



**AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY**

21 August 2013

SHIRE OF MINGENEW



WILDFLOWER COUNTRY

ORDINARY COUNCIL MEETING NOTICE PAPER

21 August 2013

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 21 August 2013, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.00 pm.

Mike Sully
Chief Executive Officer

18 August 2013

MINGENEW SHIRE COUNCIL

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CHIEF EXECUTIVE OFFICER

18 AUGUST 2013

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SHIRE OF MINGENEW

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 21 August 2013 COMMENCING AT 4.00pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
- 6.0 DECLARATIONS OF INTEREST
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

COUNCIL RECOMMENDATION ITEM 7.0

That the Minutes of the Ordinary Meeting of Council held 17 July 2013 be confirmed as a true and accurate record of proceedings.

- 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
- 9.0 OFFICERS REPORTS
- 9.1 HEALTH, BUILDING AND TOWN PLANNING

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 KEY WORKER HOUSING TENDER – SHENTON STREET, MINGENEW

Location/Address: Lot 20 Shenton Street, Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 13 August 2013
Author: Mike Sully

SUMMARY

This report provides a cost analysis of the ten tenders received for the construction of key worker housing consisting of two x two bedroom, two bathroom modular units to be constructed on Lot 20 Shenton Street, Mingenew and recommends that Council not accept any of the tenders.

ATTACHMENT

A spread sheet showing a summary of the various costs of construction as supplied by the ten tenderers will be provided to Councillors under confidential conditions at the Council meeting.

BACKGROUND

The Shires of Mingenew, Perenjori and Three Springs were successful in accessing \$933,111 through the 2011/2012 regional component of Royalties for Regions (R4R) funding for the construction of Key Worker housing in each of the Shires. This provides \$311,000 for each Shire to construct suitable key worker housing. Each Shire also reserved an additional amount of \$75,000 of Shire funds towards the project. Of this amount \$40,000 is in-kind for provision of land and \$35,000 in cash for costs towards earthworks, septic system etc.

Mr Geoff Benson, a registered Building Surveyor employed by the Shire of Three Springs, prepared a tender document which allowed for the numerous variations of construction methods and items as requested by the three Shires. (Mr Benson has since resigned from the Shire of Three Springs and the tender document summaries have been prepared at each individual Council)

To account for the tenders costing variations a number of items were listed as “optional items” so that tenders could remain compliant with the individual requirements of the three Shires. Other options listed as “additional options” show the estimated cost of various works to be undertaken by Council.

For the Mingenew costing summary the same optional items have been selected for each tender so that the individual total cost of each tender consists of identical items which provides a fair comparison between each tender.

COMMENT

Ten tenders were received by the close of the tender period. All of the tenders have been assessed by Mr Benson as meeting the criteria required by the tender. Each has been summarised in a spread sheet for cost analysis. Large scale copies of the individual designs will be provided for review at the Council meeting.

The costing summary of the seven tenders for modular construction indicates that to construct two modular, two bedroom, two bathroom units it will require Council to provide a

minimum of \$188,878 through to a maximum of \$497,500 in additional funding. Recent discussion with building companies indicates that as construction costs have increased dramatically since cost estimates were initially sought in early 2012, the tender costs are considered to be a realistic indication of current building costs.

Due to the excessive difference between the available funding and the required funding for even the lowest tender it is recommended that Council not accept any tender and, as approved by the tender regulations, commence negotiations with individual building companies to negotiate a cost for two modular, two bedroom units with two or one bathrooms depending on cost.

CONSULTATION

Geoff Benson, previous Building Surveyor, Shire of Three Springs
Steve Mason, Sales Manager, T&R Homes
Ali Mills, CEO, Shire of Perenjori
Sylvia Yandle, Acting CEO, Shire of Three Springs

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council has \$345,000 available to build two modular, two bedroom, two bathroom units, the cheapest tender indicates that the lowest cost will be \$533,878, a difference of \$188,878.

The funding agreement for the 2011/2012 regional R4R funds stipulates that the funds must be used for the construction of two x two bedroom key worker accommodation units, therefore, to comply with the funding requirements, Council must seek additional funding or negotiate for a cheaper option

STRATEGIC IMPLICATIONS

Additional key worker housing is a major initiative in the Mingenew Community Strategic Plan 2010 – 2013.

VOTING REQUIREMENTS

Simple majority.

OFFICER'S RECOMMENDATION – ITEM 9.3.1

That Council:

- 1. Decline to accept any tender for the construction of two, two bedroom, two bathroom units as listed in tender No. 1/2013.**
- 2. Authorise the Chief Executive Officer to undertake negotiations with selected building companies to achieve a building cost in line with Council's available funding; and**
- 3. Present a recommendation to Council at the October 2013 Ordinary Council Meeting.**

9.3.2 DISABILITY ACCESS AND INCLUSION PLAN 2013 – 2018 DRAFT

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 11 August 2013
Author: Mike Sully

SUMMARY

This report requests that Council review and endorse the draft 2013-2018 Shire of Mingenew Disability access and Inclusion Plan (DAIP).

ATTACHMENT

A copy of the draft 2013-2018 DAIP is included as an attachment.

BACKGROUND

The Western Australian Disability Services Act (1993) requires all Local Governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure that people with disabilities have equal access to facilities and services.

There is a requirement in the Act that the Shire's DAIP is reviewed every five years or sooner if required. The current DAIP expired in July 2012 and has been subject to a review process which includes community consultation. It is now presented for Council consideration.

COMMENT

There have been a number of access and inclusion projects undertaken by Council throughout the community which address the six DAIP outcomes, being:

- ✓ Brick paving on Midlands Road footpath, between Williams Rd and Victoria Street, replaced with non-slip concrete surface.
- ✓ Access ramp constructed to entrance to National Bank building, Midlands Road.
- ✓ Accessible public toilet constructed at BP self-serve fuel point on Mingenew-Mullewa Road.
- ✓ 600 mtrs of asphalt footpath constructed between Primary School and Fogarty Street.
- ✓ Weather shelter constructed over access ramp to Senior Citizens Centre.

CONSULTATION

Trevor Brandy, Environmental Health Officer, Shire of Mingenew,
Members of the Mingenew Shire community

STATUTORY ENVIRONMENT

The Western Australian Disability Services Act (1993)
The Western Australia Equal Opportunity Act (1984)
The Commonwealth Disability Discrimination Act 1992 (DDA),

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Any financial requirements are resolved through the annual budget process.

STRATEGIC IMPLICATIONS

Council's strategic direction is for a safe and inclusive environment for all residents.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION – ITEM 9.3.2

That Council endorse the draft 2013-2018 Shire of Mingenew Disability Access and Inclusion Plan.

SHIRE OF MINGENEW



DISABILITY ACCESS AND INCLUSION PLAN 2013 -2018

Disability Access and Inclusion Plan for the Shire of Mingenew

1.0 Background

1.1 The Shire of Mingenew

The Shire of Mingenew is located 383 kilometers north of Perth on the scenic Midlands Highway and 110 kilometers south east of Geraldton. Mingenew Shire Council is a rural Local Government with a population of approximately 620. The primary industries in the region are cropping and livestock production. The Shire of Mingenew is bounded by the Shires of Three Springs, Morawa, Mullewa and Irwin.

The Shire's economy is reliant on a range of agricultural pursuits including grain production and wool growing. Mingenew boasts the largest inland grain receival point in the southern hemisphere. Wildflowers which abound in the region during spring attract a large number of tourists. Basic camping is provided at the Coalseam National Park where tourists might enjoy the flowers and look for fossils in the Coalseam.

1.2 Functions, facilities and services provided by the Shire of Mingenew

The Shire of Mingenew provides;

Services to properties including-

- Construction and maintenance of shire owned roads, buildings, footpaths, walk trails, rubbish collection and disposal, caring of trees, street lighting, and bushfire control.

Services to community include-

- Provision and maintenance of recreation grounds, playing areas, and reserves, management of community centre, library and information services.

Regulatory services include-

- Planning, building and ranger services. Planning of roads and subdivisions in accordance with the town planning scheme, building approvals for construction, additions and alterations. Ranger services, including enforcement of local laws, dog, litter and pools/spas inspections.

General Administration including-

- The provision of general information to the public, rates notices, vehicle licensing and inspection services.

Process of Government including-

- Ordinary and special council meetings, committee meetings, electors meetings and election of councilors.

1.3 People with disabilities in the Shire of Mingenew

There is a small estimate of people with disabilities living within the Shire. The ABS figures were inconclusive of the number of people with disabilities in the Shire; however the officers, council and community are aware there are people with disabilities, who live in the community,

1.4 Planning for better access

The Western Australian Disability Services Act (1993) requires all Local Governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure that people with disabilities have equal access to facilities and services.

Other legislation underpinning access and inclusion includes the Western Australia Equal Opportunity Act (1984) and the Commonwealth Disability Discrimination Act 1992 (DDA), both of which make discrimination on the basis of a persons disability illegal.

Since the adoption of the Disability Services Plan, the Shire has implemented many initiatives and made significant progress towards better access within the Shire of Mingenew, these are as follows;

Improvement of existing functions, facilities and services to meet the needs of people with disabilities.

- Talking books positioned in a clearly designated and easily accessible section of the library.
- Building surveyors and planners have assisted in increasing disability access awareness of developers, and the introduction of disabled access to all newly constructed or altered public buildings, including playground and recreational areas.

Opportunities provided for people with disabilities to participate in public consultations, grievance mechanisms and decision making processes are provided.

- Council services, functions and facilities are available on request in large print, and computer disc alternative formats.
- Council ensured that voting for municipal elections takes place in accessible buildings and that alternative voting arrangement is available where required.

