



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
18TH APRIL 2012



SHIRE OF MINGENEW

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON THE 18TH APRIL 2012 COMMENCING AT 8:30AM.

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 8:30am

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Town Ward
PJ Ward	Councillor	Rural Ward
GJ Cosgrove	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward

STAFF

MC Sully	Chief Executive Officer	
CL Watson	Manager of Finance & Administration	
TB Brandy	Environmental Health Officer	8:35 – 8:42am
WL Borrett	Works Manager	9:59 – 10:18am

2.2 APOLOGIES

Cr HM Newton	Councillor	Town Ward
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2.3 LEAVE OF ABSENCE

Cr AL Sobey	Councillor	Town Ward
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3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

NIL

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

120401

MOVED: Cr MP Peace

SECONDED: Cr GJ Cosgrove

That Cr PJ Gledhill be granted a Leave of Absence for the Ordinary Council meeting on the 16 May 2012.

CARRIED
Voting 5/0

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETINGS MINUTES

120402

MOVED: Cr PJ Ward

SECONDED: Cr GJ Cosgrove

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 21st March 2012, as amended, be confirmed as a true and accurate record of proceedings.

CARRIED

Voting 5/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICER REPORTS

9.1 HEALTH, BUILDING AND TOWN PLANNING

9.1.1 GREY WATER REUSE POLICY – RESCINDING OF PREVIOUS MOTION

Agenda Reference: EHO
Location/Address: Nil
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 27/04/2012
Author: Trevor Brandy, EHO

SUMMARY

Council, at its ordinary meeting held on the held on the 20th of April 2011, resolved that;

Any new or renovated building producing grey water be connected to a grey water reuse system and be connected by a licence plumber, and

That the remaining black water be disposed off in an approved system of disposal.

ATTACHMENT

Nil

BACKGROUND

Policies are required to be advertised in a Local news paper circulating within the Shire

COMMENT

It has been queried by Rural land holders that there is not a real need for this Policy outside of the Town Boundary in that different soil types and land structures are free draining.

CONSULTATION

Health Department of Western Australia

STATUTORY ENVIRONMENT

Health Act 1911

Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974

Code of Practise for the Design, Manufacture and Operation of Aerobic Treatment Units.

The local Government (Administration) Regulations 1996, regulation 10 (1) (b) requires all decisions to revoke or change a decision of Council, be supported by no less than one third of the number of all councillors whether in attendance or not; and

The Local Government (Administration) Regulations 1996, regulations, 10 (1a) requires that the Notice of Motion to revoke or change a decision of Council must be signed by no less

than one third of the number of all Councillors whether in attendance or not, one of which must be the mover.

POLICY IMPLICATIONS

Change of existing Policy

FINANCIAL IMPLICATIONS

Estimated to be about \$ 5,000 per Dwelling

STRATEGIC IMPLICATIONS

Due to the nature of the sub soil structure standard leach drain disposal systems appear to fail or become severely stressed during winter months.

VOTING REQUIREMENTS

Absolute Majority

MOTION TO REVOKE OR CHANGE A PREVIOUS DECISION OF COUNCIL (MINUTE NUMBER 110403)

At its full meeting held on the 20th of April 2011 Council resolved the following;

“MINUTE 110403 – Any new or renovated building producing grey water be connected to a grey water reuse system and be connected by a licenced plumber, and

That the remaining black water be disposed off in an approved system of disposal.

Moved: Cr JL Holmes, Seconded: Cr PJ Ward – Carried 7/0”

It is now recommended that Council resolve to change the previous motion listed above, to the following policy wording:

“Any new or renovated Dwelling producing grey water be connected to a grey water reuse system or an Alternative Treatment Unit (ATU) within the Shire boundary as stipulated in its Town Planning Scheme.

That the remaining Black Water be disposed off in an approved system of disposal.

All works to be carried out by a Licensed Plumber.”

120403 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr PJ Gledhill

SECONDED: Cr MP Pearce

MOTION TO REVOKE OR CHANGE A PREVIOUS DECISION OF COUNCIL (MINUTE NUMBER 110403)

At its full meeting held on the 20th of April 2011 Council resolved the following;

“MINUTE 110403 – Any new or renovated building producing grey water be connected to a grey water reuse system and be connected by a licenced plumber, and

That the remaining black water be disposed of in an approved system of disposal.

