



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING  
HELD ON**

**Wednesday 19 April 2017**

**SHIRE OF MINGENEW**

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## SHIRE OF MINGENEW

### MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 19 April 2017 COMMENCING AT 4.30pm

#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President, Cr Bagley, declared the meeting open at 4.30pm and welcomed all in attendance.

#### 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MA Bagley	President	Rural Ward
HM Newton	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
KL Criddle	Councillor	Rural Ward
LM Eardley	Councillor	Town Ward
CR Lucken	Councillor	Town Ward

#### STAFF

MG Whitely	Chief Executive Officer
D Ojha	Finance Manager

#### APOLOGIES

Nil

#### 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

There being no members of public the President proceeded with the meeting allowing a period of 15 minutes for questions from the public up until 4:46pm

#### 5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

#### 6.0 DECLARATIONS OF INTEREST

Nil

#### 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

##### 7.1.1 ORDINARY MEETING HELD 15 MARCH 2017

COUNCIL DECISION – ITEM 7.1.1
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Moved Cr Eardley

Seconded Cr Criddle

That the minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 15 March 2017 be confirmed.

CARRIED: 7/0

**7.1.2 AUDIT COMMITTEE MEETING HELD 15 MARCH 2017**

**COUNCIL DECISION – ITEM 7.1.2**

Moved Cr Newton

Seconded Cr Eardley

That the minutes of the Audit Committee of the Shire of Mingenew held in the Council Chambers on 15 March 2017 be confirmed.

CARRIED: 7/0

**7.1.3 SPECIAL MEETING HELD 29 MARCH 2017**

**AMENDMENT**

Moved Cr Newton

Seconded Cr Pearce

That the wording for the Council Decision to re-open the meeting to the public be amended from “Carried 6/0” to “Carried 7/0”

CARRIED 7/0

**COUNCIL DECISION – ITEM 7.1.3**

Moved Cr Newton

Seconded Cr Pearce

That the minutes of the Special Meeting of the Shire of Mingenew held in the Council Chambers on 29 March 2017 be confirmed.

CARRIED: 7/0

**7.1.4 BUSH FIRE ADVISORY MEETING HELD 27 MARCH 2017**

**COUNCIL DECISION – ITEM 7.1.4**

Moved Cr Pearce

Seconded Cr Criddle

That the minutes of the Bush Fire Advisory Meeting held in the Council Chambers on 27 March 2017 be received.

CARRIED: 7/0

## 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

## 9.0 OFFICERS REPORTS

### 9.1 CHIEF EXECUTIVE OFFICER

#### 9.1.1 DONGARA HEALTH CARE DEVELOPMENT

**Location/Address:** Shire of Irwin  
**Name of Applicant:** WA Country Health Services  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0131  
**Date:** 11 April 2017  
**Author:** Martin Whitely, Chief Executive Officer

#### **Summary**

This report recommends the appointment of 2 delegates to the Dongara Health Care Redevelopment Project User Group.

#### **Attachment**

Dongara Health Care Redevelopment Project User Group Terms of Reference

#### **Background**

A letter has been received by WA Country Health inviting the Shires of Irwin and Mingenew to have a representative on the Dongara Health Care Redevelopment Project User Group. The Group will consist of 8 members being;

- 2 members from the Midwest WA Country Health Services
- 2 members from the District Health Advisory Committee
- 2 members from local government being 1 from the Shire of Irwin and 1 from the Shire of Mingenew
- 2 members from the community being 1 from Irwin and 1 from Mingenew

#### **Comment**

The invitation to have 2 representatives on the Project User Group is a good opportunity for the Mingenew community to have some input into the Dongara Health Care Redevelopment. The Shire representatives can be either an elected member or officer and there are no restrictions on the community representative although it would make sense that the community representative be someone that already has an involvement with health services within Mingenew.

#### **Consultation**

If Council chose not to elect or approach a community representative to be part of the User Group then the invitations could be extended to the public.

#### **Statutory Environment**

Nil

**Policy Implications**

**Policy No. 1003**

**ELECTION TO COMMITTEES**

Nomination of Councillor/s to Positions in Council/Committees - Prior to any nomination being made the person being nominated be advised of the proposal, and appointment to the position will be subject to the approval of the nominee.

**Financial Implications**

Nil

**Strategic Implications**

Community Strategic Plan

Outcome 4.2.2 – To be strong advocates representing the Shire's interests

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.1.1**

That Council nominate 2 delegates for the Dongara Health Care Redevelopment Project User Group

**COUNCIL DECISION – ITEM 9.1.1**

Moved Cr Pearce

Seconded Cr Cosgrove

That Council nominate call for expressions of interest for a community representative for the Dongara Health Care Redevelopment Project User Group and present the item back to Council when the expressions of interest have closed.

The Presiding Person advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Pearce

Seconded Cr Cosgrove

That the reason the officer recommendation was changed was because Council thought it was appropriate for invitations to be extended to the public for the community representative.

**CARRIED 7/0**

### 9.1.2 2017/18 INSURANCE RENEWAL DECLARATION

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0372  
**Date:** 13 April 2017  
**Author:** Martin Whitely, Chief Executive Officer

#### Summary

This report recommends the endorsement of adjustments to property valuations proposed within the 2017/18 Property Schedule as part of the insurance renewal declaration.

