



AGENDA FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
WEDNESDAY  
18<sup>TH</sup> JULY 2012



**SHIRE OF MINGENEW**  
**ORDINARY COUNCIL MEETING NOTICE PAPER**  
**18<sup>TH</sup> JULY 2012**

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 18<sup>th</sup> July 2012, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.00pm.

**Mike Sully**  
**Chief Executive Officer**  
18<sup>th</sup> July 2012

## **MINGENEW SHIRE COUNCIL**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Mingenew Shire Council for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Mingenew Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Mingenew Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Mingenew Shire Council. The Mingenew Shire Council warns that anyone who has an application lodged with the Mingenew Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Mingenew Shire Council in respect of the application.

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**CHIEF EXECUTIVE OFFICER**

18<sup>th</sup> July 2012

## **SHIRE OF MINGENEW**

**AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON  
18 JULY 2012 COMMENCING AT 4.00PM.**

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**
- 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**
- 5 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF PREVIOUS MEETINGS MINUTES**

**That the Minutes of the Ordinary Meeting of Council held Wednesday 20<sup>th</sup> June 2012 be confirmed as a true and accurate record of proceedings.**

**That the Minutes of the Special Meeting of Council held Wednesday 6<sup>th</sup> July 2012 be confirmed as a true and accurate record of proceedings.**

- 8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 9 OFFICERS REPORTS**
  - 9.1 HEALTH, BUILDING AND TOWN**  
NIL
  - 9.2 WORKS AND SERVICES**  
NIL
  - 9.3 EMERGENCY SERVICES**  
NIL

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 PROPOSED ORGANISATIONAL STRUCTURE

**Agenda Reference:** CEO 07/12-01  
**Name of Applicant:** Shire of Mingenew  
**File Reference:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 9<sup>th</sup> July 2012  
**Author:** Mike Sully

#### SUMMARY

A proposed organisation structure has been prepared for Council's consideration.

#### ATTACHMENT

Nil.

#### BACKGROUND

Erin Greaves, the Community Development Officer, (CDO) has resigned from the CDO position to take up a position at the Shire of Irwin. It is proposed that the CDO position not be advertised as vacant immediately and that existing staff members be given opportunities to carry out some of the duties of the CDO position to gain additional work experience. It is proposed to trial the arrangements between August 2012 and December 2012 and a review to be carried out in January 2013.

#### COMMENT

Megan Criddle, Customer Services Officer, has indicated that she would enjoy the challenge of undertaking some of the duties included in the Community Development Officer's position. It is also proposed that the current casual status Customer Services Officer, currently Joyce Sully, be employed for one day per week to allow Megan to undertake the CDO duties and to ensure that customers continue to receive a high quality service.

A draft Organisation Structure that takes advantage of the skills, abilities and knowledge of existing staff members has been prepared as indicated below.

#### CONSULTATION

Council

Administration staff

#### STATUTORY ENVIRONMENT

Local Government Act 1995

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Allowances will be made in the forthcoming budget for the savings to staffing costs resulting from the proposed Organisational Structure.

**STRATEGIC IMPLICATIONS**

The new staffing, as proposed, will help ensure Council continues to provide a high level of customer service.

