.00	\$ 31.00	\$ 341.00
HOUSING				
RENTALS (per week)				
Staff Housing / or as negotiated	\$ 110.00	\$ 110.00		\$ 90.00
Non - Staff Housing / or as negotiated	\$ 250.00	\$ 250.00		\$ 250.00
Executive 4 x 2 Houses	\$ 350.00	\$ 350.00		\$ -
Triplex - staff	\$ 95.00	\$ 95.00		\$ 80.00
Triplex - non staff / or as negotiated	\$ 150.00	\$ 150.00		\$ 125.00
Aged Persons Units - 1 bedroom	\$ 85.00	\$ 85.00		\$ 80.00
Aged Persons Units - 2 bedroom	\$ 120.00	\$ 120.00		\$ 115.00
Mingenew / Irwin Group Residence	as negotiated			as negotiated
Silver Chain residence	as negotiated			as negotiated

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
COMMUNITY AMENITIES				
REFUSE CHARGES				
240 Litre Bin Collection	\$ 220.00	\$ 200.00	\$ 20.00	\$ 220.00
Asbestos Waste (per cubic metre)	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
Demolition rubble / refuse (per cubic metre)	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
PLANNING APPROVAL FEES (MINIMUM)				
Refer to Regulations for statutory fees				
MINGENEW CEMETERY				
Burial Fee - adult	\$ 385.00	\$ 350.00	\$ 35.00	\$ 385.00
Burial Fee - child	\$ 286.00	\$ 260.00	\$ 26.00	\$ 286.00
Re-opening fee - brick grave/vault	\$ 440.00	\$ 400.00	\$ 40.00	\$ 440.00
Burial Fee	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
Permission to erect headstone etc	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
Undertakers license fee	\$ 33.00	\$ 30.00	\$ 3.00	\$ 33.00
Permission to inter ashes in grave	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
Niche Wall Fee + cost of plaque	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
RECREATION & CULTURE				
MINGENEW HALL				
Cabarets, Private travelling shows	\$ 133.00	\$ 120.91	\$ 12.09	\$ 133.00
Weddings, Plays, Socials	\$ 133.00	\$ 120.91	\$ 12.09	\$ 133.00
Local Concerts	\$ 33.00	\$ 30.00	\$ 3.00	\$ 33.00
Travelling School Shows	\$ 33.00	\$ 30.00	\$ 3.00	\$ 33.00
Quiz and Bingo nights	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
Luncheons, Presentations, Seminars, School Concerts	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
Dinners and luncheons	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
Business Meetings & Seminars	\$ 88.00	\$ 80.00	\$ 8.00	\$ 88.00
Karate, Gymnastics, Seniors Groups, Art & Craft, Small Meetings	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
RECREATION CENTRE / NEW PAVILION				
Travelling Shows	\$ 176.00	\$ 160.00	\$ 16.00	\$ 176.00
Parties, demos etc	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
Parties, demos etc - external groups	\$ 176.00	\$ 160.00	\$ 16.00	\$ 176.00
Other functions, weddings etc	\$ 187.00	\$ 170.00	\$ 17.00	\$ 187.00
Meetings - local	\$ 27.50	\$ 25.00	\$ 2.50	\$ 27.50
Meetings - non local	\$ 77.00	\$ 70.00	\$ 7.00	\$ 77.00
Business Meetings/Seminars - local	\$ 121.00	\$ 110.00	\$ 11.00	\$ 121.00
Business Meetings / Seminars - non local	\$ 187.00	\$ 170.00	\$ 17.00	\$ 187.00
New Pavilion - Business Meetings/Seminars	\$ 88.00	\$ 80.00	\$ 8.00	\$ 88.00
Cups and saucers only	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
Full catering - 50 people	\$ 44.00	\$ 40.00	\$ 4.00	\$ 44.00
Full catering - 80 people	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
Full catering - 150 people	\$ 88.00	\$ 80.00	\$ 8.00	\$ 88.00
Mobile Cool Room - hire	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
Mobile Cool Room - bond	\$ 125.00	\$ 125.00		\$ 125.00
There is no charge to local sporting and community groups for the use of the cool room				

