



**AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY**

17 July 2013

SHIRE OF MINGENEW



WILDFLOWER COUNTRY

ORDINARY COUNCIL MEETING NOTICE PAPER

17 July 2013

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 17 July 2013, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.00 pm.

Mike Sully
Chief Executive Officer

12 July 2013

MINGENEW SHIRE COUNCIL**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Mingenew Shire Council for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Mingenew Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Mingenew Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Mingenew Shire Council. The Mingenew Shire Council warns that anyone who has an application lodged with the Mingenew Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Mingenew Shire Council in respect of the application.

CHIEF EXECUTIVE OFFICER

17 JULY 2013

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SHIRE OF MINGENEW

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 17 July 2013 COMMENCING AT 4.00pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
- 6.0 DECLARATIONS OF INTEREST
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

COUNCIL RECOMMENDATION ITEM 7.0

That the Minutes of the Ordinary Meeting of Council held 26 June 2013 be confirmed as a true and accurate record of proceedings.

- 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
- 9.0 OFFICERS REPORTS
- 9.1 HEALTH, BUILDING AND TOWN PLANNING

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 LOT 144, SHENTON STREET – LEASE TO ELDERS RURAL SERVICES, MINGENEW

Location/Address: Lot 144 Shenton Street, Mingenew
Name of Applicant: Elders Rural Services
Disclosure of Interest: Nil.
Date: 7 July 2013
Author: Mike Sully

SUMMARY

Elders Rural Services, Mingenew has requested that Council agree to lease the four bedroom, two bathroom executive home, recently constructed for Karara Mining Ltd. on Lot 144 Shenton Street, Mingenew, to Elders Rural Services.

ATTACHMENT

A plan of the house and land is attached.

BACKGROUND

In 2012 Karara Mining Ltd agreed to construct two four bedroom, two bathroom, executive style homes within the Mingenew Town site in recognition of the support that the Shire provided during the construction phase of Karara's iron ore mine located in the Mid-West.

Karara further agreed to lease both the houses to the Shire at an annual peppercorn rental fee of \$1 each and allow Council to sub-let the houses at Council's discretion. Karara also agreed that when it decides to sell the properties it would obtain a realistic valuation and offer the Council first option to purchase the properties at 50% of the valuation.

COMMENT

Council has resolved to provide support to commercial enterprises already or proposing to be established in Mingenew through a number of ways including the provision of housing for their executive employees. Council will soon have a new four bedroom, two bathroom executive level house available for lease at Lot 144 Shenton Street.

To determine a reasonable rental fee for the executive style house, Harcourts, a Real Estate Agency in Dongara, has undertaken an inspection of the house and has determined that a reasonable rent should be in the range of \$280 – \$300 per week and the following variable lease conditions have been proposed:

- A Five (5) year lease with a five (5) year option to renew, if offered by Council
- A rent of \$300.00 per week
- Elders Rural Services to be responsible for minor/day to day maintenance of building and gardens
- Elders Rural Services to be responsible for payments for connection to and use of all utilities.

Other standard conditions, including; major repairs, insurance, dispute resolution etc. are as stated in Council's standard lease document.

CONSULTATION

Jarrad Kupsch

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

A weekly rent of \$300 would be sufficient to cover the ongoing costs incurred by major maintenance/repairs, insurance and improvements

STRATEGIC IMPLICATIONS

Providing Elders Rural Services, Mingenew with a long term lease for a high quality executive style house should help to ensure that Elders Rural Services and its executive officers remain a viable commercial enterprise with its senior staff living in Mingenew.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 9.3.1

That Council agree to lease the Lot 144 Shenton Street house to Elders Rural Services, Mingenew with the following variable conditions:

- **A Five (5) year lease with a five (5) year option to renew, if offered by Council.**
- **A rent of \$300.00 per week and Elders Ltd. to be responsible for minor day to day maintenance of building and gardens.**
- **Elders Rural Services. to be responsible for payments for connection to and use of all utilities.**
- **Standard conditions, including; major repairs, insurance, dispute resolution etc. are as stated in Council's standard lease document.**

redink
 BUILDERS REGISTRATION N° 12049
 18 SANGIORGIO COURT
 OSBORNE PARK WA 6017
 Phone (08) 9208 1111 Fax (08) 9208 1122
 © Copyright 2006

THIS IS ONE OF THE DRAWINGS REFERRED TO IN THE CONTRACT:

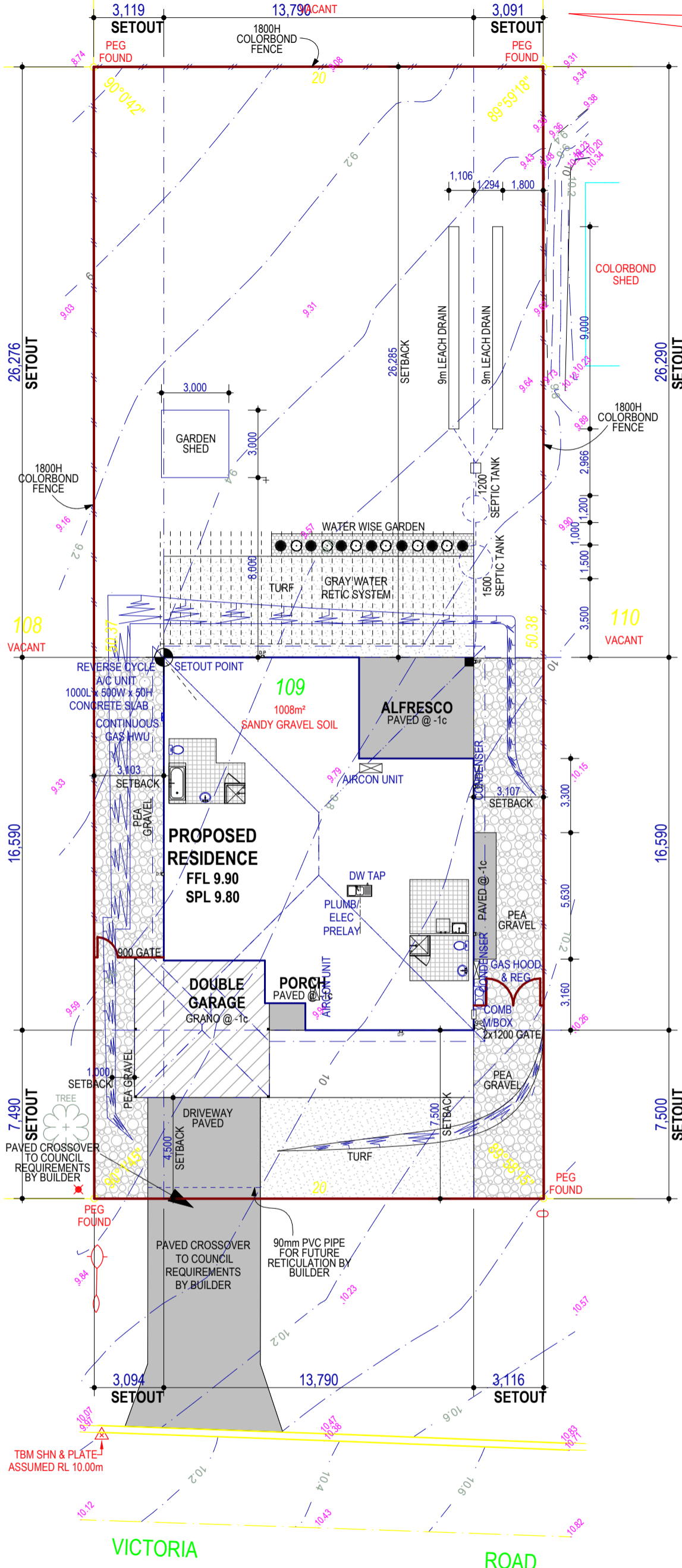
VARIATIONS:	DESCRIPTION:	DATE:
1	CONTRACT DRAWING	24.04.12
2	CONTRACT AMENDMENTS	30.04.12
3	ISSUED FOR CONSTRUCTION	26.09.12
4		04.08.12
5		
6		
7		
8		
9		

CLIENT: **KARARA MINING LTD 2**
 SITE ADDRESS: **LOT 109 VICTORIA RD MINGENEW WA 6522**

THE SUMMER BREEZE
 SITE PLAN
 DATE: 22/11/2012
 SCALE: 1:200
 SHEET N°: 02 of 08
 JOB N°: 120258G

LEGEND

	- T.B.M.
	- TELSTRA PIT
	- POWER DOME
	- STREET LIGHT
	- TOP OF BANK
	- CHANGE IN GRADE
	- BUILDING
	- ROAD KERB/EDGE
	- ROAD CENTRE



LANDSCAPING LEGEND

	GRAVEL 120 M²
	WINTER GREEN TURF 342 M²
	GARDEN BED 33 M²
	PLANTS DIANNELLA OR SIMILAR 3L SIZE POTS ONLY 20
	PLANTS WEDDING BUSH OR SIMILAR 3L SIZE POTS ONLY 6
	PLANTS GREVILLIA OR SIMILAR 3L SIZE POTS ONLY 7
	GARDEN BORDER 33 L/M
	COLORBOND FENCING

