



**AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY**

20 August 2014

SHIRE OF MINGENEW

ORDINARY COUNCIL MEETING NOTICE PAPER

20 August 2014

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 20 August 2014, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.00 pm.

Cameron Watson
Acting Chief Executive Officer

20 August 2014

MINGENEW SHIRE COUNCIL

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Mingenew Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Mingenew Shire Council. The Mingenew Shire Council warns that anyone who has an application lodged with the Mingenew Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Mingenew Shire Council in respect of the application.

ACTING CHIEF EXECUTIVE OFFICER

20 AUGUST 2014

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SHIRE OF MINGENEW

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 20 August 2014 COMMENCING AT 4.00pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 4.0 PUBLIC QUESTION TIME-/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
- 6.0 DECLARATIONS OF INTEREST
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

COUNCIL RECOMMENDATION ITEM 7.0

That the Minutes of the Ordinary Meeting of Council held 16 July 2014 be confirmed as a true and accurate record of proceedings.

COUNCIL RECOMMENDATION ITEM 7.1

That the Minutes of the Special Meeting of Council held 5 August 2014 be confirmed as a true and accurate record of proceedings.

- 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
- 9.0 OFFICERS REPORTS

9.1 ACTING CHIEF EXECUTIVE OFFICER
Nil.

9.2 FINANCE

9.2.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 JULY, 2014

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 15th August, 2014
Author: Cameron Watson – Acting Chief Executive Officer

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 July, 2014 is presented to Council for adoption.

ATTACHMENT

Finance Report for month ending 31 July, 2014 – Under Separate Cover

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$105,760.31
Business Cash Maximiser (Municipal Funds)	\$934.09
Trust Account	\$110,750.59
Reserve Maximiser Account	\$279,800.19

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 July, 2014:

	Current	30+ Days	60+ Days	90+ Days	Total
<i>Amount</i>	140,753.45	20,950.33	26.50	8,055.77	169,786.05

Rates Outstanding at 15th August, 2014 was:

	Current	Arrears	Total
<i>Rates</i>	1,598,722.94	14,789.86	1,613,512.80
<i>Rubbish</i>	51,364.75	0.43	51,365.18
	1,650,087.69	14,790.29	1,664,877.98

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2014 / 2015 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.1

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31st July, 2014.

9.2.2 ACCOUNTS FOR PAYMENT – ENDING 31ST JULY 2014

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 20th August 2014
Author: Julie Borrett – Senior Finance Officer

SUMMARY

Council to confirm the payment of creditors for the month of June 2014 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority.

OFFICER'S RECOMMENDATION – ITEM 9.2.2

That Council confirm the accounts as presented for June 2014 from the Municipal Fund totalling \$465,832.21 represented by Electronic Funds Transfers of EFT8150-8233 Trust Cheques 428 & 430 and Cheque nos 7877-7888

Date: 04/08/2014
Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

USER: SFO
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
428	02/07/2014	MINGENEW SHIRE COUNCIL	REFUND MWIRSA CA81	T		4,785.00
429	16/07/2014	MINGENEW SHIRE COUNCIL	TRUST REFUND CP85	T		5,461.50
430	16/07/2014	MingeneW Golf Club Inc	REFUND OF BUS BOND	T		300.00
7877	02/07/2014	MINGENEW SHIRE COUNCIL	Payroll deductions	M		612.00
7878	02/07/2014	SYNERGY	POWER	M		6,739.40
7879	02/07/2014	VALLEY VIBES	ADVERTISING	M		95.00
7882	16/07/2014	SYNERGY	POWER	M		2,667.95
7884	16/07/2014	MINGENEW SHIRE COUNCIL	Payroll deductions	M		306.00
7885	16/07/2014	SHIRE OF MINGENEW ISA	CLAIM	M		18,085.52
7886	16/07/2014	TELSTRA	TELSTRA	M		1,773.31
7887	24/07/2014	CR PETER GLEDHILL	FEES	M		1,437.50
7888	24/07/2014	SYNERGY	POWER	M		1,520.65
EFT8150	02/07/2014	Shire of Mingenew - Payroll	PAYROLL	M		81,776.62
EFT8151	02/07/2014	Australian Services Union	Payroll deductions	M		25.10
EFT8152	02/07/2014	CHILD SUPPORT AGENCY	Payroll deductions	M		264.71
EFT8153	02/07/2014	LGRCEU	Payroll deductions	M		19.40
EFT8154	02/07/2014	WA SUPER	Superannuation contributions	M		5,635.28
EFT8155	02/07/2014	PRIME SUPER	Superannuation contributions	M		195.88
EFT8156	10/07/2014	APRA	FEES	M		284.68

Date: 04/08/2014
Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8157	10/07/2014	ANDREWS & CO	ADVERTISING	M		4,785.00
EFT8158	10/07/2014	Courier Australia	FREIGHT	M		404.43
EFT8159	10/07/2014	Norm Coombs	REFUND	M		320.00
EFT8160	10/07/2014	DONGARA DRILLING & ELECTRICAL	CHARGES	M		332.90
EFT8161	10/07/2014	DONGARA BUILDING & TRADE SUPPLIES	CHARGES	M		1,611.00
EFT8162	10/07/2014	Great Northern Rural Services	CHARGES	M		1,806.30
EFT8163	10/07/2014	IRWIN PLUMBING SERVICES	CHARGES	M		12,010.90
EFT8164	10/07/2014	RELIANCE PETROLEUM	FUEL	M		2,447.09
EFT8165	10/07/2014	MORAWA SHIRE	CLAIM	M		19,582.99
EFT8166	10/07/2014	MIDWEST MOBILE MECHANICS	CHARGES	M		582.25
EFT8167	10/07/2014	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	FEES	M		2,000.00
EFT8168	10/07/2014	TUNCOAT AUSTRALIA	CHARGES	M		212.96
EFT8169	10/07/2014	MINGENEW NETBALL CLUB INC	CATERING	M		360.00
EFT8170	10/07/2014	THE MURRAY HOTEL PTY LTD	CHARGES	M		418.00
EFT8171	10/07/2014	WA SUPER	SUPER	M		6,490.92
EFT8172	10/07/2014	PERENJORI SHIRE COUNCIL	CLAIM	M		25,976.35
EFT8173	10/07/2014	PRIME MEDIA GROUP PTY	ADVERTISING	M		5,461.50
EFT8174	10/07/2014	LANDMARK	CHARGES	M		261.36
EFT8175	10/07/2014	SHIRE OF COOROW	CLAIM	M		33,278.85