#### Attachment

2017/18 Property Schedule

#### Background

Council have discussed on different occasions the amount of insurance premiums paid on a yearly basis. For the commencement of the 2015/16 financial year the decision was made to increase the insurance excess for the Shire's property schedule from \$1,000 to \$5,000. This decision resulted in savings of approximately \$20,000 a year with the savings being transferred into an Insurance Reserve. The Shire will have a \$40,000 balance in the Insurance Reserve at the end of the 2016/17 financial year.

Council discussions also revolved around looking at some of the property valuations contained within the property schedule to see if any of these valuations could be reduced to meet the needs of Council and to effectively lower the amount of the insurance premiums. Each year an insurance review is carried out with Local Government Insurance Services ("LGIS") and as part of the standard review an extensive review of the property schedule was carried out and the proposed amendments from this review are tabled for Council discussion.

#### Comment

As part of the Fair Value accounting requirements valuations for all buildings and property were completed by Craig Butler from NS Advisory. Craig Butler carried out the previous assessment in 2014 when the firm was called Integral Project Creation Pty Ltd. The valuations completed include "Fair Value" and "Insurance" valuations. The Fair Value valuations are used for accounting purposes and determine the written down value of the asset and the depreciation calculations while the Insurance valuations provide an indicative value for the replacement of the asset in the event that they are destroyed by a fire or similar event.

The methodology for the extensive insurance review that I have carried out is as follows. Firstly, the insurance valuations provided were used as a starting point for the valuations to be used in the property schedules. This meant that all valuations were adjusted to reflect the valuations provided for the replacement of the assets contained in the property schedule. Some of the current values were increased while others were reduced. In summary, as a result of the valuations provided it meant that Council did not insure any assets for a value greater than their assessed value.

Secondly, the review identified that some assets from the insurance valuations had excluded from the schedule and needed to be included. Most notably were the two Karara houses which are leased by the Shire. Although the Shire does not own the assets the lease agreement does state that the Shire is responsible for the building insurance costs, as such these properties were added to the scheduled. These items are displayed in the table below.

**Items not included under Insurance Values Included on Register**

Description	Location	Value
Depot No. 2 Shelter / Shed	Mingenew Mullewa Rd	\$30,000
Dwelling	109 Victoria Street, Mingenev (Karara House)	\$400,000
Dwelling	114 Shenton Street, Mingenev (Karara House)	\$400,000

Following discussions with Andrew Greig at LGIS it was suggested that a number of smaller assets currently insured did not require to be insured on an individual basis and could be included under a blanket cover. These assets were removed and are shown separately in the schedule under Miscellaneous Plant.

**Items Covered Under Miscellaneous Plant (Not Insured Separately)**

Description	Location	Value
Men's Shed Ablution Block	Donald Street, Mingenev	\$24,000
Bowling Club Shed	Bride Street	\$90,000
Plant Nursery, Depot 1	Linthorne St.	\$7,400
Cemetery - Limestone Entry Statement	Cemetery, Midlands Road	\$25,000
Cemetery - Fencing (Ringlock)	Cemetery, Midlands Road	\$5,500
Cemetery - Fencing (Pine log post and rail)	Cemetery, Midlands Road	\$4,100
Cemetery - Fencing (Metal Mesh)	Cemetery, Midlands Road	\$5,500
Cemetery - Information Board	Cemetery, Midlands Road	\$6,900
Cemetery - Shelter	Cemetery, Midlands Road	\$12,000
Cemetery - Niche Wall	Cemetery, Midlands Road	\$8,300
Cemetery - Poly Water Tank on metal stand	Cemetery, Midlands Road	\$2,800
Depot Hill - Information Board	Depot Hill Road	\$6,900
Depot Hill - Pine Log Fencing	Depot Hill Road	\$5,500
Depot Hill - Metal Entry Statement	Depot Hill Road	\$2,500
Depot Hill - Metal Picnic Setting	Depot Hill Road	\$2,300
Depot Hill - Entry Statement for walk	Depot Hill Road	\$4,100
Depot Hill - Information Board	Depot Hill Road	\$6,200
Drovers Rest - Shelter	Mingenew Mullewa Road	\$8,000
Standpipe - Linthorne Street	Linthorne St.	\$3,300
Samuel Pole Phillips Park - Banner Poles	Linthorne St.	\$2,800
Depot - Metal Mesh perimeter fencing	Linthorne St.	\$26,000
Tennis/Bowling Playground - Limestone edging	Bride Street	\$8,300
Cecil Newton Park - Picnic Settings (3)	Shenton Street	\$10,000
Cecil Newton Park - Shade Sail	Shenton Street	\$6,900
Cecil Newton Park - Limestone edging around gardens	Shenton Street	\$8,700
Cecil Newton Park - Colourbond fencing	Shenton Street	\$12,000
Cecil Newton Park - BBQ	Shenton Street	\$11,000
Cecil Newton Park - Wheat Stalks	Midlands Road, Mingenev	\$21,000