EARTWORKER NOTE:
 MINIMUM 600 mm SAND PAD ABOVE REACTIVE MATERIAL

SITE CLASSIFICATION : S
FOOTING DETAIL : C5
WIND CATEGORY : N2
COASTAL CONDITIONS : YES

PRELAY NOTE:
 PLUMBING/ ELECTRICAL PRELAY REQUIRED FOR ISLAND CUPBOARD REFER TO FLOOR PLAN

TERMITE TREATMENT NOTE:
 TERMITE TREATMENT IS TO BE THE HANDSPRAYING OF BIFENTHRIN IN ACCORDANCE WITH AS 3660.1

NOTE:
 *TV AERIAL, CLOTHES LINE, LETTER BOX TO BE LOCATED AT PRESTART

BOUNDARY & PEG POSITIONS NOT GUARANTEED
 SOIL TYPE INDICATIVE ONLY - NOT SUBSTITUTE FOR GEOTECHNICAL REPORT
 GAS INFORMATION SUPPLIED VERBALLY FROM ALINTA GAS AND IS NOT GUARANTEED
 SURVEY LOCATES VISIBLE SERVICES ONLY - PLEASE RING 'DIAL BEFORE YOU DIG' FOR UNDERGROUND SERVICE INFORMATION (1100)



BUILDER : REDINK HOMES MIDWEST - J/N 120258G
CLIENT : KARARA MINING LTD
TITLE : CONTOUR & FEATURE SURVEY
LOCATION : LOT 109 VICTORIA ROAD, MINGENEW



GERALDTON CENTRAL, Suite 2
 66 Chapman Road, GERALDTON WA 6530
 PO Box 695, GERALDTON WA 6531
 Email: info@quantumsurveys.com.au
PHONE: (08) 9965 0077
FAX: (08) 9965 0088

Drainage	GOOD
Electrical	U GROUND
Footpath	NO
Gas	NO
Kerb	MOUNTABLE
Road	BITUMEN
Sewer	NO
Telecom	YES
Water	YES

9.3.2 MINGENEW-IRWIN GROUP – SPONSORSHIP AGREEMENT 2013 -2016

Location/Address: Shire of Mingenew
Name of Applicant: Mingenew-Irwin Group Inc.
Disclosure of Interest: Nil
Date: 12th July 2013
Author: Mike Sully

SUMMARY

The Sponsorship Agreement between the Shire of Mingenew and the Mingenew-Irwin Group Inc. (MIG) expired on the 30th June 2013 and Council is requested to enter into a new 3 year sponsorship agreement.

ATTACHMENT

A copy of the proposed agreement is attached.

BACKGROUND

Council entered into a formal 3 year sponsorship agreement with MIG from the 1st July 2007. The Agreement was renewed in June 2010 and expired on 30 June 2013.

COMMENT

Council provides support to the Mingenew-Irwin Group in a number of ways including provision of the building, annual cash contribution and lease of a vehicle (fully funded by MIG). At times venues for various events are also provided free of charge.

The Sponsorship Agreement is working well with the Shire of Mingenew acknowledged as a Diamond level sponsor. One change made in the 2010-2013 Agreement was the introduction of a new Platinum level sponsorship at a cost of \$30,000. However, the Shire of Mingenew resolved at that time to continue to be recognised as the only major local government sponsor and remain at Diamond level.

MIG has requested that a condition in the existing Agreement, that the Shire of Mingenew be recognised as the only Diamond level sponsor, be deleted in the new Agreement. This request is supported as the condition limits access to additional funding that may be available to MIG.

The agreement allows Council to nominate a representative to the Mingenew-Irwin Group Environmental Division Committee. Renewal of the Agreement provides Council with an opportunity to nominate a representative, who may not necessarily be an Elected Member of the Council.

CONSULTATION

Sheila Charlesworth, Executive Officer, MIG

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The annual \$3,000 cash contribution and the up to \$13,000 in-kind contribution to MIG forms part of the Shire's Annual Budget.

STRATEGIC IMPLICATIONS

The agreement demonstrates Council's commitment to the Mingenew-Irwin Group, agriculture research, and land care within the district.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 9.3.2

That Council resolve to:

- a) **Renew the formal Sponsorship Agreement with the Mingenew-Irwin Group for the period 1 July 2013 to 30 June 2016, with Council to be recognised as a Diamond level sponsor.**
- b) **Delete Clause k) as follows:**
MIG warrants that:
 - (i) **Diamond level sponsorship will be the highest level of MIG sponsorship;**
 - (ii) **The Shire will be the sole local government with Diamond level sponsorship of MIG; and**
 - (iii) **MIG will not create or introduce any level of MIG sponsorship which The Shire reasonably considers to be a level of sponsorship which is equivalent to, or higher than, Diamond level sponsorship.**
- c) **Nominate _____ as the Shire representative to the Mingenew- Irwin Group Environmental Division Committee.**



SPONSORSHIP AGREEMENT
Between
**THE MINGENEV-IRWIN GROUP INC &
THE SHIRE OF MINGENEV**

Background:

The Mingenew-Irwin Group Inc (**MIG**) is a well-established farmer driven group, which incorporates sustainable farming systems with the environment. The group came about through the co-operation of the Mingenew and Irwin Land Conservation District Committees in the 1990's.

The Shire of Mingenew and MIG:

The Shire of Mingenew (**The Shire**) and **MIG** have been working together since the group's inception, when an agreement was reached to provide administrative, office and leasing services to the Group. Since that time, **The Shire** has continued to provide this support, as well as an annual financial contribution of \$3,000.00. As a Diamond Sponsor, **The Shire** will have local government sponsorship exclusively at the diamond level.

Diamond Sponsorship Terms:

1) Duration of this sponsorship agreement

- a) Unless otherwise terminated earlier, this sponsorship agreement will run for three (3) years, terminating on the 30th of June 2016, subject to any extension agreed between the parties.
- b) The parties will review the terms of this sponsorship agreement before the end of each financial year.

2) Diamond level sponsorship obligations of The Shire of Mingenew

As the diamond level sponsor

- a) **The Shire** will continue to pay a base cash sponsorship fee of \$3,000.00 AUD (plus GST) per annum. This is to be paid on invoice on the 1st of July each year and will run on a financial year basis.
- b) **The Shire** will provide banners, signs and logos reasonably required by **MIG** for promotional purposes.
- c) At the sole discretion of **The Shire**, **The Shire** may provide training and professional training opportunities for **MIG** Members.

3) The Shire's Diamond level sponsorship rights and the Diamond level sponsorship obligations to MIG

For the duration of this sponsorship agreement:



- a) A representative nominated by **The Shire** is entitled to sit on the **MIG** Environmental Division committee.
- b) **MIG** will encourage its members to respond/ participate in **The Shire's** community activities.
- c) **MIG** will provide a timeslot for a Shire speaker or supporter at the **MIG** Spring Field Day (September) and Annual Crop Update Day (March), providing the topic is relevant and/or of interest to event participants. Topics to be agreed upon by the **MIG** R&D Committee and **The Shire**.
- d) **The Shire** will have the opportunity to contribute promotional articles to the **MIG** bi-monthly newsletter to members.
- e) **The Shire** is granted the right to freely publicise its involvement in sponsoring **MIG**
- f) Shire representatives will be invited to any special sponsor functions.
- g) **The Shire** may, in its absolute discretion, direct **MIG** in writing that **MIG** cannot, or must cease to:
 - i) use **The Shire's** name or logo in relation to any **MIG** field day, event, text production or press release; or
 - ii) make reference to the relationship between **The Shire** and **MIG** generally or to any specified third party.
- h) **The Shire** and **MIG** will maintain reciprocal website links. However, **MIG** must comply with any direction from **The Shire** in writing that **MIG** remove the reciprocal website links.
- i) **The Shire** may, in its discretion, promote **MIG** events through their electronic and distributor branch networks.
- j) The **MIG** board will be available for Shire executives and councillors to use as a sounding board on ideas and possible future directions for local government. If deemed appropriate by **The Shire** and **MIG**, **MIG** members will also be made available to Shire executives and councillors. For the avoidance of doubt, no party is required to play any form of lobbying role on behalf of the other parties by virtue of this sponsorship agreement

Sheila Charlesworth
Executive Officer
Mingeneew-Irwin Group

Signed _____

Mike Sully
Chief Executive Officer
Shire of Mingeneew

Signed _____

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS MONTH ENDING 30 JUNE 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 11th July 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30 June, 2013 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30 June, 2013

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 30 June, 2013 is \$775,685.