Date: 04/08/2014
Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8176	10/07/2014	Shire Of Three Springs	CHARGES	M		540.00
EFT8177	10/07/2014	MINGENEW FABRICATORS	CHARGES	M		46.75
EFT8178	16/07/2014	Shire of Mingenew - Payroll	PAYROLL	M		28,522.57
EFT8179	16/07/2014	Australian Services Union	Payroll deductions	M		25.10
EFT8180	16/07/2014	CHILD SUPPORT AGENCY	Payroll deductions	M		264.71
EFT8181	16/07/2014	LGRCEU	Payroll deductions	M		19.40
EFT8182	16/07/2014	WA SUPER	Superannuation contributions	M		5,016.33
EFT8183	16/07/2014	PRIME SUPER	Superannuation contributions	M		195.88
EFT8184	16/07/2014	SHIRE OF MINGENEW PRINTER LEASE, ETC	LEASE	M		597.86
EFT8185	16/07/2014	NAB BUSINESS VISA	CREDIT CARD	M		477.40
EFT8186	16/07/2014	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	CHARGES	M		457.74
EFT8187	16/07/2014	Australian Taxation Office	BAS	M		2,629.75
EFT8188	16/07/2014	STAPLES AUSTRALIA PTY LIMITED	CHARGES	M		207.14
EFT8189	16/07/2014	GH COUNTRY COURIER	FREIGHT	M		30.80
EFT8190	16/07/2014	CANINE CONTROL	FEES	M		958.38
EFT8191	16/07/2014	RELIANCE PETROLEUM	FUEL	M		9,048.58
EFT8192	16/07/2014	MINGENEW IGA PLUS LIQUOR	GROCERIES	M		501.91
EFT8193	16/07/2014	MINGENEW COMMUNITY RESOURCE CENTRE	FEES	M		100.00

Date: 04/08/2014
Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8194	16/07/2014	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING	M		364.23
EFT8195	24/07/2014	ABROLHOS REEF LODGE	CHARGES	M		130.00
EFT8196	24/07/2014	BOC GASES	CHARGES	M		372.77
EFT8197	24/07/2014	Cr Michelle Bagley	FEES	M		3,250.00
EFT8198	24/07/2014	Courier Australia	FREIGHT	M		18.09
EFT8199	24/07/2014	CR GARY COSGROVE	FEES	M		875.00
EFT8200	24/07/2014	JR & A HERSEY PTY LTD	GOODS	M		1,122.00
EFT8201	24/07/2014	IRWIN PLUMBING SERVICES	CHARGES	M		1,958.00
EFT8202	24/07/2014	JACKSON McDONALD	CHARGES	M		3,850.08
EFT8203	24/07/2014	CR CRISPIAN LUCKEN	FEES	M		875.00
EFT8204	24/07/2014	RELIANCE PETROLEUM	FUEL	M		4,744.85
EFT8205	24/07/2014	LGIS INSURANCE BROKING	INSURANCE	M		9,206.34
EFT8206	24/07/2014	STARICK TYRES	TYRES	M		1,206.68
EFT8207	24/07/2014	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	FEES	M		500.00
EFT8208	24/07/2014	MINGENEW SPRING CARAVAN PARK	FEES	M		912.00
EFT8209	24/07/2014	CR HELEN NEWTON	FEES	M		875.00
EFT8210	24/07/2014	CR MARGUERITE PEARCE	FEES	M		875.00
EFT8211	24/07/2014	CR ALAN SOBEY	FEES	M		875.00
EFT8212	24/07/2014	WESTRAC PTY LTD	CHARGES	M		8,104.63

Date: 04/08/2014
Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8213	24/07/2014	MINGENEW FABRICATORS	CHARGES	M		444.90
EFT8214	30/07/2014	Shire of Mingenew - Payroll	PAYROLL	M		29,061.21
EFT8215	30/07/2014	Australian Services Union	Payroll deductions	M		25.10
EFT8216	30/07/2014	CHILD SUPPORT AGENCY	Payroll deductions	M		264.71
EFT8217	30/07/2014	LGRCEU	Payroll deductions	M		19.40
EFT8218	30/07/2014	WA SUPER	Superannuation contributions	M		5,121.48
EFT8219	30/07/2014	PRIME SUPER	Superannuation contributions	M		195.88
EFT8220	31/07/2014	AUSTRALIA POST	POSTAGE	M		27.98
EFT8221	31/07/2014	ANDREWS & CO	FEES	M		17,132.50
EFT8222	31/07/2014	Courier Australia	FREIGHT	M		67.29
EFT8224	31/07/2014	FREDS MOWER REPAIRS	REPAIRS	M		369.90
EFT8225	31/07/2014	Government Regional Officers Housing	REFUND	M		3,375.00
EFT8226	31/07/2014	VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD	RUBBISH	M		7,850.73
EFT8227	31/07/2014	IT VISION AUSTRALIA PTY LTD	FEES	M		23,532.30
EFT8228	31/07/2014	LGIS INSURANCE BROKING	INSURANCE	M		31,609.24
EFT8229	31/07/2014	MINGENEW LIONS MIDWEST EXPO	CHARGES	M		770.00
EFT8230	31/07/2014	SGFLEET	LEASE	M		837.52
EFT8232	31/07/2014	THE IT VISION USER GROUP	CHARGES	M		660.00
EFT8233	31/07/2014	WESTRAC PTY LTD	CHARGES	M		4,383.80

Date: 04/08/2014
 Time: 1:23:56PM

Shire of MINGENEW
Statement of Payments for the month of July 2014

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	455,285.71
T	TRUST- NATIONAL AUST BANK	10,546.50
TOTAL		465,832.21

NATIONAL BUSINESS MASTERCARD

01 July to 31st July 2014

CEO - MIKE SULLY

Bank Fees	\$	9.00
	\$	9.00

Work's Manager - Warren Borrett

Bank Fees	\$	9.00
	\$	9.00

Manager of Admin and Finance - Cameron Watson

Internet Fees	\$	279.85
Aust Wide Taxation Membership	\$	495.00
Bank Fees	\$	9.00
	\$	783.85
Total Direct Debit Payment made on 1st July 2014	\$	801.85