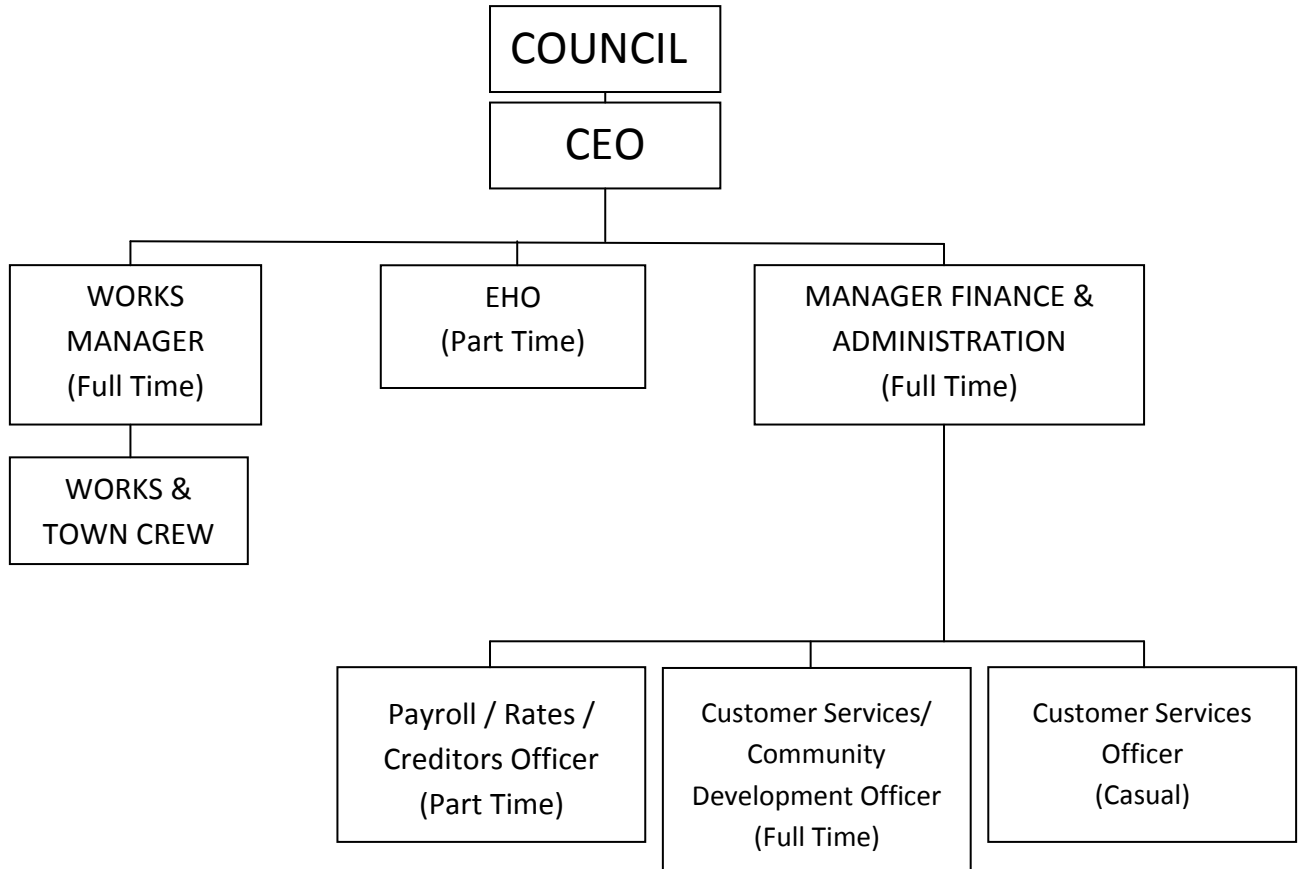
**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.4.1**

**That Council adopt the Organisational Structure as presented.**

SHIRE OF MINGENEW  
PROPOSED STAFF STRUCTURE  
FROM AUGUST 2012



**9.5 FINANCE**

**9.5.1 ACCOUNTS FOR PAYMENT – JULY, 2012**

**Agenda Reference:** AO 07/12 - 01  
**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**File Reference:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 18 July 2012  
**Author:** Julie Borrett

**Signature of Author:** \_\_\_\_\_

**SUMMARY**

Council to confirm the payment of creditors for the month of May in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

**ATTACHMENT**

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

**BACKGROUND**

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

**COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing, and that the amounts shown were due for payment.



**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

**POLICY IMPLICATIONS**

Payments have been made under delegation

**FINANCIAL IMPLICATIONS**

Funds available to meet expenditure

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.5.1**

**That Council confirm the accounts as presented for June 2012 from the Municipal Fund totalling \$465,498.78 represented by Electronic Funds Transfers of EFT6153 to EFT 6242, Cheque Nos 7549 – 7559**