Moved: Cr JL Holmes, Seconded: Cr PJ Ward – Carried 7/0”

It is now recommended that Council resolve to change the previous motion listed above, to the following policy wording:

“Any new or renovated dwelling wet areas producing grey water be connected to a grey water reuse system or an Alternative Treatment Unit (ATU) within the town boundary as stipulated in its Town Planning Scheme.

That the remaining Black Water be disposed off in an approved system of disposal.

All works to be carried out by a Licensed Plumber.”

CARRIED

ABSOLUTE MAJORITY Voting 5/0

NOTE: Council amended the wording to limit the necessity for installation when only upgrading dry areas.

The Local Government (Administration) Regulations 1996, regulations, 10 (1a) requires that the Notice of Motion to revoke or change a decision of Council must be signed by no less than one third of the number of all Councillors whether in attendance or not, one of which must be the mover.

Signed by: CR PJ Gledhill _____

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 ANNUAL COMPLIANCE AUDIT RETURN 2011

Agenda Reference: CEO
Location/Address: Shire of Mingenew
Name of Applicant: Department of Local Government
File Reference: N/A
Disclosure of Interest: Nil
Date: 10 April 2012
Author: Mike Sully

SUMMARY

Council to adopt the Annual Compliance Audit Return for the 2011 year as presented. Each Councillor has been provided with a copy of the return (attached) with the Agenda to enable the opportunity to review the return and make comment.

ATTACHMENT

A copy of the 2011 Compliance Audit Return is attached to this item.

BACKGROUND

The Annual Compliance Audit Return was introduced into Local Government in 1995 which is now a requirement of all Local Governments.

COMMENT

Each Councillor has been provided with a copy of the return for perusal prior to this meeting. It is required that the printed copy of the 2011 report is to be;

- 1) Presented to Council at a meeting of the Council;
- 2) Adopted by the Council;
- 3) An extract of the minutes of the meeting at which the CAR is adopted by Council is to be provided to the Department along with the report.

The one item in the Compliance Audit Return that is to be brought to Council's notice is the non review of the Local Laws. This will be completed as part of the review of Council's Standing Orders and Policy Manual in May 2012.

CONSULTATION

Manager - Finance and Administration

Environmental Health Officer

Community Development Officer

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

120404 OFFICER RECOMMENDATION – ITEM 9.3.1

MOVED: CR GJ COSGROVE
SECONDED: CR PJ GLEDHILL

That Council adopt the Compliance Audit Return as presented as the official return of Council for the period 1st January 2010 to 31st December 2011.

CARRIED
Voting 5/0

9.3.2 DEPOT HILL ROAD RIVER CROSSING PROJECT – TENDER

Agenda Reference: CEO
Location/Address: Depot Hill Road River Crossing
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 11 April 2012
Author: Mike Sully

SUMMARY

This report provides information on the financial requirements and the tender process for the Depot Hill Road River crossing upgrade and recommends that Council provide delegated authority to the Chief Executive Officer and Works Manager to review the tender documents and, if appropriate, accept a tender.

ATTACHMENT

Copies of: Tender documents, Tender advertisement, CLGF Funding Agreements

BACKGROUND

The Shire of Mingenew's Forward Capital Works Plan 2011 – 2015 records that Council has agreed to undertake an upgrade of the Depot Hill road crossing at Irwin River. Detailed plans for the construction of the upgrade to the river crossing have been prepared by Greenfield Technical Services and a copy of the plans has been provided to Elected Members previously.

Royalties for Regions funding for the \$1.5 million project is in the final stage of approval from the Department of Regional Development and Lands. However, a condition of the R4R funding and the Main Roads WA funding is that \$1.2 million of the total funds must be expended before 30 June 2012.

To ensure that the funding condition can be met an invitation to tender will be advertised on Saturday 14 April 2012 in the West Australian newspaper. The tender process will only proceed if all funding has been secured by close of tenders on 4 May 2012.

COMMENT

This project has received a considerable amount of attention from Councillors, staff and consultants during the planning process. Now, due to the short time that a considerable amount of the funding will be available, it is recommended that Council delegate authority for the Chief Executive Officer and the Works Manager to make the following decisions:

- Determine if the project is to proceed at the close of the tender period.
- Review all tenders received and approve the preferred tender.
- Negotiate any minor changes to the tender details with the preferred tenderer, if required.

