



**AGENDA FOR THE
SPECIAL MEETING
TO BE HELD ON
FRIDAY**

4 July 2014

SHIRE OF MINGENEW

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SPECIAL COUNCIL MEETING NOTICE PAPER

4 July 2014

Madam President and Councillors,

A special meeting of Council is called for Friday, 4 July 2014, in the Council Chambers, Victoria Street, Mingenew, commencing at 1.00 pm.

Cameron Watson
Acting Chief Executive Officer

4 July 2014

MINGENEW SHIRE COUNCIL

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CHIEF EXECUTIVE OFFICER

4 JULY 2014

SHIRE OF MINGENEW

AGENDA FOR SPECIAL MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 4 July 2014 COMMENCING AT 1.00pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
- 6.0 DECLARATIONS OF INTEREST
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES
- 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
- 9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 MATTERS RELATING TO THE TERMINATION OF THE CHIEF EXECUTIVE OFFICER

Agenda Reference:
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: The Author has lodged an Expression of Interest to undertake the position of Acting Chief Executive Officer
Date: 2nd July 2014
Author: Cameron Watson – Acting Chief Executive Officer

SUMMARY

Council is requested to:

1. Endorse the actions and negotiations undertaken on Councils behalf by the Executive Management Committee that relate to the termination of Councils Chief Executive Officer;
2. Appoint a suitable consultant to recruit a replacement Chief Executive Officer; and
3. Appoint an Acting Chief Executive Officer until a new appointment is made and the person has commenced their duties.

ATTACHMENT

Nil

BACKGROUND

The current Chief Executive Officer has been terminated as of close of business on Monday 30th June 2014.

COMMENT

The Local Government Act 1995 requires Council to have a Chief Executive Officer appointed:

5.36. Local government employees

- (1) A local government is to employ —
 - (a) A person to be the CEO of the local government

An Acting Chief Executive Officer can be appointed for a period of up to 12 months:

5.39 Contract of Employment

an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting

It will be recommended to appoint Mr Mike Fitzgerald of Fitzgerald Strategies as Council consultant who will assist with the appointment of a suitably qualified person to undertake the position of Chief Executive Officer the Shire of Mingenew and for the temporary appointment of an Acting Chief Executive Officer.

Expressions of Interest were called for the position of Acting Chief Executive Officer with two responses being received, they were from Mr Warren Olsen and Mr Cameron Watson

Additionally it is intended to recommend that Council endorses the actions taken to date by the Executive Management Committee which is to include endorsing the outcomes of all negotiations and resolutions made.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2014/2015 Budget will include provisions for the hire of consultants and for the engagement of Acting and permanent Chief Executive Officers.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item No. 9.1.1

That Council;

- 1. Endorse the actions and negotiations undertaken on Councils behalf by the Executive Management Committee that relate to the termination of Councils Chief Executive Officer;**
- 2. Appoint Mr Mike Fitzgerald of Fitzgerald Strategies as consultant to assist with the recruitment of a suitable qualified Chief Executive Officer; and**
- 3. Appoint _____ as Acting Chief Executive Officer until a new Chief Executive Officer is appointed and the person has commenced their duties.**

9.2 FINANCE

9.2.1 2014/2015 DRAFT MANAGEMENT BUDGET

Agenda Reference:
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 2nd July 2014
Author: Cameron Watson – Acting Chief Executive Officer

SUMMARY

This report presents the 2014/15 Draft Management Budget to Council for its consideration.

ATTACHMENT

2014/15 Draft Management Budget (Under separate cover).

BACKGROUND

Every year Council is required to adopt a budget for that financial year.

COMMENT

The attached budget is the Management Budget for the financial year 2014/2014 and once accepted will lead to the production of the Statutory Budget for the same period.

STATUTORY IMPLICATIONS

Division 6 of the Local Government Act 1995 and associated Regulations requires a Local Government to prepare and adopt a budget for its Municipal Fund.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Annual Budget details all income and expenditure for the forth coming financial year.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM NO 9.6.1

That Council receives the 2014/15 Draft Management Budget as attached and makes any additions, deletions or modifications as it sees fit.

MINGENEW SHIRE COUNCIL SPECIAL MEETING AGENDA – 4 July 2014

- 10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
 - 11.1 ELECTED MEMBERS
 - 11.2 STAFF
- 12.0 CONFIDENTIAL ITEMS
- 13.0 TIME AND DATE OF NEXT MEETING
- 14.0 CLOSURE