Date: 12/07/2012  
 Time: 12:40:19PM

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 Shire of MINGENEW

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Statement of Payments for the month of JUNE 2012

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Shire of Mingenew - Payroll</b>		
EFT6153	06/06/2012	PAYROLL		27,513.48
		<b>Australian Services Union</b>		
EFT6154	06/06/2012	Payroll deductions		21.60
		<b>CHILD SUPPORT AGENCY</b>		
EFT6155	06/06/2012	Payroll deductions		186.02
		<b>HBF</b>		
EFT6156	06/06/2012	Payroll deductions		70.90
		<b>LGRCEU</b>		
EFT6157	06/06/2012	Payroll deductions		16.40
		<b>WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L</b>		
EFT6158	06/06/2012	Superannuation contributions		4,575.27
		<b>PRIME SUPER</b>		
EFT6159	06/06/2012	Superannuation contributions		326.32
		<b>FIVE STAR BUSINESS EQUIPMENT &amp; COMMUNICATIONS</b>		
EFT6160	11/06/2012	CHARGES		1,384.00
		<b>AUSTRALIA POST</b>		
EFT6161	11/06/2012	POSTAGE		49.50
		<b>ARROWSMITH COMPUTER COMPANY</b>		
EFT6162	11/06/2012	CHARGES		606.00
		<b>AGRIZZI FARM MACHINERY</b>		
EFT6163	11/06/2012	PARTS		185.00
		<b>BOC GASES</b>		
EFT6164	11/06/2012	CHARGES		170.15
		<b>BOYLANDS BAKERY</b>		
EFT6165	11/06/2012	CATERING		287.00
		<b>Courier Australia</b>		
EFT6166	11/06/2012	FREIGHT		45.45
		<b>COATES HIRE OPERATIONS PTY LTD</b>		
EFT6167	11/06/2012	CHARGES		220.00
		<b>CORPORATE EXPRESS</b>		
EFT6168	11/06/2012	STATIONERY		45.95
		<b>LANDGATE</b>		
EFT6169	11/06/2012	CHARGES		116.00
		<b>GH COUNTRY COURIER</b>		
EFT6170	11/06/2012	FREIGHT		22.17
		<b>VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD</b>		
EFT6171	11/06/2012	CHARGES		3,962.93
		<b>Great Northern Rural Services</b>		
EFT6172	11/06/2012	GOODS		124.80
		<b>JOHN HUGHES</b>		
EFT6173	11/06/2012	PLANT		27,279.45
		<b>CANINE CONTROL</b>		
EFT6174	11/06/2012	FEES		660.00
		<b>MINGENEW COMMUNITY RESOURCE CENTRE</b>		
EFT6175	11/06/2012	CHARGES		20.00
		<b>MIDWEST AERO MEDICAL AIR AMBULANCE P/L</b>		
EFT6176	11/06/2012	FEES		500.00
		<b>Midwest Regional Council (MUNI)</b>		

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 MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 18th JULY 2012  
 Statement of Payments for the month of JUNE 2012