POLICE LICENSING

Direct Debits from Muni Account
01 July to 31st July 2014

Tuesday, 1 July 2014	\$	326.10
Wednesday, 2 July 2014	\$	349.15
Thursday, 3 July 2014	\$	2,215.50
Friday, 4 July 2014	\$	306.10
Monday, 7 July 2014	\$	3,363.30
Tuesday, 8 July 2014	\$	407.85
Wednesday, 9 July 2014	\$	777.25
Thursday, 10 July 2014	\$	2,992.90
Friday, 11 July 2014	\$	279.90
Monday, 14 July 2014	\$	126.55
Tuesday, 15 July 2014	\$	372.20
Wednesday, 16 July 2014	\$	715.10
Thursday, 17 July 2014	\$	507.30
Friday, 18 July 2014	\$	4,093.00
Monday, 21 July 2014	\$	1,732.70
Tuesday, 22 July 2014	\$	763.95
Wednesday, 23 July 2014	\$	1,898.10

Thursday, 24 July 2014	\$ 1,123.10
Friday, 25 July 2014	\$ 1,005.50
Monday, 28 July 2014	\$ 254.70
Tuesday, 29 July 2014	\$ 2,504.20
Wednesday, 30 July 2014	\$ 320.90
Thursday, 31 July 2014	\$ 1,157.70

\$ 27,593.05

BANK FEES

**Direct debits from Muni Account
01 July to 31st July 2014**

Total direct debited from Municipal Account **\$ 468.82**

PAYROLL

**Direct Payments from Muni Account
01 July to 31st July 2014**

Wednesday, 2nd July 2014	\$ 132,381.42
Wednesday, 16th July 2014	\$ 39,711.35
Wednesday, 30th July 2014	\$ 40,366.49

\$ 172,092.77

9.4 HEALTH, BUILDING AND TOWN PLANNING

9.4.1 PROPOSED TRANSPORTABLE HOUSE ADDITION

Location/Address: Lot 817 (#1333) Mingenew-Mullewa Road, Yarragadee
Name of Owner: Michael Pearse
Name of Applicant: Quality Builders Pty Ltd
Disclosure of Interest: Nil
Date: 29th July, 2014
Author: Arqum Hayat – Planning Officer (Shire of Irwin)

SUMMARY

This report makes a recommendation to Council to approve the proposed transportable house addition at 1333 Mingenew-Mullewa Road, Yarragadee.

ATTACHMENT

Attachment 1 – Planning Application and Cover Letter

Attachment 2 – Location Plan

BACKGROUND

The land is zoned as Rural/Mining under the Shire of Mingenew Local Planning Scheme No. 3 (hereafter referred to as 'LPS No.3'). The portion of Lot 817 on which the transportable addition is proposed is 17.230 hectares (see attachment 2). There is an existing residence and shed on site.

COMMENT

The Applicant proposes a transportable addition to an existing house (see attachment 1). As per Clause 5.13.1 of LPS No.3, the proposal requires the planning consent of Council. The proposed additions will not impact on the amenity of the locality or adversely affect the rural landscape. The proposal meets the relevant provisions of LPS No.3.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Clause 5.13 of LPS No.3

Clause 5.23.4 of LPS No.3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.4.1

That Council approve the proposed transportable building addition to an existing dwelling on Lot 817 (#1333 Mingenew-Mullewa Road), Yarragadee subject to the following conditions:

- 1. All stormwater and drainage runoff from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Mingenew (Infrastructure Services).**
- 2. Any soils disturbed or deposited on the site shall be stabilised and retained on site to the satisfaction of the Shire of Mingenew.**
- 3. The approved development shall be connected to an effluent disposal system to the satisfaction of the Shire of Irwin.**
- 4. The development shall be connected to a potable water supply.**

Advice Notes

- 1. In accordance with the Building Act, the approved development requires a Building Permit.**
- 2. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Mingenew will take no responsibility for incorrectly located buildings.**
- 3. It is the responsibility of the applicant/owner to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**

SCHEDULE 6 — FORM OF APPLICATION FOR PLANNING APPROVAL

Application for planning approval

Owner details		
Name: MICHAEL F. K. PEARSE		
Address: PO BOX 496 DONGARA, WA		
Postcode: 6525		
Phone: 9927 1659 (work):	Fax:	E-mail:
(home):		
(mobile):		
Contact person: MICHAEL PEARSE		
Signature: <i>Michael Pearse</i>		Date: 2/7/14
Signature:		Date:
The signature of the owner(s) is required on all applications. This application will not proceed without that signature.		

Applicant details		
Name: QUALITY BUILDERS PTY LTD		
Address: PO BOX 303 KALAMUNDA WA		
Postcode: 6926		
Phone: 9454 9700 (work):	Fax:	E-mail:
(home):	9454 9711	elysia@qualitybuilders.com.au
(mobile):		
Contact person for correspondence: ELYSIA O'MODEY		
Signature: <i>Elysia O'Modey</i>		Date: 2.7.2014

Property details		
Lot No: 871	House/Street No: 1333	Location No:
Diagram or Plan No: 247685	Certificate of Title Vol. No: 1400	Folio: 486
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: MINGENEW - MULLEWA RD		Suburb: VARRAGADEE
Nearest street intersection:		

Existing building/land use:
Description of proposed development and/or use: <i>Addition to existing house</i>
Nature of any existing buildings and/or use: <i>Residential.</i>
Approximate cost of proposed development: <i>\$ 101 128.00</i>
Estimated time of completion: <i>6 MONTHS.</i>

<i>OFFICE USE ONLY</i>	
Acceptance Officer's initials:	Date received:
Local government reference no:	



QUALITY BUILDERS PTY LTD

Excellence in commercial
transportable construction

20 Walters Way Forrestfield WA 6058
PO Box 909 Kalamunda WA 6926
Ph: 9454 9700 Fax: 9454 9711
www.qualitybuilders.com.au

ABN 51 521 523 907

7/7/2014

Attn: Planning
Shire of Mingenew
PO Box 120
MINGENEW WA 6522

To whom it may concern,

RE: Planning Application.