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$28,053.56
Business Cash Maximiser (Municipal Funds)	\$577,634.01
Trust Account	\$230,865.73
Reserve Maximiser Account	\$206,018.93

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 30 June, 2013:

	Current	30+ Days	60+ Days	90+ Days	Total
<i>Amount</i>	376,563.41	1,540.00	1,943.26	18,363.65	398,410.32

Rates Outstanding at 30 June, 2013 was:

	Current	1 Year	2 Years	3 + Years	Total
<i>Rates</i>	11,188.13	786.24	976.00	339.00	13,289.37
<i>Rubbish</i>	660.00	195.00	0.00	0.00	855.00
	11,848.13	981.24	976.00	339.00	14,144.37

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2012 / 2013 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.6.1

That Council adopts the Monthly Statement of Financial Activity for the month ending the 30th June, 2013.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

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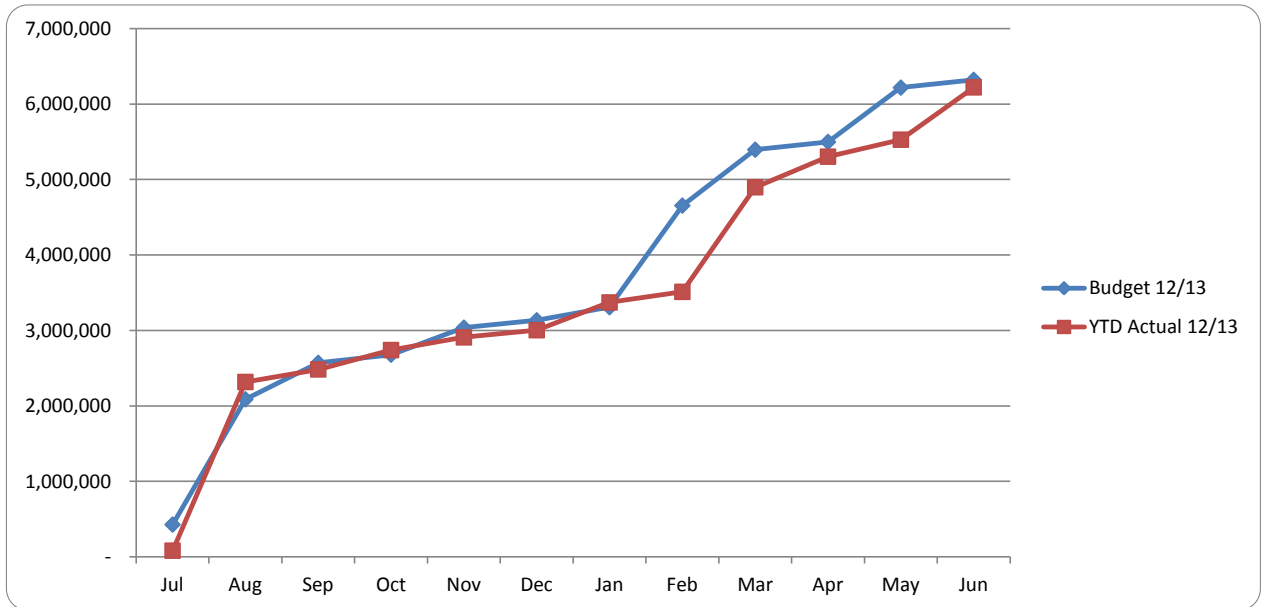
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

	NOTE	30/06/13 Y-T-D Actual \$	30/06/13 Y-T-D Budget \$	2012/2013 Total Budget \$	30/06/13 Y-T-D Variance \$	30/06/13 Y-T-D Variance %
REVENUES/SOURCES						
	1,2					
Governance		37,122	8,319	8,319	28,803	(346%)
General Purpose Funding		2,915,402	1,971,656	1,971,656	943,746	(48%)
Law, Order, Public Safety		36,167	26,200	26,200	9,967	(38%)
Health		24,650	26,100	26,100	(1,450)	6%
Education and Welfare		4,645	3,795	3,795	850	(22%)
Housing		51,719	57,322	57,322	(5,603)	10%
Community Amenities		131,431	150,965	150,965	(19,534)	13%
Recreation and Culture		30,185	153,625	153,625	(123,440)	80%
Transport		2,668,789	3,505,373	3,505,372	(836,584)	24%
Economic Services		6,556	10,339	10,339	(3,783)	37%
Other Property and Services		182,502	407,740	407,740	(225,238)	55%
		<u>6,089,168</u>	<u>6,321,434</u>	<u>6,321,433</u>	<u>232,266</u>	
(EXPENSES)/(APPLICATIONS)						
	1,2					
Governance		(267,560)	(249,046)	(249,046)	18,514	(7%)
General Purpose Funding		(40,661)	(42,127)	(42,127)	(1,466)	3%
Law, Order, Public Safety		(107,990)	(100,949)	(100,949)	7,041	(7%)
Health		(51,780)	(56,436)	(56,436)	(4,656)	8%
Education and Welfare		(25,552)	(33,565)	(33,565)	(8,013)	24%
Housing		(193,037)	(199,900)	(199,900)	(6,863)	3%
Community Amenities		(148,497)	(152,816)	(152,816)	(4,319)	3%
Recreation & Culture		(748,846)	(857,492)	(857,492)	(108,646)	13%
Transport		(2,256,702)	(2,342,300)	(2,342,300)	(85,598)	4%
Economic Services		(159,922)	(204,177)	(204,177)	(44,255)	22%
Other Property and Services		(78,287)	(219,085)	(219,085)	(140,798)	64%
		<u>(4,078,834)</u>	<u>(4,457,893)</u>	<u>(4,457,893)</u>	<u>(379,059)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	(1,961)	(45,802)	(45,802)	43,841	
Movement in Accrued Interest		(5,820)	0	0	(5,820)	
Movement in Accrued Salaries & Wages		0	0	0	0	
Movement in Employee Benefit Provisions		0	0	0	0	
Depreciation on Assets		1,418,598	1,274,040	1,274,040	144,558	
Capital Expenditure and Income						
Purchase Land held for Resale	3	0	0	0	0	0%
Purchase Land and Buildings	3	(253,567)	(320,500)	(320,500)	(66,933)	21%
Purchase Furniture and Equipment	3	(19,579)	(14,600)	(14,600)	4,979	(34%)
Purchase Plant and Equipment	3	(249,396)	(272,050)	(272,050)	(22,654)	8%
Purchase Infrastructure Assets - Roads	3	(1,512,125)	(1,765,734)	(1,765,734)	(253,609)	14%
Purchase Infrastructure Assets - Footpaths	3	(99,817)	(94,700)	(94,700)	5,117	(5%)
Purchase Infrastructure Assets - Bridges	3	(2,301,343)	(2,460,000)	(2,460,000)	(158,657)	6%
Proceeds from Disposal of Assets	4	145,456	180,700	180,700	35,244	20%
Repayment of Debentures	5	(118,148)	(110,944)	(118,868)	7,204	(6%)
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(6,271)	(10,015)	(10,015)	(3,744)	37%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0%
ADD Net Current Assets July 1 B/Fwd	7	1,609,390	1,609,390	1,609,390	0	
LESS Net Current Assets Year to Date	7	<u>658,513</u>	<u>1,494,850</u>	<u>1,153,577</u>	<u>(836,337)</u>	
Amount Req'd to be Raised from Rates		<u>(1,409,438)</u>	<u>(1,328,176)</u>	<u>(1,328,176)</u>	<u>(81,262)</u>	
Rates per Note 8		1,409,438	1,328,176	1,328,176		
Variance		0	0	0		

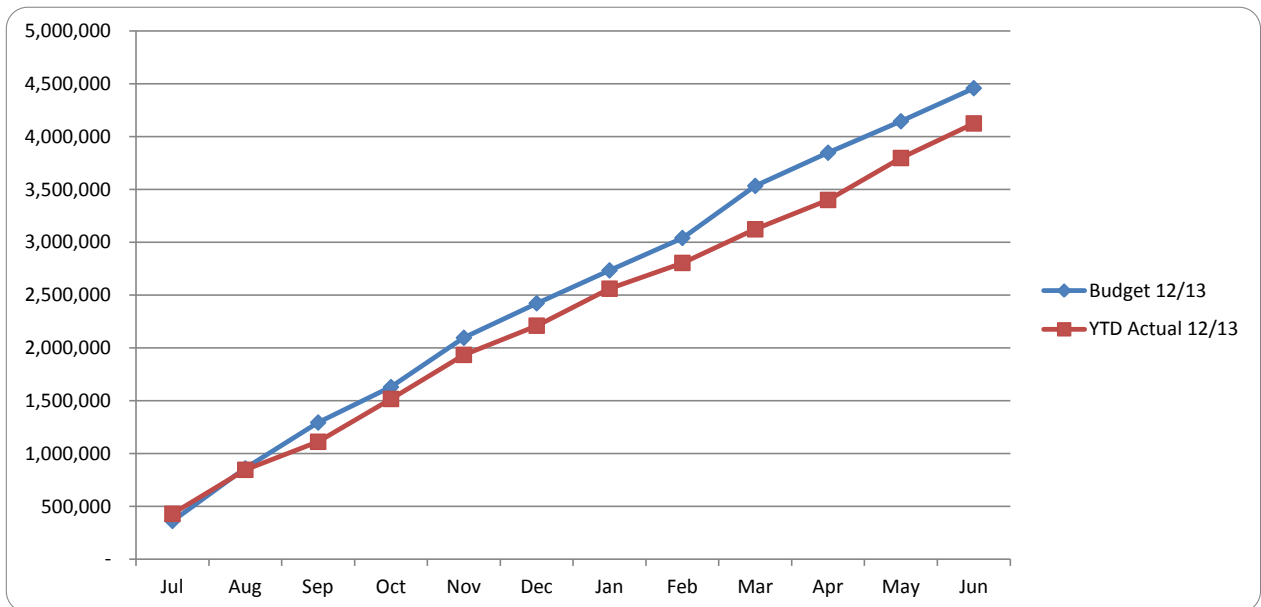
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