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
		<b>Midwest Regional Council (MUNI)</b>		
EFT6177	11/06/2012	CHARGES		11,816.64
		<b>POOL &amp; SPA MART</b>		
EFT6178	11/06/2012	GOODS		134.80
		<b>PEMCO DIESEL PTY LTD</b>		
EFT6179	11/06/2012	REPAIRS		1,054.19
		<b>PIRTEK (GERALDTON) PTY LTD</b>		
EFT6180	11/06/2012	REPAIRS		860.65
		<b>LANDMARK</b>		
EFT6181	11/06/2012	GOODS		198.00
		<b>STATEWIDE BEARINGS</b>		
EFT6182	11/06/2012	GOODS		112.37
		<b>TRUCKLINE</b>		
EFT6183	11/06/2012	PARTS		238.04
		<b>TELSTRA CORPORATION LTD</b>		
EFT6184	11/06/2012	REPAIRS		2,011.40
		<b>THURKLE'S DOZING</b>		
EFT6185	11/06/2012	CHARGES		12,034.00
		<b>WA LOCAL GOVERNMENT ASSOCIATION</b>		
EFT6186	11/06/2012	TRAINING		495.00
		<b>WESTRAC PTY LTD</b>		
EFT6187	11/06/2012	SERVICE		920.00
		<b>WILSON MACHINERY</b>		
EFT6188	11/06/2012	PARTS		689.74
		<b>Cameron Watson</b>		
EFT6189	11/06/2012	PHONE		100.00
		<b>YAKKA PTY LTD</b>		
EFT6190	11/06/2012	UNIFORM		329.92
		<b>NAB BUSINESS VISA</b>		
EFT6191	18/06/2012	CREDIT CARD		1,333.58
		<b>UHY HAINES NORTON (WA) PTY LTD</b>		
EFT6192	18/06/2012	CHARGES		13,970.00
		<b>Courier Australia</b>		
EFT6193	18/06/2012	FREIGHT		40.79
		<b>DUN &amp; BRADSTREET (AUSTRALIA) PTY LTD</b>		
EFT6194	18/06/2012	CHARGES		3.08
		<b>FREDS MOWER REPAIRS</b>		
EFT6195	18/06/2012	PARTS		294.55
		<b>GREENFIELD TECHNICAL SERVICES</b>		
EFT6196	18/06/2012	CHARGES		3,981.67
		<b>IRWIN PLUMBING SERVICES</b>		
EFT6197	18/06/2012	REPAIRS		649.00
		<b>STATE LIBRARY OF WA</b>		
EFT6198	18/06/2012	CHARGES		245.29
		<b>RELIANCE PETROLEUM</b>		
EFT6199	18/06/2012	FUEL		4,234.52
		<b>MINGENEW IGA PLUS LIQUOR</b>		
EFT6200	18/06/2012	GROCERIES		506.34
		<b>STARICK TYRES</b>		
EFT6201	18/06/2012	TYRES		400.13
		<b>Midwest Regional Council (MUNI)</b>		
EFT6202	18/06/2012	FEES		13,200.00

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**Shire of MINGENEW**  
**Statement of Payments for the month of JUNE 2012**

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
		<b>PURCHER INTERNATIONAL</b>		
EFT6203	18/06/2012	PARTS		76.87
		<b>WESTRAC PTY LTD</b>		
EFT6204	18/06/2012	PARTS		3,085.41
		<b>Shire of Mingenew - Payroll</b>		
EFT6205	20/06/2012	PAYROLL		27,654.71
		<b>Australian Services Union</b>		
EFT6206	20/06/2012	Payroll deductions		21.60
		<b>CHILD SUPPORT AGENCY</b>		
EFT6207	20/06/2012	Payroll deductions		186.02
		<b>HBF</b>		
EFT6208	20/06/2012	Payroll deductions		70.90
		<b>LGRCEU</b>		
EFT6209	20/06/2012	Payroll deductions		16.40
		<b>WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L</b>		
EFT6210	20/06/2012	Superannuation contributions		4,631.37
		<b>PRIME SUPER</b>		
EFT6211	20/06/2012	Superannuation contributions		330.28
		<b>FIVE STAR BUSINESS EQUIPMENT &amp; COMMUNICATIONS</b>		
EFT6212	25/06/2012	GOODS		775.08
		<b>ARROWSMITH COMPUTER COMPANY</b>		
EFT6213	25/06/2012	GOODS		199.00
		<b>Courier Australia</b>		
EFT6214	25/06/2012	FREIGHT		74.98
		<b>Megan Criddle</b>		
EFT6215	25/06/2012	REIMBURSEMENT		86.85
		<b>LANDGATE</b>		
EFT6216	25/06/2012	CHARGES		9,400.00
		<b>DONGARA DRILLING &amp; ELECTRICAL</b>		
EFT6217	25/06/2012	CHARGES		8,820.90
		<b>GERALDTON AG SERVICES</b>		
EFT6218	25/06/2012	PARTS		6.45
		<b>JOHN HUGHES</b>		
EFT6219	25/06/2012	PLANT		12,801.60
		<b>CANINE CONTROL</b>		
EFT6220	25/06/2012	FEES		660.00
		<b>STATE LIBRARY OF WA</b>		
EFT6221	25/06/2012	CHARGES		16.50
		<b>RELIANCE PETROLEUM</b>		
EFT6222	25/06/2012	FUEL		13,964.28
		<b>MORAWA SHIRE</b>		
EFT6223	25/06/2012	CHARGES		225.00
		<b>PIRTEK (GERALDTON) PTY LTD</b>		
EFT6224	25/06/2012	PARTS		131.67
		<b>Shire Of Three Springs</b>		
EFT6225	25/06/2012	CHARGES		4,950.00
		<b>TURF TEC AUSTRALIA</b>		
EFT6226	25/06/2012	CHARGES		477.36
		<b>TIMBERTECH FLOORING</b>		
EFT6227	25/06/2012	CHARGES		649.00