2.0 Access and Inclusion Policy Statement

The Shire of Mingenew is committed to ensuring that the community is an accessible community for people with disabilities, their families and carers, via the following;

- The Shire of Mingenew believes that people with disabilities, their families and carers who live in country areas should be supported to remain in the community of their choice.
- The Shire of Mingenew is committed to consulting with people with disabilities, their families and carers and, where required, disability organisations to ensure that barriers to access are addressed appropriately.

- The Shire of Mingenew is committed to ensuring that its agents and contractors work towards the desired outcomes in the Disability Access and Inclusion Plan.

The Shire is also committed to achieving the six standards of its disability access and inclusion plan which are:

1. Provide a means of ensuring that people with disabilities have the same opportunities as others to access the services of, and any event organised by the Shire of Mingenew.
2. Provide a means of ensuring that people with disabilities have the same opportunities as others to access buildings and other facilities of the Shire of Mingenew.
3. Provide a means of ensuring that people with disabilities receive information from the Shire in a format that will enable them to access information as readily as others are able to.
4. Provide a means of ensuring that people with disabilities receive the same level and quality of service from the staff of the Shire of Mingenew.
5. Provide a means of ensuring that people with disabilities have the same opportunities as others to make complaints to the Shire of Mingenew.
6. Provide a means of ensuring that people with disabilities have the same opportunities as others to participate in any public consultation with the Shire of Mingenew.

3.0 Strategies to Improve Access and Inclusion

The Shire of Mingenew is committed to achieving the following outcomes.

Timeliness of these outcomes is addressed in the implementation table in section five (5) of this DAIP document.

Outcome 1

People with disabilities have the same opportunities as other people to access the services of, and any events organised by a public authority.

Strategies
Ensure people with disabilities are provided with an opportunity to comment on access to services.
Make library technology as accessible as possible.
Council will ensure that any events are organised so that they are accessible to people with disabilities.
Council will ensure that all policies and practices that govern the operation of Council facilities, functions, and services are consistent with Council Policy regarding access.

Outcome 2

People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.

Strategies
Ensure all buildings and facilities are physically accessible to people with disabilities.
Ensure that all new or redevelopment works provide access to people with disabilities, where practicable.
Ensure adequate ACROD parking to meet the demand of people with disabilities in terms of quantity, quality, and location.
Ensure that parks and reserves are accessible.
Ensure that public toilets meet the associated accessibility standards.

Outcome 3

People with disabilities receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Strategies
Improve community awareness that Council information can be made available in alternative formats upon request, such as large print.
Improve staff awareness of accessible information needs and how to obtain information in other formats.
Ensure that the Shires website meets contemporary and universal design practices.

Outcome 4

People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

Strategies
Improve staff awareness of disability and access issues and improve skills to provide good service to people with disabilities.
Improve the awareness of new staff and new Councillors about disability and access issues.
When required, Council will seek expert advice from the disability field on how to meet the access needs of people with disabilities.

Outcome 5

People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategies
Council will ensure that current grievance mechanisms are accessible for people with disabilities and are acted upon.

Outcome 6

People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

Strategies
Improve community awareness about the consultation process in place.
Improve access for people with disabilities to the established consultative process of Council.
Seek broad range of views on disability and access issues from the local community.
Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes.

4.0 Development of the Disability Access and Inclusion Plan

4.1 Responsibility for the planning process

The Shire's Community Development Officer was given responsibility to oversee the review and evaluation of the plan and efforts have been made to include the participation of a person with a disability.

4.2 Community consultation

In 2013, the Shire of Mingenew undertook to review its Disability Services Plan (2009), and consult with key stakeholders to draft a revised Disability Access and Inclusion Plan to guide further improvements for access and inclusion.

The process included:

- Examination of the initial Disability Services Plan and review to see what has been achieved and what still needs work
- Examination of other council documents and strategies
- Investigation of current good practice in access and inclusion
- Consultation with key staff; and
- Consultation with the community and in particular people with disabilities.

The community was advised that Council was reviewing its disability access and inclusion plan to address the existing barriers that people with disabilities and their families experience in accessing council functions, facilities and services, and invited to contact Council officers in June 2013 to discuss and submit comments on the DAIP (2009).

4.3 Findings of the consultation

A number of respondents noted that they were pleased with the work that Council had undertaken in 2012/13 on the Midlands Road CBD area to improve access into a number of commercial operations. Respondents also requested that Council should continue the access program to the remaining shops along Midlands Road.

Respondents also encouraged Council to continue with its Town footpath and ramp upgrade program.

The review also identified that improving access to the historic Old Railway Station building was a priority.

The identification of these issues will help determine the development of strategies in the Disability Access and Inclusion Plan. The issues will be prioritised in order of importance, to assist in setting timeframes for the completion of appropriate strategies.

4.4 Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of all areas of the Shire of Mingenew. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

4.5 Communication of the plan to staff and people with disabilities

The community will be advised through the local media (newspaper and radio) that copies of the plan are available to the community upon request and in alternative formats if required.

As plans are amended Shire employees and the community will be advised of the availability of updated plans, using the above methods.

4.6 Review and evaluation mechanisms

The Disability Service Act requires that DAIP's be reviewed at least every five years. The DAIP Implementation Plan can be amended more frequently to reflect advancements of access and inclusion issues. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Disability Services Commission.

Monitoring and reviewing

The DAIP will be reviewed annually for progress and implementation with all progress and recommended changes reported to council.

Evaluation

An evaluation will occur as part of a five yearly review of the DAIP. Community, staff and elected members will be consulted as part of the evaluation and implementation Plans will be amended based on the feedback received. Copies of the amended Implementation Plan, once endorsed by council, will be available to the community in alternative formats.

4.7 Reporting of DAIP

The Disability Services Act requires the Shire to report on the implementation of its DAIP in its annual report outlining:

- Progress towards the desired outcomes of its DAIP.
- Progress of its agents and contractors towards meeting the six desired outcomes.
- The strategies used to inform agents and contractors of its DAIP.

5.0 Implementation Plan

The Implementation Plan details the task, timelines and responsibilities for each strategy to be implemented in 2013-2018 to progress the strategies of the DAIP.

It is intended that the Implementation Plan will be updated annually through Council's operations, to progress the achievements of all the strategies over the duration of the five year plan.

This plan is available in alternative formats such as large print, electronic format (disk or email) on request.

Outcome 2

People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.

Strategies	Task	Timeline	Responsibility
Demonstrate a willingness to ensure all buildings and facilities are accessible where practicable, to meet the access standards and any additional need in consideration of people with disabilities.	<ul style="list-style-type: none"> • Audit and collate information on facilities. • Generate an improvement report. • Complete improvements from report where possible 	Ongoing	CEO and EHO
Ensure that all new or redevelopment works provide access to people with disabilities, where practicable.	<ul style="list-style-type: none"> • All facilities allow for access for people with physical, cognitive, sensory and psychiatric disabilities through the application of specific building and planning codes. This includes ramped elevations, rails, and appropriate signage, line marking and raised footholds at intersections where practicable. 	Annually/ Ongoing	CEO and EHO
Ensure adequate Accessible Parking meets the demand of people with disabilities in terms of quantity, quality, and location.	<ul style="list-style-type: none"> • Regularly review appropriateness of ACROD bays (number and location) and implement a program to rectify non-compliance. (Checklist, from ART) 	Ongoing	CEO and EHO
Ensure that parks, reserves and facilities are accessible.	<ul style="list-style-type: none"> • All parks and reserves allow for access for people with physical, cognitive, sensory and psychiatric disabilities. This includes ramped elevations, rails, and appropriate signage, line marking and raised footholds at intersections where practicable. 	Ongoing	CEO and EHO
Ensure that public toilets meet the associated accessibility standards.	<ul style="list-style-type: none"> • Provision of Unisex disabled toilet/s for wheelchair persons visiting the Shires facilities are considered and planned for. The Shire currently has disabled toilet facilities at the Recreation Ground and Town Centre Public Toilets. 	Ongoing	CEO and EHO

Outcome 3

People with disabilities receive information from a public authority in a format that will enable them to access the information as readily As other people are able to access it.

Strategies	Task	Timeline	Responsibility
Improve community awareness that Council information can be made available in alternative formats upon request, such as large print, and audio.	<ul style="list-style-type: none"> • Ensure all documents carry a notation regarding availability in alternative formats • Advise the community via local newspaper, radio, newsletters that other formats are available via electronic and audible formats. 	Ongoing Annually	CEO and EHO
Improve staff awareness of accessible information needs and how to obtain information in other formats.	<ul style="list-style-type: none"> • Make accessible information guidelines available on the internet • Develop an accessible information policy • Conduct accessible information training and include as part of the induction of new staff. 	Ongoing Ongoing Ongoing	CEO and EHO
Ensure that the Shires website meets contemporary and universal design practices.	<ul style="list-style-type: none"> • Re-develop website to conform with updated W3C guidelines as outlined by the state government access guidelines 	Ongoing	CEO and EHO

Outcome 4

People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from The Staff of that public authority.