Graphical Representation - Source Statement of Financial Activity

Operating Budget v Actual - REVENUE



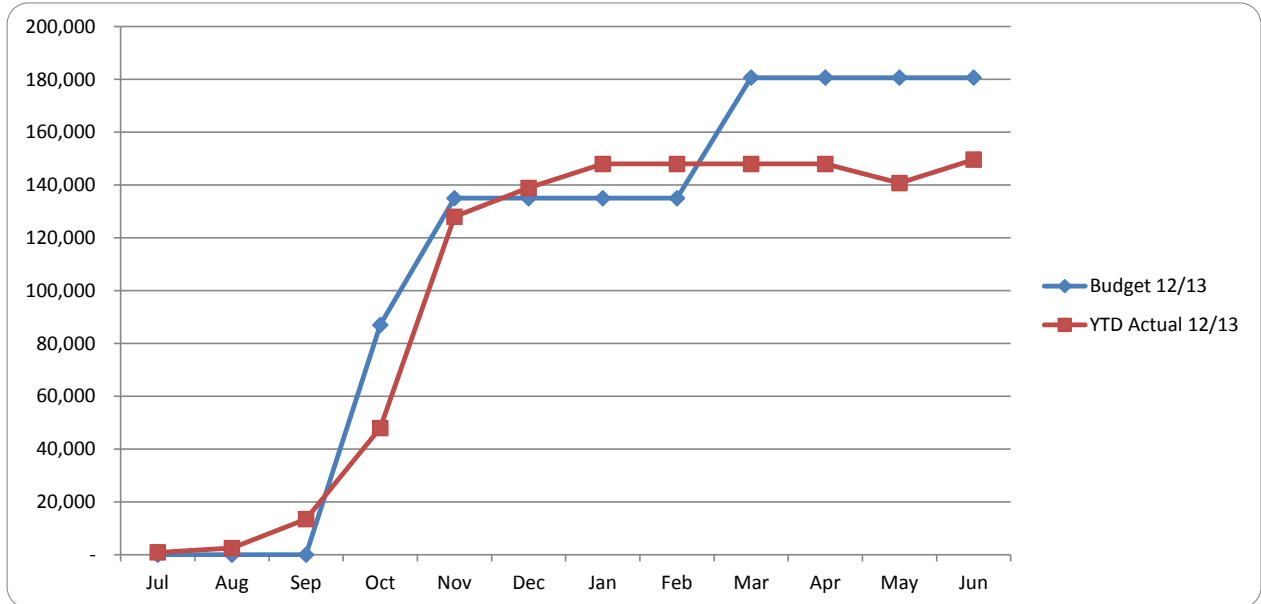
Operating Budget v Actual - EXPENDITURE



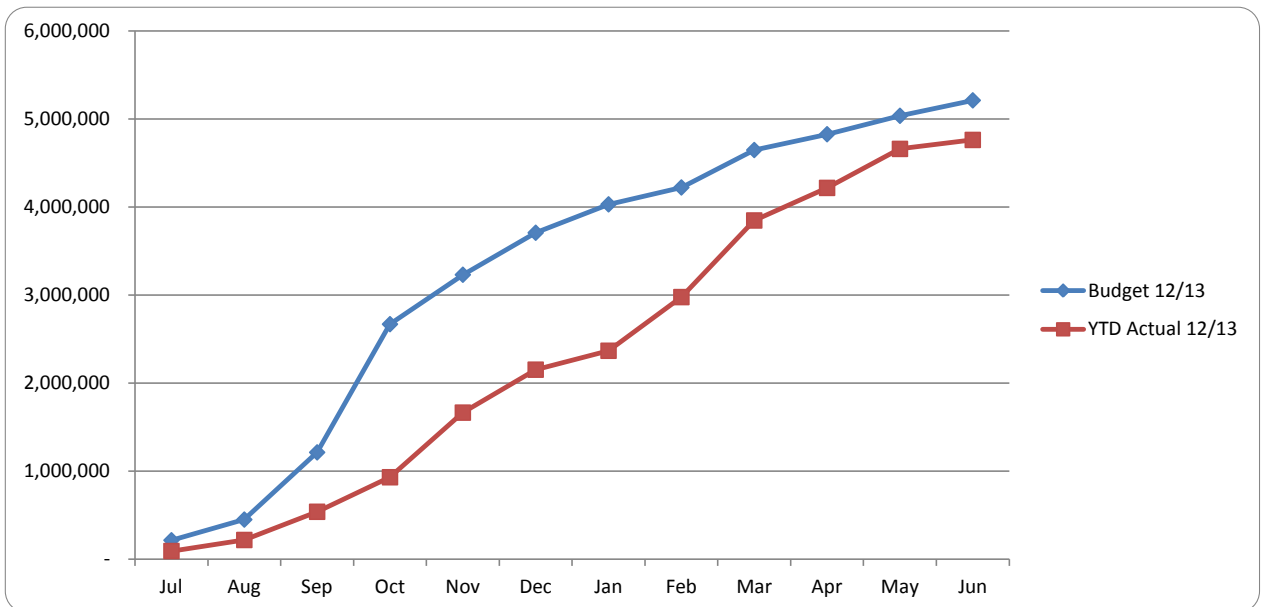
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

Graphical Representation - Source Statement of Financial Activity

Capital Budget v Actual - REVENUE



Capital Budget v Actual - EXPENDITURE



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

Statement of Financial Activity - Reportable Variances

REVENUES/SOURCES

Governance	346%	\$5,200 Safe Driver Ins Rebate and \$4,000 in Anglican Church & WALGA Reimbursements \$25,000 Corporate Planning grant from DLG
General Purpose Funding	48%	50% of 2013/14 Grants Commission Grant received in 2012/13. \$933,110 in 2012/13 Regional CLGF Grant Received Early.
Law, Order & Public Safety	38%	Early payment of ESL Grant. Grant received for introduction of Cat Act
Community Amenities	13%	Sinosteel Fund Community Bus Trust contribution Trust Transfer transacted incorrectly.
Recreation & Culture	(80%)	Contributions to Recreation Centre Bar Area extension yet to be claimed. Lotterwest Grant for Railway Station yet to be claimed.
Transport	(24%)	Final 20% of RRG Grants yet to be claimed, R2R funded bridge works to be commenced January 2014, grant claimable once completed.
Other Property and Services	(55%)	Significantly lower than expected Private Works undertaken.

(EXPENSES)/(APPLICATIONS)

Education & Welfare	(24%)	Lower than expected expenditure on Senior Citizens Building
Recreation & Culture	(13%)	Lower than expected expenditure to date on the Sports Complex and Parks & Gardens Renovations to the Railway Station yet to be commenced.
Economic Services	(22%)	Mid West Regional Council contribution (inc EHO etc) yet to be paid & lower than expected area promotion expenses.
Other Property & Services	(64%)	Lower than expected Private Works undertaken

CAPITAL EXPENDITURE AND INCOME

Purchase Land & Buildings	(21%)	Power Upgrades at Rec Centre commenced but yet to be completed.
Purchase Infrastructure Assets - Roads	(14%)	Mingenew/Mullara Road & Coalseam Road bridge works yet to be carried out.
Proceeds from disposal of Asset	(20%)	Roller not being disposed of.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

~~SHIRE OF MINGENEW~~
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

~~SHIRE OF MINGENEW~~
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	30 June, 2013 Actual \$	2012/2013 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	90,890.15	95,000
Computer Development	2,766.36	1,500
Furniture & Equipment	0.00	2,000
Buildings	5,301.58	5,000
Health		
Buildings	38,536.82	32,000
Education & Welfare		
Senior Citizens Centre - Building	3,300.00	2,500
Housing		
Buildings	33,754.94	43,000
Land & Buildings	6,709.71	11,500
Community Amenities		
Buildings	10,897.64	10,000
Furniture & Equipment	14,169.00	4,600
Recreation and Culture		
Buildings	155,066.19	216,500
Purchase Plant & Equipment	3,350.00	14,000
Furniture & Equipment	2,643.64	6,500
Transport		
Infrastructure - Roads	1,512,124.52	1,765,734
Infrastructure - Bridges	2,301,343.01	2,460,000
Footpaths Construction	99,817.00	94,700
Plant & Equipment - Depot	3,300.00	3,550
Purchase Plant & Equipment	151,855.79	159,500
	4,435,826.35	4,927,584

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	30 June, 2013 Actual \$	2012/2013 Budget \$
ACQUISITION OF ASSETS		
3. The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	253,566.88	320,500
Furniture and Equipment	19,579.00	14,600
Plant and Equipment	249,395.94	272,050
Infrastructure Assets - Roads	1,512,124.52	1,765,734
Infrastructure Assets - Footpaths	99,817.00	94,700
Infrastructure Assets - Bridges	2,301,343.01	2,460,000
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	<u>4,435,826.35</u>	<u>4,927,584</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Governance						
Admin Vehicle (MI 177)	23,600	25,191	25,000	26,364	1,400	1,173
CEO Vehicle (1 MI)	49,400	52,023	50,000	50,000	600	(2,023)
Transport						
Works Manager Vehicle (MI 108)	29,208	35,262	29,000	30,000	(208)	(5,262)
ISA Officer Vehicle (MI 481)	30,690	31,019	26,700	19,092	(3,990)	(11,927)
Vibrating Roller	0	0	25,000	0	25,000	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	9,091	15,000	9,091
Sale of Dolly (MI 3396)	0	0	10,000	10,909	10,000	10,909
	132,898	143,494	180,700	145,456	47,802	1,961

