



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
18TH MAY 2011



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SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 18TH MAY 2011

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 2:06pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
ET Hathaway	Deputy President	Town Ward
JL Holmes	Councillor	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
PJ Gledhill	Councillor	Town Ward

STAFF

IB Fitzgerald	Chief Executive Officer	
E Greaves	Community Development Officer	
TB Brandy	Environmental Health Officer	2:46 -3:12pm

2.2 APOLOGIES

BP Horwood	Councillor	Rural Ward
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2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Mingenew Football Club

2:21pm Justin Bagley and Murray Thomas joined the meeting

Justin thanked Council for their time and informed Council that he wished to speak in regards to the recent issues with use of the Rec Centre / Turf Club facilities and the key policy and allocation.

In response to the issue of leaving the Rec Centre area untidy after the 'Welcome to Winter Sports' function, on behalf of the three clubs, Justin accepted that the area should have been cleaned however requested that the clubs be informed immediately next time and they can then have the chance to rectify. Justin also clarified that he did receive an email from the Community Development Officer requesting a booking for further functions and questioned the statements in the April Agenda item which indicated the facility was not booked. Justin also clarified that the tables and chairs used for the function were found in the Turf Club building and were not taken from the Recreation Centre. Volunteers from the Football Club and community have regularly had to clean the facilities prior to holding functions due to their uncleanliness when found. The main issue is with the Turf Club building due to swallow and insects getting into the building. The football requests that the building be sealed to alleviate this problem.

In regards to the locks being changed on facilities, the Football Club were disappointed that they were not informed of the changed until it had already happened and the timing of this was poor – could have been done prior to Winter Sports avoiding any upsets. The Football Club fully support the Key Policy however has concerns with key 'owner' taking full responsibility should facilities not be well looked after e.g. the football club quite often open the toilets for Netball however should not be responsible if they are damaged in any way. The Football Club also feels the bond is too high and takes away community ownership of the facilities.

Murray Thomas addressed Council with concerns with functionality and effectiveness of the Sports Advisory Committee. Lack of consultation with groups in regards to Recreation Centre upgrade could have been avoided if addressed properly through this Committee. Murray also expressed concerns with the lack of consultation in regards to the Tennis Club refurbishment.

There are further issues with the Recreation Centre refurbishment and were listed;

- Cupboards are 150mm less in depth
- Cupboards are modular which is not functional for fitting items in cupboards efficiently
- Ceiling fan settings knob has been removed and only switch available therefore settings cannot be adjusted
- Roller doors are missing
- Club trophies were left in boxes and not restored to rightful place. Three have been broken.
- Lino in kitchen does not meet cupboards.

Cr ET Hathaway commented that the Football Club has contributed greatly to the community and Recreation facilities.

2:30pm Mr Ian Pulbrook entered the meeting

Cr PJ Gledhill commented that the Key Policy was important and has encouraged consultation between Shire and Club.

Cr ET Hathaway commented that there have been several incidences over the years with Football Club not keeping the facilities in an acceptable state after use.

Cr JL Holmes enquired how the Football Club were able to enter the Turf Club building for the 'Welcome to Winter Sports' event if no key was collected from the Shire. Justin informed Council that Braden Bagley had a key. Cr JL Holmes reiterated that bookings are essential and a key register needs to be maintained and all users need to ensure that the correct process is followed.

In summary the Football Club requested that good communication is followed in future.

President MA Bagley thanked Justin and Murray for their attendance.

2:33pm Justin Bagley and Murray Thomas exited the meeting.

Bio-Gene Proposal

2:34pm Ian Pulbrook addressed Council in regards to his proposal for trialling seedlings to produce Qcide and is requesting a letter of support for his proposal.

Mr Pulbrook provided a brief overview of his project and included an information sheet for Council's viewing.

In partnership with the company Bio-Gene Technology Ltd, Mr Pulbrook would like to trial, initially 100,000 seedlings with the anticipation that there will be 6 million trees by 2016. The plant produces Qcide (a broad scope 100% natural pesticide) through the oil within the plant which is similar to the Tea Tree. Interest from the world market is high for this product. There are 7 other farmers who have indicated an interest in the initiative.

There is a need for irrigation and Mr Pulbrook stated he would use up his current allocation of 0.5g/L and would need to increase to 1g/L. Estimated total of 2 – 2.4g/L of water would be required by the end of 2016 to efficiently irrigate the crop.

Mr Pulbrook is meeting with Minister Redman from the Department of Agriculture and Food and would like a supporting letter from Council to present along with his proposal.

Mr Pulbrook advised that the project would encourage employment of a minimum of 10 people full time. Projections are that it will be turning over \$20 million per year at full production.

Mr Pulbrook closed by saying he wished to gain a letter of support for his proposal to take with him to visit Mr Redman and enquired as to the licences and other requirements needed by the Shire. The CEO advised that he should speak with the Shire's EHO Trevor Brandy.

President MA Bagley thanked Mr Ian Pulbrook for attending.

2:45pm Mr Ian Pulbrook exited the meeting.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

110501

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 20th April 2011, be amended to reflect a true and accurate record of proceedings.

CARRIED
Voting 6/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICERS REPORTS

2:46pm EHO Trevor Brandy joined the meeting

9.1 HEALTH, BUILDING AND TOWN

9.1.1 NOMINATION OF DELEGATES TO DAPS

Agenda Reference: EHO 05/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 29th April 2011
Author: Trevor Brandy, EHO

SUMMARY

Development Assessment Panels will commence operation on 1 July 2011 and some work is required in preparation.