Strategies	Task	Timeline	Responsibility
Improve staff awareness of disability and access issues and improve skills to provide good service to people with disabilities.	<ul style="list-style-type: none"> • Advise staff of minimum requirements 	Ongoing	CEO and EHO
Improve the awareness of new staff and new Councilors about disability and access issues.	<ul style="list-style-type: none"> • Provide information and training in the induction for new staff and councillors 	Ongoing	CEO and EHO
When required, Council will seek expert advice from the disability field on how to meet the access needs of people with disabilities.	<ul style="list-style-type: none"> • Keep an updated database on people who can be called upon to provide advice on access and inclusion options for people with disabilities 	Ongoing	Administration Officers

Outcome 5

People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategies	Task	Timeline	Responsibility
Council will ensure that current grievance mechanisms are accessible for people with disabilities and are acted upon.	<ul style="list-style-type: none"> Regularly review mechanisms for access. Consult with people with disabilities and seek expert advice. Develop other methods for making complaints, such as web based forms, access to interpreters, advocacy services, and alternative arrangements such as carer, parents, and guardians acting as advocates. Promote accessible complaints mechanisms to the community. 	Ongoing	CEO and EHO
		Ongoing	CEO and EHO
		Ongoing	CEO and EHO

Outcome 6

People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

Strategies	Task	Timeline	Responsibility
Improve community awareness about the consultation process in place.	<ul style="list-style-type: none"> Promote the existence and role/purpose of the DAIP to the community. Shire representatives to meet regularly to discuss and review DAIP and processes used to develop DAI policies, and make improvements where possible. 	Annually	CEO and EHO
		Ongoing	CEO and EHO
Improve access for people with disabilities to the established consultative process of Council.	<ul style="list-style-type: none"> Consult with people with disabilities using a range of mediums, including survey, focus groups and interviews, on a regular basis. 	Ongoing	CEO and EHO
Seek broad range of views on disability and access issues from the local community.	<ul style="list-style-type: none"> Include appropriate questions about access and inclusion in general Shire surveys and consultative events. Actively pursue ideas and thoughts from people with disabilities. 	Ongoing	CEO and EHO
		Ongoing	

Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes.	<ul style="list-style-type: none"> The shire will regularly monitor the progress of the plan and be involved in the annual reviews. 	Ongoing	CEO and EHO
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Achievements 2012/2013

- ✓ Brick paving on Midlands Road footpath, between Williams Rd and Victoria Street, replaced with non-slip concrete surface.
- ✓ Access ramp constructed to entrance to National Bank building, Midlands Road.
- ✓ Accessible public toilet constructed at BP self-serve fuel point on Mingenew-Mullewa Road.
- ✓ 600 mtrs of asphalt footpath constructed between Primary School and Fogarty Street.
- ✓ Weather shelter constructed over access ramp to Senior Citizens Centre.

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 JULY, 2013

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 18th August 2013
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 July, 2013 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 July, 2013

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 July, 2013 is \$436,217.

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$53,303.38
Business Cash Maximiser (Municipal Funds)	\$151,435.72
Trust Account	\$216,378.44
Reserve Maximiser Account	\$206,503.21

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 July, 2013:

	Current	30+ Days	60+ Days	90+ Days	Total
<i>Amount</i>	33,241.32	326,532.05	1,540.00	17,371.24	378,684.61

Rates Outstanding at 31 July, 2013 was:

	Current	1 Year	2 Years	3 + Years	Total
<i>Rates</i>	0.00	5,437.74	786.24	1,346.47	7,570.45
<i>Rubbish</i>	0.00	660.00	195.00	0.00	855.00
	0.00	6,097.74	981.24	1,346.47	8,425.45

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2013 / 2014 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.6.1

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31st July, 2013.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

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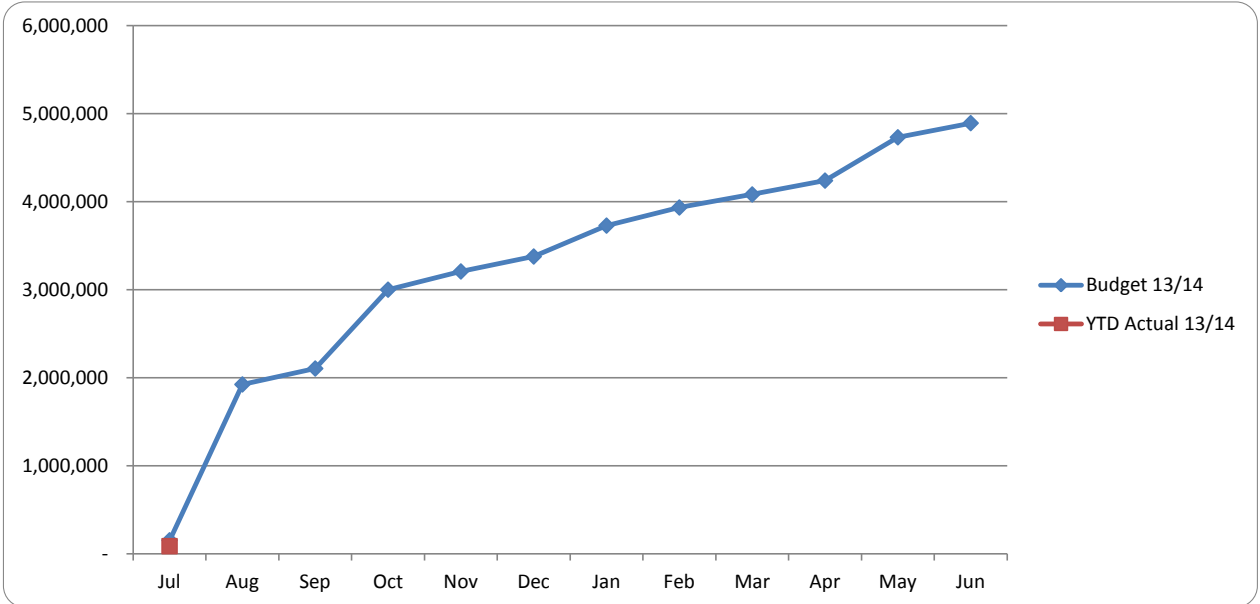
SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

	NOTE	31/07/13 Y-T-D Actual \$	31/07/13 Y-T-D Budget \$	2013/2014 Total Budget \$	31/07/13 Y-T-D Variance \$	31/07/13 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		105	2,078	24,984	(1,973)	95%
General Purpose Funding		2,002	3,611	2,041,923	(1,609)	45%
Law, Order, Public Safety		0	5,190	26,750	(5,190)	100%
Health		0	91	1,100	(91)	100%
Education and Welfare		260	315	3,795	(55)	17%
Housing		5,313	6,690	80,304	(1,377)	21%
Community Amenities		139	202	36,140	(63)	31%
Recreation and Culture		6	10,119	171,164	(10,113)	100%
Transport		38,768	103,159	2,038,514	(64,391)	62%
Economic Services		992	844	27,169	148	(18%)
Other Property and Services		26,639	21,054	440,472	5,585	(27%)
		<u>74,224</u>	<u>153,353</u>	<u>4,892,314</u>	<u>79,129</u>	
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(46,926)	(74,551)	(249,756)	(27,625)	37%
General Purpose Funding		(4,591)	(3,919)	(47,056)	672	(17%)
Law, Order, Public Safety		(18,869)	(12,651)	(95,640)	6,218	(49%)
Health		(3,941)	(6,385)	(69,134)	(2,444)	38%
Education and Welfare		(2,330)	(2,703)	(26,479)	(373)	14%
Housing		(17,601)	(73,350)	(798,446)	(55,749)	76%
Community Amenities		(6,454)	(11,173)	(128,798)	(4,719)	42%
Recreation & Culture		(63,247)	(81,823)	(832,316)	(18,576)	23%
Transport		(211,535)	(172,426)	(2,106,779)	39,109	(23%)
Economic Services		(16,583)	(15,610)	(175,077)	973	(6%)
Other Property and Services		(80,448)	(78,665)	(224,294)	1,783	(2%)
		<u>(472,525)</u>	<u>(533,256)</u>	<u>(4,753,773)</u>	<u>(60,731)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	0	3,040	0	
Movement in Accrued Interest		0	0	0	0	
Movement in Accrued Salaries & Wages		0	0	0	0	
Movement in Employee Benefit Provisions		0	0	0	0	
Depreciation on Assets		129,038	107,208	1,274,040	21,830	
Capital Expenditure and Income						
Purchase Land held for Resale	3	0	0	0	0	0%
Purchase Land and Buildings	3	(2,700)	(32,299)	(514,700)	(29,599)	92%
Purchase Furniture and Equipment	3	(6,472)	(375)	(27,000)	6,097	(1626%)
Purchase Plant and Equipment	3	0	0	(180,550)	0	0%
Purchase Infrastructure Assets - Roads	3	(44,031)	(74,822)	(1,018,034)	(30,791)	41%
Purchase Infrastructure Assets - Footpaths	3	0	0	0	0	0%
Purchase Infrastructure Assets - Bridges	3	0	(30,166)	(471,000)	(30,166)	100%
Proceeds from Disposal of Assets	4	0	0	123,450	0	0%
Repayment of Debentures	5	0	0	(125,547)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(484)	(9,039)	(108,473)	(8,555)	95%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0%
ADD Net Current Assets July 1 B/Fwd	7	769,003	769,003	769,003	0	
LESS Net Current Assets Year to Date	7	<u>436,217</u>	<u>1,132,966</u>	<u>1,345,344</u>	<u>(696,749)</u>	
Amount Req'd to be Raised from Rates		<u>(1,440,244)</u>	<u>(1,482,573)</u>	<u>(1,482,573)</u>	<u>42,329</u>	
Rates per Note 8		1,450,079	1,482,573	1,482,573		
Variance		9,835	0	(0)		