By Class	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	31/10/2012	Profit(Loss)
	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013	2012 / 2013
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
Admin Vehicle (MI 177)	23,600	25,191	25,000	26,364	1,400	1,173
CEO Vehicle (1 MI)	49,400	52,023	50,000	50,000	600	(2,023)
Works Manager Vehicle (MI 108)	29,208	35,262	29,000	30,000	(208)	(5,262)
ISA Officer Vehicle (MI 481)	30,690	31,019	26,700	19,092	(3,990)	(11,927)
Vibrating Roller	0	0	25,000	0	25,000	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	9,091	15,000	9,091
Sale of Dolly (MI 3396)	0	0	10,000	10,909	10,000	10,909
	132,898	143,494	180,700	145,456	47,802	1,961

Summary

Profit on Asset Disposals
Loss on Asset Disposals

	2012 / 2013	30/6/2013
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	52,000	21,173
Loss on Asset Disposals	(4,198)	(19,212)
	<u>47,802</u>	<u>1,961</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	114,298	0	0	4,012	4,012	110,286	110,286	3,478	6,897
Housing									
Loan 133 - Triplex (+)	111,694	0	0	8,691	8,691	103,003	103,003	7,483	7,483
Loan 134 - S/C Housing (+)	71,568	0	0	4,423	4,423	67,145	67,145	4,376	4,376
Loan 136 - Staff Housing (#)	144,961	0	0	6,017	6,017	138,944	138,944	9,215	9,215
Loan 142 - Staff Housing	100,000	0	0	7,203	7,923	92,797	92,076	4,517	4,969
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	109,726	0	0	3,851	3,851	105,875	105,875	6,622	6,621
Transport									
Loan 139 - Roller	90,063	0	0	11,520	11,520	78,543	78,544	5,795	5,795
Loan 141 - Grader	190,165	0	0	19,060	19,060	171,105	171,106	11,499	11,499
Loan 143 - Trucks	250,000	0	0	45,447	45,447	204,553	204,553	11,412	11,412
Loan 144 - Trailer	100,000	0	0	7,924	7,924	92,076	92,076	4,969	4,969
	1,282,475	0	0	118,148	118,868	1,164,327	1,163,608	69,365	73,236

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012 / 2013

No new debentures are planned in 2012/13.

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2012 nor is it expected to have unspent debenture funds as at 30 June, 2013.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2012. It is anticipated that this facility will not be utilised during the 2012 / 2013 financial year.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	30 June, 2013 Actual \$	2012/2013 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Land and Building Reserve		
Opening Balance	65,319	65,319
Amount Set Aside / Transfer to Reserve	2,051	3,271
Amount Used / Transfer from Reserve	-	-
	<u>67,370</u>	<u>68,590</u>
(b) Sportsground Improvement Reserve		
Opening Balance	2,466	2,466
Amount Set Aside / Transfer to Reserve	77	123
Amount Used / Transfer from Reserve	-	-
	<u>2,543</u>	<u>2,589</u>
(c) Plant Replacement Reserve		
Opening Balance	13,869	13,869
Amount Set Aside / Transfer to Reserve	435	712
Amount Used / Transfer from Reserve	-	-
	<u>14,304</u>	<u>14,581</u>
(d) Accrued Leave Reserve		
Opening Balance	43,359	43,359
Amount Set Aside / Transfer to Reserve	1,361	2,169
Amount Used / Transfer from Reserve	-	-
	<u>44,720</u>	<u>45,528</u>
(e) Aged Persons Units Reserve		
Opening Balance	18,299	18,299
Amount Set Aside / Transfer to Reserve	575	916
Amount Used / Transfer from Reserve	-	-
	<u>18,874</u>	<u>19,215</u>
(f) Street Light Upgrade Reserve		
Opening Balance	13,088	13,088
Amount Set Aside / Transfer to Reserve	411	655
Amount Used / Transfer from Reserve	-	-
	<u>13,499</u>	<u>13,743</u>
(g) Painted Road Reserve		
Opening Balance	3,840	3,840
Amount Set Aside / Transfer to Reserve	121	192
Amount Used / Transfer from Reserve	-	-
	<u>3,961</u>	<u>4,032</u>
(h) Industrial Area Reserve		
Opening Balance	4,786	4,786
Amount Set Aside / Transfer to Reserve	150	240
Amount Used / Transfer from Reserve	-	-
	<u>4,936</u>	<u>5,026</u>

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

6. RESERVES (Continued)	30 June, 2013 Actual \$	2012/2013 Budget \$
(i) Environmental Rehabilitation Reserve		
Opening Balance	16,284	16,284
Amount Set Aside / Transfer to Reserve	511	815
Amount Used / Transfer from Reserve	-	-
	<u>16,795</u>	<u>17,099</u>
(j) RTC/PO/NAB Reserve		
Opening Balance	18,437	18,437
Amount Set Aside / Transfer to Reserve	579	922
Amount Used / Transfer from Reserve	-	-
	<u>19,016</u>	<u>19,359</u>
Total Cash Backed Reserves	<u>206,018</u>	<u>209,762</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	2,051	3,271
Sports Ground Improvement Reserve	77	123
Plant Replacement Reserve	435	712
Accrued Leave Reserve	1,361	2,169
Aged Persons Units Reserve	575	916
Street Light Upgrade Reserve	411	655
Painted Road Reserve	121	192
Industrial Area Development Reserve	150	240
Environmental Rehabilitation Reserve	511	815
RTC/PO/NAB Reserve	579	922
	<u>6,271</u>	<u>10,015</u>

Transfers from Reserves

Land and Buildings Reserve	0	0
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	0
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	0
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	0
Environmental Rehabilitation Reserve	0	0
RTC/PO/NAB Reserve	0	0
	<u>-</u>	<u>-</u>

Total Transfer to/(from) Reserves	<u>6,271</u>	<u>10,015</u>
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**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

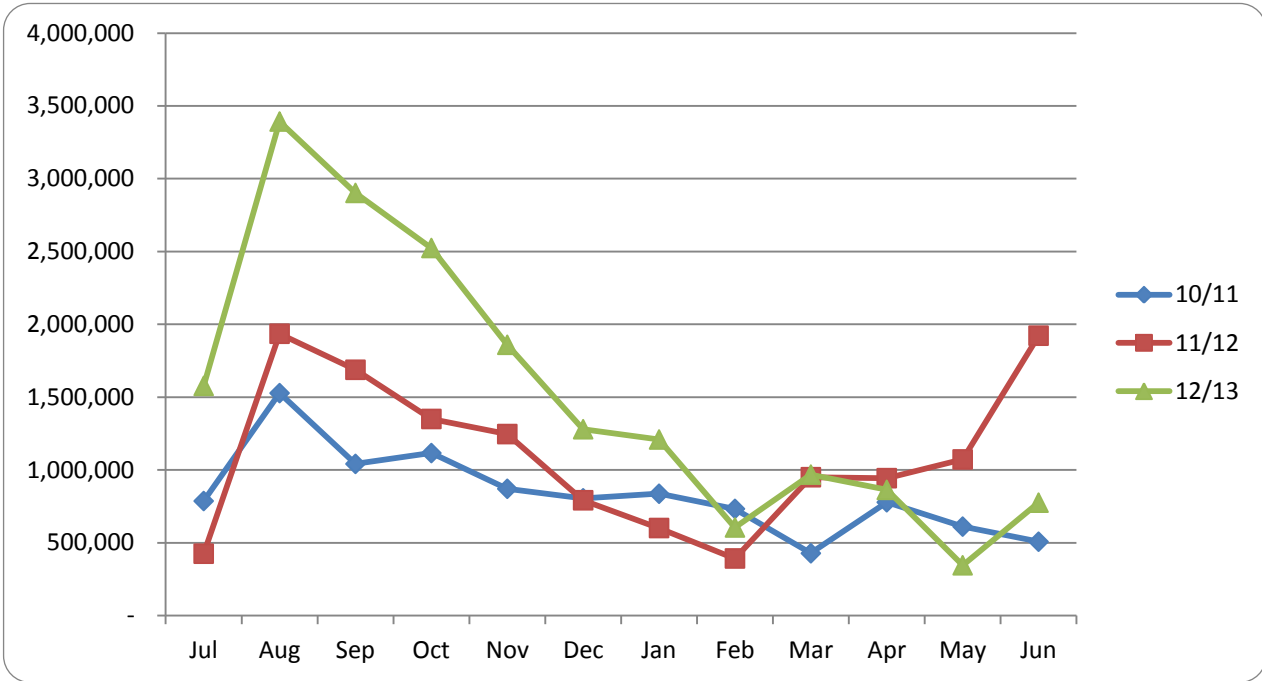
None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