CONSULTATION

Michael Keene – Greenfield Technical Services

STATUTORY ENVIRONMENT

Local Government Act 1995, section 3.57

Local Government (Functions & General) Regulations 1996, Part 4, regulation 11 through 24

Local Government Act 1995, sections 5.42 & 5.43

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Funding details for the project are outlined in the funding agreements which have been provided as attachments to this report.

STRATEGIC IMPLICATIONS

Upgrading the Depot Hill road crossing at the Irwin River will ensure that traffic delays caused by flooding at the crossing will be reduced and public safety will be improved.

VOTING REQUIREMENTS

Absolute Majority

120405 CEO's RECOMMENDATION – ITEM 9.3.2

MOVED: Cr MP Pearce

SECONDED: Cr PJ Ward

That Council delegate authority to the Chief Executive Officer and the Works Manager to make the following decisions regarding the tender process for the upgrade of the Depot Hill road river crossing project:

- Determine if the project is to proceed at the close of the tender period;
- Review all tenders received and approve a preferred tender; and
- Negotiate any minor changes to the tender details tenderer with the preferred, if required.

CARRIED

ABSOLUTE MAJORITY Voting 5/0

9.6 FINANCE

9.6.1 ACCOUNTS FOR PAYMENT – APRIL, 2012

Agenda Reference:	AO 03/12 - 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	N/A
Disclosure of Interest:	Nil
Date:	18 th April 2012
Author:	Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of November in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120406 OFFICER RECOMMENDATION – ITEM 9.6.1

MOVED: Cr GJ Cosgrove

SECONDED: Cr PJ Ward

That Council confirm the accounts as presented for April 2012 from the Municipal Fund totalling \$172,900.92 represented by Electronic Funds Transfers of EFT5920 to EFT 5987, Cheque Nos 7506 – 7516

CARRIED

Voting 5/0

9.6.2 PROPOSED DIFFERENTIAL RATING OF MINING TENEMENTS

Agenda Reference:
Location/Address: Shire of Mingenew
Name of Applicant: Nil
File Reference:
Disclosure of Interest: Nil
Date: 2 April, 2012
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report puts forward a proposal to differentially rate mining tenements that are located in part or whole within the boundaries of the Shire of Mingenew.

ATTACHMENT

Public Notice of Proposal to Impose Differential Rates
Objects and Reasons for differential rate.
Comparison report of possible differential rates on mining tenements.

BACKGROUND

The rating system imposed under the Local Government Act 1995 is primarily based on two types of property valuations, Unimproved Value (UV) and Gross Rental Value (GRV).

The Unimproved Value of land is its market value under normal sales conditions assuming that no structural improvements have been made. Land within the Perth Metropolitan Region and town sites throughout Western Australia is assessed on the "site value" basis which includes merged improvements with examples including draining, filling, excavation, grading and retaining walls. Each year, the Valuer General determines the unimproved values of all land in the State.

GRV means the gross annual rental that the land might reasonably be expected to realize if let on a tenancy from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land.

As a rule of thumb in non-metropolitan Councils, properties located within a town site, whether developed or not, are rated on a GRV basis while rural properties are rated on a UV basis. Mining Tenements fall under the UV valuation system.

Differential Rating is when different classes of land within the same valuation methodology are rated at different levels, ie. as in this proposal when mining tenements and rural agricultural lands are both rated within the UV methodology but at differing cents in the dollar. It should be noted that if the highest cent in the dollar rate imposed is more than double the lowest, there is a requirement that Ministerial approval is sought and that the proposed differential rates are advertised for public comment which requires clear object and reason for the differential rate. Council must then consider, before imposing any differential rate, any submissions received.

COMMENT

In the past, when a mining company started production in an area they would assist the local community through providing infrastructure such as swimming pools and community halls, in some instances the entire town, as the majority of their workforce and associated families would be locally based. These days, with the advent of fly in fly out and the usually limited lifespan of the projects, the mining companies are hesitant to provide this type of assistance to the local community.

With this in mind, many Council's with mining operations within their district have decided to recoup some of the burden encountered by the long term ratepayers by rating mining tenements at a higher rate.

