



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
18TH AUGUST 2010



SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 18TH AUGUST 2010

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 1.30pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
ET Hathaway	Deputy President	Town Ward
BP Horwood	Councillor	Rural Ward
JL Holmes	Councillor	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce JP	Councillor	Town Ward
PJ Gledhill	Councillor	Town Ward

STAFF

Ian Fitzgerald JP	Chief Executive Officer
Chris Jackson	Manager of Corporate Services
Kylie McGree	Senior Finance Officer

Attending to present reports:

TB Brandy	Environmental Health & Building Officer
WL Borrett	Works Manager

Community Members

Kathryn Fleay Mingenew Irwin Group (For MIG update)

2.2 APOLOGIES

Nil

3.0 DECLARATION OF INTEREST

Nil

4.0 LEAVE OF ABSENCE

100801 **MOVED** Cr ET Hathaway
 SECONDED Cr MP Pearce

That CR PJ Gledhill be granted leave of absence for the period 3rd September until 26th September 2010

CARRIED
Voting 6/0

100802 **MOVED** Cr ET Hathaway
 SECONDED Cr MP Pearce

That CR BP Horwood be granted leave of absence for the period 1st September 2010 until 30th September 2010.

CARRIED
Voting 6/0

5.0 PUBLIC QUESTION TIME

Nil

6.0 VISITATIONS

Kathryn Fleay provided an up-date on the activities of the Mingenew Irwin Group which included information on a recent study trip overseas and the upcoming Field Day to be held on the 2nd September 2010.

7.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

100803 **MOVED** Cr JL Holmes
 SECONDED Cr BP Horwood

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 21st July 2010, be confirmed as a true and accurate record of proceedings subject to amendment to Page 3 Community Members present should read Peter Bligh.

CARRIED
Voting 7/0

8.0 RECEIPT OF MINUTES FROM ANNUAL GENERAL MEETING OF ELECTORS

Nil

9.0 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

10.0 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.1.1 Temporary Accommodation - Lot 186 (25) Oliver ST, MINGENEW

Agenda Reference: EHO 08/10 - 01
Location/Address: Lot 186 (25) Oliver Street Mingenew
Name of Applicant: Mr M. Lawrence
File Reference: IBA 10278
Disclosure of Interest: Nil
Date: 7th July 2010
Author: Trevor Brandy

SUMMARY

Council is in receipt of an application from Mr M Lawrence to reside in a Class 10 building (shed) while constructing a dwelling on the site.

ATTACHMENT

Nil

BACKGROUND

The Shire of Mingenew Local Planning Scheme No 3 part 5.16.3 allows Council to approve the occupation of a caravan or other temporary accommodation on a lot if it has approved an application for the development of a habitable building in accordance with the Building Code of Australia as adopted by Council.

COMMENT

Mr Lawrence has had his plans approved by Council's Building Surveyor (refer to information bulletin June 2010).

The applicant wishes to reside in a caravan which will be housed in the shed. All ablution facilities will be connected to the effluent disposal system.

STATUTORY ENVIRONMENT

Shire of Mingenew Local Planning Scheme No 3 Section 5.16.3.1

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

100804

OFFICER RECOMMENDATION & COUNCIL RESOLUTION 9.1.1

MOVED Cr PJ Gledhill

SECONDED Cr JL Holmes

- 1) That Mr Lawrence be granted approval to reside in a caravan in a class 10 building during the construction phase of his dwelling for a period not exceeding 12 months from the date of notification.
- 2) That all ablution facilities be completed prior to approval being given.

CARRIED
Voting 7/0

9.1.2 Proposed Office, Workshop, Powerhouse for Swedish Space Corporation

Agenda Reference: EHO 08/10 - 02
Location/Address: 488 Yarragadee West Road, Mingenew
Name of Applicant: Mr Vince Noyes/ Swedish Space Corporation
File Reference: IPA 0241
Disclosure of Interest: Nil
Date: 10th July 2010
Author: Trevor Brandy

SUMMARY

Council is in receipt of a planning application from EOS Space Systems to erect a brick, steel roofed construction at 488 Yarragadee West Road, Mingenew.