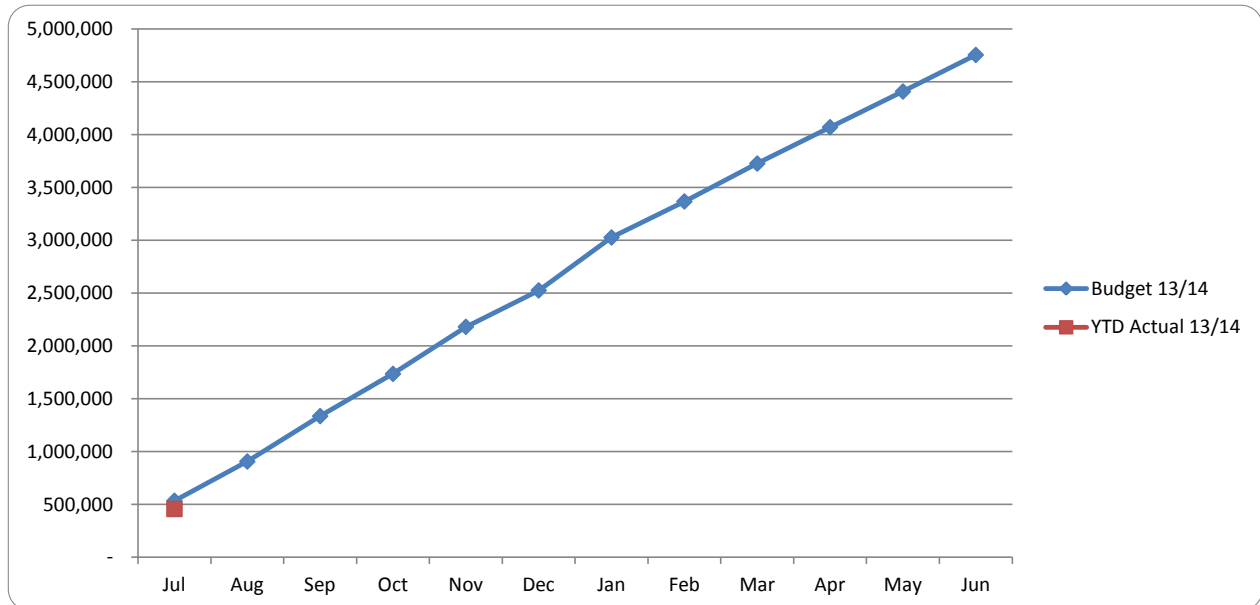
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

Graphical Representation - Source Statement of Financial Activity

Operating Budget v Actual - REVENUE



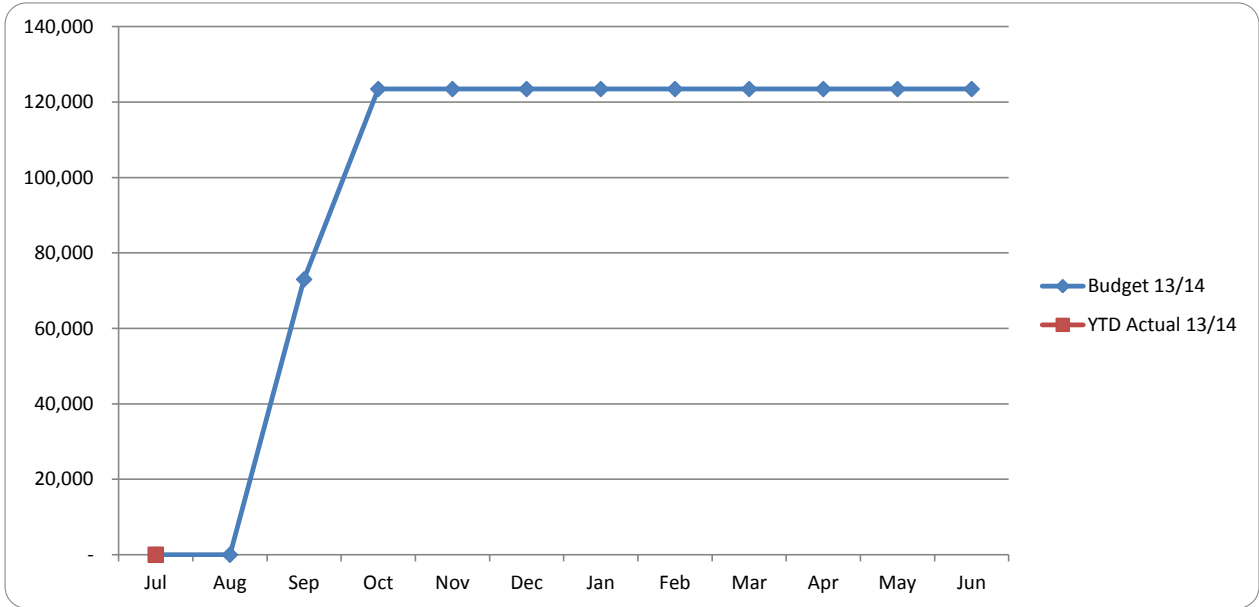
Operating Budget v Actual - EXPENDITURE



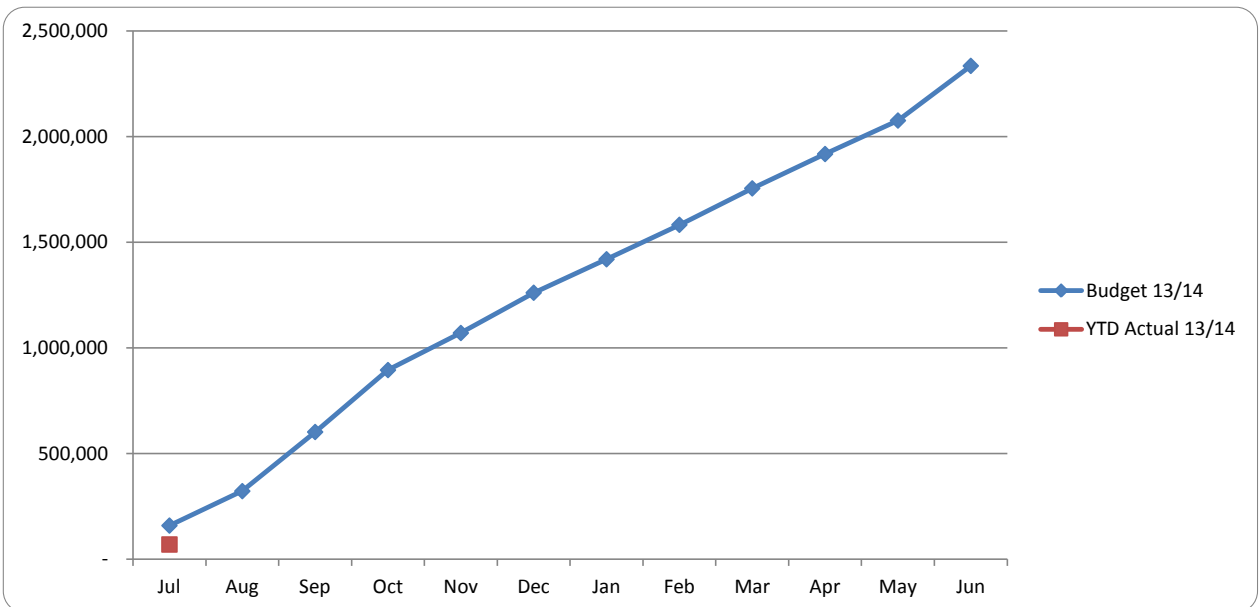
**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

Graphical Representation - Source Statement of Financial Activity

Capital Budget v Actual - REVENUE



Capital Budget v Actual - EXPENDITURE



**SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

Statement of Financial Activity - Reportable Variances

There are no variances to report.

MINGENEW SHIRE COUNCIL FINANCIAL REPORTING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

MINGENEW SHIRE OF MINGENEW MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

MINGENEW SHIRE OF MINGENEW MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

MINGENEW SHIRE OF MINGENEW MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

MINGENEW SHIRE OF MINGENEW MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract an retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

MINGENEW SHIRE OFFICE OF MINGENEW COUNCIL MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

	31 July, 2013	2013/2014
	Actual	Budget
	\$	\$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	0.00	95,000
Computer Development	1,071.82	12,000
Furniture & Equipment	0.00	5,000
	5,400.00	4,500
Buildings	0.00	15,000
Law, Order & Public Safety		
Land & Buildings	0.00	10,600
Health		
Land & Buildings	2,700.00	50,000
Education & Welfare		
Senior Citizens Centre - Building	0.00	0
Housing		
Buildings	0.00	372,600
Land & Buildings	0.00	0
Community Amenities		
Buildings	0.00	0
Furniture & Equipment	0.00	0
Recreation and Culture		
Buildings	0.00	66,500
Purchase Plant & Equipment	0.00	0
Furniture & Equipment	0.00	5,500
Transport		
Infrastructure - Roads	44,030.74	1,018,034
Infrastructure - Bridges	0.00	471,000
Footpaths Construction	0.00	0
Plant & Equipment - Depot	0.00	0
Purchase Plant & Equipment	0.00	85,550
	53,202.56	2,211,284

MINGENEW SHIPCO MINGENEW MEETING AGENDA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

	31 July, 2013	2013/2014
	Actual	Budget
	\$	\$
ACQUISITION OF ASSETS		
3. The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	2,700.00	514,700
Furniture and Equipment	6,471.82	27,000
Plant and Equipment	0.00	180,550
Infrastructure Assets - Roads	44,030.74	1,018,034
Infrastructure Assets - Footpaths	0.00	0
Infrastructure Assets - Bridges	0.00	471,000
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	53,202.56	2,211,284

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Governance						
Admin Vehicle (MI 177)	31,334	0	28,000	0	(3,334)	0
CEO Vehicle (1 MI)	49,930	0	45,000	0	(4,930)	0
Transport						
Works Manager Vehicle (MI 108)	38,530	0	30,450	0	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	0	20,000	0	(15,524)	0
	155,318	0	123,450	0	(31,868)	0