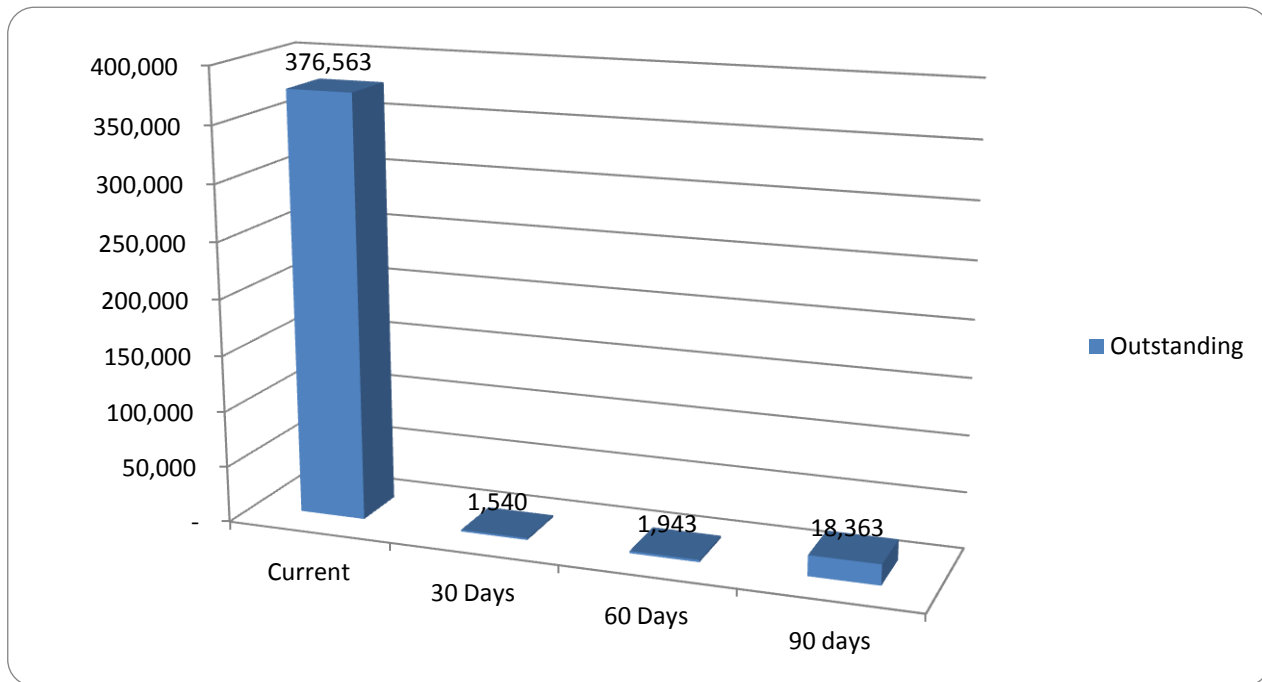
	30 June, 2013 Actual \$	Brought Forward 1-Jul-12 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	605,861	1,664,250
Cash - Restricted (Reserves)	206,019	199,748
Cash - Restricted (Unspent Grants)	-	-
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	17,842	22,919
- Sundry Debtors	405,110	315,028
- Emergency Services Levy	-	-
- Provision for doubtful debt	(8,574)	-
- GST Receivable	720	-
Inventories	27,151	17,548
	1,254,129	2,219,493
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(96,393)	(106,809)
- GST Payable	-	2,503
- PAYG/Withholding Tax Payable	13,251	-
Accrued Interest	(21,336)	(27,157)
Accrued Salaries & Wages	(8,712)	(8,712)
Loan Liability	(7,923)	(118,868)
Accrued Annual Leave	(76,667)	(76,667)
Accrues LSL	(74,645)	(74,645)
	(272,425)	(410,355)
NET CURRENT ASSET POSITION	981,704	1,809,138
Less: Cash - Reserves - Restricted	(206,019)	(199,748)
Less: Cash - Restricted/Committed	-	-
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	775,685	1,609,390

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

7.1 Graphical Representation - Liquidity over the Year



7.2 Graphical Representation - Debtors Outstanding



SHIRE OF MINGENEW

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

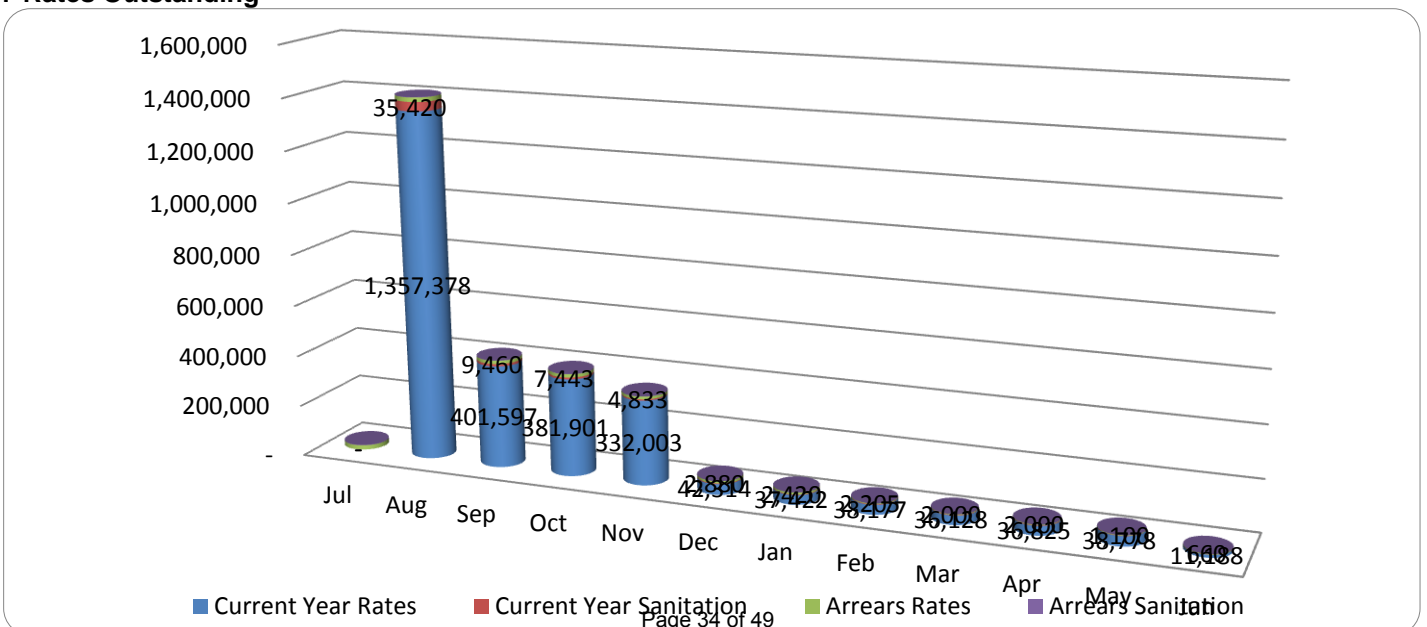
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/2013 Rate Revenue \$	2012/2013 Interim Rates \$	2012/2013 Back Rates \$	2012/2013 Total Revenue \$	2012/2013 Budget \$
General Rate								
GRV - Townsites	10.7236	226	1,513,404	162,291	0	1,120	163,411	102,263
UV - Rural	1.1697	146	97,652,500	1,142,241	0	0	1,142,241	1,145,639
UV - Mining	15.0000	18	121,692	18,254	0	0	18,254	18,254
Sub-Totals		390	99,287,596	1,322,786	0	1,120	1,323,907	1,266,156
Minimum Rates	Minimum \$							
GRV - Townsites	330	83	82,138	27,390	0	0	27,390	27,720
UV - Rural	450	15	161,500	6,750	0	0	6,750	6,750
UV - Mining	750	13	28,783	9,750	0	0	9,750	9,750
Sub-Totals		111	272,421	43,890	0	0	43,890	44,220
Rates Written-Off							0	0
Ex-Gratia Rates							30,946	17,800
Movement in Excess Rates							10,695	0
Totals							1,409,438	1,328,176

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012 / 2013 financial year have been determined by Council on the basis budget and the estimated revenue to be received from all sources of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

8.1 Rates Outstanding



9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	435	83	(149)	369
BRB Levy	25	394	664	1,083
Centenary/Autumn Committee	1,734			1,734
Community Bus	500	920	(260)	1,160
Cool Room Bonds	225		(225)	-
Farm Water Scheme	756			756
Hospital Benefits Fund	-	516	-	516
Industrial Land Bonds	2,000		(1,000)	1,000
Insitu - Depot Holl Retension	-	108,167	-	108,167
Mid West Industry Road Safety Alliance	-	55,500	(16,064)	39,436
Mingenew Cemetery Group	366			366
Mingenew District Christmas Tree Fund	-			-
Mingenew Water Rights	-			-
Nomination Fees	-			-
Other Bonds	5,389		(980)	4,409
Paul Starick Transpot	-			-
Sinosteel Community Trust Fund	55,000	-	(43,439)	11,561
Tree Planter - LCDC	288			288
Weary Dunlop Memorial	1,906			1,906
Unknown	-	55,753		55,753
Youth Advisory Council	2,319		(500)	1,819
	<u>70,943</u>			<u>230,323</u>

10. CASH / INVESTMENTS SUMMARY

Investments						30 June 2013 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						30 June 2013 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	28,054	3,407	(3,617)	22	27,866
National Australia Bank	Trust	230,865	-	-	-	230,865
			Interest		Transfers	
National Australia Bank	Maxi Investment	577,634	-	-	-	577,634
National Australia Bank	Reserve Maxi	206,019	-	-	-	206,019