The purpose of the building is to assist the overall hardware of the establishment and power supply to the Space Satellite Tracking Infrastructure.

ATTACHMENT

Nil

BACKGROUND

The Shire of Mingenew Local Planning Scheme No 3 zoning table allows Council to use its discretionary powers to consider the use under a rural/ mining classification with the use of radio/ television installation being permitted.

COMMENT

The proposed building compliments the existing buildings on site.

STATUTORY ENVIRONMENT

Shire of Mingenew Local Planning Scheme No 3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Planning Fees are applicable.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

100805

OFFICER RECOMMENDATION & COUNCIL RESOLUTION 9.1.2

MOVED Cr ET Hathaway

SECONDED Cr MP Pearce

That Council grant planning approval for the Swedish Space Corporation to construct a brick/ steel roofed office complex to be built at 488 Yarragadee West Road, subject to the appropriate building application being received.

CARRIED

Voting 7/0

9.3.1 2010/2011 Annual Budget

Agenda Reference: CEO 08/10 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12th August 2010
Author: Ian Fitzgerald

SUMMARY

Council is requested to adopt the 2010/2011 Annual Budget as presented.

ATTACHMENT

The 2010/2011 Budget in Statutory format, together with supporting notes, has been forwarded as a separate document with the Agenda.

BACKGROUND

Council discussed the draft budget at a Briefing Session on Wednesday 21st July 2010 and agreed, in principle, on the budget and the increased rate revenue to be collected in 2010/11 with any amendments/ corrections discussed at that meeting being included.

COMMENT

The budget has been amended to incorporate all the changes discussed by Council at the 21st July meeting with a few minor changes/ corrections to ensure the budget balances.

When putting the final touches to the budget, several errors were noted in the composition of the carried forward balance which has had a significant impact on the budget. The first error of notes relating to the loan of \$125,000 raised, and fully expended, last financial year. For some reason this was not picked up in the background financial system resulting in carry forward amount being overstated by this amount. The Senior Finance Officer and I sought advice from our consultant as to how this has occurred and his response is copied below;

Your monthly reports are set up with some checking mechanisms which you do follow and they result in you having balanced financials each month. The system operating statement that you mention is checked against the schedules in the lime green tab "Schedules to OP Statement Rec". The system operating statement does not form part of your operating position though.

I think what has happened with the Monthlies issue of \$125,000 is that the new year set of Monthlies has been created for 2009/10 with the formula set up incorrectly for determining the Unrestricted Cash component the Net Current Assets. The formula should pick up all Municipal Funds (Muni Bank, Term Deposits, Cash on Hand) which it does, then deduct any restricted municipal funds (unspent grants and unspent loans). The Formula restricted (Deducted) the unspent grants but not the unspent loans. It should be noted that the formula is correct for the June 2009 Monthlies. The 2008/09 Annual Financial Report and the 2009/10 Annual Budget have had the \$125,000 dealt with correctly.

From my records I provided assistance with the July 2009 Monthly Financial Report in September (30 minutes), the 2009/10 Annual Budget in August and the Financial Report in October. I am not sure what I actually did with the July Monthlies as it was some time ago but if I had to look hard at the Net Current Assets then I would have thought that I would have picked this up.

Your monthlies have looked fine all year with the issue flying under the radar because the error was in both the calculation of the opening position and the closing position (compensating). The problem of course being that both numbers were inflated by the \$125,000. The issue truly coming home when it was adjusted for the June 2010 Monthly Financial Report which feeds into your 2010/11 Annual Budget.

Hope this helps Kylie. I hope this isn't my mess.

Whilst the problem has been rectified, it has caused great problems with the budget.