<u>By Class</u>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	31/10/2012	Profit(Loss)
	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014	2013 / 2014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
Admin Vehicle (MI 177)	31,334	0	28,000	0	(3,334)	0
CEO Vehicle (1 MI)	49,930	0	45,000	0	(4,930)	0
Works Manager Vehicle (MI 108)	38,530	0	30,450	0	(8,080)	0
ISA Officer Vehicle (MI 481)	35,524	0	20,000	0	(15,524)	0
	155,318	0	123,450	0	(31,868)	0

Summary

	2013 / 2014	31/7/2013
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	0	0
Loss on Asset Disposals	(31,868)	0
	<u>(31,868)</u>	<u>0</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	110,286	0	0	0	4,257	110,286	106,030	0	6,576
Housing									
Loan 133 - Triplex (+)	103,003	0	0	0	9,295	103,003	93,708	0	6,879
Loan 134 - S/C Housing (+)	67,145	0	0	0	4,702	67,145	62,443	0	4,098
Loan 136 - Staff Housing (#)	138,944	0	0	0	6,405	138,944	132,539	0	8,723
Loan 142 - Staff Housing	92,077	0	0	0	8,325	92,077	83,751	0	4,510
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	105,875	0	0	0	4,087	105,875	101,788	0	6,313
Transport									
Loan 139 - Roller	78,544	0	0	0	12,288	78,544	66,256	0	4,954
Loan 141 - Grader	171,106	0	0	0	20,246	171,106	150,860	0	10,183
Loan 143 - Trucks	204,553	0	0	0	47,617	204,553	156,936	0	9,100
Loan 144 - Trailer	92,077	0	0	0	8,325	92,077	83,751	0	4,510
	1,163,610	0	0	0	125,547	1,163,610	1,038,062	0	65,846

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

MINGEN SHIRE
~~SHIRE OF MINGEN~~ ORDINARY MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013 / 2014

No new debentures are planned in 2013/14.

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2013 nor is it expected to have unspent debenture funds as at 30 June, 2014.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2013. It is anticipated that this facility will not be utilised during the 2013 / 2014 financial year.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

	31 July, 2013 Actual \$	2013/2014 Budget \$
6. RESERVES (Continued)		
(i) Environmental Rehabilitation Reserve		
Opening Balance	16,830	16,830
Amount Set Aside / Transfer to Reserve	39	690
Amount Used / Transfer from Reserve	-	-
	16,869	17,520
(j) RTC/PO/NAB Reserve		
Opening Balance	19,056	19,056
Amount Set Aside / Transfer to Reserve	45	781
Amount Used / Transfer from Reserve	-	-
	19,101	19,837
Total Cash Backed Reserves	207,191	315,180

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	158	2,768
Sports Ground Improvement Reserve	6	104
Plant Replacement Reserve	34	100,602
Accrued Leave Reserve	105	1,834
Aged Persons Units Reserve	44	775
Street Light Upgrade Reserve	32	554
Painted Road Reserve	9	163
Industrial Area Development Reserve	12	202
Environmental Rehabilitation Reserve	39	690
RTC/PO/NAB Reserve	45	781
	484	108,473

Transfers from Reserves

Land and Buildings Reserve	0	0
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	0
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	0
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	0
Environmental Rehabilitation Reserve	0	0
RTC/PO/NAB Reserve	0	0
	-	-

Total Transfer to/(from) Reserves	484	108,473
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**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

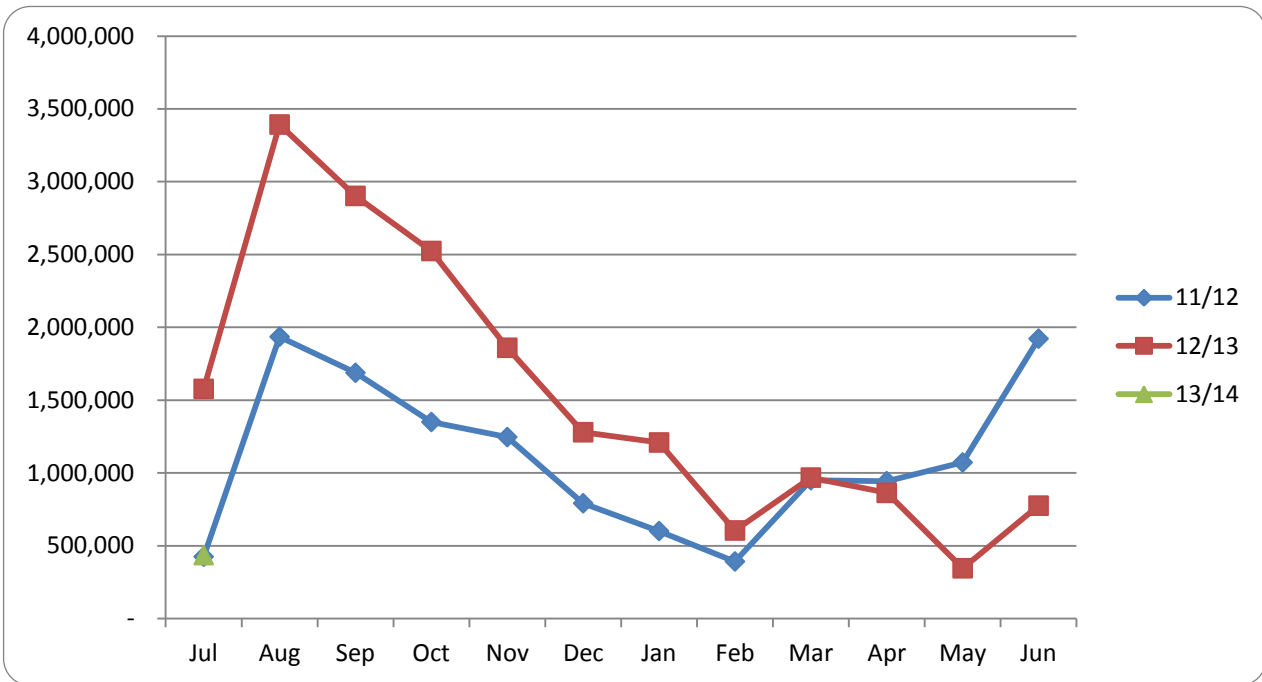
None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

MINGENEY SHIRE OF MINGENEY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

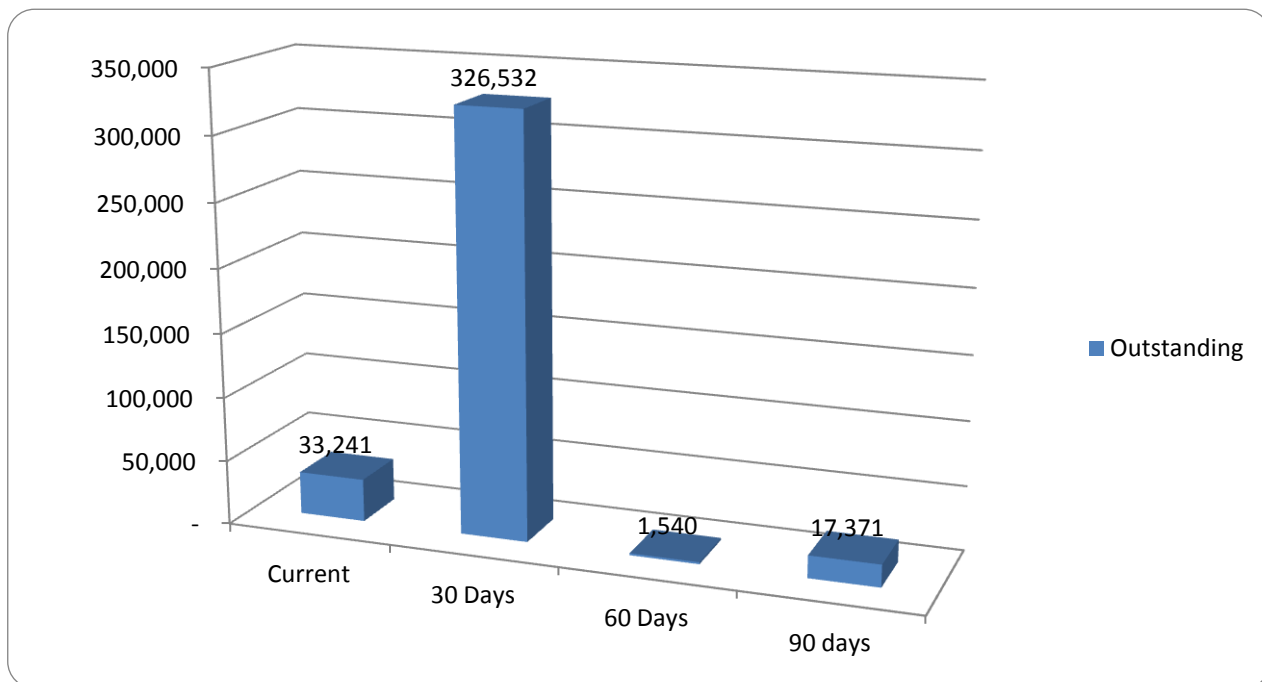
	31 July, 2013	Brought Forward
	Actual	1-Jul-13
	\$	\$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	204,637	607,278
Cash - Restricted (Reserves)	206,503	206,019
Cash - Restricted (Unspent Grants)	-	-
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	9,004	11,453
- Sundry Debtors	383,858	405,110
- Emergency Services Levy	-	-
- Provision for doubtful debt	(8,574)	-
- GST Receivable	24,938	1,733
Inventories	25,775	27,151
	846,141	1,258,744
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(474)	(107,690)
- GST Payable	(4,764)	-
- PAYG/Withholding Tax Payable	(8,900)	13,251
Accrued Interest	(21,336)	(21,336)
Accrued Salaries & Wages	(8,712)	(8,712)
Loan Liability	(7,923)	(7,923)
Accrued Annual Leave	(76,667)	(76,667)
Accrued LSL	(74,645)	(74,645)
	(203,421)	(283,722)
NET CURRENT ASSET POSITION	642,720	975,022
Less: Cash - Reserves - Restricted	(206,503)	(206,019)
Less: Cash - Restricted/Committed	-	-
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	436,217	769,003