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Information Bay	Midlands Road, Mingenew	\$8,300
Sportsground Road - Flag Poles (4)	Sportsground Road (Memorial)	\$17,000
Entry Statement - Midlands Road	Midlands Road, Mingenew	\$8,300
Entry Statement - Mingenew Mullewa Road	Mingenew Mullewa Road	\$8,300
Entry Statement - Midlands Road	Midlands Road, Mingenew	\$9,000
Bowling Green - Timber park seats (6)	Bride Street	\$10,000
Bowling Green - Metal bowling shelter	Bride Street	\$10,000
Bowling Green - Metal shelter (2)	Bride Street	\$2,800
Bowling Green - Metal park seat (3)	Bride Street	\$6,700
Standpipe - Victoria Street	Victoria Street	\$2,800
Caravan Dump Point (Dump Ezy)	Midlands Road, Mingenew	\$12,000
Railway Reserve - Truck Ballast & town map	Midlands Road, Mingenew	\$4,100
Railway Reserve - Tourist Street Signs	Midlands Road, Mingenew	\$17,000
Railway Reserve - Timber Bench Seats	Midlands Road, Mingenew	\$9,100
Railway Reserve - Flagpole	Midlands Road, Mingenew	\$1,100
Polocrosse Grounds - Poly water tank	Ernest St	\$6,200
Polocrosse Grounds - Poly water tank on metal stand	Ernest St	\$9,700
Skatepark - Hardstand	Shenton Street	\$69,000
Skatepark - Basketball backboard	Shenton Street	\$2,800
Skatepark - Shade Sail post	Shenton Street	\$3,300
Integrated Play Equipment - Samuel Pole Phillips Park	Linthorne St.	\$28,000
Triple Swing Set - Samuel Pole Phillips Park	Linthorne St.	\$3,400
Pendulum Swing - Samuel Pole Phillips Park	Linthorne St.	\$6,900
Integrated Play Equipment - Tennis Club	Bride Street	\$39,000
Spring Rocker - Tennis Club	Bride Street	\$1,900

It is important to note that these assets tabled above are still insured up to a total value of \$374,754 as per the figure included at line 206 of the Property Schedule.

Next, I made the assumption that since we have an excess of \$5,000 that it was not necessary to insure all assets included within the schedule. The rationale used was that any asset under the value of \$7,500 would not be insured and if necessary the replacement of these assets, if required, would be deducted from the insurance reserve. It was noted that a number of assets previously insured were under \$5,000 which would not be claimed in any event since the premium would be greater than the replacement value. As an example, if there was an asset in the schedule worth \$7,000 that needed to be replaced the Shire would only receive \$2,000 after the premiums were deducted so it would be best to self-insure these items. Items under \$7,500 that have been included from the schedule are tabled below.

**Items Under \$7,500 Not Insured**

<b>Description</b>	<b>Location</b>	<b>Value</b>
Ticket Box	Recreation Ground	\$4,500
Switchboard Room-Sportsground incl. contents	Mingenew	\$4,300
Depot Hill - Information Board	Depot Hill Road	\$6,200
Tennis Courts - Poly Water Tank	Bride Street	\$6,200
Bowling Club - Fencing	Bride Street	\$6,700
Hockey Nets	Sportsground Road	\$3,400
Hockey Field - Metal Spectators Benching	Sportsground Road	\$6,700
Hockey Field - Poly water tank	Sportsground Road	\$5,500
Recreation Centre - Main Oval - Lighting (7 x 8m)	Sportsground Road	\$6,900
Recreation Centre - Colourbond fencing	Sportsground Road	\$4,100
Recreation Centre - Pump Shed	Sportsground Road	\$4,900
Depot 2 - Poly water tank	Mingenew Mullewa Road	\$6,300
Spring Rocker - Recreation Centre	Sportsground Road	\$4,800
Twin Swing Set - Recreation Centre	Sportsground Road	\$3,400

Finally and probably most importantly, the valuations of specific buildings and infrastructure were assessed on an individual basis to see if the value currently insured was actually required by Council. This process involved the assumption that in the event of some buildings or assets being destroyed that they would either (1) not be replaced or (2) be replaced but not to the same extent that the replacement cost of the asset was valued. As an example, The Shire Office, Chambers and old Lesser Hall kitchen are valued at \$3,620,000 in the property schedule, however I have made the assumption that if the Shire Office, Chambers and old Lesser Hall kitchen were to be burnt down then Council would not replace the building back to its original condition and that an amount of \$1,000,000 would be sufficient to build a fit for purpose Shire Administration building.

For some other assets the assumption was made that if that building was destroyed that it would not be replaced. An example being the Yandanooka Hall which is currently insured for \$793,000. I have made the assumption that if the Yandanooka Hall was to be burnt down that the Shire would not replace the building back to its original condition, therefore there is no point insuring the building for the full value. However, by applying \$100,000 cover for the Yandanooka Hall then this would probably be adequate to cover any incidental damage that may be sustained.

This methodology was applied to other similar assets and in some cases the assumption was made that if an asset was destroyed that it would not be replaced at all, therefore it would not be insured. In some instances the valuations were reduced to reflect what I felt was a more realistic cost to replace with a like for like asset and in other cases the assets had been duplicated so they were removed.