The other error is in relation to the fuel/ stock reporting that the Senior Finance Officer has reported to Council previously. IT Vision, the support company for the financial system, was slow in addressing the concerns we had raised and when the matter was finally corrected it adversely affected our projected the carry forward figure by some \$50,000. The system is now working correctly.

To allow the main thrust of the budget to remain, without adjusting the previous rate income increase, a number of changes have been made throughout the budget. This has included the addition of the second hand water truck as requested at the draft budget meeting.

The main change that has been made is the deletion of the Phillips Street project from the Draft Works Program which saved over \$100,000. This project was chosen as it had minimal staff time associated with it, with the bulk of the expense being on the purchase of external materials (asphalt and kerbing). The other changes were made across the budget with

savings made wherever considered possible, including savings in the staff housing area and with the use of some reserve funds as discussed at the Draft Budget meeting.

The other options that were available to increase revenues included raising a loan for the water truck but the staff are trying to limit the raising of loans where possible or to fund the Phillips Street from Roads to Recovery (R2R) funding. The current R2R allocation of approximately \$985,000, including \$200,000 for the Mullewa Road Bridge, is for the five year period 2009 – 2014. Whilst it is possible to spend the money in any one year or spread over the full allocation period with one or two projects selected per year. The current budget allows for the annual allocation to be spent on the Mingenew South Road upgrade project.

Whilst it is very disappointing that these errors have occurred, the discovery prior to formal adoption of the budget is far better than 6 months into the new financial year.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Finance) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2010/2011 budget includes an increase in rate revenue of 8.20%. Council needs to adopt the annual budget to allow the rate notices to be issued and therefore provide a revenue stream to allow Council to operate.

CONSULTATION

Council, senior staff and the finance consultant

STRATEGIC IMPLICATIONS

The provision of services for 2010/2011 requires the adoption of the annual budget.

VOTING REQUIREMENTS

Absolute Majority

100806

OFFICER RECOMMENDATION & COUNCIL RESOLUTION 9.3.1

MOVED Cr BP Horwood
SECONDED Cr PJ Gledhill

That Council;

1. Adopt the 2010/2011 Annual Budget as presented, including the Schedule of Fees and Charges with the following amendments: Inclusion of Plant Hire Rates for the Skid Steer of \$100.00 for Contractors and \$80.00 for Ratepayers, A3 (per copy) colour \$1.50, Truck & Trailer-Ratepayer \$150.00 and Vibratory Roller –Ratepayer \$120.00.
2. Adopt the following rates levied on rateable properties in the Shire of Mingenew

Gross Rental Valuations	8.9550 cents in the dollar
Unimproved Valuations	0.9784 cents in the dollar
Gross Rental Valuations	Minimum \$305.00
Unimproved Valuations	Minimum \$420.00
3. Interest and Administration Charges

Interest Rate of 5.5%pa and an Administration Fee of \$15 is to be imposed on instalments; to apply to 2nd, 3rd, and 4th instalments. Penalty interest of 11%pa is to be imposed on all overdue rates.
4. Annual Refuse charges to be set at \$190.00 for the weekly removal of one 240L mobile garage bin and to be paid in full by 1st October 2010.
5. Due date for payment of Rates and Services levied for 2010/2011 be:

Date of issue to be 27 th August 2010	
OPTION 1 – payment in full by a single instalment	1 st October 2010
OPTION 2 – payment by 2 installments	1 st October 2010 3 rd December 2010
OPTION 3 – payment by 4 installments	1 st October 2010 3 rd December 2010 4 th February 2011 29 th April 2011
6. That, for the purpose of monthly financial reporting, a percentage of 10% or \$5,000, whichever is greater, be adopted by Council for highlighting material variances in the 2010/2011 financial year.

