



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
21ST DECEMBER 2011



TABLE OF CONTENTS

PAGE NO.	AGENDA	ITEM	MINUTE NO.
5	7.0	Confirmation of Minutes from Previous Ordinary Council Meeting	111201
5	7.0	Confirmation of Minutes from Previous Special Council Meeting	111202
7	9.1.1	Carport Reduced Setback	111203
10	9.3.1	Royalties for Regions Funding – 2012/13 Regional Component	111204
12	9.3.2	Proposed Lease for NBN Wireless Broadband Tower – Lot M444 Victoria Rd	111205
14	9.3.3	Delegations Register	111206
16	9.3.4	Draft Strategic Community Plan	111207
20	9.5.1	The Exploring Wildflower Country Midlands Route – Product Development Plan	111208
22	9.6.1	Financial Statements for Month Ending 30 November 2011	111209
24	9.6.2	Accounts for Payment – November 2011	111210
25	11.0	Item 11.2.1 – Donation – Dongara Junior Cricket Club be introduced as new business of an urgent nature.	111211
27	11.2.1	Donation – Dongara Junior Cricket Club	111212
28	13.0	Councillor Reports	
30	14.0	Time and Date of Next Meeting	
30	15.0	Closure	

SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 21ST DECEMBER 2011

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 2:03pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
HM Newton	Councillor	Town Ward
AT Sobey	Councillor	Town Ward

STAFF

E Greaves	Community Development Officer
CL Watson	Acting Chief Executive Officer

2.2 APOLOGIES

WL Borrett	Work's Manager
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2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

2:04PM Mark Gell and Greg Payne from Karara Mining Ltd

Mark Gell began by thanking Council for their ongoing support and provided an update on the progress of the ore stockpiling and trucking project.

Trucking of ore ceased on the 7th November 2011 however approvals from Brookfield have not yet been given to proceed with train haulage of the ore. The licence is expected to be processed by the end of December 2011 with train haulage beginning about 3rd January 2012. Currently ore is being trained from Tilly siding.

Trucking of ore will resume to Geraldton over January 2012 but will not exceed original total trucking movement projections in Mingenew as agreed in stockpile project plan. The shed in Geraldton port will be open to receive ore.

Main Roads are aware of the intent to resume trucking and Tim Glenister was meant to have contacted all shires affected but has not to-date. The Department of transport has approved and Karara's Commercial Goods permit is still valid.

The Karara rail line is expected to be complete and open in March 2012 after delays caused by water in salt lakes. Once this is open there will be no need to use Mingenew siding or to continue trucking.

After an enquiry from Cr PJ Gledhill, Mark Gell advised that 35,000 tonnes total will be stocked at Mingenew.

Cr PJ Ward enquired as to Karara's alternative plans should there be further delays. Mark Gell indicated that carting to Tilly siding would continue.

Mark Gell also provided an update on the main magnetite project which is expected to be at full capacity by December 2012, with the first concentrate in mid 2012.

Greg Payne advised that power to Karara is expected to be available within the first quarter of 2012. The pipeline is complete and a 5 day pump test will be undertaken early in the new year then not needed until mid 2012. Bores continue to be monitored and there are 5 more bores needed within road reserves which Council should expect to hear more on in 2012. All gravel road restoration has been completed – Cr MA Bagley advised feedback about works has been very positive. Bitumen roads still to receive attention and Greg Payne advised he would follow up with DM Civil immediately and provide Council with update.

Greg Payne also advised that after consultation with former Chief Executive Officer – Ian Fitzgerald and Redlink, Karara are concerned with meeting budget for housing project. It was asked that Council consider other land options to reduce costs by at least \$10,000 per house as best house package has been negotiated. Council agreed to discuss at later point in meeting.

Cr PJ Ward enquired as to access of funds for sponsorship for community from Karara – Greg advised that criteria that meets policy needs to be met as they receive hundreds of enquiries from communities and are unable to fund everything.

Cr MA Bagley thanked both Mark Gell and Greg Payne for their attendance and regular communication, and gave best wishes for the Xmas / New Year break on behalf of Council.

2:26pm Mark Gell and Greg Payne exited the meeting.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

**111201 MOVED: Cr GJ Cosgrove
SECONDED: Cr HM Newton**

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 16th November 2011 be confirmed as a true and accurate record of proceedings.