We wish to apply for planning approval to situate a transportable house addition on the property known as 1333 Mingenew – Mullewa Rd, Yarragadee. The addition will have 2 bedrooms, bathroom, laundry and kitchen. The structure will be steel frame, colorbond roof, weatherboard clad and concrete slab.

The home is for Michael Pearse of PO Box 496, Dongara, WA 6525.

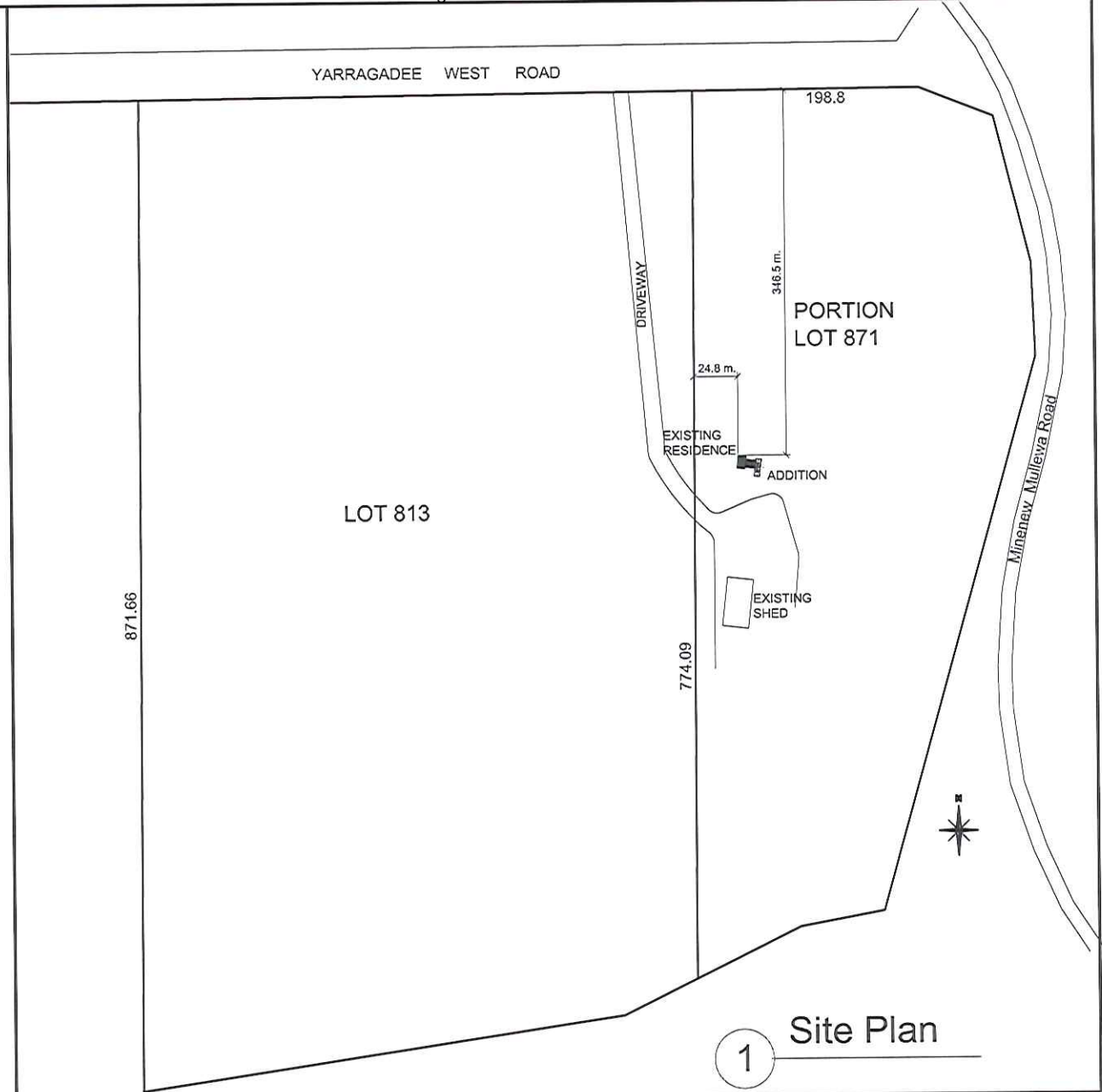
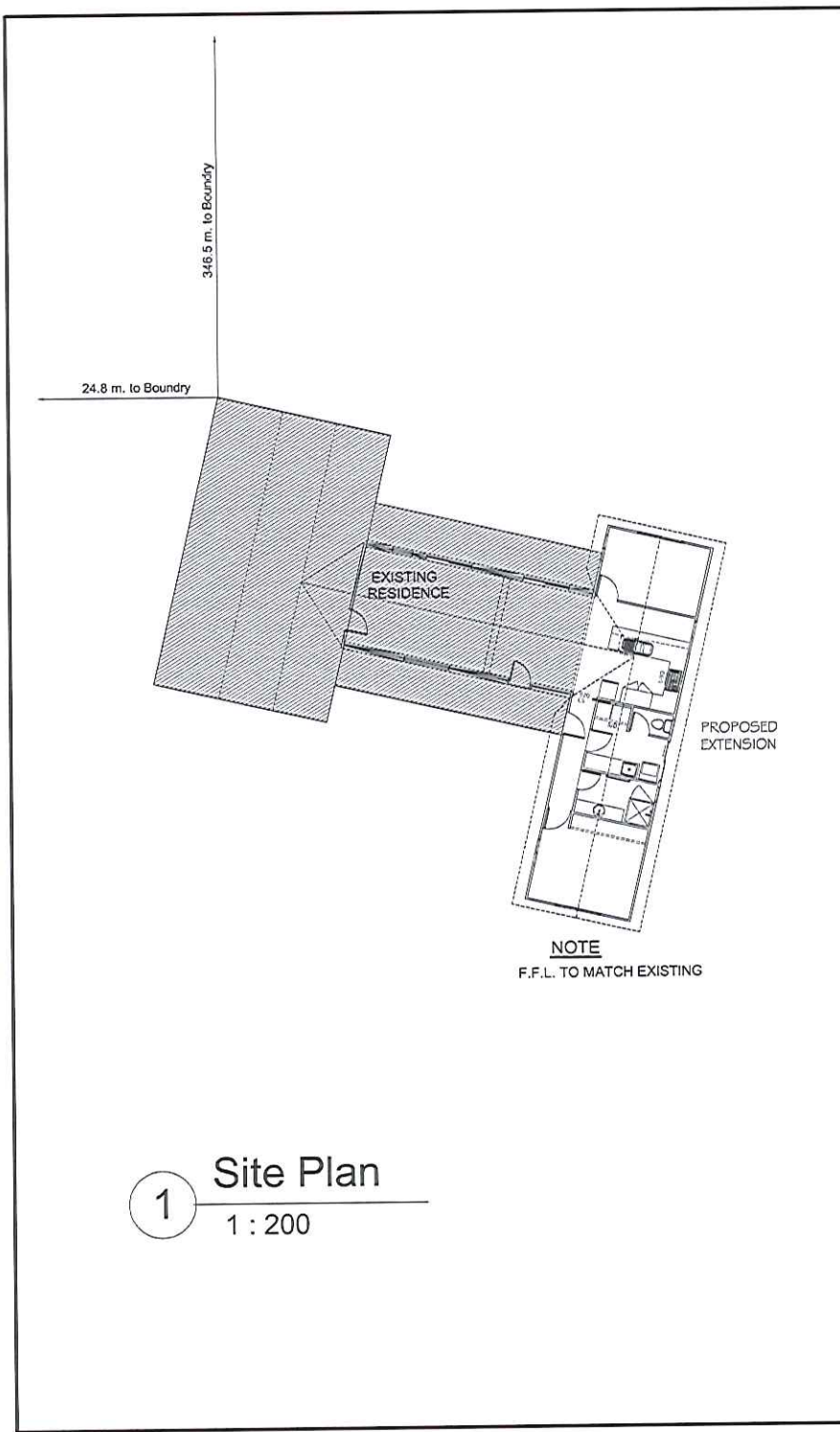
The contract price for the home is \$101,128.00.