These items are tabled below and it is important that Council are comfortable with the methodology used as the insurance coverage will be limited the revised insurance valuations. As a comparison, the insurance premium for the property insurance for 2016/17 was \$77,935 and based on the insurance premiums being the same as 2016/17 the premium for the 2017/18 financial year would be \$40,052.

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It is also prudent to mention that in addition to the insurance premiums charged, LGIS also provide the Shire with a number of other free and/or subsidised services such as counselling, risk management and health and well-being.

**Insurance Valuations adjusted as per Council Resolution**

<b>Description</b>	<b>Location</b>	<b>Assessed Value</b>	<b>Insured Value</b>
Yandanooka Hall & Ablutions	Yandanooka	\$793,000	\$100,000
Mingenew Town Hall	Victoria Street	\$1,520,000	\$500,000
Shire Office, Chambers & Kitchen	Victoria Street	\$3,620,000	\$1,000,000
Workshop & Store	Linthorne Street	\$310,000	\$0
Workshop Plant Shed	Linthorne Street	\$380,000	\$150,000
Silver Chain Ambulance Shelter	Phillip Street	\$91,000	\$0
Netball Shed	Mingenew Sportsground	\$140,000	\$50,000
Oil Recycling Shed	Mingenew Mullewa Road	\$15,000	\$0
Recycling Shed	Mingenew Mullewa Road	\$66,000	\$0
Turf Club Shed	Mingenew Sportsground	\$170,000	\$0
Depot No. 2 Store Shed	Mingenew Mullewa Road	\$66,000	\$30,000
Depot Workshop	Linthorne Street	\$380,000	\$200,000
Dwelling	Lot 89 Victoria Street (Noel)	\$270,000	\$150,000
Dwelling	Lot 66 Shenton Street (CEO)	\$530,000	\$400,000
Dwelling	5 Field Street (Works)	\$450,000	\$400,000
Dwelling	Lot 90 William Street (Durga)	\$380,000	\$300,000
Dwelling	13 Moore Street (Paulette)	\$370,000	\$300,000
Turf Club Bar	Mingenew Sportsground	\$660,000	\$300,000
Old Post Office (MIG Office)	Midlands Road	\$960,000	\$500,000
Tennis Pavilion	Bride Street	\$260,000	\$100,000
Rural Transaction Centre (CRC, Post Office, NAB)	Midlands Road	\$1,590,000	\$1,000,000
Senior Citizen Building	Phillip Street	\$670,000	\$300,000
Men's Shed	Donald Street	\$140,000	\$70,000
Basketball/Netball Court Lights	Mingenew Sportsground	\$93,000	\$40,000
Refuse Site / Transfer Station	Mingenew South Road	\$74,000	\$0
Disused Tennis Courts	Bride Street	\$100,000	\$0
Multi-purpose Court Lighting	Mingenew Sports Ground	\$140,000	\$40,000
Multi-purpose Court Lighting	Mingenew Sports Ground	\$47,000	\$20,000
Recreation Centre Water Tanks (2)	Mingenew Sports Ground	\$96,000	\$40,000
Shire Carport	Victoria Street	\$55,000	\$25,000
Refuse Site / Rifle Club Shed	Mingenew South Road	\$67,000	\$0

I will be recommending that Council endorse the proposed changes tabled above and that the savings resulting from the proposed changes be transferred into the Shire's Insurance Reserve.

**Consultation**

Craig Butler, NS Advisory

Andrew Greig, LGIS

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The proposed amendments will result in savings of approximately \$35-40k per annum for Council. It is proposed that these savings be transferred into the Shire's Insurance Reserve.

**Strategic Implications**

Community Strategic Plan

Outcome 4.2.3 – Provide long term strategic leadership

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.1.2**

**That Council**

1. Endorse the proposed changes to the insurance valuations as per the attached 2017/18 Property Schedule, and
2. That any savings resulting from the reduction in property insurance premiums be transferred into the Insurance Reserve.

**MOTION**

Moved Cr Cosgrove

Seconded Cr Pearce

**That Council**

1. Endorse the proposed changes to the insurance valuations as per the attached 2017/18 Property Schedule, and
2. That any savings resulting from the reduction in property insurance premiums be transferred into the Insurance Reserve.

**CARRIED 7/0**

**AMENDMENT**

Moved Cr Newton

Seconded Cr Pearce

That the 2017/18 Property Schedule be amended so that the Expo Shed and Turf Club Shed are both insured to the value of \$75,000 instead of the tabled insured values of \$150,000 for the Expo Shed and \$0 for the Turf Club Shed.

