



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
20TH APRIL 2011



TABLE OF CONTENTS

PAGE NO.	AGENDA	ITEM	MINUTE NO.
4	7.0	Confirmation of Minutes from Previous Meeting	110401
4	7.0	Receival of Electors AGM Minutes	110402
7	9.1.1	Grey Water Reuse Policy	110403
9	9.1.2	Policy Change to Finished Floor Level (FFL)	110404
12	9.3.1	Constitutional Recognition of Local Government	110405
15	9.3.2	Dry Seasons Grant – Allocation of Funds	110406
18	9.3.3	Draft Annual Works Programme – 2011/12	110407
21	9.3.4	Corporate Credit Card Policy	110408
24	9.3.5	Executive Management Committee	110409
27	9.3.6	Sale of Surplus Items – Declaration of Interest	110410
27	9.3.6(a)	Mitsubishi Tip Truck	110411
27	9.3.6(b)	John Deere Ride-on Mower	110412
27	9.3.6(c)	Massey Tractor	110413
28	9.3.6(d)	Air-conditioner	110414
28	9.3.6(e)	Cement Mixer	110415
28	9.3.6(f)	Travelling Irrigators	110416
28	9.3.6(g)	Wood Heater	110417
30	9.3.7	Project Status Report	110418
33	9.3.8	Mingenev Recreation Complex – Management of	110419
35	9.3.9	Turf Club Stewards Tower	110420
38	9.3.10	Lease of Land – Mingenev Sports Club & Mingenev Turf Club	110421
41	9.3.11	Lease of Land – Mingenev Football Club	110422
43	9.3.12	Number 3 State Barrier Fence	110423
46	9.5.1	Mingenev Sport & Recreation Plan	110424
48	9.5.2	Hire of Autumn Centre – Mingenev CWA	110425
50	9.5.3	Hire of Autumn Centre – Mingenev Painting Group	110426
52	9.6.1	Financial Statements for Month Ending 31 March 2011	110427
54	9.6.2	Accounts for Payment – March 2011	110428
56	9.3.13	LATE AGENDA ITEM – acceptance	110429
57	9.3.13	December Council Meeting – Change of Date	110430
28	13.0	Councillor Reports	
62	14.0	Time and Date of Next Meeting	
62	15.0	Closure	

SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 20TH APRIL 2011

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 2:00pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
ET Hathaway	Deputy President	Town Ward
BP Horwood	Councillor	Rural Ward
JL Holmes	Councillor	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
PJ Gledhill	Councillor	Town Ward

STAFF

IB Fitzgerald	Chief Executive Officer
E Greaves	Community Development Officer

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

2:01PM Mingenew – Irwin Group

Kathryn Fleay was welcomed to the meeting and provided a brief report in regards to MIG for 2011.

Ms Fleay reported that this year's sand plain trial will be located at the Michaels farm on Midlands Road, with approximately 14 trials. Seeding will begin after Easter.

The heavy plains site will be on Thomas' farm on Yandanooka North East Road. This will have 4 trial sites of chick and field pea.

A Livestock Focus Group meeting was held last week to gauge interest in this area. The meeting was well attended and interest levels were encouraging. Funding is limited as this is a new area being explored due to Ms Fleay's own area of expertise and interest.

The Shire President and Councillors thanked Kathryn for her attendance.

2:06pm Kathryn Fleay exited the meeting

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Cr BP Horwood and Cr JL Holmes declared an interest in Item 9.3.6.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

110401

**MOVED: Cr PJ Gledhill
SECONDED: Cr JL Holmes**

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 16th March 2011, be confirmed as a true and accurate record of proceedings.

**CARRIED
Voting 7/0**

110402

**MOVED: Cr ET Hathaway
SECONDED: Cr PJ Ward**

That the Minutes of the Annual General Meeting of Electors held on Wednesday, 16th March 2011, be received.

**CARRIED
Voting 7/0**

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

EHO – Mr Trevor Brandy joined the meeting at 2:09pm

Mr Brandy discussed his EHO Report from the Information Bulletin. Outcomes from this were;

- Shire to create and maintain a Register of buildings containing asbestos
- Community buildings (containing asbestos) audit completed by Brad Wakeley from LGIS
- Domestic buildings audit to be done
- Untidiness of town residences to be addressed

9.0 **OFFICERS REPORTS**

9.1 HEALTH, BUILDING AND TOWN

9.1.1 Grey Water Reuse Policy

Agenda Reference:	EHO 04/11 - 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	
Disclosure of Interest:	Nil
Date:	18.03.2011
Author:	Trevor Brandy, EHO

SUMMARY

Council discussed at its December 2010 meeting investigate a Policy to have all new buildings within the whole of Shire to be required to connect to an Alternative Treatment Unit.

ATTACHMENT

Nil

BACKGROUND

Since December a number of weather events have taken place with the demise on one of the manufacturers going into receivership begging the question of their ability to service these units as required by the Health Department of Western Australia.

COMMENT

Council at its February Meeting discussed an alternative of using Grey Water Reuse Systems as an alternative to ATUs. These can be serviced by any licenced plumber

CONSULTATION

Health Department of Western Australia

Local Plumber

STATUTORY ENVIRONMENT

Health Act 1911

Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974.

Code of Practise for the Design, Manufacture and Operation of Aerobic Treatment Units.

POLICY IMPLICATIONS

That all new buildings within the Shire of Mingenew that produce grey water are to be connected to a Grey Water Reuse System

FINANCIAL IMPLICATIONS

An extra cost of approximately 5-6,000 dollars per building, this can be recouped over time with water savings.

STRATEGIC IMPLICATIONS

Waste water from domestic dwellings consists of around 90% grey water and 10% black water. The grey water can be reused for underground reticulation purposes with long term savings.

VOTING REQUIREMENTS

Simple Majority

110403 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr JL Holmes

SECONDED: Cr PJ Ward

That Council form a Policy that;

Any new or renovated building producing grey water be connected to a grey water reuse system and be connected by a Licenced Plumber.

That the remaining black water be disposed of in an approved system of disposal.

CARRIED
Voting 7/0

9.1.2 Policy Change to Finished Floor Level (FFL)

Agenda Reference: EHO 04/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 8.04.2011
Author: Trevor Brandy, EHO

SUMMARY

With the changes to weather patterns experienced in other parts of the state of Australia, it seems timely to reassess our own ability to handle extreme weather conditions. Currently there is no Council policy on Finished Floor Levels (FFL) in the Shire of Mingenew only that it is to be a minimum 0 to the crown of the road.

ATTACHMENT

Nil

BACKGROUND

To set an FFL at 300 millimetres above the crown of the road would not adversely affect the privacy of adjoining neighbours and give at least 300 millimetres flood buffer to a class one building.

COMMENT

The added 300 mm FFL will also add to the efficiency for the building to handle the elasticity of soil in Mingenew Shire.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Change to Councils Building Conditions

FINANCIAL IMPLICATIONS

The average cost to a home owner would be around \$500.00 to \$1000.00.

STRATEGIC IMPLICATIONS

All future class 1 buildings to be 300 millimetres above the crown of the road

VOTING REQUIREMENTS

Simple Majority

110404 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.1.2

MOVED: Cr BP Horwood

SECONDED: Cr JL Holmes

That Council adopt a Policy that all class 1 buildings are at least 300 millimetres above the crown of the road at its nearest street frontage or to the satisfaction of Councils Health/Building Officer depending on lot contour.

That the new policy be documented in the Shire of Mingenew standard list of building Conditions.

CARRIED
Voting 7/0

Mr Trevor Brandy exited the meeting at 2:15pm.