We have enclosed our cheque for the amount of \$323.61 being for the planning approval fee.

Yours sincerely

ELYSIA OMODEI
Office Manager

Enclosed:
Cheque \$323.61
Addenda
Architectural Plans

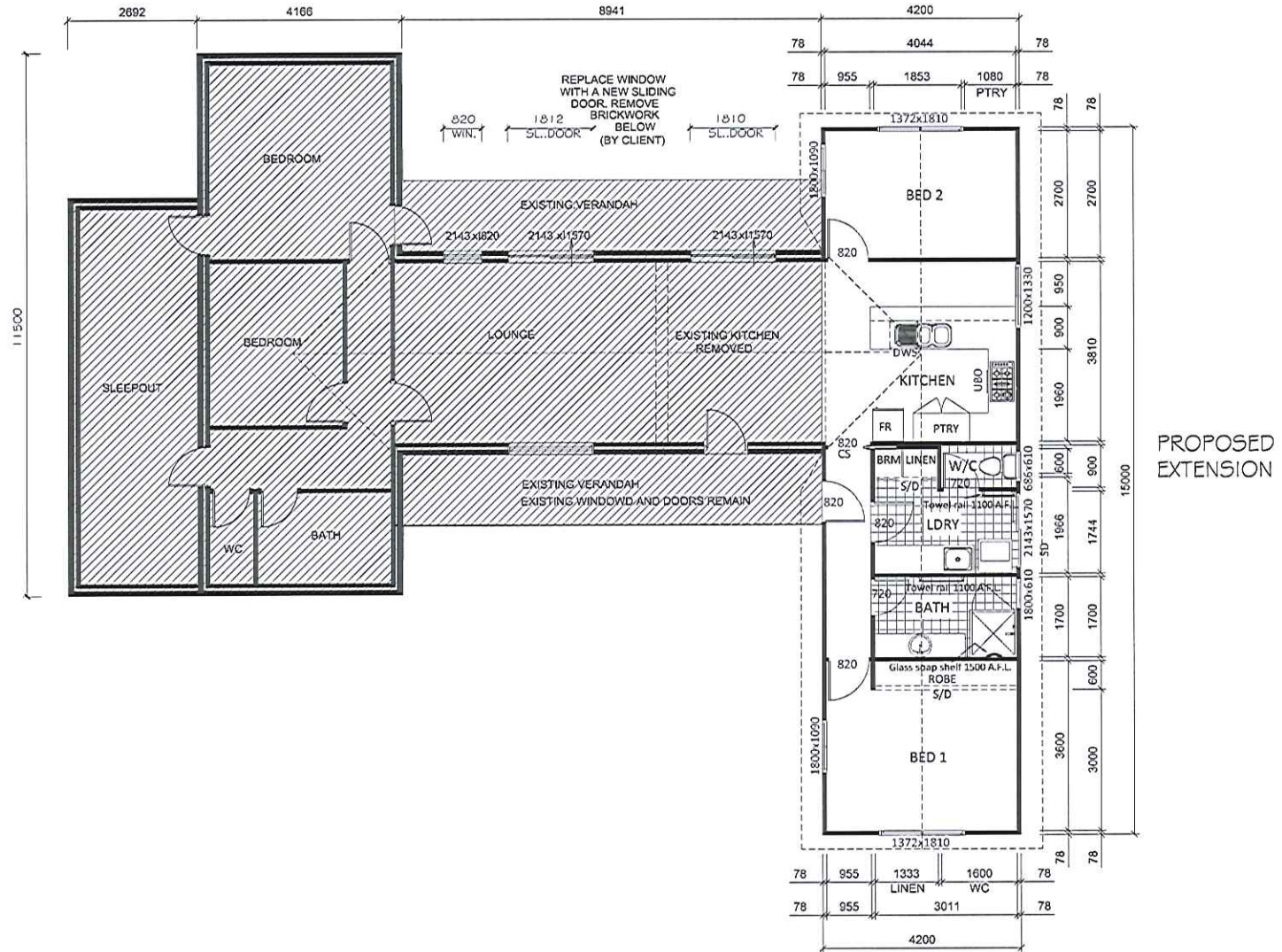


DATE	DESCRIPTION	REV	DRAWN
	ORIGINAL ISSUE	A	CMC
1-5-2014	CLIENT REQUESTED CHANGES	B	
			CHECKED
			PB

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PROPOSED EXTENSION for YARAGADEE PARTNERS at YARAGADEE		
JOB N ^o	DWG	REV
TR251	A5	B
SCALE: 1 : 50		2014