**CARRIED
Voting 7/0**

**111202 MOVED: Cr PJ Gledhill
SECONDED: Cr PJ Ward**

That the Minutes of the Special Meeting of Council held on Wednesday, 30th November 2011 be confirmed as a true and accurate record of proceedings.

**CARRIED
Voting 7/0**

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICERS REPORTS

9.1 HEALTH, BUILDING AND TOWN

9.1.1 CARPORT REDUCED SETBACK

Agenda Reference:	EHO
Location/Address:	30 Irwin Street Mingenew
Name of Applicant:	Ms K Starick
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	07.12.2011
Author:	Trevor Brandy, EHO

SUMMARY

Council is in receipt of an application to build a carport on the corner of Irwin and Shenton Street, Mingenew. The purpose of the application is to house their school bus.

ATTACHMENT

Nil

BACKGROUND

The residential planning Codes require that the minimum set back for a 12.5 residential corner lot shall be 50% of the front set back, which is 3.75 meters. The Starick's are requesting a setback of 2.850m from the Irwin Street entrance, 900mm short of the required 3.75m under the Residential Planning Codes.

COMMENT

An inspection of the site indicated there should be no adverse affect on traffic either entering or exiting from the lot

CONSULTATION

On site meeting with proponent

STATUTORY ENVIRONMENT

Residential Planning Codes

Shire of Mingenew Town Planning Scheme No3

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS

Building Fees are applicable.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.1

That Ms K Starick be granted approval to build an open sided carport to within 2.850 to the minor boundary on Irwin Street.

That in no time in the future the carport is to be enclosed.

111203 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr MP Pearce

SECONDED: Cr HM Newton

That Item 9.1.1 as presented lay on the table.

CARRIED

Voting 7/0

NOTE: Council requested to view plans and consult with the Environmental Health Officer – Trevor Brandy before considering approval.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 ROYALTIES FOR REGIONS FUNDING – 2012/13 REGIONAL COMPONENT

Agenda Reference:	MFI 12/11- 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Nil
File Reference:	
Disclosure of Interest:	Nil
Date:	05 December, 2011
Author:	Cameron Watson – Manager Finance & Administration

SUMMARY

The Shire of Morawa requests that the 2012/13 regional component of the Royalties for Regions program be allocated to a solar power generation project supplying the towns of Morawa and Perenjori.

ATTACHMENT

Nil

BACKGROUND

The Royalties For Regions – Country Local Government Fund (CLGF) funding includes a percentage (currently 50%) of Councils allocations that are to be expended on regional projects. At a meeting of the Chief Executive Officers from the area in early 2011, it was decided that the Morawa/Perenjori solar power project was a suitable project for the regional component of the CLGF in 2012/13.

Subsequent discussions between the various CEO's has revealed that of the \$1,333,111 available for CLGF regional funding in 2012/13, \$1,000,000 is needed for the solar project which enables the remaining \$333,111 to be allocated to other projects. It has been put forward that these funds should be allocated to the Exploring Wildflower Country – Midlands Route Project

COMMENT

Councils current Forward Capital Works Plan (FCWP) has the 2012/13 regional component of the CLGF allocated to the construction of a water park in the Mingenew town site. The FCWP has other major works expected to be carried out in 2012/13 in the form of the \$1.5

million construction of aged accommodation, this amount includes Councils non-regional CLGF component.

There are several options available to fund the water park construction if it is resolved to allocate the 2012/13 regional CLGF component to the Morawa/Perenjori solar power project and the Exploring Wildflower Country – Midlands Route Project. The one with the least cost to Council would be to reallocate the water park construction expenditure from the 2012/13 financial year to the 2013/14 financial year as the FCWP does not include an allocation for the regional component in this period.

Alternatively, if Council still wished to construct a water park in the 2012/13 financial year, it could decide to utilise the non-regional CLGF portion of \$283,000 currently allocated to the construction of aged accommodation to construct the water park and source either increased loan funding or greater grant funding from other sources to complete the aged accommodation. If a higher level of loan funding is sort to complete the aged accommodation then any increase in repayments could be offset by increasing the duration of the loan.