Over the next few weeks a number of steps will occur towards the implementation of DAPs. The following milestones are relevant:

Date	Milestone
24 March 2011	Part 11A of the <i>Planning & Development Act 1995</i> takes effect, including the heads of power for creating DAPs.
24 March 2011	<i>Planning & Development (Development Assessment Panels) Regulations 2011</i> commence operation.
24 March 2011	<i>Planning & Development Regulations 2009</i> commence. Local Governments can no longer determine applications above the DAP threshold.
March 2011	Planning Bulletin 106/2011 published.
4 April 2011	Appointment of Specialist Members of DAP
2 May 2011	Ministerial Order formally creating 15 DAPs will be gazetted.
3 May 2011	Training of Local Government DAP delegates to commence
13 June 2011	Last day for Local Governments to submit DAP nominations
15 June 2011	Minister and Cabinet expected to approve local government nominations.
1 July 2011	DAPs commence operation.

Local Governments are encouraged to nominate delegates as soon as possible.

Mingenew will be serviced by a Joint DAP. The DAP will consist of 3 specialist members (including the presiding member) and two local government members. Council is required to nominate two members and two deputy members. Members cannot sit on a DAP until they have completed training.

Members will be entitled to a sitting fee of \$400 and will also be paid this fee on completion of mandatory training. Members who are public employees will not be entitled to the fee.

ATTACHMENT

Letter from the Department of Planning

BACKGROUND

The Shire of MingeneW and the Local Government industry participated in sector wide consultation on the introduction of DAPs in 2010. DAPs will determine, except for excluded applications:

- All applications for development with a constructed value of over \$7 Million;
- Applications with a value of more than \$3 Million and less than \$7 Million where the proponent opts for the matter to be considered by the DAP; and
- Applications with a value of more than \$3 Million and less than \$7 Million where the proponent has not opted for the matter to be considered by the DAP; but the Local Government decides to delegate its authority to the DAP.

The fee for a DAP application varies between \$3,376 and \$6,320 and is in addition to the application fee payable to the Local Government. Where the Local Government chooses to delegate an application to the DAP the Local Government will incur the DAP fee.

COMMENT

While Councils have until 13 June 2011 to finalise nominations the Department of Planning is encouraging Local Governments to make their nominations as soon as possible.

CONSULTATION

Department of Planning

STATUTORY ENVIRONMENT

On 24 March 2011:

- *Planning and Development Act 2005* - Part 11A commenced operation.
- *Planning and Development (Development Assessment Panels) Regulations 2011* took effect
- Amendments to the *Planning and Development Regulations 2009* took effect.

POLICY IMPLICATIONS

DAPs will consider applications that would otherwise be considered by Local Governments. As the threshold value is \$7 Million for automatic applications, and \$3 Million for optional applications, the most likely applications will be for mining infrastructure.

FINANCIAL IMPLICATIONS

The fees payable to Local Governments are not affected and are in addition to fees payable to Local Governments. The Shire is required to provide advice to the DAP, which may involve use of a town planning consultant.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110502 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.1.1

MOVED: Cr ET Hathaway

SECONDED: Cr MP Pearce

That Council nominates the following to represent the Shire of Mingenew:

Two Members – Cr MA Bagley and Cr PJ Gledhill

Two Deputy Members – Cr JL Holmes and Cr PJ Ward

CARRIED

Voting 6/0

9.1.2 EXTRACTIVE INDUSTRY POLICY

Agenda Reference: EHO 05/11 - 02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 29.04.2011
Author: Trevor Brandy, EHO

SUMMARY

An issue has arisen in another local authority where an Extractive Industry Licence was issued to remove sand for a period of up to 3 years at a licence fee of \$300.00. A dust complaint was received from a neighbour close to the licences area and upon further investigation it was noted that operator had exceeded his 20,000 m² as set down in his licence conditions. Council officers requested a legal interpretation from McLeod's Barristers & Solicitors on its position on the situation. Their response is as follows;

Typically Local Governments in Western Australia regulate the operation of extractive industries in two ways. The first is under a planning scheme, particular provisions relating to zoning and provisions requiring planning approval before an extractive industry can be commenced.

The second is under a local law or policy which contains detailed requirements including;

- 1) the requirement to obtain a licence
- 2) The power to impose a licence fee;
- 3) The power to impose licence conditions that must be complied with during the operation of the extractive industry; and
- 4) Enforcement provisions that enable the local government to ensure that the licence conditions are complied with.

ATTACHMENT

Proposed Policy

BACKGROUND

The Shire of Mingenew Town Planning Scheme No 3 contains few provisions relating to an extractive industry other than it identifies the use. To gain greater control of licence conditions and to set regulated fees Council needs to consider a policy.

COMMENT

A check of Council's policies indicates that no policy currently exists.

CONSULTATION

McLeod's Barristers & Solicitors

Department of Planning and Infrastructure

STATUTORY ENVIRONMENT

Extractive Industry Policy

Planning and Development Act

POLICY IMPLICATIONS

The adoption of an Extractive Industry Policy will allow Council to have greater control of licence conditions and to set regulated fees.

FINANCIAL IMPLICATIONS

Licence fees can now legally be raised

STRATEGIC IMPLICATIONS

To have some legal control over Extractive Industries

VOTING REQUIREMENTS

Simple Majority

110503 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.1.2

MOVED: Cr PJ Ward

SECONDED: Cr PJ Gledhill

That Council;

- 1) Advertise the proposed Extractive Industry Policy in a local newspaper circulating within the area as set out in attachment 1 for a period of 21 days.**
- 2) That upon no response to the advertisement that Council adopt the Extractive Industry Policy.**
- 3) Include the new policy in Council's Policy Manual.**

CARRIED
Voting 6/0

Mr Trevor Brandy provided an overview of the EHO Report included in the Information Bulletin.