CARRIED 7/0

**AMENDMENT**

**Moved Cr Pearce**

**Seconded Cr Newton**

**That the items listed under Plant less than \$7,500 not insured be reinstated to the 2017/18 Property Schedule and insured for the values listed under the Building (Insurance Limit of Liability) column.**

CARRIED 7/0

**The Presiding Person put the amended motion;**

**That Council**

- 1. Endorse the proposed changes to the insurance valuations as per the attached 2017/18 Property Schedule, and**
- 2. That the 2017/18 Property Schedule be amended so that the Expo Shed and Turf Club Shed are both insured to the value of \$75,000 instead of the tabled insured values of \$150,000 for the Expo Shed and \$0 for the Turf Club Shed**
- 3. That the items listed under Plant less than \$7,500 not insured be reinstated to the 2017/18 Property Schedule and insured for the values listed under the Building (Insurance Limit of Liability) column, and**
- 4. That any savings resulting from the reduction in property insurance premiums be transferred into the Insurance Reserve.**

CARRIED 7/0

### 9.1.3 NATIVE SEED COLLECTION

**Location/Address:** Pilbara Street, Jane Brook, Perth  
**Name of Applicant:** Ms Jeanette Taylor  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0013  
**Date:** 14 April 2017  
**Author:** Martin Whitely, Chief Executive Officer

#### Summary

This report recommends that Council consider an application for the collection of salt bush seeds and quandong fruit with the Shire of Mingenew.

#### Attachment

Letter from Jeanette Taylor

#### Background

A letter has been received from a Jeanette Taylor seeking permission to collect native salt bushes and quandong fruit within the Shire of Mingenew. A copy of the letter is attached.

#### Comment

It is not unusual for applicants to write to Shire's requesting to collect native seeds within reserve land occupied by the Shire. I do have some concerns that the applicant is seeking to remove whole salt bush plants, as such I think it needs to be stipulated that only salt bush seeds may be removed. There is also a requirement that the applicant obtain a license under the Wildlife Conservation Act 1950 which will form part of the condition in approving the request.

#### Consultation

Nil

#### Statutory Environment

Wildlife Conservation Act 1950

#### Policy Implications

### 6001 PICKING WILDFLOWERS

Collection of flora (including fire wood) from land under control of Council (i.e. road reserves, vested reserves, freehold etc) is prohibited unless.

- Approval granted subject to applicant obtaining approval from the Department of Environment and CALM
- Collection of flora must be undertaken in accordance with the Environmental Protection Act and Regulations Information on legislative requirements can be obtained from Department of Environment.

#### Financial Implications

Nil

#### Strategic Implications

Community Strategic Plan

Outcome 2.1.1 – Support and promote environmental management practises.

#### Voting Requirements

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.1.3**

That Council approve the request from Jeanette Taylor to collect salt bush seeds and quandong fruit from reserves vested in the Shire of Mingenew under the following terms and conditions;

1. All person collecting seeds and fruit are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of the license, and
2. Permission is for the period of the date of approval to 30 June 2018, and
3. Collection is only to be undertaken by Jeanette Taylor, or persons directly employed by her that have obtained a license under the Wildlife Conservation Act 1950
4. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds, and
5. All care will be taken not to avoid the disturbance of fauna habitat, and
6. All care will be taken to avoid any disturbance that may lead to soil degradation
7. A fee of \$110 will apply for each financial year that the request is approved

**COUNCIL DECISION – ITEM 9.1.3**

Moved Cr Cosgrove

Seconded Cr Criddle

That Council approve the request from Jeanette Taylor to collect salt bush seeds and quandong fruit from reserves vested in the Shire of Mingenew under the following terms and conditions;

1. All person collecting seeds and fruit are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of the license, and
2. Permission is for the period of the date of approval to 30 June 2018, and
3. Collection is only to be undertaken by Jeanette Taylor, or persons directly employed by her that have obtained a license under the Wildlife Conservation Act 1950
4. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds, and
5. All care will be taken not to avoid the disturbance of fauna habitat, and
6. All care will be taken to avoid any disturbance that may lead to soil degradation
7. A fee of \$110 will apply for each financial year that the request is approved

**CARRIED 7/0**

#### 9.1.4 FEES & CHARGES - NATIVE SEED COLLECTION

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0100  
**Date:** 14 April 2017  
**Author:** Martin Whitely, Chief Executive Officer

##### Summary

This report recommends that Council introduce a fee for the collection of native seeds and other associated plant requests within the Shire of Mingenew.

##### Attachment

Nil

##### Background

Council do not have any provision within the current Schedule of Fees & Charges to charge a fee for the collection of native seeds. The introduction of a new fee requires an Absolute Majority of Council and the new fee will also need to be advertised to the public.

##### Comment

The introduction of a fee for the collection of native seeds within the Shire will ensure that people making requests are genuine in their request to Council's and intend to comply with the conditions imposed with the permits granted.

##### Consultation

Nil

##### Statutory Environment

Local Government Act 1995 states

#### 6.16. Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and

- (b) amended\* from time to time during a financial year.

\* *Absolute majority required.*

#### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

#### **6.18. Effect of other written laws**

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
  - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

#### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

#### **Policy Implications**

Nil

#### **Financial Implications**

The imposition of a collection fee will have a minimal impact on the Shire's Fees & Charges.

#### **Strategic Implications**

Community Strategic Plan

Outcome 4.5.2 – Maintain, review and ensure relevance of Council policies and local laws.