9.3.1 CONSTITUTIONAL RECOGNITION of LOCAL GOVERNMENT

Agenda Reference: CEO 4/11-1
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12th April 2011
Author: Ian Fitzgerald & Wayne Scheggia (WALGA)

SUMMARY

The Federal Government has committed to a referendum on Constitutional recognition for Local Government, likely to be held in conjunction with the 2013 election.

A national position was developed at the Local Government Constitutional Summit held in Melbourne in December 2008, and has been refined by the ALGA Board to focus the referendum on financial recognition.

ALGA has requested that all Local Governments formally resolve to support the conduct of the referendum.

ATTACHMENT

Nil

BACKGROUND

There is a long history of debate on Constitutional recognition for Local Government in Australia, with referendums having previously been put before the voters in 1974 and 1988, with both being defeated.

During 2008 the ALGA actioned a strategic approach aimed at securing a referendum which involved:

- some initial resource materials to assist Local Governments to conduct a conversation at the local level on the need for Constitutional recognition
- Zone or region level discussions, where appropriate, based on WALGA agenda items
- Statewide forum to determine a state Local Government position (resolved at Local Government Convention)
- A national experts forum a National Constitution Summit (Melbourne December 2008)

In 2009/10 ALGA focused advocacy around national political forums, political parties and key influential academics, while State Associations built up state profiling campaigns to improve the image and perception of their local government jurisdictions.

The ALGA Board further refined the national position in 2010 to focus specifically on financial recognition and the WALGA position was also aligned to this focus.

COMMENT

Whilst the Federal Government has said that it will run a referendum, their willingness to do so in any sort of reasonable time frame will be heavily influenced by their perceptions of its likely success. A major factor in their perceptions will be the degree to which the conversation reflects broad community engagement.

It is important that local community support is marshalled to ensure that community ownership is injected into the campaign. If the campaign is seen purely as one being run by and for the local government system, then success will be difficult to achieve.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Australian Constitution

POLICY IMPLICATIONS

The national policy position is consistent with the WALGA position. Adoption of the recommendation will formalise council's policy position and align it with the national campaign.

FINANCIAL IMPLICATIONS

Local level campaign: the costs associated with any local level campaign will be contingent on its extent and complexity. Expenditures could involve expenses such as venue hire and minor catering and administrative charges including telephone calls, printing, etc. These are likely to be minimal and manageable within the constraints of budgeted operational expenditure.

National Campaign: these are not defined at this stage and will depend largely on the willingness of the Federal Government to fund “YES” and “NO” campaigns. A full range of funding options needs to be developed by ALGA and WALGA before the specific implications for council can be explored.

STRATEGIC IMPLICATIONS

Constitutional recognition of local government will help strengthen their role in the government process and help secure funding and a future for local government.

VOTING REQUIREMENT

Simple Majority

110405 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr MP Pearce

SECONDED: Cr BP Horwood

That Council:

- 1. support the ALGA campaign for the Constitutional recognition of local government;**
- 2. call on the Federal Government to conduct a referendum to achieve the Constitutional recognition of local government at the 2013 federal election;**
- 3. develop a local level campaign, in support of the national campaign, to inform the local community and garner its support;**
- 4. acknowledge that funding implications need to be considered as part of the ongoing financial planning process.**

CARRIED
Voting 7/0

9.3.2 DRY SEASONS GRANT – ALLOCATION OF FUNDS

Agenda Reference: CEO 4/11-02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 10th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to consider a further 3 formal applications received for the use of funds allocated to the Shire of Mingenew under the Department of Agriculture and Food's Dry Season Assistance Scheme. The Shire of Mingenew was allocated \$20,000 under the scheme. At the February Council meeting \$10,000 was allocated to the Mingenew Turf Club.

ATTACHMENT

Nil

BACKGROUND

Council has received \$20,000 in Dry Seasons Grant Funding to be spent on community events. \$10,000 was allocated at the February meeting and Council resolved to advertise the availability of the remaining funding and invite submissions for consideration at the April 2011 meeting.

The main condition of the grant as outlined in the documentation is copied below for Council's information:

The Shire is to spend the grant on one or more community events in the Shire that help maintain community spirit and welfare, although it may spend up to 10% of the grant on reasonable administration costs of those events. The Shire is to work with and encourage community groups and associations such as social support groups, service clubs, grower groups, farm organisations and church groups to join in organising and conducting those events. The Shire is to make all reasonable endeavours and arrangements to ensure the events are conducted safely, responsibly and appropriately.

The grant needs to be fully expended by 5th November 2011 or any unspent funds need to be returned.

COMMENT

The funding applications that have been received are:

Mingenew Primary School P& C Association (this application was considered by Council in February but no formal decision made as to whether funding would be allocated)

The P & C have indicated their requested is for \$5,000 to be used to foster music and art at the school which currently does not have access to specialist teachers in these fields.

Half of the funding would be allocated to allow music to be continued at the school using external expertise. The school choir/students regularly perform at various community events including the Mingenew Expo, Christmas Carols, Anzac Day and school assemblies.

The other half of the funding would be used on a visual arts project inviting visiting artists to visit the school and expand the imaginative side of the children and culminating in an art exhibition later in the year.

The school is a very important part of our community and both projects have merit and are supported; the question is whether the grant condition of “a community event that helps maintain community spirit and welfare” is met.

Irwin Polocrosse Club

The club has requested a grant of \$5,000 to assist with their Annual Carnival with the aim of attracting more participation from local residents. This event is listed in the Annual Report as a significant local event for Mingenew.

The funding would be used to:

- a) Provide a free sausage sizzle for all residents on the Friday night
- b) Provide free tea and coffee to all residents throughout the carnival
- c) Provide free meals to the local St John Ambulance Volunteers
- d) Assist with the cost of the Saturday night entertainment
- e) Subsidise the cost of catering for local residents on the Saturday night
- f) Assist with the fee payable to the Mingenew St John's Ambulance for their attendance at the 2 day carnival

The Irwin Polocrosse Club believe their Annual Carnival helps maintain community spirit by providing a sporting and social event that all local residents can enjoy.

Mingenew Community Resource Centre

The Mingenew Community Resource Centre has applied for \$10,000 to assist with the planned inaugural Mingenew Rodeo.

The Rodeo has been scheduled for Saturday 16th July.

The application does not outline specific areas where the funding would be used.

It should be noted that since this application has been received the event has not been endorsed by the Management Committee of the Mingenew Community Resource Centre and the author understands the event is now being planned by a separate committee/group of people.

As discussed at the February meeting the Shire President received an informal request from the Mingenew Irwin Group for \$5,000 to assist with the holding of their bi-annual dinner or for some other undetermined event, possibly a men's health day.

Council has time to explore further options for use of the funds as we have until November 2011 to fully expend the grant.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The \$20,000 grant has been received and it is proposed all funds be allocated to compliant projects with any administration expense absorbed by Council. An invoice has recently been received from the Mingenew Turf Club for the \$10,000 already committed by Council.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110406 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.2

MOVED
SECONDED

That Council approve for the remaining Dry Season Community Services Grant funds be allocated as follows;

\$5,000 Mingenew P&C for music and art programs
\$5,000 Irwin Polocrosse Club for their annual carnival in Mingenew

CARRIED
Voting 7/0

9.3.3 DRAFT ANNUAL WORKS PROGRAMME – 2011/12

Agenda Reference: CEO 4/11-03
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to consider a draft Annual Works Programme for 2011/12 to allow staff to complete more detailed costings for presentation as a part of the draft 2011/12 Annual Budget.