Enquires have been made with regard to what the surrounding Councils rate their mining tenements with the following results:

<i>Council</i>	<i>UV Rate in the Dollar (Cents)</i>		<i>UV Minimum</i>	
	<i>Mining</i>	<i>Other</i>	<i>Mining</i>	<i>Other</i>
Perenjori	24.5422	1.6042	\$307.00	\$184.00
Three Springs	30.0000	1.2295	\$300.00	\$300.00
Morawa	45.0000	1.7419	\$665.00	\$225.00
Carnamah	23.0000	1.6000	\$525.00	\$525.00
Greater Geraldton	23.0000	1.0000	\$300.00	\$250.00
Yalgoo – Mining	27.0000	5.9000	\$240.00	\$240.00
Yalgoo – Prospecting	17.8300	5.9000	\$240.00	\$240.00
Mingenew	1.0634	1.0634	\$450.00	\$330.00

Councils current rate structure is:

	<i>Rate in the Dollar (Cents)</i>	<i>Minimum \$</i>
GRV – Town Sites	9.7487	\$330.00
UV – Rural / Mining	1.0634	\$450.00

Based on previous year's increases, it is estimated that the rate in the dollar for the 2012/2013 financial year will be in the vicinity of:

	<i>Rate in the Dollar (Cents)</i>	<i>Minimum \$</i>
GRV – Town Sites	10.4311	\$330.00
UV – Rural / Mining	1.1378	\$450.00

If Council was to resolve to impose a differential rate of say 25.0000 cents in the dollar then advertising would need to be undertaken indicating these estimated values. It must be noted that this **does not** mean that Council has decided on what the rate in the dollar will be for the 2012/13 financial year, just that they are an indicative rate for any respondent to the request for submissions on the proposed differential rate.

CONSULTATION

Mike Sully – Chief Executive Officer

STATUTORY ENVIRONMENT

Section 6.33 & 6.36 of the Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Any differential rate imposed on mining tenements will have an impact on the 2012/2013 budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120407 OFFICER RECOMMENDATION – ITEM 9.6.2

MOVED: Cr PJ Gledhill

SECONDED: Cr AT Sobey

That Council, in the 2012/2013 financial year budget, impose a differential UV rate on all mining tenements within the district with the rate to be determined during normal budget consideration's

CARRIED

Voting 5/0

**9.6.3 COUNCIL MEETING DATES – FINANCIAL YEAR 2012/13 & REMAINDER
2011/12**

Agenda Reference:

Location/Address: Shire of Mingenew

Name of Applicant: Shire of Mingenew

File Reference:

Disclosure of Interest: Nil

Date: 3rd April, 2012

Author: Cameron Watson – Manager Finance & Administration

SUMMARY

Council is requested to formally agree to the Council meeting dates for the 2012/2013 financial year and the remainder of the 2011/2012 financial year as outlined in the body of this report.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

Council has an obligation under the Local Government Act 1995 and associated regulations to advertise at least once a year the proposed meeting dates, times and place for the coming year.

There is the ability to change the date and or time of a meeting if required and also the ability to call a Special Council Meeting if required. These changes are to be advertised if time permits.

The Shire of Mingenew has traditionally met on the third Wednesday of the month apart from September when the meeting has been altered to fit in with the dates of the Mingenew Expo. In the more recent past meetings have commenced at 2.00pm.

Council usually does not hold a meeting in January but can call a meeting if required.

The dates proposed for the remainder of the 2011/2012 financial year are:

MONTH	DATE	DAY	TIME
January	No Meeting		
February	15 th	Wednesday	2.00pm
March	21 st	Wednesday	2.00pm
April	18 th	Wednesday	2.00pm
May	16 th	Wednesday	2.00pm

June	20 th	Wednesday	2.00pm
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The dates proposed for the 2012/2013 financial year are:

MONTH	DATE	DAY	TIME
July	18 th	Wednesday	2.00pm
August	15 th	Wednesday	2.00pm
September	24 th	Monday	2.00pm
October	17 th	Wednesday	2.00pm
November	21 st	Wednesday	2.00pm
December	19 th	Wednesday	2.00pm
January	No Meeting		
February	20 th	Wednesday	2.00pm
March	20 th	Wednesday	2.00pm
April	17 th	Wednesday	2.00pm
May	15 th	Wednesday	2.00pm
June	19 th	Wednesday	2.00pm

The Mingenew Expo for 2012 is scheduled for Thursday and Friday 20 – 21 September so the meeting date has been scheduled for the third Monday.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 section 5.25 (1) g