CONSULTATION

Ian Fitzgerald – Chief Executive Officer, Shire of Mingenew

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council

- 1. Agrees to support the allocation of the Shire of Mingenew Regional Funding under the Country Local Government Fund for 2012/2013 towards the solar power generation project in the Shire of Morawa and the Exploring Wildflower Country – Midlands Route Project managed by the Shire of Three Springs; and**
- 2. Amends the Forward Capital Works Plan to indicate a higher Council contribution towards the construction of aged accommodation by \$283,000 and the allocation of CLGF funding of \$283,000 towards the construction of a water park in 2012/13.**

111204 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That Council agrees to support the allocation of the Shire of Mingenew Regional Funding under the Country Local Government Fund for 2012/2013 towards the solar power generation project in the Shire of Morawa and the Exploring Wildflower Country – Midlands Route Project managed by the Shire of Three Springs.

CARRIED
Voting 7/0

NOTE: Point 2 of the Officer Recommendation was not required at this time and will be considered for the 2012/13 Budget.

9.3.2 PROPOSED LEASE FOR NBN WIRELESS BROADBAND TOWER – LOT M444 VICTORIA RD

Agenda Reference:	MFI 12/11- 02
Location/Address:	Shire of Mingenew
Name of Applicant:	Daly International
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	15 December, 2011
Author:	Cameron Watson – Acting Chief Executive Officer

SUMMARY

Daly International, acting on behalf of Ericsson Australia and NBN Co. has requested Councils support for the lease of Lot M444 Victoria Road Mingenew for the purpose of constructing a communications tower.

ATTACHMENT

Correspondence from Daly International listing Heads of Terms for possible lease

Image indicating proposed communications tower location.

BACKGROUND

The title to Lot M444 Victoria Road was bequeathed to the Shire of Mingenew in 1959 by Mrs E Temple Russell with the proviso that the land be used for “the betterment of the children of Mingenew”; the land was subsequently vested by Council to the Mingenew P&C. The P&C has used the land for fund raising through cropping.

Daly International on behalf of Ericsson Australia and NBN Co. Limited have requested Councils (as the title holder) agreement in principal to the lease of a portion, no more that 10m x 10m, of Lot M444 Victoria Street for the purpose of installing wireless infrastructure components of the National Broadband Network. This request is not to enter into a lease but to agree to the Heads of Terms for a possible lease.

The President of the Mingenew P&C has been contacted on this matter and has been requested to provide feedback on this proposed lease but as of this date none has been supplied.

COMMENT

As a secondary matter, enquiries have been made as to whether this infrastructure would be capable of providing enhanced mobile telecommunications to the Mingenew town site and surrounds. The response received was that the electronic transmission equipment was solely for the purposes of broadband data communication and not telephony. However the tower itself is suitable for the installation of mobile telephone equipment and that the very fact that this infrastructure will already be in place may entice a mobile phone carrier to install their own equipment or alternatively make it significantly cheaper if Council was to organise the installation.

CONSULTATION

Sally Brindal – President Mingenew P&C

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

111205 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.2
MOVED: Cr AT Sobey
SECONDED: Cr PJ Ward

That Council accepts the Heads of Terms Agreement for the lease of portion lot M444 to NBN Co. with the proviso that any subsequent lease entered into also be agreed to by the Mingenew P&C.

CARRIED
Voting 7/0

9.3.3 DELEGATIONS REGISTER

Agenda Reference: CEO 12/11-01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 7th December 2011
Author: Ian Fitzgerald

SUMMARY

A revised Delegations Register 2011/12 is presented for adoption by Council which includes the delegating of authority for Mr Peter Gledhill to undertake honorary ranger duties in absence of the currently appointed Ranger.

ATTACHMENT

A copy of the revised 2011/12 Delegations Register is attached to this item.

BACKGROUND

Council recently adopted the Delegations Register at the November 2011 Ordinary meeting however this appointment was overlooked.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 – section 5.46(2)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

111206 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.3

MOVED: Cr GJ Cosgrove

SECONDED: Cr PJ Ward

That Council adopts the amended 2011/12 Delegations Register as presented.

CARRIED
ABSOLUTE MAJORITY Voting 7/0

9.3.4 DRAFT STRATEGIC COMMUNITY PLAN

Agenda Reference:	MFI 12/11- 03
Location/Address:	Shire of Mingenew
Name of Applicant:	Nil
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	15 December, 2011
Author:	Cameron Watson – Acting Chief Executive Officer

SUMMARY

Councils Draft Strategic Community Plan has been completed by the consultants and is presented for Councils review.

ATTACHMENT

Draft Shire of Mingenew – Strategic Community Plan.