The first draft of the programme was presented to the Councillors who attended the road inspection and has been amended to reflect discussions that occurred on the day. The final programme will not be prepared for adoption by Council until the proposed road grants are confirmed.

ATTACHMENT

A copy of the notes from the annual road inspection of 7th April are attached, as is an updated draft version of the Works Programme

BACKGROUND

Nil

COMMENT

The programme is broken up into 4 main sections:

Main Roads Projects: these projects and their funding have been provisionally approved by the Regional Road Group with final confirmation once the State Budget has been announced. The projects are funded 2/3 Main Roads 1/3 Council.

Roads to Recovery: Council has the choice where these funds are spent subject to the guidelines all local governments are required to abide by. The exception is the Mullewa Road Bridge which is a dedicated project that cannot be altered. In the current budget the Roads to Recovery funding has been directed to the Mingenew South Road upgrade but as this has now attracted Main Roads funding it is proposed this be re-allocated to gravel sheeting and reconstruction projects.

Shire Projects: These projects are fully determined and funded by Council – the slight variation to this is the allocation of some of our Royalties for Regions funding for the Midlands Road paving project. This will be a carry forward project from the current year due to the delays in receiving our royalties grant.

Other: this provides for the maintenance of our roads. The major expenditure is on maintenance grading but provision is also made for minor repairs and maintenance to town and rural roads.

This draft programme is some \$192,000 greater than the current year's programme due to the increase in gravel re-sheeting projects and the provision for Phillips Street and Bride Street upgrades. It is provisionally budgeted that Council will receive an additional \$28,000 from Main Roads for project grants in 2011/12 with Council required to contribute \$14,000.

CONSULTATION

Councillors – Annual Road Inspection

Works Manager

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If the full programme as presented is adopted it will have a major impact on the setting of the budget for 2011/12. It is too early to determine what carry forward amount (if any) we will have from this year that could help offset the increase in expenditure. Council may wish to begin consideration as to what project/s, if any, they wish to defer until more funding becomes available.

STRATEGIC IMPLICATIONS

The maintenance and upgrade of our road network and associated infrastructure is a high priority within Council's Forward Capital Works Plan and the Plan for the Future.

VOTING REQUIREMENTS

Simple majority

110407 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.3

MOVED: Cr JL Holmes

SECONDED: Cr BP Horwood

That Council:

- A) Receive the notes from the Annual Road Inspection of 7th April 2011**
- B) Adopt in principle the 2011/12 Works Programme so staff may prepare detail cost estimates for the identified projects**
- C) Note that the final Works Programme will not be determined until the amount of external road grants is officially advised.**

CARRIED

Voting 7/0

NOTE: Council to review the Delegations Register at the next meeting to reflect the authority provided to staff to close roads in wet weather conditions.

9.3.4 CORPORATE CREDIT CARD POLICY

Agenda Reference: CEO 4/11-04
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 13th April 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to consider adopting a Corporate Credit Card Policy. The auditors noted during their recent visit that whilst Council has a Purchasing Policy and there are no issues with the management of the corporate credit cards, Council does not have a formal policy on the use of credit cards.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

Council has 2 corporate credit cards that are held by the Chief Executive Officer and the Works Manager. The limits on the cards are \$7,500 and \$2,000 respectively.

DRAFT CORPORATE CREDIT CARD POLICY

General

- An agreement shall be signed by the cardholder and the local government which sets out the cardholder's responsibilities and legal obligations when using the credit card;
- A register of all current cardholders shall be kept which includes, card number, expiry date of the credit card, credit limit and details of goods and services the cardholder has authority to purchase;
- All new and existing cardholders shall be provided with a copy of the policies in relation to the use of credit cards;
- The card is withdrawn in the event their employment ceases, an extended period of leave is taken or they are moved to a position, which does not require the use of a credit card;

- The cardholders needs to report immediately if they lose or misplace their credit card to the Bank providing the card;
- Credit cards shall not be transferred to other users;
- Cards are the property of the bank and the Bank should be responsible for the destruction of all surrendered credit cards; and
- Where the cardholder fails to meet the policy guidelines, the CEO, or Council in the case of the CEO, may request that the card be withdrawn or a temporary disqualification from use of the credit card be enforced.

Purchasing

Corporate credit cards shall only be used for:

- Purchasing goods and services on behalf of the local government;
- Where Council has approved the purchase of fuel and oil for an officer's private use of a Council provided vehicle
- Personal expenditure is prohibited;
- A credit card shall not be used for cash withdrawals;
- Maximum credit limits shall be based on the cardholder's need. These are currently;
- \$7,500 for the Chief Executive Officer
- \$2,000 for Works Manager
- Purchases by facsimile, telephone or over the Internet need to be accompanied by a tax invoice / receipt of goods purchased;

Payments

- Payment of accounts should be made monthly to ensure that credit charges are minimised (currently direct debit arrangement in place with the Bank to clear the outstanding balance);
- Expenditure on entertainment shall be as per CEO's pre-approval;

CONSULTATION

Shire Auditors – UHY Haines Norton

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

A new policy for inclusion in the Policy Manual is proposed.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110408 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.4

MOVED: Cr PJ Gledhill

SECONDED: Cr MP Pearce

That Council adopts the Corporate Credit Card Policy as amended and include in the Shire of Mingenew Policy Manual.

CARRIED

Voting 7/0

9.3.5 EXECUTIVE MANAGEMENT COMMITTEE

Agenda Reference: CEO 4/11-05
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to appoint a Councillor to a newly formed Executive Management Committee. Under the performance review clauses of the recently endorsed Chief Executive Officer's employment contract it is stated the reviews will be conducted by the Executive Management Committee. The Committee is to comprise of the Shire President, Deputy President and one other Councillor. At present Council has not officially appointed an Executive Management Committee.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

The relevant clauses in the Contract of Employment are as follows:

8. PERFORMANCE REVIEWS

- (1) The Council shall ensure that a review of the CEO's performance is conducted annually or more frequently if the Council or the CEO perceives there is a need to do so.
- (2) The Council shall give the CEO a minimum of 10 working days' notice in writing that a performance review is to be conducted to enable the CEO sufficient time to prepare.
- (3) The **Executive Management Committee comprising of the Shire President, Deputy President and 1 other appointed Councillor** shall:
 - (a) conduct each performance review; and
 - (b) give to the Council a report on each performance review.
- (4) Where an external facilitator is to be used, both parties shall agree to the nominated facilitator. An external facilitator will be used on a bi-annual basis to assist Council with the performance review process.

- (5) The CEO shall prepare and submit to the Executive Management Committee and/or facilitator an assessment of his own performance prior to the conduct of the performance review by the Committee.
- (6) Under regulation 18D of the Administration Regulations, the Council shall:
 - (a) consider the report given to it by the Executive Management Committee
 - (b) decide either to accept the report (with or without modification) or to reject the report.

The other task that logically falls to this Committee is the establishment of mutually agreed performance criteria and key performance indicators against which the Chief Executive Officer's performance can be assessed. The contract currently contains the following criteria:

7. PERFORMANCE CRITERIA

- (1) Subject to sub-clause (2), the following performance criteria apply to this Contract:
 - provide accurate and timely advice to the Council;
 - work in collaboration with the Council;
 - provide innovative and visionary leadership;
 - establish effective networks;
 - maintain a work environment that facilitates the development of people and encourages them to perform at a high level;
 - ensure the effective and accountable application of financial and physical resources;
 - develop and implements change management strategies to enhance service delivery;
 - initiate the development, implementation and review of effective policies.
- (2) These performance criteria may be varied and any other criteria may be included by agreement between the parties at any time during the term of this Contract.