Cr MA Bagley requested clarification regarding the signage currently erected along the road sides within the Shire. Mr Brandy informed Council that under the Mingenew Town Planning

Scheme these signs were illegal and should be removed. Mr Brandy to inform land owners / property manager's and request removal of signs.

Council requested the Mr Brandy investigate vacant lots and property in Field Street.

Cr MP Pearce enquired as to whether the changes to the Building Code would have any effect on our Shire? Mr Brandy advised that it was unlikely.

Cr PJ Ward enquired about the status of the Titles for land in Eleanor Street being released. The CEO advised that the Shire now holds the titles however due to statutory obligations the property requires a valuation and then advertising must be done requesting objections from the community. EHO to provide an update to owners. The CEO also advised that the money received from purchase of the land is being held in Trust.

110504 COUNCIL RESOLUTION

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Ward

That Council accept the Late Agenda Item be submitted for discussion.

CARRIED
Voting 6/0

LATE AGENDA ITEM

9.1.3 Application for Laydown Area (Late Item)

Agenda Reference:	EHO 05/11- 03
Location/Address:	Lot 110 Mt Scratch Road, Mingenew
Name of Applicant:	Karara Mining Ltd
File Reference:	
Disclosure of Interest:	Nil
Date:	24.05.2011
Author:	Trevor Brandy, EHO

SUMMARY

Council is in receipt of an application From Karara Mining Ltd to have a laydown area on lot 110 Mt Scratch Road, Mingenew.

The purpose of the laydown area is for the storage of pipeline, pipe fittings and construction machinery. Crib rooms, transportable ablutions and 40 foot sea containers will also be located on the laydown area.

A temporary communications tower will also be constructed

Total area of the laydown and communications tower is 3.09ha.

Access will be via Scratch Road.

The laydown is for the constructing of the raw water pipeline, previously approved by Council.

ATTACHMENT

Plan Map

BACKGROUND

The Shire of Mingenew Local Planning Scheme No3 recognises the application as a “D” use, Rural Industry which gives Council discretionary to grant planning approval after a period of 21 days advertising in a local newspaper.

COMMENT

Due to the nature of the late item, Council staff request permission to advertise the proposal as per the requirements of the Town Planning Scheme and the Companies request for an expeditious reply.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Shire of Mingenew Local Planning Scheme No3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Planning Fees are applicable

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110505 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.1.3

MOVED: Cr PJ Ward

SECONDED: Cr ET Hathaway

- 1 That Council advertise the proposed laydown area as per the requirements of the Town Planning Scheme for a period of 21 days in a local news paper circulating within the area.**
- 2 That upon no objections to the application the proposal be approved for a period of six months.**

CARRIED
Voting 6/0

3:12pm EHO Trevor Brandy exited the meeting.

9.3.1 DELEGATIONS REGISTER

Agenda Reference: CEO 05/11-01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

A revised Delegations Register which provides for the change raised at the April Council meeting in relation to road closures.

ATTACHMENT

A copy of the revised 2010/11 Delegations Register is attached to this item.

BACKGROUND

Council is required to review delegations at least once per financial year by the Local Government Act 1995 section 5.46(2) with the last review conducted in December 2010 as a result of changes in staffing arrangements.

COMMENT

The last review of the Delegations Register was conducted in December 2010 and adopted at the December 2010 Council meeting.

The revised delegations register clearly specifies the delegation to the Chief Executive Officer the authority to close Shire controlled roads in the event of wet weather. The previous Delegations Register provided the delegation for the Chief Executive Officer to close roads temporarily and this has now been amended to add the words “including due to wet weather” as was discussed at the April 2011 Council meeting.

A further review of the Delegations Register will be required once the new staffing arrangements are determined and the staff have been appointed.

CONSULTATION

Council

STATUTORY ENVIRONMENT

Local Government Act 1995 – section 5.46(2)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

110506 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.1

MOVED: Cr JL Holmes

SECONDED: Cr PJ Ward

That Council adopts the amended 2010/11 Delegations Register as presented.

CARRIED
Voting 6/0

9.3.2 HOUSING TENDER

Agenda Reference: CEO 05/11-02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

A copy of the draft tender documentation and specifications for the new staff house are presented to Council for consideration prior to advertising.

ATTACHMENT

A copy of the tender documentation is attached to this item.

BACKGROUND

Council has provided funds in the 2010/11 Budget for the construction of a new staff house.

COMMENT

The current budget provides for the construction of a new staff house to be funded in part through our Royalties for Regions allocation with the balance to come from the Land and Buildings Reserve account. The Royalties for Regions grant required to submit and have approved a Forward Capital Works Plan before the funds would be released. The Department of Regional Development and Lands have advised the Forward Capital Works Plan has been approved and a finance agreement has been received for Council to complete and submit.

The housing project could not commence until approval was received from the Department for Regional Development and Lands as funding cannot be provided retrospectively. We are now in a position to formally commence the project.

The value of the project will exceed \$100,000 and therefore Council is required to advertise calling for tenders for the construction of the new residence. A set of tender documentation has been prepared and is provided for Council's approval prior to advertising commencing.

It is proposed tenders be called for completion of the entire package including fencing, shed, landscaping, window treatments and floor coverings so that on hand-over Council will take ownership of a residence ready for occupation.