**Voting Requirements**

Absolute Majority

**OFFICER RECOMMENDATION – ITEM 9.1.4**

**That Council;**

- 1. Introduce a fee for the collection of native seeds and/or plant fruit, and**
- 2. The fee charged will be \$110 per annum, and**
- 3. Gives local public notice of the proposed introduction of a fee for the collection of native seeds under s6.19 of the Local Government Act 1995**

**COUNCIL DECISION – ITEM 9.1.4**

**Moved Cr Cosgrove**

**Seconded Cr Pearce**

**That Council;**

- 1. Introduce a fee for the collection of native seeds and/or plant fruit, and**
- 2. The fee charged will be \$110 per annum, and**
- 3. Gives local public notice of the proposed introduction of a fee for the collection of native seeds under s6.19 of the Local Government Act 1995**

**CARRIED 7/0**

### 9.1.5 RESTRICTED BURNING

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Bush Fire Advisory Committee  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0147  
**Date:** 14 April 2017  
**Author:** Martin Whitely, Chief Executive Officer

#### Summary

This report recommends that Council consider a motion from the Bush Fire Advisory Meeting held on 27 March 2017 relating to the current ban on burning in the Shire on Sunday's.

#### Attachment

Nil

#### Background

At the Ordinary Council Meeting held on 21 April 2010 Council moved a motion to make Sunday a burning free day throughout the entirety of the year. The motion moved was as such;

**100414**                    **MOVED:**        Cr PJ Gledhill  
                                 **SECONDED:** Cr MP Pearce

**That Council declares that the Shire of Mingenew will have Sunday's as a burn free day all year round.**

**CARRIED**  
**Voting 7/0**

#### Comment

The Chief Executive Officer raised at the Concept Forum in November 2016 that it had been brought to his attention that the current fire notices distributed did not make mention of the no burning on Sunday motion previously endorsed by Council. As discussed at the November 2016 Council Forum the matter was raised at the next Bush Fire Advisory held on 27 March 2017 where the following motion was passed;

**Moved Justin Bagley                    Seconded Ben Cobley**

**That burning on Sunday is allowed once the fire season had been declared open.**

**CARRIED**

#### Consultation

Mingenew Bush Fire Advisory Committee

#### Statutory Environment

Nil

#### Policy Implications

Nil

**Financial Implications**

Nil

**Strategic Implications**

Community Strategic Plan

Outcome 4.2.2 – To be strong advocated representing the Shire's interests

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.1.5**

**That Council**

1. Support the motion moved by the Bush Fire Advisory Committee to allow burning on Sundays during the opening burning season, and
2. That the decision to allow burning on Sundays during the open season comes into effect as of the date of the Council Resolution

**COUNCIL DECISION – ITEM 9.1.5**

Moved Cr Cosgrove

Seconded Cr Eardley

**That Council**

1. Support the motion moved by the Bush Fire Advisory Committee to allow burning on Sundays during the opening burning season, and
2. That the decision to allow burning on Sundays during the open season comes into effect as of the date of the Council Resolution

CARRIED 6/1

### 9.1.6 MURCHISON REGIONAL ABORIGINAL CORPORATION

**Location/Address:** 25 Crawford Street, Geraldton  
**Name of Applicant:** Murchison Aboriginal Regional Corporation  
**Disclosure of Interest:** Nil  
**File Reference:** ADM0034  
**Date:** 14 April 2016  
**Author:** Martin Whitely, Chief Executive Officer

#### Summary

This report recommends that Council consider a request from the Murchison Regional Aboriginal Corporation for a rates exemption.

#### Attachment

Murchison Regional Aboriginal Corporation Submission

#### Background

A request has been received from the Murchison Regional Aboriginal Corporation ("MRAC") seeking an exemption for property owned by MRAC and leased to a third party on the basis that the property does not constitute rateable land since it is used exclusively for charitable purposes.

#### Comment

Section 6.26(2) of the Local Government Act 1995 stipulates land that is considered as not rateable MRAC argue that land within the Shire of Mingenew is exempt under Section 6.26(2)(g) since the land is used exclusively for charitable purposes.

The definition of a charitable purpose is generally required to fall under one of the following areas;

- The relief of poverty, age and impotence
- The advancement of education
- The advancement of religion, and
- Other purposes beneficial to the community

A person may make an objection under Section 6.76(1)(a)(ii) of the Local Government Act 1995 on the basis that the land or part of the land is not rateable land.

Section 6.76(2)(a) clearly identifies that an objection is to be made to the local government in writing within 42 days of service of a rates notice under Section 6.41 of the Local Government Act 1995.

Section 6.76(4) of the Local Government Act 1995 allows the local government to extend the time for making the objection for such period as it thinks fit.

As the objection is dated 28 February 2017 and was received by the Shire of Mingenew on 2 March 2017, this clearly falls outside of the 42 day period as specified under Section 6.76 of the Local Government Act 1995. There is no requirement for Council to consider objections outside of this period under Section 6.76 of the Local Government Act 1995.

The applicant has the right under Section 6.78 of the Local Government Act 1995 to apply to the State Administrative Tribunal for a review of the decision of the local government to refuse to extend the time for making an objection against the rate record.

MRAC own two properties in the Shire of Mingenew, a house located at 14 Field Street and vacant land located at 2 View Street. An exemption is only sought for the property at 14 Field Street which is currently tenanted to Ms Imelda Jones. Shire rates levied on this property in 2016/17 were \$1,448.52.