BACKGROUND

The Local Government (Administration) Regulations 1996 were amended in August of 2011 with the inclusion of regulation 19C – Planning for the Future: Strategic Community Plans. This regulation requires Councils to produce and maintain a Community Strategic Plan covering a period of not less than ten (10) years. The Strategic Community Plan is to set out the vision, aspirations and objectives of the community.

Consultants were appointed and have completed the production of the draft Strategic Community Plan in consultation with Council and the electors and ratepayers of the district.

COMMENT

Regulation 19C includes sub regulation 9 that requires Council to ensure that the electors and ratepayers of the district are consulted during the development of the Strategic Community Plan; this sub regulation does not stipulate the level or duration of consultation required.

As Council called for submissions from the electors and ratepayers of the district prior to the development of the Strategic Community Plan and received a relatively small number of replies, the appointed consultants who developed the plan have suggested that a second round of community consultation on the draft Strategic Community Plan be undertaken to ensure the community's needs and desires are adequately understood and included.

CONSULTATION

Russell Barnes – UHY Haines Norton

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.56

Local Government (Administration) Regulations, regulation 19C.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Minor outlay on further local advertising and letter drops will be required.

STRATEGIC IMPLICATIONS

Will form part of Councils long term strategies in conjunction with the Corporate Business Plan and Asset Management Plan

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.4

That Council accepts the draft Strategic Community Plan and advertises its availability for further community comment with any responses being considered at the February 2012 meeting of Council.

111207 COUNCIL RESOLUTION – ITEM 9.3.4

MOVED: Cr HM Newton

SECONDED: Cr MP Pearce

That Council accepts the draft Strategic Community Plan and advertises its availability for further community comment with any responses being considered at the March 2012 meeting of Council.

CARRIED
Voting 7/0

NOTE: To allow sufficient time for responses – consideration to occur at March 2012 Ordinary Council meeting.

9.5 COMMUNITY DEVELOPMENT

9.5.1 THE EXPLORING WILDFLOWER COUNTRY MIDLANDS ROUTE-PRODUCT DEVELOPMENT PLAN

Agenda Reference:	CDO 12/11-01
Location/Address:	N/A
Name of Applicant:	Shire of Three Springs
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	6 th December 2011
Author:	Erin Greaves, CDO

SUMMARY

The Draft 'Exploring Wildflower Country Midlands Route Product Development Plan' is presented to Council for endorsement.

ATTACHMENT

The Exploring Wildflower Country Midlands Route Development Plan November 2011 as prepared by Kulbardi Hill Consulting and Transplan Pty Ltd Planning and Design – separate.

BACKGROUND

In June 2009 the original "Exploring Wildflower Country" Planning Study as commissioned jointly by the Shires of Dalwallinu, Perenjori, Morawa, Mullewa and the then City of Geraldton-Greenough, was finalised. The goal of the study was to create a "drive trail" linking Dalwallinu to Geraldton via the Mullewa-Wubin Road. The intention was to encourage more travellers to use this route on their way north or south, or as a destination-specific holiday attraction. The project has commenced.

The sites nominated in that Report all fell close to the main through route: the Great Northern Highway – Mullewa Wubin Road – Geraldton Mt Magnet Road link. The project was listed as "Stage 1" and is being promoted as: "*Exploring Wildflower Country – The Wildflower Way*". The Report envisaged that other routes such as the Midlands Road or Brand Highway could be similarly developed and promoted, in order to expand the whole Exploring Wildflower Country concept – and it was this prospect that led directly to the work outlined in this Report.

In October 2011 Jessie Brampton and Mike Maher consultants involved in the project provided a briefing/presentation in Three Springs on the "Exploring Wildflower Country Project" as it impacts on the Midlands Road. Representatives of the six Shires attended the briefing together with the Shire of Morawa.

In November 2011 again in Three Springs the draft report was presented to representatives of the six Shires by Jessie Brampton.

COMMENT

As highlighted in the Executive Summary of the report the “Exploring Wildflower Country – Midlands Route” project proposes:

- Developing a further 23 interpretive sites broadly spread either side of the Midlands Road.
- Use of the same uniquely designed and visually appealing “site markers” that are being installed on the Wildflower Way – this will brand the experience and tie it into the Wildflower Country connection;
- A continuation of the Wildflower Way’s potent interpretive program, focusing strongly on creative visual images (rusty steel sculptures), with traditional text-based signage forming a “supporting act” only;
- An expansion of the application of the concepts being proposed in the ArtBelt Planning Study to the whole of Wildflower Country;
- Expanded / ongoing promotion of the outcomes of the “Exploring Wildflower Country” concept (both routes) via updating and recapitalising the Marketing Plan prepared for the Wildflower Way.

