



**AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON**

Wednesday 16 March 2016

SHIRE OF MINGENEW



Shire of Mingenew

Ordinary Council Meeting Notice Paper

16 March 2016

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 16 March 2016, in the Council Chambers, Victoria Street, Mingenew, commencing at 4.30 pm.

Martin Whitely
Chief Executive Officer

12 March 2016

MINGENEW SHIRE COUNCIL

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Mingenew Shire Council for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Mingenew Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Mingenew Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Mingenew Shire Council. The Mingenew Shire Council warns that anyone who has an application lodged with the Mingenew Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Mingenew Shire Council in respect of the application.

CHIEF EXECUTIVE OFFICER
12 MARCH 2016



SHIRE OF MINGENEW
WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

Chief Executive Officer
Shire of Mingenew
PO Box 120
MINGENEW WA 6522

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter before Council

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section to 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to regulation 11 of the Local Government (Rule of Conduct) Regulations 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the minutes of the meeting and recorded in the Financial Interest Register.

Yours faithfully,

Signed

Date

1. Insert Name
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

Table of Contents

| | | |
|-------|---|-----|
| 1.0 | DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS | 6 |
| 2.0 | RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE | 6 |
| 3.0 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | 6 |
| 4.0 | PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS | 6 |
| 5.0 | APPLICATIONS FOR LEAVE OF ABSENCE..... | 6 |
| 6.0 | DECLARATIONS OF INTEREST..... | 6 |
| 7.0 | CONFIRMATION OF PREVIOUS MEETING MINUTES | 6 |
| 7.1.1 | ORDINARY MEETING HELD 10 February 2016..... | 6 |
| 8.0 | ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION | 6 |
| 9.0 | OFFICERS REPORTS | 6 |
| 9.1 | CHIEF EXECUTIVE OFFICER | 50 |
| 9.1.1 | CORPORATE BUSINESS PLAN..... | 50 |
| 9.1.2 | VEHICLE CHANGEOVERS..... | 52 |
| 9.1.3 | DEPARTMENT OF SPORT AND RECREATION COMMUNITY SPORTING AND RECREATION FACILITIES SMALL GREANT APPLICATION | 54 |
| 9.1.4 | NORTH MIDLANDS FIXED WIRELESS NETWORK | 56 |
| 9.1.5 | LOT 4 ERNEST STREET, MINGENEW | 71 |
| 9.2 | FINANCE..... | 75 |
| 9.2.1 | FINANCIAL STATEMENTS FOR PERIOD ENDING 29 FEBRUARY 2016..... | 75 |
| 9.2.2 | 2015/16 BUDGET REVIEW | 107 |
| 9.2.2 | ACCOUNTS FOR PAYMENT – MONTH ENDING 29 FEBRUARY 2016..... | 108 |
| 9.3 | PLANNING | 119 |
| 9.3.1 | PROPOSED CHANGE OF USE - 6 VICTORIA STREET, MINGENEW..... | 119 |
| 10.0 | ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 124 |
| 11.0 | NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING..... | 124 |
| 11.1 | ELECTED MEMBERS..... | 124 |
| 11.2 | STAFF | 124 |
| 12.0 | CONFIDENTIAL ITEMS | 124 |
| 13.0 | TIME AND DATE OF NEXT MEETING..... | 124 |
| 14.0 | CLOSURE | 124 |

SHIRE OF MINGENEW

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 16 March 2016 COMMENCING AT 4.30pm

- 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4.0 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6.0 DECLARATIONS OF INTEREST**
- 7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES**
 - 7.1.1 ORDINARY MEETING HELD 10 FEBRUARY 2016
- 8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 9.0 OFFICERS REPORTS**



**MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
10 February 2016**

SHIRE OF MINGENEW



Contents

| | | |
|--------|--|----|
| 1.0 | DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS | 3 |
| 2.0 | ATTENDANCE..... | 3 |
| 3.0 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | 3 |
| 4.0 | PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS | 3 |
| 5.0 | APPLICATIONS FOR LEAVE OF ABSENCE..... | 3 |
| 6.0 | DECLARATIONS OF INTEREST | 3 |
| 7.0 | CONFIRMATION OF PREVIOUS MEETING MINUTES | 4 |
| 7.1 | ORDINARY MEETING HELD 16 th December 2015 | 4 |
| 7.2 | AUDIT COMMITTEE MEETING 16 th December 2015..... | 4 |
| 8.0 | ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION | 4 |
| 9.0 | OFFICERS REPORTS | 4 |
| 9.1 | CHIEF EXECUTIVE OFFICER | 5 |
| 9.1.1 | TENDER – SUPPLY OF BLUE METAL & BITUMEN | 5 |
| 9.1.2 | REGIONAL GRANT SCHEME & COMMUNITY CHEST GRANT APPLICATIONS..... | 7 |
| 9.1.3 | CEO VEHICLE CHANGEOVER..... | 11 |
| 9.1.4 | 2015 COMPLIANCE AUDIT RETURN..... | 14 |
| 9.1.5 | WALGA ELECTED MEMBER TRAINING | 16 |
| 9.1.6 | MINGENEW CHILD CARE FACILITY..... | 18 |
| 9.1.7 | MINGENEW IRWIN GROUP – WATER HARVESTING PROJECT | 22 |
| 9.1.8 | DEPUTY CHIEF EXECUTIVE OFFICER | 25 |
| 9.2 | FINANCE | 27 |
| 9.2.1 | FINANCIAL STATEMENTS FOR PERIOD ENDING 31 DECEMBER 2015..... | 27 |
| 9.2.2 | FINANCIAL STATEMENTS FOR PERIOD ENDING 31 JANUARY 2016 | 30 |
| 9.2.3 | ACCOUNTS FOR PAYMENT – MONTH ENDING 31 DECEMBER 2015..... | 33 |
| 9.2.4 | ACCOUNTS FOR PAYMENT – MONTH ENDING 31 JANUARY 2016..... | 35 |
| 9.2.5 | RECOVERY OF RATES & CHARGES – POSSESSION OF LAND..... | 37 |
| 11.0 | NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF | 41 |
| | MEETING | 41 |
| 11.1 | ELECTED MEMBERS..... | 41 |
| 11.1.1 | DONATION TO SHIRE OF HARVEY – YARLOOP FIRE RECOVERY | 41 |
| 11.1.2 | TELSTRA PIT – MIDLANDS ROAD..... | 42 |
| 11.2 | STAFF..... | 43 |
| 12.0 | CONFIDENTIAL ITEMS..... | 43 |
| 13.0 | TIME AND DATE OF NEXT MEETING | 43 |

SHIRE OF MINGENEW

MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 10 February 2016 COMMENCING AT 4.00pm

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President, Cr Bagley, declared the meeting open at 4.00pm and welcomed all in attendance.

2.0 ATTENDANCE

| | | |
|-------------|------------|------------|
| MA Bagley | President | Rural Ward |
| GJ Cosgrove | Councillor | Rural Ward |
| HM Newton | Councillor | Town Ward |
| LM Eardley | Councillor | Town Ward |
| MP Pearce | Councillor | Town Ward |
| KL Criddle | Councillor | Rural Ward |
| CR Lucken | Councillor | Town Ward |

STAFF

| | |
|------------|--------------------------------|
| MG Whitely | Chief Executive Officer |
| NS Jane | Deputy Chief Executive Officer |

APOLOGIES

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

There being no members of public the President proceeded with the meeting allowing a period of 15 minutes of questions from the public up until 4:20pm

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Cr Newton declared an interest in Items 9.1.6 and 9.1.7

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 ORDINARY MEETING HELD 16th December 2015

COUNCIL DECISION – ITEM 7.1

Moved Cr Eardley

Seconded Cr Cosgrove

That the minutes of the ordinary meeting of the Shire of Mingenew held in the council chambers on 16th December 2015 be confirmed.

CARRIED: 7/0

7.2 AUDIT COMMITTEE MEETING 16th December 2015

COUNCIL DECISION – ITEM 7.2

Moved Cr Pearce

Seconded Cr Eardley

That the minutes of the audit committee meeting held in the council chambers on 16th December 2015 be confirmed.

CARRIED: 7/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 TENDER – SUPPLY OF BLUE METAL & BITUMEN

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0113
Date: 4 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the appointment of a suitably qualified contractor for the supply of bitumen and aggregate of the Shire's 2015/16 road program.

Attachment

A copy of all submissions received are tabled.

Background

Tenders were called for the supply of bitumen and aggregate of the Shire's 2015/16 road program through WALGA eQuotes and closed on 29 January 2016.

Comment

In total five submissions were received and below is a summarised table of the submissions received;

| | Bitutek | Boral | Downer | Fulton Hogan | Colas |
|---|------------------|------------------|------------------|---------------------|------------------|
| Description of Road Projects to be Completed | | | | | |
| Depot Hill Rd (300m reconstruction) | 6,750 | 24,038 | 8,405 | 7,009 | 7,278 |
| Mingenew Mullewa Rd (4km reconstruction) | 159,264 | 177,608 | 173,890 | 161,280 | 187,319 |
| Nanekine Rd (1.9km reseal) | 56,088 | 70,547 | 60,504 | 53,079 | 56,897 |
| | | | | | |
| TOTAL PRJECT COST | \$222,102 | \$272,193 | \$242,800 | \$221,368 | \$251,494 |

Where submissions received listed separately costs for traffic management, mobilisation and demobilisation, these costs were apportioned to the three road projects on a pro rata basis based on the m² required.

Bitutek were awarded the contract for the works completed in the 2014/15 financial year.

All submissions received were within the Shire's budget allocation for the works to be completed.

Consultation

Warren Borrett, Works Manager
 Nita Jane, Manager Administration & Finance

Statutory Environment

Local Government Act 1995

Local Government (Functions & General) Regulations 1996

Policy Implications

Policy No. 3007 – Purchasing Policy

Financial Implications

All submissions received were within the Shire's budget allocation for the works to be completed.

Strategic Implications

Community Strategic Plan

Outcome 2.5.1 – Maintain and improve road assets.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.1

That Council;

Award the supply of bitumen and aggregate of the Shire's 2015/16 road program on a full contract basis for the amount of \$222,102 to Bitutek Pty Ltd.

COUNCIL DECISION – ITEM 9.1.1

Moved Cr Newton

Seconded Cr Criddle

That Council;

Award the supply of bitumen and aggregate of the Shire's 2015/16 road program on a full contract basis for the amount of \$222,102 to Bitutek Pty Ltd.

CARRIED 7/0

9.1.2 REGIONAL GRANT SCHEME & COMMUNITY CHEST GRANT APPLICATIONS

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0222
Date: 4 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends a number of projects to be endorsed by Council to submit as suitable projects under the Royalties for Regions Regional Grants Scheme and Community Chest conducted by the Mid West Development Commission.

Attachment

Nil

Background

An announcement was released on the 21 December 2015 that the next round of funding for the Royalties for Regions Regional Grants Scheme and Community Chest conducted by the Mid West Development Commission ("MWDC") would open on 11 January 2016 and close on 17 March 2016. The Mid West Development Commission will receive \$1.67 million under the Regional Grants Scheme and \$556,000 for the Community Chest. The Community Chest threshold has been increased from \$20,000 to \$50,000 while the Regional Grants Scheme is for grant requests from \$50,000 - \$300,000.

Comment

I met with Fiona Shallcross and Trish Palmonari at the MWDC following the December Ordinary Council meeting to discuss some possible projects that would be supported by the MWDC in the upcoming Regional Grants Scheme and Community Chest rounds. Following the meeting I forwarded through to Fiona a comprehensive list of possible projects for this round of funding and for future rounds. The projects that I submitted to the MWDC for review were projects that were either in our current Corporate Business Plan or were new projects that Council have recently discussed.

I received feedback from the MWDC on the possible projects that would be supported in the upcoming Regional Grants Scheme and Community Chest rounds. The MWDC are very supportive of all the projects that were put forward however we agreed that we look at submitting 1-2 projects under the Regional Grants Scheme and 3-4 projects under the Community Chest in this round of funding.

The projects identified are;

Regional Grants Scheme

- Business Incubator
- Aged Care / Independent Living Unit(s)

Community Chest

- Waste Transfer Station
- RV Friendly Site
- Childcare Centre Verandah

- Bride Street Recreation Space Area

Consultation

Fiona Shallcross, Mid West Development Commission
Trish Palmonari, Mid West Development Commission
Scott Williams, Lotterywest
Nita Jane, Manager Administration & Finance

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The scope of the projects and the financial contributions made towards each project will have a direct impact on the Shire's capacity for project delivery in the 2016/17 and 2017/18 financial years.

Strategic Implications

Community Strategic Plan

Outcome 1.1.7 – Investigate "Recreational Vehicle" friendly town status

Outcome 1.3.2 – Continue to lead by example to support business accommodation and investigate future

options to develop business incubators

Outcome 2.6.1 – Develop and implement a Waste Management Plan

Outcome 3.2.5 – Investigate and encourage youth facilities and services

Outcome 3.2.6 – Continue to support child care facilities

Outcome 3.4.2 – Provide accommodation for service workers and housing for seniors

Outcome 3.4.5 – Develop new housing for the aged care through a Joint Venture Program

Outcome 4.1.1 - Continue to provide quality local government services and facilities

Outcome 4.3.2 - Provide strong long term strategic leadership

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.2 |
|--|

That Council;

Endorse the following projects to be submitted for funding under the Royalties for Regions Regional Grants Scheme and Community Chest conducted by the Mid West Development Commission;

Regional Grants Scheme

- **Business Incubator**
- **Aged Care / Independent Living Unit(s)**

Community Chest

- **Waste Transfer Station**

- RV Friendly Site
- Childcare Centre
- Bride Street Recreation Space Area

MOTION

Moved Cr Cosgrove

Seconded Cr Pearce

That:

Council endorse the following projects to be submitted for funding under the Royalties for Regions Regional Grants Scheme and Community Chest conducted by the Mid West Development Commission;

Regional Grants Scheme

- Business Incubator
- Aged Care / Independent Living Unit(s)

Community Chest

- Waste Transfer Station
- RV Friendly Site
- Childcare Centre
- Bride Street Recreation Space Area

AMENDMENT

Moved Cr Cosgrove

Seconded Cr Pearce

That the following projects NOT be submitted for funding at this time:

- Aged Care/Independent Living Unit(s)
- RV Friendly Site
- Childcare Centre

CARRIED 7/0

COUNCIL DECISION – ITEM 9.1.2

The President put the amended motion:

That:

Council endorse the following projects to be submitted for funding under the Royalties for Regions Regional Grants Scheme and Community Chest conducted by the Mid West Development Commission;

Regional Grants Scheme

- **Business Incubator**

Community Chest

- **Waste Transfer Station**
- **Bride Street Recreation Space Area**

CARRIED 7/0

The President advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Cosgrove

Seconded Cr Pearce

That the reason the officer recommendation was changed was because elected members felt that alternative funding sources should be sought for the Aged Care/Independent Living Unit(s); that the cost of the RV Friendly site was minimal and could be met within the Shire budget; and that the Child Care Centre project be postponed until further investigation is done into alternative solutions.

CARRIED 7/0

9.1.3 CEO VEHICLE CHANGEOVER

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0342
Date: 4 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the changeover of the CEO vehicle into a different modelled vehicle.

Attachment

Quotations for the vehicle changeover are attached.

Background

The CEO Vehicle is a 2013 Toyota Prado. The vehicle changeover was scheduled in the 2014/15 financial year but carried forward to the 2015/16 financial year for the purpose of cash flow management.

Comment

I have made numerous enquiries into vehicle pricing for a like for like vehicle changeover and looking into moving into other various models. The two most prominent scenarios seem to be;

1. Buying another Toyota Prado, or
2. Moving into a Holden Caprice

The cost of buying another Prado is approximately \$15,000-\$20,000 while moving into a Caprice will be around \$7,000. I don't have a particular preference other than having a vehicle that can be changed over for low residual amount. An indicative changeover price on the Caprice at 15,000km's is approximately \$1,000, while an indicative changeover price on the Prado at 30,000km's is \$7,500.

For these reasons my recommendation would be to move into a Holden Caprice.

Provision of \$20,000 was made in the Budget for the changeover of the CEO vehicle. While the cost of moving from a Prado into a Caprice is only \$7,000, there is a variable of approximately \$12,000 between the outright purchase of a Prado (\$60,000) and a Caprice (\$48,000). For this reason my recommendation will include making a transfer to the Plant Replacement Reserve to ensure that Council have the option to move back into a Prado or similar vehicle should they wish to in the future.

Consultation

Ian Bunker, Young Motors
Todd Lewis, Moora Toyota / Lewis Motors
Jonathon Smith, Big Rock Toyota

Statutory Environment

Local Government Act 1995 states;

3.58 Disposing of property

(5) This section does not apply to —

- (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions & General) Regulations 1996 states;

30. Dispositions of property excluded from Act s. 3.58

(3) A disposition of property other than land is an exempt disposition if —

- (b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50 000.

In relation to the transfer of funds into a reserve account the Local Government Act 1995 states;

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

Policy Implications

Policy No. 3007 – Purchasing Policy

Financial Implications

An allocation of \$20,000 was made in the 2015/16 Budget for the changeover of the CEO vehicle.

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.3 |
|--|

That Council;

- 1. Trade in the 2013 Toyota Prado GXL to Young Motors for \$42,000 (GST Inclusive)**
- 2. Purchase a 2016 Holden Caprice V8 Sedan from Young Motors for \$48,777 (GST Inclusive), and**
- 3. Transfer an amount of \$13,000 in the Plant Replacement Reserve as provision for any future CEO vehicle model replacement**

| |
|--------------------------------------|
| COUNCIL DECISION – ITEM 9.1.3 |
|--------------------------------------|

Moved Cr Cosgrove

Seconded Cr Criddle

That Council;

- 1. Trade in the 2013 Toyota Prado GXL to Young Motors for \$42,000 (GST Inclusive)**
- 2. Purchase a 2016 Holden Caprice V8 Sedan from Young Motors for \$48,777 (GST Inclusive), and**
- 3. Transfer an amount of \$13,000 in the Plant Replacement Reserve as provision for any future CEO vehicle model replacement**

CARRIED 7/0

9.1.4 2015 COMPLIANCE AUDIT RETURN

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0057
Date: 5 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council review and adopt the 2015 Compliance Audit Return for the period 1 January 2015 to 31 December 2015.

Attachment

A copy of the completed Compliance Audit Return is attached for Council consideration.

Background

Every year local government is required to carry out a compliance audit for the period 1 January to 31 December.

Section 7.13 of the Local Government Act 1995 requires Council to complete the Compliance Audit Return in the form specified by the Department of Local Government and Communities and return by 31 March in the year that the Compliance Audit Return is completed.

Comment

The 2014 Compliance Audit Return identified a number of areas of non compliance. The areas of non compliance identified in the 2014 Return have been addressed and no areas of non compliance were identified during the completion of the 2015 Return.

Consultation

Nil

Statutory Environment

Local Government Act 1995
Local Government (Functions & General) Regulations 1996
Local Government (Administration) Regulations 1996
Local Government (Audit) Regulations 1996
Local Government (Elections) Regulations 1997
Local Government (Rules of Conduct) Regulations 2007

Policy Implications

The Shire's Policy Manual should adhere with items contained within the Compliance Audit Return.

Financial Implications

Nil

Strategic Implications

Community Strategic Plan
Outcome 4.5.1 - Ensure compliance with local, town planning, building and health and all other relevant legislation

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.4

That Council;

Adopt the 2015 Compliance Audit Return for the period 1 January 2015 to 31 December 2015.

COUNCIL DECISION – ITEM 9.1.4

Moved Cr Pearce

Seconded Cr Newton

That Council;

Adopt the 2015 Compliance Audit Return for the period 1 January 2015 to 31 December 2015.

CARRIED 7/0

9.1.5 WALGA ELECTED MEMBER TRAINING

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0387
Date: 4 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends enrolling Councillors in a series of elected member training being conducted by WALGA in Geraldton in April 2016.

Attachment

Nil

Background

WALGA are conducting three separate elected member sessions in Geraldton during April 2016. The sessions being held include;

- Serving on Council & Meeting Procedures & Debating (Friday 1 April 2016)
- Land Use Planning (Thursday 14 April 2016)
- Strategy and Managing Risk (Friday 15 April 2016)

The training is subsidised and is only \$50 per course.

Comment

As the training is being held in Geraldton and is also heavily subsidised, these training sessions are a good opportunity for Councillors to participate in some elected training.

The first course being held on 1 April 2016, Serving on Council & Meeting Procedures & Debating, is recommended for both of our new Councillors and would also be beneficial for anyone that hasn't attended the session previously or would just like a refresher.

The Land Use Planning Session would be suitable as a general overview of land use planning procedures and is a timely opportunity to attend training given that the Shire's Townsite Expansion Strategy has recently been endorsed. It would also be beneficial for our two Development Assessment Panel representatives (President Bagley & Cr Cosgrove) to attend.

The final session, Strategy and Managing Risk, would also be valuable for all Councillors to attend.

Enrolment for each of the sessions can be completed online.

Consultation

Cr Michelle Bagley, President

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There are sufficient funds allocated in the Budget for elected member training.

Strategic Implications

Community Strategic Plan

Outcome 4.2.2 – To be strong advocated representing the Shire's interests

Outcome 4.2.3 – Provide long term strategic leadership

Outcome 4.2.4 – Provision of professional development opportunities for councillors and staff

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.5

That;

Each of the councillors nominate the elected training sessions they would like to attend to enable the CEO to enrol them in these sessions.

COUNCIL DECISION – ITEM 9.1.5

Moved Cr Newton

Seconded Cr Eardley

That;

Each of the councillors nominate the elected training sessions they would like to attend to enable the CEO to enrol them in these sessions.

CARRIED 7/0

9.1.6 MINGENEW CHILD CARE FACILITY

Disclosure of Impartiality Interest Item 9.1.6 – Cr Newton

Prior to any consideration of Item 9.1.6, Cr Newton declared an Impartiality Interest in this matter.

4.40pm – Cr Newton left the meeting and did not participate in discussion or vote on the matter.

Location/Address: 50 Midlands Rd, Mingenew
Name of Applicant: Di Morgan, Mingenew Community Resource Centre
Disclosure of Interest: Nil
File Reference: ADM0195
Date: 4 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report considers a proposal from the Mingenew Community Resource Centre to relocate the child care facilities from the Sister Cameron House to the Autumn Centre.

Attachment

A copy of the submission is attached.

Background

During the compilation of the 2015/16 Budget a submission was received from the Mingenew Community Resource Centre ("CRC") to enclose the verandah at the existing child care facility. A quote of \$14,125 was obtained to complete these works, as such provision of \$15,000 was made in the Budget to undertake these works on the basis of the CRC applying for a grant of \$10,000 and the Shire contributing \$5,000.

The submission received on Wednesday 3 February 2016 is now requesting that the child care facilities be relocated to the Autumn Centre and in addition that the CRC conduct various activities for the seniors.

The Sister Cameron House is a Shire building, as such any improvements will need to be endorsed by Council and the building is currently occupied by the child care for 4 days a week, while the other day the centre is utilised by playgroup.

Comment

I am concerned that the submission is lacking in detail to allow Council to make an informed decision. Some observations I have made from the submission include;

- The current capacity allows for 11 children. There are 11 children currently enrolled but what is currently the maximum number of children attending on any given day?
- The purpose of the original works was to increase the capacity to 15 children, is this sufficient and what would be the proposed capacity at the Autumn Centre?
- There is mention that the building supervisor has concerns over enclosing the verandah area, to my knowledge there has not been any site inspection undertaken

- The existing facility is approved for child care use however the Autumn Centre is not. Making a facility compliant for day care involves undertaking an extensive review of the building and it unknown at this stage what costs will be involved in allowing this to happen
- The submission mentioned that they will be applying for a grant from the Mid West Development Commission for up to \$50,000, where will the CRC co contribution come from?
- There is no mention of what disruption having day care at the Autumn Centre will have on the other users currently utilising the building

I would like to see a much more detailed feasibility study of;

1. The cost required to enclose the verandah at the Sister Cameron House, and
2. A detailed scope of works and accompanying budget estimates for the Autumn Centre to be approved as a day care facility

The submission is obviously being rushed to allow a funding application to be made to the Mid West Development Commission which closes on 17 March 2016. Given that the next Council Meeting is scheduled for 16 March 2016, this is not going to allow the CRC enough time to obtain the information unless the funding submission is prepared on the basis of Council signing off on the proposal at the March Ordinary Council Meeting.

Consultation

Di Morgan, Community Resource Centre
Cr Helen Newton, Deputy President
Ella Budrikis, Community Development Officer

Statutory Environment

WA Child Care Regulations 2012

Policy Implications

Nil

Financial Implications

An allocation of \$15,000 was made in the 2015/16 Budget for improvements to the Sister Cameron Building. The allocation includes a \$5,000 cash contribution from Council.