### Consultation

Nil

### Statutory Environment

#### Local Government Act 1995

#### 6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
  - (a) land which is the property of the Crown and —
    - (i) is being used or held for a public purpose; or
    - (ii) is unoccupied, except —
      - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
      - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;
  - and
  - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
  - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
  - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
  - (e) land used exclusively by a religious body as a school for the religious instruction of children; and
  - (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and
  - (g) land used exclusively for charitable purposes; and
  - (h) land vested in trustees for agricultural or horticultural show purposes; and
  - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and

- (j) land which is exempt from rates under any other written law; and
  - (k) land which is declared by the Minister to be exempt from rates.
- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

*[Section 6.26 amended by No. 36 of 1999 s. 247; No. 77 of 2006 Sch. 1 cl. 102; No. 24 of 2009 s. 506 (correction to reprint in Gazette 7 Sep 2012 p. 4329).]*

#### **6.76. Grounds of objection**

- (1) A person may, in accordance with this section, object to the rate record of a local government on the ground —
- (a) that there is an error in the rate record —
    - (i) with respect to the identity of the owner or occupier of any land; or
    - (ii) on the basis that the land or part of the land is not rateable land;
  - or
  - (b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.
- (2) An objection under subsection (1) is to —
- (a) be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and
  - (b) identify the relevant land; and
  - (c) set out fully and in detail the grounds of objection.
- (3) An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.
- (4) The local government may, on application by a person proposing to make an objection, extend the time for making the objection for such period as it thinks fit.
- (5) The local government is to promptly consider any objection and may either disallow it or allow it, wholly or in part.
- (6) After making a decision on the objection the local government is to promptly serve upon the person by whom the objection was made written notice of its decision on the objection and a statement of its reason for that decision.

**6.78. Review of decision to refuse to extend time for objection**

A person who is dissatisfied with a decision of the local government to refuse to extend the time for making an objection against the rate record may apply to the State Administrative Tribunal for a review of the decision.

*[Section 6.78 amended by No. 55 of 2004 s. 695.]*

**Policy Implications**

Nil

**Financial Implications**

If Council agree to the rates exemption an amount of \$1,448.52 in rates will be refunded.

**Strategic Implications**

Community Strategic Plan

Outcome 4.5.1 – Ensure compliance with local, town planning, building and health and all other legislation.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.1.6**

That Council do not accept the notice of objection from the Murchison Aboriginal Regional Corporation for rateable properties within the Shire of Mingenew for the 2016/17 financial year as the notice of objection falls outside of the prescribed timeframe in accordance with Section 6.76 (2)(a) of the Local Government Act 1995.

**MOTION**

Moved Cr Cosgrove

Seconded Cr Pearce

That Council do not accept the notice of objection from the Murchison Aboriginal Regional Corporation for rateable properties within the Shire of Mingenew for the 2016/17 financial year as the notice of objection falls outside of the prescribed timeframe in accordance with Section 6.76 (2)(a) of the Local Government Act 1995.

**CARRIED 7/0**

**AMENDMENT**

Moved Cr Pearce

Seconded Cr Eardley

That a second part be added to the recommendation “That a request be made to the Northern Country Zone to consider obtaining a legal opinion on exempt land under Section 6.26(2)(g) used exclusively for charitable purposes on behalf of all Shires within the zone and that the Northern Country Zone seek WALGA to pursue the matter on behalf of all local governments.”

**COUNCIL DECISION – ITEM 9.1.6**

The Presiding Person put the amended motion;

That Council;

1. Do not accept the notice of objection from the Murchison Aboriginal Regional Corporation for rateable properties within the Shire of Mingenew for the 2016/17 financial year as the notice of objection falls outside of the prescribed timeframe in accordance with Section 6.76 (2)(a) of the Local Government Act 1995.
2. That a request be made to the Northern Country Zone to consider obtaining a legal opinion on exempt land under Section 6.26(2)(g) used exclusively for charitable purposes on behalf of all Shires within the zone and that the Northern Country Zone seek WALGA to pursue the matter on behalf of all local governments.

CARRIED 7/0

The Presiding Person advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Pearce

Seconded Cr Eardley

That the reason the officer recommendation was changed was to raise, as a matter of importance, with the Northern Country Zone the long term repercussions of the financial impact that could result from organisations registering as charitable organisations to obtain rates exemptions under the Local Government Act 1995.

CARRIED 7/0

## 9.2 FINANCE

### 9.1.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 MARCH 2017

<b>Location/Address:</b>	Shire of Mingenew
<b>Name of Applicant:</b>	Shire of Mingenew
<b>Disclosure of Interest:</b>	Nil
<b>File Reference:</b>	ADM0304
<b>Date:</b>	13 April 2017
<b>Author:</b>	Durga Ojha, Manager of Finance
<b>Senior Officer:</b>	Martin Whitely, Chief Executive Officer

#### Summary

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 March 2017 is presented to Council for adoption.