Local Government Act 1995 – Administration Regulations – 12 (1)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

120408 OFFICER RECOMMENDATION – ITEM 9.6.3

MOVED: Cr PJ Ward

SECONDED: Cr PJ Gledhill

That Council set the Council meeting dates for the remainder of the 2011/2012 financial year as:

MONTH	DATE	DAY	TIME
January	No Meeting		
February	15th	Wednesday	2.00pm
March	21st	Wednesday	2.00pm
April	18th	Wednesday	2.00pm
May	16th	Wednesday	2.00pm
June	20th	Wednesday	2.00pm

for the 2012/2013 financial year as:

MONTH	DATE	DAY	TIME
July	18th	Wednesday	2.00pm
August	15th	Wednesday	2.00pm
September	24th	Monday	2.00pm
October	17th	Wednesday	2.00pm
November	21st	Wednesday	2.00pm
December	19th	Wednesday	2.00pm
January	No Meeting		
February	20th	Wednesday	2.00pm
March	20th	Wednesday	2.00pm
April	17th	Wednesday	2.00pm
May	15th	Wednesday	2.00pm
June	19th	Wednesday	2.00pm

CARRIED
Voting 5/0

9.6.4 2012/13 COUNCILOR SITTING FEES AND PRESIDENT AND DEPUTY PRESIDENT ALLOWANCE

Agenda Reference:

Location/Address: Shire of Mingenew

Name of Applicant: Nil

File Reference:

Disclosure of Interest: Nil

Date: 2 April, 2012

Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report makes a recommendation on Councillor sitting fees and the Presidents and Deputy President's allowance for the 2012/13 financial year.

ATTACHMENT

Nil

BACKGROUND

The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council and Committee meetings. This fee can be set between a minimum of \$60.00 and a maximum of \$140.00 (\$120.00 to \$280 for the President) for Council meetings and a minimum of \$30.00 to a maximum of \$70.00 for all Councillors appointed to a Committee whose membership is restricted to Council members and employees of Council.

The Presidential allowance can be an amount from a minimum of \$600.00 to a maximum of \$12,000.00 or 0.02% of the Local Government's operating revenues whichever is the greater amount but not more than \$60,000. The Deputy Presidents allowance can be no more than 25% of the Presidents allowance.

COMMENT

Currently Council has endorsed the following sitting fees and travel allowances

Council Meetings	- Councillor	\$ 120.00
	- President	\$ 240.00
Committee Meetings	- Councillor	\$ 30.00
	- President	\$ 60.00
Presidents Allowance		\$5,000.00
Deputy Presidents Allowance		\$1,250.00
Travel Allowance		95 Cents/Km

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.98 & 5.98A of the Local Government Act 1995
Regulation 30 & 33 of the Local Government (Administration) Regs 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council sitting fees, travel allowance and President's / Deputy President's allowances will be included in the 2012/13 budget at the endorsed levels

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

120409 OFFICER RECOMMENDATION – ITEM 9.6.4

MOVED: Cr MP Pearce

SECONDED: Cr PJ Ward

That Council endorses the following sitting fees for the 2012/13 financial year:

Council Meetings	- Councilor	\$ 120.00
	- President	\$ 240.00
Committee Meetings	- Councilor	\$ 60.00
	- President	\$ 60.00
Presidents Allowance		\$7,000.00
Deputy Presidents Allowance		\$1,750.00
Travel Allowance		100 Cents/Km

CARRIED

ABSOLUTE MAJORITY Voting 5/0

9.6.5 FINANCIAL STATEMENTS FOR MONTH ENDING 31 MARCH, 2012

Agenda Reference:
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12 April, 2012
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 March, 2012 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 March, 2012

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 March, 2012 is \$460,176

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$73,515.11
Business Cash Maximiser (Municipal Funds)	\$629,773.43
Trust Account	\$71,412.80
Reserve Maximiser Account	\$319,112.16

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$169,040.81 remains outstanding as at 31 March, 2012 with \$137,982.07 in current, \$23,861.40 outstanding for 30+ days, \$0.00 outstanding for 60+ days and \$8,894.26 outstanding of 90 days or more.

Rates Outstanding as at end of March, 2012 was \$52,500.34 current year and \$8,687.71 arrears, totaling \$61,188.05. Collection action for all outstanding rates in arrears has been commenced with the appointment of Dun and Bradstreet. The following assessments have been referred for collection with the indicated results.