1 Floor Plan
1 : 100

DATE	DESCRIPTION	REV	DRAWN
	ORIGINAL ISSUE	A	CMC
1-5-2014	CLIENT REQUESTED CHANGES	B	
			CHECKED
			PB

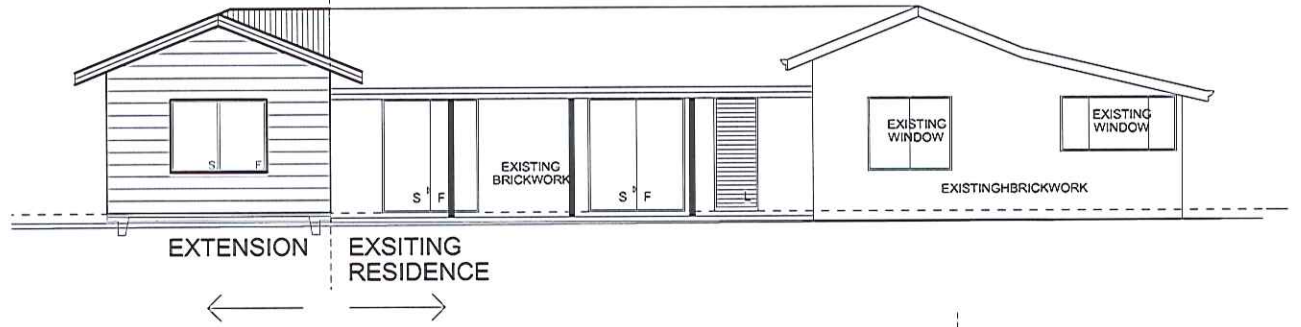
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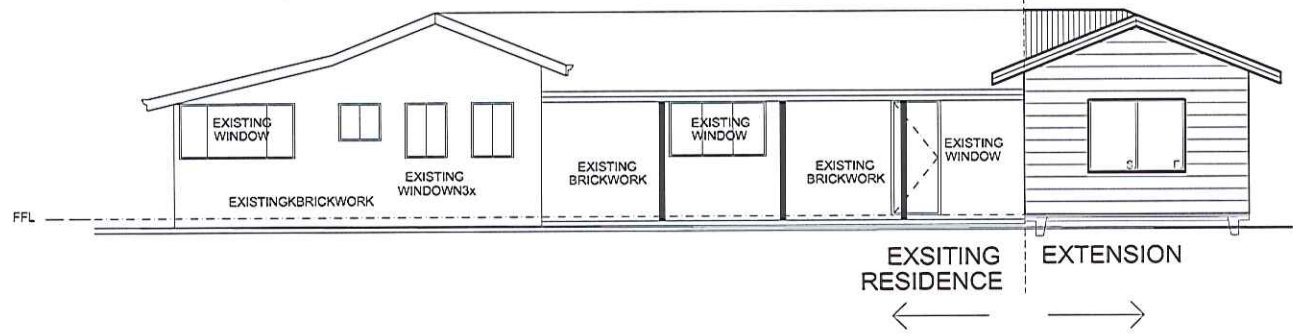
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PROPOSED EXTENSION for YARAGADEE PARTNERS at YARAGADEE		
JOB N°	DWG	REV
TR251	A1	B
SCALE: 1 : 100		2014