CONSULTATION

Shire President

STATUTORY ENVIRONMENT

Local Government Act 1995

Contract of Employment – Shire of Mingenew and Chief Executive Officer

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110409 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.5

MOVED: Cr ET Hathaway

SECONDED: Cr JL Holmes

That Council appoints Councillor Bagley (Shire President), Councillor Hathaway (Deputy President) and Councillor Gledhill to the Executive Management Committee.

CARRIED

Voting 7/0

NOTE: Council Committee Delegates listing to be updated with this addition

9.3.6 SALE OF SURPLUS ITEMS

Agenda Reference: CEO 4/11-06
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to approve the sale of items surplus to Council's requirements as advertised in the Mingenew Matters. Council authorised the sale of surplus items at the December 2010 Council meeting.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

A number of items were identified as being surplus to Council's requirements and were offered for sale. The table below lists the items on which offers have been received and is submitted for Council approval:

ITEM	PURCHASER	OFFERED AMOUNT	RANKING
Mitsubishi Tip Truck	Jack Western	\$11,700	3
	Cosgrove Farming Co	\$20,000	2
	Lockier River Farm	\$32,500	1
John Deere Ride-on mower	Warren Borrett	\$50	3
	Darren Mills	\$400	2
	Nick Dimond	\$410	1
Massey Tractor	Warren Borrett	\$300	3
	Darren Mills	\$1250	2
	Richard Addison	\$2000	1

Air conditioner	Warren Borrett	\$300	2
	Nick Dimond	\$360	1
Cement Mixer	Richard Addison	\$355	3
	Jack Western	\$600	2
	Darema Contracting	\$2000	2
	Russell Morgan	\$4,101	1
3 travelling irrigators	Holmwood Farms	\$100	1
Wood Heater	Glenn South	\$60	1

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The sale of the tip truck was included in the budget but the amounts for the other items would be additional revenue for Council.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Cr BP Horwood declared an interest in Item 9.3.6 (a)

Cr JL Holmes declared an interest in Item 9.3.6 (f)

110410 COUNCIL RESOLUTION – ITEM 9.3.6

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That Cr BP Horwood and Cr JL Holmes be permitted remain in Chambers but do not participate in debate or vote on Item 9.3.6 (a) (Horwood) and 9.36(f) (Holmes) where an interest has been declared.

CARRIED

Voting 5/0

110411 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(a)

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Ward

That Council accepts the offer of \$32,500 from Lockier River Farm for the purchase of the Mitsubishi Tip Truck

CARRIED

Voting 6/0

110412 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(b)

MOVED: Cr JL Holmes

SECONDED: Cr ET Hathaway

That Council accepts the offer of \$410 from Nick Dimond for the purchase of the John Deere ride-on mower

CARRIED

Voting 7/0

110413 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(c)

MOVED: Cr BP Horwood

SECONDED: Cr PJ Ward

That Council accepts the offer of \$2,000 from Richard Addison for the purchase of the Massey Tractor

CARRIED

Voting 7/0

110414 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(d)

MOVED: Cr BP Horwood
SECONDED: Cr MP Pearce

That Council accepts the offer of \$360 from Nick Dimond for the purchase of the air conditioner

CARRIED
Voting 7/0

110415 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(e)

MOVED: Cr ET Hathaway
SECONDED: Cr MP Pearce

That Council accepts the offer of \$4,101 from Russell Morgan for the purchase of the cement mixer

CARRIED
Voting 7/0

110416 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(f)

MOVED: Cr ET Hathaway
SECONDED: Cr BP Horwood

That Council accepts the offer of \$100 from Holmwood Farms for the purchase of the 3 travelling irrigators

CARRIED
Voting 6/0

110417 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.6(f)

MOVED: Cr ET Hathaway
SECONDED: Cr BP Horwood

That Council accepts the offer of \$60 from Glenn South for the purchase of the wood heater

CARRIED
Voting 7/0

9.3.7 PROJECT STATUS REPORT

Agenda Reference: CEO 4/11-07
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

As a part of the Chief Executive Officer's last performance review the then Resource Sharing Committee recommended a regular report on the status of major projects be prepared and presented to Council for their information. The first of these reports is presented to Council this month.

ATTACHMENT

Project Status Report

BACKGROUND

Nil

COMMENT

During the resource sharing arrangements with the Shire of Three Springs the then Resource Sharing Committee recommended a regular report on the status of major projects be prepared and presented to Council for their information. The idea of this report was to try and keep Council informed as to the progress with major projects or activities. It was never intended to be a report on all activities but was to ensure progress on projects such as the Royalties for Regions were regularly reported to Council.

The first of these reports is presented to Council this month. There is not a lot to report this month but once the funding is received for the Royalties for Regions it will be possible to provide an update on each individual project.

CONSULTATION

Shire President

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110418 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.7

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Gledhill

That Council receive the Project Status Report for April 2011.

CARRIED

Voting 7/0

9.3.8 MINGENEW RECREATION COMPLEX – MANAGEMENT OF

Agenda Reference: CEO 4/11-08
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to give direction to the administration as to the management of the Mingenew Recreation Complex. The administration is aware of at least one piece of correspondence that has gone direct to Councillors and has been made aware of an occasion where the facilities were used without reference to Council.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

There have been several items of correspondence received in relation to the refurbishment of the recreation centre kitchen being critical of Council.

This project was funded through the initial Royalties for Regions grant and as such the project was approved by Council. It was always intended to replace the existing cupboards to ensure health standards were met and the facility was presented to a good usable standard. As we have never received a request for the ovens to be replaced and because of budgetary constraints their replacement was not factored into the refurbishment project.

The Sportsground Advisory Committee was advised at least twice of the refurbishment project as there is reference to such in the April 2009 and June 2010 meeting minutes. There was no reference to requests for upgrades or replacement of equipment.

It is acknowledged there should have been a double bowl sink installed as was the case previously. This matter is being investigated at present and it is hoped an acceptable solution can be found in the immediate future.

One of the other issues that have been raised is the lack of locks on the new cupboards. When an organisation, and especially an external organisation, hires the entire complex they expect to be able to use the kitchen and its facilities. There have been situations where such hirers have had to come back to the office for additional keys to open cupboard and this has included Council staff when an official meeting/function is being held there. This, whilst inconvenient, is ok if the booking is for a normal working day and during office hours but creates a problem if outside these times. I have worked at a number of local governments

and never come across the situation where the crockery cupboards are locked. Cupboards with individual club property are a separate issue and unless Council property is accidentally locked away do not cause concern.

The other issue administration have is the use of the facility by local clubs without reference to Council. There recently was a function at the Turf Club building that was not booked or referred to Council. In addition chairs and tables were taken from the recreation centre and used at this function, again with no reference to Council. It is the understanding of staff that furniture is not to be taken out of the recreation centre. In the past where the Turf Club building was booked and tables and chairs were required staff provided the required equipment from that held at the Town Hall. On this occasion not only was the recreation centre equipment used but it was left out all weekend including during the rain of the Sunday night/Monday morning.

Furthermore the area was not cleaned with empty drink bottles being left lying around, food not put back into fridges and dirty dishes left around. Staffs has enough problems trying to control mice in this building without this sort of incident adding to the problem.

The recreation and Turf Club buildings were both booked for the Monday. It would have been embarrassing for staff and a poor reflection on Council if the hirer turned up and was presented with unclean and untidy facilities. Luckily staff noticed the condition early enough to allow cleaning to be carried out.