MINGENEY SHREVEPORT MUNICIPAL PRIMARY MEETING AGENDA
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

7.1 Graphical Representation - Liquidity over the Year



7.2 Graphical Representation - Debtors Outstanding



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

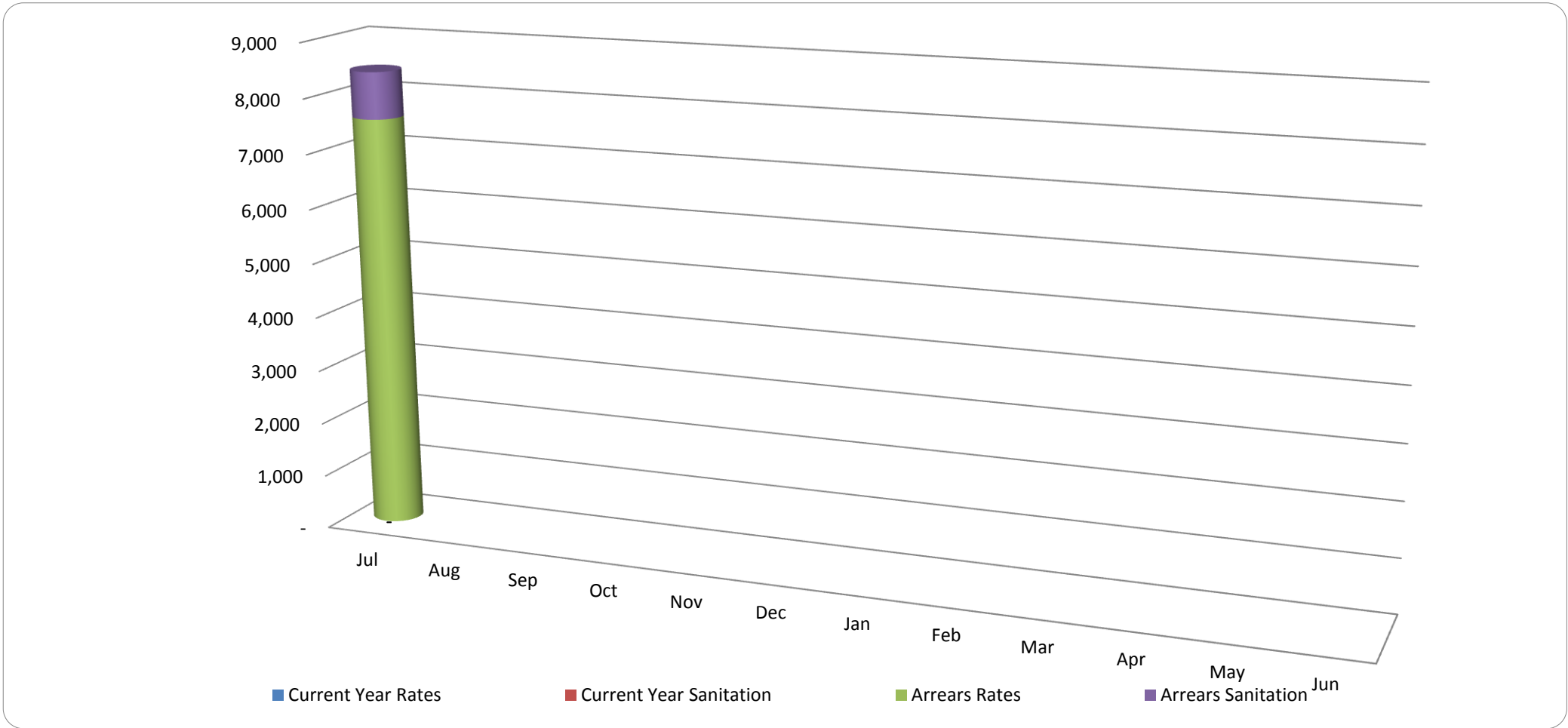
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/2013 Rate Revenue \$	2012/2013 Interim Rates \$	2012/2013 Back Rates \$	2012/2013 Total Revenue \$	2012/2013 Budget \$
General Rate								
GRV - Mingenew Townsite	11.2589	238	1,576,480	177,494	0	0	177,494	177,509
GRV -Yandanooka Townsite	5.6353	3	14,716	829	0	0	829	829
UV - Rural	1.2282	146	97,724,500	1,200,252	0	0	1,200,252	1,200,252
UV - Mining	22.5000	18	132,401	29,790	0	0	29,790	29,790
Sub-Totals		405	99,448,097	1,408,366	0	0	1,408,366	1,408,380
Minimum Rates	Minimum \$							
GRV - Townsites	330	90	90,401	29,700	0	0	29,700	29,700
GRV -Yandanooka Townsite	150	1	840	150	0	0	150	150
UV - Rural	450	13	216,500	5,850	0	0	5,850	5,850
UV - Mining	750	8	9,904	6,000	0	0	6,000	6,000
Sub-Totals		112	317,645	41,700	0	0	41,700	41,700
Rates Written-Off							0	0
Ex-Gratia Rates							0	32,493
Movement in Excess Rates							13	0
Totals							1,450,079	1,482,573

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012 / 2013 financial year have been determined by Council on the basis budget and the estimated revenue to be received from all sources of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

8.1 Rates Outstanding



SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	369	-	-	369
BRB Levy	1,083	-	-	1,083
Centenary/Autumn Committee	1,734	-	-	1,734
Community Bus	1,160	-	-	1,160
Cool Room Bonds	-	-	-	-
Farm Water Scheme	756	-	-	756
Hospital Benefits Fund	516	-	-	516
Industrial Land Bonds	1,000	-	-	1,000
Insitu - Depot Holl Retension	108,167	-	-	108,167
Mid West Industry Road Safety Alliance	39,436	-	(13,942)	25,494
Mingenew Cemetery Group	366	-	-	366
Mingenew District Christmas Tree Fund	-	-	-	-
Mingenew Water Rights	-	-	-	-
Nomination Fees	-	-	-	-
Other Bonds	4,409	-	-	4,409
Paul Starick Transpot	-	-	-	-
Sinosteel Community Trust Fund	11,561	-	-	11,561
Tree Planter - LCDC	288	-	-	288
Weary Dunlop Memorial	1,906	-	-	1,906
Unknown	55,753	-	-	55,753
Youth Advisory Council	1,816	-	-	1,816
	<u>230,320</u>			<u>216,378</u>

10. CASH / INVESTMENTS SUMMARY

Investments						31 July 2013 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						31 July 2013 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	53,303	1,363	(4,662)	2,445	52,449
National Australia Bank	Trust	216,378	-	-	-	216,378
			Interest		Transfers	
National Australia Bank	Maxi Investment	151,436	-	-	-	151,436
National Australia Bank	Reserve Maxi	206,503	-	-	-	206,503

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF MINGENEW**INCOME STATEMENT****BY NATURE OR TYPE****FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

	NOTE	31/07/2013 Actual \$	2013 / 2014 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	-	1,173,420
Operating Grants, Subsidies and Contributions		36,605	1,341,976
Non-Operating Grants, Subsidies and Contributions		-	1,287,291
Profit on Asset Disposals		-	30,114
Proceeds on Disposal of Assets	#	-	-
Service Charges		-	-
Fees and Charges		18,257	234,629
Interest Earnings		1,500	39,490
Other Revenue		17,863	12,500
		<u>74,225</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(114,236)	(859,681)
Materials and Contracts		(77,062)	(1,213,443)
Utility Charges		(3,752)	(123,954)
Depreciation		(129,038)	(375,770)
Loss on Asset Disposals		-	(55,727)
Interest Expenses		-	(56,767)
Insurance		(130,367)	(151,909)
Other Expenditure		(18,071)	(82,800)
		<u>(472,526)</u>	<u>(2,920,051)</u>
NET RESULT		(398,301)	1,199,369

SHIRE OF MINGENEW**INCOME STATEMENT****BY PROGRAM****FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013**

	31/07/13	31/07/13	2013/14
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	105	2,078	24,984
General Purpose Funding	2,002	3,611	2,041,923
Law, Order, Public Safety	-	5,190	26,750
Health	-	91	1,100
Education and Welfare	260	315	3,795
Housing	5,313	6,690	80,304
Community Amenities	139	202	36,140
Recreation and Culture	6	10,119	171,164
Transport	38,768	103,159	2,038,515
Economic Services	992	844	27,169
Other Property and Services	26,639	21,054	440,472
	<u>74,224</u>	<u>153,353</u>	<u>4,892,315</u>
OPERATING EXPENSES			
Governance	(46,926)	(74,551)	(249,756)
General Purpose Funding	(4,591)	(3,919)	(47,056)
Law, Order, Public Safety	(18,869)	(12,651)	(95,640)
Health	(3,941)	(6,385)	(69,134)
Education and Welfare	(2,330)	(2,703)	(26,479)
Housing	(17,601)	(73,350)	(798,446)
Community Amenities	(6,454)	(11,173)	(128,798)
Recreation & Culture	(63,247)	(81,823)	(832,316)
Transport	(211,535)	(172,426)	(2,106,779)
Economic Services	(16,583)	(15,610)	(175,077)
Other Property and Services	(80,448)	(78,665)	(224,294)
	<u>(472,525)</u>	<u>(533,256)</u>	<u>(4,753,773)</u>
NET PROFIT OR LOSS/RESULT	<u><u>(398,301)</u></u>	<u><u>(379,903)</u></u>	<u><u>138,543</u></u>