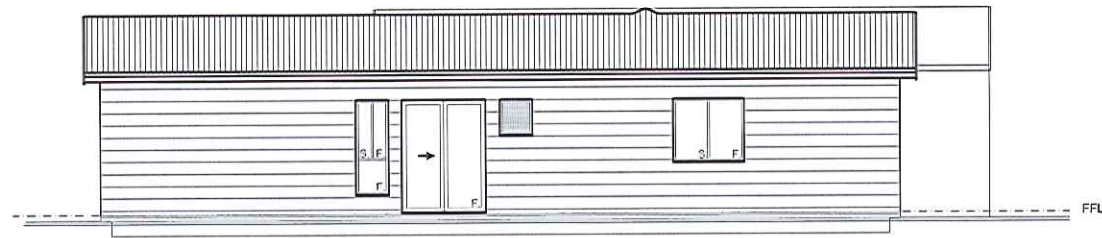
1 North Elevation
1 : 100



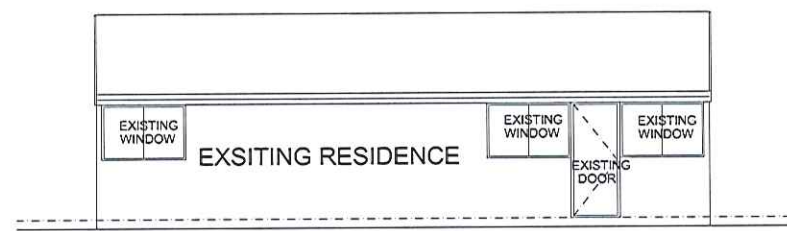
2 South Elevation
1 : 100



3 East Elevation
1 : 100

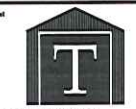


4 West Elevation
1 : 100



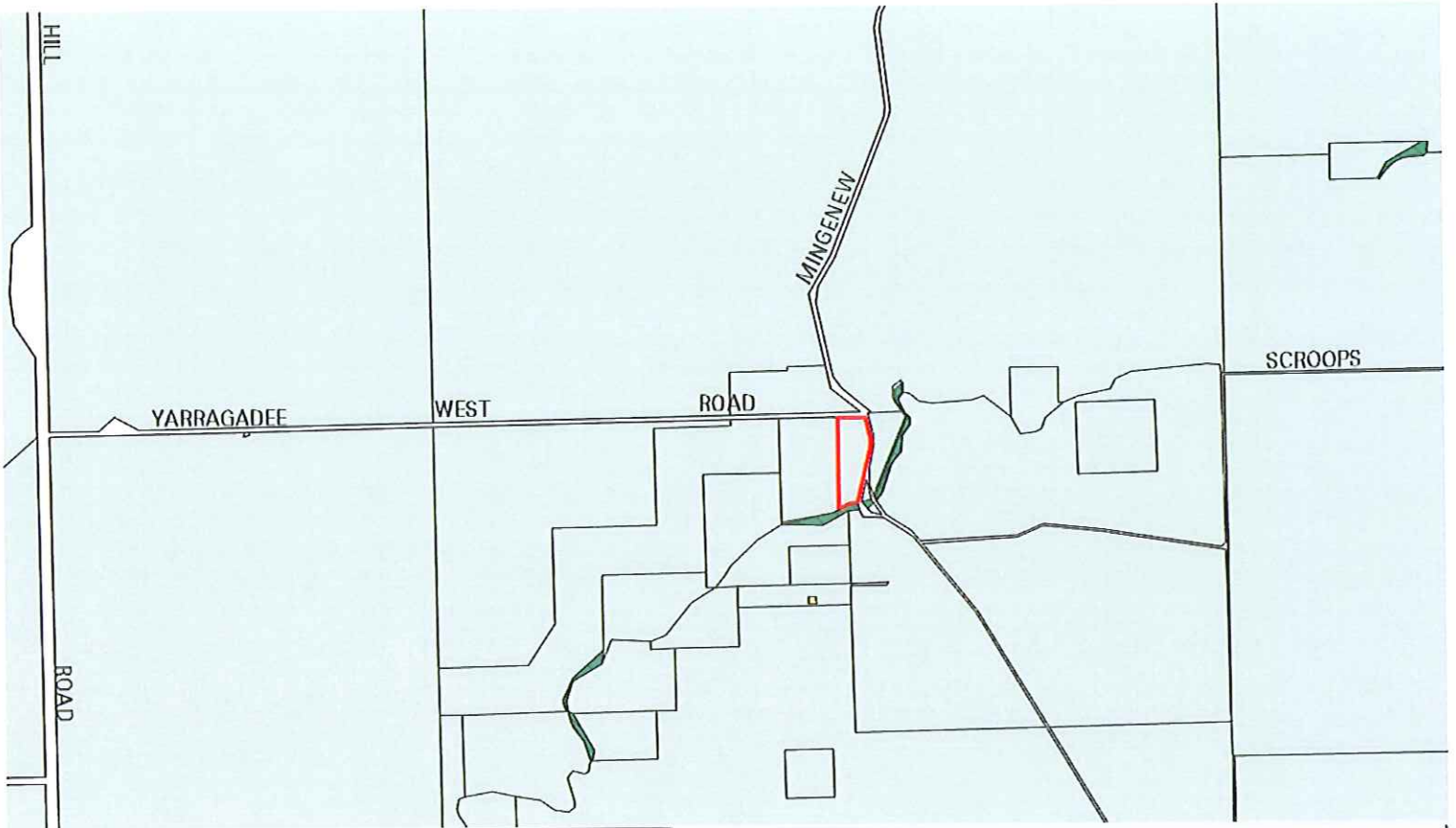
DATE	DESCRIPTION	REV	DRAWN
	ORIGINAL ISSUE	A	CMC
1-5-2014	CLIENT REQUESTED CHANGES	B	
			CHECKED
			PB

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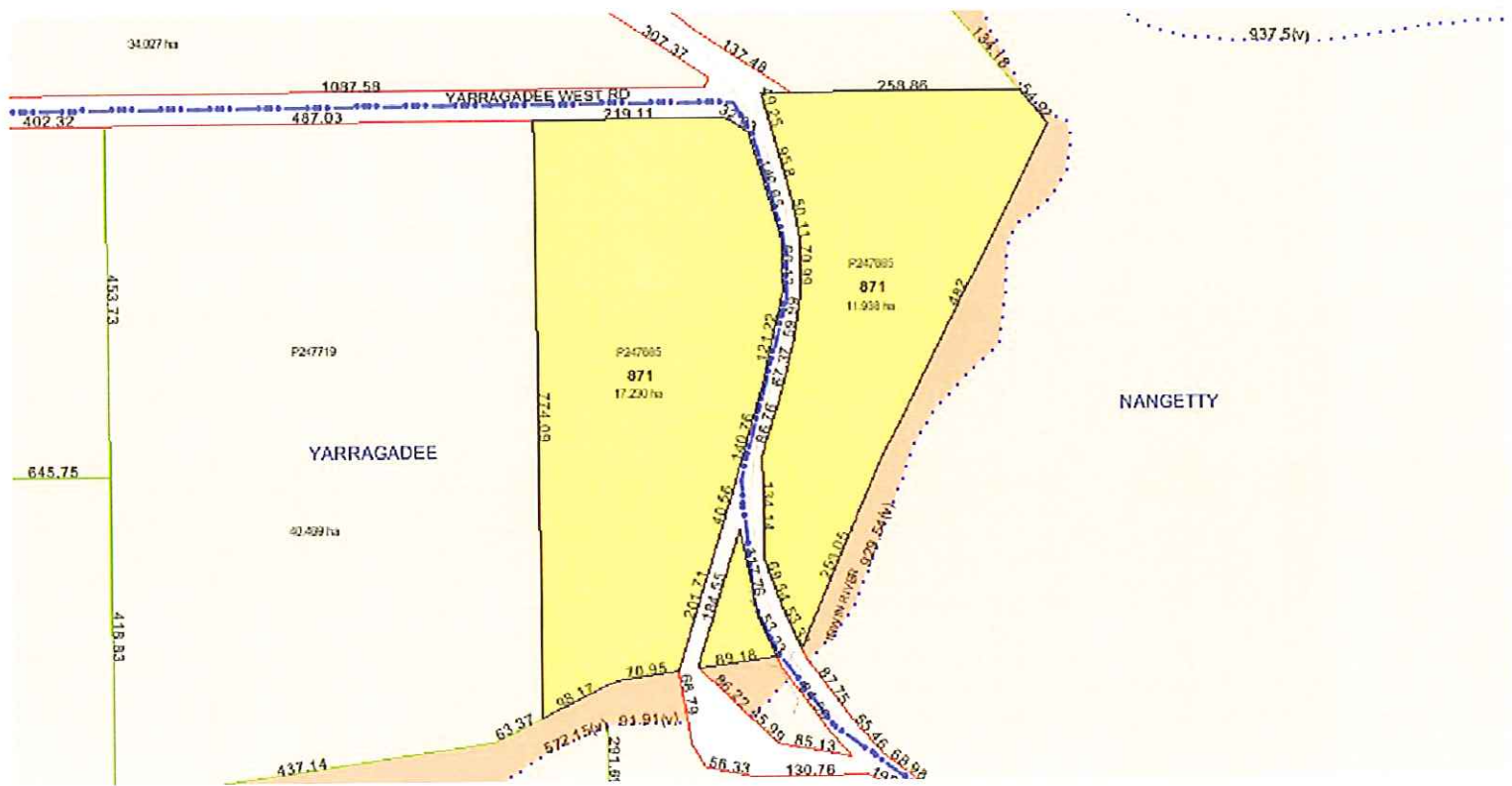


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PROPOSED EXTENSION for YARAGADEE PARTNERS at YARAGADEE		
JOB N°	DWG	REV
TR251	A2	B
SCALE: 1 : 100		2014



Subject site outlined in red.