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
AUTUMN CENTRE				
Meetings - local	\$ -			\$ -
Meetings - non local	\$ 44.00	\$ 40.00	\$ 4.00	\$ 44.00
Visiting Professionals	\$ 44.00	\$ 40.00	\$ 4.00	\$ 44.00
Business Meetings / Seminars - local	\$ 77.00	\$ 70.00	\$ 7.00	\$ 77.00
Business Meetings / Seminars - non local	\$ 121.00	\$ 110.00	\$ 11.00	\$ 121.00
Home & Community Care - per calendar month	\$ 270.00	\$ 245.45	\$ 24.55	\$ 270.00
Arts & Crafts Group - Per Meeting	\$ 22.00	\$ 20.00	\$ 2.00	\$ -
OTHER				
Museum/Historical Society	\$ -	\$ -	\$ -	\$ -
Little Echidna Daycare Centre - per week	\$ 25.00	\$ 23.00	\$ 2.00	\$ 25.00
Equipment Hire (Per Item)				
Trestles	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
Chairs	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50
Sale of Tablecloth (per metre)	\$ 1.50	\$ 1.36	\$ 0.14	\$ 1.50
BONDS & CLEANING/DAMAGES - ALL VENUES				
Hire Bond Fees				
Venues where liquor may be provided - Commercial	\$ 500.00	\$ 500.00		\$ 500.00
Venues where liquor may be provided - Local Organisations	\$ 250.00	\$ 250.00		\$ 250.00
Cleaning of / Damages to Venue				
All venues should be in a clean state before hire. Hirer's who do not leave the facility in the same state will be charged to clean the facility. (per hour or part there of)	\$ 60.00	\$ 54.55	\$ 5.45	\$ 40.00
Damages	Actual Cost of Repairs + 25% Admin Fee			
SPORTING CLUB LEASES				
Football Club (per annum)	\$ 4,268.00	\$ 3,880.00	\$ 388.00	\$ 4,268.00
Cricket Club (per annum)	\$ 2,612.50	\$ 2,375.00	\$ 237.50	\$ 2,612.50
Hockey Club (per annum)	\$ 2,612.50	\$ 2,375.00	\$ 237.50	\$ 2,612.50
Netball Club (per annum)	\$ 1,100.00	\$ 1,000.00	\$ 100.00	\$ 957.00
Basketball (if operating)	\$ -	\$ -	\$ -	\$ -
Tennis Club (per annum)	\$ 4,268.00	\$ 3,880.00	\$ 388.00	\$ 4,268.00
Lions Club - Expo	\$ 3,300.00	\$ 3,000.00	\$ 300.00	\$ 3,300.00
Polocrosse Club (per annum)	\$ 621.50	\$ 565.00	\$ 56.50	\$ 621.50
Turf Club (per annum)	\$ 4,268.00	\$ 3,880.00	\$ 388.00	\$ 4,268.00
Golf Club (per annum)	\$ 4,268.00	\$ 3,880.00	\$ 388.00	\$ 4,268.00
Bowling Club (per annum)	\$ 4,268.00	\$ 3,880.00	\$ 388.00	\$ 4,268.00