Strategic Implications

Community Strategic Plan
Outcome 3.2.6 – Continue to support child care facilities

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.6

That Council;

1. That Council give in principle support for the Child Care services to be relocated to the Autumn Centre to allow a grant submission to be made to the Mid West Development Commission, and
2. That a further quotation is obtained to enclose the verandah at the Sister Cameron House that will comply with all Child Care, Building and other legislative requirements, and
3. A detailed scope of works to comply with the WA Child Care Regulations 2012 along with accompanying budget estimates to relocate to the Autumn Centre are submitted to Council following the funding submission, and
4. That any decision to relocate the Child Care services to the Autumn Centre will only be considered after further consultation has been carried out by the Shire

MOTION

Moved Cr Eardley

Seconded Cr Cosgrove

That Council;

1. That Council give in principle support for the Child Care services to be relocated to the Autumn Centre to allow a grant submission to be made to the Mid West Development Commission, and
2. That a further quotation is obtained to enclose the verandah at the Sister Cameron House that will comply with all Child Care, Building and other legislative requirements, and
3. A detailed scope of works to comply with the WA Child Care Regulations 2012 along with accompanying budget estimates to relocate to the Autumn Centre are submitted to Council following the funding submission, and
4. That any decision to relocate the Child Care services to the Autumn Centre will only be considered after further consultation has been carried out by the Shire

AMENDMENT

Moved Cr Eardley

Seconded Cr Cosgrove

That part 1. Of the motion be amended by inserting the word “investigation of”, and deletion of “to allow a grant submission to be made to the Mid West Development Commission”.

CARRIED 6/0

COUNCIL DECISION – ITEM 9.1.6

The President put the amended motion:

That Council;

1. That Council give in principle support for the investigation of Child Care services to be relocated to the Autumn Centre, and
2. That a further quotation is obtained to enclose the verandah at the Sister Cameron House that will comply with all Child Care, Building and other legislative requirements, and
3. A detailed scope of works to comply with the WA Child Care Regulations 2012 along with accompanying budget estimates to relocate to the Autumn Centre are submitted to Council following the funding submission, and
4. That any decision to relocate the Child Care services to the Autumn Centre will only be considered after further consultation has been carried out by the Shire

CARRIED 6/0

The President advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Eardley

Seconded Cr Cosgrove

That the reason the officer recommendation was changed was because elected members felt that further investigation of the options for the Child Care Centre is required prior to support being given.

CARRIED 6/0

4.45pm – Cr Newton returned to the meeting

9.1.7 MINGENEW IRWIN GROUP – WATER HARVESTING PROJECT

Disclosure of Impartiality Interest Item 9.1.7 – Cr Newton

Prior to any consideration of Item 9.1.7, Cr Newton declared an Impartiality Interest in this matter.

4.47pm – Cr Newton left the meeting and did not participate in discussion or vote on the matter.

| | |
|--------------------------------|---|
| Location/Address: | Midlands Rd, Mingenew |
| Name of Applicant: | Sheila Charlesworth, Mingenew Irwin Group |
| Disclosure of Interest: | Nil |
| File Reference: | ADM0280 |
| Date: | 5 February 2016 |
| Author: | Martin Whitely, Chief Executive Officer |

Summary

This report considers a proposal from the Mingenew Irwin Group in relation to a grant application for a water harvesting project.

Attachment

Attachments include a summary of the GHD Report and grant application previously circulated to Councillors on 24 December 2015 as well as the full GHD Report.

Background

Council were first approached by the Mingenew Irwin Group (“MIG”) in September when Sheila Charlesworth attended the Concept Forum meeting on 14 September 2015. At that meeting MIG asked the Shire for their “in principle support” to conduct a feasibility study on the proposed water harvesting project and a letter of support was provided to MIG on 24 September 2015.

The CEO and Deputy CEO then met at the request of MIG with Sheila Charlesworth for an update on the project on 4 December 2015. It was at this meeting that Sheila mentioned that the recently completed GHD report had identified the Horse and Pony Club area as the favoured site to put the catchment dam and that there were long term plans for a nursery to be implemented, with the land owned by the Shire in the Industrial area one of MIG’s preferred site’s. It was clearly communicated at this meeting that any proposed use of Shire land would need to be endorsed by Council, if indeed it was an allowable use under the Shire’s Town Planning Scheme. It was at this meeting that the CEO suggested that Sheila attend the Concept Forum in December to provide Council with an update on the project.

Sheila attended the Concept Forum held on 16 December 2015 where an update was provided to Council. It was at this concept forum that a copy of the GHD report and grant application for the Community Water Supply Program were sighted by Council for the first time. It was also at this Concept Forum that Sheila requested Council to have the President and CEO sign the grant application on behalf of Council supporting the grant application.

The CEO was requested to read through the GHD Report and grant application and provide a summary to Council. This summary was completed and distributed to all Councillors on 24 December 2015.

Comment

While I think the concept is a great idea, especially if the project results in the addition of a nursery which has the ability to create additional employment within the community, I have a number of concerns that have come out of summarising the reports for Council. These concerns are demonstrated in detail in the summarised report.

Consultation

Sheila Charlesworth, Mingenew Irwin Group
Nita Jane, Deputy Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There are potentially many financial implications for Council if the water harvesting project is to proceed, both in the initial completion of the project and the ongoing maintenance of the sit. However the total impact of these financial implications is unknown since more information from MIG on the project is still required to identify the full extent of these costs.

Strategic Implications

Community Strategic Plan

Outcome 1.4.3 – Encourage and support value adding industries

Outcome 1.5.2 – Efficient use of water resources within the Shire

Outcome 2.1.2 - Efficient use of water resources within the Shire

Outcome 2.6.3 – Investigate options for water harvesting

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.7 |
|--|

That Council;

1. That Council give in principle support for the water harvesting project and proposed nursery, and
2. That Council's preferred location for both the dam and nursery are within the East Basin & Central Basin reserves, and
3. That any decision to allow a dam or nursery on Shire land can only be made after community consultation has been carried out by the Shire

MOTION

Moved Cr Cosgrove

Seconded Cr Criddle

That Council;

1. That Council give in principle support for the water harvesting project and proposed nursery, and
2. That Council's preferred location for both the dam and nursery are within the East Basin & Central Basin reserves, and
3. That any decision to allow a dam or nursery on Shire land can only be made after community consultation has been carried out by the Shire

AMENDMENT

Moved Cr Cosgrove

Seconded Cr Criddle

That Part 2 of the motion be amended by deleting "both the dam and nursery are" and replacing with "the dam is".

CARRIED 6/0

| |
|--------------------------------------|
| COUNCIL DECISION – ITEM 9.1.7 |
|--------------------------------------|

The President put the amended motion:

That Council;

1. That Council give in principle support for the water harvesting project and proposed nursery, and
2. That Council's preferred location for the dam is within the East Basin & Central Basin reserves, and
3. That any decision to allow a dam or nursery on Shire land can only be made after community consultation has been carried out by the Shire

CARRIED 6/0

The President advised the meeting that the reason for the change would need to be recorded in the minutes.

Moved Cr Cosgrove

Seconded Cr Criddle

That the reason the officer recommendation was changed was because adequate time for community consultation has not been allowed in relation to the location of a nursery.

CARRIED 6/0

4.50pm – Cr Newton returned to the meeting.

9.1.8 DEPUTY CHIEF EXECUTIVE OFFICER

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Mrs Nita Jane
File Reference: ADM0253
Date: 5 February 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report considers a proposal from the CEO to amend the title of Mrs Nita Jane's position from Manager of Administration and Finance to Deputy Chief Executive Officer.

Attachment

Nil

Background

At the December Ordinary Council meeting there was discussion to change the title of Mrs Nita Jane's position from Manager of Administration and Finance to Deputy Chief Executive Officer. This item is to formalise those conversations.

Comment

Council previously elected at the October 2014 Ordinary Council Meeting to not make the role of Manager of Administration and Finance a senior officer position within the Shire of Mingenew. The changing of title to Deputy Chief Executive Officer will not impact on this previous decision of Council.

Consultation

All Councillors

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There are no financial implications. .

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.1.8

That;

The title of the position occupied by Mrs Nita Jane be changed from Manager of Administration and Finance to Deputy Chief Executive Officer.

COUNCIL DECISION – ITEM 9.1.8

Moved Cr Newton

Seconded Cr Lucken

That;

The title of the position occupied by Mrs Nita Jane be changed from Manager of Administration and Finance to Deputy Chief Executive Officer.

CARRIED 7/0

9.2 FINANCE

9.2.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 DECEMBER 2015

| | |
|--------------------------------|---|
| Location/Address: | Shire of Mingenew |
| Name of Applicant: | Shire of Mingenew |
| Disclosure of Interest: | Nil |
| File Reference: | ADM0304 |
| Date: | 5 February 2015 |
| Author: | Nita Jane, Manager Finance and Administration |
| Senior Officer: | Martin Whitely, Chief Executive Officer |

The Monthly Statement of Financial Activity report for the period ending 31 December 2015 is presented to Council for adoption.

Attachment

Finance Report for period ending 31 December 2015.

Background

The Monthly Financial Report to 31 December 2015 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

Comment

| SUMMARY OF FUNDS – SHIRE OF MINGENEW | |
|---|-----------|
| Municipal Account | 87,513 |
| Business Cash Maximiser (Municipal Funds) | 1,051,925 |
| Trust Account | 151,798 |
| Reserve Maximiser Account | 273,917 |

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 December 2015:

| Amount | Current | 30+ Days | 60+ Days | 90+ Days | TOTAL |
|--------|---------|----------|----------|----------|--------|
| | (1,138) | 2,525 | 450 | 8,740 | 10,577 |

Rates Outstanding at 31 December 2015 were:

| | Current | Arrears | TOTAL |
|--------------|----------------|---------------|----------------|
| Rates | 186,240 | 28,245 | 214,485 |
| Rubbish | 2,115 | 0 | 2,115 |
| TOTAL | 188,355 | 28,245 | 216,600 |

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2015/ 2016 financial year.

Consultation

Chief Executive Officer

Senior Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

Financial implications are outlined in comments.

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.1 |
|--|

That the Monthly Statement of Financial Activity for the period 1 July 2015 to 31 December 2015 be received.

| |
|--------------------------------------|
| COUNCIL DECISION – ITEM 9.2.1 |
|--------------------------------------|

Moved Cr Eardley

Seconded Cr Pearce

That the Monthly Statement of Financial Activity for the period 1 July 2015 to 31 December 2015 be received.

CARRIED 7/0

9.2.2 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 JANUARY 2016

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0304
Date: 5 February 2015
Author: Nita Jane, Manager Finance and Administration
Senior Officer: Martin Whitely, Chief Executive Officer

The Monthly Statement of Financial Activity report for the period ending 31 January 2016 is presented to Council for adoption.

Attachment

Finance Report for period ending 31 January 2016.

Background

The Monthly Financial Report to 31 January 2016 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

Comment

| SUMMARY OF FUNDS – SHIRE OF MINGENEW | |
|---|-----------|
| Municipal Account | 64,815 |
| Business Cash Maximiser (Municipal Funds) | 1,053,011 |
| Trust Account | 135,905 |
| Reserve Maximiser Account | 274,200 |

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 31 January 2016:

| Amount | Current | 30+ Days | 60+ Days | 90+ Days | TOTAL |
|--------|---------|----------|----------|----------|-------|
| | (2,496) | 742 | 580 | 8,815 | 7,638 |

Rates Outstanding at 31st January 2016 were:

| | Current | Arrears | TOTAL |
|--------------|----------------|---------------|----------------|
| Rates | 148,348 | 28,245 | 176,588 |
| Rubbish | 2,115 | 0 | 2,115 |
| TOTAL | 150,458 | 28,245 | 178,703 |

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2015/ 2016 financial year.

Consultation

Chief Executive Officer
Senior Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

Financial implications are outlined in comments.

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.2 |
|--|

That the Monthly Statement of Financial Activity for the period 1 July 2015 to 31 January 2016 be received.

| |
|--------------------------------------|
| COUNCIL DECISION – ITEM 9.2.2 |
|--------------------------------------|

Moved Cr Cosgrove

Seconded Cr Newton

That the Monthly Statement of Financial Activity for the period 1 July 2015 to 31 January 2016 be received.

CARRIED 7/0

9.2.3 ACCOUNTS FOR PAYMENT – MONTH ENDING 31 DECEMBER 2015

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Disclosure of Interest: Nil
Date: 5 February 2016
Author: Julie Borrett, Senior Finance Officer
Senior Officer: Nita Jane, Manager of Administration and Finance

Council to confirm the payment of creditors for the month of December 2015 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

Attachment

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.3

That Council confirm the accounts as presented for December 2015 from the Municipal Fund totalling \$345,509.88 represented by Electronic Funds Transfers of EFT 9374 to EFT9575, Direct Deduction DD7433.1, 2 and 3, DD7450.1, 2 and 3, DD7455 1 and 2, DD7464.1, 2 and 3, Trust Cheque number 467 and Cheque numbers 8024-8032.

COUNCIL DECISION – ITEM 9.2.3

Moved Cr Newton

Seconded Cr Eardley

That Council confirm the accounts as presented for December 2015 from the Municipal Fund totalling \$345,509.88 represented by Electronic Funds Transfers of EFT 9374 to EFT9575, Direct Deduction DD7433.1, 2 and 3, DD7450.1, 2 and 3, DD7455 1 and 2, DD7464.1, 2 and 3, Trust Cheque number 467 and Cheque numbers 8024-8032.

CARRIED 7/0

9.2.4 ACCOUNTS FOR PAYMENT – MONTH ENDING 31 JANUARY 2016

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Disclosure of Interest: Nil
Date: 5 February 2016
Author: Julie Borrett, Senior Finance Officer
Senior Officer: Nita Jane, Manager of Administration and Finance

Council to confirm the payment of creditors for the month of January 2015 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

Attachment

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.4

That Council confirm the accounts as presented for January 2015 from the Municipal Fund totalling \$141,513.03 represented by Electronic Funds Transfers of EFT 9576 to EFT9596, Direct Deduction DD7475.1, 2 and 3, DD7488.1, 2 and 3, Trust Cheque number 468 and Cheque numbers 8033-8035.

COUNCIL DECISION – ITEM 9.2.4

Moved Cr Cosgrove

Seconded Cr Lucken

That Council confirm the accounts as presented for January 2015 from the Municipal Fund totalling \$141,513.03 represented by Electronic Funds Transfers of EFT 9576 to EFT9596, Direct Deduction DD7475.1, 2 and 3, DD7488.1, 2 and 3, Trust Cheque number 468 and Cheque numbers 8033-8035.

CARRIED 7/0

9.2.5 RECOVERY OF RATES & CHARGES – POSSESSION OF LAND

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
Date: 5 February 2016
Author: Nita Jane – Manager Finance & Administration

SUMMARY

To consider the transfer of a property to the shire which has rates in arrears by 3 or more years, and which has not sold at auction or following the listing with a selling agent.

ATTACHMENT

Local Government Operational Guidelines Number 22
 Council Minutes – November 2012

BACKGROUND

There is currently a property that has rates outstanding by three or more years for which it has not been possible to enter into an acceptable and successful arrangement for the payment of the balance owing. In October 2012 Council resolved to sell by public auction this property, and recover from the proceeds of sale the outstanding balance. The auction was held on 15 February 2014, however there were no bids, and the property was passed in. Subsequently the property was listed with Ray White Dongara. In November 2015 contact was made with the owners' mother who holds Enduring Powering of Attorney for the owner. She advised there is no capacity to pay the debt and has requested that the property be transferred to the shire in settlement of the outstanding rates and charges.

Following is a brief history of collection actions taken to date:

| | |
|-----------------------|--|
| Assessment | A353 |
| Type/Zoning | Vacant Residential |
| Period Outstanding | 2010/11 – 2015/16 |
| Amount Outstanding | \$12,739.09 (at 6 January 2016) |
| Last Payment Received | 30 th November 2009 |
| Recovery Action | 27 February 2012 – Referred to Dunn & Bradstreet for collection action. 28 February 2012 – Notice of demand sent to owner 10 April 2012 – E-Lodgement of claim queued with Court. 25 April 2012 – Claim filed with Court and summons sent for service. 4 May 2012 – Process server attended last known address and was notified owner no longer resident there. 27 August 2012 – Skip Trace performed, unable to locate current address for owner other than vacant lot in question. 23 January 2013 – Referred to Civic Legal for assistance with sale of land process 22 April 2013 – Letter from Civic Legal to owner with a Notification of Taking Possession of Land (Form 2) 8 November 2013 – Engagement of Agent/Auctioneer for property auction |

| | |
|----------|---|
| | <p>11 November 2013 – Preparation of Form 5 20 November 2013 – Advertisement in West Australian Newspaper 31 January 2014 – Preparation of Sale Contract 13 February 2014 – Landgate advice of Memorial of the land advertised for sale in the West Australian Newspaper on 20 November 2013 and registered. 15 February 2014 - Auction 11 March 2014 – Listing of property with Ray White Dongara 23 May 2014 – Advice received of current address for owner. 23 May 2014 – Owners mother telephoned to advise owner has had a stroke and her contact details 2 November 2015 – Telephoned owners mother. Mother advised she has Enduring Power of Attorney and would like to hand the block back to the shire as settlement of outstanding rates and charges. 4 January 2016 – Received letter from owners mother with proof of Enduring Power of Attorney and requesting the property be handed to the Shire as settlement for outstanding rates and charges. 4 January 2016 – Telephoned owners mother. Advised of receipt of letter and item to next council meeting in February 2016.</p> |
| Response | As outlined above. |

A summary of the outstanding amount is:

| | |
|---------------------|------------------|
| 2010/11 Rates & ESL | 355.00 |
| 2011/12 Rates & ESL | 385.00 |
| 2012/13 Rates & ESL | 387.00 |
| 2013/14 Rates & ESL | 390.00 |
| 2014/15 ESL Only | 64.00 |
| 2015/16 Rates & ESL | 704.00 |
| Interest Charges | 1,605.22 |
| Legal Charges | 8,848.87 |
| TOTAL | 12,739.09 |

COMMENT

There are three options available:

Option 1 – Exercise the provisions of Section 6.64 of the Local Government Act 1995

This empowers the sale of land in relation to unpaid rates and charges – applied by Council resolution in 2012, however property passed in at auction, with no bids offered.

Option 2 – Exercise the provisions of Section 6.74 of the Local Government Act 1995

Apply to the Minister to have the land re-vested in the Crown in the right of the State

It is suggested that that Council apply the provisions of Section 6.64 of the Local Government Act 1995 and make application for the land to be transferred to the local government.

CONSULTATION

Ning Yan, Senior Project Officer, Local Government Regulation and Support, Department of Local Government

Julie Knight, Senior Legislation & Strategy Officer, Local Government Legislation, Department of Local Government

Martin Whitely, Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995, sections 6.64 states:

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and -
 - (a) from time to time lease the land;
 - (b) sell the land;
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

POLICY IMPLICATIONS

Council Policy 3006 – Debt Collection

3006 DEBT COLLECTION

The following shall be the normal procedures for rate/debt recovery:

3006.1 RATES

1. Rate Notices shall be sent out to all ratepayers as soon as possible after the budget has been set and Instalment Notices at the specified dates.
2. The Chief Executive Officer is authorised to undertake legal action after specific approval has been given by Council for the recovery of all current and arrears rates and charges remaining outstanding either after the 35 days where no instalment option has been implemented and where instalments are not adhered to, exercising discretion on the amount owed and /or term outstanding when initiating such legal action. Such legal action for rates recovery can be either through the local Court or by Council Solicitors or Collection Agents as the case may warrant when all other reasonable attempts at collection have been exhausted.
3. The CEO is to bring to Council's attention any rates which remain unpaid for three years for a determination on selling the land for the recovery of rates in accordance with the provisions of the Local Government Act.
4. On Council approval, CEO be authorised to issue a summons on offenders, utilising the local Bailiff, and incorporating the recovery of all outstanding rates, penalties, charges and cost incurred for the issue of such a summons.
5. Alternatively, upon Council's authorisation, the CEO be authorised to utilise the services of a Debt Collector for the recovery of all outstanding rates.

FINANCIAL IMPLICATIONS

The current outstanding rates and charges on this property are \$12,739.09

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.5 |
|--|

1. That Council pursuant to Section 6.64 of the Local Government Act 1995, proceed to make application for the property, Assessment 353, which has rates in arrears for 3 or more years, to be transferred to the local government, and
2. That, once the property has been transferred to the Shire of Mingenew, Council pursuant to Section 6.12(1)(c) of the Local Government Act 1995, write off all outstanding rates and charges on Assessment 353.

| |
|--------------------------------------|
| COUNCIL DECISION – ITEM 9.2.5 |
|--------------------------------------|

1. That Council pursuant to Section 6.64 of the Local Government Act 1995, proceed to make application for the property, Assessment 353, which has rates in arrears for 3 or more years, to be transferred to the local government, and
2. That, once the property has been transferred to the Shire of Mingenew, Council pursuant to Section 6.12(1)(c) of the Local Government Act 1995, write off all outstanding rates and charges on Assessment 353.

CARRIED 7/0

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

11.1.1 DONATION TO SHIRE OF HARVEY – YARLOOP FIRE RECOVERY

The President advised the meeting that she sought leave to introduce an urgent item of business. The reason for the urgency was that it relates to the provision of a donation to the Shire of Harvey following the devastating fires in the region in recent weeks.

COUNCIL DECISION – ITEM 11.1.1

Moved Cr Eardley

Seconded Cr Pearce

That the meeting consider the provision of a donation to the Shire of Harvey to assist with recovery efforts following fires in the area.

CARRIED 7/0

COUNCIL DECISION – ITEM 11.1.1

Moved Cr Cosgrove

Seconded Cr Pearce

That a donation of \$1,000 be made to the Shire of Harvey to assist with recovery efforts following the fires in the area.

CARRIED 7/0

11.1.2 TELSTRA PIT – MIDLANDS ROAD

The President advised the meeting that she sought leave to introduce an urgent item of business. The reason for the urgency was a request from Mark Salt at Main Roads for council to consider a contribution to the removal of the Telstra Pit on Midlands Road adjacent to Palm Roadhouse.

| |
|--|
| COUNCIL DECISION – ITEM 11.1.2 – New Business of an Urgent Nature – Telstra Pit – Midlands Road |
|--|

Moved Cr Newton

Seconded Cr Cosgrove

That the meeting consider the request for a contribution towards the removal of the Telstra Pit on Midlands Road adjacent to Palm Roadhouse be .

CARRIED 7/0

Disclosure of Financial Interest Item 11.1.2 – Cr Eardley

Cr Eardley declared a financial interest as she is the owner of Palm Roadhouse.

5.05pm – Cr Eardley left the meeting and did not participate in discussion or vote on the matter

| |
|--|
| COUNCIL DECISION – ITEM 11.1.2 – New Business of an Urgent Nature – Telstra Pit – Midlands Road |
|--|

Moved Cr Newton

Seconded Cr Cosgrove

That the Shire of Mingenew provides a \$5,000 contribution towards the cost of removing the Telstra Pit from Midlands Road verge adjacent to Palm Roadhouse on the condition that no further request is made of the Shire or Palm Roadhouse.

CARRIED 6/0

5.09 – Cr Eardley returned to the meeting.

11.2 STAFF
Nil

12.0 CONFIDENTIAL ITEMS

Nil.

13.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday 16th March 2016 commencing at 4.30pm.

Public Notice to be given of change of time.

14.0 CLOSURE

The Shire President then thanked all for attending and declared the meeting closed at 5.11 pm.

These minutes were confirmed at an Ordinary Council meeting on 16th March 2016.

Signed _____
Presiding Officer

Date: _____

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 CORPORATE BUSINESS PLAN 2015 - 2019

| | |
|--------------------------------|---|
| Location/Address: | Shire of Mingenew |
| Name of Applicant: | Shire of Mingenew |
| Disclosure of Interest: | Nil |
| File Reference: | ADM0120 |
| Date: | 11 March 2016 |
| Author: | Martin Whitely, Chief Executive Officer |

Summary

This report recommends the endorsement of the Shire of Mingenew's Corporate Business Plan 2015-2019.

Attachment

A copy of the Corporate Business Plan will be circulated to Councillors prior to the meeting.

Background

The Corporate Business Plan ("CBP") is a key component of the Integrated Planning Framework requirements that were introduced in 2013. The intent of the Integrated Planning Framework was to ensure improved strategic, financial and asset management planning across the WA local government sector.

Comment

The Corporate Business Plan outlines the priorities and strategies that Council will pursue over the next four years to deliver on the community vision documented within the Strategic Community Plan. During the recent review of the Plan, the strategies were amended to reflect a more current perception of the areas that would influence the Shire's direction and community expectations over the next few years. These were in turn assessed against available financial and workforce resources.

The priority for each action has been considered in accordance with available resources, but Council may decide to advance or push back tasks as part of the review of the Plan. The CBP will continue be reviewed annually at various workshops, thereby providing an opportunity to consider any change in priorities based on the circumstances that prevail at that time. Reporting against the measures will form part of Council's regular reporting systems and also be included in the Annual Report.