SHIRE OF MINGENEW

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

	31 July, 2013 ACTUAL \$	2013 \$
CURRENT ASSETS		
Cash and Cash Equivalents	411,140	811,879
Trade and Other Receivables	409,225	409,721
Inventories	25,775	27,151
TOTAL CURRENT ASSETS	<u>846,140</u>	<u>1,248,751</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	98,175	98,095
Property, Plant and Equipment	6,317,009	6,348,270
Infrastructure	37,048,124	37,090,125
TOTAL NON-CURRENT ASSETS	<u>43,463,308</u>	<u>43,536,490</u>
TOTAL ASSETS	<u>44,309,448</u>	<u>44,785,241</u>
CURRENT LIABILITIES		
Trade and Other Payables	44,187	124,487
Long Term Borrowings	7,923	7,923
Provisions	151,312	151,312
TOTAL CURRENT LIABILITIES	<u>203,422</u>	<u>283,722</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,156,405	1,156,405
Provisions	20,556	20,556
TOTAL NON-CURRENT LIABILITIES	<u>1,176,961</u>	<u>1,176,961</u>
TOTAL LIABILITIES	<u>1,380,383</u>	<u>1,460,683</u>
NET ASSETS	<u>42,929,065</u>	<u>43,324,558</u>
EQUITY		
Retained Profits (Surplus)	55,914,118	56,312,903
Reserves - Cash Backed	206,503	206,019
Reserves - Asset Revaluation	(13,955,373)	(13,955,373)
TOTAL EQUITY	<u>42,165,248</u>	<u>42,563,549</u>

SHIRE OF MINGENEW

STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD 1 JULY, 2013 TO 31 JULY, 2013

	31 July 2013 Actual \$	2013 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2013	27,190,985	25,127,336
Change in Net Assets Resulting from Operations	(398,300)	2,069,920
Transfer from/(to) Reserves	<u>(484)</u>	<u>(6,271)</u>
Balance as at 30 June 2013	<u>26,792,201</u>	<u>27,190,985</u>
RESERVES - CASH BACKED		
Balance as at 1 July 2013	206,707	206,707
Amount Transferred (to)/from Surplus	<u>484</u>	<u>-</u>
Balance as at 30 June 2013	<u>207,191</u>	<u>206,707</u>
RESERVES - ASSET REVALUATION		
Balance as at 1 July 2012	15,930,143	15,930,143
Revaluation Increment	-	-
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2013	<u>15,930,143</u>	<u>15,930,143</u>
TOTAL EQUITY	<u><u>42,929,535</u></u>	<u><u>43,327,835</u></u>

9.6.2 ACCOUNTS FOR PAYMENT – JULY 13

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 21st August 2013
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of July in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

OFFICER'S RECOMMENDATION – ITEM 9.6.2

That Council confirm the accounts as presented for July from the Municipal Fund totalling \$498,488.92 represented by Electronic Funds Transfers 7158 to 7266, Trust Cheque nos 409 to 412 and Cheque nos 7725 to 7741.

Date: 02/08/2013
Time: 11:30:18AM

MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
Shire of MINGENEW

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Statement of Payments for the month of July 2013

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Builder's Registration Board		
409	01/07/2013	BRB LEVY RETURN		70.00
		MINGENEW SHIRE COUNCIL		
410	10/07/2013	CINEMA ADVERTISING 4 WEEK CAMPAIGN		1,800.00
		MINGENEW SHIRE COUNCIL		
411	22/07/2013	MOVIE TICKETS CO16		670.00
		MINGENEW SHIRE COUNCIL		
412	29/07/2013	ADVERTISING CA81		14,817.29
		LEADING EDGE COMPUTERS		
EFT7158	01/07/2013	GOODS		844.00
		Cr Michelle Bagley		
EFT7159	01/07/2013	FEES		3,250.00
		BENTLEY'S HIGHLINE		
EFT7160	01/07/2013	CHARGES		8,111.00
		RSM BIRD CAMERON		
EFT7161	01/07/2013	CHARGES		962.50
		Courier Australia		
EFT7162	01/07/2013	FREIGHT		441.28
		CR GARY COSGROVE		
EFT7163	01/07/2013	FEES		875.00
		CIVIC LEGAL		
EFT7164	01/07/2013	FEES		387.81
		DONGARA DRILLING & ELECTRICAL		
EFT7165	01/07/2013	CHARGES		1,049.73
		D & B SOLUTIONS		
EFT7166	01/07/2013	FEES		1,080.15
		ELDERS LIMITED		
EFT7167	01/07/2013	CHARGES		620.00
		EPIC ELECTRICAL		
EFT7168	01/07/2013	CHARGES		500.00
		STATE LIBRARY OF WA		
EFT7169	01/07/2013	FREIGHT		252.02
		MIDWEST MOBILE MECHANICS		
EFT7170	01/07/2013	CHARGES		392.40
		MIDWEST AERO MEDICAL AIR AMBULANCE P/L		
EFT7171	01/07/2013	FEES		500.00
		GERALDTON TOYOTA		
EFT7172	01/07/2013	CHARGES		318.02
		MARGUERITE PEARCE		
EFT7173	01/07/2013	FEES		875.00
		CR ALAN SOBEY		
EFT7174	01/07/2013	FEES		875.00
		WA LOCAL GOVERNMENT ASSOCIATION		
EFT7175	01/07/2013	ADVERTISING		436.74
		WESTRAC PTY LTD		
EFT7176	01/07/2013	CHARGES		12,570.66
		CR PETER WARD		
EFT7177	01/07/2013	FEES		875.00
		Shire of Mingenew - Payroll		
EFT7178	03/07/2013	PAYROLL		30,293.74
		Australian Services Union		
EFT7179	03/07/2013	Payroll deductions		22.90

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Shire of MINGENEW
MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
Statement of Payments for the month of July 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT7180	03/07/2013	CHILD SUPPORT AGENCY Payroll deductions		230.29
EFT7181	03/07/2013	HBF Payroll deductions		74.05
EFT7182	03/07/2013	LGRCEU Payroll deductions		19.40
EFT7183	03/07/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L Superannuation contributions		4,767.66
EFT7184	03/07/2013	PRIME SUPER Superannuation contributions		345.59
EFT7185	10/07/2013	Australian Taxation Office BAS		38,343.81
EFT7186	10/07/2013	AUSTRALIA POST POSTAGE		15.42
EFT7187	10/07/2013	LEADING EDGE COMPUTERS GOODS		2,700.00
EFT7188	10/07/2013	Courier Australia FREIGHT		8.45
EFT7189	10/07/2013	STAPLES AUSTRALIA PTY LIMITED STATIONERY		161.39
EFT7190	10/07/2013	LANDGATE CHARGES		211.52
EFT7191	10/07/2013	DONGARA CARPET CLEANERS CHARGES		175.00
EFT7192	10/07/2013	DONGARA DRILLING & ELECTRICAL CHARGES		1,404.04
EFT7193	10/07/2013	VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD CHARGES		2,976.69
EFT7194	10/07/2013	IT VISION AUSTRALIA PTY LTD FEES		22,234.30
EFT7195	10/07/2013	IRWIN PLUMBING SERVICES CHARGES		720.50
EFT7196	10/07/2013	CANINE CONTROL FEES		935.00
EFT7197	10/07/2013	STARICK TYRES TYRES		1,124.09
EFT7198	10/07/2013	MIDWEST MOBILE MECHANICS CHARGES		265.10
EFT7199	10/07/2013	LANDMARK CHARGES		97.90
EFT7200	10/07/2013	SUN CITY PRINT & DESIGN CHARGES		1,221.00
EFT7201	10/07/2013	SUNNY SIGN COMPANY PTY LTD CHARGES		60.56
EFT7202	10/07/2013	WESTRAC PTY LTD CHARGES		1,077.44
EFT7203	15/07/2013	NAB BUSINESS VISA CREDIT CARD		1,386.40
EFT7204	15/07/2013	UHY HAINES NORTON (WA) PTY LTD CHARGES		1,320.00
		BOC GASES		