Council will need to determine the location of the new house with the options being:

- a) Lot 19 King Street (block is subject to minor flooding)
- b) Lot 100 Queen Street – block Council recently purchased back

- c) Lot 118, 119 or 120 Spring Street (next to Shire Depot)
- d) Lot 90 William Street – block previously partly prepared for a shire residence
- e) Lot 66 Shenton Street - (area of land next to the CEO's residence)

Council also has land in King Street/Shenton Street but this has been set aside for new aged persons units.

The Shire of Perenjori recently called similar tenders and received a very good response.

CONSULTATION

Council

Environmental Health/Building Officer

Shire of Perenjori

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions & General) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2010/11 Budget makes provision of \$220,000 for the new house. These funds will need to be carried forward to the 2011/12 Budget by which time we will have a tender price to work on.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council:

- a) adopts the tender specifications as presented**
- b) Authorises the calling of tenders for a new staff residence.**

110507 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.2

MOVED: Cr JL Holmes

SECONDED: Cr MP Pearce

That Council:

- a) Adopts the tender specifications as amended**
- b) Authorises the calling of tenders for a new staff residence**
- c) Adopts Lot 90 William Street as the location for the residence.**

CARRIED

Voting 6/0

NOTE: AS REQUESTED THIS ITEM IS BROUGHT BACK TO COUNCIL FROM THE APRIL MEETING – TURF CLUB REPRESENTATIVES HAVE BEEN INVITED TO ATTEND THE MEETING TO OUTLINE THEIR PROPOSAL AND ANSWER QUESTIONS FROM COUNCIL

9.3.3 TURF CLUB STEWARDS TOWER

Agenda Reference: CEO 5/11-03
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

A request, with preliminary sketch drawings, has been received from the Mingenew Turf Club seeking approval to replace the existing Stewards/Race Callers tower at the Mingenew recreation ground. The proposed new structure would be a new but modified container type structure.

ATTACHMENT

Sketch drawings received as a part of the request.

BACKGROUND

Nil

COMMENT

The existing tower has been deemed unsuitable by the stewards that visit Mingenew to officiate at our annual race meet. In addition the Turf Club has concerns as to the safety of the existing structure and its durability given its age.

The Turf Club has been able to attract grant funds from the Department of Racing and Gaming to assist in the supply and erection of a new facility.

The proposal is to replace the existing tower with a fully engineered, modified container set-up to be located in the same position as the existing tower. The end doors of the container would be removed and replaced with a solid wall complete with a window, a personal access door would be cut into the rear and there would be 2 roller doors installed across the front. New steps would be constructed to provide access to the tower. It is planned, at this stage, to use the top of the existing tower on top of the new container.

The new structure would be painted in the wheat and heritage red colour of the Turf Club Bar building to blend in.

The proposed new structure would be fully engineered to ensure all standards are fully met and there are no safety issues.

The Mingenew Turf Club has advised that when complete the new tower would be available to other sports and activities including Expo, football and cricket.

There has been no request for assistance from Council with this project.

CONSULTATION

Robert Newton – Mingenew Turf Club

The proposal has been discussed informally at the Sportsground Advisory Committee

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – ITEM 9.3.3

That Council gives in principle approval for the installation of a new Stewards/Race Callers tower at the Mingenew recreation ground subject to:

- a) Engineered drawings and certification being received and**
- b) Formal support for the project being given by the Sports Advisory Committee**

110508 COUNCIL RESOLUTION 9.3.3

MOVED: Cr ET Hathaway

SECONDED: Cr MP Pearce

That Council lay this item on the table until a Turf Club representative is present to address Council regarding this item.

CARRIED
Voting 6/0

9.3.4 LOCAL GOVERNMENT WEEK – VOTING DELEGATES

Agenda Reference: CEO 05/11 - 04
Location/Address: Shire of Mingenew
Name of Applicant: WA Local Government Association
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

Council is required to nominate two voting delegates for the Annual General Meeting of WALGA to be held during Local Government Week 2011.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

Each member Council of WALGA is eligible to nominate two voting delegates for the AGM to be held on Saturday 6th August 2011.

All Councillors have been provided with the registration information for the 2011 Local Government Week Convention 4-6th August 2011.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Provision will be made in the 2011/12 budget for Councillors to attend the Local Government Week Convention. Accommodation has been reserved at the Parmelia Hotel.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110509 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.4

MOVED: Cr JL Holmes

SECONDED: Cr ET Hathaway

That Council nominate Cr MA Bagley and Cr ET Hathaway as their voting delegates for the 2011 WALGA AGM.

CARRIED
Voting 6/0

9.3.5 AUGUST COUNCIL MEETING – CHANGE OF TIME

Agenda Reference: CEO 05/11 - 05
Location/Address: Shire of Mingenew
Name of Applicant: Mingenew Golf Club
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

Council has received a request from the Mingenew Golf Club to consider changing the time of their August Council meeting scheduled for Wednesday 17th August 2011 as it clashes with the Golf Club's Annual Industry Day.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

The Annual Industry Day is scheduled for Wednesday the 17th August which clashes with the August Council meeting.

The day will be an ambrose event with idea that all participants have fun and non-golfers can take part.

The request is for Council to consider changing from the normal afternoon meeting so as to allow interested Councillors and staff to take part in the golf which is due to commence at 12:30pm (names in by 11:30am).

It is too early to gauge what will be on the agenda for the August meeting but it is possible this will be the meeting the 2011/12 Budget is presented for Council's adoption. The 2009/10 and 2010/11 Budgets were both adopted at the August Council meetings.

Another possible option for Council to consider is granting a Leave of Absence to those Councillors who wish to participate in the Industry Golf Day.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.5

That Council considers changing the time of the August Council meeting currently scheduled for 2:30pm 17th August 2011, as requested by the Mingenew Golf Club.