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
ECONOMIC SERVICES				
BUILDING LICENSE FEES				
Set by Other Legislation: Building Regulation 1989				
Class 1 & 10 Buildings - Certified				
Building Licence - 0.19% of 10/11 of Project Value (min \$90)				\$ -
BCITF Levy - Estimated Value x 0.2%	\$ -			\$ -
Builders Registration Board Levy Owner Builder	\$ 40.50	\$ 40.50		\$ 40.50
	\$ 119.00	\$ 119.00		\$ 119.00
Class 2 - 9 Buildings - Certified				
Building Licence - 0.09% of 10/11 of Project Value (min \$90)				\$ -
BCITF Levy - Estimated Value x 0.2%	\$ -			\$ -
Builders Registration Board Levy	\$ 40.50	\$ 40.50		\$ 40.50
Class 1 & 10 Buildings - Uncertified				
Demolition Licence - 0.19% of 10/11 of Project Value (min \$90)				
Class 2 - 9 Buildings - Uncertified				
Demolition Licence - 0.09% of 10/11 of Project Value (min \$90)				
Application for Building Approval - 0.09% of 10/11 of Project Value				
BUILDING INSPECTION FEE (EHO/BS)	\$ 77.00	\$ 70.00	\$ 7.00	\$ 77.00
STANDPIPE WATER (per kl)	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
OTHER PROPERTY AND SERVICES				
COMMUNITY BUS HIRE				
<i>Midwest = North Midlands, the City of Greater Geraldton and Shire of Irwin</i>				
Category 1 - Mingenew Primary School & Seniors				
Daily Hire Fee (Includes Unlimited Km's)	\$ 70.00	\$ 63.64	\$ 6.36	\$ 77.00
Hourly Hire Fee (Included Unlimited Km's)	\$ 10.00	\$ 9.09	\$ 0.91	\$ -
Category 2 - Community & Sporting Groups and Ratepayers				
Daily Hire Fee - Within Midwest (Includes 100 Km's)	\$ 70.00	\$ 63.64	\$ 6.36	\$ 77.00
Hourly Hire Fee - Within Midwest (Km's Included)	\$ 10.00	\$ 9.09	\$ 0.91	\$ -
Daily Hire Fee - Outside Midwest (Includes 100 Km's)	\$ 140.00	\$ 127.27	\$ 12.73	\$ 140.00
Per Kilometre Fee (for > 100 kms Travelled per Day)	\$ 0.70	\$ 0.64	\$ 0.06	\$ 0.70
Category 3 - Business/Commercial & Private Groups				
Daily Hire Fee	\$ 140.00	\$ 127.27	\$ 12.73	\$ 77.00
Per Kilometre Fee	\$ 1.40	\$ 1.27	\$ 0.13	\$ 0.70
	\$ -	\$ -	\$ -	
Bonds - All Categories				
Vehicle Hire	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
Cleaning	\$ 60.00	\$ 60.00	\$ -	\$ 60.00
<i>Category 2 hire charges either per Km rate or daily rate whichever the lesser. With the exception of Hourly Hires</i>				