#### Attachment

Finance Report for period ending 31 March 2017

#### Background

The Monthly Financial Report to 31 March 2017 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

#### Comment

<b>SUMMARY OF FUNDS – SHIRE OF MINGENEW</b>	
Municipal Account	\$1,645,832
Business Cash Maximiser (Municipal Funds)	0
Trust Account	\$116,236
Reserve Maximiser Account	\$330,920

MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 19 April 2017

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 March 2017:

	<b>Current</b>	<b>30+ Days</b>	<b>60+ Days</b>	<b>90+ Days</b>	<b>TOTAL</b>
Amount	64,510	1,723	40	351	66,624

Rates Outstanding at 31 March 2017 were:

	<b>Current</b>	<b>Arrears</b>	<b>TOTAL</b>
Rates	171,335	24,175	195,510
Rubbish	5,222	1,351	6,573
ESL	1,781	349	2,130
Payment Plan Fees	160	0	160
<b>TOTAL</b>	<b>178,798</b>	<b>25,875</b>	<b>204,373</b>

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2016/17 financial year.

**Consultation**

Martin Whitely, Chief Executive Officer

**Statutory Environment**

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 19 April 2017

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Policy Implications**

Nil

**Financial Implications**

Financial implications are outlined in comments.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.2.1**

**That the Monthly Statement of Financial Activity for the period 1 July 2016 to 31 March 2017 be received.**

**COUNCIL DECISION – ITEM 9.2.1**

**Moved Cr Newton**

**Seconded Cr Eardley**

**That the Monthly Statement of Financial Activity for the period 1 July 2016 to 31 March 2017 be received.**

**CARRIED 7/0**

### 9.1.2 ACCOUNTS FOR PAYMENT – MONTH ENDING 31 MARCH 2017

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**File Reference:** ADM0042  
**Disclosure of Interest:** Nil  
**Date:** 13 April 2017  
**Author:** Durga Ojha, Manager of Finance  
**Senior Officer:** Martin Whitely, Chief Executive Officer

#### **Summary**

This report recommends that Council confirm the payment of creditors for the month of March 2017 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

#### **Attachment**

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

#### **Background**

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

#### **Comment**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

#### **Consultation**

Martin Whitely, Chief Executive Officer

#### **Statutory Environment**

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

#### **Policy Implications**

Payments have been made under delegation.

#### **Financial Implications**

Funds available to meet expenditure.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 9.2.2**

That Council confirm the accounts as presented for March 2017 from the Municipal & Trust Fund totalling \$282,632.36 represented by Electronic Funds Transfers of EFT 10644 to EFT10732, Direct Deduction DD7993.1, 2,3 and 4 DD8011.1, 2,3,4&5, Trust Cheque 501,502 & 503, Trust EFT 10719 Municipal Cheque numbers 8131-8136.

**COUNCIL DECISION – ITEM 9.2.2**

Moved Cr Newton

Seconded Cr Lucken

That Council confirm the accounts as presented for March 2017 from the Municipal & Trust Fund totalling \$282,632.36 represented by Electronic Funds Transfers of EFT 10644 to EFT10732, Direct Deduction DD7993.1, 2,3 and 4 DD8011.1, 2,3,4&5, Trust Cheque 501,502 & 503, Trust EFT 10719 Municipal Cheque numbers 8131-8136.

CARRIED 7/0

**9.3 ADMINISTRATION**

Nil

**9.4 TOWN PLANNING**

Nil

**9.5 BUILDING**

Nil

**10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**11.1 ELECTED MEMBERS**

**11.2 STAFF**

**12.0 CONFIDENTIAL ITEMS**

**12.1 RANGER & EMERGENCY SERVICES OFFICER**

This matter will be dealt with as a confidential item in accordance with Section 5.23 of the Local Government Act as it contains information about a matter affecting an employee and/or a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**COUNCIL DECISION – MEETING CLOSED TO PUBLIC**

Moved Cr Pearce

Seconded Cr Eardley

That the meeting be closed to members of the public in accordance with section 5.23 of the Local Government as it contains information about a matter affecting an employee and/or a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 7/0

The meeting was closed to the public at 5:00pm.

**COUNCIL DECISION – MEETING REOPENED TO PUBLIC**

Moved Cr Eardley

Seconded Cr Cosgrove

That the meeting be reopened to members of the public.

CARRIED 7/0

The meeting was re-opened to the public at 5:09pm.

**COUNCIL DECISION – ITEM 12.1**

Moved Cr Cosgrove

Seconded Cr Eardley

That Council;

1. Gives notice to Canine Control that the Shire will not be extending the current contract beyond 30 June 2017, and
2. Advises DFES, Shire of Three Springs, Shire of Morawa and the Shire of Perenjori that the Shire of Mingenew will not be renewing the Memorandum of Understanding for the provision of a shared Community Emergency Services Manager and that 3 months' notice is given as per Clause 17 of the Memorandum of Understanding, and
3. Authorises the Chief Executive Officer to write to the Shire of Carnamah and Three Springs informing these local governments that Council are committed to the shared services arrangement of a Ranger & Emergency Services Officer on the basis that the Shire of Mingenew would be allocated up to 20% of the resources available to a maximum of \$25,000 per annum

CARRIED 5/2

Full details of Item 12.1 Ranger & Emergency Services Officer are held in the Shire of Administration office in a "Confidential Items" file.

**13.0 TIME AND DATE OF NEXT MEETING**

Next Ordinary Council Meeting to be held on Wednesday 17 May 2017 commencing at 4.30pm.

**14.0 CLOSURE**

The Presiding Person closed the meeting at 5:10pm.

DRAFT