Council has the option of:

1. Endorsing the Corporate Business Plan 2015 - 2019 without amendment; or
2. Amending any part of the Corporate Business Plan to reflect a change in priorities.

A simplistic approach to the above is that the Corporate Business Plan is reviewed annually each year during the budget process with the adopted budget forming the outcomes to be achieved in the same corresponding year of the Corporate Business Plan with future years to be reviewed on an ongoing basis.

Consultation

Nita Jane, Deputy Chief Executive Officer

Statutory Environment

Section 5.56(1) and (2) of the Act requires that each local government is to plan for the future of the district, by developing plans in accordance with the regulations.

The new regulations also require each local government to include in its Annual Report any changes to either of the above plans.

Policy Implications

Nil

Financial Implications

The Plan is the key driver for the annual budget and the long term financial plan. This linkage ensures that community priorities are adequately funded and that appropriate and endorsed rating strategies are in place to allow any financial impact on the community to be carefully considered.

There is also an ongoing cost associated with the review of the Corporate Business Plan and reporting on the performance measures for each of the actions within the Plan.

Strategic Implications

The Corporate Business Plan has direct links to all of the following documents;

- Community Strategic Plan
- Long Term financial Plan
- Workforce Plan
- Asset Management Plan

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.1 |
|--|

That Council;

- 1. Endorses the Shire of Mingenew Corporate Business Plan 2015 – 2019 as provided under separate cover; and**
- 2. Approves for a local public notice being published in accordance with the requirements of the Local Government Act 1995 advising of the endorsement of the Corporate Business Plan.**

9.1.2 VEHICLE CHANGEOVERS

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0342
Date: 11 March 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends the changeover of the Works Manager and Deputy Chief Executive Officer (“DCEO”) vehicle into a different modelled vehicle.

Attachment

Nil

Background

Provision was made in the 2015/16 Budget of \$5,000 for the changeover of the Works Manager Vehicle. There was no provision made in the budget for the DCEO vehicle. The CEO has been reviewing the current practise of changing of management’s vehicles, looking to minimise the cost of changing over these vehicles. This process has involved looking at different vehicles that will offer value in disposing of the vehicles at their optimum point of trade in value.

Comment

I have made some enquiries into vehicle pricing for like for like vehicle changeovers and looking into moving into other various models for both the Works Manager and DCEO vehicles.

The current model Pajero for the Works Manager costs around \$15,000 per changeover at 40,000 km’s and \$20,000 per changeover at 60,000-70,000km’s. Current practice by Council has been to change this vehicle each financial year at 40,000km’s. Mitsubishi have released a new Pajero Sports model which the dealers seem keen to promote at the moment. The new model has a smaller engine, but more accessories than the current Pajero GLS model and is also around \$8,000 cheaper to purchase as well.

Pricing from both John Hughes Fleet & Young Motors were comparable, with Young Motors offering a further \$1,000 discount on the normal fleet discount. The cost to change the Works Manager into the Mitsubishi Pajero Sports at the moment would be approximately \$12,000. Young Motors have indicated with the new model that the first changeover may well be nil, however they have made a commitment that if we trade in the Pajero Sports at 15,000km’s then the most we will pay is between \$1,000 - \$2,000. They have also given that same guarantee on the changeover of the Caprice at 15,000km’s.

The DCEO Vehicle (Subaru Forrester) does hold its value quite well. A recent quote to change the vehicle over into the made model was \$9,000 at 55,000km’s. The price to change the vehicle over at 15,000km’s on a regular basis was estimated at \$3,000. It would cost a little bit more to get into the Mitsubishi Sports, around \$4,000 which is basically the cost for the tow ball and bull bar. The Subaru is not economical on fuel and the Pajero Sports is touted to be around 2L/per 100km more efficient on fuel, but that is an unknown at the moment.

I do like the idea of having a guaranteed changeover price at least for a period of time and even based on the \$2k changeover for all three vehicles we will paying about half the changeover costs as we were previously. For that reason my recommendation would be to change over both of the existing vehicles into the new Pajero Sports model.

The cost to change over both vehicles into the Mitsubishi Pajero Sports will be just under \$26,000. There is only provision of \$5,000 made in the Budget for the changeover of the Works Manager vehicle and no provision was made for the DCEO vehicle changeover. Both vehicles have now done 65,000km's and 57,000km's respectively, so they will need to be changed over early in the 2016/17 financial year if they are not done now.

Consultation

Nita Jane, Deputy Chief Executive Officer
Warren Borrett, Works Manager
Ian Bunker, Young Motors
Mike Hearn, John Hughes Fleet
John McMartin, Mid West Auto Group

Statutory Environment

Local Government Act 1995 states;

3.58 Disposing of property

(5) This section does not apply to —

- (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions & General) Regulations 1996 states;

30. Dispositions of property excluded from Act s. 3.58

(3) A disposition of property other than land is an exempt disposition if —

- (b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50 000.

Policy Implications

Policy No. 3007 – Purchasing Policy

Financial Implications

An allocation of \$5,000 was made in the 2015/16 Budget for the changeover of the Works Manager vehicle. There was no provision made in the budget for changing over the DCEO vehicle. A decision to change over both of the vehicles in the 2015/16 financial year would require an absolute majority of Council.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.1.2

That Council;

1. Trade in both the 2014 Mitsubishi Pajero GLS and 2014 Subaru Forreter 2.0XT Premium at Young Motors for \$34,000 and \$32,000 respectively, and
2. Purchase 2 x Mitsubishi Pajero Sports GLS from Young Motors at \$47,163 or each vehicle (GST Inclusive), and
3. Approve the unbudgeted expenditure for the vehicle changeovers, and
4. Make the necessary adjustment for the unbudgeted expenditure in the budget review process

**9.1.3 DEPARTMENT OF SPORT AND RECREATION COMMUNITY SPORTING AND
RECREATION FACILITIES SMALL GREAT APPLICATION**

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0204
Date: 11 March 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council endorse an application to be submitted to the Department of Sport and Recreation for the installation of lighting towers at the Recreation Centre oval and surrounds.

Attachment

Nil

Background

Following on from the February 2016 Concept Forum I met with the Department of Sport and Recreation to discuss the suitability of submitting an application for the installation of lighting towers at the Recreation Centre oval and surrounds. The football club have previously acquired 5 x 18m lighting towers so the majority of the costs will be associated with running cabling to the towers and installing appropriate lighting.

Comment

I have requested design and construction quotes from Dongara Drilling and S&K Electrical Contracting for the installation of the lighting towers. The football club have indicated that they are supportive of the project and will formalise their position at their next meeting on Tuesday 15 March 2016.

General comments from S&K Electrical Contracting when they carried out their site visit were that they envisaged that only 2-3 of the towers would be required to provide sufficient lighting to the oval.

I anticipate that the quotes for the project will be received later next week.

Consultation

Mingenew Football Club
Richard Malacari, Department of Sport and Recreation
Bodie Finlay, SK S&K Electrical Contracting
Keith, Dongara Drilling

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Community Strategic Plan
Outcome 3.2.3 – Maintain and further develop the recreation complex

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.3 |
|--|

That Council;

Endorse a funding submission to be submitted to the Department of Sport and Recreation under the Community Sporting and Recreation Facilities Fund for the installation of lighting towers at the Recreation Centre oval and surrounds.

9.1.4 NORTH MIDLANDS FIXED WIRELESS NETWORK

Location/Address: Shire of Mingenew
Name of Applicant: Ted Jack, Community Development Officer, Shire of Coorow
Disclosure of Interest: Nil
File Reference: ADM0075
Date: 11 March 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that Council support an application for National Stronger Regions Funding for the implementation of a fixed wireless network in the North Midlands servicing the Shires of Mingenew, Morawa, Perenjori, Three Springs, Coorow and Carnamah.

Attachment

A copy of the North Midlands Fixed Wireless presentation is attached.

Background

At the latest WALGA Northern Country Zone meeting held on 22 February 2016 there was a presentation made on the proposed NBN Sky Muster satellite broadband service which is anticipated to be rolled out in the Mid West in April 2016. The levels of connectivity have raised concerns and as a result Ted Jack from the Shire of Coorow has prepared a funding proposal to submit under the National Stronger Regions program. The submission involves a series of towers constructed in the Shire's of Mingenew, Morawa, Perenjori, Three Springs, Coorow and Carnamah that would result in the delivery of much higher levels of data at a lower cost than will be on offer through the NBN Sky Muster satellite broadband service.

Comment

Feasibility studies conducted by Node 1 have shown that a series of towers installed approximately every 25km's in distance between the Shire's of Mingenew, Morawa, Perenjori, Three Springs, Coorow and Carnamah has the capacity to deliver far greater broadband data services at a much lower cost than the proposed NBN Sky Muster roll out. In addition to this the project cost of installing towers between the six Shire's is estimated to cost only \$400,000. This compares the cost of every NBN Sky Muster tower averaging \$500,000 per tower.

A submission is being made on behalf of the Shire's of Mingenew, Morawa, Perenjori, Three Springs, Coorow and Carnamah for funding under the National Stronger Regions program. This would require a contribution of \$16,667 from each of the 6 shires to install the towers for the Node 1 project if the grant was successful. If the project was to proceed without any funding the cost to all 6 shires would be \$66,667. This is probably an investment worth considering for the 2016/17 Budget if we are unable to secure grant funding and on the assumption that all 6 Shires were still willing to contribute.

Consultation

Ted Jack, Community Development Officer, Shire of Coorow
Robert Smallwood, Mid West Development Commission
Shane Love, Nationals WA Member for Moore

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The funding submission requires a contribution of \$16,667 from Council. No funds have been allocated in the 2015/16 Budget for the project. However, if the funding application was successful the project would be completed in the 2016/17 financial year which would allow Council to make provision for the contribution in the 2016/17 Budget.

Strategic Implications

Community Strategic Plan

Outcome 1.5.3 – Improved Telecommunications

Outcome 1.5.4 – Lobby to secure the national broadband network in Mingenew

Voting Requirements

Simple Majority

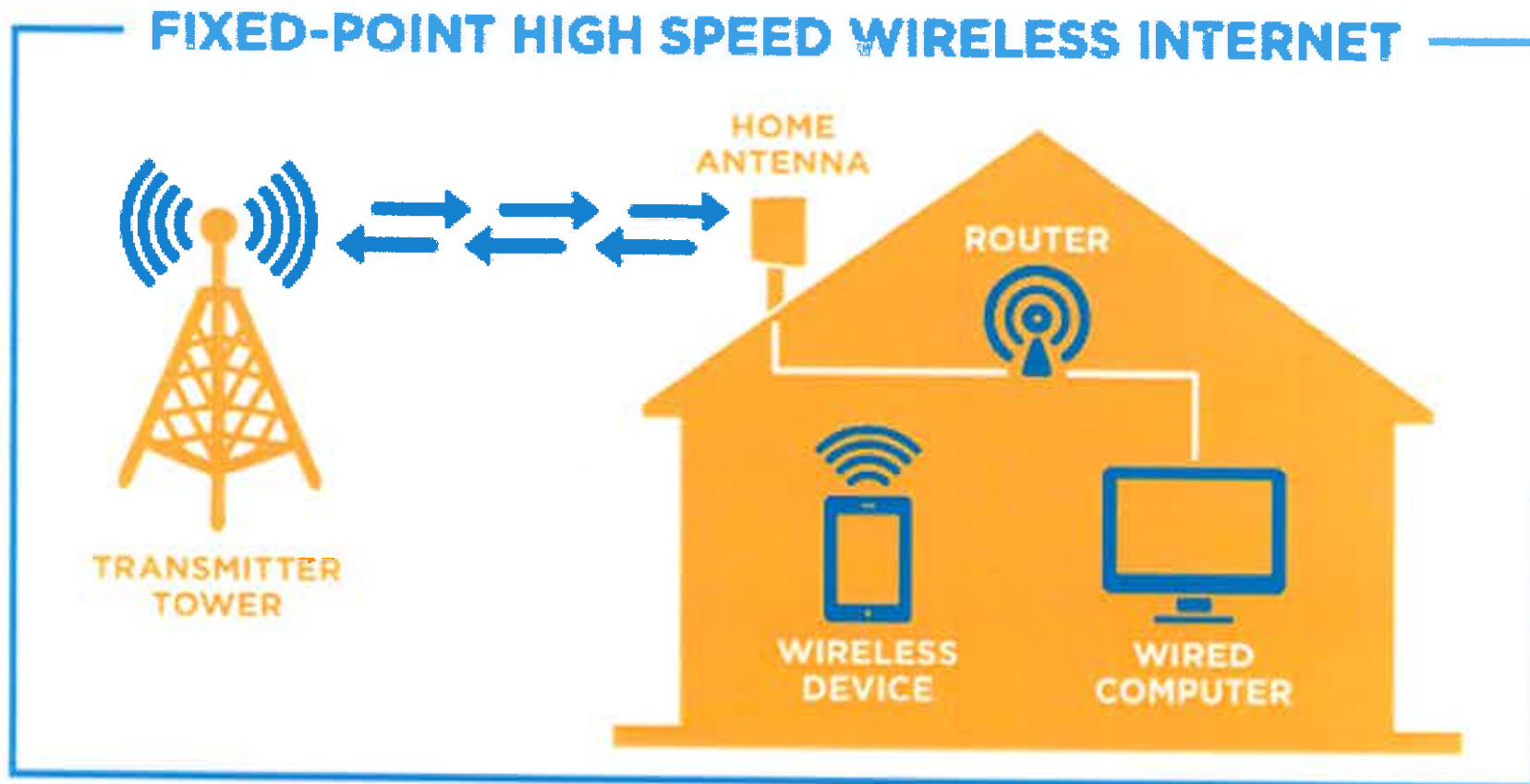
| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.4 |
|--|

That Council;

- 1. Support the North Midland Fixed Wires Network funding submission under the National Stronger Regions program, and**
- 2. Commit to making a contribution of \$16,667 for the project in the 2016/17 Budget**

NORTH MIDLANDS FIXED WIRELESS BACKHAUL

Connecting everyone to everything



What We Have Now

ADSL2+ and Telstra Mobile Broadband (3G, 4G and 4GX)

- Maximum 20/1Mbps speed via ADSL2+, cheaper data plans and with larger data offerings but minimum starting plans are still \$49/100Gb via Westnet & \$75/100GB through Telstra
- Telstra Mobile Broadband can offer up to 70/40Mbps via 4GX where available, but has very limited and expensive data plans (from \$25/1Gb to \$105/15Gb on contract)
- Latency (delay in receiving sent data/voice) from ADSL2+ is very low ~30milliseconds (0.03 seconds) to Perth from Coorow, a bit more the further North you go – acceptable for interactive services but hindered by upload speeds
- Latency from Telstra Mobile Broadband depends on proximity to the tower and signal strength - can vary from ~30ms to xxx ms
- Latency from other current Satellite providers is upwards of 1 second delay with low speeds and low data plans
- ADSL2+ is only available within <5kms of the exchange – only benefits town residents

ISP FUTURE REQUIREMENTS

Google Video Quality Report

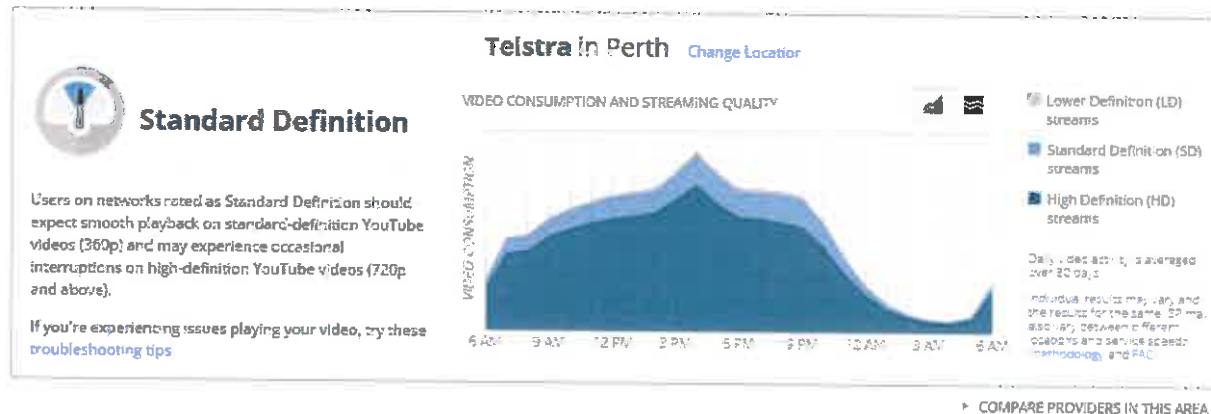
[YOUR RESULTS](#)

[HOW VIDEO GETS TO YOU](#)

[A FASTER WEB](#)

Video streaming quality results for Perth

There are many factors that influence your video streaming quality, including your choice of internet Service Provider (ISP). Learn how your ISP performs and understand your options.



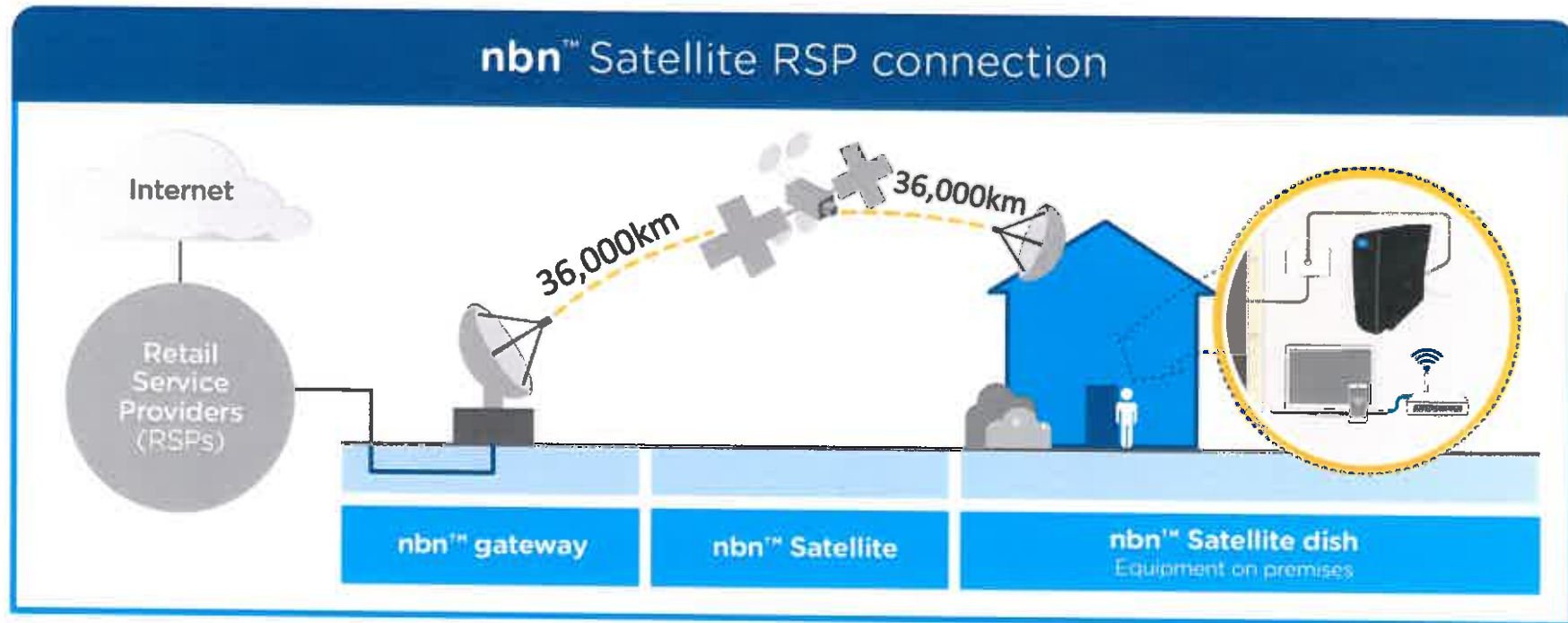
Above is an example of what our current ADSL2+ 20/1Mbps connection is rated by Google and what capabilities it expects from such connection quality. As it currently stands, ADSL2+ is only rated capable of Standard Definition without any pausing/buffering/lagging with some issues to be expected at High Definition quality (starts at 720p = ~1gb per 40mins of video). Regular TV is broadcast at 1080p which is ~3x the size per minute of video depending on compression. ADSL2+ cannot adequately stream 1080p (Full HD) video uninterrupted. This is soon to be replaced with the new 4K UltraHD standard (2160p).

NBN Satellite has a maximum download speed of 25Mbps, to think this will cope with current requirements let alone future needs (4K video, 3D, AR, VR etc) is not logical.

What NBN Offers

LONG TERM SATELLITE SERVICE (LTTS)

Satellite 1 - "SKY MUSTER"



NBN LTTS Outline

- **Maximum** 25Mbps wholesale download speed
- **No minimum speeds guarantees** unlike other NBN technologies – depends on congestion, time of day, amount of data being used per resident etc
- Up to 5Mbps upload speeds
- **Minimum** 230ms latency per ‘hop’ of 36,000kms (one portion of the path between source and destination), minimum of 2 ‘hops’ (user to Satellite then back down to destination) with latency reaching upwards of 1.2 seconds depending on destination and if they are on Satellite also
- Requires a Fixed Line copper PSTN service for reliable voice calls as VoIP cannot be used from high latency (at additional cost to the user)
- Restricted in service delivery options (from limited data availability, low speeds and very high latency – **cannot use most interactive services**)
- Varied tier plans but with similar offerings of low data and usage restrictions
- Expensive and restrictive data plans (see next slide)
- Inadequate for data sharing over multiple users in a household
- Very low data allowances for a fixed service – max 150Gb/mth but **maximum 75Gb/mth allowed to be used during peak hours only (7am to 1am)**

NBN Satellite Plans

Skymesh NBN LTTS 'Standard' Plans

12 / 1 Mbps

25 / 5 Mbps

| | | | | | | | | | |
|--------------|--------------------------|------------------------------|-----------------------------------|---|--------------|--------------------------|------------------------------|-----------------------------------|---|
| NBN-SA-5-5 | 5 ^{GB} PEAK | 5 ^{GB} OFF-PEAK | \$34. ⁹⁵ PER MONTH | \$24. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-5-5 | 5 ^{GB} PEAK | 5 ^{GB} OFF-PEAK | \$39. ⁹⁵ PER MONTH | \$29. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-15-15 | 15 ^{GB} PEAK | 15 ^{GB} OFF-PEAK | \$39. ⁹⁵ PER MONTH | \$29. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-15-15 | 15 ^{GB} PEAK | 15 ^{GB} OFF-PEAK | \$44. ⁹⁵ PER MONTH | \$34. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-30-30 | 30 ^{GB} PEAK | 30 ^{GB} OFF-PEAK | \$44. ⁹⁵ PER MONTH | \$34. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-30-30 | 30 ^{GB} PEAK | 30 ^{GB} OFF-PEAK | \$49. ⁹⁵ PER MONTH | \$39. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-35-50 | 35 ^{GB} PEAK | 50 ^{GB} OFF-PEAK | \$54. ⁹⁵ PER MONTH | \$44. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-35-50 | 35 ^{GB} PEAK | 50 ^{GB} OFF-PEAK | \$59. ⁹⁵ PER MONTH | \$49. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-40-55 | 40 ^{GB} PEAK | 55 ^{GB} OFF-PEAK | \$69. ⁹⁵ PER MONTH | \$59. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-40-55 | 40 ^{GB} PEAK | 55 ^{GB} OFF-PEAK | \$74. ⁹⁵ PER MONTH | \$64. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-45-60 | 45 ^{GB} PEAK | 60 ^{GB} OFF-PEAK | \$94. ⁹⁵ PER MONTH | \$84. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-45-60 | 45 ^{GB} PEAK | 60 ^{GB} OFF-PEAK | \$99. ⁹⁵ PER MONTH | \$89. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-50-70 | 50 ^{GB} PEAK | 70 ^{GB} OFF-PEAK | \$119. ⁹⁵ PER MONTH | \$109. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-50-70 | 50 ^{GB} PEAK | 70 ^{GB} OFF-PEAK | \$124. ⁹⁵ PER MONTH | \$114. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-55-80 | 55 ^{GB} PEAK | 80 ^{GB} OFF-PEAK | \$149. ⁹⁵ PER MONTH | \$139. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-55-80 | 55 ^{GB} PEAK | 80 ^{GB} OFF-PEAK | \$154. ⁹⁵ PER MONTH | \$144. ⁹⁵ PER MONTH WITH BUNDLE* |
| NBN-SA-60-90 | 60 ^{GB} PEAK | 90 ^{GB} OFF-PEAK | \$194. ⁹⁵ PER MONTH | \$184. ⁹⁵ PER MONTH WITH BUNDLE* | NBN-SB-60-90 | 60 ^{GB} PEAK | 90 ^{GB} OFF-PEAK | \$199. ⁹⁵ PER MONTH | \$189. ⁹⁵ PER MONTH WITH BUNDLE* |

Standard Plans are suitable for customers that wish to use their service at any time. Off-peak data is included.