SHIRE OF MINGENEW List of Fees and Charges

	2013/14 Total Cost	Net Cost	GST	2012/13 Total Cost
PLANT HIRE				
Minimum charge of 1 hour per plant hired				
Rate includes operator	Per Hour			
Grader - Contractor	\$ 154.00	\$ 140.00	\$ 14.00	\$ 140.00
Grader - Ratepayer	\$ 132.00	\$ 120.00	\$ 12.00	\$ 120.00
Backhoe - Contractor	\$ 132.00	\$ 120.00	\$ 12.00	\$ 120.00
Backhoe - Ratepayer	\$ 121.00	\$ 110.00	\$ 11.00	\$ 110.00
Loader - Contractor	\$ 143.00	\$ 130.00	\$ 13.00	\$ 130.00
Loader - Ratepayer	\$ 127.00	\$ 115.45	\$ 11.55	\$ 115.00
Tip Truck - Contractor	\$ 149.00	\$ 135.45	\$ 13.55	\$ 135.00
Tip Truck - Ratepayer	\$ 127.00	\$ 115.45	\$ 11.55	\$ 115.00
Truck & Trailer - Contractor	\$ 182.00	\$ 165.45	\$ 16.55	\$ 165.00
Truck & Trailer - Ratepayer	\$ 160.00	\$ 145.45	\$ 14.55	\$ 145.00
Tractor & slasher	\$ 121.00	\$ 110.00	\$ 11.00	\$ 110.00
Block slashing	\$ 73.00	\$ 66.36	\$ 6.64	\$ 66.00
Rubbered Tyred Roller - Contractor	\$ 149.00	\$ 135.45	\$ 13.55	\$ 135.00
Rubbered Tyred Roller - Ratepayer	\$ 121.00	\$ 110.00	\$ 11.00	\$ 110.00
Vibratory Roller - Contractor	\$ 143.00	\$ 130.00	\$ 13.00	\$ 130.00
Vibratory Roller - Ratepayer	\$ 121.00	\$ 110.00	\$ 11.00	\$ 110.00
Bobcat	\$ 99.00	\$ 90.00	\$ 9.00	\$ -
Small Truck - Contractor	\$ 121.00	\$ 110.00	\$ 11.00	\$ 110.00
Small Truck - Ratepayer	\$ 109.00	\$ 99.09	\$ 9.91	\$ 99.00
Ute with fogger - Not including Chemicals	\$ 99.00	\$ 90.00	\$ 9.00	\$ -
LABOURER (per hour)	\$ 50.00	\$ 45.45	\$ 4.55	\$ 40.00
Penalty rates will apply if overtime is involved				
SAND				
Flat rate of:				
Small Truck (approx. 3 to 4 metres) - per load	\$ 77.00	\$ 70.00	\$ 7.00	\$ 77.00
Large Truck (approx 7 metres)	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
GRAVEL				
Flat rate of:				
Small Truck (approx. 3 to 4 metres) - per load	\$ 77.00	\$ 70.00	\$ 7.00	\$ 77.00
Large Truck (approx 7 metres)	\$ 165.00	\$ 150.00	\$ 15.00	\$ 210.00
BLUE METAL				
Flat rate of:				
Small Truck (approx. 3 to 4 metres) - per load	\$ 88.00	\$ 80.00	\$ 8.00	\$ 88.00
Large Truck (approx 7 metres)	\$ 330.00	\$ 300.00	\$ 30.00	\$ 330.00
Sale of:				
SAND/GRAVEL/BLUE METAL BY TRAILER LOAD	\$ 33.00	\$ 30.00	\$ 3.00	\$ 33.00

9.6.4 2013/14 COUNCILLOR SITTINGS FEES AND PRESIDENT & DEPUTY PRESIDENT ALLOWANCE

Location/Address: Shire of Mingenew
Name of Applicant: Nil
Disclosure of Interest: Nil
Date: 9 May 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report makes a recommendation on Councillor sitting fees and the President's and Deputy President's allowance for the 2013/14 financial year.

ATTACHMENT

Nil

BACKGROUND

The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council and Committee meetings. This fee can be set between a minimum of \$60.00 and a maximum of \$140.00 (\$120.00 to \$280 for the President) for Council meetings and a minimum of \$30.00 to a maximum of \$70.00 for all Councillors appointed to a Committee whose membership is restricted to Council members and employees of Council.

These fees can be made as an annual flat rate with a prescribed limit of between \$2,400 - \$7,000 for Councillor's and \$6,000 - \$14,000 for the President.

The Presidential allowance can be an amount from a minimum of \$600.00 to a maximum of \$12,000.00 or 0.02% of the Local Government's operating revenues whichever is the greater amount but not more than \$60,000. The Deputy President's allowance can be no more than 25% of the President's allowance.

Elected Members are entitled to claim a travelling allowance to recoup personal travel costs associated with their involvement in Council related activities.

COMMENT

Currently Council has endorsed the following sitting fees and travel allowances:

Council & Committee Sitting Fees--Annual Allocation	- President	\$6,000.00
	- Deputy President	\$4,000.00
	- Councilor	\$3,500.00
President & Deputy President Allowances	- President	\$7,000.00
	- Deputy President	\$1,750.00
Travel Allowance	- Per KM	\$1.00

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.98 & 5.98A of the Local Government Act 1995
Regulation 30 & 33 of the Local Government (Administration) Regs 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council sitting fees, travel allowance and President's/Deputy President's allowances will be included in the 2013/14 budget at the endorsed levels

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority.