As the owners of the facilities Council has a duty of care to ensure they are presented in a clean and safe condition and this is difficult if not impossible if the courtesy of a booking is not made. Council has to book the facility so why should it be different for others.

Council does a great deal for all sporting clubs and always endeavours to present the ovals and facilities in first class condition. The clubs are quick to criticise if things are not right but yet feel they “own” the facilities and can use them whenever they feel like it. If Council is to present the facilities to the required standards we need to know when they are to be used. Imagine the reaction if they turned up to use the facility and it was not cleaned or the ovals mowed.

The locks at the recreation centre and Turf Club buildings are about to be changed. This was approved in the Building Programme of the 2010/11 Budget and may give Council the opportunity to regain some control over the use of the facilities. It is not intended to prevent the facilities being used but it is considered a more co-ordinated and controlled use is required to ensure there are no clashes of bookings/use and the facilities are presented to all hirers at an acceptable standard.

CONSULTATION

Administration and cleaning staff.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

It is recommended a hire policy be prepared that requires the booking of Council facilities before they are used.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110419 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.8

MOVED: Cr MP Pearce

SECONDED: CR JL Holmes

That Council direct staff to write a letter to the clubs involved in the Winter Sports (Football, Hockey & Netball) advising them of Council's disappointment in the state of the Pavilion after the Welcome to Winter Sports function and consequences for not adhering to policy in future. Included in the letter is to be a policy on use of the facilities, the proposed adjustments to recent refurbishments and plans for allocations of keys.

CARRIED
Voting 7/0

9.3.9 TURF CLUB STEWARDS TOWER

Agenda Reference: CEO 4/11-09
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

A request, with preliminary sketch drawings, has been received from the Mingenew Turf Club seeking approval to replace the existing Stewards/Race Callers tower at the Mingenew recreation ground. The proposed new structure would be a new but modified container type structure.

ATTACHMENT

Sketch drawings received as a part of the request.

BACKGROUND

Nil

COMMENT

The existing tower has been deemed unsuitable by the stewards that visit Mingenew to officiate at our annual race meet. In addition the Turf Club has concerns as to the safety of the existing structure and its durability given its age.

The Turf Club has been able to attract grant funds from the Department of Racing and Gaming to assist in the supply and erection of a new facility.

The proposal is to replace the existing tower with a fully engineered, modified container set-up to be located in the same position as the existing tower. The end doors of the container would be removed and replaced with a solid wall complete with a window, a personal access door would be cut into the rear and there would be 2 roller doors installed across the front. New steps would be constructed to provide access to the tower. It is planned, at this stage, to use the top of the existing tower on top of the new container.

The new structure would be painted in the wheat and heritage red colour of the Turf Club Bar building to blend in.

The proposed new structure would be fully engineered to ensure all standards are fully met and there are no safety issues.

The Mingenew Turf Club has advised that when complete the new tower would be available to other sports and activities including Expo, football and cricket.

There has been no request for assistance from Council with this project.

CONSULTATION

Robert Newton – Mingenew Turf Club

The proposal has been discussed informally at the Sportsground Advisory Committee

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Minority

OFFICER RECOMMENDATION – ITEM 9.3.9

That Council gives in principle approval for the installation of a new Stewards/Race Callers tower at the Mingenew recreation ground subject to:

- a) Engineered drawings and certification being received and**
- b) Support for the project being given by the Sportsground Advisory Committee**

110420 COUNCIL RESOLUTION – ITEM 9.3.9

MOVED: Cr PJ Gledhill

SECONDED: Cr ET Hathaway

This item is to lie on the table until the next meeting. The Turf Club to be invited to discuss their proposal at the next meeting.

CARRIED
Voting 7/0

3:32pm Meeting adjourned for afternoon tea.

3:55pm Meeting reopened.

9.3.10 LEASE OF LAND – MINGENEW SPORTS CLUB & MINGENEW TURF CLUB

Agenda Reference: CEO 4/11-10
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to approve the lease of part of Airport Reserve Number 27425 to the Mingenew Sports Club and Mingenew Turf Club subject to confirmation being received that they wish to renew the lease and all statutory obligations being met.

ATTACHMENT

Nil

BACKGROUND

The current lease of part of Airport Reserve 27425 to the Mingenew Sports Club and Mingenew Turf Club is due to expire on 18th May 2011.

COMMENT

The existing 5 year lease is due to expire in mid May 2011. A letter has been forwarded to the clubs requesting advice as to whether they wish to have the lease renewed for a further 5 years. The correspondence has only recently been sent so a response has not been received.

The Local Government Act 1995 is quite specific as to the steps to be taken by Council in the disposal of property which does include leasing. The relevant section of the Local Government Act is copied below:

3.58. *Disposing of property*

(1) *In this section —*

dispose includes to sell, **lease**, or otherwise dispose of, whether absolutely or not; **property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
 - and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

A check of the Minutes of 2006 could not locate where this lease was brought to Council for their formal approval and it is therefore critical that the matter is brought to Council for approval prior to any new lease being entered into.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil as there was no lease fee charged by Council.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110421 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.10

MOVED: Cr PJ Gledhill

SECONDED: Cr JL Holmes

That Council resolve to enter into a new 5 year lease with the Mingenew Sports Club and Mingenew Turf Club for part of Reserve 27425 subject to:

- a) Confirmation being received from the Mingenew Sports Club and Mingenew Turf Club that they wish to renew the lease**
- b) All statutory requirements being met**
- c) No written objections being received on the proposed lease**

CARRIED
Voting 7/0

4:00pm Works Manager – Warren Borrett joined the meeting

Mr Borrett gave an overview of his report provided in the Information Bulletin.

Discussed new staff members – Daniel Kluth (Gardener) and Brian Morrison (Truck Driver). Mr Morrison is currently living at the Caravan Park. Staff to investigate house in Wattle Street to rent.

4:15pm Mr Borrett exited the meeting.

9.3.11 LEASE OF LAND – MINGENEW FOOTBALL CLUB

Agenda Reference: CEO 4/11-11
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th February 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to approve the lease of part of Rifle Range Reserve Number 16335 to the Mingenew Football Club subject to confirmation being received that they wish to renew the lease and all statutory obligations being met.

ATTACHMENT

Nil

BACKGROUND

The current lease of part of rifle Range Reserve 16335 to the Mingenew Football Club is due to expire on 18th May 2011.

COMMENT

The existing 5 year lease is due to expire in mid May 2011. A letter has been forwarded to the clubs requesting advice as to whether they wish to have the lease renewed for a further 5 years. The correspondence has only recently been sent so a response has not been received.

The Local Government Act 1995 is quite specific as to the steps to be taken by Council in the disposal of property which does include leasing. The relevant section of the Local Government Act is copied below:

3.58. *Disposing of property*

(1) *In this section —*

dispose includes to sell, **lease**, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
 - and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

A check of the Minutes of 2006 could not locate where this lease was brought to Council for their formal approval and it is therefore critical that the matter is brought to Council for approval prior to any new lease being entered into.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil as there was no lease fee charged by Council.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110422 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.11

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Ward

That Council resolve to enter into a new 5 year lease with the Mingenew Football Club for part of Reserve 16335 subject to:

- a) Confirmation being received from the Mingenew Football Club that they wish to renew the lease**
- b) All statutory requirements being met**
- c) No written objections being received on the proposed lease**

CARRIED
Voting 7/0

9.3.12 NUMBER 3 STATE BARRIER FENCE

Agenda Reference: CEO 4/11-12
Location/Address: Shire of Mingenew
Name of Applicant: Northern Country Zone - WALGA
File Reference:
Disclosure of Interest: Nil
Date: 15th April 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to consider a request from the Northern Country Zone of WALGA, of which we are a member, for a \$3,000 contribution towards the erection of an upgraded No.3 State Barrier Fence.