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>WESTERN AUSTRALIAN TREASURY CORPORATION</b>		
EFT6228	25/06/2012	LOAN		7,261.76
		<b>WA LOCAL GOVERNMENT ASSOCIATION</b>		
EFT6229	25/06/2012	CHARGES		312.32
		<b>MINGENEW FABRICATORS</b>		
EFT6230	25/06/2012	REPAIRS		330.66
		<b>ARROWSMITH COMPUTER COMPANY</b>		
EFT6231	29/06/2012	GOODS		593.95
		<b>DONGARA DRILLING &amp; ELECTRICAL</b>		
EFT6232	29/06/2012	CHARGES		3,598.18
		<b>Great Northern Rural Services</b>		
EFT6233	29/06/2012	GOODS		546.88
		<b>IT VISION AUSTRALIA PTY LTD</b>		
EFT6234	29/06/2012	CHARGES		1,012.00
		<b>CANINE CONTROL</b>		
EFT6235	29/06/2012	FEEES		660.00
		<b>MICHAEL CAUNCE CARPENTRY</b>		
EFT6236	29/06/2012	CHARGES		7,700.00
		<b>PURCHER INTERNATIONAL</b>		
EFT6237	29/06/2012	BUS		144,229.80
		<b>PEMCO DIESEL PTY LTD</b>		
EFT6238	29/06/2012	CHARGES		6,490.12
		<b>PORT DENISON BUILDERS</b>		
EFT6239	29/06/2012	CHARGES		54,723.90
		<b>MICHAEL CHARLES SULLY</b>		
EFT6240	29/06/2012	REIMBURSEMENT		59.95
		<b>WESTRAC PTY LTD</b>		
EFT6241	29/06/2012	PARTS		48.51
		<b>YAKKA PTY LTD</b>		
EFT6242	29/06/2012	UNIFORM		55.32
		<b>BIGPOND</b>		
7549	11/06/2012	CHARGES		39.95
		<b>MINGENEW SHIRE COUNCIL</b>		
7550	11/06/2012	Payroll deductions		137.00
		<b>Plum Personal Plan</b>		
7551	11/06/2012	Superannuation contributions		159.91
		<b>SYNERGY</b>		
7552	11/06/2012	POWER		1,933.80
		<b>TELSTRA</b>		
7553	11/06/2012	TELSTRA		1,555.30
		<b>SYNERGY</b>		
7554	18/06/2012	POWER		2,039.95
		<b>Australasian Performing Rights Association</b>		
7555	25/06/2012	FEEES		64.24
		<b>MINGENEW SHIRE COUNCIL</b>		
7556	25/06/2012	Payroll deductions		137.00
		<b>Plum Personal Plan</b>		
7557	25/06/2012	Superannuation contributions		163.87
		<b>SYNERGY</b>		
7558	25/06/2012	POWER		4,021.10
		<b>TELSTRA</b>		
7559	25/06/2012	CHARGES		68.99