NBN Satellite Plans

Skymesh NBN LTTS 'Night Owl' Plans

12 / 1 Mbps

25 / 5 Mbps

NBN-SA-OWL-1-50
 1GB PEAK
 50GB OFF-PEAK
 \$34.95 PER MONTH
 \$24.95 PER MONTH WITH BUNDLE

NBN-SB-OWL-1-50
 1GB PEAK
 50GB OFF-PEAK
 \$39.95 PER MONTH
 \$29.95 PER MONTH WITH BUNDLE

NBN-SA-OWL-2-75
 2GB PEAK
 75GB OFF-PEAK
 \$39.95 PER MONTH
 \$29.95 PER MONTH WITH BUNDLE

NBN-SB-OWL-2-75
 2GB PEAK
 75GB OFF-PEAK
 \$44.95 PER MONTH
 \$34.95 PER MONTH WITH BUNDLE

NBN-SA-OWL-3-100
 3GB PEAK
 100GB OFF-PEAK
 \$44.95 PER MONTH
 \$34.95 PER MONTH WITH BUNDLE

NBN-SB-OWL-3-100
 3GB PEAK
 100GB OFF-PEAK
 \$49.95 PER MONTH
 \$39.95 PER MONTH WITH BUNDLE

NBN-SA-OWL-4-125
 4GB PEAK
 125GB OFF-PEAK
 \$49.95 PER MONTH
 \$39.95 PER MONTH WITH BUNDLE

NBN-SB-OWL-4-125
 4GB PEAK
 125GB OFF-PEAK
 \$54.95 PER MONTH
 \$44.95 PER MONTH WITH BUNDLE

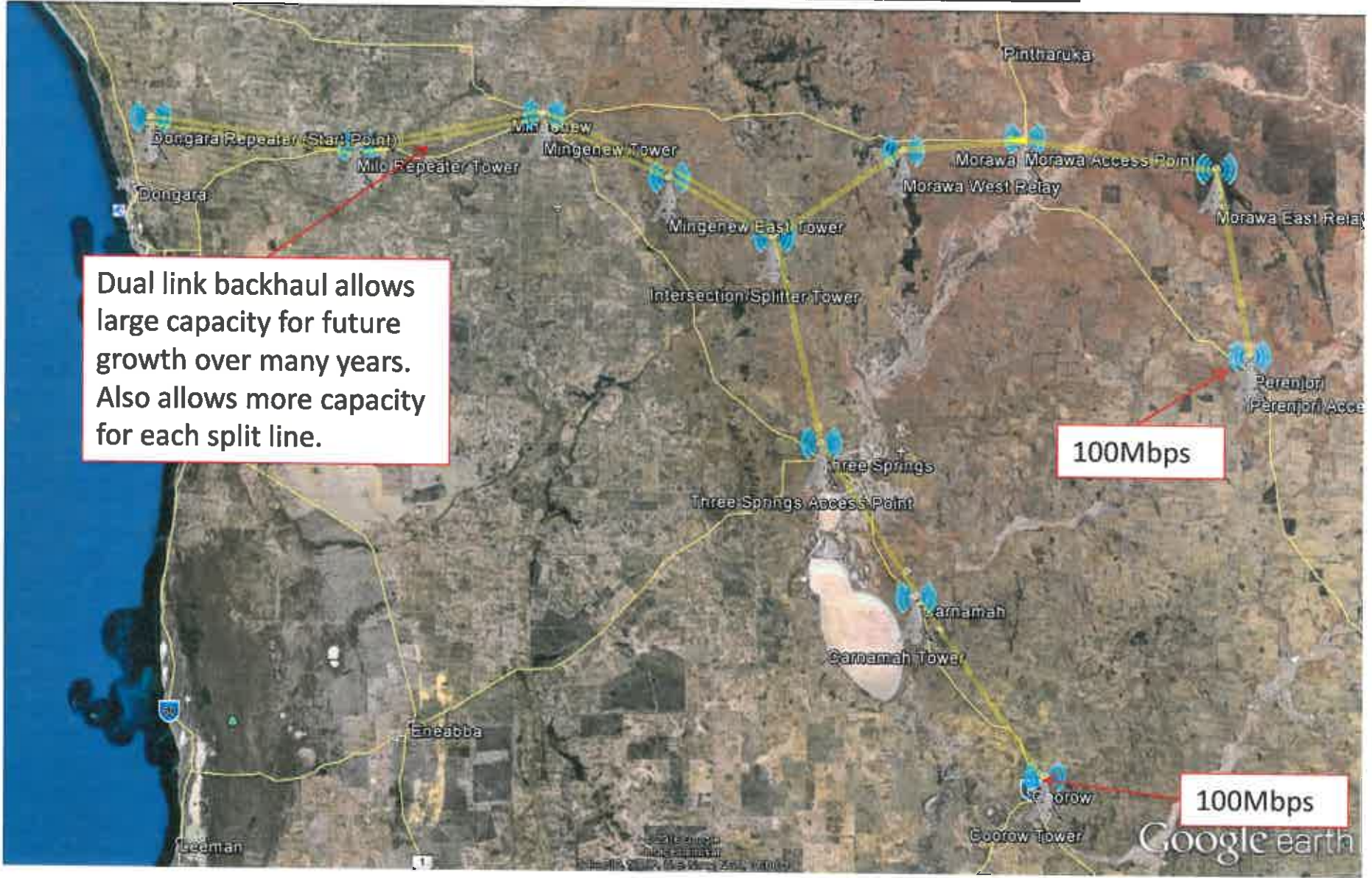
NBN-SA-OWL-5-145
 5GB PEAK
 145GB OFF-PEAK
 \$54.95 PER MONTH
 \$44.95 PER MONTH WITH BUNDLE

NBN-SB-OWL-5-145
 5GB PEAK
 145GB OFF-PEAK
 \$59.95 PER MONTH
 \$49.95 PER MONTH WITH BUNDLE

Night Owl Plans offer value for customers that can schedule most of their usage during Off-peak hours [1am to 7am].

The Proposed Project

"North Midlands Fixed Wireless Network"



The Service Outline

PRIVATE FIXED WIRELESS NETWORK

- **100Mbps download speeds available** to end users with capacity to go more if required
- **Up to 100Mbps upload speeds available**
- 1ms latency per hop, max 10ms latency to Geraldton, another ~10ms latency to Perth (less than ADSL2+ latency of ~30ms) allows ability to use ALL interactive services

EG: Videoconferencing, Skype, VoIP calls, remote schooling, remote medical services (High Definition video exams, checkups, X-Rays etc), online trading, online auctions, online banking, cloud computing, remote access, work from home, online gaming etc etc

- Offers all the same options/services as FTTN/FTTP/ADSL2+ and other alternatives
- Plans comparable/equal to metro broadband offerings (FTTN, FTTP, HFC etc)
- Affordable and cheap data plans – far less than Satellite and Telstra ADSL2+ or Mobile
- Accessible radius as far out as 30kms from tower with additional user antennae, making it far more accessible to those out of town centers (unlike ADSL2+, FTTN etc)
- Fixed Wireless network is easily extended if required to service more areas
- No fixed terms lock-in contracts for service – month by month basis

Node1 FIXED WIRELESS PLANS

RESIDENTIAL SPEED TEIR PLANS

20 / 1 Mbps

(ADSL2+ equivalent)

PEAK OFFPEAK

- 10Gb + 15GB = \$34.95
- 50Gb + 100Gb = \$59.95
- 200Gb + Unlimited = \$79.95
- 500Gb + Unlimited = \$99.95

40 / 2 Mbps

NBN Fixed Wireless/FTTN Equivalent

PEAK OFFPEAK

- 10Gb + 15GB = \$44.95
- 50Gb + 100Gb = \$69.95
- 200Gb + Unlimited = \$89.95
- 500Gb + Unlimited = \$129.95

100 / 20 Mbps

NBN FTTP/4GX equivalent

PEAK OFFPEAK

- 10Gb + 15GB = \$54.95
- 50Gb + 100Gb = \$79.95
- 200Gb + Unlimited = \$99.95
- 500Gb + Unlimited = \$139.95

Node1 FIXED WIRELESS PLANS

BUSINESS SPEED TEIR PLANS

20 / 2 Mbps

(ADSL2+ equivalent)

PEAK OFFPEAK

- 10Gb + 15GB = \$34.95
- 50Gb + 100Gb = \$59.95
- 200Gb + Unlimited = \$79.95
- 500Gb + Unlimited = \$99.95

20 / 5 Mbps

NBN Fixed Wireless/FTTN Equivalent

PEAK OFFPEAK

- 10Gb + 15GB = \$44.95
- 50Gb + 100Gb = \$69.95
- 200Gb + Unlimited = \$89.95
- 500Gb + Unlimited = \$129.95

100 / 100 Mbps

All FTTP equivalent

PEAK OFFPEAK

- 20Gb + 30GB = \$450.00
- 100Gb + 150Gb = \$500.00
- 300Gb + Unlimited = \$550.00
- 600Gb + Unlimited = \$600.00
- 1,000Gb + Unlimited = \$650.00

PROJECT BUDGET

- *Total backhaul estimated cost: \$400,000*
- *Number of towns serviced: 6* (Mingenew, Morawa, Perenjori, Three Springs, Carnamah, Coorow)
- **Minimum residents potentially serviced: 2,250 (town populations only)**
- Average number of residents potential serviced: 2,925
- Maximum potential users serviced: 3,500 (majority of LGA populations except Coastal towns via larger gain antennae out to 30kms)
- Avg one-off implementation cost per potential user: \$137
- Cost per Council:
 - a) Based on NSRF co-funding of \$1:3 = **\$16,667** (\$100,000:\$300,000 across 6 LGAs)
 - b) Based on RGS co-funding of \$1:1 = \$33,334 (\$200,000:\$200,000 across 6 LGAs)
 - c) Based on no co-funding = \$66,667 (\$400,000 across 6 LGAs)

Alternatively NBN ADSL2+ (~20/1Mbps) will be available in most towns for an unspecified time on the following plan options:

1. 'Small' Plan – 100Gb for \$75 / Month (\$900 /annum)
2. 'Medium' Plan – 500Gb for \$95 / Month (\$1,140 /annum)
3. 'Large' Plan – 1,000Gb for \$115 / Month (\$1,380/annum)

COSTS / SAVINGS

NBN costs to 'Area Switch'* to their alternate services are:

- Fixed Wireless = ~\$500,000 per tower, min 2 towers required for over larger distances
Total estimated cost for similar project as this = ~\$5,000,000 (low estimate)
- Fibre to the Node = ~\$6m+ for transit fibre plus exchange upgrades = ~\$7,250,000+

***NOTE: NBN Area Switch costs are borne in totality by the respective Local Governments**

On comparable plans (data and similar speed) the average resident will save the following amounts per year compared to alternate services:

- a) Min 5GB/mth peak on NBN Sat = \$60 p.a. (comparing LTTS 5/5gb with NMFw 10/15gb)
- b) Avg: 50Gb/mth peak on NBN Sat = \$780 p.a. (" " LTTS 50/70gb with NMFw 50/100gb)
- c) Max: 60gb/mth peak on NBN Sat = \$1,680 p.a. (" LTTS 60/90gb with NMFw 50/100gb)

Comparatively NBN LTTS subsidized avg cost per user: **\$7,500+**, hence based on NBN's own workings and 'people serviced' tiers;

- *Minimum theoretical taxpayer savings from NBN-Satellite customers taking up this Fixed Wireless service: \$16,875,000*
- *Average theoretical taxpayer savings from NBN-Satellite customers taking up this Fixed Wireless service: \$21,937,500*
- *Maximum theoretical taxpayer savings from NBN-Satellite customers taking up this Fixed Wireless service: \$26,250,000*

9.1.5 LOT 4 ERNEST STREET, MINGENEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: ADM0257
Date: 11 March 2016
Author: Martin Whitely, Chief Executive Officer

Summary

This report recommends that a land valuation is obtained for Lot 4 Ernest Street, Mingenew.

Attachment

A map showing Lot 4 Ernest Street, Mingenew is attached.

Background

At the February 2016 Concept Forum it was discussed that Mr Matt Burney had expressed an interest in establishing a business in Mingenew to compliment his existing business located in Walkaway. Mr Burney was enquiring into potential sites that would be suitable in Mingenew.

Comment

Cr Lucken and the CEO met with Mr Burney to discuss potential sites for him to establish his business in town. The most suitable location the Shire has for Mr Burney's business would be the land located at Lot 4 Ernest Street, Mingenew in the industrial section of town.

Lot 4 Ernest Street is 2.0344 hectares in area and a portion of the land is currently used by Starick Transport as a wash down area for their trucks. Mr Burney, who operates as a mechanic in Walkaway, indicated that he is looking for a sizeable area to construct a shed and have plenty of room for vehicles to access the property. Mr Burney suggested that the location at Lot 4 Ernest Street would be suitable for his business and that if the block was to be subdivided then approximately 1 hectare of land would be more than sufficient for his business. He is seeking from Council the cost to purchase the land so that we can complete his own due diligence for the project.

Starick Transport currently has long standing agreement with the Shire to use Lot 4 Ernest Street as a wash down bay. If the block was to be subdivided into approximately 2 x 1 hectare lots then this would be sufficient for both interested parties. Starick Transport have also indicated to the CEO that they would be very interested in purchasing the land where the wash down bay is located if it was offered to them by the Shire.

If Council choose to sell Lot 4 Ernest Street, Mingenew then the Local Government Act 1995 requires that Council's intention to sell the land must be advertised to the public. Details of the sale would also need to be disclosed along with Council's rationale for awarding the sale of the land to a particular person in the event that interested parties submit offers on the land and the highest offer is not accepted. It would therefore be prudent for Council to obtain a valuation of Lot 4 Ernest Street before proceeding with any proposed sale of the land.

It would also seem like an opportune time to look at subdividing Lot 4 Ernest Street into 2 separate titles. This would then allow the existing wash down area to be offered to Starick Transport and free up the second title for new business opportunities.

Consultation

Mr Matt Burney
Cr Michelle Bagley, President
Cr Crispian Lucken

Statutory Environment

Local Government Act 1995 states;

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Policy Implications

Nil

Financial Implications

There will be a cost to obtain a valuation of the vacant land and further costs would be incurred to subdivide the existing title. These costs would need to be taken into consideration when offering the land or sale. .

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.1.5 |
|--|

That;

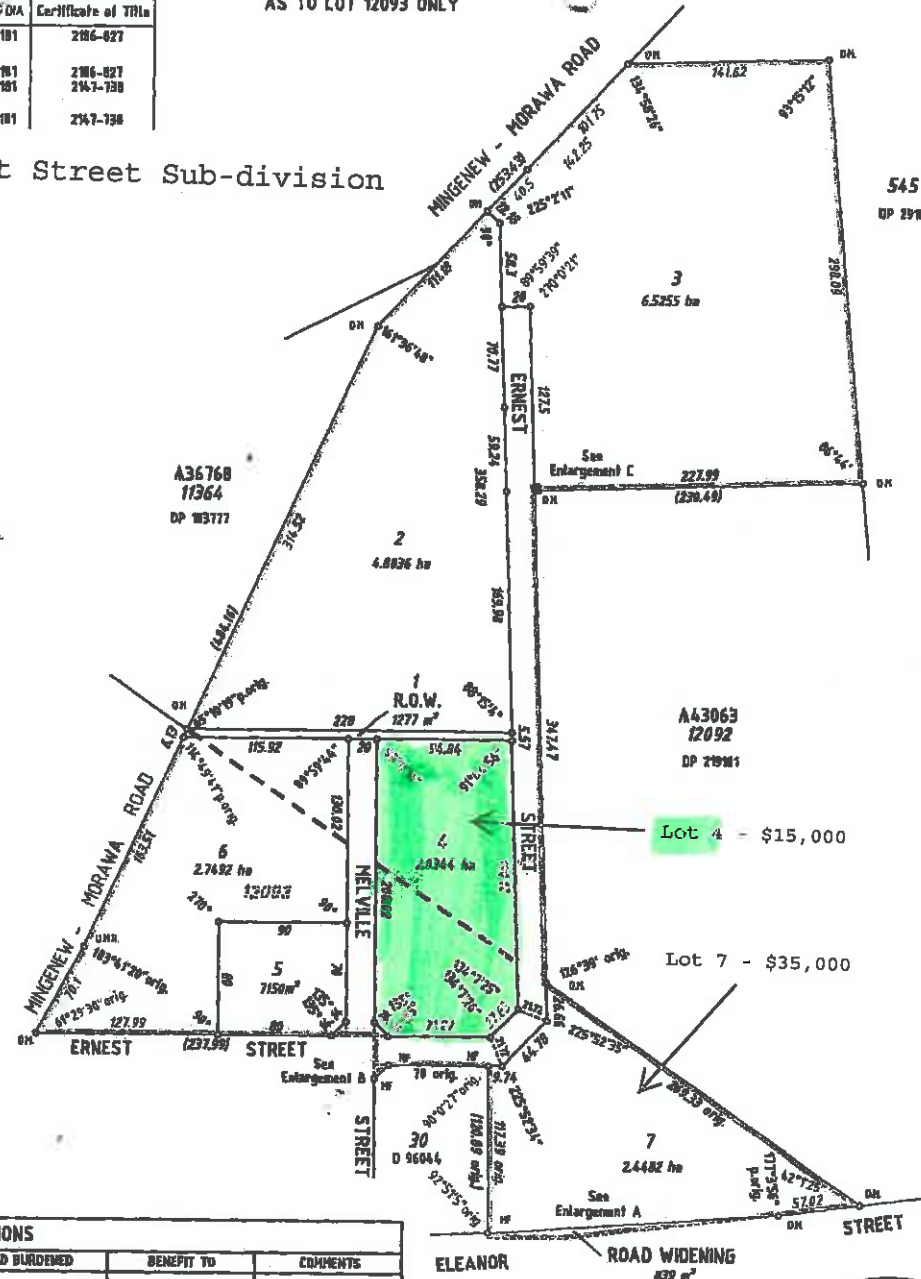
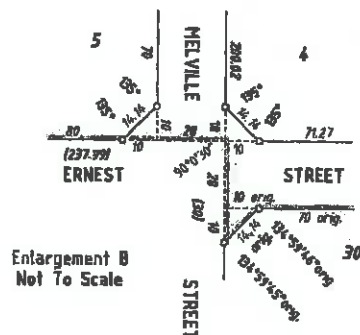
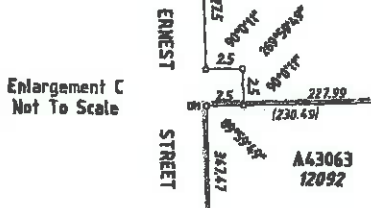
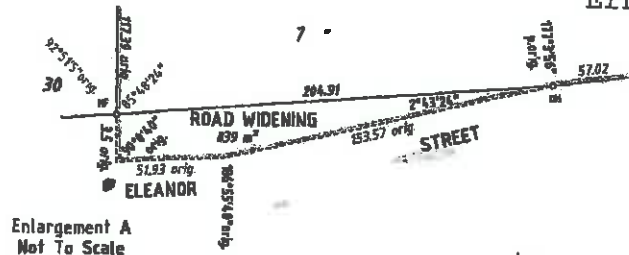
- 1. Council proceed with a land valuation for Lot 4 Ernest Street, Mingenew and**
- 2. The CEO follow up on obtaining cost estimates to subdivide Lot 4 Ernest Street, Mingenew into two separate titles**

| VERSION | AMENDMENT | BY | DATE |
|---------|--|--------------|----------|
| 2 | FIELD BOOK ADDED, ROAD WIDENING INTO LOT 3 | ROGER L HUNT | 16/12/10 |
| 3 | AUDIT REQUIREMENTS | ROGER L HUNT | 17/1/11 |

| LOT | FORMER TENURE | DN PLAN/DIA | Certificate of Title |
|-------|------------------------------|------------------------|----------------------|
| 2 & 3 | PT LOT 12091 | DP 219181 | 2186-827 |
| 4 & 6 | PT LOT 12091 PT LOT 12093 | DP 219181 DP 219181 | 2186-827 2147-138 |
| 5 & 7 | PT LOT 12093 | DP 219181 | 2147-138 |

LIMITED IN DEPTH TO 12.19 METRES
AS TO LOT 12093 ONLY

Ernest Street Sub-division



| | | | |
|--|--|---|--|
| TYPE | | FREEHOLD | |
| PURPOSE | | SUBDIVISION | |
| PLAN OF | | | |
| LOTS 1 - 7 (inc.), ROAD WIDENING & ROADS | | | |
| DISTRICT VICTORIA TOWNSHIP | | SSA 388740 | |
| FILE LOCALITY KEWA LOCAL AUTHORITY SHIRE OF MINGENEW | | FORMER TENURE SEE TABLE | |
| INDEX BP42 (2) 26-30 MINGENEW SE (25) | | FIELD BOOKS 82793 93786 114250 | |
| SCALE 1 : 2500 @ A2 | | CC REF: 22204 | |
| SURVEYOR'S CERTIFICATE - Reg 84 I, Neil Kelly do hereby certify that this plan is accurate and is a correct representation of the lot dimensions and boundaries as determined by measurement, and is a correct representation of the plan and that I am a registered surveyor in the State of Victoria. | | | |
| SURVEYOR | | DATE | |
| NAME | | DATE | |
| TYPE OF VALIDATION | | APPROVED BY | |
| PLANNING | | PLANNING COMMISSIONER | |
| DATE | | DATE | |
| IN ORDER FOR DEALINGS | | | |
| APPROVED | | | |
| APPROVED | | | |
| Landgate Victoria's Land Information Authority | | | |
| DEPOSITED PLAN | | | |
| 42464 | | | |
| SHEET 1 OF 1 SHEETS | | VERSION 3 | |

| INTERESTS AND NOTIFICATIONS | | | | | | |
|-----------------------------|-----------------------|---|-----------|---------------|------------|----------|
| SUBJECT | PURPOSE | STATUTORY REFERENCE | ORIGIN | LAND BURDENED | BENEFIT TO | COMMENTS |
| LOT 1 | RIGHT OF WAY (R.O.W.) | VESTS IN THE CROWN UNDER SEC 192 OF THE P & D ACT | THIS PLAN | | | |

Quantum SURVEYS
170 Box 885 Corvalla WA 6330
Ph: 0895 8027 Fax: 0895 0880
Email: info@quantumsurveys.com.au

9.2 FINANCE

9.2.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 29 FEBRUARY 2016

| | |
|--------------------------------|---|
| Location/Address: | Shire of Mingenew |
| Name of Applicant: | Shire of Mingenew |
| Disclosure of Interest: | Nil |
| File Reference: | ADM0304 |
| Date: | 11 March 2016 |
| Author: | Nita Jane, Manager Finance and Administration |
| Senior Officer: | Martin Whitely, Chief Executive Officer |

Summary

This report recommends that the Monthly Statement of Financial Activity report for the period ending 29 February 2016 is presented to Council for adoption.

Attachment

Finance Report for period ending 29 February 2016.

Background

The Monthly Financial Report to 29 February 2016 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity by Program
- Statement of Capital Acquisitions and Capital Funding
- Explanation of Material Variances
- Net Current Funding Position
- Cash and Investments
- Budget Amendments
- Receivables
- Cash Backed Reserves
- Capital Disposals
- Rating Information
- Information on Borrowings
- Grants & Contributions
- Trust

Comment

| SUMMARY OF FUNDS – SHIRE OF MINGENEW | |
|---|-----------|
| Municipal Account | 31,016 |
| Business Cash Maximiser (Municipal Funds) | 1,374,103 |
| Trust Account | 129,700 |
| Reserve Maximiser Account | 274,502 |

MINGENEW SHIRE COUNCIL ORDINARY MEETING AGENDA – 16 March 2016

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. The following remains outstanding as at 29 February 2016:

| Amount | Current | 30+ Days | 60+ Days | 90+ Days | TOTAL |
|--------|---------|----------|----------|----------|-------|
| | 19 | 176 | 439 | 4,120 | 4,754 |

Rates Outstanding at 29 February 2016 were:

| | Current | Arrears | TOTAL |
|--------------|---------------|---------------|----------------|
| Rates | 76,337 | 28,245 | 104,782 |
| Rubbish | 2,115 | 0 | 2,115 |
| TOTAL | 78,452 | 28,245 | 106,897 |

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2015/2016 financial year.

Consultation

Chief Executive Officer
Senior Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

Financial implications are outlined in comments.

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.1 |
|--|

That the Monthly Statement of Financial Activity for the period 1 July 2015 to 29 February 2016 be received.

SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
For the Period Ended 29 February 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

| | |
|---|---------|
| Compilation Report | 2 |
| Monthly Summary Information | 3 - 5 |
| Statement of Financial Activity by Program | 6 |
| Statement of Financial Activity By Nature or Type | 7 |
| Statement of Capital Acquisitions and Capital Funding | 8 |
| Statement of Budget Amendments | 9 |
| Note 1 Significant Accounting Policies | 10 - 16 |
| Note 2 Explanation of Material Variances | 17 |
| Note 3 Net Current Funding Position | 18 |
| Note 4 Cash and Investments | 19 |
| Note 5 Budget Amendments | 20 - 24 |
| Note 5a Budget Amendments - Corporate Business Plan | 25 -26 |
| Note 6 Receivables | 27 |
| Note 7 Cash Backed Reserves | 28 |
| Note 8 Capital Disposals | 29 |
| Note 9 Rating Information | 30 |
| Note 10 Information on Borrowings | 31 |
| Note 11 Grants and Contributions | 32 |
| Note 12 Trust | 33 |
| Appendix A Details of Capital Acquisitions | 34 - 35 |

Shire of Mingenew

Compilation Report

For the Period Ended 29 February 2016

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 29 February 2016 of \$1,417,693.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Nita Jane

Reviewed by: Martin Whitely

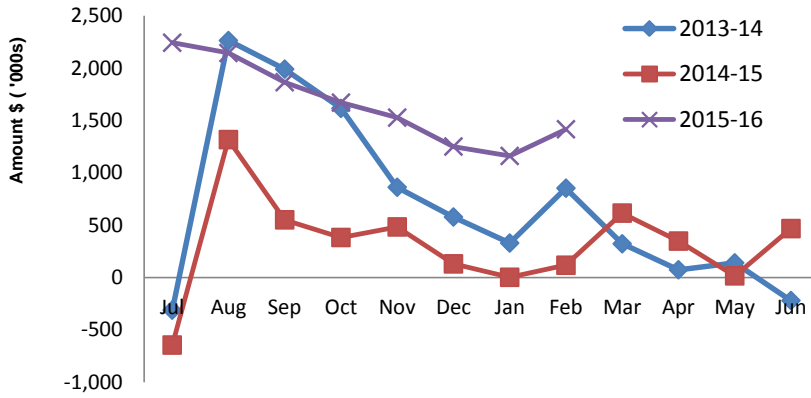
Date prepared: 11/03/2016

Shire of Mingenew

Monthly Summary Information

For the Period Ended 29 February 2016

Liquidity Over the Year (Refer Note 3)



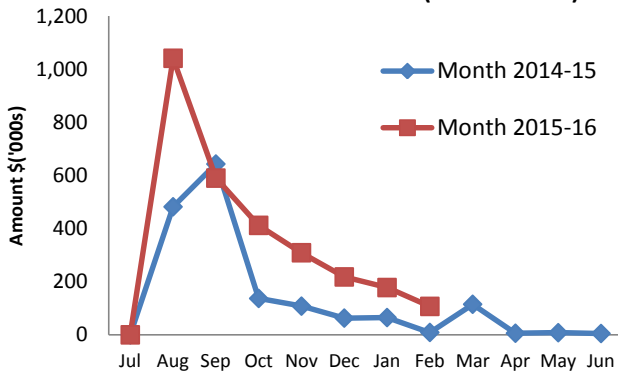
Cash and Cash Equivalents as at period end

| | |
|--------------|--------------|
| Unrestricted | \$ 1,088,759 |
| Restricted | \$ 604,321 |
| | \$ 1,693,080 |

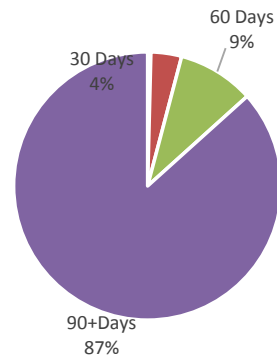
Receivables

| | |
|-------|------------|
| Rates | \$ 108,879 |
| Other | \$ 4,754 |
| | \$ 113,633 |

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)

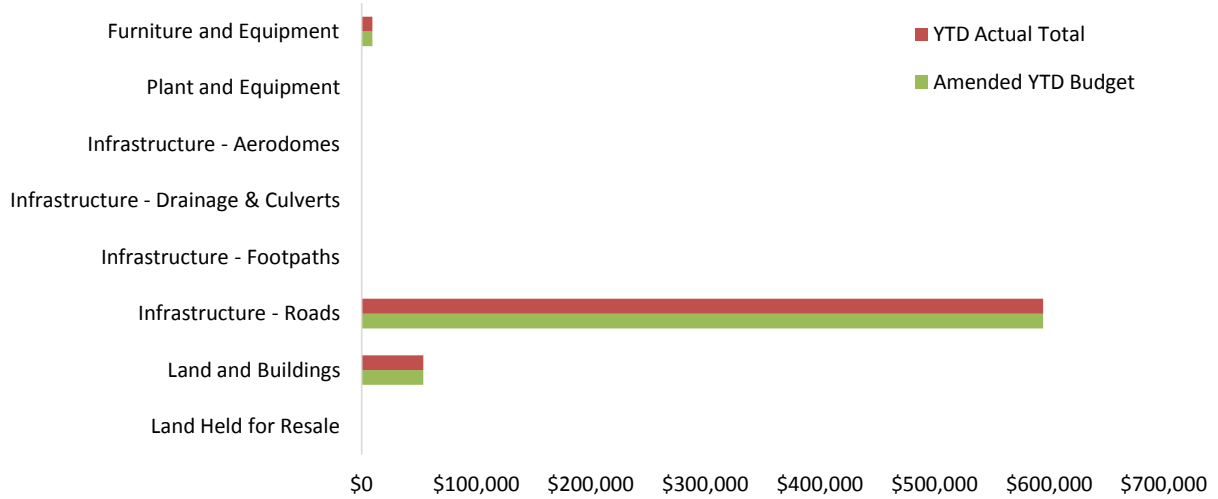


Comments

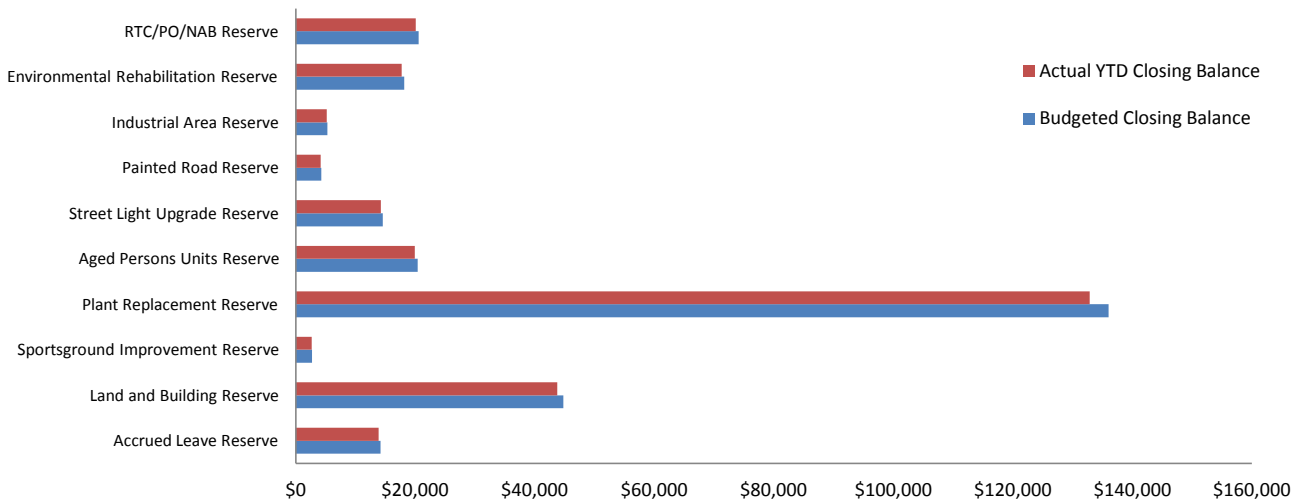
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Mingenew
Monthly Summary Information
For the Period Ended 29 February 2016

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

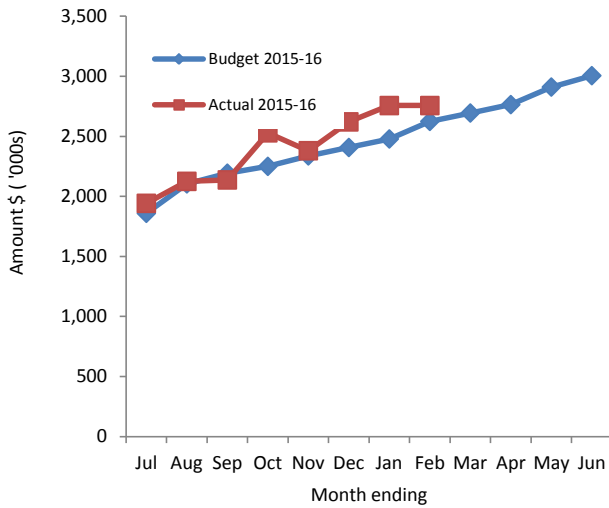
Shire of Mingenew

Monthly Summary Information

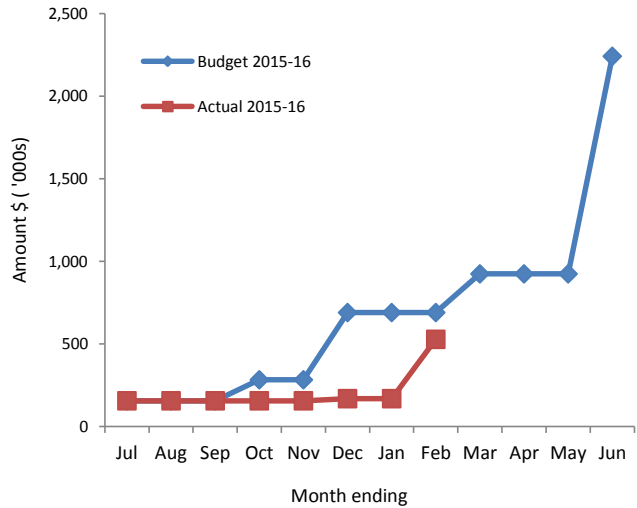
For the Period Ended 29 February 2016

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

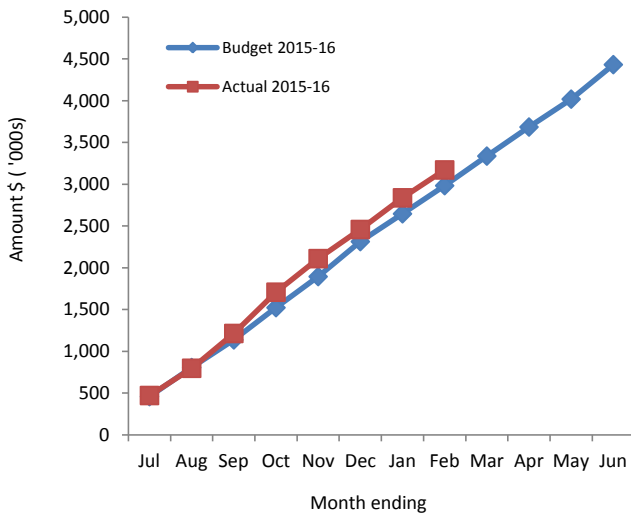


Budget Capital Revenue -v- Actual (Refer Note 2)

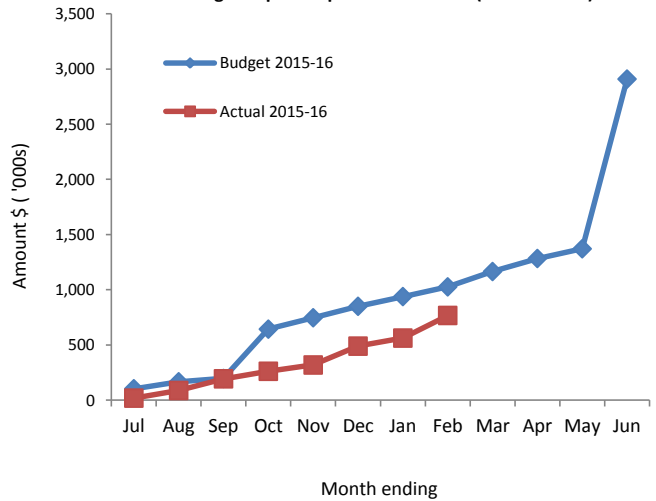


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 29 February 2016

| Note | 2015/16 Forecast Budget | 2015/16 Original Budget (a) | 2015/16 YTD Budget (a) | 2015/16 YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|--|-------------------------------|--------------------------------------|---------------------------------|---------------------------------|--------------------|-----------------------|------|
| Operating Revenues | | | | | | | |
| | \$ | \$ | \$ | \$ | \$ | % | |
| General Purpose Funding | 2,093,128 | 2,093,128 | 2,003,539 | 1,943,789 | (59,750) | (2.98%) | |
| Governance | 12,564 | 12,564 | 11,028 | 18,900 | 7,872 | 71.38% | |
| Law, Order and Public Safety | 33,780 | 33,780 | 23,960 | 22,223 | (1,737) | (7.25%) | |
| Health | 1,000 | 1,000 | 664 | 216 | (448) | (67.47%) | |
| Education and Welfare | 5,290 | 5,290 | 3,520 | 8,588 | 5,068 | 143.98% | |
| Housing | 117,343 | 117,343 | 78,208 | 70,864 | (7,344) | (9.39%) | |
| Community Amenities | 86,175 | 86,175 | 81,699 | 72,500 | (9,199) | (11.26%) | |
| Recreation and Culture | 31,086 | 31,086 | 30,685 | 30,566 | (119) | (0.39%) | |
| Transport | 551,558 | 551,558 | 443,392 | 467,292 | 23,900 | 5.39% | |
| Economic Services | 10,630 | 10,630 | 7,064 | 5,247 | (1,817) | (25.72%) | |
| Other Property and Services | 128,359 | 128,359 | 81,802 | 112,997 | 31,195 | 38.14% | ▲ |
| Total Operating Revenue | 3,070,913 | 3,070,913 | 2,765,561 | 2,753,183 | 47,372 | | |
| Operating Expense | | | | | | | |
| General Purpose Funding | (83,530) | (83,530) | (42,992) | (31,242) | 11,750 | 27.33% | ▲ |
| Governance | (200,235) | (200,235) | (154,131) | (155,025) | (894) | (0.58%) | |
| Law, Order and Public Safety | (133,639) | (133,639) | (88,406) | (56,915) | 31,491 | 35.62% | ▲ |
| Health | (69,122) | (69,122) | (43,873) | (34,321) | 9,552 | 21.77% | ▲ |
| Education and Welfare | (56,731) | (56,731) | (37,263) | (38,994) | (1,730) | (4.64%) | |
| Housing | (278,427) | (278,427) | (184,756) | (169,384) | 15,372 | 8.32% | |
| Community Amenities | (180,101) | (180,101) | (116,438) | (104,816) | 11,622 | 9.98% | |
| Recreation and Culture | (903,725) | (903,725) | (597,958) | (641,587) | (43,629) | (7.30%) | |
| Transport | (2,206,314) | (2,206,314) | (1,491,886) | (1,796,981) | (305,095) | (20.45%) | ▼ |
| Economic Services | (228,403) | (228,403) | (149,286) | (139,083) | 10,203 | 6.83% | |
| Other Property and Services | (92,008) | (92,008) | (50,453) | (1,886) | 48,567 | 96.26% | ▲ |
| Total Operating Expenditure | (4,432,234) | (4,432,234) | (2,957,442) | (3,170,233) | (212,791) | | |
| Funding Balance Adjustments | | | | | | | |
| Add back Depreciation | 1,850,000 | 1,850,000 | 1,233,312 | 1,569,378 | 336,066 | 27.25% | ▲ |
| Adjust (Profit)/Loss on Asset Disposal | (25,370) | (25,370) | (8,020) | (1,217) | 6,803 | (84.82%) | |
| Adjust Provisions and Accruals | 0 | 0 | 0 | 0 | 0 | | |
| Net Cash from Operations | 463,309 | 463,309 | 1,033,411 | 1,151,111 | 177,450 | | |
| Capital Revenues | | | | | | | |
| Grants, Subsidies and Contributions | 2,065,347 | 2,065,347 | 514,180 | 515,747 | 1,567 | 0.30% | |
| Proceeds from Disposal of Assets | 110,000 | 110,000 | 110,000 | 13,182 | (96,818) | (88.02%) | ▼ |
| Total Capital Revenues | 2,175,347 | 2,175,347 | 624,180 | 528,929 | (95,251) | | |
| Capital Expenses | | | | | | | |
| Land Held for Resale | (200,000) | (200,000) | 0 | 0 | 0 | | |
| Land and Buildings | (966,804) | (966,804) | (181,802) | (53,709) | 128,093 | 70.46% | ▲ |
| Infrastructure - Roads | (1,151,751) | (1,151,751) | (692,144) | (594,818) | 97,326 | 14.06% | ▲ |
| Infrastructure - Footpaths | (150,000) | (150,000) | 0 | 0 | 0 | | |
| Infrastructure - Drainage & Culverts | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure - Aerodomes | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure - Other | (280,000) | (280,000) | 0 | 0 | 0 | | |
| Plant and Equipment | (125,000) | (125,000) | (60,000) | 0 | 60,000 | 100.00% | ▲ |
| Furniture and Equipment | (28,000) | (28,000) | (13,000) | (14,471) | (1,471) | (11.31%) | |
| Total Capital Expenditure | (2,901,555) | (2,901,555) | (946,946) | (662,999) | 283,947 | | |
| Net Cash from Capital Activities | (726,208) | (726,208) | (322,766) | (134,070) | 188,696 | | |
| Financing | | | | | | | |
| Proceeds from New Debentures | 0 | 0 | 0 | 0 | 0 | | |
| Proceeds from Advances | 0 | 0 | 0 | 0 | 0 | | |
| Self-Supporting Loan Principal | 0 | 0 | 0 | 0 | 0 | | |
| Transfer from Reserves | (0) | 0 | 0 | (0) | (0) | | |
| Advances to Community Groups | 0 | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | (172,463) | (172,463) | (109,959) | (102,142) | 7,817 | 7.11% | |
| Transfer to Reserves | (25,428) | (25,428) | 0 | (2,539) | (2,539) | | |
| Net Cash from Financing Activities | (197,891) | (197,891) | (109,959) | (104,681) | 5,278 | | |
| Net Operations, Capital and Financing | (460,791) | (460,791) | 600,687 | 912,360 | 371,424 | | |
| Opening Funding Surplus(Deficit) | 467,988 | 467,988 | 467,988 | 505,333 | 37,345 | 7.98% | |
| Closing Funding Surplus(Deficit) | 7,197 | 7,197 | 1,068,675 | 1,417,693 | 408,768 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 29 February 2016

| | Note | 2015/16 Amended Annual Budget | 2015/16 Original Budget (a) | 2015/16 YTD Budget (a) | 2015/16 YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | |
|---|------|-------------------------------|-----------------------------|------------------------|------------------------|------------------|--------------------|---|
| Operating Revenues | | | | | | | | |
| Rates | 9 | \$ 1,754,614 | \$ 1,754,614 | \$ 1,752,806 | \$ 1,710,035 | (42,771) | (2.44%) | |
| Operating Grants, Subsidies and Contributions | 11 | 522,884 | 522,884 | 388,607 | 433,695 | 45,088 | 11.60% | ▲ |
| Fees and Charges | | 296,559 | 296,559 | 231,864 | 217,472 | (14,392) | (6.21%) | |
| Service Charges | | 0 | 0 | 0 | 0 | 0 | | |
| Interest Earnings | | 24,498 | 24,498 | 16,280 | 26,464 | 10,184 | 62.55% | ▲ |
| Other Revenue | | 446,988 | 446,988 | 297,984 | 364,301 | 66,317 | 22.26% | ▲ |
| Profit on Disposal of Assets | 8 | 25,370 | 25,370 | 8,020 | 1,217 | | | |
| Total Operating Revenue | | 3,070,913 | 3,070,913 | 2,695,561 | 2,753,183 | 64,425 | | |
| Operating Expense | | | | | | | | |
| Employee Costs | | (861,988) | (861,988) | (577,283) | (612,668) | (35,385) | (6.13%) | |
| Materials and Contracts | | (828,372) | (828,372) | (503,312) | (315,986) | 187,326 | 37.22% | ▲ |
| Utility Charges | | (161,042) | (161,042) | (100,159) | (67,306) | 32,853 | 32.80% | ▲ |
| Depreciation on Non-Current Assets | | (1,850,000) | (1,850,000) | (1,233,312) | (1,569,378) | (336,066) | (27.25%) | ▼ |
| Interest Expenses | | (63,422) | (63,422) | (40,370) | (38,838) | 1,532 | 3.79% | |
| Insurance Expenses | | (166,025) | (166,025) | (159,014) | (171,703) | (12,689) | (7.98%) | |
| Other Expenditure | | (501,385) | (501,385) | (343,992) | (394,354) | (50,362) | (14.64%) | ▼ |
| Loss on Disposal of Assets | 8 | 0 | 0 | 0 | 0 | | | |
| Total Operating Expenditure | | (4,432,234) | (4,432,234) | (2,957,442) | (3,170,233) | (212,791) | | |
| Funding Balance Adjustments | | | | | | | | |
| Add back Depreciation | | 1,850,000 | 1,850,000 | 1,233,312 | 1,569,378 | 336,066 | 27.25% | ▲ |
| Adjust (Profit)/Loss on Asset Disposal | 8 | (25,370) | (25,370) | (8,020) | (1,217) | 6,803 | (84.82%) | |
| Adjust Provisions and Accruals | | 0 | 0 | 0 | 0 | 0 | | |
| Net Cash from Operations | | 463,309 | 463,309 | 963,411 | 1,151,111 | 194,502 | | |
| Capital Revenues | | | | | | | | |
| Grants, Subsidies and Contributions | 11 | 2,065,347 | 2,065,347 | 514,180 | 515,747 | 1,567 | 0.30% | |
| Proceeds from Disposal of Assets | 8 | 110,000 | 110,000 | 110,000 | 13,182 | (96,818) | (88.02%) | ▼ |
| Total Capital Revenues | | 2,175,347 | 2,175,347 | 624,180 | 528,929 | (95,251) | | |
| Capital Expenses | | | | | | | | |
| Land Held for Resale | 13 | (200,000) | (200,000) | 0 | 0 | 0 | | |
| Land and Buildings | 13 | (966,804) | (966,804) | (181,802) | (53,709) | 128,093 | 70.46% | ▲ |
| Infrastructure - Roads | 13 | (1,151,751) | (1,151,751) | (692,144) | (594,818) | 97,326 | 14.06% | ▲ |
| Infrastructure - Footpaths | 13 | (150,000) | (150,000) | 0 | 0 | 0 | | |
| Infrastructure - Drainage & Culverts | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure - Aerodomes | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure - Other | 13 | (280,000) | (280,000) | 0 | 0 | 0 | | |
| Plant and Equipment | 13 | (125,000) | (125,000) | (60,000) | 0 | 60,000 | 100.00% | ▲ |
| Furniture and Equipment | 13 | (28,000) | (28,000) | (13,000) | (14,471) | (1,471) | (11.31%) | |
| Total Capital Expenditure | | (2,901,555) | (2,901,555) | (946,946) | (662,999) | 283,947 | | |
| Net Cash from Capital Activities | | (726,208) | (726,208) | (322,766) | (134,070) | 188,696 | | |
| Financing | | | | | | | | |
| Proceeds from New Debentures | | 0 | 0 | 0 | 0 | 0 | | |
| Proceeds from Advances | | 0 | 0 | 0 | 0 | 0 | | |
| Self-Supporting Loan Principal | | 0 | 0 | 0 | 0 | 0 | | |
| Transfer from Reserves | 7 | (0) | 0 | 0 | (0) | (0) | | |
| Advances to Community Groups | | 0 | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | 10 | (172,463) | (172,463) | (109,959) | (102,142) | 7,817 | 7.11% | |
| Transfer to Reserves | 7 | (25,428) | (25,428) | 0 | (2,539) | (2,539) | | |
| Net Cash from Financing Activities | | (197,891) | (197,891) | (109,959) | (104,681) | 5,278 | | |
| Net Operations, Capital and Financing | | (460,791) | (460,791) | 530,687 | 912,360 | 388,477 | | |
| Opening Funding Surplus(Deficit) | 3 | 467,988 | 467,988 | 467,988 | 505,333 | 37,345 | 7.98% | |
| Closing Funding Surplus(Deficit) | 3 | 7,197 | 7,197 | 998,675 | 1,417,693 | 425,821 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MINGENEW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 29 February 2016

| Capital Acquisitions | Note | YTD 29 02 2016 | | | | | |
|--------------------------------------|------|-----------------------------|--------------------------------------|--------------------------------|------------------------|-----------------------|--------------------|
| | | YTD Actual New /Upgrade (a) | YTD Actual (Renewal Expenditure) (b) | YTD Actual Total (c) = (a)+(b) | Amended YTD Budget (d) | Amended Annual Budget | Variance (d) - (c) |
| Land Held for Resale | 13 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 200,000 | \$ 0 |
| Land and Buildings | 13 | 40,184 | 13,525 | 53,709 | 53,709 | 966,804 | 0 |
| Infrastructure - Roads | 13 | 589,507 | 5,312 | 594,818 | 594,818 | 1,151,751 | 0 |
| Infrastructure - Footpaths | 13 | 0 | 0 | 0 | 0 | 150,000 | 0 |
| Infrastructure - Drainage & Culverts | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure - Aerodomes | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure -Other | 13 | 0 | 0 | 0 | 0 | 280,000 | 0 |
| Plant and Equipment | 13 | 0 | 0 | 0 | 0 | 125,000 | 0 |
| Furniture and Equipment | 13 | 8,512 | 918 | 9,430 | 9,430 | 28,000 | 0 |
| Capital Expenditure Totals | | 638,202 | 19,755 | 657,958 | 657,958 | 2,901,555 | 0 |