150509 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.4

Moved: Councillor Cosgrove

Seconded: Councillor Pearce

That Council endorses the following sitting fees for the 2013/14 financial year:

Council & Committee Sitting Fees – Annual Allocation	- President	\$6,000
	- Deputy President	\$4,000
	- Councilor	\$3,500
President & Deputy President Allowances	- President	\$7,000
	- Deputy President	\$1,750
Travel Allowance	- Per KM	\$1.00

CARRIED BY ABSOLUTE MAJORITY 6/0

9.6.5 2013/14 MEETING DATES

Location/Address: Shire of Mingenew
Name of Applicant: Nil
Disclosure of Interest: Nil
Date: 10th May, 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report makes a recommendation on Council meeting dates for the 2013/14 financial year.

ATTACHMENT

2013/2014 Council Meeting Dates

BACKGROUND

Once in every 12 month period, Council is required to set and advertise locally its meeting dates for the next 12 months.

COMMENT

Attached are the proposed meeting dates for the 2013/2014 financial year. As last year, all full Council meetings are to commence at 4:00pm on the 3rd Wednesday of the month with the exception of the following months;

1. the September 2013 meeting which will commence at 4:00pm on the 4th Wednesday of the month to allow for Councillor participation at the Mingenew Midwest Lions Expo; and
2. There will not be a meeting held in January 2014.

Audit Committee meetings will be held as and when required.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.98 & 5.98A of the Local Government Act 1995
Regulation 30 & 33 of the Local Government (Administration) Regs 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority.

150510 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.5

Moved: Councillor Ward

Seconded: Councillor Cosgrove

That Council

- 1. endorses the following list of meeting dates for the 2013/14 financial year;
and**
- 2. approves them being advertised locally.**

CARRIED 6/0

**SHIRE OF MINGENEW
SCHEDULE OF MEETING DATES, TIMES AND LOCATIONS**

JULY 2013 TO JUNE 2014

**ORDINARY MEETINGS OF COUNCIL
All meetings commence at 4:00Pm**

**All Meetings are to be held in Council Chambers located Victoria Street,
Mingenew**

Wednesday, 17 July 2013
Wednesday, 21 August 2013
Wednesday, 25 September 2013
Wednesday, 16 October 2013
Wednesday, 20 November 2013
Wednesday, 11 December 2013
Wednesday, 19 February 2014
Wednesday, 19 March 2014
Wednesday, 16 April 2014
Wednesday, 21 May 2014
Wednesday, 18 June 2014

**AUDIT COMMITTEE
Meetings will be called as and when needed.**

9.6.6 ACCOUNTS FOR PAYMENT – APRIL 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 9 May 2013
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of April in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

150511 COUNCIL DECISION (OFFICER'S RECOMMENDATION) – ITEM 9.6.6

Moved: Councillor Pearce

Seconded: Councillor Ward

That Council confirm the accounts as presented for April from the Municipal Fund totalling \$689,933.78 represented by Electronic Funds Transfers of 6931 to 7002, Trust Cheque no 405 and Cheque nos 7686-7706.