Date: 02/08/2013
Time: 11:30:18AM

Shire of MINGENEW
MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
Statement of Payments for the month of July 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		BOC GASES		
EFT7205	15/07/2013	FEES		363.53
		Courier Australia		
EFT7206	15/07/2013	FREIGHT		69.70
		STAPLES AUSTRALIA PTY LIMITED		
EFT7207	15/07/2013	STATIONERY		10.54
		GRANTS EMPIRE		
EFT7209	15/07/2013	CHARGES		1,485.00
		RELIANCE PETROLEUM		
EFT7210	15/07/2013	FUEL		18,917.23
		MINGENEW IGA PLUS LIQUOR		
EFT7211	15/07/2013	GROCERIES		272.96
		MINGENEW COMMUNITY RESOURCE CENTRE		
EFT7212	15/07/2013	FEES		100.00
		MINGENEW IRWIN GROUP INC		
EFT7213	15/07/2013	CHARGES		338.00
		MIDWEST AERO MEDICAL AIR AMBULANCE P/L		
EFT7214	15/07/2013	FEES		500.00
		MULLEWA ENGINEERING SERVICES PTY LTD		
EFT7215	15/07/2013	CHARGES		1,320.00
		OCEAN CENTRE HOTEL		
EFT7216	15/07/2013	ACCOMMODATION		237.00
		PERENJORI SHIRE COUNCIL		
EFT7217	15/07/2013	CHARGES		200.00
		PIRTEK (GERALDTON) PTY LTD		
EFT7218	15/07/2013	CHARGES		109.90
		MICHAEL CHARLES SULLY		
EFT7219	15/07/2013	REIMBURSEMENT		119.90
		WESTRAC PTY LTD		
EFT7220	15/07/2013	CHARGES		206.55
		MINGENEW FABRICATORS		
EFT7221	15/07/2013	CHARGES		858.00
		Shire of Mingenew - Payroll		
EFT7222	17/07/2013	PAYROLL		28,957.85
		Australian Services Union		
EFT7223	17/07/2013	Payroll deductions		22.90
		CHILD SUPPORT AGENCY		
EFT7224	17/07/2013	Payroll deductions		230.29
		HBF		
EFT7225	17/07/2013	Payroll deductions		74.05
		LGRCEU		
EFT7226	17/07/2013	Payroll deductions		19.40
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT7227	17/07/2013	Superannuation contributions		4,697.15
		PRIME SUPER		
EFT7228	17/07/2013	Superannuation contributions		364.09
		FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS		
EFT7229	22/07/2013	CHARGES		554.20
		LEADING EDGE COMPUTERS		
EFT7230	22/07/2013	CHARGES		512.25
		ANDREWS & CO		

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Shire of MINGENEW
 MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
 Statement of Payments for the month of July 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT7231	22/07/2013	ANDREWS & CO CHARGES		14,817.29
EFT7232	22/07/2013	Courier Australia FREIGHT		8.22
EFT7233	22/07/2013	GRANTS EMPIRE CHARGES		1,485.00
EFT7234	22/07/2013	JR & A HERSEY PTY LTD GOODS		4,021.47
EFT7235	22/07/2013	IRWIN PLUMBING SERVICES CHARGES		902.00
EFT7236	22/07/2013	KIRKLAND ELECTRICAL SERVICES CHARGES		1,075.80
EFT7237	22/07/2013	RELIANCE PETROLEUM OIL		105.86
EFT7238	22/07/2013	PURCHER INTERNATIONAL PARTS		296.03
EFT7239	22/07/2013	STATEWIDE BEARINGS PARTS		119.39
EFT7240	22/07/2013	Shire Of Three Springs FEES		3,682.79
EFT7241	29/07/2013	Courier Australia FREIGHT		83.12
EFT7242	29/07/2013	CENTRAL WEST CONCRETE CHARGES		2,854.50
EFT7243	29/07/2013	CORPORATE LIVING CHAIRS		5,940.00
EFT7244	29/07/2013	CULINARY HQ PTY LTD CHARGES		1,056.00
EFT7245	29/07/2013	Katherine Flower EXPENSES		406.07
EFT7246	29/07/2013	FLOKTU CHARGES		192.28
EFT7247	29/07/2013	GERALDTON EXTINGUISHER SERVICE & SALES CHARGES		685.30
EFT7248	29/07/2013	GREENFIELD TECHNICAL SERVICES CHARGES		4,180.00
EFT7249	29/07/2013	LGIS INSURANCE BROKING INSURANCE		57,940.54
EFT7250	29/07/2013	LGIS LIABILITY INSURANCE		18,240.04
EFT7251	29/07/2013	LGIS WORKCARE INSURANCE		17,609.53
EFT7252	29/07/2013	MINGENEW IRWIN GROUP INC REIMBURSEMENT		1,775.40
EFT7253	29/07/2013	MIDWEST AERO MEDICAL AIR AMBULANCE P/L FEES		1,000.00
EFT7254	29/07/2013	LGIS PROPERTY CHARGES		48,412.61
EFT7255	29/07/2013	Midwest Regional Council (MUNI) CHARGES		3,778.52
EFT7256	29/07/2013	PEMCO DIESEL PTY LTD CHARGES		2,972.59

Date: 02/08/2013
Time: 11:30:18AM

Shire of MINGENEW
MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
Statement of Payments for the month of July 2013

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		TOTALLY WORKWEAR		
EFT7257	29/07/2013	GOODS		267.50
		WA LOCAL GOVERNMENT ASSOCIATION		
EFT7258	29/07/2013	SUBSCRIPTIONS		20,089.87
		WESTRAC PTY LTD		
EFT7259	29/07/2013	CHARGES		1,608.71
		Shire of Mingenew - Payroll		
EFT7260	31/07/2013	PAYROLL		30,730.15
		Australian Services Union		
EFT7261	31/07/2013	Payroll deductions		22.90
		CHILD SUPPORT AGENCY		
EFT7262	31/07/2013	Payroll deductions		230.29
		HBF		
EFT7263	31/07/2013	Payroll deductions		74.05
		LGRCEU		
EFT7264	31/07/2013	Payroll deductions		19.40
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT7265	31/07/2013	Superannuation contributions		4,733.08
		PRIME SUPER		
EFT7266	31/07/2013	Superannuation contributions		354.84
		Building & Construction Industry Training Fund		
7696	19/07/2013	FEES		73.50
		Builder's Registration Board		
7697	19/07/2013	FEES		297.00
		CITY OF GREATER GERALDTON		
7725	01/07/2013	REIMBURSEMENT		512.20
		Peter Gledhill		
7726	01/07/2013	FEES		1,437.50
		CR HELEN NEWTON		
7727	01/07/2013	FEES		875.00
		PALM ROADHOUSE		
7728	01/07/2013	CATERING		220.00
		SYNERGY		
7729	01/07/2013	POWER		7,439.75
		SHEFFIELD RESOURCES LTD		
7730	01/07/2013	Rates refund for assessment A851 MINING TENEMENT MINGENEW 6522		991.59
		ORANA CINEMAS		
7731	15/07/2013	MOVIE TICKETS		670.00
		MINGENEW SHIRE COUNCIL		
7732	10/07/2013	Payroll deductions		305.00
		PALM ROADHOUSE		
7733	10/07/2013	CATERING		220.00
		Plum Personal Plan		
7734	10/07/2013	Superannuation contributions		169.28
		SYNERGY		
7735	10/07/2013	CHARGES		1,639.00
		ORANA CINEMAS		
7736	15/07/2013	ADVERTISING		1,800.00
		SYNERGY		
7737	15/07/2013	SYNERGY		2,659.90
		TELSTRA		
7738	15/07/2013	TELSTRA		1,407.45

Date: 02/08/2013
Time: 11:30:18AM

Shire of MINGENEW
MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA
Statement of Payments for the month of July 2013

USER: Administrator Offi
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
7739	22/07/2013	MINGENEW SHIRE COUNCIL Payroll deductions		305.00
7740	22/07/2013	Plum Personal Plan Superannuation contributions		169.28
7741	22/07/2013	PERENJORI HOTEL ACCOMMODATION		220.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	480,761.13
T	TRUST- NATIONAL AUST BANK	17,727.79
TOTAL		498,488.92

NATIONAL BUSINESS MASTERCARD

01 July to 31st July 2013

CEO - MIKE SULLY

Audio system	\$	808.00
Accommodation	\$	270.40
Shade cloth and plants for CEO house	\$	180.58
Bank Fees	\$	9.00
	\$	1,267.98

Work's Manager - Warren Borrett

Bearings for misc plant	\$	26.40
Goods for Depot	\$	182.58
Septic Tank for Sovereign Toilet	\$	1,603.80
Bank Fees	\$	9.00
	\$	1,821.78

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	279.85
Subscription to Australian Taxation	\$	495.00
Bank Fees	\$	9.00
	\$	783.85

Total Direct Debit Payment made on 31st July	\$	3,873.61
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POLICE LICENSING

Direbt Debits from Muni Account

01 July to 31st July 2013

Monday, 1 July 2013	\$	471.15
Tuesday, 2 July 2013	\$	2,750.35
Wednesday, 3 July 2013	\$	40.20
Thursday, 4 July 2013	\$	635.20
Friday, 5 July 2013	\$	1,207.05
Monday, 8 July 2013	\$	113.50
Tuesday, 9 July 2013	\$	897.75
Wednesday, 10 July 2013	\$	509.20
Thursday, 11 July 2013	\$	214.25
Friday, 12 July 2013	\$	680.90
Monday, 15 July 2013	\$	414.10
Tuesday, 16 July 2013	\$	578.85

Wednesday, 17 July 2013	\$ 79.00
Thursday, 18 July 2013	\$ 2,493.15
Friday, 19 July 2013	\$ 901.05
Tuesday, 23 July 2013	\$ 1,384.85
Wednesday, 24 July 2013	\$ 923.05
Thursday, 25 July 2013	\$ 465.35
Friday, 26 July 2013	\$ 237.75
Monday, 29 July 2013	\$ 2,438.75
Tuesday, 30 July 2013	\$ 1,344.20
Wednesday, 31 July 2013	\$ 967.30
	\$ 19,746.95

BANK FEES

Direct debits from Muni Account 01 July to 31st July 2013

Total direct debited from Municipal Account	\$ 216.17
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PAYROLL

Direct Payments from Muni Account 01 July to 31st July 2013

Wednesday, 3rd July 2013	\$ 30,293.74
Wednesday, 17th July 2013	\$ 28,957.85
Wednesday, 31st July 2013	\$ 30,730.15
	\$ 89,981.74

- 10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
 - 11.1 ELECTED MEMBERS
 - 11.2 STAFF
- 12.0 CONFIDENTIAL ITEMS
- 13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 18 September 2013.

- 14.0 CLOSURE