Funded By:

| | | | | |
|--|----------------|----------------|------------------|---------------|
| Capital Grants and Contributions | 515,747 | 514,180 | 2,131,147 | 1,567 |
| Borrowings | 0 | 0 | 0 | 0 |
| Other (Disposals & C/Fwd) | 13,182 | 110,000 | 110,000 | (96,818) |
| Own Source Funding - Cash Backed Reserves | | | | |
| Land and Building Reserve | 5 | 0 | 0 | 5 |
| Sportsground Improvement Reserve | 0 | 0 | 0 | 0 |
| Plant Replacement Reserve | 0 | 0 | 0 | 0 |
| Aged Persons Units Reserve | 0 | 0 | 0 | 0 |
| Street Light Upgrade Reserve | 0 | 0 | 0 | 0 |
| Painted Road Reserve | -5 | 0 | 0 | (5) |
| Industrial Area Reserve | 0 | 0 | 0 | 0 |
| Total Own Source Funding - Cash Backed Reserves | 0 | 0 | 0 | 0 |
| Own Source Funding - Operations | 129,029 | 33,778 | 660,408 | 95,251 |
| Capital Funding Total | 657,958 | 657,958 | 2,901,555 | 0 |

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF MINGENEW
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 29 February 2016

| | Adopted Budget | Adopted Budget Amendments (Note 5) | Amended Annual Budget | Amended YTD Budget (a) |
|--|--------------------|------------------------------------|-----------------------|------------------------|
| | \$ | \$ | \$ | \$ |
| Operating Revenues | | | | |
| General Purpose Funding - Rates | 2,093,128 | 0 | 2,093,128 | 2,003,539 |
| Governance | 12,564 | 0 | 12,564 | 11,028 |
| Law, Order and Public Safety | 33,780 | 0 | 33,780 | 23,960 |
| Health | 1,000 | 0 | 1,000 | 664 |
| Education and Welfare | 5,290 | 0 | 5,290 | 3,520 |
| Housing | 117,343 | 0 | 117,343 | 78,208 |
| Community Amenities | 86,175 | 0 | 86,175 | 81,699 |
| Recreation and Culture | 31,086 | 0 | 31,086 | 30,685 |
| Transport | 551,558 | 0 | 551,558 | 443,392 |
| Economic Services | 10,630 | 0 | 10,630 | 7,064 |
| Other Property and Services | 128,359 | 0 | 128,359 | 81,802 |
| Total Operating Revenue | 3,070,913 | 0 | 3,070,913 | 2,765,561 |
| Operating Expense | | | | |
| General Purpose Funding | (83,530) | 0 | (83,530) | (42,992) |
| Governance | (200,235) | 0 | (200,235) | (154,131) |
| Law, Order and Public Safety | (133,639) | 0 | (133,639) | (88,406) |
| Health | (69,122) | 0 | (69,122) | (43,873) |
| Education and Welfare | (56,731) | 0 | (56,731) | (37,263) |
| Housing | (278,427) | 0 | (278,427) | (184,756) |
| Community Amenities | (180,101) | 0 | (180,101) | (116,438) |
| Recreation and Culture | (903,725) | 0 | (903,725) | (597,958) |
| Transport | (2,206,314) | 0 | (2,206,314) | (1,491,886) |
| Economic Services | (228,403) | 0 | (228,403) | (149,286) |
| Other Property and Services | (92,008) | 0 | (92,008) | (50,453) |
| Total Operating Expenditure | (4,432,234) | 0 | (4,432,234) | (2,957,442) |
| Funding Balance Adjustments | | | | |
| Add back Depreciation | 1,850,000 | 0 | 1,850,000 | 1,233,312 |
| Adjust (Profit)/Loss on Asset Disposal | (25,370) | 0 | (25,370) | (8,020) |
| Adjust Provisions and Accruals | 0 | 0 | 0 | 0 |
| Net Cash from Operations | 463,309 | 0 | 463,309 | 1,033,411 |
| Capital Revenues | | | | |
| Grants, Subsidies and Contributions | 2,065,347 | 0 | 2,065,347 | 514,180 |
| Proceeds from Disposal of Assets | 110,000 | 0 | 110,000 | 110,000 |
| Total Capital Revenues | 2,175,347 | 0 | 2,175,347 | 624,180 |
| Capital Expenses | | | | |
| Land Held for Resale | (200,000) | 0 | (200,000) | 0 |
| Land and Buildings | (966,804) | 0 | (966,804) | (181,802) |
| Infrastructure - Roads | (1,151,751) | 0 | (1,151,751) | (692,144) |
| Infrastructure - Footpaths | (150,000) | 0 | (150,000) | 0 |
| Infrastructure - Drainage & Culverts | 0 | 0 | 0 | 0 |
| Infrastructure - Aerodomes | 0 | 0 | 0 | 0 |
| Infrastructure - Other | (280,000) | 0 | (280,000) | 0 |
| Plant and Equipment | (125,000) | 0 | (125,000) | (60,000) |
| Furniture and Equipment | (28,000) | 0 | (28,000) | (13,000) |
| Total Capital Expenditure | (2,901,555) | 0 | (2,901,555) | (946,946) |
| Net Cash from Capital Activities | (726,208) | 0 | (726,208) | (322,766) |
| Financing | | | | |
| Proceeds from New Debentures | 0 | 0 | 0 | 0 |
| Proceeds from Advances | 0 | 0 | 0 | 0 |
| Self-Supporting Loan Principal | 0 | 0 | 0 | 0 |
| Transfer from Reserves | 0 | (0) | (0) | 0 |
| Advances to Community Groups | 0 | 0 | 0 | 0 |
| Repayment of Debentures | (172,463) | 0 | (172,463) | (109,959) |
| Transfer to Reserves | (25,428) | 0 | (25,428) | 0 |
| Net Cash from Financing Activities | (197,891) | (0) | (197,891) | (109,959) |
| Net Operations, Capital and Financing | (460,791) | (0) | (460,791) | 600,687 |
| Opening Funding Surplus(Deficit) | 467,988 | 0 | 467,988 | 467,988 |
| Closing Funding Surplus(Deficit) | 7,197 | (0) | 7,197 | 1,068,675 |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

| | |
|---|----------------|
| Buildings | 25 to 50 years |
| Construction other than Buildings (Public Facilities) | 5 to 50 years |
| Furniture and Equipment | 4 to 10 years |
| Plant and Equipment | 5 to 15 years |
| Heritage Assets | 25 to 50 years |
| Roads | 25 years |
| Footpaths | 50 years |
| Sewerage Piping | 75 years |
| Water Supply Piping and Drainage Systems | 75 years |

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"Standing proud, growing strong"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: To be a diverse and innovative economy with a range of local employment opportunities.

Environment: A sustainable natural and built environment that meets current and future community needs.

Social: A safe and welcoming community where everyone has the opportunity to contribute and belong.

Civic Leadership: A collaborative and innovative community with strong and vibrant leadership."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

EDUCATION AND WELFARE

Support of day care for children. Autumn Centre for Senior Citizens.
Youth & seniors projects.

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, walk trails, youth recreation,
Public halls and Mingenew Recreation Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

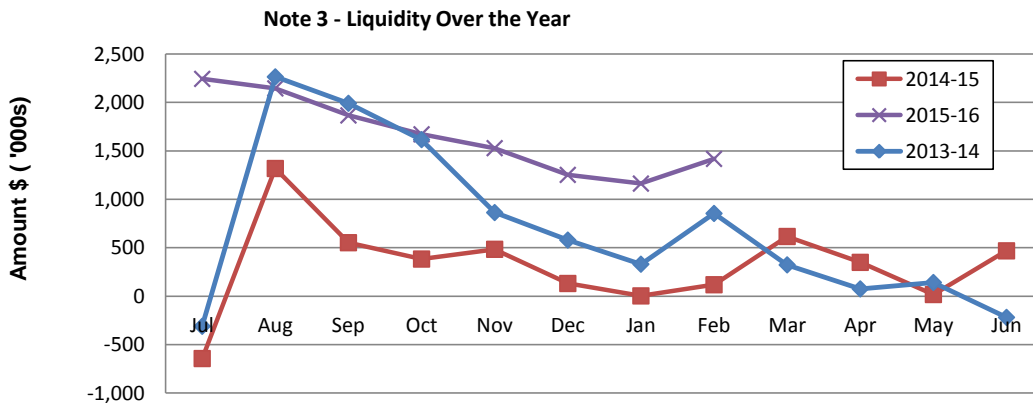
Note 2: EXPLANATION OF MATERIAL VARIANCES

| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
|--------------------------------------|-----------|----------|------|----------------------|---|
| Operating Revenues | \$ | % | | | |
| General Purpose Funding | (59,750) | (2.98%) | | | |
| Governance | 7,872 | 71.38% | | | |
| Law, Order and Public Safety | (1,737) | (7.25%) | | | |
| Health | (448) | (67.47%) | | | |
| Education and Welfare | 5,068 | 143.98% | | | |
| Housing | (7,344) | (9.39%) | | | |
| Community Amenities | (9,199) | (11.26%) | | | |
| Recreation and Culture | (119) | (0.39%) | | | |
| Transport | 23,900 | 5.39% | | | |
| Economic Services | (1,817) | (25.72%) | | | |
| Other Property and Services | 31,195 | 38.14% | ▲ | | Increased activity with MWIRSA (\$25k) Recoverable income (\$5k) |
| Operating Expenses | | | | | |
| General Purpose Funding | 11,750 | 27.33% | ▲ | | Rates written off (\$1328) ,Rating Valuations \$1161, Rates Legal \$3923 |
| Governance | (894) | (0.58%) | | | |
| Law, Order and Public Safety | 31,491 | 35.62% | ▲ | | CESM \$3536, ESL Grant \$4445, Pound Mtce \$3225, Animal Control Expenses \$7000, Depreciation charges \$7625 |
| Health | 9,552 | 21.77% | ▲ | | Reduced doctors visits \$6407, Health services from Irwin \$2660 |
| Education and Welfare | (1,730) | (4.64%) | | | |
| Housing | 15,372 | 8.32% | | | |
| Community Amenities | 11,622 | 9.98% | | | |
| Recreation and Culture | (43,629) | (7.30%) | | | |
| Transport | (305,095) | (20.45%) | ▼ | | Depreciation expense \$255k, Police licensing \$56k, Mtce Grading \$24k |
| Economic Services | 10,203 | 6.83% | | | |
| Other Property and Services | 48,567 | 96.26% | ▲ | | MWIRSA \$21k, Plant Depreciation \$36k |
| Capital Revenues | | | | | |
| Grants, Subsidies and Contributions | 1,567 | 0.30% | | | |
| Proceeds from Disposal of Assets | (96,818) | (88.02%) | ▼ | | Vehicle changeovers not done yet |
| Capital Expenses | | | | | |
| Land Held for Resale | 0 | | | | |
| Land and Buildings | 128,093 | 70.46% | ▲ | | Some project delays - Ambulance set down bay \$85k, Depot \$25k, Housing \$16k |
| Infrastructure - Roads | 97,326 | 14.06% | ▲ | | Timing of road construction projects (Mingenew Mullewa Rd) |
| Infrastructure - Footpaths | 0 | | | | |
| Infrastructure - Drainage & Culverts | 0 | | | | |
| Infrastructure - Aerodomes | 0 | | | | |
| Plant and Equipment | 60,000 | 100.00% | ▲ | | Vehicle changeovers not done yet |
| Furniture and Equipment | (1,471) | (11.31%) | | | |
| Financing | | | | | |
| Loan Principal | 7,817 | 7.11% | | | |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 3: NET CURRENT FUNDING POSITION

| | | Positive=Surplus (Negative=Deficit) | | |
|---|------|-------------------------------------|----------------|-----------------|
| | Note | YTD 29 Feb 2016 | 30th June 2016 | YTD 01 Mar 2015 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash - Unrestricted | 4 | 1,088,759 | 482,373 | 497,757 |
| Cash - Restricted Reserves | 4 | 274,503 | 271,964 | 270,804 |
| Cash - Restricted Unspent Grants | | 329,818 | 329,818 | 307,752 |
| Investments | | 0 | 0 | 0 |
| Rates - Current | 6 | 108,879 | 34,985 | 54,392 |
| Sundry Debtors | 6 | 4,754 | 54,737 | 34,740 |
| Provision for Doubtful Debts | | (1,585) | (1,585) | (1,370) |
| ESL Levy | | 0 | 0 | 0 |
| GST Receivable | | 7,154 | 0 | 4,578 |
| Receivables - Other | | 0 | 0 | 0 |
| Inventories - Fuel & Materials | | (2,433) | 9,025 | 16,731 |
| Inventories - Land Held for Resale | | 40,394 | 80,788 | 80,788 |
| | | 1,850,244 | 1,262,105 | 1,266,172 |
| Current Liabilities | | | | |
| Sundry Creditors | | (128,237) | (368,901) | (226,828) |
| GST Payable | | (2,354) | 6 | (30,977) |
| PAYG | | (11,872) | 5,876 | (10,811) |
| Accrued Interest on Debentures | | 24,810 | (24,734) | (17,236) |
| Accrued Salaries & Wages | | 0 | (16,268) | (15,670) |
| Current Employee Benefits Provision | | (239,906) | (239,906) | (225,457) |
| Current Loan Liability | | (70,321) | (172,463) | (4,492) |
| | | (427,881) | (816,389) | (531,472) |
| NET CURRENT ASSETS | | 1,422,363 | 445,716 | 734,700 |
| Less: | | | | |
| Cash - Restricted Reserves | | (274,503) | (271,964) | (270,804) |
| Inventories - Land Held for Resale | | (40,394) | (80,788) | (80,788) |
| Add Back: | | | | |
| Current Loan Liability | | 70,321 | 172,463 | 4,492 |
| Cash Backed Employee Provisions | 7 | 239,906 | 239,906 | 225,457 |
| Net Current Funding Position (Surplus / Deficit) | | 1,417,693 | 505,333 | 613,058 |



Comments - Net Current Funding Position

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 4: CASH AND INVESTMENTS

| | Interest Rate | Unrestricted \$ | Restricted \$ | Trust \$ | Total Amount \$ | Institution | Maturity Date |
|-------------------------------|---------------|------------------|----------------|----------------|------------------|-------------|---------------|
| (a) Cash Deposits | | | | | | | |
| Municipal Bank Account | 2.35% | 1,088,460 | 329,817 | | 1,418,277 | NAB | At Call |
| Trust Bank Account | 0.00% | | | 129,701 | 129,701 | NAB | At Call |
| Cash Maximiser Account (Muni) | 2.35% | | | | | NAB | At Call |
| Cash On Hand | Nil | 300 | 0 | | 300 | NAB | At Call |
| Reserve Funds | 2.35% | 0 | 274,503 | | 274,503 | NAB | At Call |
| (b) Term Deposits | | | | | | | |
| Short Term Deposits | 0.00% | 0 | 0 | | 0 | | |
| Total | | 1,088,760 | 604,320 | 129,701 | 1,822,780 | | |

Comments/Notes - Investments

Restricted Cash

(1) Municipal Fund

| Purpose for Funds Being Restricted | Funding Organisation | Date to be Expended | Amount |
|------------------------------------|---------------------------------|---------------------|----------------|
| 1 Depot Hill Rd | 2012/13 CLGF Regional | 28 February 2016 | 51,630 |
| 2 2014/15 Road Projects | Roads to Recovery | 30 June 2018 | 134,248 |
| 3 Yarragadee Bridge | Roads to Recovery | 30 June 2016 | 35,871 |
| 4 Ambulance Set Down Bay | Mid West Development Commission | 31 January 2016 | 23,400 |
| 5 Men's Shed Ablution | Mid West Development Commission | 30 November 2015 | 31,025 |
| 6 Rural Watch | Office of Crime Prevention | 30 September 2015 | 3,643 |
| 7 Mingenew Mullewa Rd | 2012/13 CLGF Individual | 28 February 2016 | 50,000 |
| Sub-total | | | 329,817 |

SHIRE OF MINGENEW
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 29 February 2016

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|--------------------------------------|--------------------|-----------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | Budget Adoption Permanent Changes | | Opening Surplus | \$ | \$ | \$ | \$ 0 |
| | | | | 0 | 0 | 0 | |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 6: RECEIVABLES

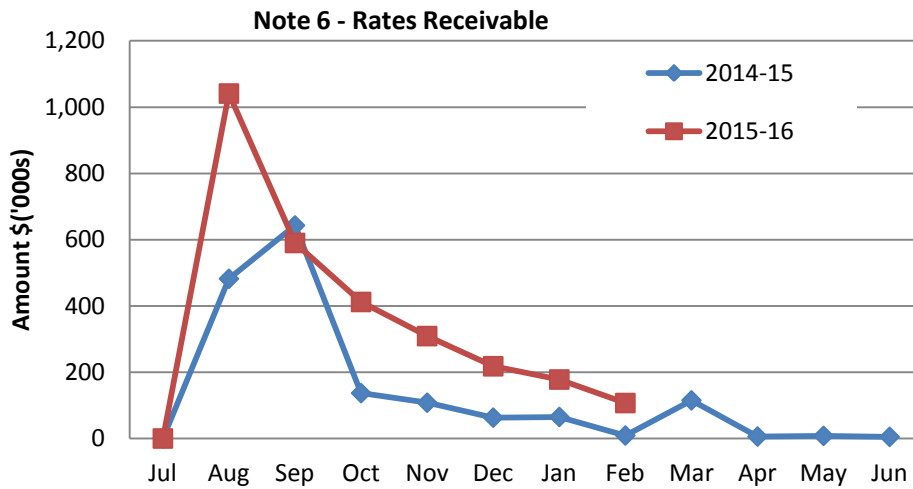
Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

| | YTD 29 Feb 2016 | 30 June 2015 |
|--|-----------------|---------------|
| | \$ 22,660 | \$ 18,152 |
| | 1,710,035 | 1,473,879 |
| | (1,623,816) | (1,469,371) |
| | 108,879 | 22,660 |
| | 108,879 | 22,660 |
| | 93.72% | 98.48% |

Receivables - Gen
 Receivables - Gen
Total Receivables
Amounts shown



Comments/Notes - Receivables Rates

Instalment 4 payments due 7 March 2016.

Comments/Notes

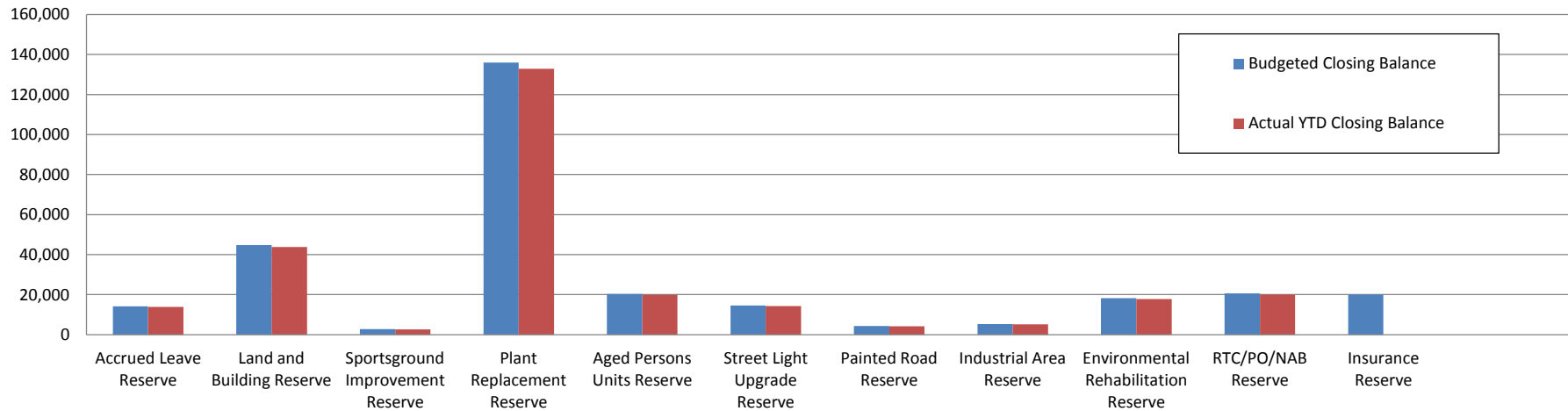
Debtors >90 days i

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 7: Cash Backed Reserve

| Name | Opening Balance | YTD Budget Interest Earned | Actual Interest Earned | YTD Budget Transfers In (+) | YTD Actual Transfers In (+) | YTD Budget Transfers Out (-) | YTD Actual Transfers Out (-) | Transfer out Reference | Budgeted Closing Balance | Actual YTD Closing Balance |
|--------------------------------------|-----------------|----------------------------|------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------|--------------------------|----------------------------|
| Accrued Leave Reserve | \$ 13,724 | \$ 176 | \$ 128 | \$ 274 | \$ 0 | \$ 0 | \$ 0 | | \$ 14,174 | \$ 13,852 |
| Land and Building Reserve | 43,342 | 576 | 409 | 866 | 0 | 0 | (5) | | 44,784 | 43,747 |
| Sportsground Improvement Reserve | 2,659 | 32 | 25 | 53 | 0 | 0 | 0 | | 2,744 | 2,684 |
| Plant Replacement Reserve | 131,625 | 1,744 | 1,229 | 2,626 | 0 | 0 | 0 | | 135,995 | 132,854 |
| Aged Persons Units Reserve | 19,739 | 256 | 184 | 394 | 0 | 0 | 0 | | 20,389 | 19,923 |
| Street Light Upgrade Reserve | 14,118 | 184 | 132 | 282 | 0 | 0 | 0 | | 14,584 | 14,250 |
| Painted Road Reserve | 4,146 | 48 | 34 | 83 | 0 | 0 | 5 | | 4,277 | 4,185 |
| Industrial Area Reserve | 5,159 | 64 | 48 | 103 | 0 | 0 | 0 | | 5,326 | 5,207 |
| Environmental Rehabilitation Reserve | 17,565 | 232 | 164 | 350 | 0 | 0 | 0 | | 18,147 | 17,729 |
| RTC/PO/NAB Reserve | 19,887 | 264 | 186 | 397 | 0 | 0 | 0 | | 20,548 | 20,073 |
| Insurance Reserve | 0 | 0 | 0 | 20,000 | 0 | 0 | 0 | | 20,000 | 0 |
| | 271,964 | 3,576 | 2,539 | 25,428 | 0 | 0 | 0 | 0 | 300,968 | 274,503 |

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 8 CAPITAL DISPOSALS

| Actual YTD Profit/(Loss) of Asset Disposal | | | | Disposals | Amended Current Budget | | | Comments |
|--|-----------------|---------------|---------------|----------------------------|------------------------------|------------------------------|-----------------|-----------------|
| Cost | Accum Depr | Proceeds | Profit (Loss) | | YTD 29 02 2016 | | | |
| | | | | | 2015/16 Budget Profit/(Loss) | 2015/16 Actual Profit/(Loss) | Variance | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| | | | | Plant and Equipment | | | | |
| 0 | 0 | 0 | 0 | CEO Vehicle | 8,020 | 0 | (8,020) | Sold by tender. |
| 40,890 | (28,925) | 13,182 | 1,217 | Road Inspector Vehicle | 7,000 | 1,217 | (5,783) | |
| 0 | 0 | 0 | 0 | Works Manager Vehicle | 10,350 | 0 | (10,350) | |
| 40,890 | (28,925) | 13,182 | 1,217 | | 25,370 | 1,217 | (24,153) | |