ATTACHMENT

Map provided by the Northern Country Zone

BACKGROUND

Nil

COMMENT

The No.3 State Barrier Fence helps protect farmlands from the encroachment of migrating emus from the pastoral regions.

The current fence is constructed to emu proof standard and the proposed works are to upgrade the fence to wild dog standard with the added inclusion of a lap wire which will help prevent kangaroos from burrowing under the fence.

The project involves 572kms of upgraded fencing and the State Government has funded the purchase of the required materials. A request has been forwarded for every local government to contribute \$3,000 towards the cost of erection. If every local government contributed some \$420,000 would be raised.

The request is for the funding to be provided by:

- a) Inclusion in the Regional Projects component of Royalties for Regions; or
- b) Payment from the 2010/11 budget; or
- c) Provision in the 2011/12 budget; or
- d) Provision in future Regional Projects component of Royalties for Regions

The current round of Regional Projects has closed with projects needing to be submitted by 31st December 2010. Council has not provided for a contribution in the 2010/11 Budget and is yet to determine the 2011/12 Budget where provision could be made if Council wishes.

The future of the Regional Projects component of Royalties for Regions has not been announced but it is anticipated approximately \$350,000 - \$400,000 will be available for our area.

Council will need to determine if it wishes to pledge \$3,000 to the proposed project and how it wishes to fund the contribution.

CONSULTATION

Northern Country Zone of WALGA

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council will need to determine whether they wish to contribute to this project, the year in which they wish to contribute and the preferred funding source.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – ITEM 9.3.12

That Council determine whether it wishes to the erection of the new Number 3 State Barrier fence and the financial year in which the contribution is to be made.

110423 COUNCIL RESOLUTION – ITEM 9.3.12

MOVED: Cr BP Horwood

SECONDED: Cr PJ Ward

That Council agrees to contribute towards the erection of the new Number 3 State Barrier fence and allows for a contribution of \$3,000 in the budget.

CARRIED
Voting 7/0

9.5 COMMUNITY DEVELOPMENT

9.5.1 MINGENEW SPORT AND RECREATION PLAN

Agenda Reference:	CDO 04/11 - 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	
Disclosure of Interest:	Nil
Date:	8 th April 2011
Author:	Erin Greaves and Ian Fitzgerald

SUMMARY

Council is requested to formally adopt the Mingenew Sport and Recreation Plan developed by Gary Clark & Associates in conjunction with the Mingenew Sports Advisory Committee and staff.

ATTACHMENT

A copy of the Mingenew Sport & Recreation Plan is provided as a separate document with the agenda.

BACKGROUND

As a part of the structural reform process funding was received to help the 4 shires develop asset management plans. The 4 shires agreed (at Structural Reform Working Group level) that the preparation of sport and recreation strategic plans was an important part of this process.

In September 2010 a public meeting / workshop was held with the Mingenew Sports Advisory Committee and interested community members, facilitated by Gary Clark, to create a list of priorities for sporting facility upgrades and maintenance as determined by the sporting groups. From this list a 5 year strategic plan was to be developed highlighting these priorities which will assist Council in decision making and planning for the future.

COMMENT

Gary Clark & Associates were employed to utilise information gathered at this workshop to provide a draft document for approval and a follow up meeting was held in December 2010.

In February 2011 a final draft was provided to each of the sporting groups for review and comment. The Sports Advisory Committee held a meeting on the 22nd March 2011 to discuss any comments. The Mingenew Sport and Recreation Plan was formally received and a recommendation was made to Council that the document be considered for adoption.

Comments from this meeting are displayed below;

Community Sport and Recreation Plan

Brief discussion held on the values included for costing of projects and the purpose of the plan.

Erin advised that costs are inflated due to expected cost escalations and to allow for unforeseen costs which will better prepare for funding applications.

Cr Gledhill explained that the Plan is a guide only and is subject to change. The purpose of the plan is to; guide Council in their decision making process for allocation of funds to sport and recreation facilities, maintenance and projects; assist in planning for sport and recreation projects – which acts as a supporting document for any funding applied for; and, be a supporting document for prioritising projects in Mingenew and the region which will be applicable in the case of amalgamation.

MOVED: Debbie Gillam

SECONDED: Hans Samuel

That the Sports Advisory Committee formally adopt the Mingenew Sport and Recreation Strategic Plan and make a recommendation to Council that the Plan be adopted.

ALL IN FAVOUR

Priorities from the Mingenew Plan were then to be combined with those from the Shires of Morawa, Perenjori and Three Springs to develop a 5 Year Strategic Plan for the four shires.

The idea of the document is to be a guide to clubs and Council in preparing budgets and projects for the maintenance and up-keep of the sporting facilities within the Shire.

The Strategic Plan has been developed to support the four communities regardless of whether amalgamation goes ahead or not.

CONSULTATION

Gary Clark & Associates

Mingenew Sports Advisory Committee

Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

The plan will assist Council in future planning of recreation facilities but will have no direct policy implications.

FINANCIAL IMPLICATIONS

The funding for the preparation of the Mingenew Sport & Recreation Plan has come from funding provided for the structural reform process and in particular the need to develop a strong asset management plan.

STRATEGIC IMPLICATIONS

The plan will assist the Sports Advisory Committee and Council in their planning for future improvements to recreation facilities and also provide a support document for grant applications. In addition as a part of the process of developing this plan similar plans were prepared for Morawa, Perenjori and Three Springs and then all 4 plans have been combined into a regional plan (Billeranga).

VOTING REQUIREMENTS

Simple Majority

110424 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.5.1

MOVED: Cr ET Hathaway

SECONDED: Cr PJ Gledhill

That Council adopt the Mingenew Sport and Recreation Plan as presented.

CARRIED
Voting 7/0

9.5.2 HIRE OF AUTUMN CENTRE – MINGENEW CWA

Agenda Reference: CDO 04/11 - 02
Location/Address: Autumn Centre Mingenew
Name of Applicant: Mingenew CWA
File Reference: ADM 0230
Disclosure of Interest: Nil
Date: 11th April 2011
Author: Erin Greaves

SUMMARY

The Mingenew CWA group are requesting the use of the Mingenew Autumn Centre once a month at a minimal charge and seek Council approval. To-date the request has only been received verbally.

ATTACHMENT

Copy of Autumn Centre Policy on Use

BACKGROUND

Council adopted a policy for use of the Autumn Centre in December 2010 which requires permission from Council to be sort before approval is given to hire the premises out.

The Mingenew CWA has been meeting in the Old Railway Station however this area has become unsafe for use and they have been meeting at member's houses.

HACC utilise the Autumn Centre each Friday, the first and second Wednesday of the month is taken by Rhyme Time and potentially the Painting Group (pending approval from Council) and the Seniors Citizens have indicated they would like to use the Centre every Tuesday for bingo and other activities. The Policy states that HACC would have priority of use therefore the Mingenew CWA are happy to work into this schedule but have not yet indicated a preferred day.

COMMENT

The Mingenew CWA would like to utilise a room at the Autumn Centre once a month or as needed for meetings and activities. They also have some cupboards which they would like to have moved to the Centre for storage.