110510 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.5

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Ward

That Council considered changing the time of the August Council meeting currently scheduled for 2:30pm 17th August 2011, as requested by the Mingenew Golf Club and has decided not to make any changes due to time constraints and review of budget scheduled for the August meeting.

CARRIED
Voting 6/0

NOTE: A letter is to be written commending the Mingenew Golf Club for considering the commitments of Council and inform them of the outcome.

3:30pm Meeting adjourned for afternoon tea.

4:04pm Meeting resumed with Suzanne Ward and Narelle Gray joining Council to provide a presentation on the Mid West Regional Council.

Mid West Regional Council

Suzanne Ward provided Council with a presentation on the Mid West Regional Council, its history, project update and future.

Suzanne then asked for feedback and questions from Council.

Cr ET Hathaway commented that the Mid West Regional Council is a positive initiative for the area and enquired as to where does it leave us after other Shire's pulling out.

Suzanne responded that currently shires can opt in and out of services however they pay a premium if not a member. To rectify this problem the MWRC will be looking at reassessing the Establishment Agreement.

Cr JL Holmes stated that she thought the MWRC gave us good state and regional representation that we would not otherwise have. Cr JL Holmes also enquired as to whether we are receiving value for money and has this affected the other shires pulling out.

Suzanne explained that because we are only at the 4 year mark the benefits are often not obvious to public and Council or they are still being developed however there are a great number of positive projects which were listed in the presentation. The most common reason for member Council's pulling out is personalities of representatives or staff. Suzanne also commented that all planning done by the MWRC is a good precursor for any funding.

Cr PJ Gledhill enquired about where the MWRC can be improved on?

Suzanne believed that improved strategic planning, succession planning, further training and a review of the Establishment Agreement would be a great place to start. Suzanne also commented that a lot of projects recently have been pushed aside due to the expectation that amalgamation was going to happen, the future now needs to be considered in a different light.

Presiding Officer MA Bagley suggested that further workshopping be held in the near future, to learn from our lessons to-date. In moving forward we need to have a better understanding of funding requirements and timelines for achieving outcomes. The only way for the MWRC to be effective in the future is if it changes.

The Chief Executive Officer – Ian Fitzgerald offered his support for the review of the current MWRC structure and expressed his opinion for the need for Council's to empower their delegates more and ensuring that information from the MWRC and meetings filters down to the Council level effectively. He also reiterated that the amalgamation has taken precedence over most other projects.

Suzanne explained the Main Roads Service Agreement has been another big focus for the MWRC and is a fantastic project which will benefit many shires within the region. The MWRC will be reimbursed for administration costs as Main Roads wants to delegate this responsibility.

Cr MP Pearce enquired as to whether having a reduced number of member Councils would affect the MWRC's future.

Suzanne explained that other Councils are considering opting in now that amalgamations are not an immediate pressure and that the benefits are becoming more apparent. Irwin, Dandaragan, Yalgoo and Chapman Valley could all be options.

Cr PJ Ward commented that the more the merrier and further promotion should be done to encourage increased participation.

Should other amalgamation arrangements go ahead between the member Council's there will be no need for the MWRC.

MWRC - Training

Narelle Gray provided a presentation on training made possible through the Mid West Regional Council as part of the EBPP and WELL programs.

The WELL program has up-skilled 40 people with the Mingenew Shire at a total cost of \$36,000, with Council contributing \$10,000.

Four staff members are undertaking a course through the EBPPP program which provide them with relevant and formal qualifications. The course is mostly completed online and is for a 12 month period.

The next objective is to obtain funding again through the next round of WELL funding. Applicants to WELL funding can generally only be large organisation therefore shows a benefit of having a regional Council. Further networking opportunities are being explored for people in similar roles within the region.

These programs are a great investment in staff for Councils. Some of the other benefits include;

- Increase in employee efficiency
- Having up skilled staff
- Encouraging and attracting staff to remain in employment in Mingenew long term
- Increase in staff confidence

Narelle thanked Council and staff for their time.

4:48pm Cr MP Pearce exited the meeting.

Presiding Officer MA Bagley thanked Suzanne and Narelle for their attendance and were encouraged to provide further face-to-face feedback sessions to Council in the future.

4:50pm Suzanne Ward and Narelle Gray exited the meeting.

4:51pm Cr MP Pearce rejoined the meeting.

9.3.6 MID WEST REGIONAL COUNCIL – FUTURE OF

Agenda Reference: CEO 05/11 - 06
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 10th May 2011
Author: Ian Fitzgerald

SUMMARY

Council to discuss their future involvement with the Mid West Regional Council.

Mrs Suzanne Ward – CEO of MWRC will be making a presentation to Council.

ATTACHMENT

As requested, an overview of three possible models of regional councils has been prepared and is attached to this item.

BACKGROUND

Council has been a member of the Mid West Regional Council since its inception in July 2006.

COMMENT

Council has discussed informally its future involvement with the Mid West Regional Council post the failure of the four shire amalgamation project.

As it stands at present, Council will be withdrawing from the MWRC as of 30th June 2011. If that decision stands the Shire of Mingenew will no longer be part of a formal regional organisation given the proposed four shire amalgamation will not be proceeding.

The draft models attached outline possible structures of a future regional council as well as the current structure.

I am aware other discussions are taking place in relation to possible alliances with neighbouring shires and the Shire President may be in a better position to advise more, post a scheduled meeting with the Minister for Local Government Hon. John Castrilli.

It is important Council begins discussions on their possible continued involvement with the MWRC so advice of Councils position on this matter can be passed on prior to the 30th June withdrawal.