The project proposes interpretive sites in each of the 6 local authorities involved. Whilst significant work has already gone into identifying these sites, changes to the locations and the site design or layout could occur as the project is developed.

This exciting regional project in partnership with the Shires of Moora, Coorow, Carnamah & Mingenew and the City of Greater Geraldton has the capacity to provide for significant regional capacity building. The reports states that *“In the end, it must be recognised that this project has the capacity to be the foundation of a significant region changing process. As such, it comes at a cost. Pruning can be undertaken, but that too will have a cost. In this case, it is highly likely that boldness will be rewarded.”*

CONSULTATION

Two briefings have been provided by the consultants together with site visits and ongoing discussion with each of the CEO’s involved in the project. Gavin Treasure CEO Shire of Morawa and Tom Hartman former CEO Shire of Mullewa have also been involved in the briefing sessions given their involvement in initiating this project and stage one development.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Exploring Wildflower Country Midlands Route Product Development Plan has been funded as part of stage one with funding received by the original four local authorities.

The Project budget as listed in the report for the Midlands Route is as follows.

Item Total cost	
Major & minor site markers, and advance warning markers	123,800
Steel and galvanised cut-out interpretive sculptures	84,480
First-person interpretive signs for steel sculptures	23,520
Research, write, design and supply interpretive & map panels	89,380
Fabricate and supply steel cut-out support pedestals for map & interp panels	33,590
Directional signs, fingerboards and warning signs	50,410
Installation and construction works outlined in Section 6	110,960
Major infrastructure items (tables, seats, shade shelters etc)	22,460
Site finalisation and Project Management of purchasing & installation process	34,800
Write, design & supply 20,000 copies of updated brochure/map	11,230
Update marketing plan to accommodate this project	5,000
Marketing budget for expenditure as per plan above	51,500
SUB-TOTAL (not inc GST) \$641,130	\$641,130
Contingency allowance for cost increases - Report to Implementation (5%)	\$32,060
TOTAL PROJECT BUDGET (not inc GST)	\$673,190
	-
TOTAL INC GST (\$66,055)	\$740,509

It is proposed that the project be funded by grants which may include the Royalties for Regions Country Local Government Fund and the Midwest Development Commission. Other funding opportunities are listed in the development plan.

Quotes from suitability qualified consultants are currently being obtained to assist in the preparation of grant applications and any business case that would need to be prepared. It is envisaged that this total cost would not exceed \$10,000. This cost (\$1,666) could be funded from Account 139120 – Area Promotion (\$14,500)

STRATEGIC IMPLICATIONS

The proposed project and the interpretive sites along the Midlands Route will have a significant impact on tourism and the economic benefits that can be derived from the increase in visitation to each of the local Authorities along the route.

VOTING REQUIREMENTS

Simple Majority

111208 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.5.1

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That Council

- 1. Endorse the Exploring Wildflower Country Midlands Route Product Development Plan**
- 2. Approve working in partnership with the Shires of Moora, Coorow, Carnamah, Three Springs and the City of Greater Geraldton with the Shire of Three Springs administering the project**
- 3. Approve that a suitability qualified consultant be engaged to assist with development of grant applications and business plans to fund the project with Council to contribute a maximum limit of \$3,000 towards their share of these costs.**
- 4. Request that staff present details of identified funding opportunities, proposed projects timelines and an update on the project to the February Ordinary Meeting of Council.**

CARRIED

Voting 7/0

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 30 NOVEMBER, 2011

Agenda Reference:	ACEO 12/11- 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	
Disclosure of Interest:	Nil
Date:	14 December, 2011
Author:	Cameron Watson – Acting Chief Executive Officer

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30 November, 2011 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30 November, 2011

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 30 November, 2011 is \$1,246,732

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$149,400.17
Business Cash Maximiser (Municipal Funds)	\$818,701.22
Trust Account	\$71,836.80
Reserve Maximiser Account	\$433,171.44

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$91,392 remains outstanding as at 30 November, 2011 with \$38,007 outstanding for 30 days, nil outstanding for 60 days and \$9,944 outstanding of 90 days or more.