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Shire of MINGENEW  
MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 18th JULY 2012  
Statement of Payments for the month of JUNE 2012

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<b>Cheque /EFT</b>	<b>Name</b>	<b>INV</b>	
<b>No</b>	<b>Date</b>	<b>Invoice Description</b>	<b>Amount</b>
			<b>Amount</b>

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**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
M	MUNI - NATIONAL AUST BANK	<b>465,498.78</b>
<b>TOTAL</b>		<b>465,498.78</b>

# National Business Mastercard

01 June to 30 June 2012

## CEO - Mike Sully

Clearing Permit	\$	200.00
District plates for bus	\$	155.00
Vacuum	\$	597.00
Bank Charges	\$	9.00
	\$	<b>961.00</b>

## Manager, Works and Services - Warren Borrett

Retain plate MI108	\$	24.00
Plate change MI108	\$	24.00
Retain plate MI278	\$	24.00
Plate change MI278	\$	24.00
Retain plate MI283	\$	24.00
Plate change MI283	\$	24.00
Goods for triplex	\$	25.60
Bank Charges	\$	9.00
	\$	<b>178.60</b>

## Manager, Admin and Finance - Cameron Watson

Internet fees	\$	149.90
Parking fees	\$	13.12
Accommodation EOY training	\$	760.35
Title	\$	24.00
Title	\$	24.00
Internet hosting fees	\$	189.00
Bank Charges	\$	9.00
	\$	<b>1,169.37</b>
<b>Total Direct Debit Payment made on 30 June 2012</b>	\$	<b>2,308.97</b>

# Police Licensing

Direct Debits from Muni Account

1 June 2012 to 30 June 2012

Friday, 1 June 2012	\$	5,172.10
Tuesday, 5 June 2012	\$	347.30

Wednesday, 6 June 2012	\$	737.35
Thursday, 7 June 2012	\$	536.30
Friday, 8 June 2012	\$	690.75
Monday, 11 June 2012	\$	945.75
Tuesday, 12 June 2012	\$	254.70
Wednesday, 13 June 2012	\$	6,429.70
Thursday, 14 June 2012	\$	741.15
Friday, 15 June 2012	\$	179.00
Monday, 18 June 2012	\$	282.75
Tuesday, 19 June 2012	\$	4,598.35
Wednesday, 20 June 2012	\$	2,367.00
Thursday, 21 June 2012	\$	1,672.40
Friday, 22 June 2012	\$	404.40
Monday, 25 June 2012	\$	648.90
Tuesday, 26 June 2012	\$	1,438.10
Wednesday, 27 June 2012	\$	7,425.25
Thursday, 28 June 2012	\$	484.55
Friday, 29 June 2012	\$	897.15
	\$	<b>36,252.95</b>

## Bank Fees

### Direct Debits from Muni Account 1 June 2012 to 30 June 2012

Total direct debited from Municipal Account	\$	<b>140.95</b>
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## Payroll

### Direct Payments from Muni Account 1 June 2012 to 30 June 2012

Wednesday, 6 June 2012	\$	37,797.66
Wednesday, 20 June 2012	\$	38,699.57
	\$	<b>76,497.23</b>



## 9.5.2 ADOPTION OF 2012/13 ANNUAL BUDGET

**Agenda Reference:** MFA 07/12-01  
**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Nil  
**File Reference:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 13 July, 2012  
**Author:** Cameron Watson – Manager Finance & Administration

**Signature of Author:** \_\_\_\_\_

### SUMMARY

This report puts forward the 2012/2013 Statutory Budget for Councils endorsement and acceptance.