CONSULTATION

Chief Executive Officer

Mingenew Autumn Centre

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council will gain a minimal charge for hire of the venue where none was received previously. This charge is a new fee as no annual charge for this type of activity was set when adopting fees & charges for the Autumn Centre.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Minority

110425 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.5.2

MOVED: Cr BP Horwood

SECONDED: Cr MP Pearce

That Council grant approval for the Mingenew CWA to make use of the Autumn Centre for meetings and activities, providing they do not clash with HACC or seniors activities, at a rate of \$110 per annum.

CARRIED
Voting 7/0

9.5.3 HIRE OF AUTUMN CENTRE – MINGENEW PAINTING GROUP

Agenda Reference: CDO 04/11 - 02
Location/Address: Autumn Centre Mingenew
Name of Applicant: Mingenew Painting Group
File Reference: ADM 0230
Disclosure of Interest: Nil
Date: 11th April 2011
Author: Erin Greaves

SUMMARY

The Mingenew Painting Group is requesting the use of the Mingenew Autumn Centre every first Wednesday of the month at a charge of \$77 per year and seeks Council approval.

ATTACHMENT

Nil

BACKGROUND

Council adopted a policy for use of the Autumn Centre in December 2010 which requires permission from Council before approval is given for this type of activity.

COMMENT

The Mingenew Painting Group currently use the Lesser Hall Kitchen for their monthly meet however due to increasing participation the area has become unsuitable. The kitchen area is too small and there is poor heating and cooling facilities. An annual fee of \$77 is currently paid to Council for use of the kitchen between April and September, which has already been paid in full for 2011.

The Rhyme Time group, through the library's Better Beginnings program currently runs a monthly session on the first Wednesday of each month however they have negotiated to use the Centre every second Wednesday should the Painting group gain approval for its use.

CONSULTATION

Chief Executive Officer

Mingenew Painting Group

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The annual charge of \$77 has already been paid for 2011 and would therefore have no impact on Council's financial position should this charge stand for the change of venue to the Autumn Centre.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.5.3

Council to;

- a) **Grant approval to the Mingenew Painting Group to use the Mingenew Autumn Centre on the first Wednesday of every month between April and September providing it does not clash with any need from HACC to use the building.**
- b) **Allow the \$77 annual fee already paid to stand as payment for use of the Autumn Centre for the remainder of 2011.**

110426 COUNCIL RESOLUTION – ITEM 9.5.3

MOVED: Cr MP Pearce

SECONDED: Cr JL Holmes

Council to;

- a) **Grant approval to the Mingenew Painting Group to use the Mingenew Autumn Centre on the first Wednesday of every month between April and September providing it does not clash with any need from HACC to use the building.**
- b) **Allow the \$77 fee (for 7 months of use) already paid to stand as payment for use of the Autumn Centre for the remainder of 2011.**

CARRIED
Voting 7/0

NOTE: Wording change to clarify usage charge for Painting Group is for 7 months not annual fee.

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 MARCH, 2011

Agenda Reference: SFO 04/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 5 April, 2011
Author: Kylie McGree, Senior Finance Officer

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 March, 2011 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 March, 2011

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 March, 2011 is \$459,620.00

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$125,073.66
Business Cash Maximiser (Municipal Funds)	\$381,281.34
Trust Account	\$60,173.10
Reserve Maximiser Account	\$557,398.69

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$55,467.19 remains outstanding as at 31 March, 2011 with approximately \$20,000.00 outstanding for 30 days or more. Aimee Bendsdorp is following up on these outstanding debtors and will advise accordingly.

The total outstanding rates debt is \$68,299.98 as at 31 March, 2011.

It should be noted that Rates Outstanding as at end of March, 2010 was significantly lower. The final instalment is due on 29 April, 2011. Other outstanding rates will be followed up once again.

The Statement of Financial Activities Report contains explanations of Councils variances for the 2010 / 2011 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110427 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.1

MOVED: Cr PJ Ward

SECONDED: Cr ET Hathaway

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31 March, 2011

CARRIED
Voting 7/0

9.6.2 ACCOUNTS FOR PAYMENT – MARCH 2011

Agenda Reference: AO 04/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 7th April 2011
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of March in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110428 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.6.2

MOVED: CR BP Horwood

SECONDED: Cr JL Holmes

That Council confirm the accounts as presented for March 2011 from the Municipal Fund totalling \$392,498.46 represented by Electronic Funds Transfers of EFT4914 to EFT4990 and Cheque Nos 7342 – 7349.

CARRIED
Voting 7/0

NOTE: Council have requested more detail for contract works – staff to investigate and produce at next meeting.

LATE AGENDA ITEM

9.3.13 DECEMBER COUNCIL MEETING – CHANGE OF DATE

Agenda Reference: CEO 4/11-13
Location/Address: Shire of Mingenew
Name of Applicant: Chief Executive Officer
File Reference:
Disclosure of Interest: Nil
Date: 18th April 2011
Author: Ian Fitzgerald

SUMMARY

Council is requested to consider changing the date of the December Council meeting to allow the Chief Executive Officer to take an extended leave period to travel overseas.

ATTACHMENT

Nil

BACKGROUND

Council has previously set the December 2011 Council meeting for Wednesday 21st December 2011.

COMMENT

Council traditionally meets on the third Wednesday of the month, other than January, with the previously advertised date for the December meeting being 21st December.

The Chief Executive Officer currently has over 40 days annual leave owing and this balance will increase between now and the end of the calendar year. With the No vote in Perenjori on the possible amalgamation of the Shires of Mingenew, Morawa, Perenjori, and Three Springs putting an end to that proposal the Chief Executive Officer has investigated opportunities to reduce the amount of leave owing.

The Chief Executive Officer wishes to take an extended period of leave to travel overseas on an organised bus tour of Europe. The last of these tours is scheduled to commence on Thursday 15th December and would require leaving Australia on the 11th or 12th December.

There are no other senior officers available to attend the December Council meeting in the absence of The Chief Executive Officer and therefore Council is requested to consider bringing the December meeting forward to Friday 9th December. This would allow the Chief Executive Officer to attend the meeting and then action all or the majority of items resulting from the meeting before going on leave. The 9th December date would also allow staff to prepare financial reports up until the 30th November for presentation to Council. The November meeting is scheduled for Wednesday 16th November and the requested date change would allow just over 3 weeks between Council meetings. Staff have consulted with our auditors and it is planned our audit will be completed during September which will allow the Annual Electors Meeting to held prior to the end of the year.

The lead up to Christmas and January are traditionally relatively quiet periods in local government and the Chief Executive Officers absence should cause minimal disruptions. The Works Manager has been consulted and indicated he will be on duty for most if not all of the planned Chief Executive Officers absence – a point that has been raised previously by Council.

CONSULTATION

Shire President

Works Manger

Administration staff

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

110429 COUNCIL RESOLUTION – ITEM 9.3.13

MOVED: Cr ET Hathaway

SECONDED: Cr BP Horwood

That Council allow the Late Agenda Item 9.3.13 be accepted for discussion.

CARRIED
Voting 7/0

OFFICER RECOMMENDATION – ITEM 9.3.13

That Council consider bringing forward the December 2011 Council meeting to Friday 9th December to allow the Chief Executive Officer to take an extended period of leave to travel overseas. If approved the change of meeting date will need to be advertised.

110430 COUNCIL RESOLUTION – ITEM 9.3.13

MOVED: Cr BP Horwood

SECONDED: Cr PJ Gledhill

That Council allow the Chief Executive Officer to take an extended period of leave to travel overseas from Friday the 9th December 2011.