It should be noted that Rates Outstanding as at end of November, 2011 was \$150,661.38 current year and \$11,272.69 arrears, totaling \$161,934.07.

The total domestic and commercial refuse charges outstanding are \$3,604.18 as at 30 November, 2011.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2011 / 2012 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

111209 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.1

MOVED: Cr PJ Ward

SECONDED: Cr HM Newton

That Council adopts the Monthly Statement of Financial Activity for the month ending the 30 November, 2011.

CARRIED
Voting 7/0

9.6.2 ACCOUNTS FOR PAYMENT – NOVEMBER 2011

Agenda Reference: AO 11/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: N/A
Disclosure of Interest: Nil
Date: 21st December 2011
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of November in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

111210 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.2

MOVED: Cr PJ Ward

SECONDED: Cr PJ Gledhill

That Council confirm the accounts as presented for November 2011 from the Municipal Fund totalling \$385,935.73 represented by Electronic Funds Transfers of EFT5607 to EFT5692, Cheque Nos 7461 – 7471 and Trust Cheque No 390.

CARRIED

Voting 7/0

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

111211 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 11.2.1

MOVED: Cr HM Newton

SECONDED: Cr PJ Gledhill

That Item 11.2.1 – Donation – Dongara Junior Cricket Club be introduced as new business of an urgent nature.

CARRIED

Voting 7/0

11.2.1 Donation – Dongara Junior Cricket Club

Agenda Reference: MFI 12/11- 01
Location/Address: Shire of Mingenew
Name of Applicant: Nil
File Reference:
Disclosure of Interest: Nil
Date: 21 December, 2011
Author: Cameron Watson – Acting Chief Executive Officer

SUMMARY

The Dongara Junior Cricket Club has requested Council donate an amount towards the costs of their club attending the junior Countryweek Cricket Competition.

ATTACHMENT

Correspondence from Yvonne Jenkins requesting a donation towards costs of attending competition.

BACKGROUND

The Dongara Junior Cricket Club has been granted the opportunity to participate in the Junior Countryweek Cricket Competition in Perth from the 3rd – 6th January 2012. This opportunity has been granted at the last minute which has severely limited the clubs ability to self-fundraise.

COMMENT

The Dongara Junior Cricket Club is made up of players from Dongara, Mingenew, Morawa, Perenjori and Walkaway with two (2) kids from Mingenew expected to attend the Countryweek competition.

Yvonne Jenkins, the Dongara Junior Cricket Club Secretary, has indicated that the costs associated with each child attending are in the vicinity of \$490.00. Player fees, uniforms and accommodation cost are indicated at \$310.00 per child with food and travel making up the difference. Council's donations budget still has \$1,438.18 remaining of its initial \$2,100.00 and with this in mind Council may consider paying the player fees, uniform and accommodation costs for each child attending from Mingenew or a lesser amount as it sees fit

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy 3004.1 – Donations and Grants – Local Nature

FINANCIAL IMPLICATIONS

Any donation made should be less than the remaining budgetary amount of \$1,438.18.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 11.2.1

That Council donates \$_____ to the Dongara Junior Cricket Club to assist with the cost of attending the Junior Countryweek Cricket Competition in Perth in January 2012.

111212 COUNCIL RESOLUTION – ITEM 11.2.1

MOVED: Cr GJ Cosgrove

SECONDED: Cr HM Newton

That Council does not make a monetary donation to the Dongara Junior Cricket Club to assist with the cost of attending the Junior Countryweek Cricket Competition in Perth in January 2012.

CARRIED
Voting 7/0

NOTE: Staff to contact the Dongara Junior Cricket Club to advise that Council are happy to provide support in-kind as needed and offer suggestions of where and how to obtain funding.

3:07pm Meeting adjourned for Afternoon Tea.

3:27pm Meeting reopened.

12.0 CONFIDENTIAL ITEMS

Nil

13.0 COUNCILLOR REPORTS

Council reviewed the available vacant land blocks for sale and Council owned blocks within townsite for consideration as site for Karara Housing Project houses. Three sites identified as most appropriate were;

- Lot 66 Shenton St (next door to current CEO residence)
- Lot 6 William St (next door to current Silver Chain house)
- Lots for sale in Shenton St in new development.

It was identified that Lot 66 Shenton St encompasses CEO residence and adjacent vacant blocks and therefore will require sub-dividing – staff to do preliminary investigations and quoting.