The Shires of Mullewa and Three Springs are also withdrawing as of the 30th June. Three Springs may reconsider their position now the four shire amalgamation will not be proceeding but no advice has been received from them to-date.

CONSULTATION

Mingenew Shire Council
Mid West Regional Council

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council will need to allow any contributions to a regional council in the coming budget.

STRATEGIC IMPLICATIONS

As it stands, as of 1st July 2011 Council will not be party to any formal regional council structure but will remain a member of the Northern Country Zone of WALGA and be in a grouping with Morawa, Three Springs and Perenjori for Royalties for Regions and regional grants.

VOTING REQUIREMENTS

Simple Majority

110511 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.6

MOVED: Cr JL Holmes

SECONDED: Cr ET Hathaway

That Council discuss their future involvement with the Mid West Regional Council or some other regional grouping of Council's.

CARRIED

Voting 6/0

110512 COUNCIL RESOLUTION 9.3.6

MOVED: Cr PJ Gledhill

SECONDED: Cr JL Holmes

That Council defer their resignation for 12 months from the Mid West Regional Council on the provision that a complete review be undertaken on its method of operation with a view to a new model being established.

CARRIED

Voting 6/0

9.3.7 MOBILE TELEPHONE TOWER – YANDANOOKA

Agenda Reference: CEO 5/11-07
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th May 2011
Author: Ian Fitzgerald

SUMMARY

There has been renewed discussion on the lack of mobile coverage on Midlands Road between Mingenew and Three Springs with particular reference to the Yandanooka area. There is concern from the bushfire brigades as to the poor coverage of both mobile telephone and two-way in this area.

Council is requested to support an application being submitted for funding through the Royalties for Regions to allow a tower to be constructed in a strategically located site.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

The State Government announced in September last year that \$40 million had been allocated from the Royalties for Regions scheme to build and upgrade communications towers throughout the state to extend mobile phone coverage in remote areas. \$10 million was allocated for the 2010/11 financial year and the forward estimates show \$22.3 million for the next 3 years (this leaves \$7.6 million possibly unallocated).

The Midwest was identified as one of the areas to receive priority and this would strengthen any funding submission.

To further support any application it would be appropriate to work with Telstra, FESA, other emergency service agencies, local residents, Mid West Development Commission and the Shire of Three Springs to help ensure the strongest possible application is prepared as with limited funds available there will be strong competition for new towers to be constructed.

CONSULTATION

Bushfire Brigade

Shire of Three Springs

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110513 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.7

MOVED: Cr PJ Ward

SECONDED: Cr MP Pearce

That Council gives in principle approval for the preparation of an application for the construction of a new mobile telephone tower in the Yandanooka area with a further report with project details to be presented to Council for endorsement prior to submission.

CARRIED
Voting 6/0

9.3.8 LOCAL GOVERNMENT REFORM OPTIONS

Agenda Reference: CEO 5/11-08
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th May 2011
Author: Ian Fitzgerald

SUMMARY

Following the voting out of the proposed 4 shire amalgamation between Mingenew, Morawa, Perenjori and Three Springs there has been some general conversations between Mingenew, Morawa and Three Springs on “where to from here”.

The Minister for Local Government has also been in contact with the three Shire Presidents encouraging them to consider other options for structural reform and offering support and financial assistance.

The matter is brought to Council for discussion and to allow some direction to be given to Councillors Bagley and Holmes as the appointed delegates to structural reform discussions.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

As Council is aware the proposed amalgamation of the Shires of Mingenew, Morawa, Perenjori and Three Springs is now not to proceed following the poll called by the Perenjori community.

Following that decision the Minister for Local Government approached the remaining Presidents offering support and financial assistance to investigate other opportunities. The 3 Presidents and Chief Executive Officers met recently and agreed to have a discussion with the Minister to begin to explore what he would be prepared to consider.

During a Local Government – Planning for Change forum called by the Minister for Shire Presidents and CEO’s the 3 Shire President’s and 2 of the CEO’s met with the Minister. He indicated he is willing to consider further to support the councils with studies/investigations into structural reform options but the Councils would need to put together a proposal with an indication of costs and forward to him.

Some of the ideas discussed included having a series of community meetings to discuss any possible structural reform options and to hold some form of survey to gauge community support for any proposal very early in the process rather than towards the end. It is possible

that boundary adjustments could be included as a part of any new proposal. The Minister encouraged the Shire Presidents to consider all options including holding discussions with other shires.

The matter is brought to Council to allow open discussion on any possible options to be investigated including the option of doing nothing.

CONSULTATION

Minister for Local Government

Shires of Morawa and Three Springs

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

110514 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.8

MOVED: Cr MP Pearce

SECONDED: Cr PJ Ward

That Council:

- a) discuss options for future structural reform**
- b) authorises Councillors Bagley and Holmes to continue to represent the Shire of Mingenew in discussions on structural reform opportunities**

CARRIED
Voting 6/0

9.3.9 KARARA MINING TRUCKING PROPOSAL

Agenda Reference: CEO 5/11-09
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 13th May 2011
Author: Ian Fitzgerald

SUMMARY

Further to the discussions and Council resolution from the February 2011 Council meeting a formal request has now been received from Karara Mining to truck ore from the mine to the Geraldton Port through the Shire of Mingenew.

ATTACHMENT

A copy of the submission and covering letter received from Karara Mining is attached to this item.