9.5 COMMUNITY DEVELOPMENT OFFICE

9.5.1 DRAFT MEMORANDUM BETWEEN THE SHIRE AND THE LITTLEWELL WORKING GROUP

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil.
Date: 12 August 2014
Author: Megan Criddle – Community Development Officer

SUMMARY

Council is requested to endorse a Memorandum of Understanding between the Shire of Mingenew and the Littlewell Working Group, for the funding of the proposed project at the Littlewell Aboriginal Reserve.

ATTACHMENT

Draft MOU prepared by Peter White – Indigenous Volunteers Volunteer.

BACKGROUND

Council met with representative of the Littlewell Working Group at the July 2014 Concept Forum Meeting and had informal discussions regarding this project. An agreement in principal was reached where by Council would manage any grant funding received subject to satisfactory management agreements being met.

The intend of the proposed project is to develop an interpretive walking trail through the aboriginal reserve locally known as “Littlewell”. It is intended that the walking trail will include interpretive panels showing the Aboriginal heritage and history of the site.

COMMENT

Council has received a Draft MOU from Mr Peter White of Indigenous Volunteers on behalf of Littlewell Working Group. The Littlewell Group and Indigenous Volunteers intend to seek grant funding to facilitate the development of the cultural site and the recording of the oral histories of past residents.

At the July 2014 concept forum meeting the representatives present from the Littlewell Working Group and Indigenous Volunteers requested Councils involvement through management and disbursement of the grant funds and as such have requested that the attached Memorandum of Understanding be endorsed by Council.

CONSULTATION

Cameron Watson – Acting Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 and associated Regulations.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Management of any Grant Funding received will be required to be shown within Councils financial schedules however expenditures is expected to match income.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2012 economic outcome 1.1.3 Support and Encourage Tourism Development.

Strategic Community Plan 2012 economic outcome 1.1.9 Install interpretive trails and signage, including CBH receival point and indigenous heritage.

VOTING REQUIREMENTS

Simple majority.

OFFICER’S RECOMMENDATION – ITEM 9.5.1

That Council

- 1. endorse the Memorandum of Understanding between the Shire of Mingenew and the Littlewell Working Group for the development of a heritage trail and oral history project at the Aboriginal reserve locally know as “Littlewell”;**
and
- 2. authorise the Acting Chief Executive Officer to sign the Memorandum of Understanding on Councils behalf.**

DRAFT

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE SHIRE OF MINGENEW

AND

THE LITTLEWELL WORKING GROUP

The Shire of Mingenew and the Littlewell Working Group (hereinafter referred to as "Sides") acknowledge the importance of documenting and remembering the lives of the Aboriginal people who lived in the Littlewell Aboriginal Reserve.

They have reached the following understanding.

1. Objectives and Principles

- a. This Memorandum of Understanding (hereinafter referred to as the "MOU") intends to set out the general principles of mutual cooperation in the creation of a Heritage Trail and Oral History project which documents and remembers the lives of the Aboriginal people who lived in the Littlewell Aboriginal Reserve (hereinafter referred to as the "Project").
- b. The Sides acknowledge that the Project will be of significance to:
 - i. Previous residents of the Littlewell Reserve and their descendants
 - ii. Residents of the Shire of Mingenew.
- b. This MOU will be carried out within the framework of Australian laws and is not intended to create any legally binding rights or obligations.

2. Scope of Cooperation

The Sides will encourage cooperative activities, in particular the creation of a Heritage Trail and Oral History project which documents and remembers the lives of the Aboriginal people who lived in the Littlewell Aboriginal Reserve .

3. Implementation and Funding

- a) The Sides will consult on all aspects of the Project.
- b) The nominee of the Littlewell Working Group for consultation about the Project will be its convenor Thomas Cameron and/or Peter White a volunteer whose participation in the preparation of a submission to Lotterywest is funded by Indigenous Community Volunteers (ICV).

- c) The Sides will prepare a funding application to support the implementation of the Project and the Shire of Mingenew will submit that funding application to Lotterywest.
- d) In the event that the application for funding is approved the Shire of Mingenew will:
 - i. Project manage the implementation of the Project
 - ii. Maintain the Project.
- e) In the event that the application for funding of the following activities is approved the Littlewell Working Group convenor and the ICV volunteer will:
 - i. Research and draft the documentation to be used in signage and associated publications and
 - ii. Record video interviews with previous residents of the Littlewell Reserve.

4. Dispute Settlement.

- a) The Sides will consult together upon request of either side regarding any matter relating to the terms of this MOU and will endeavour jointly in a spirit of cooperation and mutual trust to resolve any difficulties or misunderstandings which may arise.
- b) Should a dispute remain unresolved, the Sides will jointly appoint an arbitrator whose decision shall be final.

5. Amendment

This MOU may be amended by mutual written consent of the Sides.

6. Entry into Effect

- a) This MOU will come into effect on the date of signature.
- b) This MOU will remain in effect for an initial period of three (3) years and may be extended for successive periods of one (1) year by written agreement of the Sides.

SIGNED

.....
On behalf of the Shire of Mingenew

.....
On behalf of the Littlewell Working Group

Date

- 10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
 - 11.1 ELECTED MEMBERS
 - 11.2 STAFF
- 12.0 CONFIDENTIAL ITEMS
- 13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on 22 September 2014.

- 14.0 CLOSURE