CARRIED 6/0

Date: 09/05/2013
Time: 9:32:25AM

Shire of MINGENEW
Statement of Payments for the month of April 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
405	04/04/2013	MINGENEW SHIRE COUNCIL YOUTH ADVISORY COUNCIL PAYMENT		500.00
EFT6931	08/04/2013	BITUTEK PTY LTD CHARGES		149,796.44
EFT6932	08/04/2013	PC & GP CALVER CHARGES		14,841.75
EFT6933	08/04/2013	CATWEST CHARGES		25,960.00
EFT6934	08/04/2013	D-TRANS CHARGES		26,415.94
EFT6935	08/04/2013	DONGARA SKIP BINS CHARGES		4,290.00
EFT6936	08/04/2013	GREENFIELD TECHNICAL SERVICES CHARGES		1,056.00
EFT6937	08/04/2013	HANNA INSTRUMENTS PTY LTD GOODS		250.80
EFT6938	08/04/2013	CANINE CONTROL FEES		935.00
EFT6939	08/04/2013	RELIANCE PETROLEUM FUEL		4,587.00
EFT6940	08/04/2013	WESTERN AUSTRALIAN TREASURY CORPORATION LOAN 137		10,691.03
EFT6941	10/04/2013	Shire of Mingenew - Payroll PAYROLL		32,203.67
EFT6942	10/04/2013	Australian Services Union Payroll deductions		22.90
EFT6943	10/04/2013	CHILD SUPPORT AGENCY Payroll deductions		230.29
EFT6944	10/04/2013	HBF Payroll deductions		222.15
EFT6945	10/04/2013	LGRCEU Payroll deductions		58.20
EFT6946	10/04/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L Superannuation contributions		5,160.06
EFT6947	10/04/2013	PRIME SUPER Superannuation contributions		334.95
EFT6948	15/04/2013	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS CHARGES		574.74
EFT6949	15/04/2013	Australian Taxation Office BAS		60,309.93
EFT6950	15/04/2013	DONGARA DRILLING & ELECTRICAL CHARGES		49.50
EFT6951	15/04/2013	PJ & WJ GLEDHILL CHARGES		1,642.30
EFT6952	15/04/2013	Great Northern Rural Services GOODS		3,444.01
EFT6953	15/04/2013	MINGENEW IGA PLUS LIQUOR GROCERIES		521.12
		MINGENEW IRWIN GROUP INC		

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 Statement of Payments for the month of April 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6954	15/04/2013	MINGENEW IRWIN GROUP INC FEES		3,300.00
EFT6955	15/04/2013	Midwest Regional Council (MUNI) CHARGES		258.50
EFT6956	15/04/2013	WA LOCAL GOVERNMENT ASSOCIATION CHARGES		719.51
EFT6957	15/04/2013	NAB BUSINESS VISA CREDIT CARD		1,979.25
EFT6958	17/04/2013	PARWOOD CONTRACTING CHARGES		41,149.35
EFT6959	22/04/2013	LEADING EDGE COMPUTERS COMPUTER		3,277.75
EFT6960	22/04/2013	BUNNINGS BUILDING SUPPLIES PTY LTD GOODS		443.00
EFT6961	22/04/2013	Cr Michelle Bagley FEES		3,250.00
EFT6962	22/04/2013	BITUTEK PTY LTD CHARGES		108,592.48
EFT6963	22/04/2013	Courier Australia FREIGHT		181.36
EFT6964	22/04/2013	CR GARY COSGROVE FEES		1,095.00
EFT6965	22/04/2013	STAPLES AUSTRALIA PTY LIMITED STATIONERY		650.94
EFT6966	22/04/2013	CIVIC LEGAL CHARGES		206.25
EFT6967	22/04/2013	LANDGATE GOODS		34.95
EFT6968	22/04/2013	DONGARA BUILDING & TRADE SUPPLIES GOODS		54.60
EFT6969	22/04/2013	FREDS MOWER REPAIRS CHARGES		197.70
EFT6970	22/04/2013	PJ & WJ GLEDHILL CHARGES		970.20
EFT6971	22/04/2013	Great Northern Rural Services GOODS		8,517.55
EFT6972	22/04/2013	CANINE CONTROL FEES		935.00
EFT6973	22/04/2013	STARICK TYRES TYRES		7,538.32
EFT6974	22/04/2013	MARGUERITE PEARCE FEES		875.00
EFT6975	22/04/2013	Greg Rowe & Associates CHARGES		7,645.55
EFT6976	22/04/2013	STATE WIDE TURF SERVICES CHARGES		9,449.00
EFT6977	22/04/2013	CR ALAN SOBEY FEES		875.00
EFT6978	22/04/2013	SUNNY SIGN COMPANY PTY LTD SIGNS		119.33
EFT6979	22/04/2013	MICHAEL CHARLES SULLY REIMBURSEMENT		59.95