BACKGROUND

Council received a deputation from Karara Mining at their February Council meeting and subsequently resolved:

COUNCIL RESOLUTION – ITEM 9.3.13

110220 MOVED: Cr MP Pearce
 SECONDED: Cr PJ Gledhill

That Council:

- a) *Support Sinosteel Midwest's Proposal No. 2 including the use of Allanooka Springs/Depot Hill Road for trucks returning unloaded from the Geraldton port to the Koolanooka or Mungada mine sites*
- b) *Negotiate a road maintenance contribution from Sinosteel Midwest of \$100,000 per annum or part thereof*
- c) *Support the request from Karara Mining to truck iron ore from their mine site to the Geraldton Port through Mingenew whilst the railway line from Tilley Siding to Mullewa is closed for upgrading – approximately April to September 2011 with the trucks returning unloaded from the port to the mine site on Allanooka Springs/Depot Hill Road*
- d) *Negotiate a road maintenance contribution from Karara Mining of \$50,000 per 6 months or part thereof with Council reserving to re-negotiate if the term extends beyond 6 months*

- e) *Negotiate a \$30,000 per annum contribution from Karara Mining for a Community Trust Fund*

*CARRIED
Voting 6/1*

COMMENT

I represented Council at a joint meeting with Main Roads WA, Karara Mining and the Shires of Irwin and Geraldton-Greenough where the Karara Mining trucking proposal was discussed (Shire President was unavailable to attend). At that meeting I presented Council's position as resolved at the February meeting and there was general acceptance of Council's position.

The one issue of difference is in relation to the payment of the road maintenance levy. An arrangement has been negotiated by Karara Mining with Main Roads WA for a levy to be paid direct to Main Roads WA who would distribute the funds upon application from shires for repairs to their road – either Allanooka Springs or Depot Hill Roads. I pushed strongly Council's view that this money should come direct to Council for use on the road as determined appropriate by Council. Main Roads WA can see Council's point on this matter and Council will need to negotiate an arrangement with Main Roads for these funds – possibly based on the length of shire road that will be impacted by the returning trucks.

The proposal received from Karara proposes:

- a) Payment of a 10 cent per tonne levy direct to the Shire of Mingenew
- b) Payment of a levy to a road maintenance fund to be held by Main Roads WA

A calculation based on the proposed tonnage to be carted per day and using the period June – October 2011 suggests Council would receive approximately \$31,000 towards the Community Trust Fund which meets Council's resolution part (e) copied above.

The road maintenance levy amount has been negotiated with Main Roads WA and the extent of that levy is not known but the Main Roads Regional Manager suggested it was not going to be a large amount. It would therefore seem unlikely Council would receive the \$50,000 amount as per the resolution part (d) above. Based on the scenario outlined Council will need to negotiate with Main Roads WA for a portion of any road maintenance levy to come direct to Council. The length of road in the Shire of Mingenew that will be impacted is approximately 24.2km – out of a total of approximately 100km. (based on shire roads not state roads).

CONSULTATION

Main Roads WA

Karara Mining

Shire of Irwin and City of Geraldton - Greenough

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Community Trust Fund contribution would be additional revenue source for Council and the community as would be any road maintenance contribution. What is not known is the cost of any additional, if any, road maintenance as a result of the extra truck movements on Allanooka Springs/Depot Hill Road.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

110515 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.3.9

MOVED: Cr PJ Gledhill

SECONDED: Cr PJ Ward

That Council:

- a) **Accept the short term trucking proposal, including the charge \$0.10 per tonnage, from Karara Mining Limited**
- b) **Negotiates with Main Roads WA for a proportion of any road maintenance fund contribution made by Karara Mining Limited to come direct to the Shire of Mingenew. This payment to be based on the percentage of Shire of Mingenew road impacted by the return trip to the mine using other than state controlled roads.**

CARRIED
Voting 6/0

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 30 APRIL, 2011

Agenda Reference: SFO 05/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12 May, 2011
Author: Kylie McGree, Senior Finance Officer

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30 April, 2011 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30 April, 2011

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 30 March, 2011 is \$777,981.00

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$61,077.16
Business Cash Maximiser (Municipal Funds)	\$132,134.66
Trust Account	\$85,357.50
Reserve Maximiser Account	\$559,502.29

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$630,716.35 remains outstanding as at 30 April, 2011 with approximately \$50,000.00 outstanding for 30 days or more. Aimee Bendsorp is following up on these outstanding debtors and will advise accordingly. The bulk of the outstanding debtors are for Main Roads WA for private works.

The total outstanding rates debt is \$22,339.63 as at 30 April, 2011.

It should be noted that Rates Outstanding as at end of April, 2010 was \$18,840.78.

The Statement of Financial Activities Report contains explanations of Councils variances for the 2010 / 2011 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110516 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.6.1

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Ward

That Council adopts the Monthly Statement of Financial Activity for the month ending the 30 April, 2011.

CARRIED
Voting 6/0

9.6.2 ACCOUNTS FOR PAYMENT – APRIL 2011

Agenda Reference: AO 05/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11th May 2011
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of April in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110517 COUNCIL RESOLUTION & OFFICER RECOMMENDATION 9.6.2

MOVED: Cr PJ Ward

SECONDED: Cr MP Pearce

That Council confirm the accounts as presented for April 2011 from the Municipal Fund totalling \$383,176.30 represented by Electronic Funds Transfers of EFT4991 to EFT5071 and Cheque Nos 7350 – 7361.

CARRIED
Voting 6/0

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

12.0 CONFIDENTIAL ITEMS

Nil

13.0 COUNCILLOR REPORTS

Key Policy

Council agreed to continue with the Key Policy already compiled. Change to read;

e) A \$40 per hour (per staff member as required) fine be payable to the Shire to be used to cover any additional cleaning costs, repairs for damages and the replacement of keys or locks as required.

Bio-Gene Proposal

Council agreed to table the information provided by Mr Pulbrook in regards to his tree plantation proposal.