CARRIED
Voting 7/0

9.3.2 MINGENEW COMMUNITY RESOURCE CENTRE (TELECENTRE)

Agenda Reference: CEO 08/10-02
Location/Address: Shire of Mingenew
Name of Applicant: Mingenew Community Resource Centre
File Reference:
Disclosure of Interest: Nil
Date: 12th August 2010
Author: Ian Fitzgerald

SUMMARY

Council is requested to provide a financial contribution to the Mingenew Community Resource Centre (Telecentre) to offset their budgeted Post Office loss for 2010/11 of \$2,710.

ATTACHMENT

Nil

BACKGROUND

Council has for sometime been requesting detailed financial statements from the Mingenew Community Resource Centre (CRC). A copy of the 2009/10 has been received and is included within the Information Bulletin.

COMMENT

The 2009/10 Profit and Loss shows that the CRC made a small profit of \$2,756 for the year but this amount includes an unspent grant of \$20,000 giving a true position of a \$17,246 loss for the year, not all of which is contributable to the running of the Post Office.

I attended the recent CRC meeting on behalf of Councillor Holmes, and the Committee made it clear that they would only be looking for financial support from Council in relation to the Post Office part of their overall operations.

The CRC is now required to produce an annual Business Plan and a copy of the 2010/11 plan has been provided to the office. Within this document the budget allows for a loss of \$2,710 for the Post Office after allowing for a proportion of telephone, power and insurance costs to be allocated to this part of their operations and this seems fair and reasonable.

The office has also been provided with a copy of their Constitution, new signage design and a recent review report following an audit by the Department of Regional Development and Lands. The CRC has been assessed as being at Level 2 which entitles them to an annual

operational support grant of \$50,000. The CRC network now comes under the Department of Regional Development and Lands and therefore has gained access to a variety of funding programs under the Royalties for Regions program. To this extent they have obtained a \$5,000 grant for the purchase of equipment and infrastructure. The CRC have offered to put this funding towards the cost of the new air-conditioner for the CRC included in the Shire's 2010/11 Budget and thus reducing the amount Council will need to provide.

This amount more than covers the requested contribution for the shortfall in the Post Office operations.

The other matter raised by the CRC is the installation of solar panels on the roof of their building to help provide an alternative power source and reduce their costs in purchasing power from the grid. The CRC believes they may be able to obtain funding through the Department of Regional Development and Lands for this project and seeks Council's support of the proposal. No financial contribution has been requested of Council.

CONSULTATION

CRC Committee

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Finance) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The requested contribution of \$2,710 has not been included in the 2010/2011 budget as the request has only just been received. However, if Council was to accept the offer of \$5,000 towards the air-conditioner, again not included in the budget, there would be a net benefit to Council of \$2,290.

STRATEGIC IMPLICATIONS

The support of the CRC and the Post Office helps ensure the continuation of those services to the community.

VOTING REQUIREMENTS

Absolute Majority (non budgeted item)

100807 OFFICER RECOMMENDATION & COUNCIL RESOLUTION 9.3.2

MOVED Cr JL Holmes

SECONDED Cr ET Hathaway

That Council;

- A) Approves the payment of \$2,710 to the Mingenew Community Resource Centre to help offset the budgeted loss in the operations of the Post Office.**
- B) Accepts the offer of \$5,000 to help with the cost of a new air-conditioner for the Centre**
- C) Provides in-kind support to the Mingenew Community Resource Centre's application for funding for the installation of solar power panels.**

CARRIED
Voting 7/0

9.3.3 ACCOUNTS DUE AND SUBMITTED FOR PAYMENT

Agenda Reference: AO 08/10 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 2nd August 2010
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of July in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

100808

OFFICER RECOMMENDATION & COUNCIL RESOLUTION 9.3.3

MOVED BP Horwood
SECONDED ET Hathaway

That Council confirm the accounts as presented for July 2010 from the Municipal Fund totalling \$586,054.92 represented by Electronic Funds Transfers of EFT4291 to EFT4390 and Cheque No's 7240 - 7248.