Council to consider purchase of land at midyear budget review – Feb 2012.

Cr MA Bagley to discuss options with Greg Payne from Karara Mining Ltd.

Information Bulletin

Cr PJ Ward requested Council provide a letter of support to Main Roads regarding the RAV rating to Midlands Rd between View St and Yandanooka South Rd after application not approved. Cr MA Bagley suggested a RAV Road Assessment to be conducted in March 2012 by Council and a list of all current permit holders to access Mingenew roads be requested from Main Roads.

Cr MP Pearce requested that the letter from the Wildflower Country Committee be addressed and Council support Erin Greaves and Zoe Campbell be nominated as voting delegates.

Cr MP Pearce enquired as to whether Climate Change issues need to be addressed by Council as per correspondence from the Parliamentary Secretary for Climate Change and Energy Efficiency. Cr MA Bagley advised this is being addressed by the Mid West Regional Council.

Councillor Meetings

Cr MA Bagley

21/11/11 Chief Executive Officer Interviews
23/11/11 Mid West Regional Council Meeting
16/12/11 Mingenew Primary School Concert

Cr PJ Gledhill

23/11/11 Mid West Regional Council Meeting

- Cr PJ Gledhill requested that some aerial photos be taken of CBH
- The Eco Toilet project to be followed-up with Mike Sully as reports have been received that Enanty Barn is being used as a public toilet.
- Dust at the Commercial Hotel and in the car park opposite is an issue for the business and patrons of the Pub. Staff to investigate options such as; de-dusting point outside town, use dust stabilising products, use current land being used for ore stockpile as parking site and develop rail crossing, use large gravel as surface covering of car park.
- Recreation Centre cupboards to have locks removed from all bar three, as per request from community and B Elsegood. Uprights in cupboards to be removed as not necessary and opens up access.
- Feedback suggests that vinyl be the preferred floor covering at Rec Centre.
- Community members are providing feedback that the Fast Attach Vehicle is being used for private purposes – staff to write letter to Mr K Boyland.

Cr HM Newton

13/12/11 Mingenew Business Development Meeting

16/12/11 Mingenew Primary School Concert

- Cr HM Newton enquired as to progress of Starick's Title being complete – staff to follow up.
- Leah Scale from Palm Roadhouse expressed disappointment with the lack of communication shown by staff in regards to truck access options at Roadhouse. Leah Scale be advised to liaise with Trevor Brandy.
- Anzac Memorial – lettering requires repainting
- Cr HM Newton expressed concerns about lack of Ambulance volunteers
- Enquiry as to whether pumping of water from Depot Hill is legal – staff to investigate.

Cr PJ Ward

CBH Meeting

- Mining in the region is set to reduce freight rates overall
- In 2015 Tilly siding is to become available for purchase – could be opportunity for CBH to use for grain storage and freighting site.

Cr MP Pearce

28/11/11 Northern Country Zone Meeting

06/12/11 Exploring Wildflower Country – Midlands Route Meeting

16/12/11 Mingenew Primary School Concert

- Cr MP Pearce expressed concern with lack of consultation with community in relation to cupboards at Recreation Centre. Cr GJ Cosgrove advised that the Sports Advisory Committee have expressed similar concerns.
- Correspondence received needs to be responded to and within appropriate time frame.

Cr GJ Cosgrove

No meetings attended.

- Cr GJ Cosgrove advised that Strawberry North East Rd needs re-shouldering. Cr MA Bagley advised that forms are available from the office to report road conditions or staff to be contacted. Cr MA Bagley suggested a road inspection be held in February / March 2012.

Cr AT Sobey

No meetings attended.

- Advised of offensive graffiti on Mullewa Rd - staff to arrange it to be removed
- Cr AT Sobey intends to meet with Rotary representatives to discuss Men's Sheds and visit some operational Sheds.

Cr HM Newton also advised that complaints have been received from community members regarding residents speeding along Phillip St. Staff to contact Sgt Glenn South.

14.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday, the 15th February 2012 at 2:00pm.

15.0 CLOSURE

The Shire President thanked all for attending, wished everyone a safe and merry Christmas and a happy New Year. The meeting was declared closed at 4:48pm.

These minutes were confirmed at a meeting on **15th February 2012**.

Signed: _____

Presiding Officer

Date: 15th February 2012