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF MINGENEW**INCOME STATEMENT****BY NATURE OR TYPE****FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	NOTE	30/06/2013 Actual \$	2012 / 2013 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	1,398,420	1,173,420
Operating Grants, Subsidies and Contributions		1,898,535	1,341,976
Non-Operating Grants, Subsidies and Contributions		2,061,586	1,287,291
Profit on Asset Disposals		19,150	30,114
Proceeds on Disposal of Assets	#	2,282	-
Service Charges		-	-
Fees and Charges		244,815	234,629
Interest Earnings		50,948	39,490
Other Revenue		413,434	12,500
		<u>6,089,170</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(833,776)	(859,681)
Materials and Contracts		(846,036)	(1,213,443)
Utility Charges		(142,296)	(123,954)
Depreciation		(1,418,598)	(375,770)
Loss on Asset Disposals		(15,281)	(55,727)
Interest Expenses		(73,026)	(56,767)
Insurance		(184,503)	(151,909)
Other Expenditure		(488,958)	(82,800)
		<u>(4,002,474)</u>	<u>(2,920,051)</u>
NET RESULT		2,086,696	1,199,369

SHIRE OF MINGENEW**INCOME STATEMENT****BY PROGRAM****FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	30/06/13	30/06/13	2012/13
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	37,122	8,319	8,319
General Purpose Funding	2,915,402	1,971,656	1,971,656
Law, Order, Public Safety	36,167	26,200	26,200
Health	24,650	26,100	26,100
Education and Welfare	4,645	3,795	3,795
Housing	51,719	57,322	57,322
Community Amenities	131,431	150,965	150,965
Recreation and Culture	30,185	153,625	153,625
Transport	2,668,789	3,505,373	3,505,373
Economic Services	6,556	10,339	10,339
Other Property and Services	182,502	407,740	407,740
	<u>6,089,168</u>	<u>6,321,434</u>	<u>6,321,434</u>
OPERATING EXPENSES			
Governance	(191,196)	(249,046)	(249,046)
General Purpose Funding	(40,661)	(42,127)	(42,127)
Law, Order, Public Safety	(107,990)	(100,949)	(100,949)
Health	(51,780)	(56,436)	(56,436)
Education and Welfare	(25,552)	(33,565)	(33,565)
Housing	(193,037)	(199,900)	(199,900)
Community Amenities	(148,497)	(152,816)	(152,816)
Recreation & Culture	(748,846)	(857,492)	(857,492)
Transport	(2,256,702)	(2,342,300)	(2,342,300)
Economic Services	(159,922)	(204,177)	(204,177)
Other Property and Services	(78,287)	(219,085)	(219,085)
	<u>(4,002,470)</u>	<u>(4,457,893)</u>	<u>(4,457,893)</u>
NET PROFIT OR LOSS/RESULT	<u><u>2,086,698</u></u>	<u><u>1,863,541</u></u>	<u><u>1,863,541</u></u>

SHIRE OF MINGENEW**BALANCE SHEET****FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013**

	30 June, 2013	2012
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	811,879	1,862,581
Trade and Other Receivables	415,097	329,372
Inventories	27,151	17,548
TOTAL CURRENT ASSETS	<u>1,254,127</u>	<u>2,209,501</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	98,095	95,281
Property, Plant and Equipment	6,348,270	6,448,403
Infrastructure	36,983,830	34,618,583
TOTAL NON-CURRENT ASSETS	<u>43,430,195</u>	<u>41,162,267</u>
TOTAL ASSETS	<u>44,684,322</u>	<u>43,371,768</u>
CURRENT LIABILITIES		
Trade and Other Payables	113,190	140,174
Long Term Borrowings	7,923	118,868
Provisions	151,312	151,311
TOTAL CURRENT LIABILITIES	<u>272,425</u>	<u>410,353</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,156,405	1,163,609
Provisions	20,556	20,556
TOTAL NON-CURRENT LIABILITIES	<u>1,176,961</u>	<u>1,184,165</u>
TOTAL LIABILITIES	<u>1,449,386</u>	<u>1,594,518</u>
NET ASSETS	<u>43,234,936</u>	<u>41,777,250</u>
EQUITY		
Retained Profits (Surplus)	56,984,290	55,532,875
Reserves - Cash Backed	206,019	199,748
Reserves - Asset Revaluation	(13,955,373)	(13,955,373)
TOTAL EQUITY	<u>43,234,936</u>	<u>41,777,250</u>

SHIRE OF MINGENEW
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2012 TO 30 JUNE, 2013

	30 June 2013 Actual \$	2012 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2012	23,374,214	23,217,670
Change in Net Assets Resulting from Operations	2,086,694	141,742
Transfer from/(to) Reserves	<u>(6,271)</u>	<u>14,802</u>
Balance as at 30 June 2013	<u>25,454,637</u>	<u>23,374,214</u>
RESERVES - CASH BACKED		
Balance as at 1 July 2012	199,747	199,747
Amount Transferred (to)/from Surplus	<u>6,271</u>	<u>-</u>
Balance as at 30 June 2013	<u>206,018</u>	<u>199,747</u>
RESERVES - ASSET REVALUATION		
Balance as at 1 July 2012	15,930,143	15,930,143
Revaluation Increment	-	-
Revaluation Decrement	-	-
Balance as at 30 June 2013	<u>15,930,143</u>	<u>15,930,143</u>
TOTAL EQUITY	<u><u>41,590,798</u></u>	<u><u>39,504,104</u></u>

9.6.2 ACCOUNTS FOR PAYMENT – JUNE 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 17th July 2013
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of May in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

OFFICER'S RECOMMENDATION – ITEM 9.6.2

That Council confirm the accounts as presented for May from the Municipal Fund totalling \$339,470.63 represented by Electronic Funds Transfers 7082 to 7157, Trust Cheque no 408 and Cheque nos 7717 to 7724.

Statement of Payments for the month of June 2013

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		MINGENEW SHIRE COUNCIL		
408	24/06/2013	TRANSFER OF FUNDS FOR TOILET BLOCK AT SOVEREIGN FUEL DE		15,939.00
		ABCO PRODUCTS		
EFT7082	04/06/2013	GOODS		3,050.38
		BUNNINGS BUILDING SUPPLIES PTY LTD		
EFT7083	04/06/2013	GOODS		345.60
		BITUTEK PTY LTD		
EFT7084	04/06/2013	CHARGES		45,618.24
		Courier Australia		
EFT7085	04/06/2013	FREIGHT		138.47
		LANDGATE		
EFT7086	04/06/2013	CHARGES		2,484.30
		DONGARA DRILLING & ELECTRICAL		
EFT7087	04/06/2013	CHARGES		5,311.84
		ELDERS LIMITED		
EFT7088	04/06/2013	GOODS		864.00
		ELITE ELECTRICAL CONTRACTING PTY LTD		
EFT7089	04/06/2013	CHARGES		1,923.35
		VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD		
EFT7090	04/06/2013	CHARGES		3,273.41
		IRWIN RIVER TRANSPORT PTY LTD		
EFT7091	04/06/2013	CHARGES		6,213.35
		RELIANCE PETROLEUM		
EFT7092	04/06/2013	FUEL		7,944.86
		MIDWEST TRAFFIC CONTROLLERS		
EFT7093	04/06/2013	CHARGES		14,751.00
		PARWOOD CONTRACTING		
EFT7094	04/06/2013	CHARGES		44,528.00
		Shire of Mingenew - Payroll		
EFT7095	05/06/2013	PAYROLL		29,033.47
		Australian Services Union		
EFT7096	05/06/2013	Payroll deductions		22.90
		CHILD SUPPORT AGENCY		
EFT7097	05/06/2013	Payroll deductions		230.29
		HBF		
EFT7098	05/06/2013	Payroll deductions		74.05
		LGRCEU		
EFT7099	05/06/2013	Payroll deductions		19.40
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT7100	05/06/2013	Superannuation contributions		4,697.43
		PRIME SUPER		
EFT7101	05/06/2013	Superannuation contributions		336.24
		AUSTRALIA POST		
EFT7102	07/06/2013	POSTAGE		49.28
		ASPHALT IN A BAG		
EFT7103	07/06/2013	MATERIAL		3,437.50
		BATAVIA COAST AUTO ELECTRICAL PTY LTD		
EFT7104	07/06/2013	CHARGES		1,059.00
		Courier Australia		
EFT7105	07/06/2013	FREIGHT		654.46