CARRIED
Voting 7/0

The Chief Executive Officer left the meeting at 2.50pm and returned at 2.53pm.

Reports of the Environmental Health Officer and Works Manager were presented. Erin Greaves Community Development Officer also addressed Council in relation to the purchase of the community bus.

The Shire President then invited Sergeant Glen South and Senior Constable Nick Dimond of the Mingenew Police to meet Councillors and staff and to introduce themselves.

The Shire President then adjourned the meeting at 3.05pm for afternoon tea inviting the Mingenew Police representatives to join them. The Shire President reopened the meeting at 3.35pm.

10 ANNOUNCEMENT BY PRESIDENT AND COUNCILLORS

Nil

11 ELECTED MEMBERS/ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

100809 **MOVED** Cr PJ Gledhill
 SECONDED Cr ET Hathaway

That Late Items 12.1 Community Sport & Recreation Fund and 12.2 Mingenew Bushfire Brigade Minutes and Recommendations be accepted for discussion.

CARRIED
Voting 7/0

12.1.1 COMMUNITY SPORT & RECREATION FACILITIES FUND

Agenda Reference: CDO 08/10-01
Location/Address: Showground Rd, Mingenew Recreation Centre
Name of Applicant: Mingenew Hockey Club/ Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 17th August 2010
Author: Erin Greaves

SUMMARY

The Mingenew Hockey Club is seeking support for their application for funding under the CSRFF Small Grants Scheme for their Hockey Lights Project.

ATTACHMENT

Nil

BACKGROUND

The Department of Sport and Recreation have available two grant rounds per year for their CSRFF Small Grants Scheme, awarding up to \$50,000 for projects involving the development of infrastructure for sports and recreation in WA. The program aims to increase participation in sport and recreation with the emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.

The maximum grant offered for standard grant applications is one third of the total estimated project cost (ex GST). The general rule is that the local government will fund a third and the sporting group pays the remaining third.

The Mingenew Hockey Club submitted an application in February 2010 under the Small Grants Scheme however they were unsuccessful. Their project plan for this round has changed slightly, as the previous lighting plan did not meet Australian Standards.

COMMENT

The Hockey Club are now proposing to purchase and install 2 see-saw pole top lights for the southern end of the hockey oval. Currently there are four lights at the northern end which only sufficiently light about a third of the oval. It is expected that this project will increase hockey participation and allow safer and improved playing facilities.

As Community Development Officer I have worked closely with the Hockey Club in planning and preparing this submission. Clayton White at the Department of Sport and Recreation has offered his advice and support to ensure criteria and needs have been met.

The Sports Advisory Committee has made a formal recommendation at their October 2009 to support the Hockey Club in their project; as motion below,

Gary Cosgrove moved:

That, at this stage, the Hockey Club has the support of the Committee in their CSRFF Small Applications Grant (February 2010 round).

Jon Holmes seconded motion. CARRIED

At a more recent Sports Advisory Meeting held on the 3rd February 2010, the Committee made a recommendation to Council that the project be supported and ranked as a high priority.

Three quotes have been prepared for the project – from Dongara Drilling & Electrical, Geraldton Electrical Co and Beresford Electrical Services. The Hockey Club would like Geraldton Electrical Co to carry out projected works.

The estimated total of this project is about \$40,000 therefore the Hockey Club is seeking Council's support by funding a third of the total cost. This can be a combination of cash and in-kind contribution. The Hockey Club would like to request Council approve up to \$15,000 be allocated for this project in the 2010/2011 budget.

There is also a requirement for the Local Government to rank and comment on each grant application received before submitting to the Department of Sport and Recreation. As there is only one applicant, Council should rank the application as a number 1 priority.