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Statement of Payments for the month of April 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6980	22/04/2013	Shire Of Three Springs REIMBURSEMENT		115.50
EFT6981	22/04/2013	CR PETER WARD FEES		875.00
EFT6982	22/04/2013	MINGENEW FABRICATORS CHARGES		718.30
EFT6983	24/04/2013	Shire of Mingenew - Payroll PAYROLL		27,461.73
EFT6984	24/04/2013	Australian Services Union Payroll deductions		22.90
EFT6985	24/04/2013	CHILD SUPPORT AGENCY Payroll deductions		230.29
EFT6986	24/04/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L Superannuation contributions		4,495.42
EFT6987	24/04/2013	PRIME SUPER Superannuation contributions		336.24
EFT6988	29/04/2013	AUSTRALIA POST POSTAGE		68.69
EFT6989	29/04/2013	ATOM SUPPLY GOODS		3,182.30
EFT6990	29/04/2013	Courier Australia FREIGHT		19.87
EFT6991	29/04/2013	STAPLES AUSTRALIA PTY LIMITED STATIONERY		445.72
EFT6992	29/04/2013	DONGARA DRILLING & ELECTRICAL CHARGES		1,137.29
EFT6993	29/04/2013	DONGARA BODY BUILDERS CHARGES		1,168.30
EFT6994	29/04/2013	PJ & WJ GLEDHILL CHARGES		7,084.00
EFT6995	29/04/2013	VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD CHARGES		4,745.37
EFT6996	29/04/2013	LGIS RISK MANAGEMENT INSURANCE		2,619.10
EFT6997	29/04/2013	RELIANCE PETROLEUM FUEL		15,800.52
EFT6998	29/04/2013	Midwest Regional Council (MUNI) CHARGES		13,750.00
EFT6999	29/04/2013	PURCHER INTERNATIONAL CHARGES		168.80
EFT7000	29/04/2013	PEST A KILL WA CHARGES		660.00
EFT7001	29/04/2013	PEMCO DIESEL PTY LTD CHARGES		6,118.10
EFT7002	29/04/2013	WESTERN POWER CHARGES		16,098.00
7686	03/04/2013	TELSTRA TELSTRA		1,372.68
7687	08/04/2013	PALM ROADHOUSE CATERING		115.50
		SYNERGY		

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Shire of MINGENEW
Statement of Payments for the month of April 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		SYNERGY		
7688	08/04/2013	POWER		2,659.90
		RONALD & DAWN THOMPSON		
7689	08/04/2013	Rates refund for assessment A800 44 VICTORIA STREET MINGENEW 652.		112.11
		WATER CORPORATION		
7690	08/04/2013	WATER		63.95
		MINGENEW SHIRE COUNCIL		
7691	15/04/2013	Payroll deductions		270.00
		Plum Personal Plan		
7692	15/04/2013	Superannuation contributions		164.07
		SYNERGY		
7693	15/04/2013	CHARGES		3,474.65
		TELSTRA		
7694	15/04/2013	PHONE		1,722.99
		Building & Construction Industry Training Fund		
7696	22/04/2013	FEES		73.50
		Builder's Registration Board		
7697	22/04/2013	FEES		297.00
		Peter Gledhill		
7698	22/04/2013	FEES		1,437.50
		Karara Mining Limited		
7699	22/04/2013	Rates refund for assessment A854 LOT E70/04155		265.07
		CR HELEN NEWTON		
7700	22/04/2013	FEES		875.00
		TELSTRA		
7701	22/04/2013	CHARGES		38.35
		WATER CORPORATION		
7702	22/04/2013	CHARGES		12,841.25
		MINGENEW SHIRE COUNCIL		
7703	29/04/2013	Payroll deductions		270.00
		PALM ROADHOUSE		
7704	29/04/2013	CATERING		135.00
		Plum Personal Plan		
7705	29/04/2013	Superannuation contributions		164.70
		SYNERGY		
7706	29/04/2013	POWER		9,785.80