### ATTACHMENT

2012/13 Statutory Budget & Schedule of Fees & Charges.

### BACKGROUND

At a Special Council meeting held on 6<sup>th</sup> July 2012, Council reviewed the 2012/13 Draft Management Budget. Since this occurred some amendments have been made to the original document, these will be discussed at the meeting.

At the April ordinary Council meeting, it was decided to implement Differential Rating on all UV rated assessments. The outcome of this process has been included in the 2012/13 budget calculations

### COMMENT

The process to gain approval to differentially rate those assessments included in the UV category has been carried out and Ministerial approval has been granted.

It is a requirement of the process that an "Object and Reason" for the proposed differential rate be advertised and that any submissions received be presented to Council for consideration. This has been carried out with no submissions being received. Following this, a request to the Minister for Local Government was forwarded asking for approval to differentially rate mining tenements at a rate of 30 cents in the dollar. The Minister had some reservations concerning the size of the initial jump in rates for some of the affected tenements and as such, has only approved an initial rate in the dollar of 15 cents with an increase to 30 cents over the following two rate years.

## **CONSULTATION**

Councillors  
Mike Sully – Chief Executive Officer  
Warren Borrett – Works Manager  
Internal & External Staff

## **STATUTORY ENVIRONMENT**

Section 6.2 of the Local Government Act 1995  
Part 3 of the Local Government (Financial Management) Regs 1996

## **POLICY IMPLICATIONS**

The Annual Budget has an effect on the majority of Councils current policies.

## **FINANCIAL IMPLICATIONS**

The 2012/13 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

## **STRATEGIC IMPLICATIONS**

Councils Forward Capital Works Plan, Asset Management Plan, Plant Replacement Program and Strategic Community Plan have been utilised in setting this budget.

## VOTING REQUIREMENTS

Absolute Majority

### OFFICER RECOMMENDATION – ITEM 9.5.2

That Council adopts the Annual Budget for the financial year ending 30<sup>th</sup> June 2013 as presented, which includes:

1. The differential rates in the dollar and minimum rate, being;
 

GRV – Mingenew Town Site	10.7236 cents in the dollar
GRV – Yandanooka Town Site	10.7236 cents in the dollar
GRV – Ex Gratia	10.7236 cents in the dollar
UV – Rural	1.1697 cents in the dollar
UV – Mining	15.0000 cents in the dollar
2. The following Minimum Rate will be applied;
 

GRV – Mingenew Town Site	\$330.00
GRV – Yandanooka Town Site	\$330.00
GRV – Ex Gratia	\$330.00
UV – Rural	\$450.00
UV – Mining	\$750.00
3. The following due dates for payment of rates by installment;
  - i) Issue Date 27<sup>th</sup> August 2012
  - ii) Due date/first installment 2<sup>nd</sup> October 2012
  - iii) Second installment 3<sup>rd</sup> December 2012
  - iv) Third installment 3<sup>rd</sup> February 2013
  - v) Fourth installment 3<sup>rd</sup> April 2013
4. A charge of \$15.00 per installment, for payment of rates by installment to apply to the second, third and fourth installments;
5. An interest rate of 5.5% to be imposed on installments to apply to the second, third and fourth installments;
6. An interest rate of 11% to be imposed on all outstanding rates after the 2<sup>nd</sup> October 2012, or in the case of installment options, on all outstanding rate amounts after the due date for payment of the installment;
7. The Reserve fund budget as shown;
8. Refuse collection charges as shown; and
9. The Schedule of Fees and Charges.