CONSULTATION

Ian Fitzgerald, CEO & Warren Borrett, Works Manager

Clayton White – Department of Sport and Recreation

Mingenew Sports Advisory Committee

Mingenew Hockey Club

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council has previously assisted sporting clubs with projects under the CSRFF scheme.

FINANCIAL IMPLICATIONS

If successful with the grant application, Council would need to allow up to \$15,000 in the 2010/2011 budget for their contribution to the hockey lights project.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

100810

OFFICER RECOMMENDATION & COUNCIL RESOLUTION 12.1

MOVED Cr BP Horwood

SECONDED Cr JL Holmes

That Council support the Hockey Club in their application to the Department of Sport and Recreation to gain funding for their Hockey Lights Project. If successful, it is asked that Council allow up to \$15,000 in the 2010/2011 budget as their contribution and to provide a ranking of 1 for the project.

CARRIED

Voting 7/0

12.1.2 MINGENEW BUSHFIRE BRIGADE MINUTES AND RECOMMENDATIONS

Agenda Reference: CEO 08/10-03
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 15th August 2010
Author: Ian Fitzgerald

SUMMARY

Council is requested to receive the minutes of the Bushfire Advisory Committee of 2nd August 2010 and adopt the recommendations therein, including the requirement for firebreaks and appointment of Robert McTaggart as Chief Bushfire Control Officer.

ATTACHMENT

A copy of the minutes of the meeting is attached.

BACKGROUND

The Bushfire Advisory Committee meets each year prior to the commencement of the fire season to discuss matters to be considered in relation to fire preparedness and to make recommendations to Council on such matters as the requirement for firebreaks to be put in place.

COMMENT

The meeting on the 2nd August was very positive and discussed a range of issues which are highlighted in the minutes.

There are a number of recommendations to Council and these are summarised below:

That the Committee recommend to Council, at the discretion of the CBFCO, the fast attack vehicle be allocated to a person who is ready able to attend incidents during the fire season.

That the Committee recommend to Council that installation of external boundary firebreaks only be compulsory in the Shire of Mingenew for the 2010/2011 fire season.

That Mr K Boyland be nominated as DCBFCO. Mr Boyland accepted the nomination and, as there were no further nominations, was declared elected.

Council is requested to endorse this appointment.

That the Committee recommend to Council that the requirement for knapsacks on tractors or vehicles directly connected to fire control works only, be waived.

That the Committee recommends to Council that Mr R McTaggart be appointed as CBFCO. Mr R McTaggart accepted the nomination and, as there were no further nominations, was elected.

That the Committee recommends to Council that Mr P Ward act as the Shire coordinator to work with Karara Mining and local farmers as to the best locations for the water tanks.

CONSULTATION

Bushfire Advisory Committee

STATUTORY ENVIRONMENT

Local Government Act 1995

Bush Fire Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Costs associated with maintaining the Bushfire Brigades are met from the annual Emergency Services Levy Grant.

STRATEGIC IMPLICATIONS

The volunteer bush fire members provide a great service to the community and are supported by Council wherever possible. It is Council's role to manage the brigades as per the Bush Fire Act and to appoint a Chief Bush Fire Control Officer, and to impose requirements for firebreaks as deemed necessary to help protect the district.

VOTING REQUIREMENTS

Simple Majority

100811 OFFICER RECOMMENDATION & COUNCIL RESOLUTION 12.2

MOVED Cr PJ Gledhill

SECONDED Cr PJ Ward

That Council:

- a) **Receives the minutes from the Bush Fire Advisory Committee**
- b) **Endorses the recommendations from the Committee as outlined in the minutes of the meeting of 2nd August 2010**

CARRIED

Voting 7/0

13 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

Nil

Prior to closure of the meeting Councillors provided a briefing on meetings attended and reports and requests. This information is contained in the Notes of the Briefing/ Information Session.

14 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 5.15pm.

These minutes were confirmed at a meeting on 22nd September 2010

Signed: _____

Presiding Officer

Date: 22nd September 2010