Assessment Number	Assessment Address	Amount Outstanding	Results Achieved
A152	7 Bride Street	\$1,629.82	Legal Action Commenced
A198	9 Bride Street	\$4,346.07	Paying \$250 per fortnight.
A267	19 Ikewa Street	\$1,719.15	Paying \$250 per fortnight.
A649	1 Ikewa Street	\$6,452.19	Legal Action Commenced
A813	4 Midlands Road	\$2,730.12	Legal Action Commenced
A232	5 Moore Street	\$2,266.90	Paying in 4 equal fortnightly payments of \$566.72 commencing 2 nd March.
A353	29 Oliver Street	\$808.37	Legal Action Commenced
A654	4 Spring Street	\$1,020.43	Legal Action Commenced
A756	18 William Street	\$780.36	Legal Action Commenced
A757	16 William Street	\$902.88	Legal Action Commenced

The total domestic and commercial refuse charges outstanding are \$3,884.27 as at 31 March, 2012.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2011 / 2012 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120410 OFFICER RECOMMENDATION – ITEM 9.6.5

MOVED: Cr GJ Cosgrove

SECONDED: Cr PJ Ward

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31 March, 2012.

CARRIED
Voting 5/0

10 ELECTED MEMBERS/ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

120411 COUNCIL RESOLUTION – ITEM 11.1

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

MOTION TO REVOKE OR CHANGE A PREVIOUS DECISION OF COUNCIL (MINUTE NUMBER 111205)

“That Council accepts the Heads of Terms Agreement for the lease of portion lot M444 to NBN Co. with the proviso that any subsequent lease entered into also be agreed to by the Mingenew P&C.

Moved: CR AT Sobey, Seconded: CR PJ Ward – Carried 7/0”

The above motion be amended to remove the requirement that the lease for portion lot M444 be agreed to by the Mingenew P&C as Council feels it has consulted with all interested parties and will approve the installation of the proposed NBN tower.

CARRIED
ABSOLUTE MAJORITY Voting 5/0

The Local Government (Administration) Regulations 1996, regulations, 10 (1a) requires that the Notice of Motion to revoke or change a decision of Council must be signed by no less than one third of the number of all Councillors whether in attendance or not, one of which must be the mover.

Signed by: CR MP Pearce

12 CONFIDENTIAL ITEMS

Nil

13 COUNCILLOR REPORTS

Cr MA Bagley

Senior of the Year award
Seniors Morning Tea
WALGA Zone Training & Conference
Annual Road Inspection
Regional Road Group Meeting
MWRC – 2nd Strategic Workshop for 10 Yr Plan

Cr PJ Gledhill

Councillor PJ Gledhill queried, Can a reminder that stubble fires are not to be lit or not to burn on Sundays be SMS'd on Friday to remind farmers, and Local law should be enforced.

Cr PJ Ward

Regional Road Group Meeting
Mingenew Expo Meeting

CR MP Pearce

Senior of the Year Award
WALGA Zone Training & Conference
Tourist & Promotion Meeting
Regional Road Inspection
MWRC Strategic Workshop

- CR MP Pearce queried who updates & maintains the community notice board. *CEO responded council does & will update.*
- Does council have rail reserve boundary maps. *CEO responded yes.*
- Council is using trades people to fix minor items in council property, would it be worth hiring a casual maintenance person. *CEO response that staff are used when appropriate and available, trades used where necessary.*
- Queried the progress on the production of Welcome pack's for new residents to town.
- Recreation centre cleaning jobs list needs to be reinstated to indicate the required level of cleanliness after use by community or sporting groups.
- Council should request copies of the Tourist Committee & CRC Committee budgets prior to approving operating grants from Council.
- School bus sign locations to be reassessed and either installed or removed where necessary.

CR GJ Cosgrove

LEMC Meeting

Sports Advisory Meeting

- CR GJ Cosgrove queried, has council developed a community bus policy. *CEO responded that a draft policy would be presented at the May meeting of Council.*
- That staff investigates the possibility of the watering of the entry statements be carried out by reticulation instead of hand watering by staff.

14 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday the 16th of May 2012 at 2:00pm.

15 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 11:47am.

These minutes were confirmed at a meeting on 16th May 2012.

Signed: _____

Presiding Officer

Date: 16th May 2012