CARRIED
Voting 7/0

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

12.0 CONFIDENTIAL ITEMS

Nil

13.0 COUNCILLOR REPORTS

Shire President – Cr MA Bagley

Meetings attended for previous month;

- 22/03/11 Structural Reform Working Group Meeting at Perenjori & Meet n Greet
- 30/03/11 Autumn Centre Opening
- 07/04/11 Annual Council Road Inspection
- 19/04/11 Structural Reform Working Group Meeting at Mingenew

Deputy President – CR ET Hathaway

- 07/04/11 Annual Council Road Inspection
- 18/04/11 Karara Mining Tour

Cr JL Holmes

- 22/03/11 Structural Reform Working Group Meeting at Perenjori
 - SRWG has been closed
 - John Elliot employed until September 2011. Maybe able to utilise existing skills set to gain employment regionally – town planning background.
- 29/03/11 Community Resource Centre Meeting - cancelled (no quorum) but informal discussions held
- 05/04/11 Community Resource Centre Meeting
 - Minutes provided in Information Bulletin
 - Confusion remains about payment for outstanding Debtor account however have agreed to pay if within capabilities and end of financial year.
 - Business Plan is to be prepared by end of April 2011
 - Business Plan meeting to be held on 28th April 2011
- 19/04/11 Structural Reform Working Group Meeting
 - outcome and statistics of Perenjori Poll discussed
 - SRWG has been ended
 - Tony Brown from WALGA congratulated all on their efforts for amalgamation

Cr PJ Gledhill

- 22/03/11 Sports Advisory Committee Meeting
 - Items listed for consideration in 2011/12 Budget
 - Tennis requesting \$25,000 from Council for installation of synthetic turf on courts 5 & 6 (total project approximately \$70,000)
 - Netball request Council to contribute installation (\$1,000 - \$3,000) of water fountain if Club to purchase one at own cost.
 - Hockey light project remains outstanding (Council cost of \$10,000 - \$20,000)

- Letter received from Sports Advisory Committee regarding kitchen refurbishment

Cr MP Pearce

- 19/03/11 Attended luncheon for Rosie Atkinson in recognition of her long standing commitment to the Mingenew Silver Chain Branch Committee
- 30/03/11 Autumn Centre Opening – great success
- 11/04/11 Karara Mining Tour
- 19/04/11 Community Water Meeting

Cr PJ Ward

- 28/03/11 Mingenew Lions Midwest Expo Meeting
- no fireworks in 2011 (scheduled for next year's anniversary date)
 - New sponsorship gained (Bunnings & Midalia Steel)
 - Karara have withdrawn sponsorship
- 19/04/11 Community Water Meeting

Cr BP Horwood

- 21/03/11 Tourist & Promotions Meeting
- reported toilet (behind MIG office) has been left untidy
 - request for soap dispenser in toilet
 - Committee looking to support Museum volunteers to make Museum more accessible during tourist season
 - request to move Information Board outside Post Office entrance door to side of NAB building – Erin investigated and NAB have approved.
 - looking to develop 5 Year Plan
- 28/03/11 WALGA Meeting
- push for funding for Wubin – Mullewa Rd (support from MWRC)
 - asking all shires to contribute to state-wide barrier fence
 - expect increase in State Road funds due to revenue from increase in licence fees
 - FESA – Emergency Management Act
 - Council encouraged to provide feedback on success of Drought Pilot Program.
- 06/04/11 Meeting held with Shire staff and representatives from T & P Committee
- Projects to include in 5 Year Plan (Banners, avenue of trees, Mingenew Hill trails project, upkeep of entrance statements)

Chief Executive Officer – Mr Ian Fitzgerald

- 18/03/11 Tourist & Promotions Meeting – Committee discussion on 5 Year Plan

Mr Fitzgerald gave an overview of the CEO report provided in the Information Bulletin

Shire President – Cr MA Bagley

- Reported on closure of Structural Reform Working Group
- Report is to be made available in regards to the amalgamation process undergone by the four shires
- Council need to discuss options for future of Shire and provide direction for discussions at next Mid West Regional Council. Options are;
 - Maintain current organisation
 - Form new Regional Group
 - Rescind resignation from Mid West Regional Council
 - Form Transition Group (prepare for amalgamation in future)
 - Perenjori want collaboration from four shires but not amalgamation
 - Having no regional group does not attract regional funding
- Council agreed in principal that forming a Subsidiary Model within the Mid West Regional Council looks to be most workable option – take to next MWRC meeting
- Decision to be made before all four Councils meet on 14th June 2011
- Model examples to be provided by CEO to Councillors

Deputy President – Cr ET Hathaway

- Requested clarification of whether area at front of Silver Chain Centre was for parking (outside marked signs) – staff advised it is
- Enquired as to procedure for dealing with trucks breaking down on railway line due to recent incident – advised correct procedure is to contact police
- As a result of discussion Cr MP Pearce advised that there is an issue with trucks approaching this corner at speed and not always having sufficient time to slow down if boom gates are down – staff to flag with Main Roads
- Cr ET Hathaway requested a letter be written to complain about motorbikes on freeway in Perth – suggest that it be brought up at WALGA AGM.

Cr JL Holmes

- While no contact has been made to-date with Expo Catering Committee – suggestion that they could utilise old HACC office for storing catering materials
- Raised concern over \$77 charge to WAFF for meeting held in Mingenew. Due to insufficient information gathered at time of booking this charge was quoted – was a local meeting and charge should reflect. Staff directed to write a letter offering a refund and explanation of booking policy and procedure.
- Enquired as to why Finance Officer not in attendance for Council meeting – advised that due to training attended in Geraldton last week, travel was not feasible.

Cr PJ Gledhill

- Cr PJ Gledhill indicated that information provided in regards to Landcorp Titles not being followed up for several properties was incorrectly blamed on previous staff when responsibility lies with Chief Executive Officer.

- Requested clarification that burning off needed to be out by 11pm except on Sunday's where burning is not permitted.
- Burning off carried out at back of sub-division was carried out without notice to community and enquired as to whether authorisation was sought from CEO or Chief Fire Officer – CEO advised that Mr Boyland did advise of intention but authorisation not given on day.
- Enquiries received from the community as to why siren is not going off? CEO advised that the issue would be brought up with Mr Boyland and Mr McTaggart. But partly due to new texting system.

Cr MP Pearce

- CR MP Pearce enquired as to whether the texting system is working? CEO advised it has been successful to-date.

5:55pm Cr ET Hathaway exited the meeting

- Noted that Western Power has been in town and it is presumed they have been conducted repairs to street lights.
- Cr MP Pearce enquired as to whether there were any works scheduled for the Town Hall? Pillars at front are rusting and door paint peeling. Staff to cost in preparation for next budget.

5:58pm Cr ET Hathaway rejoined the meeting

- Enquired as to when the draft budget would be available – advised May/June
- Items to be included on wishlist to be forwarded to the Chief Executive Officer as soon as possible.

Cr PJ Ward

- Provided a copy of Karara's proposed agreement for Mingenew for viewing – agreement now withdrawn

Cr BP Horwood

- Enquired about signage for Dump Point area and tap for drinking/ cleaning for visitors – the Chief Executive Officer advised that these signs have been arranged

Cr MP Pearce

- Requested that Cr JL Holmes put to the Community Resource Centre Committee – that it is general practice that paid positions should be advertised, such as Treasurers position, at AGM and enquired as to whether this needs to be done for the Community Resource Centre Committee.

14.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday, the 18th May 2011 at 2:00pm.

15.0 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 6:04pm.

These minutes were confirmed at a meeting on **18th May 2011**.

Signed: _____

Presiding Officer

Date: **18th May 2011**