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		STAPLES AUSTRALIA PTY LIMITED		
EFT7106	07/06/2013	STATIONERY		99.41
		CENTRAL WEST CONCRETE		
EFT7107	07/06/2013	CHARGES		20,082.70
		CIVIC LEGAL		
EFT7108	07/06/2013	FEES		561.64
		CARROLL & RICHARDSON		
EFT7109	07/06/2013	GOODS		279.10
		DONGARA DRILLING & ELECTRICAL		
EFT7110	07/06/2013	CHARGES		750.35
		D & B SOLUTIONS		
EFT7111	07/06/2013	CHARGES		211.20
		ELDERS LIMITED		
EFT7112	07/06/2013	GOODS		387.00
		FULTON HOGAN INDUSTRIES PTY LTD		
EFT7113	07/06/2013	CHARGES		1,804.00
		Great Northern Rural Services		
EFT7114	07/06/2013	GOODS		756.24
		JR & A HERSEY PTY LTD		
EFT7115	07/06/2013	GOODS		3,054.92
		HOPPYS PARTS R US		
EFT7116	07/06/2013	PARTS		14.64
		CANINE CONTROL		
EFT7117	07/06/2013	FEES		935.00
		MIDWEST MOBILE MECHANICS		
EFT7118	07/06/2013	CHARGES		487.80
		MIDWEST AERO MEDICAL AIR AMBULANCE P/L		
EFT7119	07/06/2013	FEES		500.00
		GERALDTON TOYOTA		
EFT7120	07/06/2013	CHARGES		477.00
		NORTH MIDLANDS AGRICULTURAL SOCIETY		
EFT7121	07/06/2013	DONATION		150.00
		PURCHER INTERNATIONAL		
EFT7122	07/06/2013	CHARGES		474.34
		LANDMARK		
EFT7123	07/06/2013	GOODS		80.54
		MINGENEW FABRICATORS		
EFT7124	07/06/2013	REPAIRS		132.00
		Shire of Mingenew - Payroll		
EFT7125	19/06/2013	PAYROLL		29,346.11
		Australian Services Union		
EFT7126	19/06/2013	Payroll deductions		22.90
		CHILD SUPPORT AGENCY		
EFT7127	19/06/2013	Payroll deductions		230.29
		HBF		
EFT7128	19/06/2013	Payroll deductions		74.05
		LGRCEU		
EFT7129	19/06/2013	Payroll deductions		19.40
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT7130	19/06/2013	Superannuation contributions		4,725.35
		PRIME SUPER		
EFT7131	19/06/2013	Superannuation contributions		336.24

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT7132	24/06/2013	NAB BUSINESS VISA CREDIT CARD		816.92
EFT7133	24/06/2013	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS CHARGES		475.97
EFT7134	24/06/2013	UHY HAINES NORTON (WA) PTY LTD CHARGES		275.00
EFT7135	24/06/2013	BOC GASES CHARGES		173.58
EFT7136	24/06/2013	Courier Australia FREIGHT		1,097.52
EFT7137	24/06/2013	STAPLES AUSTRALIA PTY LIMITED GOODS		228.93
EFT7138	24/06/2013	DONGARA DRILLING & ELECTRICAL CHARGES		770.52
EFT7139	24/06/2013	DONGARA BUILDING & TRADE SUPPLIES GOODS		145.13
EFT7140	24/06/2013	GERALDTON TV & RADIO SERVICES CHARGES		2,032.79
EFT7141	24/06/2013	HARCOURTS DONGARA REAL ESTATE CHARGES		3,141.89
EFT7142	24/06/2013	IRWIN PLUMBING SERVICES CHARGES		3,209.80
EFT7143	24/06/2013	CANINE CONTROL FEES		1,870.00
EFT7144	24/06/2013	PAULETTE LUCKEN REIMBURSEMENT		200.00
EFT7145	24/06/2013	LANDMARK ENGINEERING & DESIGN TOILET		15,939.00
EFT7146	24/06/2013	RELIANCE PETROLEUM FUEL		22,701.99
EFT7147	24/06/2013	MINGENEW IGA PLUS LIQUOR GROCERIES		450.94
EFT7148	24/06/2013	STARICK TYRES TYRES		1,604.32
EFT7149	24/06/2013	MINGENEW IRWIN GROUP INC REIMBURSEMENT		1,206.42
EFT7150	24/06/2013	MIDWEST AERO MEDICAL AIR AMBULANCE P/L FEES		1,000.00
EFT7151	24/06/2013	MIDALIA STEEL CHARGES		1,469.56
EFT7152	24/06/2013	Midwest Regional Council (MUNI) CHARGES		1,040.00
EFT7153	24/06/2013	TUSS CONCRETE CHARGES		3,339.60
EFT7154	24/06/2013	TROPHIES AND TREASURES GOODS		50.00
EFT7155	24/06/2013	WA LOCAL GOVERNMENT ASSOCIATION ADVERTISING		594.67
EFT7156	24/06/2013	WESTRAC PTY LTD CHARGES		208.53
		MINGENEW FABRICATORS		

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		MINGENEW FABRICATORS		
EFT7157	24/06/2013	CHARGES		7,853.29
		SYNERGY		
7717	04/06/2013	POWER		2,659.90
		SHIRE OF COOROW		
7718	04/06/2013	FEES		1,863.84
		APRA		
7719	24/06/2013	FEES		65.71
		MINGENEW SHIRE COUNCIL		
7720	24/06/2013	Payroll deductions		610.00
		PALM ROADHOUSE		
7721	24/06/2013	CATERING		191.50
		Plum Personal Plan		
7722	24/06/2013	Superannuation contributions		329.40
		SYNERGY		
7723	24/06/2013	POWER		2,444.20
		TELSTRA		
7724	24/06/2013	TELSTRA		1,417.67

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	323,531.63
T	TRUST- NATIONAL AUST BANK	15,939.00
TOTAL		339,470.63

NATIONAL BUSINESS MASTERCARD

01 June to 30th June 2013

CEO - MIKE SULLY

Gift voucher for Senior of the Year	\$	50.00
Gift voucher for Senior of the Year	\$	50.00
Registration for Midwest Economic Summit 2013	\$	660.00
Bank Fees	\$	9.00
	\$	769.00

Work's Manager - Warren Borrett

Entrance set for Triplex	\$	23.95
Bank Fees	\$	9.00
	\$	32.95

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	468.85
Diesel	\$	68.20
Rego for 1ECT827	\$	38.40
Bank Fees	\$	9.00
	\$	584.45

Total Direct Debit Payment made on 30th June **\$ 1,386.40**

POLICE LICENSING

Direct Debits from Muni Account

01 June to 30th June 2013

Monday, 3 June 2013	\$	7,304.00
Wednesday, 5 June 2013	\$	898.75
Thursday, 6 June 2013	\$	960.30
Friday, 7 June 2013	\$	6,366.70
Monday, 10 June 2013	\$	19.60
Tuesday, 11 June 2013	\$	501.75
Wednesday, 12 June 2013	\$	1,527.20
Thursday, 13 June 2013	\$	577.80
Friday, 14 June 2013	\$	1,013.75
Monday, 17 June 2013	\$	834.80
Tuesday, 18 June 2013	\$	67.80
Wednesday, 19 June 2013	\$	3,700.50
Thursday, 20 June 2013	\$	837.80

Friday, 21 June 2013	\$ 584.60
Monday, 24 June 2013	\$ 2,132.05
Tuesday, 25 June 2013	\$ 556.00
Wednesday, 26 June 2013	\$ 5,438.30
Thursday, 27 June 2013	\$ 2,252.75
Friday, 28 June 2013	\$ 202.00

\$ 35,776.45

BANK FEES

**Direct debits from Muni Account
01 June to 30th June 2013**

Total direct debited from Municipal Account **\$ 239.16**

PAYROLL

**Direct Payments from Muni Account
01 June to 30th June 2013**

Wednesday, 5th June 2013	\$ 40,325.17
Wednesday, 19th June 2013	\$ 40,681.15
	\$ 81,006.32

9.6.3 WRITE OFF OF MINOR OUTSTANDING RATE AMOUNTS

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 17th July 2013
Author: Julie Borrett – Finance Officer

SUMMARY

In order to roll over the rates ledger for the last financial year the write off file had to be processed. Council is requested to retrospectively approve the write off of certain minor rate interest amounts and small under payments of rates.

ATTACHMENT

Confidential Attachment – Detailed listing of Assessments with minor outstanding amounts.

BACKGROUND

Periodic maintenance of the Rating System identifies small and/or minor underpayments. The majority of these are small overdue interest amounts that can occur if a payment is processed a day or two after the due date.

An example would be if a ratepayer pays online on the due date and due to banking practices the payment doesn't show in Council's bank account for a day or two, the receipting process will produce an unpaid small amount of interest. Alternatively, the Ratepayer may inadvertently process the wrong amount in their rate payment which results in a small amount of unpaid rates.

COMMENT

All of the requested write offs are for assessments where the ratepayer has intended to pay the amount outstanding.

The following are the requested write offs:

No	Amount	Type		No	Amount	Type
A206	\$ 0.48	Interest		A69	\$ 0.19	Interest
A228	\$ 1.75	Interest		A756	\$ 2.75	Interest
A330	\$ 1.76	Interest		A757	\$ 2.70	Interest
A331	\$ 0.74	Interest		A773	\$ 0.01	Rates
A339	\$ 0.03	Rates		A775	\$ 3.27	Interest
A354	\$ 0.01	Rates		A805	\$ 2.17	Interest
A368	\$ 0.94	Rates		A815	\$ 0.20	Interest
	\$ 0.63	Interest		A845	\$ 0.01	Rates
A446	\$ 0.15	Interest		A866	\$ 0.20	Interest
A49	\$ 1.06	Interest		A876	\$ 1.27	Interest
A655	\$ 1.83	Rates			\$ 12.77	
	\$ 9.38					
Total	\$ 22.15					

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.12 (1) (c) allows for the write off of any debt.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

With the acceptance of this recommendation, an amount of \$19.32 in overdue rates interest earnings and \$2.83 in rates has been written off.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

121109 OFFICER RECOMMENDATION – ITEM 9.6.3

That Council retrospectively approves the write off of the debtor amounts listed in the body of this item.

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

11.2 STAFF

12.0 CONFIDENTIAL ITEMS

13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 21 August 2013.

14.0 CLOSURE