## 9.6 COMMUNITY DEVELOPMENT

### 9.6.1 CSRFF – Mingenew Tennis Club

**Agenda Reference:** CDO 07/12 - 01  
**Location/Address:** Bride Street, Mingenew Recreation Centre  
**Name of Applicant:** Mingenew Tennis Club/ Shire of Mingenew  
**File Reference:** n/a  
**Disclosure of Interest:** Nil  
**Date:** 29<sup>th</sup> June 2012  
**Author:** Erin Greaves

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

The Mingenew Tennis Club is seeking support in 2012/13 for their application for funding under the CSRFF Small Grants Scheme for their Court Resurfacing Project. As part of the assessment process the Department of Sport and Recreation require the relevant Local Government to complete a Project Assessment Sheet and provide a ranking for all applications received.

#### ATTACHMENT

Nil

#### BACKGROUND

The Department of Sport and Recreation have available two grant rounds per year for their CSRFF Small Grants Scheme, awarding up to \$50,000 for projects involving the development of infrastructure for sports and recreation in WA. The program aims to increase participation in sport and recreation with the emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.

The maximum grant offered for standard grant applications is one third of the total estimated project cost (ex GST). The general rule is that the local government will fund a third and the sporting group pays the remaining third.

The Mingenew Netball Club was successful in gaining funds under the CSRFF Annual Grants scheme for their resurfacing project in 2010 and was successfully acquitted.

#### COMMENT

The Tennis Club propose to remove the existing turf from courts 5 & 6 and replace them with a new acrylic surface (with asphalt base). Included will also be the removal and replacement of the existing fencing. Both the fence and court surface is currently in poor condition – the court being unplayable. The total project cost is approximately \$126,000 inc GST.

The Tennis Club has raised their proposal with the Sports Advisory Committee and was identified in the 10 Year Sport and Recreation Strategic Plan collated with the assistance from this group. The Tennis Club has been gathering information in preparation for this application for more than 12 months and brought their proposal to the SAC meeting in April 2012 and a formal recommendation to Council was moved;

**That the Tennis Club proposal be endorsed to proceed to Council as presented.**

**MOVED: Rob McTaggart**

**SECONED: Hans Samuel**

Council considered the funding request at their Draft Budget meeting on the 6<sup>th</sup> July however the project has not been included at this point. However, should Council reconsider at any stage this financial year or the Tennis Club comes by some other funding, this approval can be used for either Small Grants round (September or February) in the 2012/13 financial year.

There is also a requirement for the Local Government to rank and comment on each grant application received before submitting to the Department of Sport and Recreation (Chief Executive Officer to complete). As there is only one applicant, Council should rank the application as a number 1 priority.

#### **CONSULTATION**

Murray Thomas - Mingenew Tennis Club

Mike Sully, CEO & Warren Borrett, Works Manager

Richard Malacari – Department of Sport and Recreation

Mingenew Sports Advisory Committee

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Council has previously assisted sporting clubs with projects under the CSRFF scheme.

#### **FINANCIAL IMPLICATIONS**

Council has not allocated funds for the Tennis Club's project in the 2012/13 Budget however should circumstances change the Club is requesting a \$45,000 contribution from Council which includes in-kind work.

#### **STRATEGIC IMPLICATIONS**

The resurfacing of courts 5 and 6 were identified as a need in the Shire of Mingenew's 10 Year Sport and Recreation Strategic Plan and will thereby meet the goal of having this upgrade completed before 2015.

## **VOTING REQUIREMENTS**

Simple Majority

### **STAFF RECOMMENDATION – ITEM 9.6.1**

**That Council indorse the Tennis Club in their application to the Department of Sport and Recreation to gain funding for their Court Resurfacing Project and provide a ranking of 1 for the project as part of the assessment process.**

- 10 ELECTED MEMBERS/ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
  - 11.1 ELECTED MEMBERS**
  - 11.2 STAFF**
- 12 CONFIDENTIAL ITEMS**
- 13 COUNCILLOR REPORTS**
- 14 TIME AND DATE OF NEXT MEETING**

<p><b>That the next Ordinary Council Meeting be held on Wednesday the 15<sup>th</sup> August 2012.</b></p>
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- 15 CLOSURE**