Comments - Capital Disposal/Replacements

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 9: RATING INFORMATION

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | 2014/15 Budget Rate Revenue \$ | 2015/16 Budget Interim Rate \$ | 2015/16 Budget Back Rate \$ | 2015/16 Budget Total Revenue \$ |
|----------------------------------|-------------------|----------------------|-------------------|-----------------|------------------|---------------|------------------|--------------------------------|--------------------------------|-----------------------------|---------------------------------|
| Differential General Rate | | | | | | | | | | | |
| GRV - Mingenew - Residential | 13.1289 | 135 | 1,322,880 | 173,680 | (12,362) | 129 | 161,447 | 173,680 | 1,500 | 400 | 175,580 |
| GRV - Mingenew - Commercial | 13.1289 | 17 | 384,380 | 50,465 | (3,009) | | 47,457 | 50,465 | | | 50,465 |
| GRV - Mingenew - Industrial | 13.1289 | 1 | 12,480 | 1,638 | | | 1,638 | 1,638 | | | 1,638 |
| GRV - Yandanooka | 6.5645 | 2 | 14,716 | 966 | | | 966 | 966 | | | 966 |
| UV - Rural | 1.4310 | 125 | 97,585,500 | 1,396,449 | 83 | | 1,396,532 | 1,396,449 | 3,500 | | 1,399,949 |
| UV - Mining | 30.0000 | 7 | 53,155 | 15,947 | (531) | (518) | 14,898 | 21,924 | | | 21,924 |
| Sub-Totals | | 287 | 99,373,111 | 1,639,144 | (15,818) | (389) | 1,622,937 | 1,645,121 | 5,000 | 400 | 1,650,521 |
| Minimum Payment | Minimum \$ | | | | | | | | | | |
| GRV - Mingenew - Residential | 636 | 75 | 92,612 | 47,700 | (6,996) | | 40,704 | 46,428 | 0 | 0 | 46,428 |
| GRV - Mingenew - Commercial | 636 | 10 | 16,686 | 6,360 | (5,088) | | 1,272 | 6,360 | 0 | 0 | 6,360 |
| GRV - Mingenew - Industrial | 636 | 4 | 9,583 | 2,544 | (1,908) | | 636 | 2,544 | 0 | 0 | 2,544 |
| GRV - Yandanooka | 318 | 1 | 20 | 318 | (318) | | 0 | 0 | 0 | 0 | 0 |
| UV - Rural | 636 | 19 | 504,100 | 12,084 | (636) | | 11,448 | 12,084 | 0 | 0 | 12,084 |
| UV - Mining | 636 | 5 | (8,949) | 3,180 | | (86) | 3,094 | 3,180 | 0 | 0 | 3,180 |
| Sub-Totals | | 114 | 614,052 | 72,186 | (14,946) | (86) | 57,154 | 70,596 | 0 | 0 | 70,596 |
| Discounts | | | | | | | 1,680,091 | | | | 1,721,117 |
| Amount from General Rates | | | | | | | 0 | | | | 0 |
| Ex-Gratia Rates | | | | | | | 1,680,091 | | | | 1,721,117 |
| Specified Area Rates | | | | | | | 33,494 | | | | 33,497 |
| Totals | | | | | | | 0 | | | | 0 |
| | | | | | | | 1,713,585 | | | | 1,754,614 |

Comments - Rating Information

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1-Jul-15 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--------------------------------------|-----------------------|--------------|-------------------------|---------------|--------------------------|---------------|------------------------|---------------|
| | | | YTD Actual | YTD Budget | YTD Actual | YTD Budget | YTD Actual | YTD Budget |
| | | | \$ | \$ | \$ | \$ | \$ | \$ |
| Education & Welfare | | | | | | | | |
| Loan 137 - Senior Citizens Buildings | 101,512 | | 2,361 | 2,396 | 99,151 | 99,116 | 3,056 | 6,751 |
| Housing | | | | | | | | |
| Loan 133 - Triplex | 83,767 | | 10,631 | 10,630 | 73,136 | 73,137 | 5,462 | 6,128 |
| Loan 134 - SC Housing | 57,444 | | 2,616 | 2,657 | 54,828 | 54,787 | 1,755 | 1,944 |
| Loan 136 - Staff Housing | 125,720 | | 5,839 | 3,629 | 119,881 | 122,091 | 3,992 | 4,375 |
| Loan 142 - Staff Housing | 75,003 | | 4,539 | 4,596 | 70,464 | 70,407 | 1,879 | 2,084 |
| Recreation & Culture | | | | | | | | |
| Loan 138 - Pavilion Fitout | 97,452 | | 0 | 2,301 | 97,452 | 95,151 | 2,933 | 4,320 |
| Transport | | | | | | | | |
| Loan 139 - Roller | 53,149 | | 6,878 | 13,981 | 46,271 | 39,168 | 1,743 | 2,416 |
| Loan 141 - Grader | 129,354 | | 22,845 | 22,845 | 106,509 | 106,509 | 7,585 | 5,656 |
| Loan 143 - 2 x Trucks | 107,044 | | 25,832 | 26,137 | 81,212 | 80,907 | 2,526 | 3,456 |
| Loan 144 - Side Tipping Trailer | 75,003 | | 4,539 | 4,596 | 70,464 | 70,407 | 1,879 | 2,776 |
| Loan 145 - Drum Roller | 154,192 | 0 | 16,062 | 16,191 | 138,130 | 138,001 | 2,475 | 3,840 |
| | 1,059,640 | 0 | 102,142 | 109,959 | 957,498 | 949,681 | 35,284 | 43,746 |

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Nil

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 11: GRANTS AND CONTRIBUTIONS

| Program/Details GL | Grant Provider | Approval | 2015-16 Forecast Budget | 2015-16 Original Budget | Variations Additions (Deletions) | Operating 2015/16 Budget | Capital 2015/16 Budget | Recoup Status | |
|---------------------------------------|--|----------|-------------------------------|-------------------------------|--|--------------------------------|------------------------------|-----------------------|-----------------------|
| | | | | | | | | 2015-16 YTD Actual | 2015-16 YTD Budget |
| | | (Y/N) | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| GENERAL PURPOSE FUNDING | | | | | | | | | |
| Financial Assistance Grant - Roads | Grants Commission | Y | 164,636 | 164,636 | 0 | 164,636 | 0 | 113,828 | 123,477 |
| Financial Assistance Grant - General | Grants Commission | Y | 136,128 | 136,128 | 0 | 136,128 | 0 | 93,132 | 102,096 |
| LAW, ORDER, PUBLIC SAFETY | | | | | | | | | |
| ESL Administration Grant | Department of Fire & Emergency Services | Y | 4,400 | 4,400 | 0 | 4,400 | 0 | 0 | 4,400 |
| ESL Annual Grant | Department of Fire & Emergency Services | Y | 25,000 | 25,000 | 0 | 25,000 | 0 | 12,500 | 16,664 |
| HEALTH | | | | | | | | | |
| Ambulance Set Down Bay | Mid West Development Commission | Y | 2,600 | 2,600 | 0 | 0 | 2,600 | 0 | 17,600 |
| Ambulance Set Down Bay | Silver Chain | Y | 15,000 | 15,000 | 0 | 0 | 15,000 | 0 | 0 |
| Childcare Facility Upgrade | Lotterywest | N | 10,000 | 10,000 | 0 | 0 | 10,000 | 0 | 0 |
| EDUCATION & WELFARE | | | | | | | | | |
| Seniors Week | Department of Local Government & Communities | Y | 2,000 | 2,000 | 0 | 2,000 | 0 | 0 | 1,328 |
| Men's Shed Ablution | Mid West Development Commission | Y | 3,447 | 3,447 | 0 | 0 | 3,447 | 6,245 | 3,447 |
| HOUSING | | | | | | | | | |
| Aged Care Units | Mid West Development Commission | N | 80,000 | 80,000 | 0 | 0 | 80,000 | 0 | 0 |
| COMMUNITY AMENITIES | | | | | | | | | |
| Thank a Volunteer Day | Department of Local Government & Communities | N | 500 | 500 | 0 | 500 | 0 | 0 | 0 |
| Anzac Day | Lotterywest | N | 3,000 | 3,000 | 0 | 3,000 | 0 | 0 | 2,328 |
| Cemetery Upgrade | Mid West Development Commission | N | 50,000 | 50,000 | 0 | 0 | 50,000 | 0 | 0 |
| War Memorial Project | Mid West Development Commission | N | 100,000 | 100,000 | 0 | 0 | 100,000 | 0 | 0 |
| RECREATION AND CULTURE | | | | | | | | | |
| Museum | Lotterywest | N | 30,000 | 30,000 | 0 | 0 | 30,000 | 0 | 0 |
| Enanty Barn | State Heritage Council | N | 50,000 | 50,000 | 0 | 0 | 50,000 | 0 | 0 |
| Old Roads Board | State Heritage Council | N | 20,000 | 20,000 | 0 | 0 | 20,000 | 0 | 0 |
| Railway Station | Lotterywest | N | 120,000 | 120,000 | 0 | 0 | 120,000 | 0 | 0 |
| Town Hall / Recreation Centre Upgrade | Lotterywest | N | 150,000 | 150,000 | 0 | 0 | 150,000 | 0 | 0 |
| Water Park | Lotterywest | N | 150,000 | 150,000 | 0 | 0 | 150,000 | 0 | 0 |
| Tennis Courts | Department of Sport & Recreation | N | 80,000 | 80,000 | 0 | 0 | 80,000 | 0 | (7,916) |
| Outdoor Cinema | Lotterywest | N | 15,000 | 15,000 | 0 | 0 | 15,000 | 0 | 7,916 |
| TRANSPORT | | | | | | | | | |
| Direct Grant | Main Roads WA | Y | 65,800 | 65,800 | 0 | 65,800 | 0 | 65,800 | 65,800 |
| Regional Road Group | Main Roads WA | Y | 389,667 | 389,667 | 0 | 0 | 389,667 | 155,866 | 156,000 |
| Roads To Recovery | Department of Infrastructure | Y | 337,133 | 337,133 | 0 | 0 | 337,133 | 359,881 | 337,133 |
| Main Street Footpaths | Mid West Development Commission | N | 150,000 | 150,000 | 0 | 0 | 150,000 | 0 | 0 |
| Street Lighting | Main Roads WA | Y | 7,000 | 7,000 | 0 | 7,000 | 0 | 2,425 | 0 |
| ECONOMIC SERVICES | | | | | | | | | |
| Business Incubator | Mid West Development Commission | N | 112,500 | 112,500 | 0 | 0 | 112,500 | 0 | 0 |
| ECONOMIC SERVICES | | | | | | | | | |
| Industrial Subdivision | Mid West Development Commission | N | 100,000 | 100,000 | 0 | 0 | 100,000 | 0 | 0 |
| Rural Residential Subdivision | Mid West Development Commission | N | 100,000 | 100,000 | 0 | 0 | 100,000 | 0 | 8,333 |
| TOTALS | | | 2,473,811 | 2,473,811 | 0 | 408,464 | 2,065,347 | 809,677 | 838,606 |
| Operating | Operating | | 342,664 | 342,664 | | | | 293,930 | 250,084 |
| Non-Operating | Non-operating | | 2,131,147 | 2,131,147 | | | | 515,747 | 560,261 |
| | | | <u>2,473,811</u> | <u>2,473,811</u> | | | | <u>809,677</u> | <u>810,345</u> |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 Jul 15 | Amount Received | Amount Paid | Closing Balance 29-Feb-16 |
|--|-----------------------------|--------------------|-----------------|------------------------------|
| | \$ | \$ | \$ | \$ |
| BCITF Levy | 0 | 1,095 | (1,095) | 0 |
| BRB Levy | 0 | 1,217 | (1,213) | 4 |
| Autumn Committee | 974 | 0 | 0 | 974 |
| Community Bus | 2,660 | 300 | (900) | 2,060 |
| ANZAC Day Breakfast Donation | 279 | 0 | 0 | 279 |
| Building Relocation Bond | 1,000 | 0 | 0 | 1,000 |
| Mid West Industry Road Safety Alliance | 47,343 | 55,000 | (56,325) | 46,018 |
| Mingenev Cemetery Group | 4,314 | 0 | 0 | 4,314 |
| Other Bonds | 1,878 | 705 | (125) | 2,458 |
| Rates Incentive Prizes | 100 | 0 | (100) | 0 |
| Rec Centre Kitchen Upgrade | 1,000 | 0 | (1,000) | 0 |
| Sinosteel Community Trust Fund | 63,415 | 0 | 0 | 63,415 |
| Tree Planter - LCDC | 88 | 0 | 0 | 88 |
| Weary Dunlop Memorial | 87 | 0 | 0 | 87 |
| Mingenev P & C - NBN Rental | 5,836 | 6,010 | (11,846) | 0 |
| Joan Trust | 4,461 | 500 | 0 | 4,961 |
| Youth Advisory Council | 746 | 0 | 0 | 746 |
| Centenary Committee | 897 | 0 | 0 | 897 |
| Community Christmas Tree | 132 | 0 | 0 | 132 |
| Silverchain Committee | 2,267 | 0 | 0 | 2,267 |
| Nomination Fees | 0 | 320 | (320) | 0 |
| | 137,477 | 65,147 | (72,924) | 129,700 |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 13: CAPITAL ACQUISITIONS

| Level of Completion Indicator | | Amended Annual Budget | Original Full Year Budget | YTD Budget | YTD Actual | Variance (Over)/Under | Comment |
|-------------------------------|---|-----------------------|---------------------------|----------------|----------------|-----------------------|----------------|
| | Infrastructure Assets | | | | | | |
| | Land Held for Resale | | | | | | |
| | Community Amenities | | | | | | |
| | Other Property & Services | | | | | | |
| | Industrial Area Development | 4924 | 100,000 | 100,000 | (8,333) | 0 | 100,000 |
| | Rural Residential Area Development | 4924 | 100,000 | 100,000 | 8,333 | 0 | 100,000 |
| | Other Property & Services Total | | 200,000 | 200,000 | 0 | 0 | 0 |
| | Land Held for Resale Total | | 200,000 | 200,000 | 0 | 0 | 0 |
| | Land & Buildings | | | | | | |
| | Governance | | | | | | |
| | Shire Office | 0594 | 10,000 | 10,000 | 10,000 | 0 | 10,000 |
| | Housing Total | | 10,000 | 10,000 | 10,000 | 0 | 10,000 |
| | Health | | | | | | |
| | Ambulance Set Down Bay | 0074 | 85,804 | 85,804 | 85,804 | 872 | 84,932 |
| | Child Care Facility | 0075 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| | Health Total | | 100,804 | 100,804 | 85,804 | 872 | 99,932 |
| | Education & Welfare | | | | | | |
| | Men's Shed Ablution Block | 0048 | 36,000 | 36,000 | 35,998 | 31,120 | 4,880 |
| | Education & Welfare Total | | 36,000 | 36,000 | 35,998 | 31,120 | 4,880 |
| | Land & Buildings | | | | | | |
| | Housing | | | | | | |
| | Construction - Staff Housing | 9003 | 0 | 0 | 0 | 7,292 | (7,292) |
| | Construction - Staff Housing | 9004 | 0 | 0 | 0 | 3,485 | (3,485) |
| | Construction - Staff Housing | 9005 | 0 | 0 | 0 | 903 | (903) |
| | Construction - Staff Housing | 9006 | 0 | 0 | 0 | 973 | (973) |
| | Construction - Staff Housing | 9010 | 25,000 | 25,000 | 25,000 | 9,064 | 15,936 |
| | Aged Care Units | 1774 | 100,000 | 100,000 | 0 | 0 | 100,000 |
| | Housing Total | | 125,000 | 125,000 | 25,000 | 21,717 | 103,283 |
| | Recreation And Culture | | | | | | |
| | Recreation Centre Town Hall | 2434 | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Water Park | 2434 | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Enanty Barn | 0067 | 50,000 | 50,000 | 0 | 0 | 50,000 |
| | Museum | 0068 | 30,000 | 30,000 | 0 | 0 | 30,000 |
| | Old Roads Building | 0069 | 20,000 | 20,000 | 0 | 0 | 20,000 |
| | Old Railway Station | 0070 | 120,000 | 120,000 | 0 | 0 | 120,000 |
| | Recreation And Culture Total | | 520,000 | 520,000 | 0 | 0 | 520,000 |
| | Transport Total | | | | | | |
| | Depot | 3274 | 25,000 | 25,000 | 25,000 | 0 | 25,000 |
| | Transport Total | | 25,000 | 25,000 | 25,000 | 0 | 25,000 |
| | Economic Services | | | | | | |
| | Business Incubator | 5964 | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Economic Services Total | | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Land & Buildings Total | | 966,804 | 966,804 | 181,802 | 53,709 | 913,095 |
| | Infrastructure - Drainage/Culverts | | | | | | |
| | Transport | | | | | | |
| | Nil | | | | | | |
| | Transport Total | | 0 | 0 | 0 | 0 | 0 |
| | Infrastructure - Drainage/Culverts Total | | 0 | 0 | 0 | 0 | 0 |
| | Infrastructure - Footpaths | | | | | | |
| | Transport | | | | | | |
| | Midlands Road Town Footpaths | 1291 | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Transport Total | | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Infrastructure - Footpaths Total | | 150,000 | 150,000 | 0 | 0 | 150,000 |
| | Infrastructure - Other | | | | | | |
| | Community Amenities | | | | | | |
| | War Memorial Project | 0072 | 100,000 | 100,000 | 0 | 0 | 100,000 |
| | Little Well Project | 0071 | 30,000 | 30,000 | 0 | 0 | 30,000 |
| | Cemetery | 0073 | 50,000 | 50,000 | 0 | 0 | 50,000 |
| | Community Amenities Total | | 180,000 | 180,000 | 0 | 0 | 180,000 |
| | Recreation | | | | | | |
| | Tennis Courts | 2884 | 100,000 | 100,000 | 0 | 0 | 100,000 |
| | Community Amenities Total | | 100,000 | 100,000 | 0 | 0 | 100,000 |
| | Infrastructure - Other Total | | 280,000 | 280,000 | 0 | 0 | 280,000 |

SHIRE OF MINGENEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2016

Note 13: CAPITAL ACQUISITIONS

| Level of Completion Indicator | Infrastructure Assets | | Amended Annual Budget | Original Full Year Budget | YTD Budget | YTD Actual | Variance (Over)/Under | Comment |
|-------------------------------|--|------|-----------------------|---------------------------|----------------|----------------|-----------------------|---------|
| | Furniture & Office Equip. | | | | | | | |
| | Governance | | | | | | | |
| | Laptops / iPads | 0014 | 8,000 | 8,000 | 8,000 | 5,041 | 2,959 | |
| | Replacement office Computer | 0574 | 0 | 0 | 0 | 918 | (918) | |
| | PA System | 0584 | 2,000 | 2,000 | 2,000 | 1,590 | 410 | |
| | Governance Total | | 10,000 | 10,000 | 10,000 | 7,549 | 2,451 | |
| | Recreation | | | | | | | |
| | Outdoor Cinema | 2854 | 15,000 | 15,000 | 0 | 0 | 15,000 | |
| | Christmas Lights | 2854 | 3,000 | 3,000 | 3,000 | 6,922 | (3,922) | |
| | Recreation Total | | 18,000 | 18,000 | 3,000 | 6,922 | 11,078 | |
| | Transport | | | | | | | |
| | Nil | | | | 0 | 0 | 0 | |
| | Transport Total | | 0 | 0 | 0 | 0 | 0 | |
| | Furniture & Office Equip. Total | | 28,000 | 28,000 | 13,000 | 14,471 | 13,529 | |
| | Infrastructure - Aerodomes | | | | | | | |
| | Transport | | | | | | | |
| | Nil | | | | | | | |
| | Transport Total | | 0 | 0 | 0 | 0 | 0 | |
| | Infrastructure - Aerodomes Total | | 0 | 0 | 0 | 0 | 0 | |
| | Plant, Equip. & Vehicles | | | | | | | |
| | Governance | | | | | | | |
| | CEO Vehicle Replacement | 0554 | 60,000 | 60,000 | 60,000 | 0 | 60,000 | |
| | Governance Total | | 60,000 | 60,000 | 60,000 | 0 | 60,000 | |
| | Law, Order And Public Safety | | | | | | | |
| | Nil | | | | 0 | 0 | 0 | |
| | Law, Order And Public Safety Total | | 0 | 0 | 0 | 0 | 0 | |
| | Transport | | | | | | | |
| | Works Manager Vehicle | 3554 | 50,000 | 50,000 | 0 | 0 | 50,000 | |
| | Sundry Plant | 3554 | 15,000 | 15,000 | 0 | 0 | 15,000 | |
| | Transport Total | | 65,000 | 65,000 | 0 | 0 | 65,000 | |
| | Plant, Equip. & Vehicles Total | | 125,000 | 125,000 | 60,000 | 0 | 125,000 | |
| | Roads & Bridges | | | | | | | |
| | Transport | | | | | | | |
| | 2014/15 Mingenew Mullewa Rd (RRG) | RR64 | 150,000 | 150,000 | 50,000 | 79 | 149,922 | |
| | 2015/16 Mingenew Mullewa Rd (RRG) | RR65 | 434,500 | 434,500 | 266,984 | 162,877 | 271,623 | |
| | Moore Stree | 6058 | (1) | (1) | 0 | 795 | (796) | |
| | Depot Hill North Rd (R2R) | 6066 | 344,874 | 344,874 | 229,896 | 350,644 | (5,771) | |
| | Yandanooka Melara Rd (R2R) | 6067 | 126,507 | 126,507 | 85,265 | 75,191 | 51,317 | |
| | Depot Hill Road (CLGF) | CL05 | 60,000 | 60,000 | 59,999 | 0 | 60,000 | |
| | Yarragadee Bridge | 1227 | 35,871 | 35,871 | 0 | 5,233 | 30,638 | |
| | Transport Total | | 1,151,751 | 1,151,751 | 692,144 | 594,818 | 556,932 | |
| | Roads (Non Town) Total | | 1,151,751 | 1,151,751 | 692,144 | 594,818 | 556,932 | |
| | Capital Expenditure Total | | 2,901,555 | 2,901,555 | 946,946 | 662,999 | 2,038,557 | |

9.2.2 2015/16 BUDGET REVIEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0130
Disclosure of Interest: Nil
Date: 11 March 2016
Author: Nita Jane, Manager of Administration and Finance
Senior Officer: Martin Whitely, Chief Executive Officer

Summary

This report recommends that a date is set for a Special Meeting to conduct the 2015/16 Budget Review.

Attachment

Nil

Background

In accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 Council is required to carry out a review of its annual budget between 1 January and 31 March each financial year. The purpose of the review is to consider the local government's financial performance at the date of the review and to review the outcomes forecast to the end of that financial year.

Comment

The review has not been completed in time for presentation at this meeting of council. It is therefore requested that a Special Meeting of Council be scheduled for Thursday 31st March 2016 to receive the review and adopt any required budget amendments.

Consultation

Martin Whitely, Chief Executive Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996

Policy Implications

The review will ensure that Council policy and directions are implemented.

Financial Implications

To ensure funds are available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.2 |
|--|

That Council;

Schedule a Special Meeting to be held on Thursday 31 March 2016 at 4.00pm in order to review the 2015/2016 budget and adopt any required budget amendments.

9.2.3 ACCOUNTS FOR PAYMENT – MONTH ENDING 29 FEBRUARY 2016

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: ADM0042
Disclosure of Interest: Nil
Date: 9 March 2016
Author: Julie Borrett, Senior Finance Officer
Senior Officer: Nita Jane, Manager of Administration and Finance

Summary

This report recommends that Council confirm the payment of creditors for the month of February 2016 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

Attachment

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

| |
|--|
| OFFICER RECOMMENDATION – ITEM 9.2.3 |
|--|

That Council

Confirm the accounts as presented for February 2016 from the Municipal Fund totalling \$238,775.53 represented by Electronic Funds Transfers of EFT9597 to EFT9678, Direct Deduction DD7513.1, 2 and 3, DD72.1 2 and 3, Trust Cheque numbers 469 to 472 and Cheque numbers 8036 to 8049.