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	689,433.78
T	TRUST- NATIONAL AUST BANK	500.00
TOTAL		689,933.78

NATIONAL BUSINESS MASTERCARD

01 April to 30th April 2013

CEO - MIKE SULLY

Copy of Australian Standards	\$	565.87
Hire of PA system for Anzac Ceremony	\$	100.00
Bank Fees	\$	9.00
	\$	674.87

Work's Manager - Warren Borrett

Registration of MI3470	\$	1,372.15
Bank Fees	\$	9.00
	\$	1,381.15

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	229.85
Accommodation for EOY Conference	\$	638.00
Bank Fees	\$	9.00
	\$	876.85

Total Direct Debit Payment made on 1st May \$ **2,932.87**

POLICE LICENSING

Direbt Debits from Muni Account

01 April to 30th April 2013

1/043/2013

Tuesday, 2 April 2013	\$	1,710.40
Wednesday, 3 April 2013	\$	1,878.75
Thursday, 4 April 2013	\$	1,121.80
Friday, 5 April 2013	\$	4,480.75
Monday, 8 April 2013	\$	147.00
Tuesday, 9 April 2013	\$	4,975.50
Wednesday, 10 April 2013	\$	7,445.20
Thursday, 11 April 2013	\$	775.60
Friday, 12 April 2013	\$	1,135.65
Monday, 15 April 2013	\$	1,172.15
Tuesday, 16 April 2013	\$	33.05
Wednesday, 17 April 2013	\$	410.35
Thursday, 18 April 2013	\$	285.50
Friday, 19 April 2013	\$	553.40

Monday, 22 April 2013	\$ 1,687.50
Tuesday, 23 April 2013	\$ 240.40
Friday, 26 April 2013	\$ 2,036.10
Monday, 29 April 2013	\$ 592.20
Tuesday, 30 April 2013	\$ 2,546.25
	\$ 33,227.55

BANK FEES

**Direct debits from Muni Account
01 April to 30th April 2013**

Total direct debited from Municipal Account	\$ 98.04
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PAYROLL

**Direct Payments from Muni Account
01 April to 31th April 2013**

Wednesday, 10th April 2013	\$ 42,580.57
Wednesday, 24th April 2013	\$ 38,737.97
	\$ 81,318.54

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

150512 COUNCIL DECISION – Item 11.1.1

Moved: Councillor Pearce

Seconded: Councillor Newton

That Council accept new business of an urgent nature.

CARRIED 6/0

11.1.2 LOCAL GOVERNMENT WEEK DELEGATES AND ATTENDANCE

150513 COUNCIL DECISION – Item 11.1.2

Moved: Councillor Ward

Seconded: Councillor Sobey

That Council:

- 1. Nominate Councillor Bagley and Councillor Gledhill as their voting delegates for the 2013 WALGA Annual General Meeting.**
- 2. Approves attendance by the following Councillors and Staff at Local Government Week Conference to be held in August 2013**

**Councillor Bagley
Councillor Gledhill
Councillor Pearce
Councillor Newton
Mike Sully – Chief Executive Officer**

CARRIED 6/0

11.1.3 TOILET AT BP FUEL SITE

150514 COUNCIL DECISION – Item 11.2.2

Moved: Councillor Cosgrove

Seconded: Councillor Sobey

That Council approves

- 1. the installation, including septic tank, connection of utilities and erection, of a Burton – 1 style unisex/disabled toilet supplied by Modus Australia to be located at the BP Fuel site, corner of Mingenew/Mullewa Rd & Eleanor St Mingenew; and**
- 2. up to \$25,000 of Sino Steel Community Funds be allocated to this project.**

CARRIED 6/0

11.2 STAFF
Nil.

12.0 CONFIDENTIAL ITEMS
Nil.

13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 26 June 2013.

14.0 CLOSURE
The Shire President thanked all for attending and declared the meeting closed at 5.36pm.

These minutes were confirmed at an Ordinary Council meeting on 26 June 2013.

Signed _____

Presiding Officer

Date: _____