Cr ET Hathaway raised concerns with the insufficient time provided to Council to consider his proposal. President MA Bagley advised that until very recently Mr Pulbrook was bound by confidentiality restrictions and this is why the information was only provided to Council at the meeting today.

110518 COUNCIL RESOLUTION

MOVED: Cr PJ Gledhill

SECONDED: Cr PJ Ward

That Council provide a letter of support to Mr Ian Pulbrook for his Bio-Gene proposal.

CARRIED
Voting 5/1

Cr MA Bagley

Meetings attended;

28/04/11 Mid West Development Commission

04/05/11 Mid West Regional Council meeting in Perenjori

- Amalgamations discussion in Morawa
- 05/05/11 Meeting with Minister for Local Government – Hon. John Castrilli
- 06/05/11 Meeting with Steve Murdoch – Karara Mining Ltd
- 16/05/11 Meeting with Mr Ian Pulbrook RE: Bio-Gene Proposal
- 18/05/11 Meeting with Dave Brindal

Cr ET Hathaway

No meetings attended this period.

Cr JL Holmes

- 29/04/11 CRC Business Plan Meeting
- 09/05/11 CRC General Meeting
- great response from community survey (58)
 - Co-ordinator requested a Credit Card for CRC / approved
 - Policies and Procedures to be developed including a Finance Policy and Credit Card Policy
 - Road Safety Trailer may be purchased as part of state initiative
 - Two applicants for 3 month temporary position
 - Review to be done of Employment contracts
 - Passport processing not possible due to population
 - Several maintenance requests for Shire (carpet cleaning etc)
- 11/05/11 Community Capacity Building Meeting
- new group representing community (both new and long time residents)
 - idea to have 'Welcome to Mingenew' package for new residents
 - interest in forming Progressive Group
 - would like support from Council for new business
 - perception that locals not supporting locals in Council

CEO advised that he has contacted the Mid West Chamber of Commerce to maybe assist in establishing better service and improving business practices.

Cr PJ Gledhill

No meetings attended this period.

Cr MP Pearce

- 05/05/11 Silver Chain Branch Committee Meeting
- Altered Ambulance drive project is on hold due to funding constraints
 - Internal security doors are going to be installed
 - AGM scheduled for 11th August 2011 at 4pm in Autumn Centre
 - Request for Shire to provide gardener to Silver Chain Centre (2hrs fortnight)
 - Council wish Committee to consider Busy Bee and require further clarification on what work would be required

Cr PJ Ward

- 16/05/11 Expo Committee Meeting
- only chasing another \$250 in sponsorship for 2011

- Investing in bigger street signs for Expo
- minority in favour of lock change at Recreation Centre
- Inventory being done on items within Expo Shed
- Enquiry on whether Shire pays insurance? Yes on shed not contents

General Business

CEO – Ian Fitzgerald advised Council that the Auditors would be visiting on the 9th June 2011 and enquired as to whether Councillors could attend an Audit Committee meeting. Councillors advised those available would attend.

CEO provided the Position Description as requested at the April meeting for Admin Manager / Senior Finance position.

Aero Medical is going very well – full day bookings so far. A request has been made for Council to contribute approximately \$400 towards an Eftpos / Medicare machine to allow easy process of payments which would remain in Mingenew. Aero Medical has advised they have taken on two more doctors and may be able to provide further specialist care in the future. They have requested a letter of support from the Shire to gain a licence for these doctors allowing them to operate during daytime hours.

Cr ET Hathaway commented that the Turf Club should be going through the Sports Advisory Committee for approval of their project prior to Council approval even if no financial contribution is required. Staff to provide more information to community to educate them on the correct procedures and encourage further attendance by Clubs.

Cr JL Holmes enquired about how the promotion and allocation of Community Trust Fund is carried out? The CEO advised that Sinosteel would like to be involved in the application process therefore communication with them is needed before proceeding. The format would be to have representatives from Council and Sinosteel with a community representative (to be determined). CEO to provide a proposal for application structure at next meeting. The CEO also advised that only \$30,000 of the \$55,000 promised from Sinosteel has been received to-date.

Cr PJ Gledhill advised that there are several dead trees around town that need to be removed. Staff to gather list of trees to be dealt with all at once. Cr PJ Gledhill also enquired as to whether the trees along the Recreation Centre driveway are being replaced? CEO is to investigate the best option for tree replacement, Tourist & Promotions Committee to be consulted.

Cr MP Pearce enquired as to progress of forming an Autumn Centre Committee – CDO advised that no community members have shown an interest and would prefer an informal arrangement. Cr MP Pearce and Cr PJ Gledhill are the nominated representatives therefore the CDO will make it known to those involved with the use of the Autumn Centre that contact can be made with these Councillors should any issues arise that is not dealt with by staff.

Lotterywest has just approved a grant for \$40,000 to go towards refurbishments at the Old Railway Station. Council agreed to visit the Station at the next meeting.

Cr MP Pearce requested that the CEO investigate prices for the purchase of a verti mower/cutter for consideration in the budget.

Cr PJ Ward commented that it was great to see there are horses in the agistment area and that the areas are being used. Staff to follow up signed agreements and agistment fee.

Cr PJ Ward also commented that the entrance to Mingenew at the Three Springs end has a great number of dead trees / bush which is an eye sore when entering town. The CEO offered to raise with Main Roads to see if there is anything to be done.

14.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday, the 15th June 2011 at 2:00pm.

15.0 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 7:06pm.

These minutes were confirmed at a meeting on 15th June 2011.

Signed: _____

Presiding Officer

Date: 15th June 2011.