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 1

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-------------------|------------|--|---|--------------|---------------|----------|
| 469 | 01/02/2016 | MINGENEW SHIRE COUNCIL | MWIRSA REFUND CP85 | T | | 1,452.00 |
| 470 | 08/02/2016 | Building & Construction Industry Training Fund | BCITF | T | | 191.75 |
| 471 | 08/02/2016 | Builder's Registration Board | FEES | T | | 283.80 |
| 472 | 08/02/2016 | MINGENEW SHIRE COUNCIL | MWIRSA REFUND CP85 | T | | 4,081.00 |
| 8036 | 01/02/2016 | Department Of Commerce | BOND | M | | 380.00 |
| 8037 | 01/02/2016 | Dynasty Metals Australia Ltd | Rates refund for assessment A880 LOT PEP70/00485 MINING TENEMENT | M | | 463.86 |
| 8038 | 01/02/2016 | MINGENEW SHIRE COUNCIL | Payroll deductions | M | | 540.00 |
| 8039 | 01/02/2016 | PALM ROADHOUSE | Goods | M | | 284.90 |
| 8040 | 01/02/2016 | SYNERGY | SYNERGY | M | | 5,384.10 |
| 8041 | 01/02/2016 | TELSTRA | TELSTRA | M | | 2,723.65 |
| 8042 | 08/02/2016 | TELSTRA | TELSTRA | M | | 1,645.17 |
| 8043 | 15/02/2016 | MINGENEW SHIRE COUNCIL | Payroll deductions | M | | 190.00 |
| 8044 | 15/02/2016 | SYNERGY | LIGHTS | M | | 1,932.21 |
| 8045 | 22/02/2016 | SYNERGY | SYNERGY | M | | 2,370.60 |
| 8046 | 22/02/2016 | WATER CORPORATION | WATER | M | | 7,499.90 |
| 8047 | 29/02/2016 | MINGENEW SHIRE COUNCIL | Payroll deductions | M | | 190.00 |
| 8048 | 29/02/2016 | PALM ROADHOUSE | CHARGES | M | | 402.30 |
| 8049 | 29/02/2016 | SYNERGY | POWER | M | | 7,058.65 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 2

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|----------------|------------|---|--|-----------|------------|-----------|
| EFT9597 | 01/02/2016 | FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS | LEASE | M | | 421.30 |
| EFT9598 | 01/02/2016 | GUANGZHOU AEOR INFLATABLE CO LTD | CHARGES | M | | 3,530.00 |
| EFT9599 | 01/02/2016 | Australian Taxation Office | BAS | M | | 24,689.00 |
| EFT9600 | 01/02/2016 | Ella Budrikis | REIMBURSEMENT | M | | 31.50 |
| EFT9601 | 01/02/2016 | Courier Australia | FREIGHT | M | | 84.18 |
| EFT9602 | 01/02/2016 | DONGARA CARPET CLEANERS | CHARGES | M | | 695.00 |
| EFT9603 | 01/02/2016 | Great Northern Rural Services | Goods | M | | 246.10 |
| EFT9604 | 01/02/2016 | CANINE CONTROL | FEES | M | | 998.80 |
| EFT9605 | 01/02/2016 | C & J LUCKEN TRANSPORT | Transport loader Mingenew to Geraldton | M | | 544.50 |
| EFT9606 | 01/02/2016 | Reliance Petroleum | FUEL | M | | 11,489.81 |
| EFT9607 | 01/02/2016 | PURCHER INTERNATIONAL | CHARGES | M | | 72.58 |
| EFT9608 | 01/02/2016 | PPCA | PPCA Licences | M | | 217.12 |
| EFT9609 | 01/02/2016 | PRIME MEDIA GROUP PTY | MWIRSA TV Advertising - December 2015 | M | | 4,081.00 |
| EFT9610 | 01/02/2016 | LANDMARK | Goods | M | | 136.88 |
| EFT9611 | 01/02/2016 | STATESIDE BEARINGS | CHARGES | M | | 30.25 |
| EFT9612 | 01/02/2016 | YOUNG MOTORS | Servicing | M | | 350.22 |
| EFT9613 | 08/02/2016 | NAB BUSINESS VISA | CREDIT CARD | M | | 12,972.40 |
| EFT9614 | 08/02/2016 | AUSTRALIA POST | Postage charges for period ending 31/12/2015 | M | | 206.69 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 3

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|----------------|------------|-----------------------------------|-------------------------------|-----------|------------|-----------|
| EFT9615 | 08/02/2016 | AMPAC | CHARGES | M | | 35.75 |
| EFT9616 | 08/02/2016 | LEADING EDGE COMPUTERS | Logitech Wireless Mouse - MFA | M | | 39.00 |
| EFT9617 | 08/02/2016 | ACMA | FEES | M | | 106.00 |
| EFT9618 | 08/02/2016 | AVON WASTE | CHARGES | M | | 2,216.21 |
| EFT9619 | 08/02/2016 | Courier Australia | FREIGHT | M | | 52.88 |
| EFT9620 | 08/02/2016 | DONGARA DRILLING & ELECTRICAL | CHARGES | M | | 5,251.71 |
| EFT9621 | 08/02/2016 | DONGARA BUILDING & TRADE SUPPLIES | CHARGES | M | | 197.22 |
| EFT9622 | 08/02/2016 | D-TRANS | CHARGES | M | | 366.08 |
| EFT9623 | 08/02/2016 | FREDS MOWER REPAIRS | GOODS | M | | 283.90 |
| EFT9624 | 08/02/2016 | SHIRE OF IRWIN | FEES | M | | 657.02 |
| EFT9625 | 08/02/2016 | IRWIN PLUMBING SERVICES | CHARGES | M | | 473.00 |
| EFT9626 | 08/02/2016 | CANINE CONTROL | FEES | M | | 998.80 |
| EFT9627 | 08/02/2016 | Reliance Petroleum | CHARGES | M | | 305.71 |
| EFT9628 | 08/02/2016 | STARICK TYRES | CHARGES | M | | 6,581.21 |
| EFT9629 | 08/02/2016 | MINGENEW SPRING CARAVAN PARK | CHARGES | M | | 160.00 |
| EFT9630 | 08/02/2016 | MINGENEW FABRICATORS | CHARGES | M | | 96.25 |
| EFT9631 | 10/02/2016 | Shire of Mingenew - Payroll | PAYROLL | M | | 30,466.38 |
| EFT9632 | 10/02/2016 | Australian Services Union | Payroll deductions | M | | 25.80 |
| EFT9633 | 10/02/2016 | CHILD SUPPORT AGENCY | Payroll deductions | M | | 247.73 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 4

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|----------------|------------|---|---------------------|-----------|------------|-----------|
| EFT9634 | 10/02/2016 | LGRCEU | Payroll deductions | M | | 20.50 |
| EFT9635 | 15/02/2016 | FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS | LEASE | M | | 421.30 |
| EFT9636 | 15/02/2016 | FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS | PHOTOCOPIER | M | | 883.30 |
| EFT9637 | 15/02/2016 | Australian Taxation Office | BAS | M | | 16,666.00 |
| EFT9638 | 15/02/2016 | AVON WASTE | CHARGES | M | | 2,301.25 |
| EFT9639 | 15/02/2016 | Courier Australia | FREIGHT | M | | 147.10 |
| EFT9640 | 15/02/2016 | STAPLES AUSTRALIA PTY LIMITED | STATIONERY | M | | 147.61 |
| EFT9641 | 15/02/2016 | DONGARA DRILLING & ELECTRICAL | CHARGES | M | | 305.64 |
| EFT9642 | 15/02/2016 | JR & A HERSEY PTY LTD | UNIFORM | M | | 39.72 |
| EFT9643 | 15/02/2016 | Reliance Petroleum | FUEL | M | | 10,554.39 |
| EFT9644 | 15/02/2016 | MINGENEW WINTER SPORTS CANTEEN | CHARGES | M | | 24.00 |
| EFT9645 | 15/02/2016 | NOVUS GERALDTON | CHARGES | M | | 573.65 |
| EFT9646 | 15/02/2016 | WESTRAC PTY LTD | CHARGES | M | | 910.57 |
| EFT9647 | 15/02/2016 | MINGENEW FABRICATORS | CHARGES | M | | 336.88 |
| EFT9648 | 15/02/2016 | MINGENEW P & C | REFUND NBN CO LEASE | T | | 11,845.50 |
| EFT9649 | 22/02/2016 | LEADING EDGE COMPUTERS | CHARGES | M | | 5,553.00 |
| EFT9650 | 22/02/2016 | ABCO PRODUCTS | GOODS | M | | 129.14 |
| EFT9651 | 22/02/2016 | Courier Australia | FREIGHT | M | | 10.07 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 5

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|----------------|------------|---------------------------------------|---------------------|-----------|------------|-----------|
| EFT9652 | 22/02/2016 | DONGARA DRILLING & ELECTRICAL | CHARGES | M | | 55.00 |
| EFT9653 | 22/02/2016 | GERALDTON TROPHY CENTRE | CHARGES | M | | 49.50 |
| EFT9654 | 22/02/2016 | OPUS LIVING MUSIC | GOODS | M | | 1,749.00 |
| EFT9655 | 22/02/2016 | PEMCO DIESEL PTY LTD | CHARGES | M | | 1,284.36 |
| EFT9656 | 22/02/2016 | LANDMARK | CHARGES | M | | 650.69 |
| EFT9657 | 22/02/2016 | TYREPOWER | TYRES | M | | 612.02 |
| EFT9658 | 24/02/2016 | Shire of Mingenew - Payroll | PAYROLL | M | | 30,306.57 |
| EFT9659 | 24/02/2016 | Australian Services Union | Payroll deductions | M | | 25.80 |
| EFT9660 | 24/02/2016 | CHILD SUPPORT AGENCY | Payroll deductions | M | | 247.73 |
| EFT9661 | 24/02/2016 | LGRCEU | Payroll deductions | M | | 20.50 |
| EFT9662 | 29/02/2016 | SGFLEET | CHARGES | M | | 350.00 |
| EFT9663 | 29/02/2016 | AUSTRALIA POST | POSTAGE | M | | 98.15 |
| EFT9664 | 29/02/2016 | LEADING EDGE COMPUTERS | CHARGES | M | | 154.00 |
| EFT9665 | 29/02/2016 | AVON WASTE | CHARGES | M | | 2,271.60 |
| EFT9666 | 29/02/2016 | Moore Stephens | CHARGES | M | | 880.00 |
| EFT9667 | 29/02/2016 | BATAVIA COAST AUTO ELECTRICAL PTY LTD | CHARGES | M | | 288.00 |
| EFT9668 | 29/02/2016 | Courier Australia | FREIGHT | M | | 9.32 |
| EFT9669 | 29/02/2016 | DONGARA DRILLING & ELECTRICAL | CHARGES | M | | 517.34 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 6

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|----------------|------------|--|------------------------------|-----------|------------|----------|
| EFT9670 | 29/02/2016 | DONGARA IGA | CHARGES | M | | 1,163.74 |
| EFT9671 | 29/02/2016 | FREDS MOWER REPAIRS | CHARGES | M | | 131.40 |
| EFT9672 | 29/02/2016 | GERALDTON MOWER & REPAIR SPECIALISTS | CHARGES | M | | 590.60 |
| EFT9673 | 29/02/2016 | CANINE CONTROL | FEES | M | | 998.80 |
| EFT9674 | 29/02/2016 | MCDONALDS WHOLESALERS | GOODS | M | | 100.75 |
| EFT9675 | 29/02/2016 | MURDOCH UNIVERSITY | FEES | M | | 880.00 |
| EFT9676 | 29/02/2016 | MINGENEW HORSE AND PONY CLUB | CHARGES | M | | 150.00 |
| EFT9677 | 29/02/2016 | Protector Fire Services | CHARGES | M | | 847.50 |
| EFT9678 | 29/02/2016 | BULLOCKS FREIGHTMASTERS INTERNATIONAL | CHARGES | M | | 1,797.76 |
| DD7513.1 | 10/02/2016 | WA SUPER | Payroll deductions | M | | 5,251.11 |
| DD7513.2 | 10/02/2016 | PERSONAL CHOICE PRIVATE FUND EWRAP SUPER | Superannuation contributions | M | | 1,082.73 |
| DD7513.3 | 10/02/2016 | PRIME SUPER | Superannuation contributions | M | | 209.77 |
| DD7528.1 | 24/02/2016 | WA SUPER | Payroll deductions | M | | 5,261.85 |
| DD7528.2 | 24/02/2016 | PERSONAL CHOICE PRIVATE FUND EWRAP SUPER | Superannuation contributions | M | | 1,082.73 |
| DD7528.3 | 24/02/2016 | PRIME SUPER | Superannuation contributions | M | | 209.77 |

Date: 01/03/2016
Time: 3:31:53PM

Shire of MINGENEW
List of accounts for February 2016

USER: SFO
PAGE: 7

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-------------------|------|------|---------------------|--------------|---------------|--------|
|-------------------|------|------|---------------------|--------------|---------------|--------|

REPORT TOTALS

| Bank Code | Bank Name | TOTAL |
|--------------|---------------------------|-------------------|
| M | MUNI - NATIONAL AUST BANK | 238,775.53 |
| T | TRUST- NATIONAL AUST BANK | 17,854.05 |
| TOTAL | | 256,629.58 |

NATIONAL BUSINESS MASTERCARD

01 February to 29 February 2016

CEO - Martin Whitley

| | | |
|--|----|---------------|
| Accommodation for WA Health conference | \$ | 111.00 |
| Goods for office | \$ | 118.71 |
| Parking fees for conference | \$ | 6.45 |
| Refreshments for meeting with Karara rep | \$ | 27.80 |
| Bank Fees | \$ | 9.00 |
| | \$ | 272.96 |

Work's Manager - Warren Borrett

| | | |
|------------------------------|----|---------------|
| Licence fee for G Whitecross | \$ | 41.80 |
| Battrey for Community Bus | \$ | 355.00 |
| Bank Fees | \$ | 9.00 |
| | \$ | 405.80 |

Manager of Admin and Finance - Nita Jane

| | | |
|---|----|-----------------|
| Internet | \$ | 209.90 |
| Mousetraps for Office | \$ | 8.94 |
| Insurance excess for cracked windscreen on MI177 | \$ | 300.00 |
| Refreshments for meetings/morning tea | \$ | 128.52 |
| Refreshments for meetings/morning tea | \$ | 16.50 |
| Refreshments for meetings/morning tea | \$ | 8.80 |
| Furniture polish & car cleaning products | \$ | 38.80 |
| Accommodation for FBT/Budget training | \$ | 196.00 |
| Parking fees for FBT/Budget training | \$ | 28.00 |
| Parking fees and meals for FBT/Budget training | \$ | 172.50 |
| Title search fee | \$ | 24.60 |
| Accommodation for FBT/Budget training | \$ | 196.00 |
| Bank Fees | \$ | 9.00 |
| | \$ | 1,337.56 |
| Total Direct Debit Payment made on 1st December 2015 | \$ | 2,016.32 |

POLICE LICENSING

Direbt Debits from Muni Account
01 February to 29 February 2016

| | | |
|--------------------------|----|-----------|
| Monday, 1 February 2016 | \$ | 31,555.10 |
| Tuesday, 2 February 2016 | \$ | 1,332.90 |

| | |
|-----------------------------|---------------------|
| Wednesday, 3 February 2016 | \$ 23.00 |
| Thursday, 4 February 2016 | \$ 503.30 |
| Friday, 5 February 2016 | \$ 829.10 |
| Monday, 8 February 2016 | \$ 11,047.95 |
| Tuesday, 9 February 2016 | \$ 361.30 |
| Wednesday, 10 February 2016 | \$ 211.25 |
| Thursday, 11 February 2016 | \$ 62.20 |
| Friday, 12 February 2016 | \$ 777.35 |
| Monday, 15 February 2016 | \$ 2,388.45 |
| Tuesday, 16 February 2016 | \$ 1,363.85 |
| Wednesday, 17 February 2016 | \$ 631.60 |
| Thursday, 18 February 2016 | \$ 638.00 |
| Friday, 19 February 2016 | \$ 41.70 |
| Monday, 22 February 2016 | \$ 3,182.10 |
| Tuesday, 23 February 2016 | \$ 201.75 |
| Thursday, 25 February 2016 | \$ 289.80 |
| Friday, 26 February 2016 | \$ 982.65 |
| Monday, 29 February 2016 | \$ 2,100.00 |
| | \$ 58,523.35 |

BANK FEES

**Direct debits from Muni Account
01 February to 29 February 2016**

| | |
|---|-----------------|
| Total direct debited from Municipal Account | \$ 79.00 |
|---|-----------------|

PAYROLL

**Direct Payments from Muni Account
01 February to 29 February 2016**

| | |
|-------------------------------|---------------------|
| Wednesday, 10th February 2016 | \$ 43,765.02 |
| Wednesday, 24th February 2016 | \$ 43,035.56 |
| | \$ 86,800.58 |

9.3 PLANNING

9.3.1 PROPOSED CHANGE OF USE - 6 VICTORIA STREET, MINGENEW

Location/Address: 6 Victoria Road, Mingenew (Old Masonic Lodge)
Name of Applicant: Mingenew Irwin Group
Disclosure of Interest: Nil
File Reference: A333
Date: 11 March 2016
Author: Doug Fotheringham, Manager Planning Services, Shire of Irwin

Summary

This report recommends the conditional approval for a proposed change of land use at 6 Victoria Road, Mingenew from a club premises to an office.

Attachment

Development Application and Site Plan.

Background

The Mingenew Irwin Group ("MIG") propose changing the established land use at the above property from Club Premises (Old Masonic Lodge) to Offices, in order for them to operate from this location. There will usually be only one employee on-site, occasionally there will be more. Pre-application advice was provided to MIG from the Shire of Irwin's Planning Services.

Comment

Under Local Planning Scheme (LPS) No.3, Offices are required to provide 1 parking space per 50m² of floor area. The floor area is approximately 170m². Four parking spaces are required and are proposed in the existing car park, as shown on the site plan. The scheme requires the car parking spaces to have minimum dimensions of 2.5m x 5m and to be paved.

Adequate toilet facilities are provided. The proposed office hours are between 8:30am and 5:00pm, which is considered reasonable.

The proposal is largely consistent with the relevant provisions of LPS No. 3.

Consultation

There are no objections in principle from the Shire of Irwin's Development Control Unit.

Statutory Environment

Shire of Mingenew Local Planning Scheme No.3

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.1

That;

Council approve the proposed Change of Use from Club Premises to Offices at No. 6 Victoria Road, Mingenew with the following conditions and advice notes;

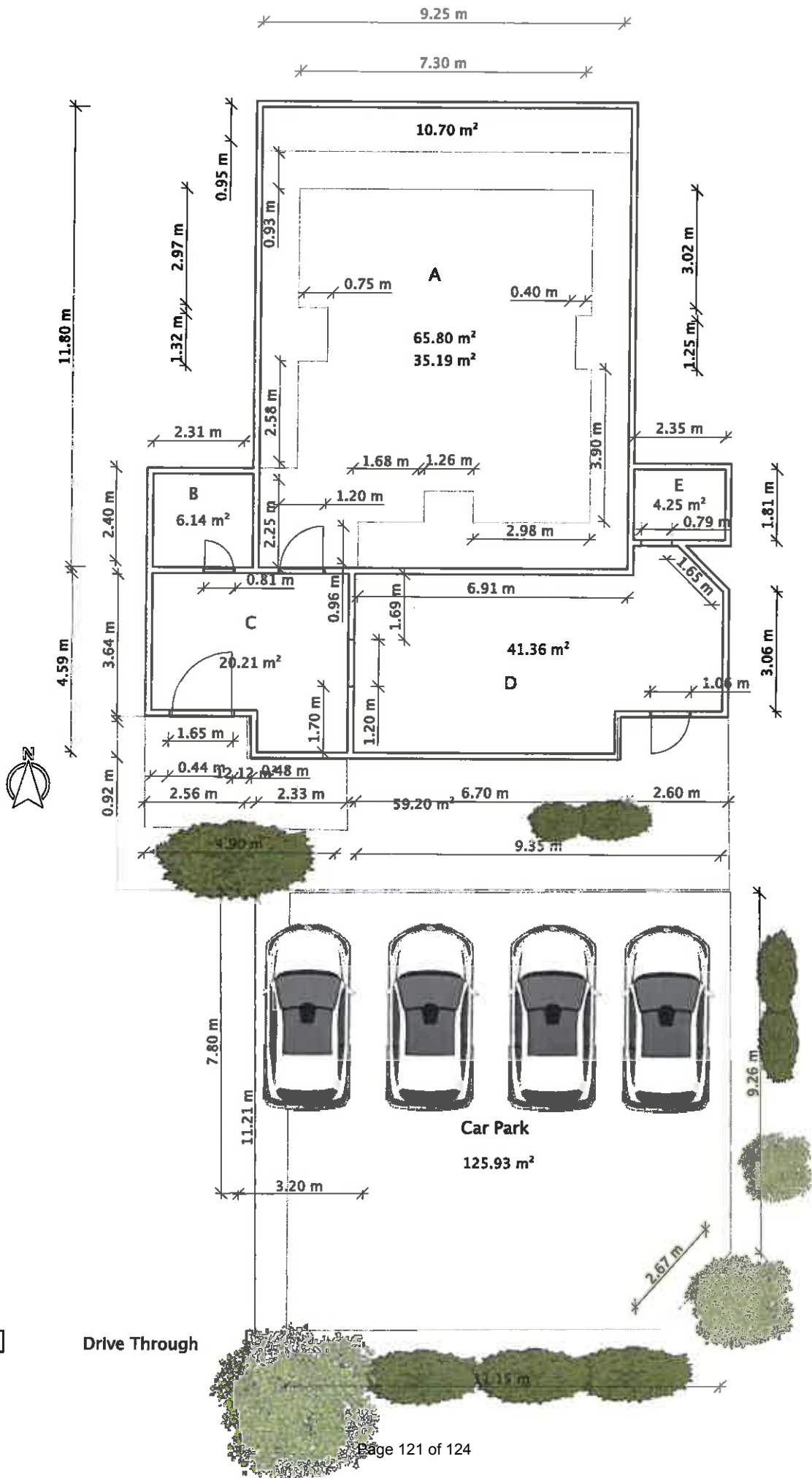
Conditions:

- 1. The approved development shall be in accordance with the attached stamped approved plans.**
- 2. A minimum of 4 car parking bays shall be provided as shown on the approved site plan, with minimum dimensions of 2.5m x 5m, constructed and drained to the satisfaction of Shire of Mingenew.**

Advice Notes:

- 1. In accordance with the Building Act, the approved development requires a Building Permit.**
- 2. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire will take no responsibility for incorrectly located buildings.**
- 3. It is the responsibility of the applicant/owner to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**

Existing Plan; not to be changed



Schedule 6 — Form of application for planning approval

Application for planning approval

| Owner details | | |
|---|-------------------------|--|
| Name: <i>Mingeneau Masonic Lodge</i> | | |
| Address: <i>6 VICTORIA ST Mingeneau</i> Postcode: <i>6522</i> | | |
| Phone: (work): (home): <i>0427225015</i> (mobile): | Fax: | E-mail: <i>lyn.a.hart@bigpond.com</i> |
| Contact person: <i>WAYNE OBST.</i> | | |
| Signature: <i>Wayne Obst.</i> | Date: <i>20/11/2015</i> | |
| Signature: <i>[Signature]</i> | Date: <i>20/11/2015</i> | |
| <small>The signature of the owner(s) is required on all applications. This application will not proceed without that signature.</small> | | |

| Applicant details | | |
|---|-------|----------------------------------|
| Name: <i>MINGENEW IRWIN GROUP INC</i> | | |
| Address: <i>54 MIDLANDS RD</i> <i>MINGENEW</i> Postcode: <i>6522</i> | | |
| Phone: <i>08 99281645</i> (work): (home): (mobile): | Fax: | E-mail: <i>sheila@mig.org.au</i> |
| Contact person for correspondence: <i>SHEILA CHARLESWORTH</i> | | |
| Signature: <i>[Signature]</i> | Date: | |

| Property details | | |
|---|--|-----------------|
| Lot No: <i>69</i> | House/Street No: <i>6</i> | Location No: |
| Diagram or Plan No: <i>573</i> | Certificate of Title Vol. No: <i>923</i> | Folio: <i>1</i> |
| Diagram or Plan No: | Certificate of Title Vol. No: | Folio: |
| Title encumbrances (e.g. easements, restrictive covenants): <i>NIL</i> | | |
| Street name: <i>VICTORIA (6)</i> | Suburb: <i>MINGENEW</i> | |
| Nearest street intersection: <i>MIDLANDS ROAD Mingeneau</i> | | |

| | |
|---|---------------|
| Existing building/land use: | |
| Description of proposed development and/or use: | Office |
| Nature of any existing buildings and/or use: | MASONIC LODGE |
| Approximate cost of proposed development: | NIL |
| Estimated time of completion: | NIL |

| | |
|--------------------------------|----------------|
| OFFICE USE ONLY | |
| Acceptance Officer's initials: | Date received: |
| Local government reference no: | |

PARTICULARS REQUIRED WITH APPLICATIONS

Accompanying material

Unless the local government waives any particular requirement every application for planning approval is to be accompanied by —

- (a) a plan or plans to a scale of not less than 1:500 showing —
 - (i) the location of the site including street names, lot numbers, north point and the dimensions of the site;
 - (ii) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, and structures and vegetation proposed to be removed;
 - (iii) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site;
 - (iv) the existing and proposed means of access for pedestrians and vehicles to and from the site;
 - (v) the location, number, dimensions and layout of all car parking spaces intended to be provided;
 - (vi) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
 - (vii) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same; and
 - (viii) the nature and extent of any open space and landscaping proposed for the site;
- (b) plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain;
- (c) any specialist studies that local government may require the applicant to undertake in support of the application such as traffic, heritage, environmental, engineering or urban design studies; and
- (d) any other plan or information that the local government may require to enable the application to be determined.

NIL changes to building - only upgrade of wiring for electricity.

10.0 ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 ELECTED MEMBERS

11.2 STAFF

12.0 CONFIDENTIAL ITEMS
Nil

13.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 20th April 2016 commencing at 4.30pm.

14.0 CLOSURE